MAYOR'S PROPOSED 2025 BUDGET

CITY OF FITCHBURG, WISCONSIN

9/20/24

R-179-24

2025 Proposed Operating Budget
City of Fitchburg, Wisconsin

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Mayor
Julia Arata-Fratta

District 1
Dave Herbst
Joe Maldonado

District 2
Bill Jetzer
Gabriella Gerhardt, Council President

District 3
Jay Allen
Donald Dantzler

District 4
Jim Wheeler
Nicole Vafadari

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THE CITY OF
Fitchburg
OFFICE OF THE MAYOR

Office of the Mayor

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Fitchburg, WI 53711-5318
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www.fitchburgwi.gov

September 20, 2024

Dear Colleagues, Property Owners, and Residents:

I am pleased to present the proposed 2025 budget for the upcoming fiscal year. This budget reflects my ongoing commitment to fiscal responsibility while continuing to provide valuable services and improvements to our city.

My Priorities

In crafting this budget, I have focused on three key priorities: supporting our employees, investing in modernization, and keeping taxes a great value for our taxpayers.

1. **Supporting our Employees**: Our city's success relies on our employees' dedication and hard work. I am proud to announce that this budget maintains all employee benefits intact and provides a 2% across the board salary increase for all city staff. This reflects my appreciation for their continued commitment to serving our community. Staff retention and being an employer of choice are my priorities.

2. **Investing in Modernization:** To better serve you, we will use technology to modernize City Hall. This includes upgrading systems to improve efficiency and streamline services, making it easier for residents to access information, complete transactions, and interact with city departments. Modernizing our operations aims to create a more transparent, responsive, and efficient government for all.

   This budget includes a variety of initiatives, including the implementation of electronic signatures on documents and some funding to explore the use of artificial intelligence in the City's processes. Translation services are also increasingly important as we provide high-quality services to all people, regardless of their primary language. The budget includes additional funding for translation services at the front counter of City Hall, for police use in the community, and at specific Council meetings. I hope that there is a technology solution that can further enhance these translation services in the near future.

3. **Keeping Taxes a Great Value for Our Taxpayers**. I understand the importance of keeping our taxes manageable for all residents. Despite our workforce and technology investments, we have managed to structure this budget to keep tax rates a good value for the services provided. We have balanced these priorities while ensuring that we continue to maintain a solid financial foundation for our city. The proposed total property tax levy increase is 3.3%, which I believe is a realistic increase. For comparison, the increase in CPI-U (a measure of inflation) from September to August was 3.2%.

Budget Changes in the General Fund

The process used to develop this budget is like the Capital Improvement Plan (CIP). Department Heads provide recommendations, and a draft budget is compiled to include projects identified in the Adopted CIP and any existing debt service schedules. I meet with staff to learn more about the requests and ask questions. As Mayor, I am responsible for assessing the priority of requests to both the departments and the community and then determining which items are included in the final draft of the proposed budget presented to the Council.

The General Fund is the main operating fund of the City and includes the cost of many City services. Changes from the Adopted 2024 Budget to this Proposed 2025 Budget include:

	2024 Adopted Budget	2025 Proposed Budget	$ Change	% Change
Taxes and Tax Equivalents	20,783,208	21,404,638	481,797	2.30%
Intergovernmental Revenues	4,870,316	5,636,912	641,596	12.84%
Licenses & Permits	873,500	874,000	500	0.06%
Fines, Forfeits, & Penalties	160,000	175,000	29,100	19.95%
Public Charges for Services	390,200	410,600	20,400	5.23%
Intergovernmental Charges for Service	373,060	486,200	113,140	30.33%
Commercial Revenues	238,070	248,390	10,320	4.33%
Other Financing Sources	3,490,388	2,365,603	(1,124,785)	-32.23%
Total Revenues & Other Financing Sources	31,178,742	31,601,343	172,068	0.55%
Personnel Costs	20,643,833	21,750,372	994,576	4.79%
Contractual Services	2,796,538	2,941,165	119,549	4.24%
Operating Expenses	2,618,540	2,597,660	(13,250)	-0.51%
Allocated Costs and Other	1,972,953	2,134,426	161,473	8.18%
Other Financing Uses	3,153,000	2,177,720	(1,090,280)	-33.36%
Total Expenditures & Other Financing Uses	31,178,742	31,601,343	172,068	0.55%

This document includes additional summaries, including various graphs, to provide different views of the City's budget. The major changes narrative also provides more specific details on the differences between the two years.

Changes from the Adopted Capital Improvement Plan (CIP)

This proposed budget includes a few changes made from the Adopted 2025–2034 CIP that must be specifically mentioned. The executive summary for the Capital Projects Fund includes the details for all of the changes.

Personnel Budget Proposals (PBP)

Because of the upcoming levy limit referendum, when submitting the budget requests and personnel budget proposals (PBP), Department Heads were asked to only submit PBP for career ladders and reclassifications of existing staff. The only new staff positions identified in the budget for 2025 are the Hub custodial position that was planned for within the 2024 budget and the additional positions included in the referendum question.

Department Heads could also identify personnel requests foreseen between 2026 and 2029. Those requests are included near the end of the budget document and are available for reference. There were 44 requests for a total of 40 FTEs. The Council will need to continue its discussion to identify opportunities to fund these personnel requests and/or reduce the level of services provided to our community. Fitchburg's growth surpasses the growth of internal resources, particularly staffing, and we find ourselves at a crossroads as staff reach their capacity.

Other Important Items

There are a few other items that I feel are important to mention:

- Fitchrona EMS Levy Limit Adjustment: There is a special adjustment in the levy limit law that applies to joint Fire and/or EMS districts. This unique adjustment allows for a levy limit increase if the increase in the total cost of the service distributed to the municipalities does not exceed the consumer price index (CPI-U) + 2%. In a time of continued high inflation, the CPI-U remains relatively high, allowing the City to take advantage of this adjustment for a third time if there is a continued partnership among all three participating municipalities. To qualify for the adjustment, a separate resolution must be approved by the City of Fitchburg, City of Verona, and Town of Verona, though each municipality can still choose whether or not it wants to utilize the adjustment within their budget. This adjustment is included in the proposed budget and staff will be reaching out to the other municipalities to ensure their interest and willingness.

- Referendum on November 2024 Ballot: As the City has outlined over the past several months, despite careful stewardship of our City budget, **the City of Fitchburg has identified a need for additional funding to increase staffing and invest in services to meet the increasing demands of the growing community.** To address these needs, the Council voted on August 27, 2024, to place a referendum question on the November 5, 2024 ballot. This referendum will ask Fitchburg voters whether or not they support a $3,593,000 permanent, one-time increase in the property tax levy to fund:

    - 5 police positions (3 officers, 1 lieutenant, 1 sergeant)
    - 6 firefighters
    - 3 non-public safety positions (1 communications director, 1 HR generalist, 1 finance manager)
    - Ongoing police department facility operating costs
    - Improvements to the transit and paratransit systems
    - Other City operating costs (including an increase in wages for part-time firefighters to address growing costs to maintain existing services)

    Because of state-imposed levy limits, we are going to referendum this November to increase the property tax levy to fund these positions and bolster public safety and transit services. We must ask our residents, who are already conscious of their own costs, to contribute to helping our City. Because of this limitation, the City is unable to quickly address the increased need for core municipal services—particularly Police and Fire services—leading to staffing challenges as demand increases with the growing population.

    If the referendum is approved, the Council will approve an omnibus amendment to add this $3,593,000 in funding to the proposed 2025 budget for the purposes described above.

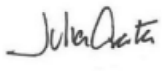
Next Steps

I look forward to working with the Council to develop a final budget that will meet the needs of the residents of the City of Fitchburg while balancing the financial constraints of both the City and our residents. While we face financial challenges, including the state-imposed levy limit and a possible decrease in net construction for 2026, we have implemented prudent fiscal strategies to address these issues and maintain a balanced budget that serves the best interests of our community.

I encourage all Council members to attend the departmental presentations at the special Finance Committee meetings on Tuesday, October 1st, and Wednesday, October 2nd. A public hearing on this proposed budget will occur at the regularly scheduled October 8th Council meeting. Council-proposed amendments to this budget are due on Thursday, October 10th.

Thank you, Gracias, for your commitment to our city, and I look forward to your support as we venture to make Fitchburg an even better place to live, work, and thrive. This budget represents a forward-thinking plan that allows our city to maintain its essential services, enhance our operational capacities, and respect taxpayers' needs. I am confident that this proposal is in the best interest of our community, and I look forward to working with the City Council to see it implemented successfully.

Sincerely,



Julia Arata-Fratta
Mayor
Email: julia.arata-fratta@fitchburgwi.gov

NOTICE OF PUBLIC HEARING - 2025 CITY OF FITCHBURG BUDGET - October 8, 2024

Public notice is hereby given that on October 8, 2024, the City Council of the City of Fitchburg will meet in the Frances Huntley-Cooper City Council Chambers, City Hall, 5520 Lacy Rd., at 7:30 p.m. and virtually for the purpose of hearing any resident or taxpayer comments on the Proposed Budget for 2025. A summary of the Proposed Budget is published herewith, and a copy of the complete budget is available for public inspection at the Fitchburg City Hall.

The budget published below does not include the impact of a proposed $3,593,000 levy limit referendum that will be included on the November 2024 ballot. If the referendum is approved, the budget will increase by $3,593,000 for the purposes described in the ballot question. See www.fitchburgwi.gov/referendum for more information.

CITY OF FITCHBURG
2025 BUDGET SUMMARY

GENERAL FUND	AMENDED BUDGET 2024	PROPOSED 2025	Expenditure Percent Change	Levy Percent Change	2024 Rate per 1,000***	Rate Percent Change
REVENUES						
Property Taxes	$ 20,074,291	$ 20,558,488		2.41%	3.542	-12.54%
Other Taxes	848,550	846,150				
Intergovernmental Revenues	5,070,316	5,636,912				
Regulation & Compliance	1,019,400	1,049,000				
Intergovernmental Chgs for Services	373,060	486,200				
Public Charges for Service	390,200	410,600				
Commercial Revenues	203,320	212,640				
Miscellaneous Revenues	52,900	35,750				
Other Financing Sources	757,248	140,383				
Fund Balance Applied	4,676,534	2,225,220				
TOTAL REVENUES	$ 33,465,819	$ 31,601,343				
EXPENDITURES						
General Government	$ 6,180,497	$ 5,212,682				
Public Safety	16,003,200	16,781,599				
Public Works	3,803,910	2,907,218				
Senior Services	903,659	927,875				
Culture, Rec & Education	2,519,812	2,735,035				
Planning & Development	917,241	973,214				
TOTAL EXPENDITURES	$ 30,328,319	$ 29,537,623	-2.61%			
Other Financing Uses	3,137,500	2,063,720				
TOTAL EXPENDITURES & OFU	$ 33,465,819	$ 31,601,343	-5.57%			

ALL FUNDS COMBINED	Fund Bal Jan. 1, 2024	Revenues	Expenditures	Est Fund Bal Jan. 1, 2025	2024 Property Tax Contribution	2024 (TID OUT) Rate Per $1,000	Rate % Change	Total Levy % Change
General Fund					$20,558,488	3.542	-12.54%	2.41%
Non Spendable	$1,482,915			$1,482,915				
Restricted	74,712			74,712				
Assigned	9,147,505			6,696,191				
Unassigned	6,666,782	$29,657,149	$31,535,510	7,239,735				
Special Revenue Funds (incl library,Transit)	22,664,516	14,110,112	19,798,849	16,975,779	3,124,516	0.538	-11.65%	3.46%
Debt Service Funds	1,185,727	7,029,331	7,877,218	337,840	5,615,703	0.968	-11.03%	4.18%
Capital Projects Funds (excl TID)	21,284,610	59,613,384	65,659,922	15,238,072	2,643,823	0.456	-7.27%	8.59%
TID Capital Projects Funds	4,970,436	8,555,927	9,933,265	3,593,098				
Internal Service Fund	1,476,012	2,530,874	2,675,973	1,330,913				
Enterprise Funds	110,737,104	12,391,451	9,911,563	113,216,992				
TOTAL *	$179,690,319	$133,888,228	$147,392,300	$166,186,247	$31,942,530	5.503	-11.78%	3.31%

* Tax Incremental District information related to Property Tax Contribution not available at the time of this report.

***At the time this report was prepared, the City did not have a final assessed value. The estimated total assessed value is $5,804,083,200

CITY OF FITCHBURG
SUMMARY OF BUDGET AND TAX LEVY

PURPOSE	Actual 2023	Adopted 2024	Projected 2024	Proposed 2025
			estimated	
Adjusted General Fund Expenditures:				
General Government	3,578,644	5,119,717	5,559,408	5,212,682
Public Safety	14,588,244	16,062,082	15,253,526	16,781,599
Public Works	1,987,570	2,800,806	3,306,503	2,907,218
Health & Human Service	846,026	885,899	882,631	927,875
Culture, Rec. & Education	2,234,377	2,506,030	2,522,594	2,735,035
Conservation & Development	652,566	917,241	873,348	973,214
Other Financing Uses	1,082,876	3,137,500	3,137,500	2,063,720
Total General Fund	24,970,303	31,429,275	31,535,510	31,601,343
Transit Fund Tax Levy Transfer	552,395	705,482	705,482	721,044
Library Fund Tax Levy Transfer	2,170,815	2,314,436	2,314,436	2,403,472
Debt Service Fund Tax Levy Transfer	4,496,892	5,390,245	5,390,245	5,615,703
Capital Projects Fund Tax Levy Transfer	2,239,657	2,434,617	2,434,617	2,643,823
Total Adj General Fund Expenditures	34,430,062	42,274,055	42,380,290	42,985,385
Total ERIP Calc City Expenditures		36,883,810		37,369,682
Revenues:				
General Fund Tax Levy	19,338,940	20,074,291	20,074,291	20,558,488
General Fund Other Revenue	8,273,699	11,354,984	12,935,658	11,042,855
Total General Fund	27,612,639	31,429,275	33,009,949	31,601,343
Transit Tax Levy	552,395	705,482	705,482	721,044
Transit Other Revenue	987,185	1,260,970	1,289,192	1,305,000
Total FACTv	1,539,580	1,966,452	1,994,674	2,026,044
Library Tax Levy	2,170,815	2,314,436	2,314,436	2,403,472
Library Other Revenue	223,553	194,221	280,546	353,489
Total Library	2,394,368	2,508,657	2,594,982	2,756,961
Debt Service Tax Levy	4,496,892	5,390,245	5,390,245	5,615,703
Debt Service Other Revenue	1,501,850	1,864,216	1,955,029	1,800,483
Total Debt Service Fund	5,998,742	7,254,461	7,345,274	7,416,186
Total Levy Fund Non-Capital Revenues	37,545,329	43,158,845	44,944,879	43,800,534
Capital Projects Tax Levy	2,239,657	2,434,617	2,434,617	2,643,823
Capital Projects Other Revenue	12,435,124	36,105,891	57,506,703	23,788,062
Total Capital Projects Fund	14,674,781	38,540,508	59,941,320	26,431,885
Total Revenues	52,220,110	87,089,598	110,276,444	75,848,122
Total City Levy	28,798,699	30,919,071	30,919,071	31,942,530
City Portion Of TID Levy	3,672,336	2,404,249	2,404,249	1,701,722
Total Tax Levy Including TID	32,471,035	33,323,320	33,323,320	33,644,252

CITY OF FITCHBURG
SUMMARY OF BUDGET AND TAX LEVY

PURPOSE	Actual 2023	Adopted 2024	Projected 2024	Proposed 2025
			estimated	
Assessed Value	4,825,991,080	4,956,474,500		5,804,083,200
Tax Rate - General Fund	4.0072	4.0501		3.5421
Tax Rate - FACTv	0.0000	0.0000		0.0000
Tax Rate - Transit	0.1145	0.1423		0.1242
Tax Rate - Library	0.4498	0.4670		0.4141
Tax Rate - Debt	0.9318	1.0875		0.9675
Tax Rate - Capital Project	0.4641	0.4912		0.4555
Tax Rate - Other (TID)	0.7610	0.4851		0.2932
Tax Rate - Total City	6.7284	6.7232		5.7966
Equalized Value	4,835,636,273	5,733,042,400		6,167,362,500
Tax Rate - General Fund	3.9993	3.5015		3.3334
Tax Rate - FACTv	0.0000	0.0000		0.0000
Tax Rate - Transit	0.1142	0.1231		0.1169
Tax Rate - Library	0.4489	0.4037		0.3897
Tax Rate - Debt	0.9299	0.9402		0.9106
Tax Rate - Capital Project	0.4632	0.4247		0.4287
Tax Rate - Other (TID)	0.7595	0.4194		0.2759
Equalized Tax Rate - Total City	6.7150	5.8126		5.4552

Notes:
1) 2022 tax roll (2023 budget) is complicated due to the absorption of a portion of the Town of Madison on 10/31/22. The amounts included above are for the combined values of both groups of properties (1/1/22 Fitchburg + 1/1/22 Town).

CITY OF FITCHBURG
2024 PROPERTY TAX LEVIES - 2025 BUDGET

estimated

Purpose	Levy Amount	Tax Rates Per $1,000	Levy Inc/(Dec)	Rate Inc/(Dec)	Percent Total
General City	20,558,488	3.5421	2.41%	-12.54%	18.39%
Transit	721,044	0.1242	2.21%	-12.72%	0.65%
Library	2,403,472	0.4141	3.85%	-11.33%	2.15%
Debt	5,615,703	0.9675	4.18%	-11.03%	5.02%
Capital Projects	2,643,823	0.4555	8.59%	-7.27%	2.37%
TID Allocation	1,701,722	0.2932	-29.22%	-39.56%	1.52%
Total City	33,644,252	5.7966	0.96%	-13.78%	30.10%

Assessed Valuation	2023	2024	Percent of Total	Increase	Percent Increase
City of Fitchburg (Total)	4,956,474,500	5,804,083,200	100.00%	847,608,700	17.10%
Madison School District	2,247,125,900	2,603,850,600	44.86%	356,724,700	15.87%
Oregon School District	971,509,200	1,181,322,700	20.35%	209,813,500	21.60%
Verona School District	1,737,839,400	2,018,909,900	34.78%	281,070,500	16.17%

CITY OF FITCHBURG
COMPARISON OF TAXES PAID

estimated

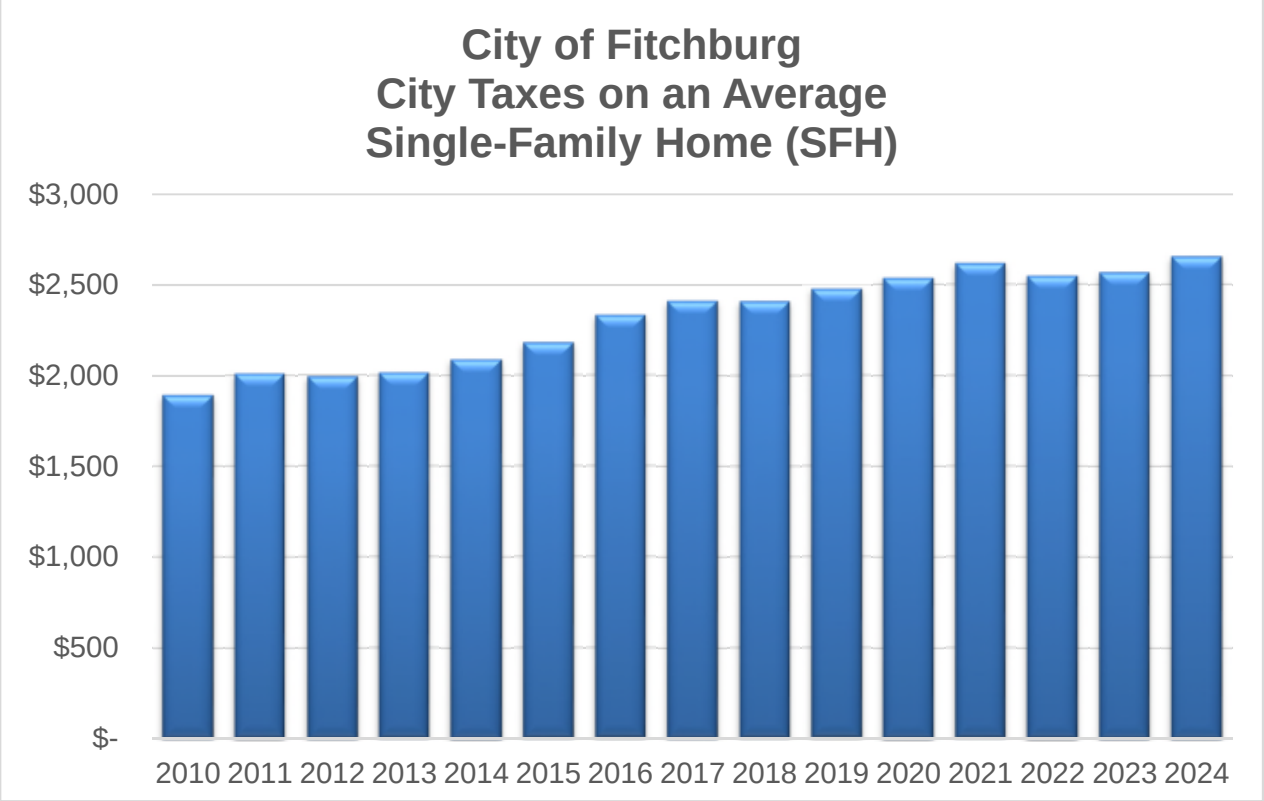
Budget Year	**2021**	**2022**	**2023**	**2024**	**2025**
Equalized Value (TID in)	3,706,378,900	4,100,343,800	4,835,636,273	5,733,042,400	6,167,362,500
Percent increase (decrease)	8.40%	10.63%	17.93%	18.56%	7.58%
Assessed Value (AV)	3,738,640,300	3,950,211,400	4,825,991,080	4,956,474,500	5,804,083,200
Percent increase (decrease)	12.45%	5.66%	22.17%	2.70%	17.10%
Average Single Family Residential AV	330,100	330,100	378,500	381,900	457,800
Percent increase (decrease)	6.18%	0.00%	14.66%	0.90%	19.87%
Average Multi-Family Apartment AV	82,700	84,900	122,000	115,400	119,900
Percent increase (decrease)	n/a	2.66%	43.70%	-5.41%	3.90%
Tax Levy for City Purposes (excl TID)	24,883,702	26,952,842	28,798,700	30,919,071	31,942,530
Percent increase (decrease)	4.85%	8.32%	6.85%	7.36%	3.31%
Tax Rate per 1,000 for City Purposes (TID	7.69	7.93	6.73	6.72	5.80
Percent increase (decrease)	-3.46%	3.15%	-15.13%	-0.08%	-13.78%
City Taxes Paid on Average Single-Family	2,537	2,617	2,547	2,568	2,654
Dollar increase (decrease)	62	80	(70)	21	86
Percent increase (decrease)	2.51%	3.15%	-2.67%	0.82%	3.35%
City Taxes Paid on Average Apartment	636	673	821	776	695
Dollar increase (decrease)		37	148	(45)	(81)
Percent increase (decrease)		5.82%	21.99%	-5.48%	-10.44%
Other Charges/Credits:					
Rubbish/Recycling	209.00	215.00	228.00	232.00	232.00

2) 2022 tax roll (2023 budget) is complicated due to the absorption of a portion of the Town of Madison on 10/31/22. The amounts included above are for the combined values of both

CITY OF FITCHBURG
TAX IMPACT ANALYSIS ON AVERAGE SINGLE FAMILY HOME

estimated

	Budget 2023		Budget 2024		Budget 2025	
General Fund Tax Levy	19,338,941		20,074,291		20,558,488	
General Fund Budget	27,020,559		31,429,275		31,601,343	
Assessed Value	4,825,991,080		4,956,474,500		5,804,083,200	
Average Home Assessed Value		378,500		381,900		457,800
Service Area:						
General Government:						
Mayor & Council	83,163	4.67	89,088	4.38	94,673	4.86
Municipal Court	199,087	11.18	209,022	10.29	219,179	11.25
Administration, Legal, HR	1,126,418	63.23	1,255,773	61.80	1,317,355	67.60
Clerk	536,098	30.09	679,364	33.43	636,444	32.66
Finance	836,325	46.95	859,347	42.29	891,722	45.76
Assessing	604,838	33.95	635,099	31.26	675,390	34.66
Public Safety:						
Police (including MPSIS)	9,561,795	536.73	10,033,078	493.76	10,519,217	539.77
Fire	3,661,447	205.53	4,144,283	203.95	4,278,494	219.54
Other Public Safety	1,243,022	69.77	1,288,461	63.41	1,360,305	69.80
Building Inspection	559,171	31.39	596,260	29.34	623,583	32.00
Mass Transit	0	-	0	-	0	-
Public Works	2,667,395	149.73	2,800,806	137.84	2,907,218	149.18
Senior Center	835,712	46.91	885,899	43.60	927,875	47.61
Parks Department:						
Parks	1,412,446	79.28	1,494,612	73.55	1,594,945	81.84
Recreation	381,320	21.40	438,968	21.60	452,938	23.24
FACTv	440,103	24.70	453,646	22.33	469,181	24.08
Zoning & Planning	393,963	22.11	452,523	22.27	485,202	24.90
Economic Development	323,222	18.14	464,718	22.87	488,012	25.04
Other General Fund	2,155,034	120.97	4,648,328	228.76	3,659,610	187.79
Total General Fund	27,020,559	1,516.73	31,429,275	1,546.73	31,601,343	1,621.58
Transit		43.34		54.34		56.86
Library		170.25		178.35		189.57
Debt Service		352.69		415.32		442.92
Capital Projects		175.66		187.59		208.53
Tax Increment District		288.04		185.26		134.23
City Tax on Average Home		2,546.71		2,567.59		2,653.69

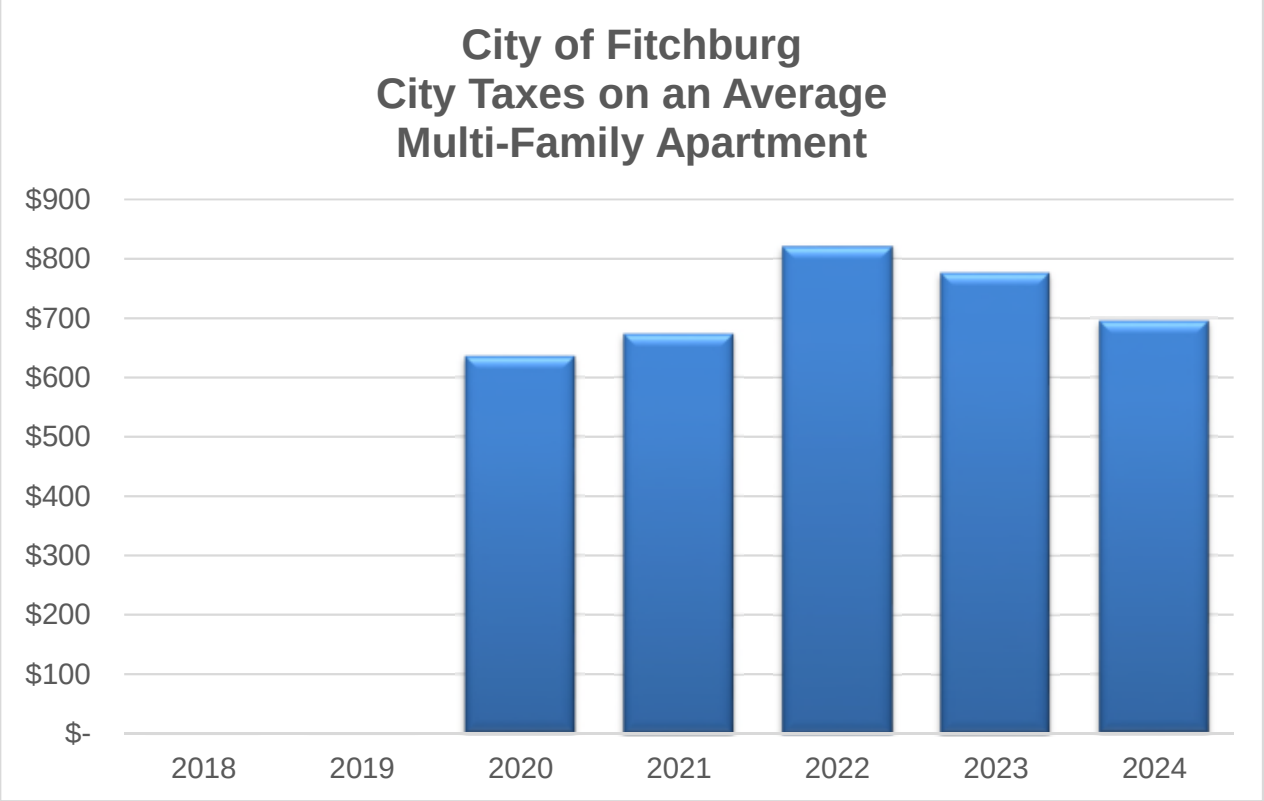


Tax Roll Year	Average Value	City Portion AV Tax Rate	City Tax on Average SFH	
2010	265,100	7.13	1,890	
2011	265,000	7.58	2,008	
2012	263,400	7.56	1,991	
2013	256,900	7.84	2,014	
2014	262,448	7.95	2,086	
2015	262,800	8.29	2,178	
2016	272,800	8.54	2,330	
2017	282,000	8.55	2,411	
2018	294,000	8.19	2,409	
2019	310,900	7.96	2,475	
2020	330,100	7.69	2,537	
2021	330,100	7.93	2,617	
2022	378,500	6.73	2,547	*Town absorb/TID #6 close
2023	381,900	6.72	2,568	*TID #4 close
2024	457,800	5.80	2,654	*TID #15 close

estimated

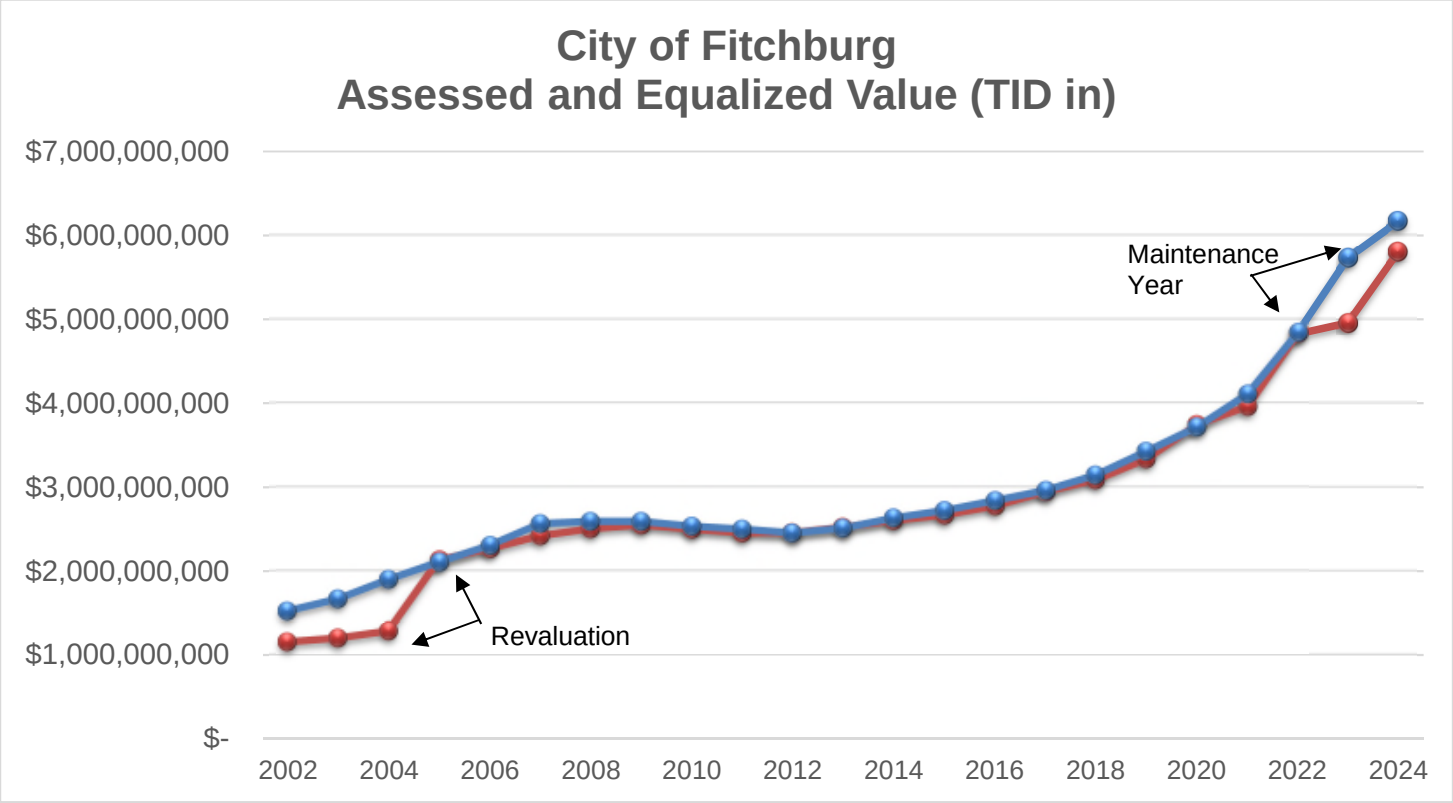
CITY OF FITCHBURG
TAX IMPACT ANALYSIS ON AVERAGE MULTI-FAMILY APARTMENT

	Budget 2023		Budget 2024		Budget 2025	
General Fund Tax Levy	19,338,941		20,074,291		20,558,488	
General Fund Budget	27,020,559		31,429,275		31,601,343	
Assessed Value	4,825,991,080		4,956,474,500		5,804,083,200	
Average Rental Unit Assessed Value		122,000		115,400		119,900
Service Area:						
General Government:						
Mayor & Council	83,163	1.50	89,088	1.32	94,673	1.27
Municipal Court	199,087	3.60	209,022	3.11	219,179	2.95
Administration, Legal, HR	1,126,418	20.38	1,255,773	18.67	1,317,355	17.70
Clerk	536,098	9.70	679,364	10.10	636,444	8.55
Finance	836,325	15.13	859,347	12.78	891,722	11.98
Assessing	604,838	10.94	635,099	9.44	675,390	9.08
Public Safety:						
Police (including MPSIS)	9,561,795	173.00	10,033,078	149.20	10,519,217	141.37
Fire	3,661,447	66.25	4,144,283	61.63	4,278,494	57.50
Other Public Safety	1,243,022	22.49	1,288,461	19.16	1,360,305	18.28
Building Inspection	559,171	10.12	596,260	8.87	623,583	8.38
Mass Transit	0	-	0	-	0	-
Public Works	2,667,395	48.26	2,800,806	41.65	2,907,218	39.07
Senior Center	835,712	15.12	885,899	13.17	927,875	12.47
Parks Department:						
Parks	1,412,446	25.56	1,494,612	22.23	1,594,945	21.43
Recreation	381,320	6.90	438,968	6.53	452,938	6.09
FACTv	440,103	7.96	453,646	6.75	469,181	6.31
Zoning & Planning	393,963	7.13	452,523	6.73	485,202	6.52
Economic Development	323,222	5.85	464,718	6.91	488,012	6.56
Other General Fund	2,155,034	38.99	4,648,328	69.13	3,659,610	49.18
Total General Fund	27,020,559	488.88	31,429,275	467.38	31,601,343	424.69
Transit		13.97		16.42		14.89
Library		54.88		53.89		49.65
Debt Service		113.68		125.50		116.00
Capital Projects		56.62		56.68		54.61
Tax Increment District		92.84		55.98		35.15
City Tax on Average Multi-Family Apartment		820.87		775.85		694.99

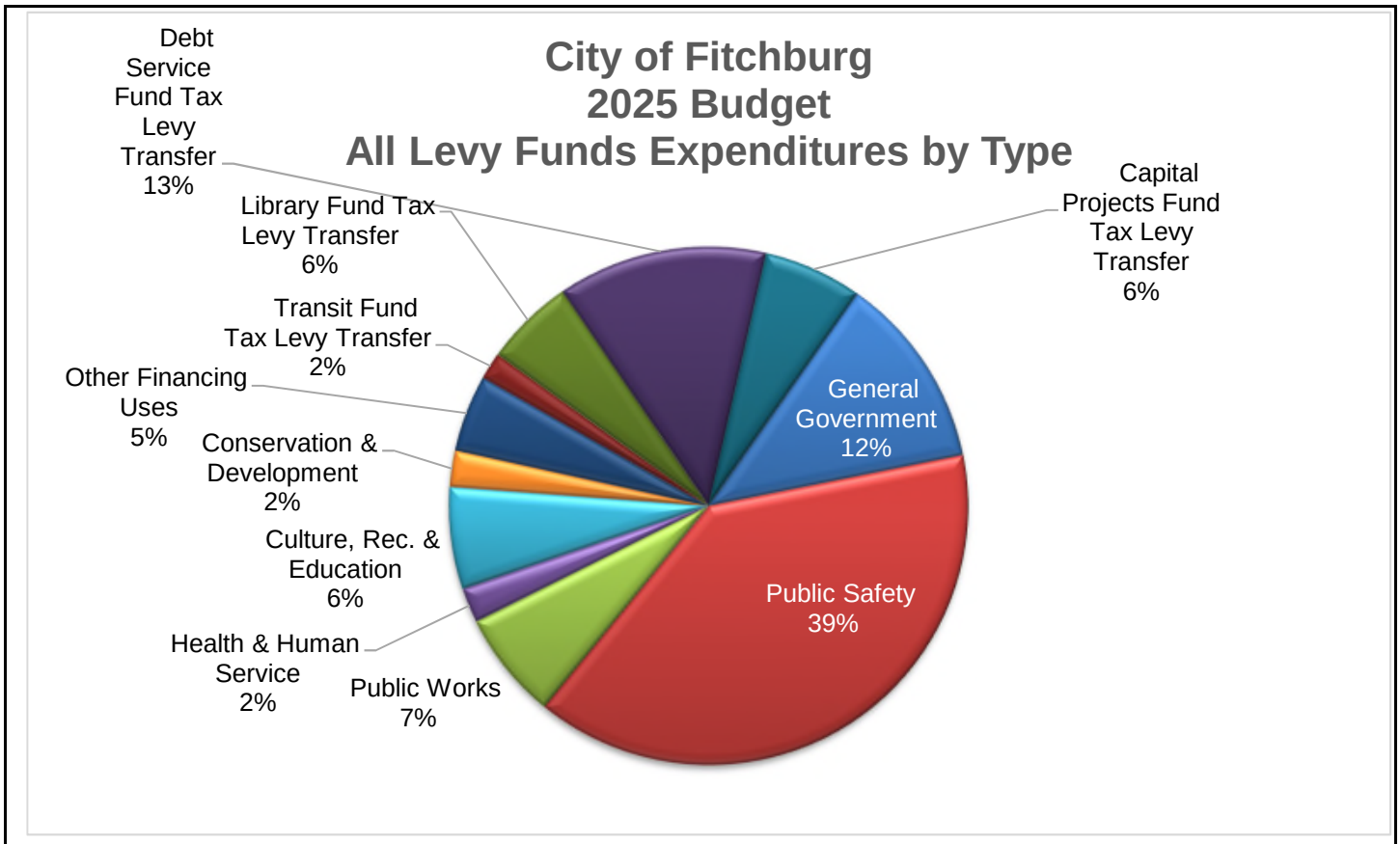


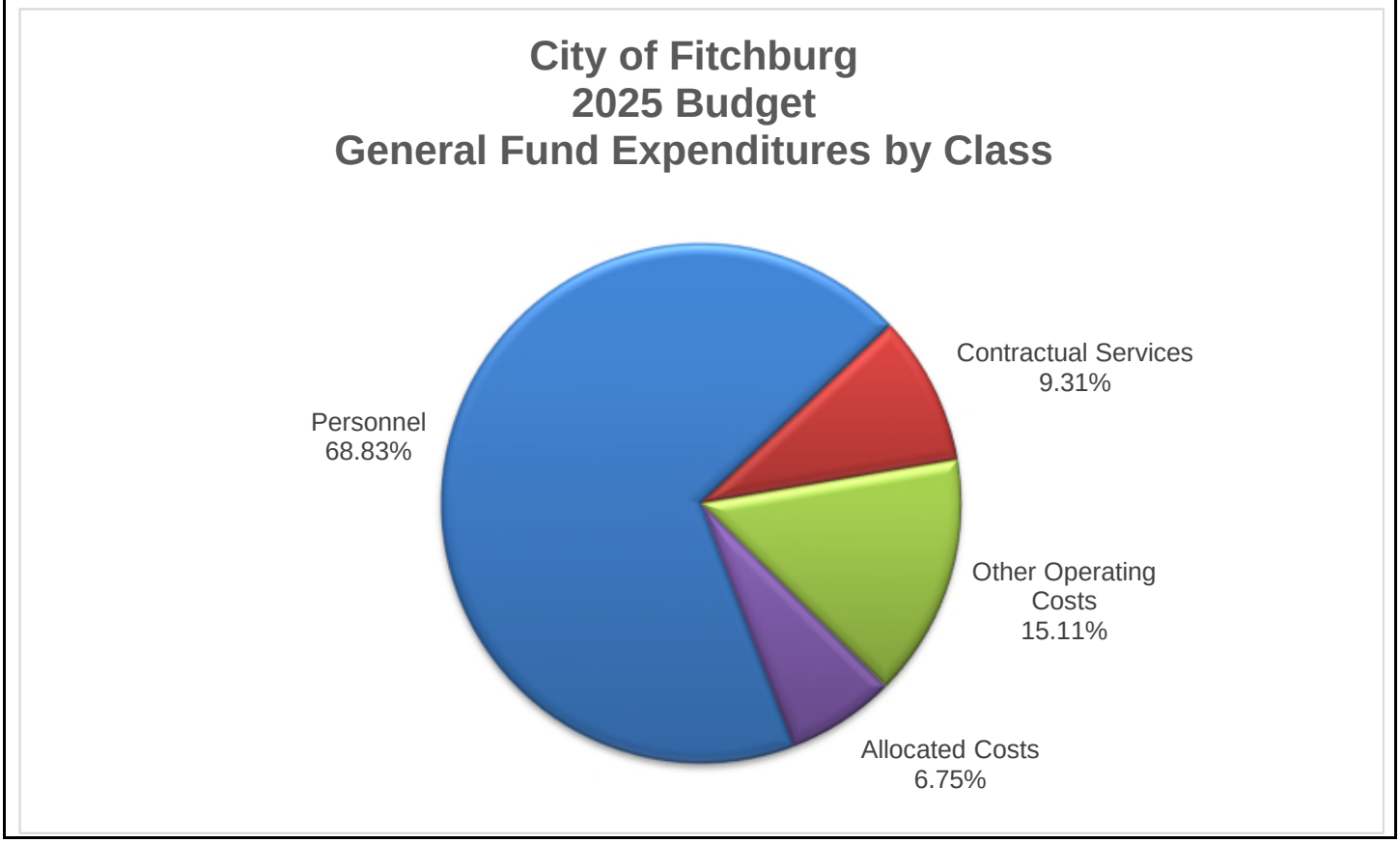
Tax Roll Year	Average Apt Value	City Portion AV Tax Rate	City Tax on Average Apt	
2018	n/a	8.19	n/a	
2019	n/a	7.96	n/a	
2020	82,700	7.69	636	
2021	84,900	7.93	673	
2022	122,000	6.73	821	*Town absorb/TID #6 close
2023	115,400	6.72	776	*TID #4 close
2024	119,900	5.80	695	*TID #15 close

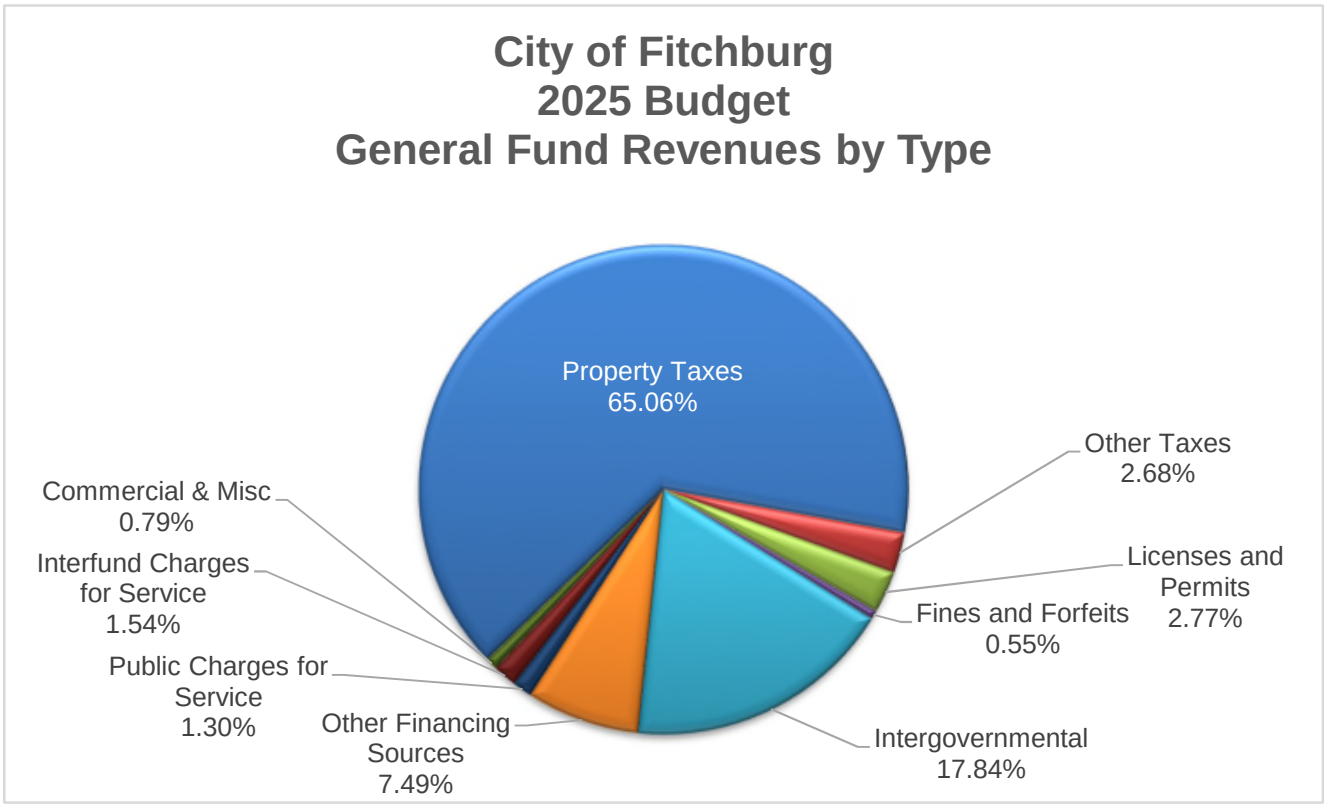
estimated

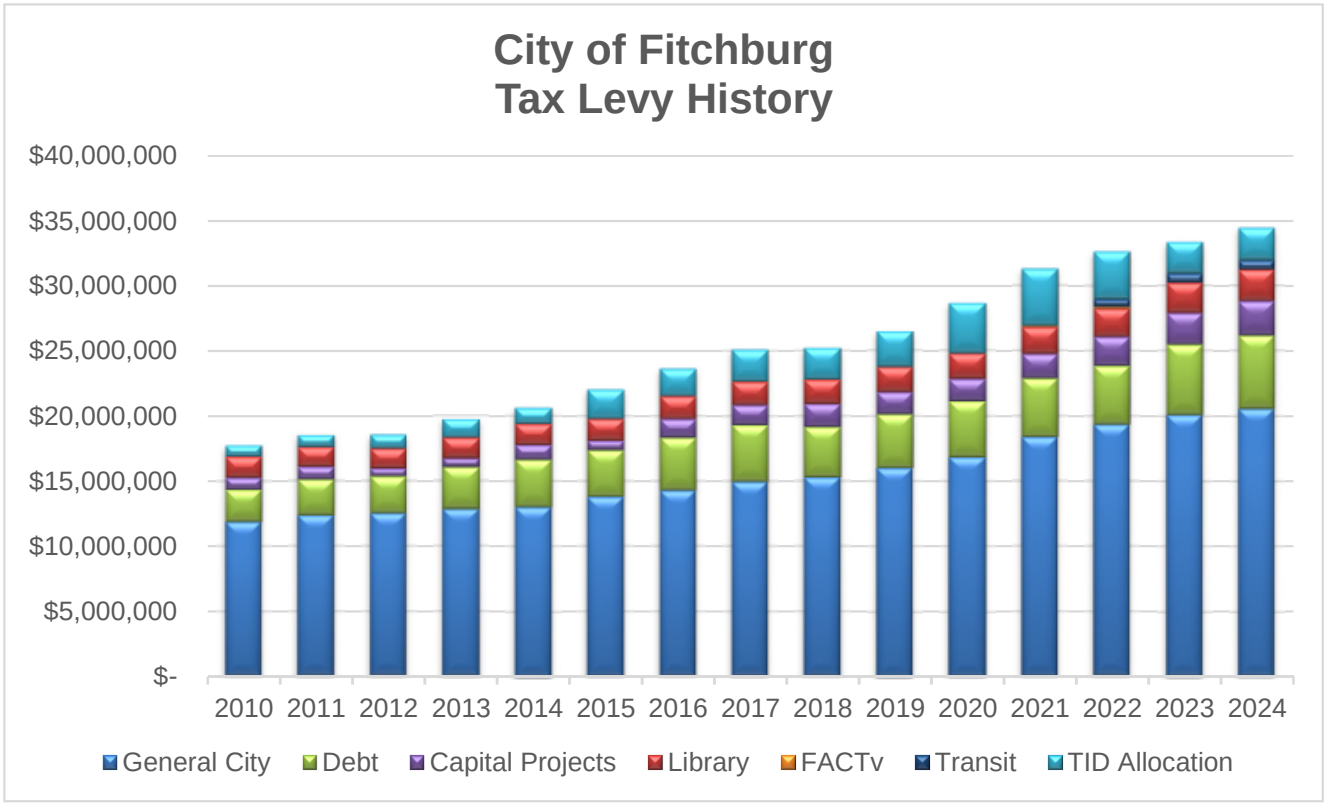


Tax Roll Year	Assessed Value	Equalized Value	
2002	1,152,718,125	1,516,111,600	
2003	1,198,870,065	1,659,614,900	
2004	1,283,840,895	1,892,988,500	
2005	2,125,066,172	2,098,978,800	*Revaluation
2006	2,258,755,020	2,296,882,600	
2007	2,410,192,040	2,557,266,700	
2008	2,495,173,890	2,582,601,800	
2009	2,539,792,799	2,582,226,200	
2010	2,490,026,800	2,524,627,800	
2011	2,444,146,000	2,489,764,900	
2012	2,450,235,700	2,447,132,400	
2013	2,514,568,400	2,503,773,000	
2014	2,592,798,500	2,623,964,200	
2015	2,657,971,530	2,711,401,700	
2016	2,766,790,100	2,830,645,500	
2017	2,936,371,100	2,954,018,100	
2018	3,078,410,600	3,135,272,200	
2019	3,324,638,700	3,419,112,900	
2020	3,738,640,300	3,706,378,900	
2021	3,950,211,400	4,100,343,800	*maintenance year
2022	4,825,991,080	4,835,636,273	*Town absorb
2023	4,956,474,500	5,733,042,400	*maintenance year
2024	5,804,083,200	6,167,362,500	
estimated			


City of Fitchburg
2025 Budget
All Levy Funds Expenditures by Type
Debt Service Fund Tax Levy Transfer 13%
Library Fund Tax Levy Transfer 6%
Capital Projects Fund Tax Levy Transfer 6%
Transit Fund Tax Levy Transfer 2%
Other Financing Uses 5%
Conservation & Development 2%
Culture, Rec. & Education 6%
Health & Human Service 2%
Public Works 7%
Public Safety 39%
General Government 12%


City of Fitchburg
2025 Budget
General Fund Expenditures by Class
Contractual Services 9.31%
Personnel 68.83%
Other Operating Costs 15.11%
Allocated Costs 6.75%


City of Fitchburg
2025 Budget
General Fund Revenues by Type
Property Taxes
65.06%
Other Taxes
2.68%
Licenses and
Permits
2.77%
Fines and Forfeits
0.55%
Intergovernmental
17.84%
Other Financing
Sources
7.49%
Public Charges for
Service
1.30%
Interfund Charges
for Service
1.54%
Commercial & Misc
0.79%


City of Fitchburg
Tax Levy History
$40,000,000
$35,000,000
$30,000,000
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$5,000,000
$-
2010
2011
2012
2013
2014
2015
2016
2017
2018
2019
2020
2021
2022
2023
2024
General City
Debt
Capital Projects
Library
FACTv
Transit
TID Allocation

City of Fitchburg
Levy Limit Calculation

	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	
PY Adjusted Levy							
Municipal Levy - PY	22,776,255	23,733,084	24,883,702	26,952,842	28,798,700	30,919,071	
Plus: PY PP aid	108,256	80,728	53,200	80,728	93,902	93,902	
Plus/Minus: Rounding	(2)				(1)	(1)	
Less: PY levy for unreimb emergency	-	-	-	-	-	-	
Less: PY levy for new GO after 7/1/05	(3,874,552)	(4,135,274)	(4,296,605)	(5,288,192)	(4,982,332)	(5,391,061)	
Adjusted PY Levy	19,009,957	19,678,538	20,640,297	21,745,378	23,910,269	25,621,911	
Initial Allowed Levy							
Terminated TID % adjustment (3 decimals)	0.000%	0.000%	0.000%	1.579%	2.917%	0.879%	
Terminated TID levy increase	-	-	-	343,360	697,463	225,217	
Less: BY Personal Property Aid	(80,728)	(53,200)	(80,728)	(80,728)	(93,902)	(426,906)	(a)
Net new construction (3 decimals)	3.517%	4.886%	5.354%	4.160%	3.699%	2.968%	
Net new construction levy increase	668,581	961,493	1,105,081	904,608	884,441	760,458	
Levy prior to adjustments	19,597,810	20,586,831	21,664,650	22,912,618	25,398,271	26,180,680	ties to DOR SL-202M 9/5/24
Adjustments - Other than c/o & post 2005 DS							
Decrease in prior to 7/1/05 debt (n/a)	-	-	-	-	-	-	
Increase in prior to 7/1/05 debt (n/a)	-	-	-	-	-	-	
Increase City's share refunded or rescinded taxes	-	266	-	1,669	-	86,000	(b)
Increase from referendum	-	-	-	-	-	-	if approved $3,593,000
CY levy to pay unreimb emergency exp	-	-	-	-	-	-	
Intergovernmental cooperation agreement	-	-	-	-	-	-	(f)
Charges assessed by joint fire and/or EMS department	-	-	-	94,651	129,739	58,184	(c) using 3.2% CPI estimate 9/12/24
Transfer of service to/from other gov't	-	-	-	-	-	-	
Land annexation	-	-	-	807,430	-	-	
Lease payment for lease rev bond prior to 7/1/05	-	-	-	-	-	-	
Levy for debt shortfall in rev bond/SA B bond	-	-	-	-	-	-	
Loss of water rev to mfg discontinued ops	-	-	-	-	-	-	
New fee or fee increase for prior levy services	-	-	-	-	-	-	
Total Adjustments	-	266	-	903,750	129,739	144,184	
Unused Levy Carryover Calculation							
PY allowable	22,776,255	23,733,084	24,883,702	26,952,842	28,798,700	30,919,071	
PY actual	22,776,255	23,733,084	24,883,702	26,952,842	28,798,700	30,919,071	
PY unused	-	-	-	-	-	-	
Allowed % of carryover	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	
Max carryover allowed	341,644	355,996	373,256	404,293	431,981	463,786	
Allowable Increase (lesser)	-	-	-	-	-	-	
Taken carryover adjustment	-	-	-	-	-	-	
Additional Adjustment Allowed	-	-	-	-	-	-	
Debt Service Adjustment Calculation							
Total debt service (I&P)	5,510,028	12,452,519	7,097,776	8,139,951	6,937,061	7,098,786	(d)
Less: paid by other funds (TID, util) - recommended	(1,099,435)	(4,722,181)	(2,212,896)	(3,250,221)	(1,031,200)	(1,194,484)	
Plus: Abated Debt Strategy	-	-	794,972	499,840	-	-	
Less: paid by refunding	-	(3,011,300)	-	-	-	-	
Less: SA payments applied to levy	(140,368)	(384,550)	(391,660)	-	(250,000)	(250,000)	
Less: Premium applied to interest payments	(134,372)	(37,086)	-	(407,238)	(263,016)	(35,999)	
Recommended Adjustment	4,135,853	4,297,402	5,288,192	4,982,332	5,392,845	5,618,303	(e)
Taken Adjustment	4,135,274	4,296,605	5,288,192	4,982,332	5,391,061	5,617,666	
Additional Adjustment Allowed	579	797	-	-	1,784	637	
Final Calculation - Allowed							
Allowable Levy Prior to Adjustments	19,597,810	20,586,831	21,664,650	22,912,618	25,398,271	26,180,680	
Adjustments	4,135,853	4,297,668	5,288,192	5,886,082	5,522,584	5,762,487	Allowed ↑
Total Allowable Levy	23,733,663	24,884,499	26,952,842	28,798,700	30,920,855	31,943,167	3.3% 1,024,096
Final Calculation - Actual							
Allowable Levy Prior to Adjustments	19,597,810	20,586,831	21,664,650	22,912,618	25,398,271	26,180,680	
Adjustments	4,135,274	4,296,871	5,288,192	5,886,082	5,520,800	5,761,850	
Total Allowable Levy	23,733,084	24,883,702	26,952,842	28,798,700	30,919,071	31,942,530	
Actual Levy	23,733,084	24,883,702	26,952,842	28,798,700	30,919,071	31,942,530	3.3% 1,023,459

Current Status of Levy	2020	2021	2022	2023	2024	2025		
General Fund	15,987,571	16,830,691	18,352,861	19,338,941	20,074,291	20,558,488	484,197	2.4%
FACTv Fund	-	95,953	155,102	-	-	-	-	100.0%
Transit Fund	-	-	-	552,395	705,482	721,044	15,562	2.2%
Library Fund	1,900,097	1,964,700	2,052,994	2,170,815	2,314,436	2,403,472	89,036	3.8%
Debt Service	4,139,753	4,294,802	4,508,620	4,496,892	5,390,245	5,615,703	225,458	4.2%
Capital Projects Fund	1,705,663	1,697,556	1,883,265	2,239,657	2,434,617	2,643,823	209,206	8.6%
Total	23,733,084	24,883,702	26,952,842	28,798,700	30,919,071	31,942,530	1,023,459	3.3%
Levy Limits	23,733,663	24,884,499	26,952,842	28,798,700	30,920,855	31,943,167		
Available/(overspent)	579	797	-	-	1,784	637		

(a) - higher than prior years due to full repeal of personal property via 2023 Act 12. Do not include TID adjustment as it is base building.
(b) - always take adjustment due to City's share of refunded or rescinded taxes, as it is base building. However, the amount will be unknown until DOR certifies the amounts in November. It is historically higher than the City's share of the property tax bill.
(c) - Adjustment for charges assessed by joint fire/EMS department is only available IF the total increase to municipalities is less than or equal to CPI + 2% AND all of the participating municipalities pass a resolution authorizing that it be taken.
(d) - principal payment on new debt issuance not preferred by bond counsel, though an interest payment in year 1 is ok. Be sure the payment budgeted is less than abated debt to avoid levy limit issues. Removed 2025A 6-month interest payment. Plan to issue debt later or not have 2025 interest payment.
(e) - the difference between the recommended adjustment and the F300 levy is the interest revenue and the arbitrage/other debt costs.
(f) - this adjustment could be used if the funding formula for EMS is modified.

City of Fitchburg
Expenditure Restraint Calculation
400-436_-___

					as budgeted	as amended R-35-22 c/o R-41-22 sign-on bonuses			as amended R-04-24 LTE R-62-24 ARPA R-77-24 c/o R-98-24 teen cnt R-101-24 F400 trx R-139-24 AV settle	**Mayor's Proposed 9/20/2024**	
Net new/EV year	**2016**	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**	**2022**	**2022**	**2023**	
CPI year ending 9/30	**2017**	**2018**	**2019**	**2020**	**2021**	**2021**	**2022**	**2023**	**2023**	**2024**	
Calculated Based on Budget Year	**2018**	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**	**2024**	**2024**	**2025**	
Aid Received in Year	**2019**	**2020**	**2021**	**2022**	**2023**	**2023**	**2024**	**2025**	**2025**	**2026**	
Base Amount											
Prior Year Amended General Fund Budget	19,503,073	20,247,117	20,911,903	21,885,416	22,598,138	22,598,138	24,792,051	27,020,559	27,020,559	33,465,819	
FACTv Tax Levy	-	-	-	-	95,953	95,953	155,102	-	-	-	
Transit Tax Levy	-	-	-	-	-	-	-	552,395	552,395	705,482	
Library Tax Levy	1,731,219	1,784,887	1,835,488	1,900,097	1,964,700	1,964,700	2,052,994	2,170,815	2,170,815	2,314,436	
Capital Tax Levy	1,431,215	1,538,763	1,788,363	1,705,663	1,697,556	1,697,556	1,883,265	2,239,657	2,239,657	2,434,617	
P&I Payments	4,059,220	4,358,568	3,876,320	4,139,753	4,294,802	4,294,802	4,508,620	4,496,892	4,496,892	5,390,245	
PY Line 1	26,724,727	27,929,335	28,412,074	29,630,929	30,651,149	30,651,149	33,392,032	36,480,318	36,480,318	44,310,599	
Less: Debt Tax Levy	(4,059,220)	(4,358,568)	(3,876,320)	(4,139,753)	(4,294,802)	(4,294,802)	(4,508,620)	(4,496,892)	(4,496,892)	(5,390,245)	
Adjusted GF Expenditures (debt excluded)	22,665,507	23,570,767	24,535,754	25,491,176	26,356,347	26,356,347	28,883,412	31,983,426	31,983,426	38,920,354	
Transfer of Service Adjustment Allowed	-	-	-	-	1,180,432	1,180,432	273,539	-	-	-	
Base Year GF Expenditures	22,665,507	23,570,767	24,535,754	25,491,176	27,536,779	27,536,779	29,156,951	31,983,426	31,983,426	38,920,354	
Growth Factor Allowed											
Net new construction	87,645,200	83,740,200	110,271,500	167,048,400	198,428,900	198,428,900	170,592,400	178,847,000	178,847,000	170,131,100	
Total EV	2,830,645,500	2,954,018,100	3,135,272,200	3,419,112,900	3,706,378,900	3,706,378,900	4,100,343,800	4,835,636,300	4,835,636,300	5,733,042,400	
Percent increase (not equal to net new)	3.096%	2.835%	3.517%	4.886%	5.354%	5.354%	4.160%	3.699%	3.699%	2.968%	
Adjustment factor	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	
Adjusted percent increase	1.858%	1.701%	2.110%	2.931%	3.212%	3.212%	2.496%	2.219%	2.219%	1.781%	
Minimum inflation factor (2011 & 2012)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Maximum allowable increase	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	
Growth factor for ERP allowed	1.858%	1.701%	2.000%	2.000%	2.000%	2.000%	2.000%	2.000%	2.000%	1.781%	
CPI (increase from 10/1 through 9/30)	2.1%	2.4%	1.9%	1.4%							
CPI (increase from 9/1 through 8/31)					3.0%	3.0%	7.7%	5.4%	5.4%	3.2%	
CPI not less than 0% 2013 and after											
Total limit (nearest .10%)	4.00%	4.10%	3.90%	3.40%	5.00%	5.00%	9.70%	7.40%	7.40%	5.00%	
Rounded down by nearest .01%	3.994%	4.094%	3.894%	3.394%	4.994%	4.994%	9.694%	7.394%	7.394%	4.994%	
Verification rounds correctly	3.990%	4.090%	3.890%	3.390%	4.990%	4.990%	9.690%	7.390%	7.390%	4.990%	
Allowed General Fund Amount	23,570,767	24,535,754	25,491,176	26,356,347	28,911,966	28,911,966	31,983,426	34,348,281	34,348,281	40,864,036	
Actual Amount											
Actual General Fund Budget	20,247,117	20,911,903	21,885,416	22,598,138	24,494,311	24,792,051	27,020,559	31,429,275	33,465,819	31,601,343	-5.6%
FACTv Tax Levy	-	-	-	95,953	155,102	155,102	-	-	-	-	100.0%
Transit Tax Levy	-	-	-	-	-	-	552,395	705,482	705,482	721,044	2.2%
Library Tax Levy	1,784,887	1,835,488	1,900,097	1,964,700	2,052,994	2,052,994	2,170,815	2,314,436	2,314,436	2,403,472	3.8%
Capital Tax Levy	1,538,763	1,788,363	1,705,663	1,697,556	1,883,265	1,883,265	2,239,657	2,434,617	2,434,617	2,643,823	8.6%
P&I Payments Paid By Levy	4,358,568	3,876,320	4,139,753	4,294,802	4,508,620	4,508,620	4,496,892	5,390,245	5,390,245	6,065,703	12.5%
PY Line 1	27,929,335	28,412,074	29,630,929	30,651,149	33,094,292	33,392,032	36,480,318	42,274,055	44,310,599	43,435,385	-2.0%
Less: Debt Tax Levy	(4,358,568)	(3,876,320)	(4,139,753)	(4,294,802)	(4,508,620)	(4,508,620)	(4,496,892)	(5,390,245)	(5,390,245)	(6,065,703)	12.5%
Adjusted GF Expenditures (debt excluded)	23,570,767	24,535,754	25,491,176	26,356,347	28,585,672	28,883,412	31,983,426	36,883,810	38,920,354	37,369,682	-4.0%
Increase Allowed / (Overage)	-	-	-	-	326,294	28,554	-	(2,535,529)	(4,572,073)	3,494,354	
								(a)	(a)	(b)	
Total Increase Allowed Under Calculation	905,260	964,987	955,422	865,171	2,555,619	2,555,619	3,100,014	2,364,855	2,364,855	1,943,682	
	3.99%	4.09%	3.89%	3.39%	8.46%	9.59%	10.73%	15.32%	21.69%	-3.98%	

(a) no adjustment needed for 2024 budget as the ERP was based on the 2023 budget, due to the supplemental shared revenue increase
(b) adjustment to be made to meet threshold/fully utilize capacity after amendments decided and final CPI released.

2024 FUND BALANCE PROJECTIONS

The Financial Plan adopted by the City has a goal of reserving between 15-25% of the General Fund Budgeted Expenditures PLUS the amount of state shared revenue received during the previous year as the targeted fund balance. These funds are used as "working capital" and as a funding source for emergencies.

General Fund Balance at December 31, 2023 per Audit			$	17,371,914
Non spendable	$	1,482,915		
Restricted	$	74,712		
Assigned	$	9,147,505		
Unassigned	$	6,666,782		
	$	17,371,914		
Budgeted Use of Fund Balance for 2024	$	4,676,534	(amended)	
Estimated Surplus (Use) at December 31, 2024			**$**	**(1,878,361)**
Estimated General Fund Balance at December 31, 2024			$	15,493,553
Non spendable	$	1,482,915		
Restricted	$	74,712		
Assigned	$	6,696,191		
Unassigned	$	7,239,735		
	$	15,493,553		
Use of Fund Balance approved in 2025 budget (detail follows)			$	2,225,220
Estimated Adjusted General Fund Balance at December 31, 2024			**$**	**13,268,333**

Estimated Unassigned Portion of Fund Balance

Estimated Unassigned General Fund Balance at 12/31/2024	$	7,239,735
2025 Adopted Optg Budget (excl transfers)	$	29,537,623
Estimated 12/31/2024 Unassigned Fund Balance as a % of 2025 Budgeted Expenditures		**24.51%**

2025 PROPOSED USE OF FUND BALANCE/EXPENDITURE RESTRAINT FUNDS

Criteria for Use of Fund Balance or Expenditure Restraint:

1. Not an annually recurring expenditure
2. Vehicle purchase or repair projects
3. Equipment or repair projects related to facilities
4. Other office, operating or personal equipment - non recurring
5. Use of consultants - non-recurring
6. To be applied from the amount in excess of 25% to cover mid-year unbudgeted reductions in revenue collections or expenditure increases

FUND BALANCE USE - General Fund

Assigned Fund Balance to Pay Retiree Health Benefits	$	161,500
Hybrid and Electric Vehicle Transfer, if Gasoline Savings Realized	$	20,000
Transfer to Capital Projects Fund Based on Adopted 2025-2034 CIP	$	1,048,230
Transfer to Capital Projects Fund as ERP strategy	$	995,490
Total	**$**	**2,225,220**

EXPENDITURE RESTRAINT - Capital Projects Fund

Project Number	Description		Approved Expense
2199	Police Fleet Vehicle Replacements	$	282,759
2299	Fire Fleet Vehicle Replacements	$	44,857
2399	EMS Fleet Vehicle Replacements	$	17,101
3199	Public Works Plow Fleet Replacement	$	305,283
	Total	**$**	**650,000**

FUND BALANCE PROJECTIONS

FUND	ACCOUNT	Audited Fund Balance 12/31/23	Estimated 2024 Revenues	Estimated 2024 Expenditures	Estimated Fund Balance 12/31/24	Increase/ (Decrease)
100	General Fund	$ 17,371,914	$ 29,657,149	$ 31,535,510	$ 15,493,553	$ (1,878,361)
		2025 Budgeted General Fund Expenditures (excluding transfers)				$ 29,537,623
					Estimated Total Fund Balance Percentage	52.45%
					Estimated Unassigned Fund Balance Percentage	24.51%
SPECIAL REVENUE FUNDS						
200	Grants/Donations	$ 92,424	$ 38,225	$ 33,790	$ 96,859	$ 4,435
202	Park Dedication-prior	$ 814,736	$ 40,000	$ 1,075	$ 853,661	$ 38,925
203	Park Dedication-newer	$ 3,889,920	$ 3,630,820	$ 6,308,267	$ 1,212,473	$ (2,677,447)
213	Refuse & Recycling	$ 527,796	$ 1,644,974	$ 1,636,626	$ 536,144	$ 8,348
222	Police Forfeitures	$ 21,589	$ 12,737	$ 4,799	$ 29,527	$ 7,938
224	Community Wellbeing	$ 4,434	$ 27,275	$ 15,000	$ 16,709	$ 12,275
225	CEDA	$ 970,291	$ 517,000	$ 549,935	$ 937,356	$ (32,935)
226	Affordable Housing	$ 7,950,181	$ 1,532,666	$ 466,860	$ 9,015,987	$ 1,065,806
227	Cemetery	$ 149,656	$ 30,250	$ 802	$ 179,104	$ 29,448
229	Federal ARPA Funds	$ 190,497	$ 1,746,509	$ 1,797,063	$ 139,943	$ (50,554)
230	TID Closure Excess Increme	$ 6,963,333	$ 370,000	$ 4,567,866	$ 2,765,467	$ (4,197,866)
231	Transit	$ 130,620	$ 1,994,674	$ 1,954,783	$ 170,511	$ 39,891
250	Library	$ 959,039	$ 2,524,982	$ 2,461,983	$ 1,022,038	$ 62,999
DEBT SERVICE						
300	Debt Service	$ 1,185,727	$ 7,029,331	$ 7,877,218	$ 337,840	$ (847,887)
CAPITAL PROJECTS						
400	Capital Projects	$ 21,284,610	$ 59,613,384	$ 65,659,922	$ 15,238,072	$ (6,046,538)
TAX INCREMENT DISTRICTS						
404	TID 4	$ -	$ 115,000	$ 266,100	$ (151,100)	$ (151,100)
406	TID 6	$ 100,613	$ 10,000	$ 4,110	$ 106,503	$ 5,890
409	TID 9	$ 4,905,662	$ 2,881,705	$ 4,429,900	$ 3,357,467	$ (1,548,195)
410	TID 10	$ (676,304)	$ 1,401,378	$ 1,355,963	$ (630,889)	$ 45,415
411	TID 11	$ (35,789)	$ 910	$ 11,150	$ (46,029)	$ (10,240)
412	TID 12	$ 1,104,638	$ 1,787,310	$ 1,404,196	$ 1,487,752	$ 383,114
413	TID 13	$ (358,567)	$ 556,446	$ 439,317	$ (241,438)	$ 117,129
414	TID 14	$ (36,771)	$ 10,452	$ 33,150	$ (59,469)	$ (22,698)
415	TID 15	$ -	$ 1,791,826	$ 1,779,229	$ 12,597	$ 12,597
416	TID 16	$ (16,937)	$ 300	$ 74,650	$ (91,287)	$ (74,350)
417	TID 17	$ (16,109)	$ 400	$ 100,500	$ (116,209)	$ (100,100)
418	TID 18	$ -	$ 200	$ 35,000	$ (34,800)	$ (34,800)
OTHER						
700	Technology ISF	$ 1,013,006	$ 1,792,116	$ 1,655,266	$ 1,149,856	$ 136,850
710	Insurance ISF	$ 463,006	$ 738,758	$ 1,020,707	$ 181,057	$ (281,949)
	TOTAL	$ 68,953,215	$ 121,496,777	$ 137,480,737	$ 52,969,255	$ 13,553,664

FUND	ACCOUNT	Audited Net Assets 12/31/23	Estimated 2024 Revenues	Estimated 2024 Expenses	Estimated Net Assets 12/31/24	Increase/ (Decrease)
UTILITIES						
602	Water Utility	$ 47,642,176	$ 5,281,086	$ 3,717,292	$ 49,205,970	$ 1,563,794
	Capital Improvements			$ 4,392,942		
603	Sewer Utility	$ 24,274,062	$ 4,579,850	$ 4,259,566	$ 24,594,346	$ 320,284
	Capital Improvements			$ 720,800		
604	Stormwater Utility (SUD)	$ 38,820,866	$ 2,530,515	$ 1,934,705	$ 39,416,676	$ 595,810
	Capital Improvements			$ 2,413,257		
		$ 110,737,104	$ 12,391,451	$ 9,911,563	$ 113,216,992	$ 2,479,888

City of Fitchburg
Items Considered Outside of Levy Limit Referendum
2025 Budget

New FTE #	PBP #	Dept		Description	2025 Budget Levy	2025 Budget Non-Levy
1.0	4	B&G	Included	Additional Custodian - Hub/PW Maintenance Building	$ 88,187	$ -
0	A	Assess	Included	Property Appraiser I to II	$ 4,231	$ -
0.0	B	Fire	Included	Career Firefighter to Lieutenant (1 of 4)	$ 7,813	$ -
0.0	C	Fire	Included	Career Firefighter to Lieutenant (2 of 4)	$ 7,813	$ -
0.0	D	Fire	-	Career Firefighter to Lieutenant (3 of 4)	$ 7,813	$ -
0.0	E	Fire	-	Career Firefighter to Lieutenant (4 of 4)	$ 7,813	$ -
0.0	F	BI	Included	Code Enforcement Inspector I to II	$ 4,344	$ -
0.0	G	Sr Cntr	-	Assistant Senior Center Director	$ 5,674	$ -
0.0	H	PW	Included	Senior Project Engineer to Principal Engineer	$ -	$ 6,228
					$ 133,688	$ 6,228

City of Fitchburg
Items Considered in 2024 Levy Limit Referendum
2025 Budget

New FTE #	PBP #	Dept	Description	2025 Budget Levy
1.0	1	Admin	New Communications Director	$ 150,000
1.0	2	HR	New HR Generalist/HR Business Partner	$ 118,000
1.0	3	Finance	New Finance Manager (50% public works; 50% finance)	$ 145,000
1.0	5	PD	New Police Lieutenant	$ 311,000
1.0	6	PD	New Police Sergeant - Detective Bureau	$ 182,000
1.0	7	PD	Additional Police Officer (1 of 3)	$ 178,000
1.0	8	PD	Additional Police Officer (2 of 3)	$ 80,000
1.0	9	PD	Additional Police Officer (3 of 3)	$ 178,000
1.0	10	Fire	Additional Career Firefighter/ Inspector (1 of 6)	$ 133,000
1.0	11	Fire	Additional Career Firefighter/ Inspector (2 of 6)	$ 133,000
1.0	12	Fire	Additional Career Firefighter/ Inspector (3 of 6)	$ 133,000
1.0	13	Fire	Additional Career Firefighter/ Inspector (4 of 6)	$ 133,000
1.0	14	Fire	Additional Career Firefighter/ Inspector (5 of 6)	$ 133,000
1.0	15	Fire	Additional Career Firefighter/ Inspector (6 of 6)	$ 133,000
0.0	16	Fire	Increase POx Minimum Pay to $15/Hour and Incorporate into LTE Pay Schedule	$ 141,000
				$ 2,281,000
			Transit	$ 350,000
			Police Facility Operating Costs	$ 487,000
			Other City Operating Costs	$ 475,000
14.0				$ 3,593,000

Council adopted Resolution R-149-24 on August 27, 2024 directing the City to pursue a levy limit referendum on the November 2024 ballot. The above items are not included in the Mayor's Proposed 2025 Budget and will be added to the budget by Omnibus Amendment if the referendum is approved by voters.

City of Fitchburg
Report on General Fund Major Changes
2024 Adopted Budget vs. 2025 Proposed Budget

Each Department included an executive summary that identifies significant changes between the proposed 2025 budget and the adopted 2024 budget. The purpose of this major changes narrative is to provide additional information on the major changes in the general fund overall. The general fund serves as the primary operating fund of the City and accounts for the majority of the services provided including general government, public safety, public works, health & human services, culture & recreation, and conservation & development.

Personnel Budget Proposals (PBP)

Included at the beginning of the proposed budget document is a listing of all of the personnel budget proposals (PBP) that were submitted for consideration for 2025. This list includes career ladder and reclassification requests for current staff, the new custodian position to serve the public works maintenance and Hub buildings that was planned in the 2024 budget, and positions considered in the property tax levy limit referendum on the November 2024 ballot. After review of these requests, and based on the Mayor's consideration of the priorities for the City, several staffing changes were made to the general fund resulting in a net levy increase of approximately $112,000. If the referendum is approved, an omnibus amendment will be adopted by Council to add an additional $2.3 million in staffing costs to the Mayor's Proposed Budget.

Wages and Benefits

The majority of the City's general fund is spent on wages and benefits. This is not surprising considering that at the heart of what a local government is, we are a service provider. There are several items, outside of new staffing proposals, that are significantly different in the 2025 proposed budget as compared to the 2024 adopted budget.

Non-represented, permanent City employees, as outlined in the adopted pay plan, are eligible for annual steps up until the control point (aka market rate). After the employee has reached the control point, he/she is eligible for an annual pay for performance (aka merit) increase. A 2.0% cost of living adjustment (COLA) or across the board (ATB) increase is included in the 2025 budget for permanent, non-represented employees and LTE/seasonal employees. A 1% base merit increase is included for permanent, non-represented employees and established longevity steps are included. The Police Union and the Fire Union are currently in contract negotiations. The cost in 2025 to the General Fund for of all of these items is approximately $726,000.

The health insurance premiums paid by the City as a benefit to the employees is based on a percentage of the total premiums. For general employees, the City pays 88% of the average cost of eligible health insurance plans in Dane County, as described in Act 10 adopted by the State legislature. Employer and employee share of health insurance premiums for protective employees is based on the ratified contracts and follows the same methodology as the general employees for 2024 (and expected to stay the same for 2025). The 2025 monthly premiums have been released by the State and the City saw an increase in the City's share of the premiums of 8.4% for the most common plan. For the general fund, these changes totaled an approximately $245,000 increase in City expense.

Revenue Changes

There are also some major changes in the general fund revenues included in the proposed 2025 budget. The largest change is a $343,000 increase in exempt personal property aid from the State. This increase is the result of the full repeal of personal property taxes, with a new aid program introduced to compensate for the funding gap. General transportation aid (GTA) is also expected to increase approximately $223,000. One of the main factors in the GTA formula is the City's six-year average transportation costs, which have increased significantly in recent years.

Other Expenditure Changes

The 2024 budget included a higher amount of undesignated contingency to earmark levy limit capacity for the upcoming operating costs for the new Hub facility. Now that the operating costs for the Hub are included in the 2025 budget, the contingency funding was reduced to $50,000.

General Fund Balance Applied to Capital Project Fund

Included in the 2025 budget are two transfers of fund balance from the general fund to the capital projects fund based on the Adopted 2025-2034 Capital Improvement Plan (CIP). The $1,068,230 transfer is for two purposes. The first use is to fund the next replacement of several pieces of equipment. A replacement fund through the capital projects fund was then established for all subsequent replacements, which mitigates the structural deficit of utilizing fund balance. The second use is to fund required local matches for one-time capital grant awards. Because these matches are infrequent and for one-time capital projects, the structural deficit of utilizing fund balance is mitigated. The transfer amounts included in the Mayor's proposed budget are the total for all of the years of the CIP less the amount transferred in prior years.

Also included is a $995,490 transfer for future gaps in Expenditure Restraint Incentive Program (ERIP) aid over the next 10 years. As the ERIP aid payments fluctuate, this funding will fill the gap to apply a level amount of funding to the capital project purchases each year. While this use of fund balance would be considered a structural deficit, the next ten years have been addressed through this transfer.

Even after the transfers are completed, the City expects to have a fund balance within or in excess of the City's policy of 15-25%. It is important to note that these are one-time, planned uses of fund balance in the General Fund to keep our fund balance levels within our internal policy limits.

City of Fitchburg
Mayor Proposed Personnel Budget

	2024 Budget			2025 Budget		
	Permanent FT/PT FTE	POX/ Seasonal/ LTE Hours	Overtime Hours	Permanent FT/PT FTE	POX/ Seasonal/ LTE Hours	Overtime Hours
Administration	3.00	-	-	3.00	-	-
Municipal Court (a)	1.50	360	-	1.50	360	-
Legal	1.00	-	-	1.00	-	-
Clerk's Office	4.00	6,650	155	4.00	3,600	120
Human Resources	3.00	240	-	3.00	-	-
Finance	6.50	580	25	6.50	580	25
Assessing	5.00	-	80	5.00	-	80
Bldg. Inspection	4.00	-	80	4.00	-	80
Bldg & Grounds	4.50	1,040	150	5.50	1,040	150
Senior Center	7.00	625	-	7.00	625	-
Parks	7.00	3,120	542	7.00	3,055	542
Recreation	2.00	4,113	60	2.00	4,113	60
FACTv	3.50	533	-	3.50	530	-
Planning & Zoning	3.00	660	110	3.00	660	110
HNI/Sustainability	2.00	980	-	2.00	980	-
Economic Development	3.00	-	-	3.00	-	-
Police Department	67.00	3,213	4,234	67.00	3,213	4,234
Fire Department	26.00	40,021	3,225	26.00	35,395	4,162
Public Works	16.00	700	961	16.00	700	961
TOTAL - General	169.00	62,835	9,622	170.00	54,851	10,524
Library	15.25	4,815	-	15.25	4,815	-
Water/Sewer Utilities	8.00	1,820	496	8.00	1,420	496
Stormwater Utility	3.50	840	145	3.50	840	145
Technology	7.00	-	184	7.00	-	184
TOTAL - Other	33.75	7,475	825	33.75	7,075	825
Grand total	202.75	70,310	10,447	203.75	61,926	11,349

Notes

(a) FTE amounts do not include Mayor/Council/Judge (elected officials).

(b) Employees are shown based on the department worked within, not where the hours are allocated.

Changes from 2024 to 2025

1) Removed 3,050 LTE hours and 35 overtime hours for elections based on elections anticipated.

2) Removed 240 LTE hours for HR intern that was a one-time position in 2024.

3) Added custodian for Hub and Maintenance Facility (PBP#4).

4) Reduced parks landscape LTE hours to increase wage by budget amendment in 2024.

5) Removed 3 LTE hours from FACTv that were added in the 2024 budget, based on current hours worked.

6) Reduced POX hours and removed one full-time Firefighter to create a Battlion Chief position by budget amendment in 2024.

7) Added 640 LTE hours for the Master Plumber in 2024 by budget amendment. Removed 1,040 LTE hours for Master Plumber in 2025 since all hours were accellerated into 2024.

City of Fitchburg, WI
2025 Mayor's Proposed General Fund Budget

	2023 Prior Year Actual	2024 Current Year Budget	6/30/2024 Current Year Actual	2024 Current Year Estimate	2025 Mayor's Budget	Increase/ (Decrease) 24 - '25 Bud	% Change 24 - '25 Bud
GENERAL GOVERNMENT							
MAYOR & COMMON COUNCIL	$ 71,020	$ 89,088	$ 44,907	$ 89,088	$ 94,673	$ 5,585	6.27%
ADMINISTRATOR	$ 395,535	$ 553,458	$ 259,879	$ 552,409	$ 585,772	$ 32,314	5.84%
MUNICIPAL COURT	$ 191,567	$ 209,022	$ 96,670	$ 207,492	$ 219,179	$ 10,157	4.86%
LEGAL SERVICES	$ 188,263	$ 250,917	$ 97,151	$ 248,877	$ 257,489	$ 6,572	2.62%
CLERK	$ 493,358	$ 679,364	$ 291,021	$ 682,642	$ 636,444	$ (42,920)	-6.32%
HR	$ 344,202	$ 451,398	$ 225,841	$ 466,985	$ 474,094	$ 22,696	5.03%
SUSTAINABILITY/HNI	$ 161,148	$ 278,509	$ 81,207	$ 353,822	$ 261,179	$ (17,330)	-6.22%
FINANCE & TREASURY	$ 596,912	$ 859,347	$ 320,714	$ 1,061,986	$ 891,722	$ 32,375	3.77%
ASSESSING	$ 530,276	$ 635,099	$ 280,108	$ 628,347	$ 675,390	$ 40,291	6.34%
BLDGS & GRNDS - SAFETY BLDG	$ 24,617	$ 43,550	$ 11,153	$ 43,550	$ 43,825	$ 275	0.63%
BLDGS & GRNDS - MAINT FACILITY	$ 46,537	$ 77,650	$ 16,622	$ 78,095	$ 116,206	$ 38,556	49.65%
BLDGS & GRNDS - NEW CITY HALL	$ 476,059	$ 497,215	$ 213,072	$ 506,825	$ 531,279	$ 34,064	6.85%
BLDGS & GRNDS - PD EVIDENCE	$ 7,046	$ 10,600	$ 2,199	$ 10,600	$ 10,600	$ -	0.00%
BLDGS & GRNDS - FIRE STN #2 MRKTPLC	$ 55,031	$ 57,550	$ 21,937	$ 57,550	$ 57,550	$ -	0.00%
BLDGS & GRNDS - FIRE STN #1 UPTOWN	$ 55,006	$ 62,800	$ 22,425	$ 62,800	$ 63,400	$ 600	0.96%
INTERDEPARTMENTAL OTHER	$ 155,255	$ 364,150	$ 179,806	$ 508,340	$ 293,880	$ (70,270)	-19.30%
TOTAL GENERAL GOVERNMENT	**$ 3,791,832**	**$ 5,119,717**	**$ 2,164,712**	**$ 5,559,408**	**$ 5,212,682**	**$ 92,965**	**1.82%**
PUBLIC SAFETY							
LAW ENFORCEMENT	$ 9,085,036	$ 10,033,078	$ 4,623,538	$ 9,529,593	$ 10,519,217	$ 486,139	4.85%
FIRE DEPARTMENT	$ 3,826,052	$ 4,144,283	$ 1,853,547	$ 3,863,788	$ 4,278,494	$ 134,211	3.24%
BUILDING INSPECTION	$ 525,459	$ 596,260	$ 272,640	$ 571,684	$ 623,583	$ 27,323	4.58%
OTHER PUBLIC SAFETY	$ 1,151,697	$ 1,288,461	$ 1,199,000	$ 1,288,461	$ 1,360,305	$ 71,844	5.58%
TOTAL PUBLIC SAFETY	**$ 14,588,244**	**$ 16,062,082**	**$ 7,948,725**	**$ 15,253,526**	**$ 16,781,599**	**$ 719,517**	**4.48%**
PUBLIC WORKS							
PUBLIC WORKS	$ 1,987,570	$ 2,800,806	$ 1,019,775	$ 3,306,503	$ 2,907,218	$ 106,412	3.80%
TOTAL PUBLIC WORKS	**$ 1,987,570**	**$ 2,800,806**	**$ 1,019,775**	**$ 3,306,503**	**$ 2,907,218**	**$ 106,412**	**3.80%**
HUMAN SERVICES							
SENIOR CITIZENS PROGRAMS	**$ 846,026**	**$ 885,899**	**$ 430,010**	**$ 882,631**	**$ 927,875**	**$ 41,976**	**4.74%**
CULTURE, RECREATION & EDUCATION							
COMMUNITY CENTER	$ 93,553	$ 118,804	$ 31,040	$ 119,515	$ 120,479	$ 1,675	1.41%
NEIGHBORHOOD HUB	$ -	$ -	$ -	$ -	$ 97,492	$ 97,492	-100.00%
PARKS	$ 1,368,463	$ 1,494,612	$ 702,984	$ 1,510,634	$ 1,594,945	$ 100,333	6.71%
RECREATION & LEISURE	$ 371,875	$ 438,968	$ 198,164	$ 438,565	$ 452,938	$ 13,970	3.18%
FACTv (CABLE)	$ 400,476	$ 453,646	$ 213,499	$ 453,880	$ 469,181	$ 15,535	3.42%
TOTAL CULTURE, RECREATION & EDUCATION	**$ 2,234,367**	**$ 2,506,030**	**$ 1,145,687**	**$ 2,522,594**	**$ 2,735,035**	**$ 229,005**	**9.14%**
COMMUNITY DEVELOPMENT							
ZONING & PLANNING	$ 389,211	$ 452,523	$ 203,109	$ 450,440	$ 485,202	$ 32,679	7.22%
ECONOMIC DEVELOPMENT	$ 314,467	$ 464,718	$ 162,625	$ 422,908	$ 488,012	$ 23,294	5.01%
TOTAL COMMUNITY DEVELOPMENT	**$ 703,678**	**$ 917,241**	**$ 365,734**	**$ 873,348**	**$ 973,214**	**$ 55,973**	**6.10%**
GENERAL FUND OPERATING	**$ 24,151,717**	**$ 28,291,775**	**$ 13,074,643**	**$ 28,398,010**	**$ 29,537,623**	**$ 1,245,848**	**4.40%**
TRANSFERS TO OTHER FUNDS							
OTHER TRANS TO FUND 400	$ 1,082,876	$ 3,137,500	$ -	$ 3,137,500	$ 2,063,720	$ (1,073,780)	-34.22%
TOTAL TRANSFERS TO OTHER FUNDS	**$ 1,082,876**	**$ 3,137,500**	**$ -**	**$ 3,137,500**	**$ 2,063,720**	**$ (1,073,780)**	**-34.22%**
TOTAL GENERAL FUND	**$ 25,234,593**	**$ 31,429,275**	**$ 13,074,643**	**$ 31,535,510**	**$ 31,601,343**	**$ 172,068**	**0.55%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-4111-000	LOCAL PROPERTY TAXES	$ 15,276,085	$ 15,987,574	$ 16,830,694	$ 18,352,862	$ 19,338,940	$ 17,157,231	$ 20,074,291	$ 20,074,291	$ 20,074,291	$ 20,531,699	$ 26,789	$ 20,558,488	$ 484,197	2.4%
100-4111-999	BAD DEBT EXPENSE - DEL PP TAX	$ (3,184)	$ (2,847)	$ (15,568)	$ 3,224	$ (10,822)	$ (5,839)	$ (5,000)	$ -	$ (5,000)	$ (5,000)	$ -	$ (5,000)	$ -	0.0%
100-4114-000	MOBILE HOME/MISC TAXES	$ 3,766	$ 3,093	$ 2,833	$ 2,643	$ 2,343	$ 2,936	$ 2,000	$ 1,447	$ 2,105	$ 2,000	$ -	$ 2,000	$ -	0.0%
100-4121-000	HOTEL ROOM TAX - GENERAL FUND	$ 36,775	$ 13,968	$ 23,812	$ 34,098	$ 38,982	$ 29,527	$ 36,750	$ 6,124	$ 38,982	$ 38,150	$ -	$ 38,150	$ 1,400	3.8%
100-4131-000	TAX EQUIVALENT-UTILITY	$ 723,637	$ 762,614	$ 799,256	$ 798,529	$ 748,770	$ 766,561	$ 790,000	$ 374,386	$ 790,000	$ 790,000	$ -	$ 790,000	$ -	0.0%
100-4180-000	INTEREST ON DELINQUENT PP TAX	$ 2,497	$ 4,256	$ 3,787	$ 3,013	$ 1,673	$ 3,045	$ 2,500	$ 3,178	$ 3,500	$ 1,000	$ -	$ 1,000	$ (1,500)	-60.0%
100-4180-100	USE VALUE PENALTIES-CITY SHARE	$ 19,828	$ 88,557	$ 23,067	$ 49,662	$ 12,825	$ 38,788	$ 22,300	$ 18,325	$ 18,325	$ 20,000	$ -	$ 20,000	$ (2,300)	-10.3%
100-4180-200	INTEREST ON DELINQ ROOM TAX	$ -	$ 25	$ -	$ 25	$ 50	$ 20	$ -	$ 372	$ 375	$ -	$ -	$ -	$ -	100.0%
	Taxes and Tax Equivalents Total	**$ 16,059,404**	**$ 16,857,240**	**$ 17,667,881**	**$ 19,244,056**	**$ 20,132,761**	**$ 17,992,268**	**$ 20,922,841**	**$ 20,478,123**	**$ 20,922,578**	**$ 21,377,849**	**$ 26,789**	**$ 21,404,638**	**$ 481,797**	**2.3%**
100-4200-000	SPECIAL ASSESS INSTALLMENTS	$ 2,879	$ -	$ -	$ 507	$ -	$ 677	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4321-500	OTHER FED LAW ENFORCE GRANT	$ 2,947	$ 6,586	$ -	$ 9,593	$ 13,204	$ 6,466	$ 6,335	$ 4,413	$ 14,700	$ 12,000	$ -	$ 12,000	$ 5,665	89.4%
100-4329-100	OTHER FED GRANT	$ -	$ 437,273	$ -	$ -	$ -	$ 87,455	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4323-500	FEDERAL AID - MASS TRANSIT	$ -	$ -	$ -	$ 862,503	$ -	$ 172,501	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4330-000	FEDERAL LAND AIDS	$ 1,981	$ 1,718	$ 1,614	$ 1,601	$ 1,791	$ 1,741	$ 1,700	$ 1,671	$ 1,675	$ 1,700	$ -	$ 1,700	$ -	0.0%
100-4341-000	STATE SHARED REVENUES	$ 497,915	$ 496,816	$ 497,734	$ 548,542	$ 615,935	$ 531,388	$ 1,547,315	$ -	$ 1,547,315	$ 1,576,885	$ -	$ 1,576,885	$ 29,570	1.9%
100-4342-000	FIRE INSURANCE TAXES (2% DUES)	$ 126,590	$ 133,050	$ 145,284	$ 157,259	$ 179,438	$ 148,324	$ 180,000	$ -	$ 222,349	$ 200,000	$ -	$ 200,000	$ 20,000	11.1%
100-4351-200	STATE DISASTER GRANTS	$ -	$ -	$ -	$ -	$ 2,008	$ 402	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4351-400	STATE GRANT POLICE	$ 175,926	$ 128,474	$ 129,114	$ 11,063	$ 9,606	$ 90,837	$ -	$ 720	$ 720	$ -	$ -	$ -	$ -	100.0%
100-4351-900	STATE GRANT - MISC	$ -	$ -	$ -	$ -	$ 10,918	$ 2,184	$ -	$ 6,820	$ 6,820	$ 2,200	$ -	$ 2,200	$ 2,200	100.0%
100-4353-000	STATE HIGHWAY AIDS	$ 1,760,635	$ 1,584,571	$ 1,590,689	$ 1,829,292	$ 2,143,566	$ 1,781,751	$ 2,352,500	$ 1,179,124	$ 2,357,899	$ 2,575,000	$ -	$ 2,575,000	$ 222,500	9.5%
100-4354-000	EXEMPT COMPUTER AID	$ 213,078	$ 213,078	$ 213,078	$ 213,078	$ 249,165	$ 220,295	$ 472,724	$ -	$ 474,454	$ 477,600	$ -	$ 477,600	$ 4,876	1.0%
100-4359-000	EXEMPT PERSONAL PROPERTY AID	$ 108,256	$ 80,728	$ 53,200	$ 80,728	$ 125,940	$ 89,770	$ 132,240	$ 132,721	$ 132,721	$ 475,695	$ -	$ 475,695	$ 343,455	259.7%
100-4359-001	FRANCHISE FEE REDUCTION AID	$ -	$ -	$ -	$ -	$ 63,196	$ 12,639	$ 63,196	$ -	$ 63,196	$ 63,196	$ -	$ 63,196	$ -	0.0%
100-4359-002	HIGH VOLTAGE ENVIRON IMPACT	$ -	$ -	$ -	$ -	$ 3,784	$ 757	$ -	$ 3,784	$ 3,784	$ 3,784	$ -	$ 3,784	$ 3,784	100.0%
100-4361-000	PAYMENTS FOR MUNICIPAL SERVICE	$ 75,216	$ 68,991	$ 44,983	$ 46,456	$ 55,906	$ 58,310	$ 40,000	$ -	$ 47,000	$ 47,000	$ -	$ 47,000	$ 7,000	17.5%
100-4362-000	STATE LAND AIDS	$ 30,236	$ 30,785	$ 33,250	$ 36,116	$ 34,578	$ 32,993	$ 34,000	$ 35,732	$ 35,722	$ 35,000	$ -	$ 35,000	$ 1,000	2.9%
100-4374-000	SENIOR REIMBURSEMENTS-COUNTY	$ 78,690	$ 69,700	$ 109,995	$ 100,867	$ 127,455	$ 97,341	$ 141,852	$ 40,533	$ 141,852	$ 141,852	$ -	$ 141,852	$ -	0.0%
100-4376-000	OTHER POLICE GRANTS	$ 2,651	$ 2,661	$ 2,756	$ 30	$ 20	$ 1,624	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4377-100	MISC COUNTY GRANTS	$ 12,926	$ 12,164	$ 12,069	$ 14,586	$ 17,454	$ 13,840	$ 23,454	$ 25,097	$ 25,097	$ 25,000	$ -	$ 25,000	$ 1,546	6.6%
	Intergoverrnmental Revenues Total	**$ 3,087,047**	**$ 3,266,595**	**$ 2,833,766**	**$ 3,911,714**	**$ 3,653,964**	**$ 3,350,617**	**$ 4,995,316**	**$ 1,430,615**	**$ 5,075,304**	**$ 5,636,912**	**$ -**	**$ 5,636,912**	**$ 641,596**	**12.8%**
100-4410-000	BUSINESS & OCCUPATIONAL LIC	$ 61,280	$ 41,369	$ 45,379	$ 46,206	$ 88,243	$ 56,495	$ 50,000	$ 50,382	$ 51,000	$ 60,000	$ -	$ 60,000	$ 10,000	20.0%
100-4420-000	NON BUSINESS LICENSES	$ 11,459	$ 9,392	$ 13,083	$ 7,538	$ 8,400	$ 9,974	$ 7,500	$ 7,535	$ 9,000	$ 10,000	$ -	$ 10,000	$ 2,500	33.3%
100-4430-000	BLDG PERMIT & INSPECTION FEES	$ 831,749	$ 562,345	$ 694,563	$ 944,167	$ 803,568	$ 767,278	$ 380,000	$ 529,301	$ 540,000	$ 380,000	$ -	$ 380,000	$ -	0.0%
100-4430-100	COMMERCIAL PLAN REVIEW FEES	$ -	$ -	$ -	$ 2,428	$ 8,233	$ 2,132	$ 10,000	$ 3,935	$ 9,000	$ 8,000	$ -	$ 8,000	$ (2,000)	-20.0%
100-4440-000	ZONING PERMITS & FEES	$ 720,758	$ 260,682	$ 305,297	$ 628,010	$ 264,393	$ 435,828	$ 180,000	$ 212,392	$ 220,000	$ 180,000	$ -	$ 180,000	$ -	0.0%
100-4490-000	OTHER REGULATION & COMPLIANCE	$ 38,906	$ 34,435	$ 45,121	$ 46,513	$ 70,767	$ 47,148	$ 40,000	$ 31,879	$ 40,000	$ 40,000	$ -	$ 40,000	$ -	0.0%
100-4490-100	CABLE FRANCHISE FEES - AT&T	$ -	$ -	$ -	$ -	$ 22,846	$ 4,569	$ 15,000	$ 5,262	$ 18,500	$ 15,000	$ -	$ 15,000	$ -	0.0%
100-4490-200	CABLE FRANCHISE FEES - TDS	$ -	$ -	$ -	$ -	$ 11,101	$ 2,220	$ 11,000	$ 2,811	$ 11,000	$ 11,000	$ -	$ 11,000	$ -	0.0%
100-4490-300	CABLE FRANCHISE FEES - CHARTER	$ -	$ -	$ -	$ -	$ 178,219	$ 35,644	$ 180,000	$ 41,264	$ 175,000	$ 170,000	$ -	$ 170,000	$ (10,000)	-5.6%
	Licenses & Permits Total	**$ 1,664,152**	**$ 908,223**	**$ 1,103,443**	**$ 1,674,862**	**$ 1,455,770**	**$ 1,361,290**	**$ 873,500**	**$ 884,761**	**$ 1,073,500**	**$ 874,000**	**$ -**	**$ 874,000**	**$ 500**	**0.1%**
100-4510-000	LAW & ORDINANCE VIOLATIONS	$ 242,322	$ 149,847	$ 189,733	$ 139,885	$ 199,392	$ 184,236	$ 145,900	$ 130,626	$ 200,000	$ 175,000	$ -	$ 175,000	$ 29,100	19.9%
100-4510-100	YEAR END RECEIVABLE ADJUSTMENT	$ 55,415	$ (26,712)	$ (54,552)	$ (26,671)	$ 36,225	$ (3,259)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Fines, Forfeits, & Penalties Total	**$ 297,737**	**$ 123,135**	**$ 135,181**	**$ 113,214**	**$ 235,617**	**$ 180,977**	**$ 145,900**	**$ 130,626**	**$ 200,000**	**$ 175,000**	**$ -**	**$ 175,000**	**$ 29,100**	**19.9%**
100-4610-100	GENERAL GOVERNMENT CHARGES	$ 26,464	$ 34,905	$ 29,545	$ 30,762	$ 18,036	$ 27,942	$ 20,000	$ 10,037	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
100-4621-100	PUBLIC SAFETY CHARGES	$ 47,823	$ 3,969	$ 19,816	$ 30,129	$ 34,980	$ 27,343	$ 29,200	$ 6,598	$ 28,500	$ 28,500	$ -	$ 28,500	$ (700)	-2.4%
100-4622-210	PUB SAFETY CHG-BCKGRND CHECKS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 224	$ 500	$ 500	$ -	$ 500	$ 500	100.0%
100-4631-100	ENGINEERING CHARGES TO OTHERS	$ 6,938	$ 13,456	$ 16,252	$ 11,899	$ 17,104	$ 13,130	$ 12,000	$ 4,508	$ 5,400	$ 13,100	$ -	$ 13,100	$ 1,100	9.2%
100-4672-100	RECREATION FEES	$ 165,228	$ 21,457	$ 102,510	$ 159,769	$ 181,744	$ 126,142	$ 221,000	$ 96,714	$ 170,000	$ 222,000	$ -	$ 222,000	$ 1,000	0.5%
100-4672-200	PARK SHELTER RENTAL FEES	$ 61,948	$ 9,757	$ 55,198	$ 68,794	$ 75,862	$ 54,312	$ 60,000	$ 68,297	$ 73,000	$ 75,000	$ -	$ 75,000	$ 15,000	25.0%
100-4672-300	SENIOR PROGRAM FEES	$ 38,774	$ 13,280	$ 19,532	$ 32,401	$ 40,217	$ 28,841	$ 45,000	$ 25,668	$ 45,000	$ 48,000	$ -	$ 48,000	$ 3,000	6.7%
100-4672-301	SENIOR ROOM FEES	$ 1,449	$ 574	$ (251)	$ -	$ -	$ 354	$ -	$ 320	$ 320	$ 500	$ -	$ 500	$ 500	100.0%
100-4690-000	OTHER PUBLIC CHGS FOR SERVICE	$ 2,513	$ 841	$ 930	$ 234	$ 3,269	$ 1,557	$ 3,000	$ 3,085	$ 4,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
	Public Charges for Services Total	**$ 351,137**	**$ 98,239**	**$ 243,532**	**$ 333,988**	**$ 371,212**	**$ 279,622**	**$ 390,200**	**$ 215,451**	**$ 346,720**	**$ 410,600**	**$ -**	**$ 410,600**	**$ 20,400**	**5.2%**
100-4730-102	DANECOM REIMBURSEMENT	$ 12,540	$ 12,540	$ -	$ 7,500	$ 1,680	$ 6,852	$ 6,360	$ 6,360	$ 6,360	$ 9,000	$ -	$ 9,000	$ 2,640	41.5%
100-4740-100	ADMIN CHARGES TO UTILITIES	$ 84,500	$ 88,100	$ 98,900	$ 107,600	$ 122,500	$ 100,320	$ 141,500	$ 70,750	$ 141,500	$ 232,000	$ -	$ 232,000	$ 90,500	64.0%
100-4740-207	ADMIN FEE-CABLE	$ 19,800	$ 20,100	$ 21,100	$ 21,900	$ -	$ 16,580	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4740-250	ADMINSTRATIVE CHGS TO LIBRARY	$ 116,600	$ 119,900	$ 126,400	$ 133,800	$ 141,800	$ 127,700	$ 225,200	$ 225,200	$ 225,200	$ 245,200	$ -	$ 245,200	$ 20,000	8.9%
	Intergov'l Charges for Service Total	**$ 233,440**	**$ 240,640**	**$ 246,400**	**$ 270,800**	**$ 265,980**	**$ 251,452**	**$ 373,060**	**$ 302,310**	**$ 373,060**	**$ 486,200**	**$ -**	**$ 486,200**	**$ 113,140**	**30.3%**
100-4810-100	INTEREST ON TEMP INVESTMENTS	$ 314,432	$ 145,145	$ 85,238	$ 366,968	$ 1,056,718	$ 393,700	$ 125,000	$ 837,815	$ 1,000,000	$ 125,000	$ -	$ 125,000	$ -	0.0%
100-4810-101	INTEREST ON INTERNAL ADVANCE	$ 15,694	$ 12,542	$ 1,160	$ 16,502	$ 29,076	$ 14,995	$ 5,000	$ -	$ 20,828	$ 5,000	$ -	$ 5,000	$ -	0.0%
100-4810-102	ADJ INVEST TO MARKET	$ 91,155	$ 21,308	$ (94,344)	$ (157,086)	$ 109,997	$ (5,794)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4810-103	MCF ENDOWMENT INVESTMENT EARN	$ 9,319	$ 4,932	$ 12,981	$ (7,989)	$ 6,499	$ 5,148	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4810-200	INTEREST ON DELINQ S/A & ACCTS	$ 965	$ 457	$ 1,130	$ 1,206	$ 2,636	$ 1,279	$ 400	$ 349	$ 350	$ 400	$ -	$ 400	$ -	0.0%
100-4810-300	OTHER INTEREST REVENUE	$ -	$ 1,147	$ -	$ 4	$ -	$ 230	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4820-200	BUILDING RENTALS	$ 18,476	$ 17,617	$ 19,774	$ 28,764	$ 20,035	$ 20,933	$ 15,000	$ 13,589	$ 22,000	$ 24,000	$ -	$ 24,000	$ 9,000	60.0%
100-4820-401	LEASE REVENUE-FIRE STATION #1	$ -	$ -	$ -	$ -	$ 17,590	$ 3,518	$ 17,765	$ 17,766	$ 17,766	$ 17,940	$ -	$ 17,940	$ 175	1.0%
100-4830-200	SR SUBSCRIPTIONS & AD SALES	$ 1,994	$ 1,226	$ 1,759	$ 2,144	$ 3,460	$ 2,117	$ 3,000	$ 4,035	$ 4,035	$ 4,500	$ -	$ 4,500	$ 1,500	50.0%
100-4830-300	RECREATION SPONSORSHIPS	$ -	$ -	$ -	$ -	$ 2,146	$ 429	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4830-500	MAINT FACILITY REIMB UD#1	$ 420	$ 3,386	$ 2,206	$ 3,050	$ 4,150	$ 2,642	$ 2,155	$ 870	$ 1,160	$ 2,600	$ -	$ 2,600	$ 445	20.6%
100-4830-600	SUD REIMBURSEMENT FOR HWY WORK	$ 33,757	$ -	$ 62,340	$ 41,935	$ 28,323	$ 33,271	$ 35,000	$ -	$ 33,200	$ 33,200	$ -	$ 33,200	$ (1,800)	-5.1%
	Commercial Revenues Total	**$ 486,212**	**$ 207,760**	**$ 92,244**	**$ 295,498**	**$ 1,280,630**	**$ 472,469**	**$ 203,320**	**$ 874,424**	**$ 1,099,339**	**$ 212,640**	**$ -**	**$ 212,640**	**$ 9,320**	**4.6%**
100-4850-000	DONATIONS	$ 9,097	$ 28,409	$ 7,398	$ 8,960	$ 3,324	$ 11,438	$ 600	$ 2,672	$ 3,000	$ 1,500	$ -	$ 1,500	$ 900	150.0%
100-4860-000	PCARD REBATE	$ 21,444	$ 18,694	$ 19,350	$ 22,165	$ 17,439	$ 19,818	$ 20,000	$ 14,211	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
100-4890-000	MISCELLANEOUS INCOME	$ 12,094	$ 3,761	$ 6,899	$ 4,143	$ 1,900	$ 5,759	$ 2,000	$ 5,904	$ 6,000	$ 1,200	$ -	$ 1,200	$ (800)	-40.0%
100-4890-100	WORKER'S COMP REIMBURSEMENT	$ 3,467	$ 8,036	$ 504	$ 2,843	$ 2,067	$ 3,383	$ -	$ 1,240	$ 1,240	$ -	$ -	$ -	$ -	100.0%
100-4890-300	WPRA TICKET COMMISSION	$ 161	$ -	$ 118	$ 538	$ 900	$ 343	$ 150	$ 204	$ 675	$ 50	$ -	$ 50	$ (100)	-66.7%
100-4890-500	INSURANCE RECOVERIES	$ -	$ 2,396	$ -	$ -	$ -	$ 479	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4890-550	ACCIDENT RECOVERIES	$ 4,568	$ 17,967	$ 1,883	$ 10,692	$ 29,611	$ 12,944	$ 12,000	$ 51,512	$ 75,000	$ 13,000	$ -	$ 13,000	$ 1,000	8.3%
100-4890-600	SALE OF FIXED ASSETS	$ 9,520	$ 3,696	$ 10,221	$ 49,950	$ 26,697	$ 20,017	$ -	$ 3,481	$ 3,500	$ -	$ -	$ -	$ -	100.0%
	Miscellaneous Revenues Total	**$ 60,351**	**$ 82,959**	**$ 46,373**	**$ 99,291**	**$ 81,938**	**$ 74,182**	**$ 34,750**	**$ 79,224**	**$ 109,415**	**$ 35,750**	**$ -**	**$ 35,750**	**$ 1,000**	**2.9%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-4922-225	TRANSFER FROM CEDA	$ 68,085	$ 51,405	$ 53,160	$ 55,160	$ 58,075	$ 57,177	$ 60,895	$ 30,440	$ 60,880	$ 63,690	$ -	$ 63,690	$ 2,795	4.6%
100-4922-229	TRANSFER FROM ARPA FUND	$ -	$ -	$ 3,054	$ 2,179	$ -	$ 1,047	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4922-300	TRANSFER BRUSH COLLECTION REIM	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 10,000	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
100-4924-000	TRANSFER FROM CAP PROJ	$ 8,800	$ -	$ -	$ -	$ -	$ 1,760	$ -	$ 319,660	$ 319,660	$ -	$ -	$ -	$ -	100.0%
100-4924-213	TRANS FROM RECY - RENT	$ -	$ -	$ -	$ -	$ 2,513	$ 503	$ 2,513	$ 1,258	$ 2,513	$ 2,513	$ -	$ 2,513	$ -	0.0%
100-4925-602	UTILITY DIST #1 - RENT	$ -	$ -	$ -	$ -	$ 51,667	$ 10,333	$ 51,667	$ 25,834	$ 51,667	$ 51,667	$ -	$ 51,667	$ -	0.0%
100-4925-604	RENT - SUD	$ -	$ -	$ -	$ -	$ 2,513	$ 503	$ 2,513	$ 1,257	$ 2,513	$ 2,513	$ -	$ 2,513	$ -	0.0%
100-4930-100	FUND BAL APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,352,800	$ -	$ 3,352,800	$ 2,225,220	$ -	$ 2,225,220	$ (1,127,580)	-33.6%
100-4999-000	AR CLEARING REV	$ -	$ -	$ 241	$ -	$ -	$ 48	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Other Financing Sources Total	**$ 96,885**	**$ 71,405**	**$ 76,455**	**$ 77,339**	**$ 134,768**	**$ 91,370**	**$ 3,490,388**	**$ 388,449**	**$ 3,810,033**	**$ 2,365,603**	**$ -**	**$ 2,365,603**	**$ (1,124,785)**	**-32.2%**
	Total Revenues & Other Financing Sources	**$ 22,339,244**	**$ 21,856,196**	**$ 22,445,275**	**$ 26,021,269**	**$ 27,612,640**	**$ 24,054,925**	**$ 31,429,275**	**$ 24,783,983**	**$ 33,009,949**	**$ 31,574,554**	**$ 26,789**	**$ 31,601,343**	**$ 172,068**	**0.5%**
100-5110-110	SALARIES & WAGES - MAYOR & CC	$ 49,791	$ 50,112	$ 43,577	$ 40,500	$ 40,154	$ 44,827	$ 50,500	$ 20,096	$ 50,500	$ 50,500	$ -	$ 50,500	$ -	0.0%
100-5110-131	FICA	$ 3,809	$ 3,834	$ 3,334	$ 3,098	$ 3,072	$ 3,429	$ 3,863	$ 1,537	$ 3,863	$ 3,863	$ -	$ 3,863	$ -	0.0%
100-5110-132	WRS	$ 189	$ -	$ -	$ -	$ -	$ 38	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Personnel Costs Total	**$ 53,789**	**$ 53,946**	**$ 46,911**	**$ 43,598**	**$ 43,226**	**$ 48,294**	**$ 54,363**	**$ 21,633**	**$ 54,363**	**$ 54,363**	**$ -**	**$ 54,363**	**$ -**	**0.0%**
100-5110-310	OFFICE SUPPLIES & POSTAGE	$ 123	$ 217	$ 106	$ -	$ 338	$ 157	$ 300	$ 65	$ 300	$ 500	$ -	$ 500	$ 200	66.7%
100-5110-320	PUBLICATIONS & DUES	$ 12,690	$ 13,273	$ 12,988	$ 14,477	$ 15,689	$ 13,823	$ 19,800	$ 17,250	$ 19,800	$ 21,200	$ -	$ 21,200	$ 1,400	7.1%
100-5110-325	TRAINING & TRAVEL	$ 612	$ 265	$ -	$ 752	$ 1,082	$ 542	$ 3,500	$ 1,033	$ 3,500	$ 4,950	$ -	$ 4,950	$ 1,450	41.4%
100-5110-330	VEHICLE USE REIMBURSEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 105	$ -	$ 105	$ 110	$ -	$ 110	$ 5	4.8%
100-5110-340	OPERATING MATERIALS & SUPPLIES	$ 710	$ 205	$ 855	$ 364	$ 1,152	$ 657	$ 1,500	$ 166	$ 1,500	$ 1,650	$ -	$ 1,650	$ 150	10.0%
100-5110-345	PUBLIC INFORMATION & EDUCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500	$ -	$ 1,500	$ 1,500	100.0%
100-5110-355	EQUIPMENT OPERATING EXPENSE	$ -	$ -	$ -	$ -	$ 293	$ 59	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 14,135**	**$ 13,960**	**$ 13,949**	**$ 15,593**	**$ 18,554**	**$ 15,238**	**$ 25,205**	**$ 18,514**	**$ 25,205**	**$ 29,910**	**$ -**	**$ 29,910**	**$ 4,705**	**18.7%**
100-5110-570	IT OPERATING ISF ALLOCATION	$ 6,250	$ 6,100	$ 6,045	$ 7,200	$ 8,435	$ 6,806	$ 8,730	$ 4,365	$ 8,730	$ 9,580	$ (5)	$ 9,575	$ 845	9.7%
100-5110-572	INSURANCE ISF ALLOCATION	$ 425	$ 420	$ 525	$ 570	$ 545	$ 497	$ 510	$ 255	$ 510	$ 515	$ -	$ 515	$ 5	1.0%
100-5110-573	IT CAPITAL ISF ALLOCATION	$ -	$ 270	$ 275	$ 275	$ 260	$ 216	$ 280	$ 140	$ 280	$ 310	$ -	$ 310	$ 30	10.7%
	Fixed Charges Total	**$ 6,675**	**$ 6,790**	**$ 6,845**	**$ 8,045**	**$ 9,240**	**$ 7,519**	**$ 9,520**	**$ 4,760**	**$ 9,520**	**$ 10,405**	**$ (5)**	**$ 10,400**	**$ 880**	**9.2%**
	Mayor & Council Total	**$ 74,599**	**$ 74,696**	**$ 67,705**	**$ 67,236**	**$ 71,020**	**$ 71,051**	**$ 89,088**	**$ 44,907**	**$ 89,088**	**$ 94,678**	**$ (5)**	**$ 94,673**	**$ 5,585**	**6.3%**
100-5115-110	SALARIES & WAGES-ADMIN	$ 198,438	$ 210,430	$ 275,747	$ 225,452	$ 274,643	$ 236,942	$ 380,868	$ 181,927	$ 380,702	$ 396,084	$ -	$ 396,084	$ 15,216	4.0%
100-5115-115	OVERTIME	$ -	$ 178	$ -	$ 216	$ 119	$ 103	$ -	$ 258	$ 300	$ -	$ -	$ -	$ -	100.0%
100-5115-120	PT/LTE/SEASONAL	$ 4,484	$ -	$ -	$ 2,343	$ -	$ 1,365	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5115-131	FICA	$ 13,972	$ 14,870	$ 20,675	$ 16,397	$ 19,996	$ 17,182	$ 29,226	$ 13,323	$ 29,213	$ 30,393	$ -	$ 30,393	$ 1,167	4.0%
100-5115-132	WRS	$ 12,561	$ 13,645	$ 12,022	$ 14,475	$ 18,492	$ 14,239	$ 26,360	$ 12,657	$ 26,349	$ 27,612	$ -	$ 27,612	$ 1,252	4.7%
100-5115-135	LONGEVITY	$ -	$ -	$ -	$ 990	$ 1,035	$ 405	$ 1,080	$ 1,080	$ 1,080	$ 1,125	$ -	$ 1,125	$ 45	4.2%
100-5115-160	HEALTH INS	$ 16,535	$ 17,771	$ 13,152	$ 19,953	$ 47,145	$ 22,911	$ 67,431	$ 33,716	$ 67,431	$ 73,107	$ -	$ 73,107	$ 5,676	8.4%
100-5115-161	LIFE INS	$ 569	$ 602	$ 515	$ 617	$ 655	$ 592	$ 718	$ 398	$ 718	$ 816	$ -	$ 816	$ 98	13.6%
100-5115-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,200	$ -	$ -	$ 1,200	$ -	$ 1,200	$ -	0.0%
100-5115-163	DENTAL INS	$ 2,490	$ 2,410	$ 2,119	$ 2,536	$ 2,852	$ 2,481	$ 3,994	$ 1,959	$ 3,918	$ 4,114	$ -	$ 4,114	$ 120	3.0%
100-5115-190	ADMIN HOLIDAY PREMIUM	$ -	$ -	$ -	$ -	$ 37	$ 7	$ 86	$ 73	$ 86	$ 91	$ -	$ 91	$ 5	5.8%
	Personnel Costs Total	**$ 249,049**	**$ 259,906**	**$ 324,230**	**$ 282,979**	**$ 364,974**	**$ 296,228**	**$ 510,963**	**$ 245,391**	**$ 509,797**	**$ 534,542**	**$ -**	**$ 534,542**	**$ 23,579**	**4.6%**
100-5115-210	PROFESSIONAL SERVICES	$ -	$ 5,000	$ -	$ -	$ -	$ 1,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5115-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ -	$ 119	$ -	$ 119	$ 119	$ 71	$ 120	$ 119	$ 120	$ 125	$ -	$ 125	$ 5	4.2%
	Contractual Services Total	**$ -**	**$ 5,119**	**$ -**	**$ 119**	**$ 119**	**$ 1,071**	**$ 120**	**$ 119**	**$ 120**	**$ 125**	**$ -**	**$ 125**	**$ 5**	**4.2%**
100-5115-310	OFFICE SUPPLIES & POSTAGE	$ 221	$ 72	$ 460	$ 893	$ 375	$ 404	$ 300	$ 92	$ 300	$ 350	$ -	$ 350	$ 50	16.7%
100-5115-320	PUBLICATIONS & DUES	$ 1,105	$ 1,379	$ 237	$ 233	$ 244	$ 640	$ 2,000	$ 1,171	$ 2,000	$ 2,500	$ -	$ 2,500	$ 500	25.0%
100-5115-325	TRAINING & TRAVEL	$ 6,268	$ 1,163	$ 58	$ 1,371	$ 949	$ 1,962	$ 8,000	$ 2,367	$ 8,000	$ 8,000	$ -	$ 8,000	$ -	0.0%
100-5115-330	VEHICLE USE REIMBURSEMENT	$ 1,588	$ 448	$ 162	$ 916	$ 652	$ 753	$ 1,600	$ 159	$ 1,600	$ 1,600	$ (500)	$ 1,100	$ (500)	-31.3%
100-5115-340	OPERATING MATERIALS & SUPP	$ 391	$ 164	$ 193	$ 287	$ 341	$ 275	$ 300	$ -	$ 300	$ 300	$ -	$ 300	$ -	0.0%
100-5115-345	PUBLIC INFORMATION & EDUCATION	$ 350	$ 4,200	$ 4,200	$ 8,850	$ 585	$ 3,637	$ 9,200	$ -	$ 9,200	$ 9,200	$ -	$ 9,200	$ -	0.0%
100-5115-355	EQUIPMENT OPERATING EXPENSE	$ -	$ -	$ -	$ -	$ 5,138	$ 1,028	$ 50	$ 117	$ 117	$ 100	$ -	$ 100	$ 50	100.0%
	Operating Exp Total	**$ 9,923**	**$ 7,426**	**$ 5,310**	**$ 12,550**	**$ 8,284**	**$ 8,699**	**$ 21,450**	**$ 3,906**	**$ 21,517**	**$ 22,050**	**$ (500)**	**$ 21,550**	**$ 100**	**0.5%**
100-5115-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 11	$ 2	$ -	$ 1	$ 50	$ 50	$ -	$ 50	$ 50	100.0%
100-5115-570	IT OPERATING ISF ALLOCATION	$ 9,170	$ 11,540	$ 11,690	$ 13,510	$ 18,910	$ 12,964	$ 16,890	$ 8,445	$ 16,890	$ 25,395	$ (145)	$ 25,250	$ 8,360	49.5%
100-5115-572	INSURANCE ISF ALLOCATION	$ 2,015	$ 1,585	$ 2,080	$ 2,320	$ 2,462	$ 2,092	$ 3,200	$ 1,600	$ 3,200	$ 3,330	$ -	$ 3,330	$ 130	4.1%
100-5115-573	IT CAPITAL ISF ALLOCATION	$ -	$ 810	$ 820	$ 825	$ 775	$ 646	$ 835	$ 417	$ 835	$ 925	$ -	$ 925	$ 90	10.8%
	Fixed Charges Total	**$ 11,185**	**$ 13,935**	**$ 14,590**	**$ 16,655**	**$ 22,158**	**$ 15,705**	**$ 20,925**	**$ 10,463**	**$ 20,975**	**$ 29,700**	**$ (145)**	**$ 29,555**	**$ 8,630**	**41.2%**
	Admin Total	**$ 270,157**	**$ 286,386**	**$ 344,130**	**$ 312,303**	**$ 395,535**	**$ 627,700**	**$ 553,458**	**$ 259,879**	**$ 552,409**	**$ 586,417**	**$ (645)**	**$ 585,772**	**$ 32,314**	**5.8%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5120-110	SALARIES & WAGES - MUN COURT	$ 109,473	$ 113,818	$ 117,585	$ 108,745	$ 125,081	$ 114,940	$ 128,527	$ 61,962	$ 128,856	$ 134,517	$ -	$ 134,517	$ 5,990	4.7%
100-5120-115	OVERTIME WAGES	$ 3,333	$ -	$ -	$ -	$ -	$ 667	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5120-120	PT/LTE/SEASONAL WAGES	$ 2,569	$ 1,615	$ 369	$ 372	$ 317	$ 1,048	$ 5,875	$ 224	$ 5,875	$ 5,994	$ -	$ 5,994	$ 119	2.0%
100-5120-125	SHIFT DIFFERENTIAL	$ 20	$ -	$ -	$ -	$ -	$ 4	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5120-131	FICA	$ 8,179	$ 8,604	$ 8,726	$ 7,892	$ 8,933	$ 8,467	$ 10,344	$ 4,466	$ 10,369	$ 10,814	$ -	$ 10,814	$ 470	4.5%
100-5120-132	WRS	$ 4,777	$ 4,810	$ 4,919	$ 4,979	$ 5,383	$ 4,974	$ 5,683	$ 2,720	$ 5,706	$ 5,981	$ -	$ 5,981	$ 298	5.2%
100-5120-135	LONGEVITY BENEFIT	$ 585	$ 630	$ 675	$ 720	$ 765	$ 675	$ 810	$ 810	$ 810	$ 855	$ -	$ 855	$ 45	5.6%
100-5120-160	HEALTH INS	$ 17,720	$ 18,096	$ 19,411	$ 19,953	$ 20,962	$ 19,228	$ 22,477	$ 11,271	$ 22,477	$ 24,369	$ -	$ 24,369	$ 1,892	8.4%
100-5120-161	LIFE INS	$ 78	$ 76	$ 102	$ 126	$ 129	$ 102	$ 119	$ 66	$ 119	$ 227	$ -	$ 227	$ 108	90.8%
100-5120-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 400	$ -	$ -	$ 400	$ -	$ 400	$ -	0.0%
100-5120-163	DENTAL INS	$ 1,311	$ 1,218	$ 1,268	$ 1,532	$ 1,902	$ 1,446	$ 1,997	$ 981	$ 1,959	$ 2,057	$ -	$ 2,057	$ 60	3.0%
	Personnel Costs Total	**$ 148,045**	**$ 148,867**	**$ 153,055**	**$ 144,319**	**$ 163,472**	**$ 151,552**	**$ 176,232**	**$ 82,500**	**$ 176,171**	**$ 185,214**	**$ -**	**$ 185,214**	**$ 8,982**	**5.1%**
100-5120-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ -	$ -	$ -	$ -	$ -	$ -	$ 460	$ -	$ 260	$ 605	$ -	$ 605	$ 145	31.5%
100-5120-290	OTHER CONTRACTUAL SERVICES	$ 899	$ 268	$ 705	$ 1,032	$ 2,395	$ 1,060	$ 2,000	$ 1,622	$ 3,000	$ 3,000	$ -	$ 3,000	$ 1,000	50.0%
	Contractual Services Total	**$ 899**	**$ 268**	**$ 705**	**$ 1,032**	**$ 2,395**	**$ 1,060**	**$ 2,460**	**$ 1,622**	**$ 3,260**	**$ 3,605**	**$ -**	**$ 3,605**	**$ 1,145**	**46.5%**
100-5120-310	OFFICE SUPPLIES & POSTAGE	$ 1,501	$ 1,079	$ 1,422	$ 1,565	$ 2,540	$ 1,621	$ 3,400	$ 1,342	$ 3,400	$ 3,400	$ -	$ 3,400	$ -	0.0%
100-5120-320	PUBLICATIONS & DUES	$ 270	$ 270	$ 165	$ 145	$ 190	$ 208	$ 190	$ 190	$ 190	$ 190	$ -	$ 190	$ -	0.0%
100-5120-325	TRAINING & TRAVEL	$ 1,858	$ 700	$ 2,094	$ 2,108	$ 1,632	$ 1,678	$ 2,285	$ 938	$ 1,551	$ 2,285	$ -	$ 2,285	$ -	0.0%
100-5120-330	VEHICLE USE REIMBURSEMENT	$ 160	$ -	$ 171	$ 134	$ 140	$ 121	$ 285	$ -	$ 150	$ 285	$ -	$ 285	$ -	0.0%
100-5120-340	OPERATING MATERIALS & SUPPLIES	$ 1,230	$ 1,561	$ 1,600	$ 1,530	$ 1,522	$ 1,489	$ 3,810	$ 750	$ 2,210	$ 2,600	$ -	$ 2,600	$ (1,210)	-31.8%
100-5120-390	OTHER - DOT SUSPENSION FEES	$ 1,350	$ -	$ 1,041	$ 621	$ 2,157	$ 1,034	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
	Operating Exp Total	**$ 6,369**	**$ 3,610**	**$ 6,493**	**$ 6,103**	**$ 8,181**	**$ 6,151**	**$ 11,970**	**$ 3,220**	**$ 9,501**	**$ 10,760**	**$ -**	**$ 10,760**	**$ (1,210)**	**-10.1%**
100-5120-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 179	$ 36	$ -	$ 148	$ 200	$ 200	$ -	$ 200	$ 200	100.0%
100-5120-570	IT OPERATING ISF ALLOCATION	$ 11,775	$ 11,040	$ 10,875	$ 12,900	$ 15,250	$ 12,368	$ 16,280	$ 8,140	$ 16,280	$ 17,250	$ (15)	$ 17,235	$ 955	5.9%
100-5120-572	INSURANCE ISF ALLOCATION	$ 960	$ 1,000	$ 1,205	$ 1,365	$ 1,315	$ 1,169	$ 1,245	$ 623	$ 1,245	$ 1,240	$ -	$ 1,240	$ (5)	-0.4%
100-5120-573	IT CAPITAL ISF ALLOCATION	$ -	$ 810	$ 820	$ 825	$ 775	$ 646	$ 835	$ 417	$ 835	$ 925	$ -	$ 925	$ 90	10.8%
	Fixed Charges Total	**$ 12,735**	**$ 12,850**	**$ 12,900**	**$ 15,090**	**$ 17,519**	**$ 14,219**	**$ 18,360**	**$ 9,328**	**$ 18,560**	**$ 19,615**	**$ (15)**	**$ 19,600**	**$ 1,240**	**6.8%**
	Municipal Court Total	**$ 168,048**	**$ 165,595**	**$ 173,153**	**$ 166,544**	**$ 191,567**	**$ 331,744**	**$ 209,022**	**$ 96,670**	**$ 207,492**	**$ 219,194**	**$ (15)**	**$ 219,179**	**$ 10,157**	**4.9%**
100-5130-110	SALARIES & WAGES - LEGAL DEPT	$ 96,668	$ 112,756	$ 117,571	$ 111,899	$ 132,188	$ 114,216	$ 142,834	$ 67,542	$ 141,426	$ 147,131	$ -	$ 147,131	$ 4,297	3.0%
100-5130-131	FICA	$ 6,549	$ 8,206	$ 8,790	$ 8,217	$ 9,929	$ 8,338	$ 10,927	$ 4,864	$ 10,819	$ 11,256	$ -	$ 11,256	$ 329	3.0%
100-5130-132	WRS	$ 5,910	$ 7,210	$ 9,176	$ 7,268	$ 8,996	$ 7,712	$ 9,856	$ 4,663	$ 9,758	$ 10,226	$ -	$ 10,226	$ 370	3.8%
100-5130-160	HEALTH INS	$ 16,806	$ 17,614	$ 19,026	$ 19,271	$ 20,272	$ 18,598	$ 22,477	$ 11,192	$ 22,477	$ 24,369	$ -	$ 24,369	$ 1,892	8.4%
100-5130-161	LIFE INS	$ 80	$ 93	$ 102	$ 112	$ 117	$ 101	$ 137	$ 60	$ 136	$ 141	$ -	$ 141	$ 4	2.9%
100-5130-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 400	$ -	$ -	$ 400	$ -	$ 400	$ -	0.0%
100-5130-163	DENTAL INS	$ 1,242	$ 1,184	$ 1,243	$ 1,225	$ 1,226	$ 1,224	$ 1,331	$ 650	$ 1,306	$ 1,371	$ -	$ 1,371	$ 40	3.0%
	Personnel Costs Total	**$ 127,255**	**$ 147,063**	**$ 155,908**	**$ 147,992**	**$ 172,728**	**$ 150,189**	**$ 187,962**	**$ 88,971**	**$ 185,922**	**$ 194,894**	**$ -**	**$ 194,894**	**$ 6,932**	**3.7%**
100-5130-203	OUTSIDE LEGAL COUNSEL	$ 29,286	$ 27,945	$ 36,480	$ 20,026	$ 6,530	$ 24,053	$ 50,000	$ 2,510	$ 50,000	$ 50,000	$ -	$ 50,000	$ -	0.0%
	Contractual Services Total	**$ 29,286**	**$ 27,945**	**$ 36,480**	**$ 20,026**	**$ 6,530**	**$ 24,053**	**$ 50,000**	**$ 2,510**	**$ 50,000**	**$ 50,000**	**$ -**	**$ 50,000**	**$ -**	**0.0%**
100-5130-320	PUBLICATIONS & DUES	$ 1,129	$ 754	$ 667	$ 739	$ 690	$ 796	$ 1,550	$ 635	$ 1,550	$ 1,675	$ -	$ 1,675	$ 125	8.1%
100-5130-325	TRAINING & TRAVEL	$ 474	$ 259	$ -	$ 1,410	$ 198	$ 468	$ 2,000	$ 585	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
100-5130-330	VEHICLE USE REIMBURSEMENT	$ 85	$ 123	$ -	$ 169	$ 252	$ 126	$ 530	$ 312	$ 530	$ 530	$ -	$ 530	$ -	0.0%
100-5130-340	OPERATING MATERIALS & SUPPLIES	$ -	$ 21	$ 21	$ 150	$ -	$ 38	$ 600	$ -	$ 600	$ 600	$ -	$ 600	$ -	0.0%
	Operating Exp Total	**$ 1,688**	**$ 1,157**	**$ 688**	**$ 2,468**	**$ 1,140**	**$ 1,428**	**$ 4,680**	**$ 1,532**	**$ 4,680**	**$ 4,805**	**$ -**	**$ 4,805**	**$ 125**	**2.7%**
100-5130-570	IT OPERATING ISF ALLOCATION	$ 3,940	$ 3,695	$ 3,810	$ 4,445	$ 6,135	$ 4,405	$ 6,515	$ 3,258	$ 6,515	$ 6,035	$ (5)	$ 6,030	$ (485)	-7.4%
100-5130-572	INSURANCE ISF ALLOCATION	$ 975	$ 990	$ 1,265	$ 1,490	$ 1,470	$ 1,238	$ 1,480	$ 740	$ 1,480	$ 1,450	$ -	$ 1,450	$ (30)	-2.0%
100-5130-573	IT CAPITAL ISF ALLOCATION	$ -	$ 270	$ 275	$ 275	$ 260	$ 216	$ 280	$ 140	$ 280	$ 310	$ -	$ 310	$ 30	10.7%
	Fixed Charges Total	**$ 4,915**	**$ 4,955**	**$ 5,350**	**$ 6,210**	**$ 7,865**	**$ 5,859**	**$ 8,275**	**$ 4,138**	**$ 8,275**	**$ 7,795**	**$ (5)**	**$ 7,790**	**$ (485)**	**-5.9%**
	Legal Total	**$ 163,144**	**$ 181,120**	**$ 198,426**	**$ 176,696**	**$ 188,263**	**$ 357,201**	**$ 250,917**	**$ 97,151**	**$ 248,877**	**$ 257,494**	**$ -**	**$ 257,489**	**$ 6,572**	**2.6%**
100-5142-110	SALARIES & WAGES - CLERKS OFFC	$ 213,821	$ 214,486	$ 215,029	$ 233,392	$ 258,025	$ 226,951	$ 269,188	$ 125,163	$ 261,544	$ 276,803	$ -	$ 276,803	$ 7,615	2.8%
100-5142-115	OVERTIME WAGES	$ 847	$ 9,313	$ 478	$ 749	$ 689	$ 2,415	$ 6,526	$ 468	$ 6,512	$ 5,250	$ -	$ 5,250	$ (1,276)	-19.6%
100-5142-120	PT/LTE/SEASONAL WAGES	$ 12,440	$ 53,253	$ 10,681	$ 32,779	$ 21,188	$ 26,068	$ 105,616	$ 22,602	$ 105,553	$ 57,387	$ -	$ 57,387	$ (48,229)	-45.7%
100-5142-131	FICA	$ 15,735	$ 18,720	$ 15,904	$ 17,145	$ 18,849	$ 17,271	$ 21,448	$ 9,082	$ 20,858	$ 21,757	$ -	$ 21,757	$ 309	1.4%
100-5142-132	WRS	$ 13,051	$ 15,669	$ 14,573	$ 15,246	$ 17,633	$ 15,234	$ 19,071	$ 8,671	$ 18,542	$ 19,653	$ -	$ 19,653	$ 582	3.1%
100-5142-135	LONGEVITY BENEFIT	$ 1,125	$ 495	$ 540	$ 585	$ 630	$ 675	$ 675	$ 675	$ 675	$ 720	$ -	$ 720	$ 45	6.7%
100-5142-160	HEALTH INS	$ 64,330	$ 72,211	$ 71,536	$ 70,895	$ 72,359	$ 70,266	$ 76,580	$ 38,803	$ 89,908	$ 97,476	$ -	$ 97,476	$ 20,896	27.3%
100-5142-161	LIFE INS	$ 430	$ 479	$ 590	$ 669	$ 715	$ 577	$ 816	$ 379	$ 800	$ 1,188	$ -	$ 1,188	$ 372	45.6%
100-5142-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,456	$ -	$ -	$ 1,450	$ -	$ 1,450	$ (6)	-0.4%
100-5142-163	DENTAL INS	$ 4,755	$ 4,860	$ 4,860	$ 5,256	$ 5,129	$ 4,972	$ 5,325	$ 2,577	$ 5,224	$ 5,485	$ -	$ 5,485	$ 160	3.0%
	Personnel Costs Total	**$ 326,534**	**$ 389,486**	**$ 334,191**	**$ 376,716**	**$ 395,217**	**$ 364,429**	**$ 506,701**	**$ 208,420**	**$ 509,616**	**$ 487,169**	**$ -**	**$ 487,169**	**$ (19,532)**	**-3.9%**
100-5142-210	PROFESSIONAL SERVICES	$ 7,125	$ 8,469	$ 6,225	$ 6,701	$ 9,434	$ 7,591	$ 7,375	$ -	$ 7,375	$ 9,745	$ 3,000	$ 12,745	$ 5,370	72.8%
100-5142-230	POLLING PLACE RENTAL	$ 198	$ 396	$ -	$ -	$ -	$ 119	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5142-240	REPAIR & MAINT - BY OTHERS	$ -	$ 58	$ -	$ -	$ -	$ 12	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5142-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 1,278	$ 1,278	$ 1,277	$ 1,270	$ 1,393	$ 1,299	$ 1,525	$ 7,489	$ 8,880	$ 8,880	$ -	$ 8,880	$ 7,355	482.3%
100-5142-250	PUBLIC NOTICES & ADVERTISEMENT	$ 11,415	$ 11,585	$ 11,399	$ 16,261	$ 14,007	$ 12,933	$ 19,500	$ 5,925	$ 19,500	$ 19,500	$ -	$ 19,500	$ -	0.0%
100-5142-290	OTHER CONTRACTUAL	$ 1,006	$ 632	$ 928	$ 1,167	$ 850	$ 917	$ 1,080	$ 160	$ 1,080	$ 1,080	$ -	$ 1,080	$ -	0.0%
	Contractual Services Total	**$ 21,022**	**$ 22,418**	**$ 19,829**	**$ 25,399**	**$ 25,684**	**$ 22,870**	**$ 29,480**	**$ 13,574**	**$ 36,835**	**$ 39,205**	**$ 3,000**	**$ 42,205**	**$ 12,725**	**43.2%**
100-5142-310	OFFICE SUPPLIES & POSTAGE	$ 1,063	$ 1,528	$ 1,958	$ 5,058	$ 1,794	$ 2,280	$ 4,100	$ 1,100	$ 4,100	$ 4,300	$ -	$ 4,300	$ 200	4.9%
100-5142-320	PUBLICATIONS, DUES	$ 515	$ 335	$ 410	$ 355	$ 480	$ 419	$ 620	$ 490	$ 620	$ 620	$ -	$ 620	$ -	0.0%
100-5142-325	TRAINING & TRAVEL	$ 1,997	$ 569	$ 2,294	$ 1,410	$ 1,745	$ 1,603	$ 6,380	$ 573	$ 6,380	$ 6,380	$ -	$ 6,380	$ -	0.0%
100-5142-330	VEHICLE USE REIMBURSEMENT	$ 1,056	$ 6	$ -	$ 108	$ 301	$ 294	$ 1,030	$ -	$ 1,030	$ 1,030	$ -	$ 1,030	$ -	0.0%
100-5142-340	OPERATING MATERIALS & SUPPLIES	$ 87	$ 185	$ 212	$ 58	$ 60	$ 120	$ 120	$ 183	$ 183	$ 120	$ -	$ 120	$ -	0.0%
100-5142-355	EQUIPMENT OPERATING EXPENSE	$ 10,460	$ 11,479	$ 10,426	$ 10,572	$ 5,404	$ 9,668	$ -	$ 266	$ 300	$ -	$ -	$ -	$ -	100.0%
100-5142-390	ELECTION COSTS	$ 29,186	$ 57,434	$ 12,339	$ 40,243	$ 29,045	$ 33,649	$ 91,470	$ 47,273	$ 84,115	$ 53,645	$ -	$ 53,645	$ (37,825)	-41.4%
	Operating Exp Total	**$ 44,364**	**$ 71,536**	**$ 27,639**	**$ 57,804**	**$ 38,829**	**$ 48,034**	**$ 103,720**	**$ 49,885**	**$ 96,728**	**$ 66,095**	**$ -**	**$ 66,095**	**$ (37,625)**	**-36.3%**
100-5142-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 8,691	$ 1,738	$ 3,875	$ 1,348	$ 3,875	$ 3,015	$ -	$ 3,015	$ (860)	-22.2%
100-5142-570	IT OPERATING ISF ALLOCATION	$ 18,085	$ 14,755	$ 14,525	$ 17,275	$ 20,400	$ 17,008	$ 31,070	$ 15,535	$ 31,070	$ 32,915	$ (25)	$ 32,890	$ 1,820	5.9%
100-5142-572	INSURANCE ISF ALLOCATION	$ 2,240	$ 2,367	$ 3,084	$ 3,282	$ 3,502	$ 2,895	$ 3,403	$ 1,701	$ 3,403	$ 3,835	$ -	$ 3,835	$ 432	12.7%
100-5142-573	IT CAPITAL ISF ALLOCATION	$ -	$ 1,080	$ 1,090	$ 1,100	$ 1,035	$ 861	$ 1,115	$ 558	$ 1,115	$ 1,235	$ -	$ 1,235	$ 120	10.8%
	Fixed Charges Total	**$ 20,325**	**$ 18,202**	**$ 18,699**	**$ 21,657**	**$ 33,628**	**$ 22,502**	**$ 39,463**	**$ 19,142**	**$ 39,463**	**$ 41,000**	**$ (25)**	**$ 40,975**	**$ 1,512**	**3.8%**
	City Clerk Total	**$ 412,245**	**$ 501,642**	**$ 400,358**	**$ 481,576**	**$ 493,358**	**$ 893,169**	**$ 679,364**	**$ 291,021**	**$ 682,642**	**$ 633,469**	**$ 2,975**	**$ 636,444**	**$ (42,920)**	**-6.3%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5143-110	SALARIES & WAGES-HR	$ 121,854	$ 136,811	$ 140,601	$ 163,374	$ 188,911	$ 150,310	$ 235,371	$ 105,757	$ 239,769	$ 250,047	$ -	$ 250,047	$ 14,676	6.2%
100-5143-120	PT/LTE/SEASONAL	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,709	$ 640	$ 4,385	$ -	$ -	$ -	$ (4,709)	-100.0%
100-5143-131	FICA	$ 8,977	$ 9,974	$ 10,190	$ 11,504	$ 13,877	$ 10,904	$ 18,396	$ 8,065	$ 18,716	$ 19,170	$ -	$ 19,170	$ 774	4.2%
100-5143-132	WRS	$ 8,004	$ 9,685	$ 9,510	$ 10,637	$ 13,489	$ 10,265	$ 16,268	$ 8,052	$ 16,578	$ 17,416	$ -	$ 17,416	$ 1,148	7.1%
100-5143-135	LONGEVITY	$ 176	$ 205	$ 288	$ 324	$ 360	$ 271	$ 396	$ 495	$ 495	$ 540	$ -	$ 540	$ 144	36.4%
100-5143-160	HEALTH INS	$ 17,155	$ 34,999	$ 37,179	$ 46,607	$ 50,801	$ 37,348	$ 66,902	$ 29,506	$ 67,431	$ 73,107	$ -	$ 73,107	$ 6,205	9.3%
100-5143-161	LIFE INS	$ 211	$ 293	$ 355	$ 385	$ 408	$ 330	$ 503	$ 209	$ 580	$ 670	$ -	$ 670	$ 167	33.2%
100-5143-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,144	$ -	$ -	$ 1,115	$ -	$ 1,115	$ (29)	-2.5%
100-5143-163	DENTAL INS	$ 1,268	$ 2,187	$ 2,282	$ 2,907	$ 3,032	$ 2,335	$ 3,871	$ 1,714	$ 3,918	$ 4,114	$ -	$ 4,114	$ 243	6.3%
100-5143-165	EMPLOYEE REFERRAL BONUS	$ -	$ -	$ -	$ -	$ 4,500	$ 900	$ -	$ 5,000	$ 10,000	$ -	$ -	$ -	$ -	100.0%
	Personnel Costs Total	**$ 157,645**	**$ 194,154**	**$ 200,405**	**$ 235,738**	**$ 275,378**	**$ 212,664**	**$ 347,560**	**$ 159,438**	**$ 361,872**	**$ 366,179**	**$ -**	**$ 366,179**	**$ 18,619**	**5.4%**
100-5143-210	PROFESSIONAL SERVICES	$ 500	$ 490	$ -	$ 14,275	$ 1,550	$ 3,363	$ 1,625	$ 1,650	$ 1,650	$ 1,625	$ -	$ 1,625	$ -	0.0%
100-5143-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 9,041	$ 9,493	$ 11,873	$ 13,489	$ 13,973	$ 11,574	$ 30,085	$ 31,160	$ 31,160	$ 26,775	$ -	$ 26,775	$ (3,310)	-11.0%
100-5143-250	RECRUITMENT & TEST - GEN	$ 3,717	$ 854	$ 5,380	$ 4,618	$ 4,998	$ 3,913	$ 4,850	$ 1,561	$ 4,850	$ 4,850	$ 210	$ 5,060	$ 210	4.3%
100-5143-251	RECRUITMENT & TEST - PD	$ 18,031	$ 2,796	$ 15,123	$ 20,344	$ 10,393	$ 13,337	$ 14,610	$ 9,443	$ 14,610	$ 14,610	$ -	$ 14,610	$ -	0.0%
100-5143-252	RECRUITMENT & TEST - FD	$ 2,555	$ 133	$ 284	$ 1,674	$ 3,895	$ 1,708	$ 11,640	$ 705	$ 11,640	$ 11,640	$ -	$ 11,640	$ -	0.0%
100-5143-253	RECRUITMENT & TEST - HIGHWAY	$ 482	$ 524	$ 1,629	$ 989	$ 1,312	$ 987	$ 1,815	$ 483	$ 1,815	$ 1,815	$ -	$ 1,815	$ -	0.0%
100-5143-290	OTHER CONTRACTUAL SERVICES	$ 6,092	$ 7,288	$ 7,105	$ 6,872	$ 6,565	$ 6,784	$ 8,000	$ 3,791	$ 8,000	$ 8,000	$ -	$ 8,000	$ -	0.0%
	Contractual Services Total	**$ 40,418**	**$ 21,578**	**$ 41,394**	**$ 62,261**	**$ 42,686**	**$ 41,667**	**$ 72,625**	**$ 48,793**	**$ 73,725**	**$ 69,315**	**$ 210**	**$ 69,525**	**$ (3,100)**	**-4.3%**
100-5143-310	OFFICE SUPPLIES & POSTAGE	$ 412	$ 290	$ 561	$ 192	$ 533	$ 398	$ 550	$ 396	$ 500	$ 500	$ -	$ 500	$ (50)	-9.1%
100-5143-320	PUBLICATIONS, DUES	$ 519	$ 529	$ 529	$ 434	$ 674	$ 537	$ 575	$ 474	$ 600	$ 790	$ -	$ 790	$ 215	37.4%
100-5143-325	TRAINING & TRAVEL	$ 3,035	$ 1,189	$ 2,267	$ 2,212	$ 3,508	$ 2,442	$ 3,630	$ 2,902	$ 3,630	$ 4,230	$ -	$ 4,230	$ 600	16.5%
100-5143-326	TUITION REIMBURSEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,505	$ -	$ 1,505	$ 1,505	100.0%
100-5143-330	VEHICLE USE REIMBURSEMENT	$ 70	$ 21	$ -	$ 76	$ 378	$ 109	$ 230	$ 204	$ 230	$ 230	$ -	$ 230	$ -	0.0%
100-5143-340	OPERATING MATERIALS & SUPP	$ 1,411	$ 522	$ 763	$ 691	$ 877	$ 853	$ 1,000	$ 801	$ 1,000	$ 1,300	$ -	$ 1,300	$ 300	30.0%
100-5143-355	EQUIPMENT OPERATING EXPENSE	$ 1,704	$ 1,337	$ 360	$ 1,280	$ 1,320	$ 1,200	$ 2,000	$ 1,159	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
	Operating Exp Total	**$ 7,151**	**$ 3,888**	**$ 4,480**	**$ 4,885**	**$ 7,290**	**$ 5,539**	**$ 7,985**	**$ 5,936**	**$ 7,960**	**$ 10,555**	**$ -**	**$ 10,555**	**$ 2,570**	**32.2%**
100-5143-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 158	$ 32	$ -	$ 60	$ 200	$ 200	$ -	$ 200	$ 200	100.0%
100-5143-570	IT OPERATING ISF ALLOCATION	$ 7,840	$ 7,345	$ 7,585	$ 12,595	$ 15,470	$ 10,167	$ 20,000	$ 10,000	$ 20,000	$ 23,830	$ (20)	$ 23,810	$ 3,810	19.1%
100-5143-572	INSURANCE ISF ALLOCATION	$ 1,135	$ 1,158	$ 1,525	$ 1,931	$ 2,445	$ 1,639	$ 2,393	$ 1,197	$ 2,393	$ 2,590	$ -	$ 2,590	$ 197	8.2%
100-5143-573	IT CAPITAL ISF ALLOCATION	$ -	$ 540	$ 545	$ 550	$ 775	$ 482	$ 835	$ 417	$ 835	$ 1,235	$ -	$ 1,235	$ 400	47.9%
	Fixed Charges Total	**$ 8,975**	**$ 9,043**	**$ 9,655**	**$ 15,076**	**$ 18,848**	**$ 12,319**	**$ 23,228**	**$ 11,674**	**$ 23,428**	**$ 27,855**	**$ (20)**	**$ 27,835**	**$ 4,607**	**19.8%**
	HR Total	**$ 214,189**	**$ 228,663**	**$ 255,934**	**$ 317,960**	**$ 344,202**	**$ 532,060**	**$ 451,398**	**$ 225,841**	**$ 466,985**	**$ 473,904**	**$ 190**	**$ 474,094**	**$ 22,696**	**5.0%**
100-5144-110	SALARIES & WAGES-SUSTAIN/HNI	$ 15,477	$ 31,030	$ 31,555	$ 32,468	$ 39,961	$ 30,098	$ 120,361	$ 16,930	$ 63,292	$ 119,632	$ -	$ 119,632	$ (729)	-0.6%
100-5144-115	OVERTIME	$ 34	$ -	$ 128	$ 55	$ -	$ 43	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5144-120	PT/LTE/SEASONAL	$ 12,263	$ 10,262	$ 10,418	$ 12,991	$ 15,429	$ 12,273	$ 18,502	$ 10,103	$ 18,498	$ 19,046	$ -	$ 19,046	$ 544	2.9%
100-5144-131	FICA	$ 2,106	$ 3,134	$ 3,186	$ 3,467	$ 4,126	$ 3,204	$ 10,623	$ 1,883	$ 6,257	$ 10,609	$ -	$ 10,609	$ (14)	-0.1%
100-5144-132	WRS	$ 1,012	$ 2,095	$ 2,139	$ 2,110	$ 2,715	$ 2,014	$ 8,305	$ 1,170	$ 4,367	$ 8,314	$ -	$ 8,314	$ 9	0.1%
100-5144-140	PER DIEMS - COMMISSIONS & BDS	$ -	$ -	$ -	$ 750	$ 525	$ 255	$ 2,090	$ 25	$ 2,360	$ 2,480	$ -	$ 2,480	$ 390	18.7%
100-5144-160	HEALTH INS	$ 2,048	$ 3,696	$ 3,976	$ 6,060	$ 11,370	$ 5,430	$ 33,760	$ 5,640	$ 11,283	$ 12,233	$ -	$ 12,233	$ (21,527)	-63.8%
100-5144-161	LIFE INS	$ 11	$ 28	$ 31	$ 32	$ 35	$ 27	$ 156	$ 16	$ 52	$ 86	$ -	$ 86	$ (70)	-44.9%
100-5144-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 601	$ -	$ -	$ 601	$ -	$ 601	$ -	0.0%
100-5144-163	DENTAL INS	$ 134	$ 221	$ 230	$ 375	$ 678	$ 328	$ 1,999	$ 328	$ 656	$ 688	$ -	$ 688	$ (1,311)	-65.6%
	Personnel Costs Total	**$ 33,085**	**$ 50,466**	**$ 51,663**	**$ 58,308**	**$ 74,839**	**$ 53,672**	**$ 196,397**	**$ 36,095**	**$ 106,765**	**$ 173,689**	**$ -**	**$ 173,689**	**$ (22,708)**	**-11.6%**
100-5144-210	PROFESSIONAL SERVICES	$ -	$ 2,450	$ 7,900	$ 24,700	$ 16,800	$ 10,370	$ 2,890	$ 38,431	$ 91,690	$ 2,890	$ -	$ 2,890	$ -	0.0%
100-5144-290	OTHER CONTRACTUAL	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,500	$ -	$ 2,500	$ 5,000	$ (5,000)	$ -	$ (2,500)	-100.0%
	Contractual Services Total	**$ -**	**$ 2,450**	**$ 7,900**	**$ 24,700**	**$ 16,800**	**$ 10,370**	**$ 5,390**	**$ 38,431**	**$ 94,190**	**$ 7,890**	**$ (5,000)**	**$ 2,890**	**$ (2,500)**	**-46.4%**
100-5144-310	OFFICE SUPPLIES & POSTAGE	$ -	$ 17	$ -	$ -	$ -	$ 3	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5144-320	PUBLICATIONS, DUES	$ 150	$ 150	$ 425	$ 275	$ 425	$ 285	$ 500	$ 425	$ 500	$ 725	$ -	$ 725	$ 225	45.0%
100-5144-325	TRAINING & TRAVEL	$ 814	$ 52	$ 165	$ 491	$ -	$ 304	$ 625	$ 340	$ 625	$ 3,450	$ -	$ 3,450	$ 2,825	452.0%
100-5144-330	VEHICLE USE REIMBURSEMENT	$ 237	$ -	$ -	$ 110	$ -	$ 69	$ -	$ 119	$ 119	$ 540	$ -	$ 540	$ 540	100.0%
100-5144-340	OPERATING MATERIALS & SUPP	$ 25	$ -	$ 618	$ -	$ 1,042	$ 337	$ 2,555	$ -	$ 2,555	$ 2,650	$ -	$ 2,650	$ 95	3.7%
100-5144-345	PUBLIC INFORMATION & EDUCATION	$ -	$ -	$ -	$ 15	$ 80	$ 19	$ 400	$ -	$ 400	$ 1,250	$ -	$ 1,250	$ 850	212.5%
100-5144-355	EQUIPMENT OPERATING EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ 50	$ -	$ 1,076	$ 50	$ -	$ 50	$ -	0.0%
100-5144-389	HNI GRANTS TO OTHERS	$ 52,626	$ 12,225	$ 106,072	$ 88,886	$ 61,847	$ 64,331	$ 63,000	$ 1,000	$ 138,000	$ 63,000	$ -	$ 63,000	$ -	0.0%
	Operating Exp Total	**$ 53,852**	**$ 12,444**	**$ 107,280**	**$ 89,777**	**$ 63,394**	**$ 65,349**	**$ 67,130**	**$ 1,884**	**$ 143,275**	**$ 71,665**	**$ -**	**$ 71,665**	**$ 4,535**	**6.8%**
100-5144-570	IT OPERATING ISF ALLOCATION	$ 50	$ 9,130	$ 2,520	$ 2,925	$ 3,435	$ 3,612	$ 7,095	$ 3,548	$ 7,095	$ 9,640	$ (5)	$ 9,635	$ 2,540	35.8%
100-5144-572	INSURANCE ISF ALLOCATION	$ 1,772	$ 1,595	$ 2,080	$ 2,385	$ 2,600	$ 2,086	$ 2,432	$ 1,216	$ 2,432	$ 3,060	$ -	$ 3,060	$ 628	25.8%
100-5144-573	IT CAPITAL ISF ALLOCATION	$ -	$ 420	$ 85	$ 85	$ 80	$ 134	$ 65	$ 33	$ 65	$ 240	$ -	$ 240	$ 175	269.2%
	Fixed Charges Total	**$ 1,822**	**$ 11,145**	**$ 4,685**	**$ 5,395**	**$ 6,115**	**$ 5,832**	**$ 9,592**	**$ 4,797**	**$ 9,592**	**$ 12,940**	**$ (5)**	**$ 12,935**	**$ 3,343**	**330.9%**
	Sustainability Total	**$ 88,759**	**$ 76,505**	**$ 171,528**	**$ 178,180**	**$ 161,148**	**$ 199,266**	**$ 278,509**	**$ 81,207**	**$ 353,822**	**$ 266,184**	**$ (5,005)**	**$ 261,179**	**$ (17,330)**	**-6.2%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5152-110	SALARIES & WAGES - FINANCE	$ 205,884	$ 220,272	$ 217,093	$ 231,334	$ 316,188	$ 238,154	$ 335,919	$ 152,850	$ 335,726	$ 352,052	$ -	$ 352,052	$ 16,133	4.8%
100-5152-115	OVERTIME WAGES	$ -	$ 615	$ 8,133	$ 962	$ 730	$ 2,088	$ 678	$ (4)	$ 610	$ 637	$ -	$ 637	$ (41)	-6.0%
100-5152-120	PT/LTE/SEASONAL WAGES	$ 2,245	$ 1,499	$ 1,514	$ 1,479	$ 2,193	$ 1,786	$ 4,219	$ 3,592	$ 4,160	$ 4,243	$ -	$ 4,243	$ 24	0.6%
100-5152-131	FICA	$ 15,213	$ 16,575	$ 16,758	$ 17,218	$ 23,723	$ 17,897	$ 26,164	$ 11,280	$ 26,141	$ 27,408	$ -	$ 27,408	$ 1,244	4.8%
100-5152-132	WRS	$ 13,608	$ 15,227	$ 14,972	$ 15,145	$ 21,294	$ 16,049	$ 23,308	$ 10,624	$ 23,292	$ 24,605	$ -	$ 24,605	$ 1,297	5.6%
100-5152-135	LONGEVITY BENEFIT	$ 1,544	$ 1,618	$ 3,049	$ 866	$ 923	$ 1,600	$ 979	$ 979	$ 979	$ 1,035	$ -	$ 1,035	$ 56	5.7%
100-5152-160	HEALTH INS	$ 37,561	$ 39,720	$ 49,211	$ 56,513	$ 77,005	$ 52,002	$ 86,537	$ 43,356	$ 86,537	$ 93,821	$ -	$ 93,821	$ 7,284	8.4%
100-5152-161	LIFE INS	$ 552	$ 645	$ 378	$ 456	$ 557	$ 518	$ 726	$ 290	$ 734	$ 834	$ -	$ 834	$ 108	14.9%
100-5152-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,450	$ -	$ -	$ 1,473	$ -	$ 1,473	$ 23	1.6%
100-5152-163	DENTAL INS	$ 3,527	$ 3,399	$ 3,299	$ 3,591	$ 4,402	$ 3,644	$ 4,786	$ 2,531	$ 5,028	$ 5,279	$ -	$ 5,279	$ 493	10.3%
100-5152-190	FINANCE HOLIDAY PREMIUM	$ -	$ -	$ -	$ -	$ -	$ -	$ 219	$ -	$ 244	$ 305	$ -	$ 305	$ 86	39.3%
	Personnel Costs Total	**$ 280,134**	**$ 299,570**	**$ 314,407**	**$ 327,564**	**$ 447,015**	**$ 333,738**	**$ 484,985**	**$ 225,498**	**$ 483,451**	**$ 511,692**	**$ -**	**$ 511,692**	**$ 26,707**	**5.5%**
100-5152-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ 950	$ 190	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5152-212	AUDIT & FINANCIAL CONSULTING	$ 42,273	$ 31,526	$ 34,114	$ 32,649	$ 41,834	$ 36,479	$ 47,740	$ 32,648	$ 54,228	$ 54,550	$ (5,000)	$ 49,550	$ 1,810	3.8%
100-5152-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 52,053	$ 48,775	$ 50,691	$ 54,410	$ 68,019	$ 54,790	$ 278,380	$ 43,152	$ 475,755	$ 279,500	$ 180	$ 279,680	$ 1,300	0.5%
100-5152-290	OTHER CONTRACTUAL	$ 667	$ 862	$ 934	$ 1,212	$ 960	$ 927	$ 1,350	$ -	$ 1,350	$ 1,350	$ -	$ 1,350	$ -	0.0%
	Contractual Services Total	**$ 94,993**	**$ 81,163**	**$ 85,739**	**$ 88,271**	**$ 111,763**	**$ 92,386**	**$ 327,470**	**$ 75,800**	**$ 531,333**	**$ 335,400**	**$ (4,820)**	**$ 330,580**	**$ 3,110**	**0.9%**
100-5152-310	OFFICE SUPPLIES & POSTAGE	$ 4,802	$ 4,686	$ 5,044	$ 5,583	$ 6,255	$ 5,274	$ 6,200	$ 1,311	$ 6,600	$ 6,800	$ -	$ 6,800	$ 600	9.7%
100-5152-320	PUBLICATIONS, DUES	$ 624	$ 640	$ 709	$ 995	$ 1,029	$ 799	$ 1,285	$ 820	$ 995	$ 1,330	$ -	$ 1,330	$ 45	3.5%
100-5152-325	TRAINING & TRAVEL	$ 5,559	$ 733	$ 850	$ 1,793	$ 5,913	$ 2,970	$ 8,400	$ 3,105	$ 8,400	$ 8,400	$ -	$ 8,400	$ -	0.0%
100-5152-330	VEHICLE USE REIMBURSEMENT	$ 477	$ -	$ -	$ 348	$ 639	$ 293	$ 840	$ 275	$ 840	$ 840	$ -	$ 840	$ -	0.0%
100-5152-340	OPERATING MATERIALS & SUPPLIES	$ 1,613	$ 1,560	$ 1,480	$ 1,761	$ 1,752	$ 1,633	$ 2,510	$ -	$ 2,510	$ 2,510	$ -	$ 2,510	$ -	0.0%
100-5152-355	EQUIPMENT OPERATING EXPENSE	$ -	$ -	$ -	$ -	$ 20	$ 4	$ 50	$ -	$ 50	$ 50	$ -	$ 50	$ -	0.0%
	Operating Exp Total	**$ 13,075**	**$ 7,619**	**$ 8,083**	**$ 10,480**	**$ 15,608**	**$ 10,973**	**$ 19,285**	**$ 5,511**	**$ 19,395**	**$ 19,930**	**$ -**	**$ 19,930**	**$ 645**	**3.3%**
100-5152-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 180	$ 36	$ -	$ 101	$ 200	$ 200	$ -	$ 200	$ 200	100.0%
100-5152-570	IT OPERATING ISF ALLOCATION	$ 11,190	$ 11,065	$ 10,835	$ 13,070	$ 18,320	$ 12,896	$ 21,645	$ 10,823	$ 21,645	$ 23,430	$ (20)	$ 23,410	$ 1,765	8.2%
100-5152-572	INSURANCE ISF ALLOCATION	$ 2,185	$ 2,235	$ 2,870	$ 3,205	$ 3,291	$ 2,757	$ 4,892	$ 2,446	$ 4,892	$ 4,725	$ -	$ 4,725	$ (167)	-3.4%
100-5152-573	IT CAPITAL ISF ALLOCATION	$ -	$ 770	$ 775	$ 785	$ 735	$ 613	$ 1,070	$ 535	$ 1,070	$ 1,185	$ -	$ 1,185	$ 115	10.7%
	Fixed Charges Total	**$ 13,375**	**$ 14,070**	**$ 14,480**	**$ 17,060**	**$ 22,526**	**$ 16,302**	**$ 27,607**	**$ 13,905**	**$ 27,807**	**$ 29,540**	**$ (20)**	**$ 29,520**	**$ 1,913**	**6.9%**
	Finance Total	**$ 401,577**	**$ 402,422**	**$ 422,709**	**$ 443,375**	**$ 596,912**	**$ 890,496**	**$ 859,347**	**$ 320,714**	**$ 1,061,986**	**$ 896,562**	**$ (4,840)**	**$ 891,722**	**$ 32,375**	**3.8%**
100-5153-110	SALARIES & WAGES-ASSESSORS OFC	$ 264,197	$ 286,096	$ 232,051	$ 306,623	$ 326,959	$ 283,185	$ 385,332	$ 181,437	$ 383,617	$ 405,258	$ 3,474	$ 408,732	$ 23,400	6.1%
100-5153-115	OVERTIME WAGES	$ 1,107	$ 3,638	$ 362	$ 948	$ 11	$ 1,213	$ 3,609	$ 56	$ 3,734	$ 3,909	$ 100	$ 4,009	$ 400	11.1%
100-5153-120	PT/LTE/SEASONAL	$ -	$ 945	$ 2,780	$ 6,965	$ 4,465	$ 3,031	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5153-131	FICA	$ 19,770	$ 22,078	$ 17,749	$ 23,669	$ 24,781	$ 21,609	$ 29,754	$ 13,319	$ 29,632	$ 31,302	$ 273	$ 31,575	$ 1,821	6.1%
100-5153-132	WRS	$ 17,322	$ 19,388	$ 15,493	$ 18,730	$ 22,248	$ 18,636	$ 26,837	$ 12,530	$ 26,727	$ 28,437	$ 248	$ 28,685	$ 1,848	6.9%
100-5153-135	LONGEVITY BENEFIT	$ 945	$ -	$ -	$ -	$ -	$ 189	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5153-140	PER DIEMS - BOR	$ -	$ 375	$ 200	$ 475	$ 450	$ 300	$ 1,260	$ -	$ 840	$ 1,260	$ -	$ 1,260	$ -	0.0%
100-5153-160	HEALTH INS	$ 55,859	$ 60,798	$ 49,309	$ 53,744	$ 55,231	$ 54,988	$ 72,399	$ 36,200	$ 72,399	$ 78,517	$ -	$ 78,517	$ 6,118	8.5%
100-5153-161	LIFE INS	$ 902	$ (971)	$ 972	$ 862	$ 426	$ 438	$ 796	$ 232	$ 792	$ 846	$ 5	$ 851	$ 55	6.9%
100-5153-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,948	$ -	$ -	$ 1,952	$ 22	$ 1,974	$ 26	1.3%
100-5153-163	DENTAL INS	$ 4,172	$ 4,089	$ 3,146	$ 3,305	$ 3,195	$ 3,581	$ 4,109	$ 2,016	$ 4,031	$ 4,232	$ -	$ 4,232	$ 123	3.0%
	Personnel Costs Total	**$ 364,274**	**$ 396,436**	**$ 322,062**	**$ 415,321**	**$ 437,766**	**$ 387,172**	**$ 526,044**	**$ 245,790**	**$ 521,772**	**$ 555,713**	**$ 4,122**	**$ 559,835**	**$ 33,791**	**6.4%**
100-5153-210	PROFESSIONAL SERVICES	$ -	$ 750	$ 7,249	$ -	$ -	$ 1,600	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5153-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 12,611	$ 9,369	$ 9,233	$ 7,225	$ 8,427	$ 9,373	$ 12,160	$ -	$ 12,160	$ 19,990	$ -	$ 19,990	$ 7,830	64.4%
100-5153-290	OTHER CONTRACTUAL	$ 19,639	$ 20,567	$ 23,325	$ 26,270	$ 23,185	$ 22,597	$ 33,350	$ 4,484	$ 33,350	$ 33,350	$ -	$ 33,350	$ -	0.0%
	Contractual Services Total	**$ 32,250**	**$ 30,686**	**$ 39,807**	**$ 33,495**	**$ 31,612**	**$ 33,570**	**$ 45,510**	**$ 4,484**	**$ 45,510**	**$ 53,340**	**$ -**	**$ 53,340**	**$ 7,830**	**17.2%**
100-5153-310	OFFICE SUPPLIES & POSTAGE	$ 4,696	$ 5,717	$ 4,810	$ 6,097	$ 5,169	$ 5,298	$ 8,110	$ 3,521	$ 6,220	$ 9,560	$ -	$ 9,560	$ 1,450	17.9%
100-5153-320	PUBLICATIONS, DUES	$ 849	$ 896	$ 5,656	$ 5,954	$ 5,910	$ 3,853	$ 6,470	$ 3,461	$ 6,580	$ 1,070	$ -	$ 1,070	$ (5,400)	-83.5%
100-5153-323	UNIFORMS & PROTECTIVE GEAR	$ 11	$ -	$ -	$ -	$ -	$ 2	$ 240	$ -	$ -	$ 240	$ -	$ 240	$ -	0.0%
100-5153-325	TRAINING & TRAVEL	$ 3,904	$ 445	$ 7,020	$ 1,616	$ 1,885	$ 2,974	$ 3,600	$ 1,015	$ 3,565	$ 3,600	$ -	$ 3,600	$ -	0.0%
100-5153-326	TUITION REIMBURSEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 650	$ -	$ 375	$ 650	$ -	$ 650	$ -	0.0%
100-5153-330	VEHICLE USE REIMBURSEMENT	$ 3,423	$ 1,038	$ 1,047	$ 2,084	$ 2,713	$ 2,061	$ 1,320	$ 950	$ 1,320	$ 670	$ -	$ 670	$ (650)	-49.2%
100-5153-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ -	$ -	$ -	$ -	$ -	$ -	$ 200	$ -	$ 200	$ 1,000	$ -	$ 1,000	$ 800	400.0%
100-5153-340	OPERATING MATERIALS & SUPPLIES	$ 215	$ 220	$ 93	$ 18	$ -	$ 109	$ 300	$ -	$ 100	$ 300	$ -	$ 300	$ -	0.0%
100-5153-355	EQUIPMENT OPERATING EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ 50	$ -	$ -	$ 50	$ -	$ 50	$ -	0.0%
100-5153-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ -	$ -	$ 855	$ -	$ 855	$ 1,100	$ -	$ 1,100	$ 245	28.7%
	Operating Exp Total	**$ 13,098**	**$ 8,316**	**$ 18,626**	**$ 15,769**	**$ 15,677**	**$ 14,297**	**$ 21,795**	**$ 8,947**	**$ 19,215**	**$ 18,240**	**$ -**	**$ 18,240**	**$ (3,555)**	**-16.3%**
100-5153-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 96	$ 19	$ -	$ 12	$ 100	$ 100	$ -	$ 100	$ 100	100.0%
100-5153-570	IT OPERATING ISF ALLOCATION	$ 16,280	$ 14,695	$ 15,150	$ 28,725	$ 33,245	$ 21,619	$ 29,500	$ 14,750	$ 29,500	$ 31,575	$ (415)	$ 31,160	$ 1,660	5.6%
100-5153-572	INSURANCE ISF ALLOCATION	$ 9,455	$ 8,860	$ 9,959	$ 10,325	$ 10,330	$ 9,786	$ 10,860	$ 5,430	$ 10,860	$ 11,066	$ 109	$ 11,175	$ 315	2.9%
100-5153-573	IT CAPITAL ISF ALLOCATION	$ -	$ 1,080	$ 1,090	$ 1,100	$ 1,550	$ 964	$ 1,390	$ 695	$ 1,390	$ 1,540	$ -	$ 1,540	$ 150	10.8%
	Fixed Charges Total	**$ 25,735**	**$ 24,635**	**$ 26,199**	**$ 40,150**	**$ 45,221**	**$ 32,388**	**$ 41,750**	**$ 20,887**	**$ 41,850**	**$ 44,281**	**$ (306)**	**$ 43,975**	**$ 2,225**	**5.3%**
	Assessing Total	**$ 435,357**	**$ 460,073**	**$ 406,694**	**$ 504,735**	**$ 530,276**	**$ 902,466**	**$ 635,099**	**$ 280,108**	**$ 628,347**	**$ 671,574**	**$ 3,816**	**$ 675,390**	**$ 40,291**	**6.3%**
100-5162-240	REPAIRS & MAINT - BY OTHERS	$ 4,537	$ 4,069	$ 4,675	$ 3,389	$ 2,104	$ 3,755	$ 11,050	$ 2,252	$ 11,050	$ 11,325	$ -	$ 11,325	$ 275	2.5%
	Contractual Services Total	**$ 4,537**	**$ 4,069**	**$ 4,675**	**$ 3,389**	**$ 2,104**	**$ 3,755**	**$ 11,050**	**$ 2,252**	**$ 11,050**	**$ 11,325**	**$ -**	**$ 11,325**	**$ 275**	**2.5%**
100-5162-350	REPAIR & MAINT SUPPLIES	$ 771	$ 2,920	$ 77	$ 1,471	$ 669	$ 1,182	$ 2,500	$ 128	$ 2,500	$ 2,500	$ -	$ 2,500	$ -	0.0%
100-5162-360	BLDG CUSTODIAL SUPPLIES	$ 1,348	$ 204	$ -	$ 474	$ 1,256	$ 656	$ 2,000	$ 372	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
100-5162-365	UTILITIES	$ 22,333	$ 20,427	$ 19,511	$ 21,904	$ 20,588	$ 20,953	$ 28,000	$ 8,401	$ 28,000	$ 28,000	$ -	$ 28,000	$ -	0.0%
	Operating Exp Total	**$ 24,452**	**$ 23,551**	**$ 19,588**	**$ 23,849**	**$ 22,513**	**$ 22,791**	**$ 32,500**	**$ 8,901**	**$ 32,500**	**$ 32,500**	**$ -**	**$ 32,500**	**$ -**	**0.0%**
	Safety Building Total	**$ 28,989**	**$ 27,620**	**$ 24,263**	**$ 27,238**	**$ 24,617**	**$ 53,091**	**$ 43,550**	**$ 11,153**	**$ 43,550**	**$ 43,825**	**$ -**	**$ 43,825**	**$ 275**	**0.6%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5164-110	SALARIES & WAGES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 24,618	$ 24,618	$ 24,618	100.0%
100-5164-131	FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,883	$ 1,883	$ 1,883	100.0%
100-5164-132	WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,711	$ 1,711	$ 1,711	100.0%
100-5164-160	HEALTH INS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,184	$ 12,184	$ 12,184	100.0%
100-5164-161	LIFE INS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35	$ 35	$ 35	100.0%
100-5164-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 152	$ 152	$ 152	100.0%
100-5164-163	DENTAL INS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 665	$ 665	$ 665	100.0%
	Personnel Costs Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 41,248**	**$ 41,248**	**$ 41,248**	**100.0%**
100-5164-240	REPAIRS & MAINTENANCE BY OTHER	$ 8,857	$ 14,177	$ 10,392	$ 17,438	$ 14,006	$ 12,974	$ 38,250	$ 4,333	$ 38,250	$ 29,750	$ (500)	$ 29,250	$ (9,000)	-23.5%
100-5164-290	OTHER CONTRACTUAL	$ -	$ -	$ 27	$ -	$ -	$ 5	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Contractual Services Total	**$ 8,857**	**$ 14,177**	**$ 10,419**	**$ 17,438**	**$ 14,006**	**$ 12,979**	**$ 38,250**	**$ 4,333**	**$ 38,250**	**$ 29,750**	**$ (500)**	**$ 29,250**	**$ (9,000)**	**-23.5%**
100-5164-350	REPAIR & MAINTENANCE SUPPLIES	$ 707	$ 4,137	$ 2,421	$ 3,746	$ 3,513	$ 2,905	$ 5,500	$ 810	$ 5,500	$ 5,000	$ -	$ 5,000	$ (500)	-9.1%
100-5164-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ 44	$ (30)	$ 3	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5164-360	BLDG CUSTODIAL SUPPLIES	$ 78	$ 153	$ 431	$ 3,697	$ 967	$ 1,065	$ 1,000	$ 1,443	$ 1,445	$ 2,500	$ -	$ 2,500	$ 1,500	150.0%
100-5164-365	UTILITIES	$ 24,095	$ 21,075	$ 27,129	$ 35,169	$ 28,081	$ 27,110	$ 32,900	$ 10,036	$ 32,900	$ 37,450	$ -	$ 37,450	$ 4,550	13.8%
100-5164-390	OTHER OPERATING EXPENSE	$ 110	$ -	$ -	$ 39	$ -	$ 30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 24,990**	**$ 25,365**	**$ 29,981**	**$ 42,695**	**$ 32,531**	**$ 31,112**	**$ 39,400**	**$ 12,289**	**$ 39,845**	**$ 44,950**	**$ -**	**$ 44,950**	**$ 5,550**	**14.1%**
100-5164-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10	$ 748	$ 758	$ 758	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10**	**$ 748**	**$ 758**	**$ 758**	**100.0%**
	Maintenance Building Total	**$ 33,847**	**$ 39,542**	**$ 40,400**	**$ 60,133**	**$ 46,537**	**$ 88,184**	**$ 77,650**	**$ 16,622**	**$ 78,095**	**$ 74,710**	**$ 41,496**	**$ 116,206**	**$ 38,556**	**49.7%**
100-5165-110	SALARIES & WAGES-NEW CITY HALL	$ 154,837	$ 163,791	$ 164,362	$ 175,057	$ 195,650	$ 170,739	$ 200,512	$ 95,209	$ 201,032	$ 208,560	$ -	$ 208,560	$ 8,048	4.0%
100-5165-115	OVERTIME	$ 879	$ 415	$ 813	$ 1,276	$ 1,911	$ 1,059	$ 6,320	$ 561	$ 6,339	$ 6,580	$ -	$ 6,580	$ 260	4.1%
100-5165-131	FICA	$ 11,651	$ 12,219	$ 12,368	$ 13,388	$ 15,052	$ 12,936	$ 16,713	$ 7,300	$ 17,413	$ 18,068	$ -	$ 18,068	$ 1,355	8.1%
100-5165-132	WRS	$ 9,139	$ 10,071	$ 10,115	$ 10,351	$ 11,956	$ 10,326	$ 13,368	$ 5,862	$ 13,964	$ 14,602	$ -	$ 14,602	$ 1,234	9.2%
100-5165-135	LONGEVITY	$ 1,170	$ 1,260	$ 1,350	$ 1,440	$ 1,530	$ 1,350	$ 1,620	$ 1,620	$ 1,620	$ 1,710	$ -	$ 1,710	$ 90	5.6%
100-5165-160	HEALTH INS	$ 27,643	$ 29,097	$ 31,292	$ 32,149	$ 34,077	$ 30,852	$ 36,200	$ 18,074	$ 36,200	$ 39,258	$ -	$ 39,258	$ 3,058	8.4%
100-5165-161	LIFE INS	$ 488	$ 567	$ 670	$ 744	$ 824	$ 659	$ 818	$ 416	$ 892	$ 1,128	$ -	$ 1,128	$ 310	37.9%
100-5165-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 923	$ -	$ -	$ 933	$ -	$ 933	$ 10	1.1%
100-5165-163	DENTAL INS	$ 1,956	$ 1,875	$ 1,956	$ 1,956	$ 1,974	$ 1,943	$ 2,054	$ 1,006	$ 2,015	$ 2,116	$ -	$ 2,116	$ 62	3.0%
100-5165-190	B&G HOLIDAY PREMIUM	$ -	$ -	$ -	$ -	$ 15	$ 3	$ -	$ 44	$ 50	$ -	$ -	$ -	$ -	100.0%
100-5165-191	B&G ON CALL PAY	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,015	$ -	$ 18,628	$ 19,334	$ -	$ 19,334	$ 9,319	93.1%
	Personnel Costs Total	**$ 207,763**	**$ 219,295**	**$ 222,926**	**$ 236,361**	**$ 262,989**	**$ 229,867**	**$ 288,543**	**$ 130,092**	**$ 298,153**	**$ 312,289**	**$ -**	**$ 312,289**	**$ 23,746**	**8.2%**
100-5165-240	REPAIR & MAINT - BY OTHERS	$ 29,337	$ 22,787	$ 30,155	$ 27,647	$ 43,412	$ 30,668	$ 49,500	$ 8,654	$ 49,500	$ 54,000	$ (500)	$ 53,500	$ 4,000	8.1%
100-5165-290	OTHER CONTRACTUAL SERVICES	$ 295	$ 13,542	$ 294	$ 319	$ 331	$ 2,956	$ 375	$ 216	$ 375	$ 375	$ -	$ 375	$ -	0.0%
	Contractual Services Total	**$ 29,632**	**$ 36,329**	**$ 30,449**	**$ 27,966**	**$ 43,743**	**$ 33,624**	**$ 49,875**	**$ 8,870**	**$ 49,875**	**$ 54,375**	**$ (500)**	**$ 53,875**	**$ 4,000**	**8.0%**
100-5165-323	UNIFORMS & PROTECTIVE GEAR	$ 699	$ 355	$ 205	$ 809	$ 239	$ 461	$ 700	$ 208	$ 700	$ 700	$ 400	$ 1,100	$ 400	57.1%
100-5165-335	VEHICLE EXPENSE	$ 486	$ 996	$ 504	$ 625	$ 577	$ 638	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-5165-340	OPERATING MATERIALS & SUPPLIES	$ 46	$ 640	$ -	$ -	$ -	$ 137	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5165-350	REPAIR AND MAINT SUPPLIES	$ 6,751	$ 8,009	$ 7,165	$ 6,218	$ 6,612	$ 6,951	$ 8,000	$ 5,114	$ 8,000	$ 8,000	$ -	$ 8,000	$ -	0.0%
100-5165-355	EQUIPMENT EXPENSE	$ 2,000	$ -	$ 675	$ 99	$ 114	$ 578	$ 1,700	$ -	$ 1,700	$ 2,000	$ -	$ 2,000	$ 300	17.6%
100-5165-360	BLDG CUSTODIAL SUPPLIES	$ 3,901	$ 9,403	$ 3,579	$ 8,114	$ 7,621	$ 6,524	$ 8,000	$ 3,826	$ 8,000	$ 8,000	$ -	$ 8,000	$ -	0.0%
100-5165-365	UTILITIES	$ 88,398	$ 79,680	$ 94,986	$ 112,038	$ 117,729	$ 98,566	$ 100,000	$ 45,432	$ 100,000	$ 100,000	$ -	$ 100,000	$ -	0.0%
100-5165-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 615	$ 123	$ 805	$ 233	$ 805	$ 805	$ -	$ 805	$ -	0.0%
	Operating Exp Total	**$ 102,281**	**$ 99,083**	**$ 107,114**	**$ 127,903**	**$ 133,507**	**$ 113,978**	**$ 120,205**	**$ 54,813**	**$ 120,205**	**$ 120,505**	**$ 400**	**$ 120,905**	**$ 700**	**0.6%**
100-5165-570	IT OPERATING ISF ALLOCATION	$ 17,945	$ 11,280	$ 11,545	$ 12,450	$ 14,250	$ 13,494	$ 15,110	$ 7,555	$ 15,110	$ 15,600	$ 3,385	$ 18,985	$ 3,875	25.6%
100-5165-572	INSURANCE ISF ALLOCATION	$ 15,425	$ 17,030	$ 19,115	$ 19,955	$ 20,925	$ 18,490	$ 22,787	$ 11,394	$ 22,787	$ 24,455	$ -	$ 24,455	$ 1,668	7.3%
100-5165-573	IT CAPITAL ISF ALLOCATION	$ -	$ 675	$ 680	$ 685	$ 645	$ 537	$ 695	$ 348	$ 695	$ 770	$ -	$ 770	$ 75	10.8%
	Fixed Charges Total	**$ 33,370**	**$ 28,985**	**$ 31,340**	**$ 33,090**	**$ 35,820**	**$ 32,521**	**$ 38,592**	**$ 19,297**	**$ 38,592**	**$ 40,825**	**$ 3,385**	**$ 44,210**	**$ 5,618**	**14.6%**
	New City Hall Total	**$ 373,046**	**$ 383,692**	**$ 391,829**	**$ 425,320**	**$ 476,059**	**$ 787,457**	**$ 497,215**	**$ 213,072**	**$ 506,825**	**$ 527,994**	**$ 3,285**	**$ 531,279**	**$ 34,064**	**6.9%**
100-5166-240	REPAIRS & MAINT - BY OTHERS	$ 5,993	$ 5,357	$ 4,678	$ 8,011	$ 4,674	$ 5,743	$ 7,000	$ 1,149	$ 7,000	$ 7,000	$ -	$ 7,000	$ -	0.0%
	Contractual Services Total	**$ 5,993**	**$ 5,357**	**$ 4,678**	**$ 8,011**	**$ 4,674**	**$ 5,743**	**$ 7,000**	**$ 1,149**	**$ 7,000**	**$ 7,000**	**$ -**	**$ 7,000**	**$ -**	**0.0%**
100-5166-350	REPAIR & MAINT SUPPLIES	$ 268	$ -	$ -	$ 4	$ 85	$ 71	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-5166-365	UTILITIES	$ 4,846	$ 2,511	$ 2,099	$ 2,213	$ 2,287	$ 2,791	$ 3,100	$ 1,050	$ 3,100	$ 3,100	$ -	$ 3,100	$ -	0.0%
	Operating Exp Total	**$ 5,114**	**$ 2,511**	**$ 2,099**	**$ 2,217**	**$ 2,372**	**$ 2,863**	**$ 3,600**	**$ 1,050**	**$ 3,600**	**$ 3,600**	**$ -**	**$ 3,600**	**$ -**	**0.0%**
	Police Evidence Total	**$ 11,107**	**$ 7,868**	**$ 6,777**	**$ 10,228**	**$ 7,046**	**$ 17,210**	**$ 10,600**	**$ 2,199**	**$ 10,600**	**$ 10,600**	**$ -**	**$ 10,600**	**$ -**	**0.0%**
100-5167-240	REPAIRS & MAINT - BY OTHERS	$ 11,360	$ 7,262	$ 5,822	$ 6,172	$ 22,839	$ 10,691	$ 20,050	$ 9,409	$ 20,050	$ 20,050	$ (500)	$ 19,550	$ (500)	-2.5%
	Contractual Services Total	**$ 11,360**	**$ 7,262**	**$ 5,822**	**$ 6,172**	**$ 22,839**	**$ 10,691**	**$ 20,050**	**$ 9,409**	**$ 20,050**	**$ 20,050**	**$ (500)**	**$ 19,550**	**$ (500)**	**-2.5%**
100-5167-350	REPAIR & MAINT SUPPLIES	$ 1,881	$ 1,643	$ -	$ 2,440	$ 2,551	$ 1,703	$ 4,000	$ 777	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
100-5167-355	EQUIPMENT EXPENSE	$ 288	$ 150	$ -	$ -	$ -	$ 88	$ 1,500	$ -	$ 1,500	$ 1,500	$ -	$ 1,500	$ -	0.0%
100-5167-360	BLDG CUSTODIAL SUPPLIES	$ 2,638	$ 3,671	$ 3,034	$ 1,468	$ 1,413	$ 2,445	$ 4,000	$ -	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
100-5167-365	UTILITIES	$ 23,560	$ 18,319	$ 22,108	$ 26,916	$ 28,228	$ 23,826	$ 28,000	$ 11,751	$ 28,000	$ 28,500	$ -	$ 28,500	$ 500	1.8%
	Operating Exp Total	**$ 28,367**	**$ 23,783**	**$ 25,142**	**$ 30,824**	**$ 32,192**	**$ 28,062**	**$ 37,500**	**$ 12,528**	**$ 37,500**	**$ 38,000**	**$ -**	**$ 38,000**	**$ 500**	**1.3%**
	Fire Station #2 Marketplace Total	**$ 39,727**	**$ 31,045**	**$ 30,964**	**$ 36,996**	**$ 55,031**	**$ 77,505**	**$ 57,550**	**$ 21,937**	**$ 57,550**	**$ 58,050**	**$ (500)**	**$ 57,550**	**$ -**	**0.0%**
100-5168-240	REPAIRS & MAINT - BY OTHERS	$ 1,865	$ 3,523	$ 4,979	$ 7,540	$ 12,396	$ 6,061	$ 19,300	$ 4,051	$ 19,300	$ 20,000	$ (500)	$ 19,500	$ 200	1.0%
	Contractual Services Total	**$ 1,865**	**$ 3,523**	**$ 4,979**	**$ 7,540**	**$ 12,396**	**$ 6,061**	**$ 19,300**	**$ 4,051**	**$ 19,300**	**$ 20,000**	**$ (500)**	**$ 19,500**	**$ 200**	**1.0%**
100-5168-350	REPAIR & MAINT SUPPLIES	$ 1,277	$ 1,951	$ 93	$ 1,772	$ 1,784	$ 1,375	$ 2,500	$ 2,125	$ 2,500	$ 2,500	$ -	$ 2,500	$ -	0.0%
100-5168-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-5168-360	BLDG CUSTODIAL SUPPLIES	$ 3,240	$ 2,219	$ 2,828	$ 1,323	$ 4,280	$ 2,778	$ 4,000	$ 1,742	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
100-5168-365	UTILITIES	$ 21,361	$ 34,047	$ 32,853	$ 39,469	$ 36,546	$ 32,855	$ 36,000	$ 14,507	$ 36,000	$ 36,400	$ -	$ 36,400	$ 400	1.1%
	Operating Exp Total	**$ 25,878**	**$ 38,217**	**$ 35,774**	**$ 42,564**	**$ 42,610**	**$ 37,009**	**$ 43,500**	**$ 18,374**	**$ 43,500**	**$ 43,900**	**$ -**	**$ 43,900**	**$ 400**	**0.9%**
	Fire Station #3 Uptown Total	**$ 27,743**	**$ 41,740**	**$ 40,753**	**$ 50,104**	**$ 55,006**	**$ 86,138**	**$ 62,800**	**$ 22,425**	**$ 62,800**	**$ 63,900**	**$ (500)**	**$ 63,400**	**$ 600**	**1.0%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5190-131	FICA	$ 11,395	$ 11,477	$ 10,892	$ 6,470	$ 10,172	$ 10,081	$ 15,300	$ 11,011	$ 15,300	$ 11,500	$ -	$ 11,500	$ (3,800)	-24.8%
100-5190-132	WRS	$ -	$ -	$ 241	$ (80)	$ -	$ 32	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5190-189	EMPLOYEE RETIREMENT RESERVE	$ 150,819	$ 150,021	$ 131,227	$ 84,404	$ 116,460	$ 126,586	$ 200,000	$ 141,911	$ 200,000	$ 150,000	$ -	$ 150,000	$ (50,000)	-25.0%
	Personnel Costs Total	**$ 162,214**	**$ 161,498**	**$ 142,360**	**$ 90,794**	**$ 126,632**	**$ 136,700**	**$ 215,300**	**$ 152,922**	**$ 215,300**	**$ 161,500**	**$ -**	**$ 161,500**	**$ (53,800)**	**-25.0%**
100-5190-255	DEBT COLLECTION EXPENSE	$ 1,571	$ 731	$ 644	$ 101	$ 92	$ 628	$ 2,000	$ 814	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
	Contractual Services Total	**$ 1,571**	**$ 731**	**$ 644**	**$ 101**	**$ 92**	**$ 628**	**$ 2,000**	**$ 814**	**$ 2,000**	**$ 2,000**	**$ -**	**$ 2,000**	**$ -**	**0.0%**
100-5190-310	OFFICE SUPPLIES - INTERDEPT	$ 10,397	$ 10,595	$ 5,091	$ 10,415	$ 6,467	$ 8,593	$ 12,000	$ 3,088	$ 12,000	$ 12,000	$ -	$ 12,000	$ -	0.0%
100-5190-311	POSTAGE CLEARING - INTERDEPT	$ 704	$ (4,061)	$ (2,727)	$ (466)	$ 736	$ (1,163)	$ -	$ 4,801	$ -	$ -	$ -	$ -	$ -	100.0%
100-5190-325	TRAINING & TRAVEL	$ 155	$ -	$ 130	$ 140	$ 70	$ 99	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5190-349	LOSS PD BY INSURANCE RECOVERY	$ -	$ 2,127	$ -	$ -	$ -	$ 425	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5190-380	EMPLOYEE RECOG & MEMORIALS	$ 3,010	$ 2,904	$ 2,487	$ 1,837	$ 6,789	$ 3,405	$ 4,250	$ 151	$ 4,250	$ 4,250	$ -	$ 4,250	$ -	0.0%
100-5190-381	SAFETY & HEALTH PROGRAMS	$ -	$ -	$ 323	$ -	$ 88	$ 82	$ 100	$ 100	$ 100	$ 100	$ -	$ 100	$ -	0.0%
	Operating Exp Total	**$ 14,266**	**$ 11,565**	**$ 5,304**	**$ 11,926**	**$ 14,150**	**$ 11,442**	**$ 16,350**	**$ 8,140**	**$ 16,350**	**$ 16,350**	**$ -**	**$ 16,350**	**$ -**	**0.0%**
100-5190-730	REFUND OF TAXES	$ 340	$ 2	$ 120	$ 1,669	$ -	$ 426	$ -	$ 17,697	$ 259,660	$ -	$ -	$ -	$ -	100.0%
100-5190-735	SPECIAL ASSESSMENTS-CITY	$ 26	$ 29	$ 29	$ 29	$ 29	$ 28	$ -	$ -	$ 30	$ 30	$ -	$ 30	$ 30	100.0%
	Refund of Taxes Total	**$ 366**	**$ 31**	**$ 149**	**$ 1,698**	**$ 29**	**$ 455**	**$ -**	**$ 17,697**	**$ 259,690**	**$ 30**	**$ -**	**$ 30**	**$ 30**	**100.0%**
100-5190-900	CONTINGENCY - UNDESIGNATED	$ -	$ -	$ -	$ -	$ -	$ -	$ 127,500	$ -	$ -	$ 50,000	$ (25,000)	$ 25,000	$ (102,500)	-80.4%
100-5190-901	CONTINGENCY - DESIGNATED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 86,000	$ -	$ 86,000	$ 86,000	100.0%
100-5190-991	BAD DEBT EXPENSE	$ (946)	$ (354)	$ (1,043)	$ 11,184	$ 14,352	$ 4,639	$ 3,000	$ 233	$ 15,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
	Miscellaneous Costs Total	**$ (946)**	**$ (354)**	**$ (1,043)**	**$ 11,184**	**$ 14,352**	**$ 4,639**	**$ 130,500**	**$ 233**	**$ 15,000**	**$ 139,000**	**$ (25,000)**	**$ 114,000**	**$ (16,500)**	**-12.6%**
	Interdepartmental Other Total	**$ 177,471**	**$ 173,471**	**$ 147,414**	**$ 115,703**	**$ 155,255**	**$ 153,863**	**$ 364,150**	**$ 179,806**	**$ 508,340**	**$ 318,880**	**$ (25,000)**	**$ 293,880**	**$ (70,270)**	**-19.3%**
100-5210-110	SALARIES & WAGES - POLICE	$ 4,580,269	$ 4,755,647	$ 4,773,294	$ 4,978,945	$ 5,049,430	$ 4,827,517	$ 5,670,788	$ 2,424,650	$ 5,291,725	$ 5,897,369	$ -	$ 5,897,369	$ 226,581	4.0%
100-5210-115	OVERTIME	$ 324,297	$ 236,203	$ 385,602	$ 417,481	$ 520,991	$ 376,915	$ 274,569	$ 256,822	$ 274,776	$ 285,626	$ -	$ 285,626	$ 11,057	4.0%
100-5210-120	PT/LTE/SEASONAL WAGES	$ 59,181	$ 49,607	$ 54,291	$ 54,922	$ 71,015	$ 57,803	$ 74,102	$ 37,688	$ 74,097	$ 75,575	$ -	$ 75,575	$ 1,473	2.0%
100-5210-125	SHIFT/FTO DIFFERENTIAL	$ 27,231	$ 23,340	$ 23,550	$ 7,642	$ 3,577	$ 17,068	$ 2,000	$ 2,290	$ 4,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
100-5210-131	FICA	$ 376,714	$ 382,925	$ 396,312	$ 416,043	$ 431,012	$ 400,601	$ 468,250	$ 206,603	$ 439,676	$ 486,941	$ -	$ 486,941	$ 18,691	4.0%
100-5210-132	WRS	$ 510,931	$ 564,630	$ 598,441	$ 620,654	$ 697,244	$ 598,380	$ 808,068	$ 361,370	$ 758,282	$ 880,887	$ -	$ 880,887	$ 72,819	9.0%
100-5210-135	LONGEVITY	$ 24,660	$ 24,368	$ 27,465	$ 30,569	$ 25,831	$ 26,579	$ 20,573	$ 22,309	$ 22,309	$ 19,470	$ -	$ 19,470	$ (1,103)	-5.4%
100-5210-160	HEALTH INS	$ 852,776	$ 925,101	$ 966,162	$ 967,088	$ 938,986	$ 930,023	$ 1,209,854	$ 499,125	$ 1,187,377	$ 1,316,352	$ -	$ 1,316,352	$ 106,498	8.8%
100-5210-161	LIFE INS	$ 6,485	$ 6,471	$ 7,011	$ 7,322	$ 6,683	$ 6,794	$ 7,395	$ 2,821	$ 5,878	$ 7,743	$ -	$ 7,743	$ 348	4.7%
100-5210-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 26,199	$ -	$ -	$ 26,227	$ -	$ 26,227	$ 28	0.1%
100-5210-163	DENTAL INS	$ 62,470	$ 62,747	$ 63,994	$ 63,558	$ 57,834	$ 62,121	$ 72,395	$ 29,579	$ 70,546	$ 75,821	$ -	$ 75,821	$ 3,426	4.7%
100-5210-164	TAXABLE CLOTH ALLOW/STIPEND	$ -	$ -	$ -	$ 60,882	$ 55,570	$ 23,290	$ 41,250	$ 22,500	$ 41,250	$ 41,250	$ -	$ 41,250	$ -	0.0%
100-5210-190	HOLIDAY PREMIUM	$ 34,931	$ 35,145	$ 34,664	$ 35,762	$ 42,075	$ 36,515	$ 36,644	$ 21,644	$ 36,644	$ 38,005	$ -	$ 38,005	$ 1,361	3.7%
100-5210-191	ON CALL PAY	$ -	$ -	$ -	$ -	$ -	$ -	$ 978	$ 1,821	$ 5,834	$ 5,951	$ -	$ 5,951	$ 4,973	508.5%
	Personnel Costs Total	**$ 6,859,945**	**$ 7,066,184**	**$ 7,330,786**	**$ 7,660,868**	**$ 7,900,248**	**$ 7,363,606**	**$ 8,713,065**	**$ 3,889,222**	**$ 8,212,394**	**$ 9,159,217**	**$ -**	**$ 9,159,217**	**$ 446,152**	**5.1%**
100-5210-210	PROFESSIONAL SERVICES	$ 9,400	$ 66,944	$ 12,616	$ 24,316	$ 27,178	$ 28,091	$ 32,500	$ 1,765	$ 32,500	$ 39,300	$ -	$ 39,300	$ 6,800	20.9%
100-5210-240	REPAIRS & MAINT - BY OTHERS	$ 9,094	$ 8,257	$ 7,579	$ 10,839	$ 6,204	$ 8,395	$ 10,500	$ 666	$ 6,500	$ 4,300	$ -	$ 4,300	$ (6,200)	-59.0%
100-5210-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 12,688	$ 9,006	$ 9,822	$ 17,219	$ 19,208	$ 13,589	$ 26,625	$ 33,084	$ 33,085	$ 28,150	$ -	$ 28,150	$ 1,525	5.7%
100-5210-250	PUBLIC NOTICES/ADS	$ -	$ -	$ -	$ 20	$ 70	$ 18	$ -	$ 10	$ 10	$ -	$ -	$ -	$ -	100.0%
100-5210-260	POLICE VEHICLE LEASE PROGRAM	$ 108,296	$ 110,323	$ 104,812	$ 26,516	$ -	$ 69,989	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5210-290	OTHER CONTRACTUAL/CROSS GUARDS	$ 4,722	$ 4,662	$ -	$ -	$ 188	$ 1,914	$ 5,500	$ 4,355	$ 4,355	$ 5,000	$ -	$ 5,000	$ (500)	-9.1%
	Contractual Services Total	**$ 144,200**	**$ 199,192**	**$ 134,829**	**$ 78,910**	**$ 52,848**	**$ 121,996**	**$ 75,125**	**$ 39,880**	**$ 76,450**	**$ 76,750**	**$ -**	**$ 76,750**	**$ 1,625**	**2.2%**
100-5210-310	OFFICE SUPPLIES & POSTAGE	$ 10,540	$ 10,037	$ 12,536	$ 12,429	$ 12,558	$ 11,620	$ 13,000	$ 3,903	$ 13,000	$ 13,000	$ -	$ 13,000	$ -	0.0%
100-5210-320	PUBLICATIONS, DUES	$ 1,458	$ 951	$ 1,174	$ 1,058	$ 1,535	$ 1,235	$ 1,700	$ 1,695	$ 1,700	$ 2,500	$ -	$ 2,500	$ 800	47.1%
100-5210-323	UNIFORMS & PROTECTIVE GEAR	$ 65,573	$ 30,017	$ 27,430	$ 20,643	$ 255	$ 28,784	$ 1,650	$ 39	$ 1,650	$ 1,650	$ -	$ 1,650	$ -	0.0%
100-5210-324	PROTECTIVE GEAR	$ -	$ -	$ 19,974	$ 28,462	$ 18,829	$ 13,453	$ 27,775	$ 10,193	$ 27,775	$ 27,525	$ -	$ 27,525	$ (250)	-0.9%
100-5210-325	TRAINING & TRAVEL	$ 35,042	$ 15,657	$ 23,643	$ 54,358	$ 54,265	$ 36,593	$ 58,500	$ 34,471	$ 58,500	$ 58,500	$ -	$ 58,500	$ -	0.0%
100-5210-326	TUITION REIMBURSEMENT	$ 5,539	$ 841	$ 1,682	$ 3,793	$ 5,320	$ 3,435	$ 10,060	$ 1,010	$ 10,060	$ 8,045	$ -	$ 8,045	$ (2,015)	-20.0%
100-5210-327	YMCA MEMBERSHIP	$ 6,034	$ 5,103	$ 6,289	$ 6,751	$ 7,043	$ 6,244	$ 9,205	$ 3,462	$ 9,205	$ 10,370	$ -	$ 10,370	$ 1,165	12.7%
100-5210-330	VEHICLE USE REIMBURSEMENT	$ -	$ -	$ -	$ 25	$ -	$ 5	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5210-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 147,945	$ 123,573	$ 167,997	$ 181,515	$ 57,779	$ 135,762	$ 46,360	$ 39,604	$ 46,360	$ 47,000	$ -	$ 47,000	$ 640	1.4%
100-5210-340	OPERATING MATERIALS & SUPPLIES	$ 10,904	$ 7,013	$ 23,736	$ 45,419	$ 40,158	$ 25,446	$ 47,600	$ 6,465	$ 47,600	$ 30,450	$ -	$ 30,450	$ (17,150)	-36.0%
100-5210-345	PUBLIC INFORMATION & EDUCATION	$ 9,356	$ 869	$ 2,795	$ 10,307	$ 12,132	$ 7,092	$ 12,500	$ 14,519	$ 17,360	$ 12,500	$ -	$ 12,500	$ -	0.0%
100-5210-350	REPAIR & MAINT SUPPLIES	$ 188	$ 2,302	$ 243	$ 53	$ 192	$ 596	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-5210-355	EQUIPMENT EXPENSE	$ 48,228	$ 15,588	$ 60,313	$ 65,992	$ 4,899	$ 39,004	$ 13,500	$ 3,033	$ 13,500	$ 13,500	$ -	$ 13,500	$ -	0.0%
100-5210-360	BUILDING REPAIRS & MAINTENANCE	$ -	$ -	$ 18	$ -	$ 97	$ 23	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5210-363	COMMUNICATIONS EXPENSE	$ 1,972	$ 7,519	$ 1,031	$ 2,628	$ 93	$ 2,649	$ 2,000	$ 2,101	$ 2,101	$ 3,000	$ -	$ 3,000	$ 1,000	50.0%
100-5210-383	FIREARMS & AMMUNITION	$ 28,762	$ 32,123	$ -	$ -	$ -	$ 12,177	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5210-384	INVESTIGATIVE SUPPLIES	$ 23,622	$ 16,906	$ 19,206	$ 16,083	$ 19,151	$ 18,994	$ 22,450	$ 9,664	$ 22,450	$ 22,950	$ -	$ 22,950	$ 500	2.2%
100-5210-392	K-9 UNIT	$ 1,073	$ -	$ -	$ -	$ -	$ 215	$ 1,800	$ -	$ -	$ 1,800	$ -	$ 1,800	$ -	0.0%
100-5210-395	EQUIPMENT REPLACEMENT RESERVE	$ -	$ -	$ -	$ -	$ 25,578	$ 5,116	$ 27,020	$ 19,720	$ 19,720	$ 24,575	$ -	$ 24,575	$ (2,445)	-9.0%
100-5210-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 104,230	$ 20,846	$ 140,000	$ 47,567	$ 140,000	$ 140,000	$ -	$ 140,000	$ -	0.0%
	Operating Exp Total	**$ 396,236**	**$ 268,499**	**$ 368,067**	**$ 449,516**	**$ 364,114**	**$ 369,286**	**$ 436,120**	**$ 197,446**	**$ 431,981**	**$ 418,365**	**$ -**	**$ 418,365**	**$ (17,755)**	**-4.1%**
100-5210-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 2,146	$ 429	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5210-570	IT OPERATING ISF ALLOCATION	$ 292,380	$ 260,845	$ 260,670	$ 313,365	$ 383,760	$ 302,204	$ 414,165	$ 207,083	$ 414,165	$ 441,055	$ (3,255)	$ 437,800	$ 23,635	5.7%
100-5210-571	MPSIS ALLOCATION	$ 127,482	$ 151,566	$ 155,338	$ 170,095	$ 179,825	$ 156,861	$ 185,210	$ 185,210	$ 185,210	$ 200,170	$ -	$ 200,170	$ 14,960	8.1%
100-5210-572	INSURANCE ISF ALLOCATION	$ 132,733	$ 134,030	$ 166,365	$ 175,454	$ 170,520	$ 155,820	$ 180,693	$ 90,347	$ 180,693	$ 195,170	$ -	$ 195,170	$ 14,477	8.0%
100-5210-573	IT CAPITAL ISF ALLOCATION	$ -	$ 31,665	$ 31,850	$ 31,980	$ 31,575	$ 25,414	$ 28,700	$ 14,350	$ 28,700	$ 31,745	$ -	$ 31,745	$ 3,045	10.6%
	Fixed Charges Total	**$ 552,595**	**$ 578,106**	**$ 614,223**	**$ 690,894**	**$ 767,826**	**$ 640,729**	**$ 808,768**	**$ 496,990**	**$ 808,768**	**$ 868,140**	**$ (3,255)**	**$ 864,885**	**$ 56,117**	**6.9%**
	Police Total	**$ 7,952,976**	**$ 8,111,981**	**$ 8,447,905**	**$ 8,880,188**	**$ 9,085,036**	**$ 8,495,617**	**$ 10,033,078**	**$ 4,623,538**	**$ 9,529,593**	**$ 10,522,472**	**$ (3,255)**	**$ 10,519,217**	**$ 486,139**	**4.8%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5220-110	SALARIES & WAGES - FIRE	$ 1,108,501	$ 1,134,414	$ 1,159,231	$ 1,204,271	$ 1,438,961	$ 1,209,076	$ 1,594,798	$ 715,412	$ 1,462,496	$ 1,668,163	$ 10,888	$ 1,679,051	$ 84,253	5.3%
100-5220-115	OVERTIME	$ 141,488	$ 65,886	$ 96,520	$ 175,426	$ 402,270	$ 176,318	$ 152,173	$ 90,699	$ 149,773	$ 199,770	$ 1,406	$ 201,176	$ 49,003	32.2%
100-5220-120	PT/LTE/SEASONAL WAGES	$ 18,885	$ 20,250	$ 30,879	$ 25,285	$ 22,785	$ 23,617	$ 23,400	$ 11,547	$ 23,400	$ 23,400	$ -	$ 23,400	$ -	0.0%
100-5220-131	FICA	$ 137,380	$ 132,269	$ 137,105	$ 140,547	$ 173,402	$ 144,141	$ 186,203	$ 81,675	$ 170,403	$ 190,899	$ 940	$ 191,839	$ 5,636	3.0%
100-5220-132	WRS	$ 167,343	$ 172,507	$ 183,599	$ 203,223	$ 282,033	$ 201,741	$ 324,258	$ 138,194	$ 295,226	$ 348,770	$ 1,846	$ 350,616	$ 26,358	8.1%
100-5220-135	LONGEVITY	$ 8,145	$ 6,930	$ 7,920	$ 7,335	$ 6,795	$ 7,425	$ 7,110	$ 7,110	$ 7,110	$ 7,425	$ -	$ 7,425	$ 315	4.4%
100-5220-150	POC SERVICES	$ 557,608	$ 523,957	$ 531,447	$ 467,881	$ 436,887	$ 503,556	$ 626,856	$ 274,361	$ 553,117	$ 564,198	$ -	$ 564,198	$ (62,658)	-10.0%
100-5220-160	HEALTH INS	$ 241,694	$ 261,402	$ 280,815	$ 308,449	$ 350,240	$ 288,520	$ 452,941	$ 199,785	$ 422,868	$ 444,054	$ -	$ 444,054	$ (8,887)	-2.0%
100-5220-161	LIFE INS	$ 1,131	$ 1,544	$ 2,068	$ 2,156	$ 2,789	$ 1,938	$ 3,620	$ 1,484	$ 3,131	$ 4,623	$ 18	$ 4,641	$ 1,021	28.2%
100-5220-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,971	$ -	$ -	$ 7,956	$ 76	$ 8,032	$ 61	0.8%
100-5220-163	DENTAL INS	$ 15,116	$ 14,696	$ 15,352	$ 16,683	$ 17,482	$ 15,866	$ 22,264	$ 9,549	$ 20,355	$ 20,687	$ -	$ 20,687	$ (1,577)	-7.1%
100-5220-164	TAXABLE CLOTHING ALLOWANCE	$ -	$ -	$ -	$ -	$ 7,680	$ 1,536	$ 8,000	$ 4,500	$ 7,500	$ 7,500	$ -	$ 7,500	$ (500)	-6.3%
100-5220-190	HOLIDAY PREMIUM	$ 8,175	$ 8,292	$ 8,265	$ 11,206	$ 19,199	$ 11,027	$ 25,484	$ 4,869	$ 24,090	$ 24,950	$ -	$ 24,950	$ (534)	-2.1%
	Personnel Costs Total	**$ 2,405,466**	**$ 2,342,147**	**$ 2,453,201**	**$ 2,562,462**	**$ 3,160,523**	**$ 2,584,760**	**$ 3,435,078**	**$ 1,539,185**	**$ 3,139,469**	**$ 3,512,395**	**$ 15,174**	**$ 3,527,569**	**$ 92,491**	**2.7%**
100-5220-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ 409	$ 82	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-5220-240	REPAIRS & MAINT - BY OTHERS	$ 11,228	$ 18,728	$ 12,494	$ 11,423	$ 13,000	$ 13,375	$ 12,000	$ 7,465	$ 12,000	$ 12,000	$ -	$ 12,000	$ -	0.0%
100-5220-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 11,533	$ 12,942	$ 14,255	$ 17,221	$ 20,296	$ 15,249	$ 18,590	$ 15,352	$ 19,175	$ 19,175	$ -	$ 19,175	$ 585	3.1%
100-5220-250	PUBLIC NOTICES/ADS	$ -	$ -	$ -	$ 131	$ 35	$ 33	$ 500	$ 49	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-5220-290	OTHER CONTRACTUAL SERVICES	$ 951	$ 1,785	$ 2,407	$ -	$ 4,465	$ 1,922	$ 8,250	$ 222	$ 8,250	$ 8,250	$ -	$ 8,250	$ -	0.0%
	Contractual Services Total	**$ 23,712**	**$ 33,455**	**$ 29,156**	**$ 28,775**	**$ 38,205**	**$ 30,661**	**$ 39,840**	**$ 23,088**	**$ 40,425**	**$ 40,425**	**$ -**	**$ 40,425**	**$ 585**	**1.5%**
100-5220-310	OFFICE SUPPLIES & POSTAGE	$ 2,532	$ 2,083	$ 2,750	$ 1,503	$ 2,628	$ 2,299	$ 3,000	$ 885	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
100-5220-320	PUBLICATIONS, DUES	$ 6,431	$ 6,946	$ 6,041	$ 5,048	$ 4,128	$ 5,719	$ 6,360	$ 3,078	$ 5,800	$ 5,800	$ -	$ 5,800	$ (560)	-8.8%
100-5220-323	UNIFORMS	$ 20,544	$ 11,557	$ 22,225	$ 22,736	$ 11,019	$ 17,616	$ 22,140	$ 5,370	$ 22,140	$ 22,140	$ -	$ 22,140	$ -	0.0%
100-5220-324	PROTECTIVE GEAR	$ 52,142	$ 55,217	$ 53,544	$ 40,272	$ 82,224	$ 56,680	$ 65,500	$ 3,485	$ 65,500	$ 65,500	$ -	$ 65,500	$ -	0.0%
100-5220-325	TRAINING & TRAVEL	$ 28,455	$ 23,530	$ 17,515	$ 20,408	$ 22,270	$ 22,436	$ 25,000	$ 12,207	$ 25,000	$ 25,000	$ -	$ 25,000	$ -	0.0%
100-5220-326	TUITION REIMBURSEMENT	$ 7,010	$ 11,882	$ 16,631	$ 13,164	$ 19,312	$ 13,600	$ 21,000	$ 9,683	$ 21,000	$ 21,000	$ -	$ 21,000	$ -	0.0%
100-5220-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 64,856	$ 61,880	$ 76,369	$ 86,208	$ 59,899	$ 69,842	$ 48,000	$ 24,334	$ 60,000	$ 60,000	$ (10,000)	$ 50,000	$ 2,000	4.2%
100-5220-340	OPERATING MATERIALS & SUPPLIES	$ 9,508	$ 7,856	$ 8,354	$ 6,849	$ 8,254	$ 8,164	$ 10,000	$ 5,558	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
100-5220-341	MEDICAL/EMS SUPPLIES	$ 5,212	$ 5,425	$ 6,058	$ 6,464	$ 6,911	$ 6,014	$ 10,500	$ 7,220	$ 10,500	$ 10,500	$ -	$ 10,500	$ -	0.0%
100-5220-345	PUBLIC INFORMATION & EDUCATION	$ 4,216	$ 4,642	$ 5,045	$ 297	$ 5,158	$ 3,872	$ 5,000	$ 222	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
100-5220-350	REPAIR & MAINT SUPPLIES	$ 2,129	$ 2,436	$ 2,462	$ 4,315	$ 3,562	$ 2,981	$ 3,000	$ 1,521	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
100-5220-355	EQUIPMENT EXPENSE	$ 38,424	$ 28,089	$ 28,847	$ 28,442	$ 25,346	$ 29,830	$ 25,000	$ 11,655	$ 25,000	$ 25,000	$ -	$ 25,000	$ -	0.0%
100-5220-363	COMMUNICATIONS EXPENSE	$ 7,225	$ 2,413	$ 273	$ 2,814	$ 1,092	$ 2,763	$ 11,500	$ 1,242	$ 11,500	$ 11,500	$ -	$ 11,500	$ -	0.0%
100-5220-365	UTILITIES	$ 3,288	$ 5,775	$ 6,195	$ 6,267	$ 6,394	$ 5,584	$ 6,750	$ 3,364	$ 6,850	$ 6,850	$ -	$ 6,850	$ 100	1.5%
100-5220-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 34,605	$ 6,921	$ 45,860	$ 18,083	$ 45,860	$ 45,860	$ -	$ 45,860	$ -	0.0%
	Operating Exp Total	**$ 251,972**	**$ 229,731**	**$ 252,309**	**$ 244,787**	**$ 292,802**	**$ 254,320**	**$ 308,610**	**$ 107,907**	**$ 320,150**	**$ 320,150**	**$ (10,000)**	**$ 310,150**	**$ 1,540**	**0.5%**
100-5220-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 5,568	$ 1,114	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5220-570	IT OPERATING ISF ALLOCATION	$ 106,985	$ 120,165	$ 118,805	$ 154,065	$ 195,390	$ 139,082	$ 211,680	$ 109,240	$ 215,080	$ 237,095	$ (395)	$ 236,700	$ 25,020	11.8%
100-5220-572	INSURANCE ISF ALLOCATION	$ 95,415	$ 99,415	$ 109,260	$ 117,191	$ 119,044	$ 108,065	$ 128,750	$ 63,964	$ 128,339	$ 141,193	$ 452	$ 141,645	$ 12,895	10.0%
100-5220-573	IT CAPITAL ISF ALLOCATION	$ -	$ 14,275	$ 14,340	$ 14,390	$ 14,520	$ 11,505	$ 20,325	$ 10,163	$ 20,325	$ 22,005	$ -	$ 22,005	$ 1,680	8.3%
	Fixed Charges Total	**$ 202,400**	**$ 233,855**	**$ 242,405**	**$ 285,646**	**$ 334,522**	**$ 259,766**	**$ 360,755**	**$ 183,367**	**$ 363,744**	**$ 400,293**	**$ 57**	**$ 400,350**	**$ 39,595**	**11.0%**
	Fire Department Total	**$ 2,883,550**	**$ 2,839,188**	**$ 2,977,071**	**$ 3,121,670**	**$ 3,826,052**	**$ 5,999,247**	**$ 4,144,283**	**$ 1,853,547**	**$ 3,863,788**	**$ 4,273,263**	**$ 5,231**	**$ 4,278,494**	**$ 134,211**	**3.2%**
100-5240-110	SALARIES & WAGES - BLDG INSP	$ 229,863	$ 244,119	$ 253,946	$ 263,022	$ 329,338	$ 264,058	$ 360,969	$ 172,683	$ 360,363	$ 371,791	$ 3,619	$ 375,410	$ 14,441	4.0%
100-5240-115	OVERTIME	$ 1,154	$ 222	$ 368	$ 296	$ 694	$ 547	$ 4,620	$ -	$ 4,620	$ 4,738	$ 52	$ 4,790	$ 170	3.7%
100-5240-131	FICA	$ 17,134	$ 17,954	$ 18,608	$ 19,269	$ 24,369	$ 19,467	$ 28,198	$ 12,768	$ 28,152	$ 29,045	$ 281	$ 29,326	$ 1,128	4.0%
100-5240-132	WRS	$ 15,306	$ 16,677	$ 17,331	$ 17,286	$ 22,667	$ 17,853	$ 25,434	$ 12,130	$ 25,392	$ 26,388	$ 255	$ 26,643	$ 1,209	4.8%
100-5240-135	LONGEVITY	$ 2,340	$ 2,475	$ 2,610	$ 2,745	$ 2,880	$ 2,610	$ 3,015	$ 3,015	$ 3,015	$ 3,150	$ -	$ 3,150	$ 135	4.5%
100-5240-160	HEALTH INS	$ 43,049	$ 45,309	$ 48,722	$ 58,431	$ 78,471	$ 54,796	$ 92,195	$ 34,860	$ 69,718	$ 99,958	$ -	$ 99,958	$ 7,763	8.4%
100-5240-161	LIFE INS	$ 896	$ 950	$ 1,193	$ 1,486	$ 1,628	$ 1,231	$ 1,600	$ 838	$ 1,597	$ 1,749	$ 3	$ 1,752	$ 152	9.5%
100-5240-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,698	$ -	$ -	$ 1,677	$ 23	$ 1,700	$ 2	0.1%
100-5240-163	DENTAL INS	$ 3,918	$ 3,755	$ 3,918	$ 3,949	$ 4,724	$ 4,053	$ 5,446	$ 2,671	$ 5,342	$ 5,609	$ -	$ 5,609	$ 163	3.0%
	Personnel Costs Total	**$ 313,660**	**$ 331,461**	**$ 346,696**	**$ 366,484**	**$ 464,771**	**$ 364,614**	**$ 523,175**	**$ 238,965**	**$ 498,199**	**$ 544,105**	**$ 4,233**	**$ 548,338**	**$ 25,163**	**4.8%**
100-5240-210	PROFESSIONAL SERVICES	$ 10	$ -	$ -	$ -	$ -	$ 2	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5240-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 6,750	$ 6,781	$ 6,750	$ 6,997	$ 2,684	$ 5,992	$ -	$ 300	$ 300	$ -	$ -	$ -	$ -	100.0%
100-5240-290	OTHER CONTRACTUAL SERVICES	$ -	$ 222	$ -	$ -	$ -	$ 44	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Contractual Services Total	**$ 6,760**	**$ 7,003**	**$ 6,750**	**$ 6,997**	**$ 2,684**	**$ 6,039**	**$ -**	**$ 300**	**$ 300**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
100-5240-310	OFFICE SUPPLIES & POSTAGE	$ 364	$ 4,351	$ 887	$ 562	$ 555	$ 1,344	$ 1,000	$ 396	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-5240-320	PUBLICATIONS, DUES	$ 1,102	$ 486	$ 634	$ 1,062	$ 710	$ 799	$ 1,900	$ 605	$ 1,900	$ 1,900	$ -	$ 1,900	$ -	0.0%
100-5240-323	UNIFORMS & PROTECTIVE GEAR	$ 141	$ 420	$ 90	$ 431	$ 385	$ 293	$ 2,000	$ 21	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
100-5240-325	TRAINING & TRAVEL	$ 7,857	$ 1,943	$ 4,106	$ 3,054	$ 4,702	$ 4,332	$ 10,000	$ 4,091	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
100-5240-330	VEHICLE USE REIMBURSEMENT	$ 126	$ -	$ -	$ 211	$ -	$ 67	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5240-335	VEHICLE EXPENSE	$ 1,944	$ 1,628	$ 1,731	$ 2,435	$ 3,116	$ 2,171	$ 3,000	$ 41	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
100-5240-340	OPERATING MATERIALS & SUPPLIES	$ 3,669	$ 179	$ 4,134	$ 5,149	$ 4,070	$ 3,440	$ 5,000	$ 3,401	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
100-5240-345	PUBLIC INFORMATION & EDUCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ 200	$ -	$ 200	$ 200	$ -	$ 200	$ -	0.0%
100-5240-355	EQUIPMENT EXPENSE	$ -	$ -	$ 180	$ -	$ 404	$ 117	$ 400	$ -	$ 400	$ 400	$ -	$ 400	$ -	0.0%
100-5240-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 2,123	$ 425	$ 2,900	$ 1,465	$ 2,900	$ 2,900	$ -	$ 2,900	$ -	0.0%
	Operating Exp Total	**$ 15,203**	**$ 9,007**	**$ 11,762**	**$ 12,904**	**$ 16,065**	**$ 12,988**	**$ 26,400**	**$ 10,020**	**$ 26,400**	**$ 26,400**	**$ -**	**$ 26,400**	**$ -**	**0.0%**
100-5240-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 125	$ 25	$ -	$ 13	$ 100	$ 100	$ -	$ 100	$ 100	100.0%
100-5240-570	IT OPERATING ISF ALLOCATION	$ 14,975	$ 15,275	$ 14,665	$ 21,975	$ 29,395	$ 19,257	$ 32,490	$ 16,245	$ 32,490	$ 34,875	$ (540)	$ 34,335	$ 1,845	5.7%
100-5240-572	INSURANCE ISF ALLOCATION	$ 9,195	$ 8,370	$ 9,760	$ 9,970	$ 11,579	$ 9,775	$ 13,015	$ 6,507	$ 13,015	$ 12,989	$ 111	$ 13,100	$ 85	0.7%
100-5240-573	IT CAPITAL ISF ALLOCATION	$ -	$ 875	$ 885	$ 895	$ 840	$ 699	$ 1,180	$ 590	$ 1,180	$ 1,310	$ -	$ 1,310	$ 130	11.0%
	Fixed Charges Total	**$ 24,170**	**$ 24,520**	**$ 25,310**	**$ 32,840**	**$ 41,939**	**$ 29,756**	**$ 46,685**	**$ 23,355**	**$ 46,785**	**$ 49,274**	**$ (429)**	**$ 48,845**	**$ 2,160**	**4.6%**
	Building Inspection Total	**$ 359,793**	**$ 371,991**	**$ 390,518**	**$ 419,225**	**$ 525,459**	**$ 797,039**	**$ 596,260**	**$ 272,640**	**$ 571,684**	**$ 619,779**	**$ 3,804**	**$ 623,583**	**$ 27,323**	**4.6%**
100-5290-131	FICA	$ 76	$ 52	$ 119	$ (9)	$ 10	$ 50	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5290-140	PER DIEMS - POLICE & FIRE COMM	$ 990	$ 675	$ 1,560	$ 305	$ 125	$ 731	$ 1,500	$ -	$ 1,500	$ 1,500	$ -	$ 1,500	$ -	0.0%
	Personnel Costs Total	**$ 1,066**	**$ 727**	**$ 1,679**	**$ 296**	**$ 135**	**$ 781**	**$ 1,500**	**$ -**	**$ 1,500**	**$ 1,500**	**$ -**	**$ 1,500**	**$ -**	**0.0%**
100-5290-265	WEIGHTS & MEASURES	$ 3,600	$ 3,600	$ 3,600	$ 4,800	$ 3,200	$ 3,760	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ -	$ 6,000	$ -	0.0%
100-5290-269	DANE COM/ANALOG TACTICAL	$ 162,119	$ 192,112	$ 186,809	$ 146,926	$ 117,140	$ 161,021	$ 120,000	$ 32,039	$ 120,000	$ 133,660	$ -	$ 133,660	$ 13,660	11.4%
100-5290-270	FITCHRONA EMS CONTRIBUTION	$ 506,566	$ 684,418	$ 721,647	$ 936,571	$ 1,031,222	$ 776,085	$ 1,160,961	$ 1,160,961	$ 1,160,961	$ 1,219,145	$ -	$ 1,219,145	$ 58,184	5.0%
	Contractual Services Total	**$ 672,285**	**$ 880,130**	**$ 912,056**	**$ 1,088,297**	**$ 1,151,562**	**$ 940,866**	**$ 1,286,961**	**$ 1,199,000**	**$ 1,286,961**	**$ 1,358,805**	**$ -**	**$ 1,358,805**	**$ 71,844**	**5.6%**
100-5290-320	PUBLICATIONS, DUES	$ -	$ -	$ -	$ 30	$ -	$ 6	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5290-325	TRAINING & TRAVEL	$ -	$ 75	$ -	$ -	$ -	$ 15	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ -**	**$ 75**	**$ -**	**$ 30**	**$ -**	**$ 21**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
	Other Public Safety Total	**$ 673,351**	**$ 880,932**	**$ 913,735**	**$ 1,088,623**	**$ 1,151,697**	**$ 941,668**	**$ 1,288,461**	**$ 1,199,000**	**$ 1,288,461**	**$ 1,360,305**	**$ -**	**$ 1,360,305**	**$ 71,844**	**5.6%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5300-110	SALARIES & WAGES - PUBLIC WKS	$ 665,223	$ 667,305	$ 770,650	$ 755,512	$ 837,708	$ 739,280	$ 933,036	$ 439,291	$ 936,647	$ 969,657	$ -	$ 969,657	$ 36,621	3.9%
100-5300-115	OVERTIME	$ 29,356	$ 24,375	$ 29,976	$ 25,182	$ 32,448	$ 28,267	$ 43,223	$ 28,125	$ 42,773	$ 46,762	$ -	$ 46,762	$ 3,539	8.2%
100-5300-120	PT/LTE/SEASONAL WAGES	$ 9,799	$ 7,408	$ 7,837	$ 26,454	$ 45,996	$ 19,499	$ 12,691	$ 11,332	$ 12,691	$ 12,943	$ -	$ 12,943	$ 252	2.0%
100-5300-131	FICA	$ 52,511	$ 52,728	$ 60,395	$ 60,054	$ 69,453	$ 59,028	$ 76,924	$ 35,661	$ 77,311	$ 80,272	$ -	$ 80,272	$ 3,348	4.4%
100-5300-132	WRS	$ 45,025	$ 46,604	$ 53,830	$ 49,063	$ 57,907	$ 50,486	$ 68,433	$ 32,820	$ 68,781	$ 71,950	$ -	$ 71,950	$ 3,517	5.1%
100-5300-135	LONGEVITY	$ 3,690	$ 3,488	$ 3,735	$ 3,983	$ 4,868	$ 3,953	$ 3,677	$ 4,080	$ 4,080	$ 3,771	$ -	$ 3,771	$ 94	2.6%
100-5300-140	PER DIEMS - BD OF PUBLIC WKS	$ 705	$ 1,128	$ 2,275	$ 1,355	$ 1,190	$ 1,331	$ 3,050	$ -	$ 1,800	$ 3,050	$ -	$ 3,050	$ -	0.0%
100-5300-160	HEALTH INS	$ 140,401	$ 138,705	$ 179,874	$ 172,306	$ 162,819	$ 158,821	$ 203,319	$ 116,258	$ 214,400	$ 239,001	$ -	$ 239,001	$ 35,682	17.5%
100-5300-161	LIFE INS	$ 1,421	$ 1,240	$ 1,427	$ 1,529	$ 1,637	$ 1,451	$ 2,198	$ 985	$ 2,253	$ 2,448	$ -	$ 2,448	$ 250	11.4%
100-5300-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,951	$ -	$ -	$ 4,941	$ -	$ 4,941	$ (10)	-0.2%
100-5300-163	DENTAL INS	$ 10,220	$ 9,066	$ 11,564	$ 10,805	$ 9,906	$ 10,312	$ 11,773	$ 6,845	$ 12,382	$ 13,416	$ -	$ 13,416	$ 1,643	14.0%
100-5300-190	PW HOLIDAY PREMIUM	$ -	$ -	$ -	$ -	$ 621	$ 124	$ 4,574	$ 239	$ 4,572	$ 5,724	$ -	$ 5,724	$ 1,150	25.1%
100-5300-191	PW ON CALL PAY	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,346	$ 4,973	$ 10,248	$ 10,453	$ -	$ 10,453	$ 2,107	25.2%
	Personnel Costs Total	**$ 958,351**	**$ 952,047**	**$ 1,121,563**	**$ 1,106,243**	**$ 1,224,553**	**$ 1,072,551**	**$ 1,376,195**	**$ 680,609**	**$ 1,387,938**	**$ 1,464,388**	**$ -**	**$ 1,464,388**	**$ 88,193**	**6.4%**
100-5300-210	PROFESSIONAL SERVICES	$ 1,210	$ 2,500	$ 1,407	$ -	$ -	$ 1,023	$ 10,880	$ -	$ 45,770	$ 10,880	$ -	$ 10,880	$ -	0.0%
100-5300-220	STREET LIGHT SERVICE - MG&E	$ 155,615	$ 159,565	$ 162,353	$ 220,051	$ 237,646	$ 187,046	$ 260,000	$ 102,421	$ 204,845	$ 260,000	$ -	$ 260,000	$ -	0.0%
100-5300-225	STREET LIGHT MAINTENANCE	$ 15,245	$ 20,972	$ 1,936	$ 7,789	$ 18,579	$ 12,904	$ 30,000	$ 2,550	$ 64,891	$ 30,000	$ -	$ 30,000	$ -	0.0%
100-5300-230	TRAFFIC SIGNAL MAINTENANCE	$ 10,979	$ 11,855	$ 24,032	$ 11,125	$ 9,266	$ 13,451	$ 29,000	$ -	$ 29,000	$ 29,000	$ -	$ 29,000	$ -	0.0%
100-5300-240	REPAIRS & MAINT - BY OTHERS	$ -	$ 990	$ 51	$ -	$ -	$ 208	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5300-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 4,769	$ 7,272	$ 7,433	$ 4,946	$ 8,472	$ 6,578	$ 14,600	$ 2,050	$ 14,600	$ 26,700	$ -	$ 26,700	$ 12,100	82.9%
100-5300-250	PUBLIC NOTICES/ADS	$ 436	$ 471	$ 732	$ 664	$ 905	$ 642	$ 900	$ 644	$ 900	$ 1,100	$ -	$ 1,100	$ 200	22.2%
100-5300-290	OTHER CONTRACTUAL	$ 75	$ -	$ -	$ 4,852	$ 2,000	$ 1,385	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Contractual Services Total	**$ 188,329**	**$ 203,625**	**$ 197,944**	**$ 249,427**	**$ 276,868**	**$ 223,239**	**$ 345,380**	**$ 107,665**	**$ 360,006**	**$ 357,680**	**$ -**	**$ 357,680**	**$ 12,300**	**3.6%**
100-5300-310	OFFICE SUPPLIES & POSTAGE	$ 1,394	$ 1,411	$ 2,012	$ 1,610	$ 2,767	$ 1,839	$ 2,100	$ 1,198	$ 2,100	$ 2,100	$ -	$ 2,100	$ -	0.0%
100-5300-320	PUBLICATIONS, DUES	$ 9,269	$ 9,108	$ 9,134	$ 9,652	$ 9,430	$ 9,319	$ 9,660	$ 1,069	$ 9,660	$ 10,300	$ -	$ 10,300	$ 640	6.6%
100-5300-323	UNIFORMS & PROTECTIVE GEAR	$ 8,348	$ 8,346	$ 10,442	$ 12,811	$ 17,226	$ 11,435	$ 20,945	$ 7,988	$ 18,145	$ 18,155	$ -	$ 18,155	$ (2,790)	-13.3%
100-5300-325	TRAINING & TRAVEL	$ 1,649	$ 3,889	$ 7,254	$ 2,174	$ 3,873	$ 3,768	$ 19,410	$ 543	$ 17,010	$ 18,210	$ -	$ 18,210	$ (1,200)	-6.2%
100-5300-330	VEHICLE USE REIMBURSEMENT	$ 53	$ -	$ -	$ -	$ 17	$ 14	$ 1,320	$ -	$ -	$ 500	$ -	$ 500	$ (820)	-62.1%
100-5300-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 85,229	$ 73,314	$ 100,235	$ 100,198	$ 33,262	$ 78,448	$ 54,500	$ 23,639	$ 47,280	$ 54,500	$ -	$ 54,500	$ -	0.0%
100-5300-340	OPERATING MATERIALS & SUPPLIES	$ 253	$ 315	$ 740	$ 175	$ 686	$ 434	$ 1,500	$ -	$ -	$ 1,500	$ -	$ 1,500	$ -	0.0%
100-5300-350	REPAIR & MAINT SUPPLIES	$ 29,607	$ 32,015	$ 38,638	$ 27,801	$ 53,887	$ 36,390	$ 42,200	$ 16,762	$ 33,530	$ 42,200	$ -	$ 42,200	$ -	0.0%
100-5300-355	EQUIPMENT EXPENSE	$ 14,881	$ 4,763	$ 4,643	$ 14,584	$ -	$ 7,774	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5300-363	COMMUNICATIONS EXPENSE	$ -	$ -	$ -	$ 1,225	$ 187	$ 282	$ 1,500	$ 177	$ 360	$ 1,500	$ -	$ 1,500	$ -	0.0%
100-5300-365	UTILITIES	$ -	$ -	$ -	$ -	$ 3,487	$ 697	$ 5,000	$ 2,890	$ 5,000	$ 250	$ -	$ 250	$ (4,750)	-95.0%
100-5300-370	ROADWAY SUPPLIES	$ 164,508	$ 145,723	$ 140,451	$ 91,975	$ 88,228	$ 126,177	$ 224,230	$ 42,503	$ 85,010	$ 224,230	$ -	$ 224,230	$ -	0.0%
100-5300-371	POLES & LIGHTS REPLACE STOCK	$ -	$ 8,528	$ 10,122	$ 7,905	$ 11,333	$ 7,578	$ 15,000	$ 11,993	$ 23,990	$ 17,800	$ -	$ 17,800	$ 2,800	18.7%
100-5300-375	ROAD MAINTENANCE	$ 236,264	$ 198,476	$ 216,975	$ 351,671	$ 575	$ 200,792	$ 393,600	$ -	$ 1,070,900	$ 403,650	$ (10,050)	$ 393,600	$ -	0.0%
100-5300-380	TRAFFIC CONTROL DEVICES	$ -	$ 121	$ -	$ -	$ -	$ 24	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5300-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 63,784	$ 12,757	$ 76,300	$ 16,647	$ 33,300	$ 76,300	$ -	$ 76,300	$ -	0.0%
	Operating Exp Total	**$ 551,455**	**$ 486,009**	**$ 540,646**	**$ 621,781**	**$ 288,742**	**$ 497,727**	**$ 867,265**	**$ 125,409**	**$ 1,346,285**	**$ 871,195**	**$ (10,050)**	**$ 861,145**	**$ (6,120)**	**-0.7%**
100-5300-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ 108	$ 4,993	$ 1,020	$ -	$ 109	$ 308	$ 200	$ -	$ 200	$ 200	100.0%
100-5300-570	IT OPERATING ISF ALLOCATION	$ 35,855	$ 54,120	$ 54,535	$ 100,658	$ 124,019	$ 73,837	$ 136,660	$ 68,330	$ 136,660	$ 146,345	$ (70)	$ 146,275	$ 9,615	7.0%
100-5300-572	INSURANCE ISF ALLOCATION	$ 51,530	$ 51,505	$ 56,528	$ 61,504	$ 64,410	$ 57,095	$ 70,381	$ 35,190	$ 70,381	$ 72,195	$ -	$ 72,195	$ 1,814	2.6%
100-5300-573	IT CAPITAL ISF ALLOCATION	$ -	$ 3,835	$ 3,870	$ 3,895	$ 3,985	$ 3,117	$ 4,925	$ 2,463	$ 4,925	$ 5,335	$ -	$ 5,335	$ 410	8.3%
	Fixed Charges Total	**$ 87,385**	**$ 109,460**	**$ 114,933**	**$ 166,165**	**$ 197,407**	**$ 135,070**	**$ 211,966**	**$ 106,092**	**$ 212,274**	**$ 224,075**	**$ (70)**	**$ 224,005**	**$ 12,039**	**5.7%**
	Public Works Total	**$ 1,785,520**	**$ 1,751,141**	**$ 1,975,086**	**$ 2,143,616**	**$ 1,987,570**	**$ 3,722,103**	**$ 2,800,806**	**$ 1,019,775**	**$ 3,306,503**	**$ 2,917,338**	**$ (10,120)**	**$ 2,907,218**	**$ 106,412**	**3.8%**
100-5352-200	METRO TRANSIT SERVICES	$ 483,323	$ 502,655	$ 502,000	$ 1,252,810	$ -	$ 548,158	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Contractual Services Total	**$ 483,323**	**$ 502,655**	**$ 502,000**	**$ 1,252,810**	**$ -**	**$ 548,158**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
	Mass Transit Total	**$ 483,323**	**$ 502,655**	**$ 502,000**	**$ 1,252,810**	**$ -**	**$ 1,096,315**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5460-110	SALARIES & WAGES - SENIOR CTR	$ 410,153	$ 430,830	$ 442,854	$ 480,379	$ 519,139	$ 456,671	$ 533,340	$ 254,432	$ 533,881	$ 555,551	$ -	$ 555,551	$ 22,211	4.2%
100-5460-115	OVERTIME	$ 134	$ -	$ -	$ 107	$ 180	$ 84	$ -	$ 322	$ 350	$ -	$ -	$ -	$ -	100.0%
100-5460-120	PT/LTE/SEASONAL WAGES	$ 14,995	$ 3,515	$ 9,196	$ 15,572	$ 17,121	$ 12,080	$ 16,819	$ 12,468	$ 17,419	$ 17,942	$ -	$ 17,942	$ 1,123	6.7%
100-5460-131	FICA	$ 31,526	$ 32,657	$ 34,059	$ 37,144	$ 40,982	$ 35,274	$ 42,426	$ 20,011	$ 42,514	$ 44,227	$ -	$ 44,227	$ 1,801	4.2%
100-5460-132	WRS	$ 27,142	$ 29,347	$ 30,177	$ 31,677	$ 36,043	$ 30,877	$ 37,106	$ 17,894	$ 37,144	$ 38,933	$ -	$ 38,933	$ 1,827	4.9%
100-5460-135	LONGEVITY	$ 3,582	$ 3,915	$ 4,140	$ 4,365	$ 4,230	$ 4,046	$ 4,433	$ 4,433	$ 4,433	$ 4,635	$ -	$ 4,635	$ 202	4.6%
100-5460-140	PER DIEMS - COMM ON AGING	$ 245	$ 175	$ 385	$ 525	$ 910	$ 448	$ 500	$ 125	$ 600	$ 900	$ -	$ 900	$ 400	80.0%
100-5460-160	HEALTH INS	$ 92,766	$ 97,627	$ 104,809	$ 99,998	$ 127,356	$ 104,511	$ 132,772	$ 66,856	$ 132,772	$ 143,956	$ -	$ 143,956	$ 11,184	8.4%
100-5460-161	LIFE INS	$ 698	$ 810	$ 978	$ 1,213	$ 1,409	$ 1,022	$ 1,562	$ 716	$ 1,565	$ 1,658	$ -	$ 1,658	$ 96	6.1%
100-5460-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,572	$ -	$ -	$ 2,585	$ -	$ 2,585	$ 13	0.5%
100-5460-163	DENTAL INS	$ 6,799	$ 6,515	$ 6,788	$ 6,297	$ 7,647	$ 6,809	$ 7,804	$ 3,856	$ 7,656	$ 8,038	$ -	$ 8,038	$ 234	3.0%
	Personnel Costs Total	**$ 588,040**	**$ 605,391**	**$ 633,386**	**$ 677,277**	**$ 755,017**	**$ 651,822**	**$ 779,334**	**$ 381,113**	**$ 778,334**	**$ 818,425**	**$ -**	**$ 818,425**	**$ 39,091**	**5.0%**
100-5460-211	OREGON SNR CTR CONTRIBUTION	$ 1,000	$ -	$ 1,000	$ 1,000	$ 1,000	$ 800	$ 1,000	$ -	$ 1,000	$ -	$ -	$ -	$ (1,000)	-100.0%
100-5460-240	REPAIRS & MAINT - BY OTHERS	$ 1,788	$ 2,149	$ 1,819	$ 3,294	$ 602	$ 1,930	$ 500	$ 466	$ 1,000	$ 1,000	$ -	$ 1,000	$ 500	100.0%
100-5460-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ -	$ -	$ -	$ -	$ 1,303	$ 261	$ -	$ 150	$ 600	$ 1,035	$ -	$ 1,035	$ 1,035	100.0%
100-5460-250	PUBLIC NOTICES/ADS	$ -	$ -	$ -	$ 14	$ -	$ 3	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5460-290	OTHER CONTRACTUAL	$ 15,276	$ 4,295	$ 4,172	$ 8,330	$ 11,245	$ 8,664	$ 21,340	$ 7,401	$ 17,300	$ 20,960	$ -	$ 20,960	$ (380)	-1.8%
	Contractual Services Total	**$ 18,064**	**$ 6,444**	**$ 6,991**	**$ 12,638**	**$ 14,150**	**$ 11,657**	**$ 22,840**	**$ 8,017**	**$ 19,900**	**$ 22,995**	**$ -**	**$ 22,995**	**$ 155**	**0.7%**
100-5460-310	OFFICE SUPPLIES & POSTAGE	$ 1,626	$ 1,183	$ 1,614	$ 2,578	$ 1,241	$ 1,648	$ 1,600	$ 508	$ 1,600	$ 1,650	$ -	$ 1,650	$ 50	3.1%
100-5460-320	PUBLICATIONS, DUES	$ 640	$ 326	$ 500	$ 347	$ 678	$ 498	$ 1,255	$ 182	$ 1,255	$ 1,100	$ -	$ 1,100	$ (155)	-12.4%
100-5460-325	TRAINING & TRAVEL	$ 757	$ 945	$ 1,611	$ 664	$ 1,008	$ 997	$ 2,600	$ 672	$ 2,600	$ 2,600	$ -	$ 2,600	$ -	0.0%
100-5460-330	VEHICLE USE REIMBURSEMENT	$ 1,173	$ 541	$ 334	$ 504	$ 682	$ 647	$ 660	$ 105	$ 500	$ 500	$ -	$ 500	$ (160)	-24.2%
100-5460-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 332	$ 482	$ 212	$ 350	$ 4	$ 276	$ 200	$ -	$ -	$ 200	$ -	$ 200	$ -	0.0%
100-5460-340	OPERATING MATERIALS & SUPPLIES	$ 405	$ 1,271	$ 1,197	$ 518	$ 425	$ 763	$ 600	$ 49	$ 600	$ 600	$ -	$ 600	$ -	0.0%
100-5460-345	PUBLIC INFORMATION & EDUCATION	$ 4,258	$ 3,086	$ 2,758	$ 4,841	$ 7,684	$ 4,525	$ 6,000	$ 4,155	$ 6,000	$ 6,000	$ -	$ 6,000	$ -	0.0%
100-5460-355	EQUIPMENT EXPENSE	$ 2,228	$ 101	$ 607	$ 2,674	$ 2,257	$ 1,573	$ 2,250	$ 826	$ 2,250	$ 2,250	$ -	$ 2,250	$ -	0.0%
100-5460-386	NUTRITION PROGRAM	$ 2,798	$ 2,690	$ 3,341	$ 4,031	$ 3,489	$ 3,270	$ 3,500	$ 2,333	$ 3,500	$ 3,500	$ -	$ 3,500	$ -	0.0%
100-5460-387	SENIOR PROGRAMS EXPENSE	$ 1,326	$ 387	$ 2,768	$ 1,959	$ 1,626	$ 1,613	$ 2,500	$ 1,512	$ 2,500	$ 2,500	$ -	$ 2,500	$ -	0.0%
100-5460-391	VOLUNTEER PROGRAM EXP	$ 1,889	$ 1,792	$ (144)	$ 1,384	$ 1,657	$ 1,316	$ 2,500	$ 42	$ 2,500	$ 2,500	$ -	$ 2,500	$ -	0.0%
100-5460-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 264	$ 53	$ 400	$ 125	$ 400	$ 400	$ -	$ 400	$ -	0.0%
	Operating Exp Total	**$ 17,432**	**$ 12,804**	**$ 14,798**	**$ 19,850**	**$ 21,015**	**$ 17,180**	**$ 24,065**	**$ 10,509**	**$ 23,705**	**$ 23,800**	**$ -**	**$ 23,800**	**$ (265)**	**-1.1%**
100-5460-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 1,529	$ 306	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5460-570	IT OPERATING ISF ALLOCATION	$ 29,870	$ 24,605	$ 24,735	$ 33,015	$ 37,610	$ 29,967	$ 41,845	$ 20,972	$ 41,895	$ 45,015	$ (355)	$ 44,660	$ 2,815	6.7%
100-5460-572	INSURANCE ISF ALLOCATION	$ 12,122	$ 12,068	$ 13,934	$ 15,347	$ 15,025	$ 13,699	$ 16,005	$ 8,494	$ 16,987	$ 15,990	$ -	$ 15,990	$ (15)	-0.1%
100-5460-573	IT CAPITAL ISF ALLOCATION	$ -	$ 1,620	$ 1,635	$ 1,650	$ 1,680	$ 1,317	$ 1,810	$ 905	$ 1,810	$ 2,005	$ -	$ 2,005	$ 195	10.8%
	Fixed Charges Total	**$ 41,992**	**$ 38,293**	**$ 40,304**	**$ 50,012**	**$ 55,844**	**$ 45,289**	**$ 59,660**	**$ 30,371**	**$ 60,692**	**$ 63,010**	**$ (355)**	**$ 62,655**	**$ 2,995**	**5.0%**
	Senior Center Total	**$ 665,528**	**$ 662,932**	**$ 695,479**	**$ 759,777**	**$ 846,026**	**$ 1,406,608**	**$ 885,899**	**$ 430,010**	**$ 882,631**	**$ 928,230**	**$ (355)**	**$ 927,875**	**$ 41,976**	**4.7%**
100-5514-110	SALARIES & WAGES	$ 1	$ -	$ 28	$ 55	$ (5)	$ 16	$ -	$ (50)	$ -	$ -	$ -	$ -	$ -	100.0%
100-5514-120	PT/LTE/SEASONAL WAGES	$ 5,976	$ 5,136	$ 2,206	$ 7,219	$ 10,274	$ 6,162	$ 28,067	$ 2,672	$ 28,727	$ 29,326	$ -	$ 29,326	$ 1,259	4.5%
100-5514-131	FICA	$ 457	$ 393	$ 171	$ 556	$ 786	$ 473	$ 2,147	$ 201	$ 2,198	$ 2,243	$ -	$ 2,243	$ 96	4.5%
100-5514-132	WRS	$ -	$ -	$ 2	$ 3	$ (2)	$ 1	$ -	$ (3)	$ -	$ -	$ -	$ -	$ -	100.0%
	Personnel Costs Total	**$ 6,434**	**$ 5,529**	**$ 2,407**	**$ 7,833**	**$ 11,053**	**$ 6,651**	**$ 30,214**	**$ 2,820**	**$ 30,925**	**$ 31,569**	**$ -**	**$ 31,569**	**$ 1,355**	**4.5%**
100-5514-240	REPAIRS & MAINT - BY OTHERS	$ 8,709	$ 6,500	$ 21,472	$ 12,006	$ 26,456	$ 15,029	$ 23,200	$ 7,140	$ 23,200	$ 26,200	$ -	$ 26,200	$ 3,000	12.9%
100-5514-290	OTHER CONTRACTUAL SERVICES	$ 128	$ 6,612	$ 248	$ 45	$ (180)	$ 1,371	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
	Contractual Services Total	**$ 8,837**	**$ 13,112**	**$ 21,720**	**$ 12,051**	**$ 26,276**	**$ 16,399**	**$ 23,700**	**$ 7,140**	**$ 23,700**	**$ 26,700**	**$ -**	**$ 26,700**	**$ 3,000**	**12.7%**
100-5514-350	REPAIR & MAINT SUPPLIES	$ 3,613	$ 2,322	$ 2,127	$ 7,793	$ 4,295	$ 4,030	$ 10,000	$ 543	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
100-5514-355	EQUIPMENT EXPENSE	$ 2,797	$ -	$ 416	$ -	$ -	$ 643	$ 2,000	$ 349	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
100-5514-360	BLDG CUSTODIAL SUPPLIES	$ 8,747	$ 3,814	$ 3,351	$ 2,435	$ 4,971	$ 4,664	$ 7,000	$ 1,082	$ 7,000	$ 7,000	$ -	$ 7,000	$ -	0.0%
100-5514-365	UTILITIES & PAY TELEPHONE	$ 34,031	$ 33,862	$ 39,879	$ 42,566	$ 41,408	$ 38,349	$ 40,000	$ 16,161	$ 40,000	$ 37,500	$ -	$ 37,500	$ (2,500)	-6.3%
100-5514-390	OTHER OPERATING EXPENSE	$ 70	$ -	$ -	$ -	$ -	$ 14	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 49,258**	**$ 39,998**	**$ 45,773**	**$ 52,794**	**$ 50,674**	**$ 47,699**	**$ 59,000**	**$ 18,135**	**$ 59,000**	**$ 56,500**	**$ -**	**$ 56,500**	**$ (2,500)**	**-4.2%**
100-5514-572	INSURANCE ISF ALLOCATION	$ 4,470	$ 4,540	$ 5,015	$ 5,210	$ 5,550	$ 4,957	$ 5,890	$ 2,945	$ 5,890	$ 5,710	$ -	$ 5,710	$ (180)	-3.1%
	Fixed Charges Total	**$ 4,470**	**$ 4,540**	**$ 5,015**	**$ 5,210**	**$ 5,550**	**$ 4,957**	**$ 5,890**	**$ 2,945**	**$ 5,890**	**$ 5,710**	**$ -**	**$ 5,710**	**$ (180)**	**-3.1%**
	Community Center Total	**$ 68,999**	**$ 63,179**	**$ 74,915**	**$ 77,888**	**$ 93,553**	**$ 146,457**	**$ 118,804**	**$ 31,040**	**$ 119,515**	**$ 120,479**	**$ -**	**$ 120,479**	**$ 1,675**	**1.4%**
100-5515-110	SALARIES & WAGES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 24,619	$ 24,619	$ 24,619	100.0%
100-5515-131	FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,884	$ 1,884	$ 1,884	100.0%
100-5515-132	WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,711	$ 1,711	$ 1,711	100.0%
100-5515-160	HEALTH INS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,185	$ 12,185	$ 12,185	100.0%
100-5515-161	LIFE INS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 36	$ 36	$ 36	100.0%
100-5515-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 153	$ 153	$ 153	100.0%
100-5515-163	DENTAL INS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 666	$ 666	$ 666	100.0%
	Personnel Costs Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 41,254**	**$ 41,254**	**$ 41,254**	**100.0%**
100-5515-240	REPAIRS & MAINT - BY OTHERS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,500	$ -	$ 11,500	$ 11,500	100.0%
	Contractual Services Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 11,500**	**$ -**	**$ 11,500**	**$ 11,500**	**100.0%**
100-5515-350	REPAIR & MAINT SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ -	$ 5,000	$ 5,000	100.0%
100-5515-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ (2,500)	$ 7,500	$ 7,500	100.0%
100-5515-360	BLDG CUSTODIAL SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000	$ -	$ 4,000	$ 4,000	100.0%
100-5515-365	UTILITIES & PAY TELEPHONE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 24,000	$ -	$ 24,000	$ 24,000	100.0%
	Operating Exp Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 43,000**	**$ (2,500)**	**$ 40,500**	**$ 40,500**	**100.0%**
100-5515-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,490	$ 748	$ 4,238	$ 4,238	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,490**	**$ 748**	**$ 4,238**	**$ 4,238**	**100.0%**
	Neighborhood Hub Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 57,990**	**$ 39,502**	**$ 97,492**	**$ 97,492**	**100.0%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5520-110	SALARIES & WAGES - PARKS DEPT	$ 461,550	$ 499,332	$ 485,006	$ 514,718	$ 556,509	$ 503,423	$ 600,198	$ 279,072	$ 599,783	$ 630,285	$ -	$ 630,285	$ 30,087	5.0%
100-5520-115	OVERTIME	$ 14,391	$ 9,863	$ 20,338	$ 18,221	$ 20,492	$ 16,661	$ 16,811	$ 11,688	$ 16,672	$ 21,781	$ -	$ 21,781	$ 4,970	29.6%
100-5520-120	PT/LTE/SEASONAL WAGES	$ 34,319	$ 36,562	$ 20,216	$ 47,827	$ 46,155	$ 37,016	$ 62,194	$ 29,655	$ 62,042	$ 63,431	$ -	$ 63,431	$ 1,237	2.0%
100-5520-131	FICA	$ 37,135	$ 39,825	$ 38,704	$ 42,975	$ 46,217	$ 40,971	$ 53,207	$ 24,145	$ 53,440	$ 56,322	$ -	$ 56,322	$ 3,115	5.9%
100-5520-132	WRS	$ 31,348	$ 34,536	$ 33,454	$ 34,670	$ 39,216	$ 34,645	$ 43,699	$ 20,458	$ 43,920	$ 46,760	$ -	$ 46,760	$ 3,061	7.0%
100-5520-135	LONGEVITY	$ 4,140	$ 4,433	$ 4,725	$ 4,613	$ 4,860	$ 4,554	$ 5,067	$ 6,143	$ 6,143	$ 4,334	$ -	$ 4,334	$ (733)	-14.5%
100-5520-140	PER DIEMS - PARKS COMMISSION	$ 745	$ 1,200	$ 1,420	$ 1,520	$ 1,965	$ 1,370	$ 3,420	$ -	$ 3,420	$ 3,420	$ -	$ 3,420	$ -	0.0%
100-5520-160	HEALTH INS	$ 104,257	$ 116,264	$ 122,871	$ 135,548	$ 133,345	$ 122,457	$ 142,557	$ 73,389	$ 156,312	$ 195,421	$ -	$ 195,421	$ 52,864	37.1%
100-5520-161	LIFE INS	$ 1,499	$ 1,563	$ 1,722	$ 2,002	$ 2,238	$ 1,805	$ 2,137	$ 956	$ 1,896	$ 2,007	$ -	$ 2,007	$ (130)	-6.1%
100-5520-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,188	$ -	$ -	$ 3,157	$ -	$ 3,157	$ (31)	-1.0%
100-5520-163	DENTAL INS	$ 7,260	$ 6,968	$ 7,824	$ 8,426	$ 7,968	$ 7,689	$ 8,287	$ 4,258	$ 9,082	$ 10,996	$ -	$ 10,996	$ 2,709	32.7%
100-5520-190	PARKS HOLIDAY PREMIUM	$ -	$ -	$ -	$ -	$ 221	$ 44	$ 2,904	$ 261	$ 4,755	$ 5,953	$ -	$ 5,953	$ 3,049	105.0%
100-5520-191	PARKS ON CALL PAY	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,347	$ 2,170	$ 10,248	$ 10,453	$ -	$ 10,453	$ 2,106	25.2%
	Personnel Costs Total	**$ 696,644**	**$ 750,546**	**$ 736,280**	**$ 810,520**	**$ 859,186**	**$ 770,635**	**$ 952,016**	**$ 452,195**	**$ 967,713**	**$ 1,054,320**	**$ -**	**$ 1,054,320**	**$ 102,304**	**10.7%**
100-5520-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ 97	$ 19	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5520-240	REPAIRS & MAINT - BY OTHERS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 125	$ 125	$ -	$ -	$ -	$ -	100.0%
100-5520-250	PUBLIC NOTICES/ADS	$ 327	$ 390	$ 562	$ 415	$ 661	$ 471	$ 500	$ 628	$ 700	$ 500	$ -	$ 500	$ -	0.0%
100-5520-289	GOLF COURSE MAINTENANCE	$ 30,000	$ 50,000	$ 51,000	$ 52,000	$ 53,000	$ 47,200	$ 54,000	$ 27,000	$ 54,000	$ 55,000	$ -	$ 55,000	$ 1,000	1.9%
100-5520-290	OTHER CONTRACTUAL	$ 117,279	$ 127,357	$ 124,014	$ 154,736	$ 160,395	$ 136,756	$ 170,500	$ 69,088	$ 170,500	$ 173,500	$ (5,000)	$ 168,500	$ (2,000)	-1.2%
	Contractual Services Total	**$ 147,606**	**$ 177,747**	**$ 175,576**	**$ 207,151**	**$ 214,153**	**$ 184,447**	**$ 225,000**	**$ 96,841**	**$ 225,325**	**$ 229,000**	**$ (5,000)**	**$ 224,000**	**$ (1,000)**	**-0.4%**
100-5520-310	OFFICE SUPPLIES & POSTAGE	$ 225	$ 209	$ 640	$ 499	$ 403	$ 395	$ 750	$ 54	$ 750	$ 750	$ -	$ 750	$ -	0.0%
100-5520-320	PUBLICATIONS, DUES	$ 570	$ 480	$ 630	$ 660	$ 480	$ 564	$ 750	$ 300	$ 750	$ 750	$ -	$ 750	$ -	0.0%
100-5520-323	UNIFORMS & PROTECTIVE GEAR	$ 6,439	$ 5,345	$ 7,037	$ 10,021	$ 10,663	$ 7,901	$ 11,300	$ 5,418	$ 11,300	$ 9,300	$ -	$ 9,300	$ (2,000)	-17.7%
100-5520-325	TRAINING & TRAVEL	$ 2,271	$ 1,107	$ 1,915	$ 2,304	$ 4,855	$ 2,490	$ 9,075	$ 639	$ 9,075	$ 9,075	$ -	$ 9,075	$ -	0.0%
100-5520-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 32,107	$ 25,931	$ 35,089	$ 52,583	$ 2,598	$ 29,662	$ 7,500	$ 1,726	$ 7,500	$ 7,500	$ -	$ 7,500	$ -	0.0%
100-5520-340	OPERATING MATERIALS & SUPPLIES	$ 15,588	$ 13,126	$ 19,113	$ 17,443	$ 22,212	$ 17,496	$ 24,000	$ 13,511	$ 24,000	$ 24,000	$ -	$ 24,000	$ -	0.0%
100-5520-350	REPAIR & MAINT SUPPLIES	$ 34,661	$ 43,276	$ 31,971	$ 36,884	$ 38,735	$ 37,105	$ 49,250	$ 25,442	$ 49,250	$ 43,750	$ -	$ 43,750	$ (5,500)	-11.2%
100-5520-355	EQUIPMENT EXPENSE	$ 12,015	$ 12,243	$ 12,027	$ 15,656	$ 14,163	$ 13,221	$ 13,700	$ 3,428	$ 13,700	$ 13,700	$ -	$ 13,700	$ -	0.0%
100-5520-360	BUILDING REPAIRS & MAINTENANCE	$ 12,473	$ 13,796	$ 11,171	$ 13,821	$ 15,090	$ 13,270	$ 17,300	$ 13,656	$ 17,300	$ 17,400	$ -	$ 17,400	$ 100	0.6%
100-5520-365	UTIL (SHELTERS) & TELEPHONE	$ 48,559	$ 42,306	$ 52,462	$ 56,241	$ 56,670	$ 51,248	$ 44,000	$ 17,585	$ 44,000	$ 45,000	$ (2,000)	$ 43,000	$ (1,000)	-2.3%
100-5520-387	SHELTER RENTAL EXPENSE	$ 1,416	$ -	$ -	$ -	$ -	$ 283	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5520-395	EQUIPMENT REPLACEMENT RESERVE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,365	$ -	$ 5,365	$ 5,365	100.0%
100-5520-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 36,321	$ 7,264	$ 38,100	$ 21,253	$ 38,100	$ 38,100	$ -	$ 38,100	$ -	0.0%
	Operating Exp Total	**$ 166,324**	**$ 157,819**	**$ 172,055**	**$ 206,112**	**$ 202,190**	**$ 180,900**	**$ 215,725**	**$ 103,012**	**$ 215,725**	**$ 214,690**	**$ (2,000)**	**$ 212,690**	**$ (3,035)**	**-1.4%**
100-5520-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ 108	$ 1,442	$ 310	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5520-570	IT OPERATING ISF ALLOCATION	$ 17,840	$ 30,860	$ 32,145	$ 46,015	$ 56,517	$ 36,675	$ 59,925	$ 29,963	$ 59,925	$ 63,790	$ (300)	$ 63,490	$ 3,565	5.9%
100-5520-572	INSURANCE ISF ALLOCATION	$ 25,242	$ 24,540	$ 28,689	$ 31,288	$ 31,930	$ 28,338	$ 38,011	$ 19,005	$ 38,011	$ 36,230	$ -	$ 36,230	$ (1,781)	-4.7%
100-5520-573	IT CAPITAL ISF ALLOCATION	$ -	$ 2,745	$ 2,760	$ 2,775	$ 3,045	$ 2,265	$ 3,935	$ 1,968	$ 3,935	$ 4,215	$ -	$ 4,215	$ 280	7.1%
	Fixed Charges Total	**$ 43,082**	**$ 58,145**	**$ 63,594**	**$ 80,186**	**$ 92,934**	**$ 67,588**	**$ 101,871**	**$ 50,936**	**$ 101,871**	**$ 104,235**	**$ (300)**	**$ 103,935**	**$ 2,064**	**2.0%**
	Parks Department Total	**$ 1,053,656**	**$ 1,144,257**	**$ 1,147,505**	**$ 1,303,969**	**$ 1,368,463**	**$ 2,339,552**	**$ 1,494,612**	**$ 702,984**	**$ 1,510,634**	**$ 1,602,245**	**$ (7,300)**	**$ 1,594,945**	**$ 100,333**	**6.7%**
100-5530-110	SALARIES & WAGES - RECREATION	$ 119,259	$ 101,492	$ 128,960	$ 125,185	$ 135,792	$ 122,138	$ 142,183	$ 67,689	$ 142,183	$ 147,832	$ -	$ 147,832	$ 5,649	4.0%
100-5530-115	OVERTIME	$ 1,399	$ -	$ 46	$ 65	$ 258	$ 354	$ 2,317	$ 57	$ 2,317	$ 2,426	$ -	$ 2,426	$ 109	4.7%
100-5530-120	PT/LTE/SEASONAL WAGES	$ 35,145	$ 5,403	$ 9,645	$ 34,068	$ 49,710	$ 26,794	$ 62,426	$ 25,246	$ 62,470	$ 63,939	$ -	$ 63,939	$ 1,513	2.4%
100-5530-131	FICA	$ 11,217	$ 7,685	$ 9,994	$ 11,545	$ 13,405	$ 10,769	$ 15,881	$ 6,657	$ 15,885	$ 16,441	$ -	$ 16,441	$ 560	3.5%
100-5530-132	WRS	$ 7,618	$ 7,411	$ 7,879	$ 8,300	$ 9,276	$ 8,097	$ 10,017	$ 4,719	$ 10,017	$ 10,493	$ -	$ 10,493	$ 476	4.8%
100-5530-135	LONGEVITY	$ 900	$ 495	$ 540	$ 585	$ 630	$ 630	$ 675	$ 675	$ 675	$ 720	$ -	$ 720	$ 45	6.7%
100-5530-160	HEALTH INS	$ 27,162	$ 18,053	$ 24,031	$ 28,084	$ 29,486	$ 25,363	$ 31,625	$ 15,813	$ 31,625	$ 34,295	$ -	$ 34,295	$ 2,670	8.4%
100-5530-161	LIFE INS	$ 116	$ 101	$ 134	$ 169	$ 171	$ 138	$ 169	$ 87	$ 169	$ 286	$ -	$ 286	$ 117	69.2%
100-5530-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 732	$ -	$ -	$ 748	$ -	$ 748	$ 16	2.2%
100-5530-163	DENTAL INS	$ 2,008	$ 1,215	$ 1,536	$ 1,727	$ 1,727	$ 1,643	$ 1,813	$ 890	$ 1,779	$ 1,868	$ -	$ 1,868	$ 55	3.0%
100-5530-190	REC HOLIDAY PREMIUM	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 39	$ 40	$ -	$ -	$ -	$ -	100.0%
	Personnel Costs Total	**$ 204,824**	**$ 141,855**	**$ 182,765**	**$ 209,728**	**$ 240,455**	**$ 195,925**	**$ 267,838**	**$ 121,872**	**$ 267,160**	**$ 279,048**	**$ -**	**$ 279,048**	**$ 11,210**	**4.2%**
100-5530-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 6,867	$ 1,834	$ 1,970	$ 3,442	$ 6,730	$ 4,169	$ 5,500	$ 4,277	$ 5,500	$ 5,500	$ -	$ 5,500	$ -	0.0%
100-5530-290	OTHER CONTRACTUAL SERVICES	$ 59,928	$ 31,003	$ 40,633	$ 60,331	$ 76,214	$ 53,622	$ 90,000	$ 47,672	$ 90,000	$ 90,000	$ -	$ 90,000	$ -	0.0%
	Contractual Services Total	**$ 66,795**	**$ 32,837**	**$ 42,603**	**$ 63,773**	**$ 82,944**	**$ 57,790**	**$ 95,500**	**$ 51,949**	**$ 95,500**	**$ 95,500**	**$ -**	**$ 95,500**	**$ -**	**0.0%**
100-5530-310	OFFICE SUPPLIES & POSTAGE	$ 437	$ 363	$ 36	$ 196	$ 322	$ 271	$ 275	$ -	$ 275	$ 275	$ -	$ 275	$ -	0.0%
100-5530-320	PUBLICATIONS, DUES	$ 631	$ 516	$ 371	$ 694	$ 721	$ 587	$ 800	$ 735	$ 800	$ 800	$ -	$ 800	$ -	0.0%
100-5530-325	TRAINING & TRAVEL	$ 357	$ -	$ -	$ 687	$ 872	$ 383	$ 1,400	$ 622	$ 1,400	$ 1,400	$ -	$ 1,400	$ -	0.0%
100-5530-330	VEHICLE USE REIMBURSEMENT	$ -	$ -	$ -	$ 47	$ -	$ 9	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-335	VEHICLE OPERATING EXPENSE	$ 506	$ 258	$ 166	$ 372	$ -	$ 260	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-5530-340	OPERATING MATERIALS & SUPPLIES	$ 104	$ -	$ 175	$ -	$ -	$ 56	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-345	PUBLIC INFORMATION & EDUCATION	$ 8,050	$ 4,200	$ 4,200	$ 4,200	$ -	$ 4,130	$ 4,200	$ -	$ 4,200	$ 4,200	$ 1,000	$ 5,200	$ 1,000	23.8%
100-5530-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ -	$ 750	$ 150	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-363	COMMUNICATIONS EXPENSE	$ -	$ -	$ 25	$ 25	$ 75	$ 25	$ -	$ -	$ 75	$ -	$ -	$ -	$ -	100.0%
100-5530-365	TELEPHONE	$ -	$ -	$ -	$ 75	$ -	$ 15	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-387	RECREATION PROGRAMS EXPENSE	$ 36,165	$ 10,809	$ 14,973	$ 18,310	$ 18,992	$ 19,850	$ 40,000	$ 8,706	$ 40,000	$ 40,000	$ -	$ 40,000	$ -	0.0%
100-5530-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 434	$ 87	$ 525	$ 233	$ 525	$ 525	$ -	$ 525	$ -	0.0%
	Operating Exp Total	**$ 46,250**	**$ 16,146**	**$ 19,946**	**$ 24,606**	**$ 22,166**	**$ 25,823**	**$ 47,700**	**$ 10,296**	**$ 47,775**	**$ 47,700**	**$ 1,000**	**$ 48,700**	**$ 1,000**	**2.1%**
100-5530-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 175	$ 35	$ -	$ 82	$ 200	$ 200	$ -	$ 200	$ 200	100.0%
100-5530-570	IT OPERATING ISF ALLOCATION	$ 9,505	$ 13,685	$ 13,345	$ 15,680	$ 18,205	$ 14,084	$ 19,235	$ 9,618	$ 19,235	$ 20,600	$ (15)	$ 20,585	$ 1,350	7.0%
100-5530-572	INSURANCE ISF ALLOCATION	$ 6,725	$ 6,575	$ 6,795	$ 6,980	$ 7,155	$ 6,846	$ 7,860	$ 3,930	$ 7,860	$ 7,980	$ -	$ 7,980	$ 120	1.5%
100-5530-573	IT CAPITAL ISF ALLOCATION	$ -	$ 810	$ 820	$ 825	$ 775	$ 646	$ 835	$ 417	$ 835	$ 925	$ -	$ 925	$ 90	10.8%
	Fixed Charges Total	**$ 16,230**	**$ 21,070**	**$ 20,960**	**$ 23,485**	**$ 26,310**	**$ 21,611**	**$ 27,930**	**$ 14,047**	**$ 28,130**	**$ 29,705**	**$ (15)**	**$ 29,690**	**$ 1,760**	**6.3%**
	Recreation & Leisure Total	**$ 334,099**	**$ 211,908**	**$ 266,274**	**$ 321,592**	**$ 371,875**	**$ 580,688**	**$ 438,968**	**$ 198,164**	**$ 438,565**	**$ 451,953**	**$ 985**	**$ 452,938**	**$ 13,970**	**3.2%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5570-110	SALARIES & WAGES - CABLE	$ -	$ -	$ -	$ -	$ 242,708	$ 48,542	$ 252,697	$ 120,867	$ 254,010	$ 263,938	$ -	$ 263,938	$ 11,241	4.4%
100-5570-115	OVERTIME	$ -	$ -	$ -	$ -	$ 132	$ 26	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5570-120	PT/LTE/SEASONAL WAGES	$ -	$ -	$ -	$ -	$ 4,756	$ 951	$ 8,852	$ 2,657	$ 8,804	$ 9,158	$ -	$ 9,158	$ 306	3.5%
100-5570-131	FICA	$ -	$ -	$ -	$ -	$ 17,597	$ 3,519	$ 20,063	$ 8,669	$ 20,159	$ 20,949	$ -	$ 20,949	$ 886	4.4%
100-5570-132	WRS	$ -	$ -	$ -	$ -	$ 16,566	$ 3,313	$ 17,484	$ 8,390	$ 17,575	$ 18,396	$ -	$ 18,396	$ 912	5.2%
100-5570-135	LONGEVITY	$ -	$ -	$ -	$ -	$ 540	$ 108	$ 585	$ 585	$ 585	$ 630	$ -	$ 630	$ 45	7.7%
100-5570-160	HEALTH INS	$ -	$ -	$ -	$ -	$ 50,786	$ 10,157	$ 54,102	$ 27,051	$ 54,102	$ 58,664	$ -	$ 58,664	$ 4,562	8.4%
100-5570-161	LIFE INS	$ -	$ -	$ -	$ -	$ 618	$ 124	$ 691	$ 313	$ 692	$ 718	$ -	$ 718	$ 27	3.9%
100-5570-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,159	$ -	$ -	$ 1,176	$ -	$ 1,176	$ 17	1.5%
100-5570-163	DENTAL INS	$ -	$ -	$ -	$ -	$ 2,995	$ 599	$ 3,145	$ 1,543	$ 3,085	$ 3,239	$ -	$ 3,239	$ 94	3.0%
100-5570-190	FACTV HOLIDAY PREMIUM	$ -	$ -	$ -	$ -	$ 44	$ 9	$ 119	$ 89	$ 119	$ 123	$ -	$ 123	$ 4	3.4%
	Personnel Costs Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 336,742**	**$ 67,348**	**$ 358,897**	**$ 170,164**	**$ 359,131**	**$ 376,991**	**$ -**	**$ 376,991**	**$ 18,094**	**5.0%**
100-5570-240	REPAIRS & MAINT - BY OTHERS	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000	$ -	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
100-5570-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ -	$ -	$ -	$ -	$ 3,340	$ 668	$ 12,300	$ 7,750	$ 12,300	$ 18,800	$ (6,500)	$ 12,300	$ -	0.0%
100-5570-290	OTHER CONTRACTUAL SERVICES	$ -	$ -	$ -	$ -	$ 508	$ 102	$ 1,230	$ 295	$ 1,230	$ 1,300	$ -	$ 1,300	$ 70	5.7%
	Contractual Services Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,848**	**$ 770**	**$ 16,530**	**$ 8,045**	**$ 16,530**	**$ 23,100**	**$ (6,500)**	**$ 16,600**	**$ 70**	**0.4%**
100-5570-310	OFFICE SUPPLIES & POSTAGE	$ -	$ -	$ -	$ -	$ 432	$ 86	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-5570-320	PUBLICATIONS, DUES	$ -	$ -	$ -	$ -	$ 1,595	$ 319	$ 1,600	$ 1,595	$ 1,600	$ 1,600	$ -	$ 1,600	$ -	0.0%
100-5570-325	TRAINING & TRAVEL	$ -	$ -	$ -	$ -	$ 2,936	$ 587	$ 3,500	$ 1,591	$ 3,500	$ 3,500	$ -	$ 3,500	$ -	0.0%
100-5570-330	VEHICLE USE REIMBURSEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 105	$ -	$ 105	$ 105	$ -	$ 105	$ -	0.0%
100-5570-335	VEHICLE EXPENSE	$ -	$ -	$ -	$ -	$ 15	$ 3	$ 2,500	$ 457	$ 2,500	$ 2,500	$ -	$ 2,500	$ -	0.0%
100-5570-340	OPERATING MATERIALS & SUPPLIES	$ -	$ -	$ -	$ -	$ 5,070	$ 1,014	$ 9,350	$ 4,477	$ 9,350	$ 9,350	$ -	$ 9,350	$ -	0.0%
100-5570-345	PUBLIC INFORMATION & EDUCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 825	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-5570-350	REPAIRS & MAINT SUPPLIES	$ -	$ -	$ -	$ -	$ 2,588	$ 518	$ 3,000	$ 1,108	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
100-5570-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,200	$ 154	$ 6,200	$ -	$ -	$ -	$ (6,200)	-100.0%
100-5570-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 220	$ 44	$ 875	$ 288	$ 875	$ 875	$ -	$ 875	$ -	0.0%
	Operating Exp Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 12,856**	**$ 2,571**	**$ 28,630**	**$ 10,495**	**$ 28,630**	**$ 22,430**	**$ -**	**$ 22,430**	**$ (6,200)**	**-21.7%**
100-5570-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 5	$ 1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5570-570	IT OPERATING ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 28,035	$ 5,607	$ 29,760	$ 14,880	$ 29,760	$ 31,515	$ (285)	$ 31,230	$ 1,470	4.9%
100-5570-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 9,515	$ 1,903	$ 9,824	$ 4,912	$ 9,824	$ 9,760	$ -	$ 9,760	$ (64)	-0.7%
100-5570-573	IT CAPITAL ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 9,475	$ 1,895	$ 10,005	$ 5,003	$ 10,005	$ 12,170	$ -	$ 12,170	$ 2,165	21.6%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 47,030**	**$ 9,406**	**$ 49,589**	**$ 24,795**	**$ 49,589**	**$ 53,445**	**$ (285)**	**$ 53,160**	**$ 3,571**	**7.2%**
	FACTv Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,476**	**$ 150,784**	**$ 453,646**	**$ 213,499**	**$ 453,880**	**$ 475,966**	**$ (6,785)**	**$ 469,181**	**$ 15,535**	**3.4%**
100-5630-110	SALARIES & WAGES - PLANNING	$ 210,619	$ 234,330	$ 243,690	$ 212,899	$ 264,738	$ 233,255	$ 286,285	$ 135,527	$ 286,285	$ 304,127	$ -	$ 304,127	$ 17,842	6.2%
100-5630-115	OVERTIME	$ 320	$ -	$ 224	$ 1,002	$ 182	$ 346	$ 6,688	$ 1,500	$ 6,688	$ 7,061	$ -	$ 7,061	$ 373	5.6%
100-5630-120	PT/LTE/SEASONAL WAGES	$ 10,289	$ 2,834	$ 4,565	$ -	$ 6,043	$ 4,746	$ 11,966	$ -	$ 11,966	$ 12,448	$ -	$ 12,448	$ 482	4.0%
100-5630-131	FICA	$ 16,744	$ 18,137	$ 18,925	$ 16,372	$ 20,334	$ 18,102	$ 23,328	$ 10,173	$ 23,328	$ 24,758	$ -	$ 24,758	$ 1,430	6.1%
100-5630-132	WRS	$ 13,846	$ 15,840	$ 15,766	$ 13,744	$ 18,030	$ 15,445	$ 20,215	$ 9,460	$ 20,215	$ 21,628	$ -	$ 21,628	$ 1,413	7.0%
100-5630-135	LONGEVITY	$ 270	$ 315	$ 360	$ 818	$ -	$ 353	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5630-140	PER DIEMS - COMMISSIONS & BDS	$ 2,985	$ 2,615	$ 2,175	$ 2,160	$ 1,860	$ 2,359	$ 4,090	$ -	$ 4,000	$ 4,090	$ -	$ 4,090	$ -	0.0%
100-5630-160	HEALTH INS	$ 27,038	$ 32,725	$ 33,635	$ 17,608	$ 38,009	$ 29,803	$ 40,774	$ 20,387	$ 40,774	$ 44,221	$ -	$ 44,221	$ 3,447	8.5%
100-5630-161	LIFE INS	$ 172	$ 191	$ 202	$ 353	$ 432	$ 270	$ 688	$ 216	$ 688	$ 735	$ -	$ 735	$ 47	6.8%
100-5630-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,094	$ -	$ -	$ 1,115	$ -	$ 1,115	$ 21	1.9%
100-5630-163	DENTAL INS	$ 1,878	$ 2,094	$ 2,081	$ 994	$ 2,186	$ 1,847	$ 2,295	$ 1,126	$ 2,252	$ 2,364	$ -	$ 2,364	$ 69	3.0%
	Personnel Costs Total	**$ 284,161**	**$ 309,081**	**$ 321,623**	**$ 265,950**	**$ 351,814**	**$ 306,526**	**$ 397,423**	**$ 178,389**	**$ 396,196**	**$ 422,547**	**$ -**	**$ 422,547**	**$ 25,124**	**6.3%**
100-5630-210	PROFESSIONAL SERVICES	$ 14,999	$ -	$ -	$ 2,215	$ 100	$ 3,463	$ 4,200	$ -	$ 4,200	$ 5,000	$ -	$ 5,000	$ 800	19.0%
100-5630-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 4,000	$ -	$ -	$ -	$ -	$ 800	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5630-250	PUBLIC NOTICES/ADS	$ 3,283	$ 1,975	$ 3,615	$ 4,525	$ 3,607	$ 3,401	$ 5,000	$ 3,523	$ 7,500	$ 19,000	$ (10,000)	$ 9,000	$ 4,000	80.0%
100-5630-290	OTHER CONTRACTUAL SERVICES	$ -	$ -	$ -	$ 2,000	$ -	$ 400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Contractual Services Total	**$ 22,282**	**$ 1,975**	**$ 3,615**	**$ 8,740**	**$ 3,707**	**$ 8,064**	**$ 9,200**	**$ 3,523**	**$ 11,700**	**$ 24,000**	**$ (10,000)**	**$ 14,000**	**$ 4,800**	**52.2%**
100-5630-310	OFFICE SUPPLIES & POSTAGE	$ 930	$ 732	$ 1,790	$ 717	$ 710	$ 976	$ 1,600	$ 111	$ 500	$ 1,600	$ -	$ 1,600	$ -	0.0%
100-5630-320	PUBLICATIONS, DUES	$ 958	$ 1,165	$ 1,066	$ 450	$ 882	$ 904	$ 2,585	$ 1,414	$ 1,800	$ 2,810	$ -	$ 2,810	$ 225	8.7%
100-5630-325	TRAINING & TRAVEL	$ 1,343	$ -	$ 300	$ -	$ 683	$ 465	$ 7,130	$ 2,297	$ 5,900	$ 7,400	$ -	$ 7,400	$ 270	3.8%
100-5630-330	VEHICLE USE REIMBURSEMENT	$ 378	$ -	$ -	$ -	$ 111	$ 98	$ 980	$ 374	$ 750	$ 940	$ -	$ 940	$ (40)	-4.1%
100-5630-340	OPERATING MATERIALS & SUPPLIES	$ 335	$ 35	$ -	$ -	$ -	$ 74	$ 250	$ -	$ 50	$ 250	$ -	$ 250	$ -	0.0%
100-5630-345	PUBLIC INFORMATION & EDUCATION	$ 5,821	$ -	$ -	$ -	$ -	$ 1,164	$ 600	$ -	$ 150	$ 600	$ -	$ 600	$ -	0.0%
100-5630-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ -	$ 293	$ 59	$ -	$ 615	$ 615	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 9,765**	**$ 1,932**	**$ 3,156**	**$ 1,167**	**$ 2,679**	**$ 3,740**	**$ 13,145**	**$ 4,811**	**$ 9,765**	**$ 13,600**	**$ -**	**$ 13,600**	**$ 455**	**3.5%**
100-5630-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 21	$ 4	$ -	$ 8	$ 24	$ 20	$ -	$ 20	$ 20	100.0%
100-5630-570	IT OPERATING ISF ALLOCATION	$ 16,475	$ 15,700	$ 15,780	$ 22,810	$ 27,180	$ 19,589	$ 29,110	$ 14,555	$ 29,110	$ 31,100	$ (20)	$ 31,080	$ 1,970	6.8%
100-5630-572	INSURANCE ISF ALLOCATION	$ 2,195	$ 2,136	$ 2,495	$ 2,830	$ 2,775	$ 2,486	$ 2,530	$ 1,265	$ 2,530	$ 2,720	$ -	$ 2,720	$ 190	7.5%
100-5630-573	IT CAPITAL ISF ALLOCATION	$ -	$ 1,080	$ 1,090	$ 1,100	$ 1,035	$ 861	$ 1,115	$ 558	$ 1,115	$ 1,235	$ -	$ 1,235	$ 120	10.8%
	Fixed Charges Total	**$ 18,670**	**$ 18,916**	**$ 19,365**	**$ 26,740**	**$ 31,011**	**$ 22,940**	**$ 32,755**	**$ 16,386**	**$ 32,779**	**$ 35,075**	**$ (20)**	**$ 35,055**	**$ 2,300**	**7.0%**
	Zoning & Planning Total	**$ 334,878**	**$ 331,904**	**$ 347,759**	**$ 302,597**	**$ 389,211**	**$ 659,599**	**$ 452,523**	**$ 203,109**	**$ 450,440**	**$ 495,222**	**$ (10,020)**	**$ 485,202**	**$ 32,679**	**7.2%**

City of Fitchburg
General Fund #100
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
100-5670-110	SALARIES & WAGES - EDC	$ 182,480	$ 195,782	$ 193,306	$ 210,385	$ 218,026	$ 199,996	$ 315,972	$ 107,919	$ 270,775	$ 326,027	$ -	$ 326,027	$ 10,055	3.2%
100-5670-115	OVERTIME	$ -	$ -	$ -	$ -	$ 129	$ 26	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5670-131	FICA	$ 13,448	$ 14,134	$ 13,888	$ 15,264	$ 16,997	$ 14,746	$ 24,375	$ 8,343	$ 20,917	$ 25,150	$ -	$ 25,150	$ 775	3.2%
100-5670-132	WRS	$ 12,102	$ 13,166	$ 12,991	$ 13,618	$ 14,790	$ 13,333	$ 21,985	$ 7,626	$ 18,866	$ 22,848	$ -	$ 22,848	$ 863	3.9%
100-5670-135	LONGEVITY	$ 1,980	$ 2,070	$ 2,160	$ 2,250	$ 2,340	$ 2,160	$ 2,430	$ 2,430	$ 2,430	$ 2,520	$ -	$ 2,520	$ 90	3.7%
100-5670-140	PER DIEMS - ECON DEV COMM	$ 575	$ 375	$ 280	$ 425	$ 320	$ 395	$ 1,080	$ -	$ 1,080	$ 1,080	$ -	$ 1,080	$ -	0.0%
100-5670-160	HEALTH INS	$ 23,759	$ 25,130	$ 26,042	$ 27,909	$ 28,647	$ 26,297	$ 54,102	$ 15,504	$ 54,102	$ 58,664	$ -	$ 58,664	$ 4,562	8.4%
100-5670-161	LIFE INS	$ 959	$ 1,007	$ 1,004	$ 1,155	$ 1,322	$ 1,089	$ 1,501	$ 749	$ 1,437	$ 1,659	$ -	$ 1,659	$ 158	10.5%
100-5670-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,200	$ -	$ -	$ 1,200	$ -	$ 1,200	$ -	0.0%
100-5670-163	DENTAL INS	$ 1,700	$ 1,639	$ 1,652	$ 1,718	$ 1,679	$ 1,678	$ 3,144	$ 873	$ 3,085	$ 3,239	$ -	$ 3,239	$ 95	3.0%
100-5670-190	EDC HOLIDAY PREMIUM	$ -	$ -	$ -	$ -	$ 54	$ 11	$ 222	$ 113	$ 222	$ 205	$ -	$ 205	$ (17)	-7.7%
	Personnel Costs Total	**$ 237,003**	**$ 253,303**	**$ 251,323**	**$ 272,724**	**$ 284,304**	**$ 259,731**	**$ 426,011**	**$ 143,557**	**$ 372,914**	**$ 442,592**	**$ -**	**$ 442,592**	**$ 16,581**	**3.9%**
100-5670-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 840	$ 840	$ 840	$ 960	$ 960	$ 888	$ 960	$ 1,224	$ 1,224	$ 1,440	$ -	$ 1,440	$ 480	50.0%
	Contractual Services Total	**$ 840**	**$ 840**	**$ 840**	**$ 960**	**$ 960**	**$ 888**	**$ 960**	**$ 1,224**	**$ 1,224**	**$ 1,440**	**$ -**	**$ 1,440**	**$ 480**	**50.0%**
100-5670-310	OFFICE SUPPLIES & POSTAGE	$ 696	$ 52	$ 164	$ 157	$ 136	$ 241	$ 1,675	$ 60	$ 1,675	$ 1,675	$ -	$ 1,675	$ -	0.0%
100-5670-320	PUBLICATIONS, DUES	$ 1,042	$ 1,543	$ 923	$ 1,596	$ 1,465	$ 1,314	$ 1,885	$ 1,242	$ 2,175	$ 1,905	$ -	$ 1,905	$ 20	1.1%
100-5670-325	TRAINING & TRAVEL	$ 1,059	$ 546	$ 98	$ 757	$ 1,905	$ 873	$ 1,560	$ 835	$ 1,560	$ 3,100	$ -	$ 3,100	$ 1,540	98.7%
100-5670-330	VEHICLE USE REIMBURSEMENT	$ 747	$ -	$ -	$ 433	$ 920	$ 420	$ 755	$ 199	$ 755	$ 800	$ -	$ 800	$ 45	6.0%
100-5670-340	OPERATING MATERIALS & SUPPLIES	$ 61	$ -	$ -	$ -	$ -	$ 12	$ 1,250	$ -	$ 1,250	$ 1,250	$ -	$ 1,250	$ -	0.0%
100-5670-345	PUBLIC INFORMATION & EDUCATION	$ -	$ -	$ -	$ 3,672	$ 181	$ 771	$ 525	$ -	$ 525	$ 525	$ -	$ 525	$ -	0.0%
100-5670-355	EQUIPMENT EXPENSE	$ -	$ -	$ 4,710	$ -	$ -	$ 942	$ -	$ 615	$ 10,630	$ -	$ -	$ -	$ -	100.0%
100-5670-363	COMMUNICATIONS EXPENSE	$ 421	$ 392	$ 385	$ 389	$ 401	$ 398	$ 325	$ -	$ 408	$ 410	$ -	$ 410	$ 85	26.2%
	Operating Exp Total	**$ 4,026**	**$ 2,533**	**$ 6,280**	**$ 7,004**	**$ 5,008**	**$ 4,970**	**$ 7,975**	**$ 2,951**	**$ 18,978**	**$ 9,665**	**$ -**	**$ 9,665**	**$ 1,690**	**21.2%**
100-5670-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 20	$ 4	$ -	$ 6	$ 20	$ 20	$ -	$ 20	$ 20	100.0%
100-5670-570	IT OPERATING ISF ALLOCATION	$ 7,880	$ 7,385	$ 7,450	$ 13,175	$ 15,915	$ 10,361	$ 20,655	$ 10,328	$ 20,655	$ 24,390	$ (145)	$ 24,245	$ 3,590	17.4%
100-5670-572	INSURANCE ISF ALLOCATION	$ 6,085	$ 6,680	$ 7,675	$ 7,990	$ 7,745	$ 7,235	$ 8,562	$ 4,281	$ 8,562	$ 9,125	$ -	$ 9,125	$ 563	6.6%
100-5670-573	IT CAPITAL ISF ALLOCATION	$ -	$ 540	$ 545	$ 550	$ 515	$ 430	$ 555	$ 278	$ 555	$ 925	$ -	$ 925	$ 370	66.7%
	Fixed Charges Total	**$ 13,965**	**$ 14,605**	**$ 15,670**	**$ 21,715**	**$ 24,195**	**$ 18,030**	**$ 29,772**	**$ 14,893**	**$ 29,792**	**$ 34,460**	**$ (145)**	**$ 34,315**	**$ 4,543**	**15.3%**
	Economic Development Total	**$ 255,834**	**$ 271,281**	**$ 274,113**	**$ 302,403**	**$ 314,467**	**$ 549,209**	**$ 464,718**	**$ 162,625**	**$ 422,908**	**$ 488,157**	**$ (145)**	**$ 488,012**	**$ 23,294**	**5.0%**
100-5920-951	TRANSFER TO CAP PROJ - EQUIP	$ -	$ 20,000	$ 13,905	$ 377,833	$ 1,070,849	$ 296,517	$ 3,137,500	$ -	$ 3,137,500	$ 1,068,230	$ -	$ 1,068,230	$ (2,069,270)	-66.0%
100-5920-954	OTHER TRANS TO FUND 400	$ 335,905	$ 368,039	$ 424,618	$ 167,516	$ -	$ 259,216	$ -	$ -	$ -	$ 995,490	$ -	$ 995,490	$ 995,490	100.0%
100-5920-970	TRANSFER TO TID	$ -	$ -	$ -	$ -	$ 12,027	$ 2,405	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Miscellaneous Costs Total	**$ 335,905**	**$ 388,039**	**$ 438,523**	**$ 545,349**	**$ 1,082,876**	**$ 558,138**	**$ 3,137,500**	**$ -**	**$ 3,137,500**	**$ 2,063,720**	**$ -**	**$ 2,063,720**	**$ (1,073,780)**	**-34.2%**
	Transfers to Other Funds Total	**$ 335,905**	**$ 388,039**	**$ 438,523**	**$ 545,349**	**$ 1,082,876**	**$ 558,138**	**$ 3,137,500**	**$ -**	**$ 3,137,500**	**$ 2,063,720**	**$ -**	**$ 2,063,720**	**$ (1,073,780)**	**-34.2%**
	Grand Total	**$ 20,107,417**	**$ 20,613,468**	**$ 21,573,920**	**$ 23,894,034**	**$ 25,234,593**	**$ 22,284,686**	**$ 31,429,275**	**$ 13,074,643**	**$ 31,535,510**	**$ 31,574,554**	**$ 26,789**	**$ 31,601,343**	**$ 172,068**	**0.5%**
	Net Surplus/(Deficit)	$ 2,231,827	$ 1,242,728	$ 871,355	$ 2,127,235	$ 2,378,047	$ 1,770,238	$ (3,352,800)	$ 11,709,340	$ (1,878,361)	$ (2,225,220)	$ -	$ (2,225,220)	$ 1,127,580	

City of Fitchburg
Grant/Donation Fund #200
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
5460 200-4325-460	FEDERAL GRANT COVID	$ -	$ 259	$ -	$ -	$ -	$ 52	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1999 200-4321-999	FEDERAL GRANT GENERAL GOVT	$ -	$ -	$ -	$ -	$ 2,974	$ 595	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2198 200-4322-198	FEDERAL GRANT SPECIFC PROJ PD	$ -	$ -	$ -	$ -	$ 60,154	$ 12,031	$ -	$ 10,500	$ 10,500	$ -	$ -	$ -	$ -	100.0%
2199 200-4322-199	FEDERAL GRANT GENERAL PD	$ -	$ 8,000	$ 27,921	$ 1,862	$ -	$ 7,556	$ -	$ 445	$ 445	$ -	$ -	$ -	$ -	100.0%
5631 200-4325-631	FEDERAL GRANT PLANNING	$ 13,750	$ -	$ -	$ -	$ -	$ 2,750	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1999 200-4351-999	STATE GRANT GENERAL GOVT	$ -	$ -	$ 1,000	$ -	$ -	$ 200	$ -	$ 1,000	$ 1,000	$ -	$ -	$ -	$ -	100.0%
2199 200-4352-199	STATE GRANT GENERAL PD	$ 3,990	$ -	$ -	$ -	$ -	$ 798	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5403 200-4375-403	COUNTY GRANT SENIOR NUTRITION	$ -	$ 1,000	$ 4,085	$ 14,378	$ -	$ 3,893	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5440 200-4375-440	COUNTY GRANT SENIOR MISC	$ -	$ -	$ -	$ -	$ 1,941	$ 388	$ 1,000	$ -	$ -	$ 1,000	$ -	$ 1,000	$ -	0.0%
	Subtotal Intergovernmental Aid	$ 17,740	$ 9,259	$ 33,006	$ 16,240	$ 65,068	$ 28,262	$ 1,000	$ 11,945	$ 11,945	$ 1,000	$ -	$ 1,000	$ -	
1999 200-4851-999	PRIVATE DONATIONS GEN GOVT	$ -	$ 916	$ -	$ 970	$ (16)	$ 374	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2101 200-4852-101	PRIVATE DONATIONS K9 UNIT	$ 1,120	$ -	$ 2,124	$ 1,080	$ 917	$ 1,048	$ -	$ 2,749	$ 2,750	$ 35,000	$ -	$ 35,000	$ 35,000	100.0%
2199 200-4852-199	PRIVATE DONATIONS MISC PD	$ 2,000	$ -	$ -	$ -	$ -	$ 400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2299 200-4852-299	PRIVATE DONATIONS MISC FD	$ 9,400	$ 1,170	$ 16,675	$ -	$ -	$ 5,449	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5403 200-4855-403	DONATIONS SENIOR NUTRITION	$ -	$ -	$ 3,415	$ 485	$ 1,630	$ 1,106	$ 500	$ -	$ -	$ -	$ -	$ -	$ (500)	-100.0%
5410 200-4855-410	SR CTR- MEMORIALS	$ 664	$ 1,650	$ 4,642	$ 2,725	$ 5,925	$ 3,121	$ 2,000	$ 320	$ 500	$ 500	$ -	$ 500	$ (1,500)	-75.0%
5411 200-4855-411	SR CTR- LEGACY FUND	$ -	$ 10,975	$ 19,500	$ 12,282	$ 8,298	$ 10,211	$ 4,000	$ 5,250	$ 5,250	$ 5,000	$ -	$ 5,000	$ 1,000	25.0%
5420 200-4855-420	SR CTR-ENERGY/CORD CUT SAVINGS	$ 75	$ -	$ -	$ -	$ -	$ 15	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5440 200-4855-440	SR CTR-DONATIONS MISC	$ 18,825	$ 5,699	$ 1,662	$ 1,605	$ 2,361	$ 6,030	$ 1,500	$ 127	$ 200	$ 200	$ -	$ 200	$ (1,300)	-86.7%
5450 200-4855-450	SR CTR-DONATIONS VOLUNTEER RN	$ -	$ -	$ 304	$ -	$ -	$ 61	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5460 200-4855-460	SR CTR-DONATIONS COVID19	$ -	$ 600	$ -	$ -	$ -	$ 120	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5510 200-4855-510	PRIVATE DONATIONS GEN LIBRARY	$ 12,560	$ 6,700	$ 16,828	$ -	$ 3,300	$ 7,878	$ -	$ 7,030	$ 7,030	$ -	$ -	$ -	$ -	100.0%
5520 200-4855-520	RECREATION SCHOLARSHIPS	$ 522	$ -	$ 247	$ 532	$ 880	$ 436	$ -	$ 321	$ 500	$ -	$ -	$ -	$ -	100.0%
5521 200-4855-521	DONATIONS PARKS SPECIFIC PROJ	$ 3,604	$ 8,481	$ 10,341	$ 14,124	$ 18,236	$ 10,957	$ -	$ 6,600	$ 10,050	$ -	$ -	$ -	$ -	100.0%
5522 200-4855-522	DONATIONS PARKS GENERAL	$ -	$ -	$ -	$ -	$ 800	$ 160	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5524 200-4855-524	DONATIONS DOG PARK	$ 3,330	$ 175	$ 250	$ 750	$ 773	$ 1,055	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5525 200-4855-525	DONATIONS SPLASH PAD	$ 1,744	$ -	$ -	$ -	$ 5,000	$ 1,349	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5526 200-4855-526	DONATIONS INCLUSIVE PLAYGROUND	$ -	$ -	$ -	$ -	$ 5,000	$ 1,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Miscellaneous Revenues Total	$ 53,844	$ 36,366	$ 75,988	$ 34,552	$ 53,104	$ 50,771	$ 8,000	$ 22,398	$ 26,280	$ 40,700	$ -	$ 40,700	$ 32,700	408.8%
5520 200-4925-520	SCHOLARSHIPS- TRX FROM F400	$ -	$ -	$ 10,724	$ -	$ -	$ 2,145	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5411 200-4985-411	SR GEN - TRX FR OTHER PROJ	$ -	$ 13,649	$ -	$ -	$ -	$ 2,730	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Other Financing Sources Total	$ -	$ 13,649	$ 10,724	$ -	$ -	$ 4,875	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues	$ 71,584	$ 59,273	$ 119,717	$ 50,792	$ 118,172	$ 83,908	$ 9,000	$ 34,342	$ 38,225	$ 41,700	$ -	$ 41,700	$ 32,700	363.3%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
2198 200-5212-198	SPECIFIC PD GRANT/DONATION EXP	$ -	$ -	$ -	$ 8,816	$ 61,838	$ 14,131	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2199 200-5212-199	MISC PD GRANT/DONATION EXP	$ 5,990	$ 8,000	$ 27,446	$ 906	$ 1,430	$ 8,754	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2299 200-5212-299	MISC FD GRANT/DONATION EXP	$ 9,400	$ 1,110	$ -	$ 13,488	$ 3,087	$ 5,417	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5403 200-5465-403	SENIOR NUTRITION	$ -	$ 876	$ 4,086	$ 4,957	$ 7,987	$ 3,581	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5510 200-5515-510	GENERAL LIBRARY GRANTS/DONATE	$ 12,501	$ 784	$ 18,777	$ 4,000	$ 3,300	$ 7,872	$ -	$ 6,455	$ 6,550	$ -	$ -	$ -	$ -	100.0%
1999 200-5711-999	MISC GEN GOVT GRANT/DON	$ -	$ 916	$ 1,000	$ 955	$ 2,974	$ 1,169	$ -	$ 985	$ 990	$ -	$ -	$ -	$ -	100.0%
2101 200-5722-101	K9 UNIT EXP	$ 795	$ 2,145	$ 4,007	$ 3,650	$ 1,979	$ 2,515	$ 3,500	$ 25	$ 3,500	$ 38,500	$ -	$ 38,500	$ 35,000	1000.0%
5410 200-5745-410	SR CTR-MEMORIALS	$ 5,424	$ 74	$ 3,555	$ 3,013	$ 1,297	$ 2,672	$ 1,000	$ 173	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
5411 200-5745-411	SR CTR-LEGACY FUNDS	$ -	$ 3,058	$ 4,537	$ 4,196	$ 3,903	$ 3,139	$ 4,000	$ 2,190	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
5420 200-5745-420	SR CTR-ENERGY/CORD CUT SAVINGS	$ 152	$ -	$ -	$ -	$ -	$ 30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5440 200-5745-440	SR CTR-DONATIONS MISC	$ 15,580	$ 2,500	$ 1,099	$ 4,493	$ 4,370	$ 5,608	$ 2,000	$ 494	$ 2,000	$ -	$ -	$ -	$ (2,000)	-100.0%
5450 200-5745-450	SR CTR-VOLUNTEER RN	$ 272	$ 241	$ -	$ -	$ -	$ 103	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5460 200-5745-460	SR CTR-COVID19	$ -	$ 600	$ -	$ -	$ -	$ 120	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5520 200-5765-520	RECREATION SCHOLARSHIP EXP	$ 484	$ -	$ -	$ -	$ 139	$ 125	$ -	$ 50	$ 50	$ -	$ -	$ -	$ -	100.0%
5521 200-5765-521	PARKS SPECIFIC PROJECTS	$ 360	$ 8,400	$ 9,030	$ 16,439	$ 18,204	$ 10,487	$ -	$ 10,400	$ 13,650	$ -	$ -	$ -	$ -	100.0%
5522 200-5765-522	PARKS DONATIONS GENERAL	$ -	$ 2,700	$ 225	$ 1,547	$ 900	$ 1,074	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5524 200-5765-524	PARKS - DOG PARK	$ -	$ -	$ -	$ -	$ 1,345	$ 269	$ -	$ 1,200	$ 2,050	$ -	$ -	$ -	$ -	100.0%
5525 200-5765-525	PARKS - SPLASH PAD	$ -	$ -	$ -	$ -	$ 567	$ 113	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5631 200-5775-631	MISC PLANNING	$ 13,750	$ -	$ -	$ -	$ -	$ 2,750	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5410 200-5985-410	SR CENTER MEMORIALS TRX OUT	$ -	$ -	$ -	$ 10,000	$ -	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5411 200-5985-411	SR CENTER LEGACY TRX OUT	$ -	$ -	$ -	$ -	$ 30,000	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5440 200-5985-440	SR CENTER GEN TRX OUT	$ -	$ 13,649	$ -	$ -	$ -	$ 2,730	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ 64,707	$ 45,053	$ 73,761	$ 76,458	$ 143,319	$ 80,660	$ 10,500	$ 21,971	$ 33,790	$ 43,500	$ -	$ 43,500	$ 33,000	314.3%
	Net Surplus/(Deficit)	$ 6,877	$ 14,221	$ 45,956	$ (25,666)	$ (25,147)	$ 3,248	$ (1,500)	$ 12,371	$ 4,435	$ (1,800)	$ -	$ (1,800)	$ (300)	
	Beginning Fund Balance	$ 76,184	$ 83,060	$ 97,281	$ 143,237	$ 117,571		$ 92,424	$ 92,424	$ 92,424	$ 96,859		$ 96,859		
	Annual Activity	$ 6,877	$ 14,221	$ 45,956	$ (25,666)	$ (25,147)		$ (1,500)	$ 12,371	$ 4,435	$ (1,800)		$ (1,800)		
	Estimated Ending Fund Balance	$ 83,060	$ 97,281	$ 143,237	$ 117,571	$ 92,424		$ 90,924	$ 104,795	$ 96,859	$ 95,059		$ 95,059		

City of Fitchburg
Grant/Donation Fund #200
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change
	Ending Fund Balance by Project													
1999	Misc General Government	$ -	$ -	$ -	$ 16	$ -		$ -	$ 15	$ 10	$ 10		$ 10	
2101	Police K9	$ 19,947	$ 17,801	$ 15,918	$ 13,348	$ 12,286		$ 8,786	$ 15,010	$ 11,536	$ 8,036		$ 8,036	
2198	Police Specific	$ -	$ -	$ -	$ (8,816)	$ (10,500)		$ (10,500)	$ -	$ -	$ -		$ -	
2199	Police General	$ -	$ -	$ 474	$ 1,430	$ 0		$ 0	$ 445	$ 445	$ 445		$ 445	
2299	Fire General	$ 1,145	$ 1,204	$ 17,879	$ 4,391	$ 1,305		$ 1,305	$ 1,305	$ 1,305	$ 1,305		$ 1,305	
5144	Sustainability General	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
5401	Senior AMP	$ 4,487	$ 4,487	$ 4,487	$ 4,487	$ 4,487		$ 4,487	$ 4,487	$ 4,487	$ 4,487		$ 4,487	
5403	Senior Nutrition	$ 803	$ 927	$ 4,341	$ 14,248	$ 7,891		$ 8,391	$ 7,891	$ 7,891	$ 7,891		$ 7,891	
5410	Senior Memorials	$ 11,741	$ 13,318	$ 14,405	$ 4,117	$ 8,746		$ 9,746	$ 8,893	$ 8,246	$ 7,746		$ 7,746	
5411	Senior Legacy Funds	$ -	$ 21,566	$ 36,530	$ 44,615	$ 19,010		$ 19,010	$ 22,070	$ 20,260	$ 21,260		$ 21,260	
5420	Senior Energy Task Force	$ 447	$ 447	$ 447	$ 447	$ 447		$ 447	$ 447	$ 447	$ 447		$ 447	
5430	Senior Dementia Friendly	$ 439	$ 439	$ 439	$ 439	$ 439		$ 439	$ 439	$ 439	$ 439		$ 439	
5440	Senior General	$ 19,208	$ 8,758	$ 9,321	$ 6,433	$ 6,365		$ 6,865	$ 5,999	$ 4,565	$ 5,765		$ 5,765	
5450	Senior Volunteer Nurse	$ 720	$ 479	$ 783	$ 783	$ 783		$ 783	$ 783	$ 783	$ 783		$ 783	
5460	Senior COVID	$ -	$ 259	$ 259	$ 259	$ 259		$ 259	$ 259	$ 259	$ 259		$ 259	
5510	Library General	$ 279	$ 6,195	$ 4,247	$ 247	$ 247		$ 247	$ 822	$ 727	$ 727		$ 727	
5520	Recreation Scholarship	$ 7,891	$ 7,891	$ 18,862	$ 19,394	$ 20,134		$ 20,134	$ 20,405	$ 20,584	$ 20,584		$ 20,584	
5521	Park Specific	$ 4,510	$ 4,591	$ 5,902	$ 3,587	$ 3,619		$ 3,619	$ (182)	$ 19	$ 19		$ 19	
5522	Parks Donation General	$ 6,120	$ 3,420	$ 3,195	$ 1,648	$ 1,548		$ 1,548	$ 1,548	$ 1,548	$ 1,548		$ 1,548	
5523	Save an Ash Tree	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
5524	Dog Park	$ 3,580	$ 3,755	$ 4,005	$ 4,755	$ 4,182		$ 4,182	$ 2,982	$ 2,132	$ 2,132		$ 2,132	
5525	Splash Pad	$ 1,744	$ 1,744	$ 1,744	$ 1,744	$ 6,177		$ 6,177	$ 6,177	$ 6,177	$ 6,177		$ 6,177	
5526	DONATIONS INCLUSIVE PLAYGROUND	$ -	$ -	$ -	$ -	$ 5,000		$ 5,000	$ 5,000	$ 5,000	$ 5,000		$ 5,000	
5631	Planning General	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
5671	Economic Development General	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
		$ 83,060	$ 97,281	$ 143,237	$ 117,571	$ 92,424		$ 90,924	$ 104,795	$ 96,859	$ 95,059		$ 95,060	
	check (rounding ok)	-	-	-	-	-		-	-	-	-			

City of Fitchburg
Park Dedication Fund #202
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
202-4612-029	FEES IN LIEU-QUARRY VISTA	$ 89,685	$ -	$ -	$ -	$ -	$ 17,937	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4612-033	FEES IN LIEU-FAHEY FIELDS	$ 474,352	$ -	$ -	$ -	$ -	$ 94,870	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4612-035	FEES IN LIEU-STONER PRAIRIE	$ 12,900	$ -	$ -	$ -	$ -	$ 2,580	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4613-100	FEES IN LIEU-PARK DEDICATION	$ (576,936)	$ -	$ -	$ -	$ -	$ (115,387)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4810-000	INTEREST REVENUES	$ 45,125	$ 10,558	$ 1,289	$ 10,066	$ 37,932	$ 20,994	$ 10,000	$ 21,887	$ 40,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
202-4982-000	Inter Project Transfer In	$ 26,365	$ -	$ -	$ -	$ -	$ 5,273	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues	$ 71,490	$ 10,558	$ 1,289	$ 10,066	$ 37,932	$ 26,267	$ 10,000	$ 21,887	$ 40,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
	Total Revenues	$ 71,490	$ 10,558	$ 1,289	$ 10,066	$ 37,932	$ 26,267	$ 10,000	$ 21,887	$ 40,000	$ 10,000	$ -	$ 10,000	$ -	0.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
202-5520-000	PARK DEDICATION IMPROVEMENTS	$ 103,534	$ 98,241	$ 355,352	$ 52,425	$ -	$ 121,910	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5520-100	IMPROVE FROM ST FRONTAGE FEE	$ 236	$ 19,717	$ -	$ -	$ -	$ 3,991	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-000	PARK IMPROVE-AREA COMMUNITY	$ -	$ -	$ 1,750	$ -	$ -	$ 350	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-016	PARK IMPROVE - HARLAN SPRAGUE	$ -	$ -	$ 1,015	$ -	$ -	$ 203	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-017	PARK IMPROVE - QUARRY HILL	$ 72	$ 361	$ -	$ 2,183	$ -	$ 523	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-020	PARK IMPROVE - SWAN CREEK	$ 4,678	$ -	$ -	$ 2,654	$ -	$ 1,466	$ -	$ 753	$ 1,075	$ -	$ -	$ -	$ -	100.0%
202-5762-021	PARK IMPROVE - FITCH TECH CAMP	$ 2,348	$ -	$ -	$ -	$ -	$ 470	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-022	PARK IMPROVE - OAK MEADOW	$ -	$ 1,233	$ 1,094	$ -	$ -	$ 466	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-024	PARK IMPROVE - ORCHARD POINTE	$ 4,894	$ -	$ -	$ -	$ -	$ 979	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-026	PARK IMPROV - PINNACLE PARK	$ 295	$ -	$ 2,020	$ -	$ -	$ 463	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-029	PARK IMROVE - QUARRY VISTA	$ 114,849	$ 4,770	$ 990	$ -	$ 1,048	$ 24,331	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-031	PARK IMROVE - RIMROCK	$ -	$ -	$ -	$ 1,920	$ -	$ 384	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-032	PARK IMROVE-UPTOWN CROSSING	$ -	$ 918	$ -	$ -	$ -	$ 184	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-033	PARK IMROVE-FAHEY FIELDS	$ 304,435	$ 160,029	$ (11,907)	$ 88,000	$ 2,616	$ 108,635	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-035	PI - N STONER PRAIRIE	$ -	$ -	$ 2,060	$ -	$ -	$ 412	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5992-014	INTERFUND TRANSFER-FB CTR	$ 7,182	$ -	$ -	$ -	$ -	$ 1,436	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5992-018	INTERFUND TRANSFER-SEM FOREST	$ 0	$ -	$ -	$ -	$ -	$ 0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5992-021	INTERFUND TRANSFER-TECH CAMPUS	$ 3,462	$ -	$ -	$ -	$ -	$ 692	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5992-025	INTERFUND TRANSFER-BRIARWOOD	$ 550	$ -	$ -	$ -	$ -	$ 110	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5992-100	INTERFUND TRANSF-QUARRY VISTA	$ 15,170	$ -	$ -	$ -	$ -	$ 3,034	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ 561,707	$ 285,269	$ 352,374	$ 147,182	$ 3,664	$ 270,039	$ -	$ 753	$ 1,075	$ -	$ -	$ -	$ -	100.0%
	Net Surplus/(Deficit)	$ (490,217)	$ (274,710)	$ (351,085)	$ (137,116)	$ 34,269	$ (243,772)	$ 10,000	$ 21,134	$ 38,925	$ 10,000	$ -	$ 10,000	$ -	
	Beginning Fund Balance	$ 2,033,594	$ 1,543,377	$ 1,268,667	$ 917,582	$ 780,466		$ 814,735	$ 814,735	$ 814,735	$ 853,660		$ 853,660		
	Annual Activity	$ (490,217)	$ (274,710)	$ (351,085)	$ (137,116)	$ 34,269		$ 10,000	$ 21,134	$ 38,925	$ 10,000		$ 10,000		
	Estimated Ending Fund Balance	$ 1,543,377	$ 1,268,667	$ 917,582	$ 780,466	$ 814,735		$ 824,735	$ 835,868	$ 853,660	$ 863,660		$ 863,660		

City of Fitchburg
Park Fee Fund #203 (effective 4/4/18)
2025 Operating Budget

	Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
2005	203-4612-005	FEES IN LIEU-ARTISAN VILLAGE	$ 441,660	$ -	$ -	$ -	$ -	$ 88,332	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2007	203-4612-007	FEES IN LIEU-STONER PRAIRIE	$ 136,179	$ -	$ -	$ -	$ -	$ 27,236	$ -	$ -	$ 186,190	$ -	$ -	$ -	$ -	100.0%
2009	203-4612-009	FEES IN LIEU-3101 S FISH HATCH	$ -	$ -	$ 679,810	$ -	$ -	$ 135,962	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2010	203-4612-010	FEES IN LIEU-QRY RDGE RET COMM	$ -	$ 562,900	$ -	$ -	$ -	$ 112,580	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2011	203-4612-011	FEES IN LIEU-LIMESTONE RDG APT	$ -	$ 389,700	$ -	$ -	$ -	$ 77,940	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2012	203-4612-012	FEES IN LIEU-CRESCENT CROSSING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 221,410	$ 221,410	$ -	$ -	$ -	$ -	100.0%
2013	203-4612-013	FEES IN LIEU-NORHTPNT/LIMERICK	$ -	$ -	$ 48,741	$ -	$ -	$ 9,748	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2014	203-4612-014	FEES IN LIEU-OCHALLA MIXED USE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 736,100	$ -	$ -	$ -	$ -	100.0%
2017	203-4612-017	FEES IN LIEU-HIGHFIELD RESERVE	$ -	$ -	$ -	$ 987,240	$ 4,330	$ 198,314	$ -	$ -	$ 814,000	$ -	$ -	$ -	$ -	100.0%
2019	203-4612-019	FIL-LACY RIDGE TOWNHOMES	$ -	$ -	$ -	$ -	$ 203,510	$ 40,702	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2020	203-4612-020	FIL-HARTUNG	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 392,950	$ 392,950	$ -	$ -	$ -	$ -	100.0%
2021	203-4612-021	FIL-AVALON	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 749,090	$ -	$ -	$ -	$ -	100.0%
2999	203-4612-999	FEES IN LIEU-MISCELLANEOUS	$ 8,660	$ 8,660	$ 4,330	$ -	$ -	$ 4,330	$ -	$ -	$ 17,320	$ -	$ -	$ -	$ -	100.0%
		Subtotal Fees in Lieu of Land Dedication	$ 586,499	$ 961,260	$ 732,881	$ 987,240	$ 207,840	$ 695,144	$ -	$ 614,360	$ 3,117,060	$ -	$ -	$ -	$ -	100.0%
1001	203-4671-001	PI FEES-TERRAVESSA	$ 72,770	$ (7,310)	$ 62,780	$ 23,870	$ 74,120	$ 45,246	$ -	$ -	$ 8,040	$ -	$ -	$ -	$ -	100.0%
1004	203-4671-004	PI FEES-PLESKO SR HOUSING	$ 5,280	$ -	$ -	$ -	$ -	$ 1,056	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1005	203-4671-005	PI-ARTISAN VILLAGE	$ 16,320	$ -	$ -	$ -	$ -	$ 3,264	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1006	203-4671-006	PI-NORTH PARK	$ 25,280	$ -	$ -	$ -	$ -	$ 5,056	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1007	203-4671-007	PI-STONER PRAIRIE	$ 30,150	$ -	$ -	$ -	$ -	$ 6,030	$ -	$ -	$ 28,810	$ -	$ -	$ -	$ -	100.0%
1008	203-4671-008	PI-NINE SPRINGS	$ -	$ 11,360	$ 9,760	$ -	$ 9,120	$ 6,048	$ -	$ 9,440	$ 9,440	$ -	$ -	$ -	$ -	100.0%
1009	203-4671-009	PI-3101 S FISH HATCHERY	$ -	$ -	$ 25,120	$ -	$ -	$ 5,024	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1010	203-4671-010	PI-QUARRY RDGE RET COMM	$ -	$ 20,800	$ -	$ -	$ -	$ 4,160	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1011	203-4671-011	PI-LIMESTONE RIDGE APTS	$ -	$ 18,560	$ -	$ -	$ -	$ 3,712	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1013	203-4671-013	PI-NORTHPOINTE/LIMERICK APTS	$ -	$ -	$ 20,320	$ -	$ -	$ 4,064	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1014	203-4671-014	PI-OCHALLA MIXED USE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,200	$ -	$ -	$ -	$ -	100.0%
1016	203-4671-016	PI-THE EDGE AT TERRAVESSA	$ -	$ -	$ -	$ 30,240	$ -	$ 6,048	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1017	203-4671-017	PI-HIGHFIELD RESERVE	$ -	$ -	$ -	$ 36,480	$ 670	$ 7,430	$ -	$ -	$ 176,210	$ -	$ -	$ -	$ -	100.0%
1018	203-4671-018	PI-PAXTON PLACE III & IV	$ -	$ -	$ -	$ 11,390	$ -	$ 2,278	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1019	203-4671-019	PI-LACY RIDGE TOWNHOMES	$ -	$ -	$ -	$ -	$ 7,520	$ 1,504	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1020	203-4671-020	PI-HARTUNG	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,040	$ 35,040	$ -	$ -	$ -	$ -	100.0%
1021	203-4671-021	P-AVALON	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,680	$ -	$ -	$ -	$ -	100.0%
1999	203-4671-999	PI FEES-MISCELLANEOUS	$ 1,340	$ 1,340	$ 670	$ -	$ -	$ 670	$ -	$ -	$ 1,340	$ -	$ -	$ -	$ -	100.0%
		Subtotal Park Improvement Fees	$ 151,140	$ 44,750	$ 118,650	$ 101,980	$ 91,430	$ 101,590	$ -	$ 44,480	$ 313,760	$ -	$ -	$ -	$ -	100.0%
0000	203-4810-000	INTEREST REVENUES	$ (373)	$ -	$ -	$ -	$ -	$ (75)	$ -	$ 111,468	$ 200,000	$ 10,000	$ -	$ 10,000	$ 10,000	100.0%
1001	203-4811-001	INT PI-TERRAVESSA	$ -	$ 467	$ 51	$ 1,123	$ 5,044	$ 1,337	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1002	203-4811-002	INT PI-PRIMA VISTA	$ 405	$ 74	$ 12	$ 130	$ 451	$ 214	$ 130	$ -	$ -	$ -	$ -	$ -	$ (130)	-100.0%
1003	203-4811-003	INT PI-UPTOWN CROSSING	$ 564	$ 116	$ 19	$ 202	$ 466	$ 273	$ 202	$ -	$ -	$ -	$ -	$ -	$ (202)	-100.0%
1004	203-4811-004	INT PI-PLESKO SR HOUSING	$ 115	$ 37	$ 6	$ 65	$ 262	$ 97	$ 65	$ -	$ -	$ -	$ -	$ -	$ (65)	-100.0%
1005	203-4811-005	INT PI-ARTISAN VILLAGE	$ 284	$ 114	$ 19	$ 199	$ 808	$ 285	$ 199	$ -	$ -	$ -	$ -	$ -	$ (199)	-100.0%
1006	203-4811-006	INT PI-NORTH PARK	$ 275	$ 176	$ 29	$ 306	$ 1,243	$ 406	$ 306	$ -	$ -	$ -	$ -	$ -	$ (306)	-100.0%
1007	203-4811-007	INT PI-STONER PRAIRIE	$ 268	$ 210	$ 34	$ 365	$ 1,423	$ 460	$ 365	$ -	$ -	$ -	$ -	$ -	$ (365)	-100.0%
1008	203-4811-008	INT PI-NINE SPRINGS 6TH ADD	$ -	$ 46	$ 19	$ 252	$ 1,428	$ 349	$ 252	$ -	$ -	$ -	$ -	$ -	$ (252)	-100.0%
1009	203-4811-009	INT PI-3101 S FISH HATCHERY	$ -	$ -	$ 3	$ 299	$ 1,212	$ 303	$ 299	$ -	$ -	$ -	$ -	$ -	$ (299)	-100.0%
1010	203-4811-010	INT PI-QUARRY RDGE RET COMM	$ -	$ 57	$ 23	$ 248	$ 993	$ 264	$ 248	$ -	$ -	$ -	$ -	$ -	$ (248)	-100.0%
1011	203-4811-011	INT PI-LIMESTONE RIDGE APTS	$ -	$ 2	$ 21	$ 221	$ 897	$ 228	$ 221	$ -	$ -	$ -	$ -	$ -	$ (221)	-100.0%
1013	203-4811-013	INT PI-NORTHPOINTE/LIMERICK	$ -	$ -	$ 18	$ 242	$ 981	$ 248	$ 242	$ -	$ -	$ -	$ -	$ -	$ (242)	-100.0%
1016	203-4811-016	INT PI-THE EDGE AT TERRAVESSA	$ -	$ -	$ -	$ 354	$ 1,459	$ 363	$ 354	$ -	$ -	$ -	$ -	$ -	$ (354)	-100.0%
1017	203-4811-017	INT PI-HIGHFIELD RESERVE	$ -	$ -	$ -	$ 320	$ 1,777	$ 419	$ 320	$ -	$ -	$ -	$ -	$ -	$ (320)	-100.0%
1018	203-4811-018	INT PI-PAXTON PLACE III & IV	$ -	$ -	$ -	$ 80	$ 547	$ 125	$ 80	$ -	$ -	$ -	$ -	$ -	$ (80)	-100.0%
1019	203-4811-019	INT PI-LACY RIDGE TOWNHOMES	$ -	$ -	$ -	$ -	$ 37	$ 7	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
1999	203-4811-999	INT PI-MISCELLANEOUS	$ 43	$ 15	$ 4	$ 49	$ 197	$ 62	$ 49	$ -	$ -	$ -	$ -	$ -	$ (49)	-100.0%
2005	203-4812-005	INT LIEU-ARTISAN VILLAGE	$ 7,692	$ 3,116	$ 503	$ 5,454	$ 24,166	$ 8,186	$ 5,454	$ -	$ -	$ -	$ -	$ -	$ (5,454)	-100.0%
2007	203-4812-007	INT LIEU-STONER PRAIRIE	$ 1,212	$ 947	$ 153	$ 1,470	$ 5,870	$ 1,930	$ 1,470	$ -	$ -	$ -	$ -	$ -	$ (1,470)	-100.0%
2009	203-4812-009	INT LIEU-3101 S FISH HATCHERY	$ -	$ -	$ 67	$ 7,443	$ 27,558	$ 7,014	$ 7,443	$ -	$ -	$ -	$ -	$ -	$ (7,443)	-100.0%
2010	203-4812-010	INT LIEU-QUARRY RDGE RET COMM	$ -	$ 1,534	$ 626	$ 6,521	$ 26,331	$ 7,003	$ 6,521	$ -	$ -	$ -	$ -	$ -	$ (6,521)	-100.0%
2011	203-4812-011	INT LIEU-LIMESTONE RIDGE APTS	$ -	$ 52	$ 432	$ 4,245	$ 17,060	$ 4,358	$ 4,245	$ -	$ -	$ -	$ -	$ -	$ (4,245)	-100.0%
2013	203-4812-013	INT LIEU-NORTHPOINT/LIMERICK	$ -	$ -	$ 42	$ 580	$ 2,354	$ 595	$ 580	$ -	$ -	$ -	$ -	$ -	$ (580)	-100.0%
2017	203-4812-017	INT LIEU-HIGHFIELD RESERVE	$ -	$ -	$ -	$ 8,663	$ 46,961	$ 11,125	$ 8,663	$ -	$ -	$ -	$ -	$ -	$ (8,663)	-100.0%
2019	203-4812-019	INT LIEU-LACY RIDGE TOWNHOMES	$ -	$ -	$ -	$ -	$ 1,014	$ 203	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2999	203-4812-999	INT LIEU-MISCELLANEOUS	$ 221	$ 99	$ 25	$ 190	$ 765	$ 260	$ 190	$ -	$ -	$ -	$ -	$ -	$ (190)	-100.0%
		Subtotal Miscellaneous Revenues	$ 10,707	$ 7,063	$ 2,104	$ 39,020	$ 171,305	$ 46,040	$ 37,898	$ 111,468	$ 200,000	$ 10,000	$ -	$ 10,000	$ (27,898)	-73.6%
0203	203-4930-203	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,120,000	$ -	$ -	$ 612,000	$ -	$ 612,000	$ (508,000)	-45.4%
		Subtotal Fund Balance Applied	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,120,000	$ -	$ -	$ 612,000	$ -	$ 612,000	$ (508,000)	-45.4%
		Total Revenues	$ 748,346	$ 1,013,073	$ 853,635	$ 1,128,240	$ 470,575	$ 842,774	$ 1,157,898	$ 770,308	$ 3,630,820	$ 622,000	$ -	$ 622,000	$ (535,898)	-46.3%

City of Fitchburg
Park Fee Fund #203 (effective 4/4/18)
2025 Operating Budget

	Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
	Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
1001	203-5761-001	TERRAVESSA-PI IMPROV	$ -	$ 48,504	$ 1,800	$ 17,182	$ 9,438	$ 15,385	$ 77,000	$ 2,475	$ 102,562	$ -	$ -	$ -	$ (77,000)	-100.0%
1002	203-5761-002	PRIMA VISTA-PI IMPROV	$ -	$ -	$ -	$ -	$ 3,615	$ 723	$ -	$ 7,407	$ 7,407	$ -	$ -	$ -	$ -	100.0%
1003	203-5761-003	UPTOWN CROSSING-PI IMPROV	$ -	$ -	$ -	$ -	$ 17,222	$ 3,444	$ -	$ -	$ 465	$ -	$ -	$ -	$ -	100.0%
1004	203-5761-004	PLESKO SR HOUSING-PI IMPROV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,765	$ -	$ -	$ -	$ -	100.0%
1005	203-5761-005	ARTISAN VILLAGE-PI IMPROV	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,000	$ 2,500	$ 17,000	$ -	$ -	$ -	$ (17,000)	-100.0%
1006	203-5761-006	NORTH PARK-PI IMPROV	$ -	$ -	$ -	$ -	$ -	$ -	$ 26,000	$ -	$ 27,309	$ -	$ -	$ -	$ (26,000)	-100.0%
1007	203-5761-007	STONER PRAIRIE-PI IMPROV	$ -	$ -	$ -	$ -	$ 2,739	$ 548	$ -	$ -	$ 27,921	$ -	$ -	$ -	$ -	100.0%
1008	203-5761-008	NINE SPRINGS 6TH ADD-PI IMPROV	$ -	$ -	$ -	$ -	$ -	$ -	$ 31,000	$ -	$ 31,000	$ -	$ -	$ -	$ (31,000)	-100.0%
1009	203-5761-009	3101 S FISH HATCHERY-PI IMPROV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 26,633	$ -	$ -	$ -	$ -	100.0%
1010	203-5761-010	QUARRY RDGE RET COMM-PI IMPROV	$ -	$ -	$ -	$ -	$ 685	$ 137	$ -	$ -	$ 21,436	$ -	$ -	$ -	$ -	100.0%
1011	203-5761-011	LIMESTONE RIDGE APTS-PI IMPROV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,700	$ -	$ -	$ -	$ -	100.0%
1013	203-5761-013	NORTHPOINTE/LIMERICK-PI IMPROV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,560	$ -	$ -	$ -	$ -	100.0%
1014	203-5761-014	OCHALLA MIXED USE-PI IMPROV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,200	$ -	$ -	$ -	$ -	100.0%
1016	203-5761-016	THE EDGE AT TERRAVESSA-PI IMPR	$ -	$ -	$ -	$ -	$ -	$ -	$ 31,000	$ -	$ 31,000	$ -	$ -	$ -	$ (31,000)	-100.0%
1017	203-5761-017	HIGHFIELD RESERVE-PI IMPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 152,103	$ -	$ -	$ -	$ -	100.0%
1019	203-5761-019	LACY RIDGE TOWNHOMES-PI IMPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,557	$ -	$ -	$ -	$ -	100.0%
1021	203-5761-021	AVALON-PI IMPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,680	$ -	$ -	$ -	$ -	100.0%
1999	203-5761-999	MISCELLANEOUS-PI IMPROV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,328	$ -	$ -	$ -	$ -	100.0%
		Subtotal Park Improvement Fee Exp	$ -	$ 48,504	$ 1,800	$ 17,182	$ 33,698	$ 20,237	$ 182,000	$ 12,382	$ 558,626	$ -	$ -	$ -	$ (182,000)	-100.0%
2001	203-5762-001	TERRAVESSA-IN LIEU	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 392,000	$ (392,000)	$ -	$ -	100.0%
2005	203-5762-005	ARTISAN VILLAGE-IN LIEU	$ -	$ -	$ -	$ -	$ -	$ -	$ 443,000	$ -	$ 443,000	$ -	$ -	$ -	$ (443,000)	-100.0%
2007	203-5762-007	STONER PRAIRIE-IN LIEU	$ -	$ -	$ -	$ 16,193	$ 6,592	$ 4,557	$ -	$ 25,456	$ 115,698	$ -	$ -	$ -	$ -	100.0%
2009	203-5762-009	3101 S FISH HATCHERY-IN LIEU	$ -	$ -	$ 6,590	$ 97,045	$ 13,690	$ 23,465	$ -	$ 135,749	$ 597,552	$ -	$ -	$ -	$ -	100.0%
2010	203-5762-010	QUARRY RDGE RET COMM-IN LIEU	$ -	$ -	$ -	$ 17,387	$ 4,800	$ 4,437	$ -	$ -	$ 575,725	$ -	$ -	$ -	$ -	100.0%
2011	203-5762-011	LIMESTONE RDG APTS-IN LIEU	$ -	$ -	$ -	$ 36,469	$ 2,384	$ 7,771	$ -	$ -	$ 372,635	$ -	$ -	$ -	$ -	100.0%
2013	203-5762-013	NORTHPOINTE LIMERICK-IN LIEU	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 51,717	$ -	$ -	$ -	$ -	100.0%
2014	203-5762-014	OCHALLA MIXED USE-IN LIEU	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 736,100	$ -	$ -	$ -	$ -	100.0%
2017	203-5762-017	HIGHFIELD RESERVE-IN LIEU	$ -	$ -	$ -	$ -	$ 24,466	$ 4,893	$ 353,000	$ 16,336	$ 1,481,065	$ 220,000	$ -	$ 220,000	$ (133,000)	-37.7%
2019	203-5762-019	LACY RIDGE TOWNHOMES-IN LIEU	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 204,524	$ -	$ -	$ -	$ -	100.0%
2020	203-5762-020	HARTUNG-IN LIEU	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 392,949	$ -	$ -	$ -	$ -	100.0%
2021	203-5762-021	AVALON-IN LIEU	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 749,090	$ -	$ -	$ -	$ -	100.0%
2999	203-5762-999	MISCELLANEOUS-IN LIEU	$ -	$ -	$ 8,227	$ 2,255	$ -	$ 2,096	$ -	$ -	$ 16,796	$ -	$ -	$ -	$ -	100.0%
		Subtotal Park Fee in Lieu of Land Exp	$ -	$ -	$ 14,817	$ 169,349	$ 51,932	$ 47,220	$ 796,000	$ 177,541	$ 5,736,851	$ 612,000	$ (392,000)	$ 220,000	$ (576,000)	-72.4%
2005	203-5922-005	ARTISAN VILLAGE-TRX F400	$ -	$ -	$ -	$ 13,186	$ 5,574	$ 3,752	$ -	$ -	$ 12,790	$ -	$ -	$ -	$ -	100.0%
		Subtotal Transfers Out	$ -	$ -	$ -	$ 13,186	$ 5,574	$ 3,752	$ -	$ -	$ 12,790	$ -	$ -	$ -	$ -	100.0%
		Total Expenditures	$ -	$ 48,504	$ 16,617	$ 199,717	$ 91,204	$ 71,208	$ 978,000	$ 189,923	$ 6,308,267	$ 612,000	$ (392,000)	$ 220,000	$ (758,000)	-77.5%
		Net Surplus/(Deficit)	$ 748,346	$ 964,569	$ 837,018	$ 928,523	$ 379,371	$ 771,565	$ (940,102)	$ 580,386	$ (2,677,447)	$ (602,000)	$ 392,000	$ (210,000)	$ 730,102	
		Beginning Fund Balance	$ 32,093	$ 780,439	$ 1,745,008	$ 2,582,027	$ 3,510,549		$ 3,889,920	$ 3,889,920	$ 3,889,920	$ 1,212,473		$ 1,212,473		
		Annual Activity	$ 748,346	$ 964,569	$ 837,018	$ 928,523	$ 379,371		$ (940,102)	$ 580,386	$ (2,677,447)	$ (602,000)		$ (210,000)		
		Estimated Ending Fund Balance	$ 780,439	$ 1,745,008	$ 2,582,027	$ 3,510,549	$ 3,889,920		$ 2,949,818	$ 4,470,306	$ 1,212,473	$ 610,473		$ 1,002,473		

City of Fitchburg
Park Fee Fund #203 (effective 4/4/18)
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change
	Ending Fund Balance by Project													
0000	Miscellaneous	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)		$ (0)	$ 111,468	$ 200,000	$ 210,000		$ 210,000	
1001	TerraVessa Park Improvements	$ 72,770	$ 17,423	$ 78,453	$ 86,264	$ 155,990		$ 78,990	$ 153,515	$ 61,468	$ 61,468		$ 61,468	
1002	Prima Vista Park Improvements	$ 10,805	$ 10,880	$ 10,892	$ 11,022	$ 7,858		$ 7,988	$ 451	$ 451	$ 451		$ 451	
1003	Uptown Crossing Park Improvements	$ 16,884	$ 17,000	$ 17,019	$ 17,222	$ 466		$ 668	$ 466	$ 1	$ 1		$ 1	
1004	Plesko Park Improvements	$ 5,395	$ 5,432	$ 5,438	$ 5,503	$ 5,765		$ 5,830	$ 5,765	$ 0	$ 0		$ 0	
1005	Artisan Village Park Improvements	$ 16,604	$ 16,719	$ 16,737	$ 16,936	$ 17,744		$ 943	$ 15,244	$ 744	$ 744		$ 744	
1006	North Park Park Improvements	$ 25,555	$ 25,731	$ 25,760	$ 26,066	$ 27,309		$ 1,615	$ 27,309	$ 0	$ 0		$ 0	
1007	Stoner Prairie Park Improvements	$ 30,418	$ 30,628	$ 30,662	$ 31,027	$ 29,711		$ 30,076	$ 29,711	$ 30,600	$ 30,600		$ 30,600	
1008	Nine Springs 6th Add Park Improvements	$ -	$ 11,406	$ 21,186	$ 21,438	$ 31,986		$ 1,238	$ 41,426	$ 10,426	$ 10,426		$ 10,426	
1009	3101 S Fish Hatchery Park Improvements	$ -	$ -	$ 25,123	$ 25,421	$ 26,634		$ 26,933	$ 26,634	$ 1	$ 1		$ 1	
1010	Quarry Ridge Retirement Park Improvemts	$ -	$ 20,857	$ 20,880	$ 21,128	$ 21,437		$ 21,685	$ 21,437	$ 1	$ 1		$ 1	
1011	Limestone Ridge Park Improvemts	$ -	$ 18,562	$ 18,583	$ 18,804	$ 19,701		$ 19,922	$ 19,701	$ 1	$ 1		$ 1	
1012	Crescent Crossing Park Improvemts	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
1013	Northpointe/Limerick Apt Park Improvemts	$ -	$ -	$ 20,338	$ 20,579	$ 21,561		$ 21,803	$ 21,561	$ 1	$ 1		$ 1	
1014	Ochalla Mixed Use Park Improvements	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
1015	Traceway North Park Improvements	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
1016	The Edge at Terravessa Park Improvements	$ -	$ -	$ -	$ 30,594	$ 32,053		$ 1,407	$ 32,053	$ 1,053	$ 1,053		$ 1,053	
1017	Highfield Reserve Park Improvements	$ -	$ -	$ -	$ 36,800	$ 39,247		$ 39,567	$ 39,247	$ 63,354	$ 63,354		$ 63,354	
1018	Paxton Place III & IV Park Improvements	$ -	$ -	$ -	$ 11,470	$ 12,017		$ 12,097	$ 12,017	$ 12,017	$ 12,017		$ 12,017	
1019	Lacy Ridge Townhomes Park Improvements	$ -	$ -	$ -	$ -	$ 7,557		$ 7,557	$ 7,557	$ 0	$ 0		$ 0	
1020	Hartung Park Improvements	$ -	$ -	$ -	$ -	$ -		$ -	$ 35,040	$ 35,040	$ 35,040		$ 35,040	
1021	Avalon Park Improvements	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
1999	Miscellaneous Park Improvements	$ 2,053	$ 3,408	$ 4,083	$ 4,131	$ 4,328		$ 4,377	$ 4,328	$ 1,340	$ 1,340		$ 1,340	
2001	TerraVessa Fee in Lieu of Park Land	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ (392,000)		$ -	
2005	Artisan Village Fee in Lieu of Park Land	$ 449,352	$ 452,469	$ 452,971	$ 445,239	$ 463,831		$ 26,285	$ 463,831	$ 8,041	$ 8,041		$ 8,041	
2006	North Park Fee in Lieu of Park Land	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
2007	Stoner Prairie Fee in Lieu of Park Land	$ 137,390	$ 138,337	$ 138,491	$ 123,768	$ 123,046		$ 124,516	$ 97,590	$ 193,538	$ 193,538		$ 193,538	
2008	Nine Springs 6th Add FIL of Park Land	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
2009	3101 S Fish Hatchery FIL of Park Land	$ -	$ -	$ 673,288	$ 583,685	$ 597,553		$ 604,996	$ 461,804	$ 1	$ 1		$ 1	
2010	Quarry Ridge Retirement FIL of Park Land	$ -	$ 564,434	$ 565,060	$ 554,194	$ 575,726		$ 582,247	$ 575,726	$ 1	$ 1		$ 1	
2011	Limestone Ridge FIL of Park Land	$ -	$ 389,752	$ 390,184	$ 357,960	$ 372,636		$ 376,881	$ 372,636	$ 1	$ 1		$ 1	
2012	Crescent Crossing FIL of Park Land	$ -	$ -	$ -	$ -	$ -		$ -	$ 221,410	$ 221,410	$ 221,410		$ 221,410	
2013	Northpointe/Limerick Apt FIL of Park Land	$ -	$ -	$ 48,783	$ 49,363	$ 51,718		$ 52,298	$ 51,718	$ 1	$ 1		$ 1	
2014	Ochalla Mixed Use FIL of Park Land	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
2015	Traceway North FIL of Park Land	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
2017	Highfield Reserve FIL of Park Land	$ -	$ -	$ -	$ 995,903	$ 1,022,728		$ 678,391	$ 1,006,392	$ 355,663	$ 135,663		$ 135,663	
2018	Paxton Place III & IV FIL of Park Land	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
2019	Lacy Ridge Townhomes FIL of Park Land	$ -	$ -	$ -	$ -	$ 204,524		$ 204,524	$ 204,524	$ 0	$ 0		$ 0	
2020	Hartung FIL of Park Land	$ -	$ -	$ -	$ -	$ -		$ -	$ 392,950	$ 1	$ 1		$ 1	
2021	Avalon FIL of Park Land	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
2999	Miscellaneous Fee in Lieu of Park Land	$ 13,211	$ 21,970	$ 18,097	$ 16,032	$ 16,797		$ 16,987	$ 16,797	$ 17,321	$ 17,321		$ 17,321	
		$ 780,439	$ 1,745,008	$ 2,582,027	$ 3,510,549	$ 3,889,920		$ 2,949,818	$ 4,470,306	$ 1,212,473	$ 610,473		$ 1,002,473	
	check	-	-	-	-	-		-	-	-	-		-	

City of Fitchburg
FACTv Fund #207
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
207-4111-000	PROPERTY TAX LEVY	$ -	$ -	$ 95,953	$ 155,102	$ -	$ 50,211	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-4359-001	FRANCHISE FEE REDUCTION AID	$ -	$ 31,651	$ 63,196	$ 63,196	$ -	$ 31,609	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-4490-000	CABLE FRANCHISE FEES - CHARTER	$ 245,430	$ 218,759	$ 185,680	$ 191,875	$ -	$ 168,349	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-4490-100	CABLE FRANCHISE FEES - AT&T	$ 57,073	$ 44,374	$ 30,636	$ 26,149	$ -	$ 31,646	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-4490-200	CABLE FRANCHISE FEES - TDS	$ 13,477	$ 12,500	$ 11,333	$ 11,211	$ -	$ 9,704	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-4690-000	PUBLIC CHARGES	$ 7,209	$ 5,284	$ 2,750	$ 1,601	$ -	$ 3,369	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-4810-000	INTEREST REVENUES	$ 7,376	$ 1,317	$ 189	$ 2,179	$ -	$ 2,212	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-4830-200	FACTV PRODUCTIONS SERVICES	$ -	$ -	$ 975	$ -	$ -	$ 195	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-4860-000	PCARD REBATE	$ 251	$ 309	$ 383	$ -	$ -	$ 189	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-4890-600	SALE OF FIXED ASSETS	$ -	$ 942	$ -	$ -	$ -	$ 188	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues	$ 330,817	$ 315,136	$ 391,094	$ 451,314	$ -	$ 297,672	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
207-5570-110	SALARIES & WAGES - CABLE	$ 181,501	$ 191,193	$ 196,318	$ 210,839	$ -	$ 155,970	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-120	PT/LTE/SEASONAL WAGES	$ 18,698	$ 15,150	$ 20,356	$ 3,908	$ -	$ 11,622	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-131	FICA	$ 13,990	$ 14,335	$ 15,159	$ 15,047	$ -	$ 11,706	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-132	WRS	$ 13,154	$ 13,791	$ 14,418	$ 13,785	$ -	$ 11,030	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-135	LONGEVITY	$ 360	$ 405	$ 450	$ 495	$ -	$ 342	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-160	HEALTH INS	$ 51,464	$ 54,158	$ 58,233	$ 50,899	$ -	$ 42,951	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-161	LIFE INS	$ 427	$ 490	$ 572	$ 584	$ -	$ 415	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-163	DENTAL INS	$ 3,804	$ 3,645	$ 3,804	$ 3,246	$ -	$ 2,900	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Personnel Costs	$ 283,398	$ 293,168	$ 309,310	$ 298,803	$ -	$ 236,936	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-240	REPAIRS & MAINT - BY OTHERS	$ 3,780	$ -	$ 2,144	$ 2,365	$ -	$ 1,658	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-245	COMPUTER RELATED REP & MAINT	$ 7,485	$ 7,427	$ 4,537	$ 9,587	$ -	$ 5,807	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-250	PUBLIC NOTICES/ADS	$ -	$ -	$ -	$ 95	$ -	$ 19	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-290	OTHER CONTRACTUAL SERVICES	$ 747	$ 733	$ 745	$ 1,485	$ -	$ 742	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Contractual Services Costs	$ 12,012	$ 8,160	$ 7,426	$ 13,532	$ -	$ 8,226	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-310	OFFICE SUPPLIES & POSTAGE	$ 18	$ 1	$ 429	$ 13	$ -	$ 92	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 877	$ 727	$ 728	$ 750	$ -	$ 616	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-325	TRAINING & TRAVEL	$ 2	$ -	$ 222	$ 249	$ -	$ 95	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-330	VEHICLE USE REIMBURSEMENT	$ -	$ 340	$ 81	$ -	$ -	$ 84	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-335	VEHICLE EXPENSE	$ 519	$ -	$ 2,645	$ 993	$ -	$ 831	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-340	OPERATING MATERIALS & SUPPLIES	$ 9,400	$ 7,596	$ 8,712	$ 15,302	$ -	$ 8,202	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-345	PUBLIC INFORMATION & EDUCATION	$ 418	$ -	$ 956	$ -	$ -	$ 275	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-350	REPAIRS & MAINT SUPPLIES	$ -	$ 1,358	$ 1,410	$ 2,195	$ -	$ 992	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-355	EQUIPMENT EXPENSE	$ (648)	$ 6,430	$ 1,253	$ -	$ -	$ 1,407	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Costs	$ 10,586	$ 16,453	$ 16,435	$ 19,502	$ -	$ 12,595	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-570	IT OPERATING ISF ALLOCATION	$ 20,550	$ 21,485	$ 21,230	$ 24,000	$ -	$ 17,453	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-572	INSURANCE ISF ALLOCATION	$ 8,030	$ 7,695	$ 8,780	$ 9,030	$ -	$ 6,707	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-573	IT CAPITAL ISF ALLOCATION	$ -	$ 9,530	$ 9,545	$ 9,555	$ -	$ 5,726	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Allocated Costs	$ 28,580	$ 38,710	$ 39,555	$ 42,585	$ -	$ 29,886	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5780-000	TRANS TO CAP PROJECTS	$ 45,000	$ 62,500	$ 5,000	$ 109,500	$ 192,446	$ 82,889	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5920-100	TRANSFER TO GENERAL FUND (FEE)	$ 19,800	$ 20,100	$ 21,100	$ 21,900	$ -	$ 16,580	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Transfers	$ 64,800	$ 82,600	$ 26,100	$ 131,400	$ 192,446	$ 99,469	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ 399,376	$ 439,091	$ 398,826	$ 505,822	$ 192,446	$ 387,112	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Net Surplus/(Deficit)	$ (68,560)	$ (123,955)	$ (7,732)	$ (54,508)	$ (192,446)	$ (89,440)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
	Beginning Fund Balance	$ 447,200	$ 378,641	$ 254,686	$ 246,954	$ 192,446		$ 0	$ 0	$ 0	$ 0		$ 0		
	Annual Activity	$ (68,560)	$ (123,955)	$ (7,732)	$ (54,508)	$ (192,446)		$ -	$ -	$ -	$ -		$ -		
	Estimated Ending Fund Balance	$ 378,641	$ 254,686	$ 246,954	$ 192,446	$ 0		$ 0	$ 0	$ 0	$ 0		$ 0		
	% of Expenditures	94.8%	58.0%	61.9%	38.0%	0.0%		#DIV/0!		#DIV/0!	#DIV/0!		#DIV/0!		

City of Fitchburg
Refuse & Recycle Collection Fund #213
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
213-4354-213	RECYCLING GRANT - ST OF WISC	$ 103,903	$ 104,002	$ 105,273	$ 105,314	$ 105,347	$ 104,768	$ 105,000	$ 106,380	$ 106,380	$ 106,380	$ -	$ 106,380	$ 1,380	1.3%
213-4373-213	MISC AID/GRANT - DANE COUNTY	$ 2,300	$ -	$ 1,814	$ 1,923	$ -	$ 1,207	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
213-4642-000	REFUSE & RECYCLE COLLECTION	$ 913,001	$ 1,174,588	$ 1,224,674	$ 1,300,928	$ 1,413,987	$ 1,205,436	$ 1,477,304	$ 1,461,934	$ 1,461,934	$ 1,517,904	$ -	$ 1,517,904	$ 40,600	2.7%
213-4800-000	MISCELLANEOUS REVENUES	$ 9,000	$ 13,567	$ 2,686	$ 2,223	$ 1,944	$ 5,884	$ -	$ 6,560	$ 6,600	$ 5,000	$ -	$ 5,000	$ 5,000	100.0%
213-4800-001	C&D REUSE/RECYCLE DEP RETAINED	$ -	$ -	$ 26,361	$ -	$ -	$ 5,272	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
213-4810-000	INTEREST ON TEMP INVESTMENTS	$ 22,546	$ 8,693	$ 1,250	$ 9,426	$ 52,733	$ 18,930	$ 10,000	$ 38,455	$ 50,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
213-4830-100	YARDWASTE POLYBAG SALES	$ 283	$ 294	$ 239	$ 276	$ 261	$ 271	$ -	$ 59	$ 60	$ -	$ -	$ -	$ -	100.0%
213-4860-000	PCARD REBATE	$ 16,263	$ 19,895	$ 24,008	$ 26,223	$ 27,377	$ 22,753	$ 20,000	$ -	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
213-4930-213	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ -	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
	Total Revenues	$ 1,067,296	$ 1,321,041	$ 1,386,305	$ 1,446,313	$ 1,601,651	$ 1,364,521	$ 1,622,304	$ 1,613,388	$ 1,654,974	$ 1,669,284	$ -	$ 1,669,284	$ 46,980	2.9%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
213-5362-110	SALARIES & WAGES - RECYCLING	$ 86,648	$ 105,778	$ 102,148	$ 104,561	$ 88,753	$ 97,577	$ 124,097	$ 57,476	$ 123,844	$ 112,787	$ 2,631	$ 115,418	$ (8,679)	-7.0%
213-5362-115	OVERTIME WAGES	$ 882	$ 2,766	$ 1,912	$ 1,142	$ 1,052	$ 1,551	$ 3,564	$ 1,049	$ 3,849	$ 2,984	$ -	$ 2,984	$ (580)	-16.3%
213-5362-120	PT/LTE/SEASONAL WAGES	$ 2,553	$ 2,151	$ 2,126	$ 1,108	$ 2,605	$ 2,109	$ 4,416	$ 989	$ 4,416	$ 4,594	$ -	$ 4,594	$ 178	4.0%
213-5362-131	FICA	$ 6,878	$ 8,394	$ 8,057	$ 8,081	$ 7,024	$ 7,687	$ 10,108	$ 3,784	$ 10,110	$ 9,207	$ 202	$ 9,409	$ (699)	-6.9%
213-5362-132	WRS	$ 5,742	$ 7,268	$ 7,024	$ 6,072	$ 6,030	$ 6,427	$ 8,812	$ 3,932	$ 8,814	$ 8,046	$ 183	$ 8,229	$ (583)	-6.6%
213-5362-135	LONGEVITY	$ -	$ -	$ -	$ -	$ -	$ -	$ 49	$ -	$ 49	$ 2	$ -	$ 2	$ (47)	-95.9%
213-5362-140	PER DIEMS - RCC	$ 1,005	$ 1,030	$ 1,125	$ 1,200	$ 1,165	$ 1,105	$ 1,600	$ -	$ 1,600	$ 1,600	$ -	$ 1,600	$ -	0.0%
213-5362-160	HEALTH INS	$ 7,847	$ 15,653	$ 15,049	$ 15,524	$ 13,169	$ 13,448	$ 24,224	$ 8,025	$ 15,233	$ 12,979	$ -	$ 12,979	$ (11,245)	-46.4%
213-5362-161	LIFE INS	$ 86	$ 139	$ 142	$ 123	$ 122	$ 122	$ 218	$ 79	$ 214	$ 155	$ 2	$ 157	$ (61)	-28.0%
213-5362-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 645	$ -	$ -	$ 534	$ 17	$ 551	$ (94)	-14.6%
213-5362-163	DENTAL INS	$ 540	$ 984	$ 954	$ 939	$ 779	$ 839	$ 1,383	$ 641	$ 1,357	$ 1,232	$ -	$ 1,232	$ (151)	-10.9%
	Total Personnel Costs	$ 112,181	$ 144,165	$ 138,536	$ 138,750	$ 120,699	$ 130,866	$ 179,116	$ 75,977	$ 169,486	$ 154,120	$ 3,035	$ 157,155	$ (21,961)	-12.3%
213-5362-240	REPAIRS & MAINT - BY OTHERS	$ -	$ 160	$ -	$ -	$ -	$ 32	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
213-5362-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 2,722	$ 2,097	$ 2,133	$ 2,111	$ 2,279	$ 2,268	$ 2,500	$ 2,622	$ 2,622	$ 3,000	$ -	$ 3,000	$ 500	20.0%
213-5362-290	OTHER CONTRACTUAL SERVICES	$ 851,996	$ 1,107,582	$ 1,170,295	$ 1,283,844	$ 1,426,245	$ 1,167,992	$ 1,388,650	$ 594,920	$ 1,388,650	$ 1,417,400	$ -	$ 1,417,400	$ 28,750	2.1%
	Total Contractual Services	$ 854,718	$ 1,109,839	$ 1,172,428	$ 1,285,955	$ 1,428,524	$ 1,170,293	$ 1,391,150	$ 597,542	$ 1,391,272	$ 1,420,400	$ -	$ 1,420,400	$ 29,250	2.1%
213-5362-310	OFFICE SUPPLIES & POSTAGE	$ 145	$ 76	$ 59	$ 64	$ 1,904	$ 450	$ 975	$ 49	$ 975	$ 975	$ -	$ 975	$ -	0.0%
213-5362-320	PUBLICATIONS, DUES	$ 750	$ -	$ -	$ -	$ -	$ 150	$ 1,070	$ -	$ 1,070	$ 220	$ -	$ 220	$ (850)	-79.4%
213-5362-323	UNIFORMS & PROTECTIVE GEAR	$ -	$ 95	$ -	$ -	$ -	$ 19	$ 100	$ -	$ 100	$ 100	$ -	$ 100	$ -	0.0%
213-5362-325	TRAINING & TRAVEL	$ -	$ -	$ -	$ -	$ -	$ -	$ 550	$ -	$ 550	$ 550	$ -	$ 550	$ -	0.0%
213-5362-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 214	$ (467)	$ 347	$ 918	$ -	$ 202	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
213-5362-340	OPERATING MATERIALS & SUPPLIES	$ 804	$ 216	$ 680	$ -	$ -	$ 340	$ 550	$ -	$ 550	$ 550	$ -	$ 550	$ -	0.0%
213-5362-345	PUBLIC INFORMATION & EDUCATION	$ 4,392	$ 6,048	$ 4,956	$ 5,735	$ 5,524	$ 5,331	$ 13,000	$ 300	$ 13,000	$ 13,300	$ -	$ 13,300	$ 300	2.3%
213-5362-380	YARDWASTE POLYBAGS	$ 645	$ -	$ 578	$ -	$ 798	$ 404	$ 1,000	$ 798	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
213-5362-381	RECYCLING DROP OFF SITE MAINT	$ -	$ 481	$ 1,286	$ 18,386	$ -	$ 4,031	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
213-5362-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 459	$ 92	$ 250	$ 392	$ 500	$ 500	$ -	$ 500	$ 250	100.0%
	Total Operating Expenditures	$ 6,950	$ 6,448	$ 7,907	$ 25,103	$ 8,685	$ 11,018	$ 17,495	$ 1,539	$ 17,745	$ 17,195	$ -	$ 17,195	$ (300)	-1.7%
213-5362-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 1,562	$ 312	$ 2,500	$ 7	$ 2,500	$ 3,000	$ -	$ 3,000	$ 500	20.0%
213-5362-570	IT OPERATING ISF ALLOCATION	$ 5,050	$ 6,355	$ 6,805	$ 9,065	$ 10,945	$ 7,644	$ 11,750	$ 5,875	$ 11,750	$ 12,450	$ (10)	$ 12,440	$ 690	5.9%
213-5362-572	INSURANCE ISF ALLOCATION	$ 6,425	$ 6,495	$ 9,700	$ 11,030	$ 10,565	$ 8,843	$ 10,645	$ 5,322	$ 10,645	$ 9,435	$ 80	$ 9,515	$ (1,130)	-10.6%
213-5362-573	IT CAPITAL ISF ALLOCATION	$ -	$ 545	$ 590	$ 595	$ 570	$ 460	$ 715	$ 357	$ 715	$ 775	$ -	$ 775	$ 60	8.4%
	Total Allocated Costs	$ 11,475	$ 13,395	$ 17,095	$ 20,690	$ 23,642	$ 17,259	$ 25,610	$ 11,562	$ 25,610	$ 25,660	$ 70	$ 25,730	$ 120	0.5%
213-5920-100	TRANSFER TO GENERAL FUND (FEE)	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 10,000	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
213-5920-300	TRANS TO DEBT SERVICE-RENT	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 1,258	$ 2,513	$ 2,513	$ -	$ 2,513	$ -	0.0%
213-5920-400	TRANSFER TO CAPITAL PROJECTS	$ -	$ -	$ -	$ -	$ 10,000	$ 2,000	$ 10,000	$ -	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
	Total Transfers & Other Financing Sources	$ 22,513	$ 22,513	$ 22,513	$ 22,513	$ 32,513	$ 24,513	$ 32,513	$ 11,258	$ 32,513	$ 32,513	$ -	$ 32,513	$ -	0.0%
	Total Expenditures	$ 1,007,837	$ 1,296,360	$ 1,358,479	$ 1,493,010	$ 1,614,062	$ 1,353,950	$ 1,645,884	$ 697,878	$ 1,636,626	$ 1,649,888	$ 3,105	$ 1,652,993	$ 7,109	0.4%
	Net Surplus/(Deficit)	$ 59,460	$ 24,681	$ 27,826	$ (46,697)	$ (12,411)	$ 10,572	$ (33,580)	$ 915,510	$ 8,348	$ 9,396	$ (3,105)	$ 6,291	$ 39,871	

City of Fitchburg
Refuse & Recycle Collection Fund #213
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change
	Assigned Fund Balance - One Year State Revenues													
	Beginning Fund Balance	$ 103,921	$ 103,903	$ 104,002	$ 105,273	$ 105,314		$ 105,347	$ 105,347	$ 105,347	$ 106,380		$ 106,380	
	Annual Activity	$ (18)	$ 99	$ 1,271	$ 41	$ 34		$ (347)	$ 1,033	$ 1,033	$ -		$ -	
	Estimated Ending Fund Balance	$ 103,903	$ 104,002	$ 105,273	$ 105,314	$ 105,347		$ 105,000	$ 106,380	$ 106,380	$ 106,380		$ 106,380	
	Unassigned Fund Balance													
	(target: 15-25% of budgeted expenditures)													
	Beginning Fund Balance	$ 371,018	$ 430,495	$ 455,077	$ 481,632	$ 434,895		$ 422,450	$ 422,450	$ 422,450	$ 429,765		$ 429,765	
	Annual Activity	$ 59,477	$ 24,582	$ 26,555	$ (46,737)	$ (12,445)		$ (33,233)	$ 914,477	$ 7,315	$ 9,396		$ 6,291	
	Estimated Ending Fund Balance	$ 430,495	$ 455,077	$ 481,632	$ 434,895	$ 422,450		$ 389,218	$ 1,336,927	$ 429,765	$ 439,161		$ 436,056	
	% of Expenditures	42.7%	35.1%	35.5%	29.1%	26.2%		23.6%		26.3%	26.6%		26.4%	
	Total Fund Balance													
	Beginning Fund Balance	$ 474,939	$ 534,399	$ 559,080	$ 586,906	$ 540,209		$ 527,798	$ 527,798	$ 527,798	$ 536,146		$ 536,146	
	Annual Activity	$ 59,460	$ 24,681	$ 27,826	$ (46,697)	$ (12,411)		$ (33,580)	$ 915,510	$ 8,348	$ 9,396		$ 6,291	
	Estimated Ending Fund Balance	$ 534,399	$ 559,080	$ 586,906	$ 540,209	$ 527,798		$ 494,218	$ 1,443,307	$ 536,146	$ 545,542		$ 542,437	

City of Fitchburg
Drug Enforcement Fund #222
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
222-4310-100	FED EQUITABLE SHARING FUNDS	$ -	$ -	$ -	$ 32,123	$ -	$ 6,425	$ -	$ -	$ 12,450	$ -	$ -	$ -	$ -	100.0%
222-4810-000	INTEREST ON FED EQUIT FUNDS	$ -	$ -	$ -	$ 294	$ 1,011	$ 261	$ 500	$ 765	$ 287	$ -	$ -	$ -	$ (500)	-100.0%
		$ -	$ -	$ -	$ 32,416	$ 1,011	$ 6,685	$ 500	$ 765	$ 12,737	$ -	$ -	$ -	$ (500)	-100.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
222-5210-325	TRAINING & TRAVEL	$ -	$ -	$ -	$ 11,839	$ -	$ 2,368	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ (15,000)	-100.0%
222-5210-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,799	$ 4,799	$ 29,527	$ -	$ 29,527	$ 29,527	100.0%
		$ -	$ -	$ -	$ 11,839	$ -	$ 2,368	$ 15,000	$ 4,799	$ 4,799	$ 29,527	$ -	$ 29,527	$ 14,527	96.8%
	Net Surplus/(Deficit)	$ -	$ -	$ -	$ 20,578	$ 1,011	$ 4,318	$ (14,500)	$ (4,034)	$ 7,938	$ (29,527)	$ -	$ (29,527)	$ (15,027)	
	Beginning Fund Balance	$ -	$ -	$ -	$ -	$ 20,578		$ 21,589	$ 21,589	$ 21,589	$ 29,527		$ 29,527		
	Annual Activity	$ -	$ -	$ -	$ 20,578	$ 1,011		$ (14,500)	$ (4,034)	$ 7,938	$ (29,527)		$ (29,527)		
	Estimated Ending Fund Balance	$ -	$ -	$ -	$ 20,578	$ 21,589		$ 7,089	$ 17,554	$ 29,527	$ (0)		$ (0)		
	% of Expenditures	n/a	n/a	n/a	n/a	n/a		n/a	n/a	n/a	n/a		n/a		

City of Fitchburg
Community Wellbeing Fund #224
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
224-4510-000	LAW & ORDINANCE VIOLATIONS	$ -	$ -	$ 7,009	$ 5,184	$ 7,376	$ 3,914	$ 19,900	$ 16,749	$ 27,275	$ 23,865	$ -	$ 23,865	$ 3,965	19.9%
		$ -	$ -	$ 7,012	$ 5,310	$ 8,113	$ 4,087	$ 20,000	$ 17,140	$ 27,275	$ 23,865	$ -	$ 23,865	$ 3,865	19.3%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
224-5144-389	HNI GRANTS TO OTHERS	$ -	$ -	$ -	$ -	$ 16,000	$ 3,200	$ 15,000	$ (1,000)	$ 15,000	$ 15,000	$ -	$ 15,000	$ -	0.0%
		$ -	$ -	$ -	$ -	$ 16,000	$ 3,200	$ 15,000	$ (1,000)	$ 15,000	$ 15,000	$ -	$ 15,000	$ -	0.0%
	Net Surplus/(Deficit)	$ -	$ -	$ 7,012	$ 5,310	$ (7,887)	$ 887	$ 5,000	$ 18,140	$ 12,275	$ 8,865	$ -	$ 8,865	$ 3,865	
	Beginning Fund Balance	$ -	$ -	$ -	$ 7,012	$ 12,322		$ 4,434	$ 4,434	$ 4,434	$ 16,709		$ 16,709		
	Annual Activity	$ -	$ -	$ 7,012	$ 5,310	$ (7,887)		$ 5,000	$ 18,140	$ 12,275	$ 8,865		$ 8,865		
	Estimated Ending Fund Balance	$ -	$ -	$ 7,012	$ 12,322	$ 4,434		$ 9,434	$ 22,575	$ 16,709	$ 25,574		$ 25,574		
	% of Expenditures	n/a	n/a	n/a	n/a	n/a		n/a	n/a	n/a	n/a		n/a		

City of Fitchburg
Community & Economic Development Authority #225
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
225-4121-000	HOTEL ROOM TAX - CEDA	$ 488,580	$ 185,579	$ 316,356	$ 453,014	$ 517,906	$ 392,287	$ 488,250	$ 81,357	$ 488,250	$ 506,850	$ -	$ 506,850	$ 18,600	3.8%
	Subtotal Room Tax	$ 488,580	$ 185,579	$ 316,356	$ 453,014	$ 517,906	$ 392,287	$ 488,250	$ 81,357	$ 488,250	$ 506,850	$ -	$ 506,850	$ 18,600	3.8%
225-4800-000	OTHER REVENUE	$ 5,618	$ 44	$ -	$ 76	$ 6,765	$ 2,501	$ 8,750	$ 46	$ 8,750	$ 8,750	$ -	$ 8,750	$ -	0.0%
225-4810-100	INTEREST ON INVESTMENTS	$ 18,302	$ 4,728	$ 612	$ 12,788	$ 44,943	$ 16,274	$ 10,000	$ 11,943	$ 20,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
225-4810-400	INTEREST ON LOAN REPAYMENTS	$ 4,428	$ 954	$ 352	$ 111	$ -	$ 1,169	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-4810-500	VENTURE DEBT DIVIDENDS	$ 269	$ -	$ -	$ -	$ -	$ 54	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-4860-000	PCARD REBATE	$ 327	$ 42	$ 59	$ 136	$ 347	$ 183	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues	$ 28,945	$ 5,768	$ 1,024	$ 13,110	$ 52,056	$ 20,181	$ 18,750	$ 11,989	$ 28,750	$ 18,750	$ -	$ 18,750	$ -	0.0%
	Total Revenues	$ 517,525	$ 191,348	$ 317,380	$ 466,125	$ 569,962	$ 412,468	$ 507,000	$ 93,347	$ 517,000	$ 525,600	$ -	$ 525,600	$ 18,600	3.7%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
225-5610-210	PROFESSIONAL SERVICES	$ -	$ 44	$ -	$ -	$ -	$ 9	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-5610-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ -	$ -	$ -	$ 135	$ 5,000	$ 1,027	$ -	$ -	$ 5,000	$ 5,000	$ -	$ 5,000	$ 5,000	100.0%
225-5610-250	PUBLIC NOTICES	$ 12	$ 8	$ -	$ -	$ -	$ 4	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Contractual Services	$ 12	$ 52	$ -	$ 135	$ 5,000	$ 1,040	$ -	$ -	$ 5,000	$ 5,000	$ -	$ 5,000	$ 5,000	100.0%
225-5610-320	PUBLICATIONS, DUES, MEMBERSHIP	$ 5,395	$ 5,575	$ 5,540	$ 5,600	$ 3,430	$ 5,108	$ 7,120	$ 5,310	$ 7,120	$ 8,220	$ -	$ 8,220	$ 1,100	15.4%
225-5610-325	TRAINING & TRAVEL	$ 1,410	$ 219	$ 38	$ 458	$ 703	$ 566	$ 5,575	$ 343	$ 5,575	$ 7,850	$ -	$ 7,850	$ 2,275	40.8%
225-5610-330	VEHICLE USE REIMBURSEMENT	$ 99	$ -	$ -	$ -	$ 130	$ 46	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-5610-345	PUBLIC INFO & EDUCATION	$ 15,148	$ 11,462	$ 10	$ -	$ 9,260	$ 7,176	$ 25,000	$ 4,122	$ 25,000	$ 38,770	$ -	$ 38,770	$ 13,770	55.1%
225-5610-360	ANNUAL BUSINESS LUNCHEON	$ 11,485	$ -	$ -	$ -	$ 13,387	$ 4,974	$ 12,000	$ -	$ 12,000	$ 14,500	$ -	$ 14,500	$ 2,500	20.8%
225-5610-390	ROOM TAX PAYMENT TO CHAMBER	$ 367,748	$ 139,683	$ 238,118	$ 340,978	$ 389,822	$ 295,270	$ 367,500	$ 61,237	$ 367,500	$ 381,500	$ -	$ 381,500	$ 14,000	3.8%
225-5610-392	(30%) PROMOTIONAL EXPENSES	$ 5,335	$ 942	$ 625	$ 6,802	$ 451	$ 2,831	$ 4,400	$ -	$ 4,400	$ 4,500	$ -	$ 4,500	$ 100	2.3%
225-5610-394	SPORTS RELATED PROMO EXP	$ 5,030	$ 24,970	$ -	$ -	$ 50,000	$ 16,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Operating Expenditures	$ 411,651	$ 182,852	$ 244,331	$ 353,838	$ 467,183	$ 331,971	$ 421,595	$ 71,011	$ 421,595	$ 455,340	$ -	$ 455,340	$ 33,745	8.0%
225-5610-570	IT OPERATING ISF ALLOCATION	$ 1,210	$ 1,210	$ 1,240	$ 1,520	$ 1,565	$ 1,349	$ 1,565	$ 783	$ 1,565	$ 1,570	$ -	$ 1,570	$ 5	0.3%
	Subtotal Fixed Costs	$ 1,210	$ 1,210	$ 1,240	$ 1,520	$ 1,565	$ 1,349	$ 1,565	$ 783	$ 1,565	$ 1,570	$ -	$ 1,570	$ 5	0.3%
225-5612-600	BAD DEBT EXPENSE-REV LOANS	$ -	$ -	$ 90	$ -	$ -	$ 18	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-5922-100	TRANSFER TO GENERAL FUND	$ 68,085	$ 51,405	$ 53,160	$ 55,160	$ 58,075	$ 57,177	$ 60,895	$ 30,440	$ 121,775	$ 63,690	$ -	$ 63,690	$ 2,795	4.6%
	Subotal Transfers & Other Uses	$ 68,085	$ 51,405	$ 53,250	$ 55,160	$ 58,075	$ 57,195	$ 60,895	$ 30,440	$ 121,775	$ 63,690	$ -	$ 63,690	$ 2,795	4.6%
	Total Expenditures	$ 480,958	$ 235,519	$ 298,821	$ 410,653	$ 531,823	$ 391,555	$ 484,055	$ 102,234	$ 549,935	$ 525,600	$ -	$ 525,600	$ 41,545	8.6%
	Net Surplus/(Deficit)	$ 36,567	$ (44,171)	$ 18,559	$ 55,472	$ 38,139	$ 20,913	$ 22,945	$ (8,887)	$ (32,935)	$ -	$ -	$ -	$ (22,945)	

City of Fitchburg
Community & Economic Development Authority #225
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change
	Room Tax - General													
	(target: 15-20% of budgeted expenditures)													
	Beginning Fund Balance	$ 289,526	$ 345,340	$ 325,185	$ 343,482	$ 398,843		$ 486,981	$ 486,981	$ 486,981	$ 454,046		$ 454,046	
	Annual Activity	$ 55,815	$ (20,155)	$ 18,297	$ 55,361	$ 88,139		$ 22,945	$ (8,887)	$ (32,935)	$ -		$ -	
	Estimated Ending Fund Balance	$ 345,340	$ 325,185	$ 343,482	$ 398,843	$ 486,981		$ 509,926	$ 478,094	$ 454,046	$ 454,046		$ 454,046	
	% of expenditures	71.8%	138.1%	114.9%	97.1%	91.6%		105.3%		82.6%	86.4%		86.4%	
	Room Tax - Sports Fund													
	Beginning Fund Balance	$ 80,094	$ 75,064	$ 50,094	$ 50,094	$ 50,094		$ 94	$ 94	$ 94	$ 94		$ 94	
	Annual Activity	$ (5,030)	$ (24,970)	$ -	$ -	$ (50,000)		$ -	$ -	$ -	$ -		$ -	
	Estimated Ending Fund Balance	$ 75,064	$ 50,094	$ 50,094	$ 50,094	$ 94		$ 94	$ 94	$ 94	$ 94		$ 94	
	Room Tax - Placemaking/Signage													
	(target: 15-20% of budgeted expenditures)													
	Beginning Fund Balance	$ 38,968	$ 38,968	$ 38,968	$ 38,968	$ 38,968		$ 38,968	$ 38,968	$ 38,968	$ 38,968		$ 38,968	
	Annual Activity	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
	Estimated Ending Fund Balance	$ 38,968	$ 38,968	$ 38,968	$ 38,968	$ 38,968		$ 38,968	$ 38,968	$ 38,968	$ 38,968		$ 38,968	
	Revolving Loan Fund													
	Beginning Fund Balance	$ 306,419	$ 322,706	$ 302,849	$ 362,257	$ 383,281		$ 383,281	$ 383,281	$ 383,281	$ 383,281		$ 383,281	
	Annual Activity	$ 16,286	$ (19,856)	$ 59,408	$ 21,024	$ -		$ -	$ -	$ -	$ -		$ -	
	Estimated Ending Fund Balance	$ 322,706	$ 302,849	$ 362,257	$ 383,281	$ 383,281		$ 383,281	$ 383,281	$ 383,281	$ 383,281		$ 383,281	
	Grant Fund (project ended)													
	Beginning Fund Balance	$ 18,915	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
	Annual Activity	$ (18,915)	$ -		$ -	$ -		$ -	$ -	$ -	$ -		$ -	
	Estimated Ending Fund Balance	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
	Undesignated													
	Beginning Fund Balance	$ 131,806	$ 120,217	$ 141,027	$ 81,882	$ 60,968		$ 60,968	$ 60,968	$ 60,968	$ 60,968		$ 60,968	
	Annual Activity	$ (11,589)	$ 20,810	$ (59,146)	$ (20,913)	$ -		$ -	$ -	$ -	$ -		$ -	
	Estimated Ending Fund Balance	$ 120,217	$ 141,027	$ 81,882	$ 60,968	$ 60,968		$ 60,968	$ 60,968	$ 60,968	$ 60,968		$ 60,968	
	Total Fund Balance													
	Beginning Fund Balance	$ 865,727	$ 902,294	$ 858,123	$ 876,682	$ 932,154		$ 970,293	$ 970,293	$ 970,293	$ 937,358		$ 937,358	
	Annual Activity	$ 36,567	$ (44,171)	$ 18,559	$ 55,472	$ 38,139		$ 22,945	$ (8,887)	$ (32,935)	$ -		$ -	
	Estimated Ending Fund Balance	$ 902,294	$ 858,123	$ 876,682	$ 932,154	$ 970,293		$ 993,238	$ 961,406	$ 937,358	$ 937,358		$ 937,358	

City of Fitchburg
Affordable Housing Fund #226
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
226-4810-000	INTEREST ON INVESTMENTS	$ 2,025	$ 601	$ 93	$ 27,645	$ 318,584	$ 69,789	$ 150,000	$ 240,512	$ 300,000	$ 100,000	$ -	$ 100,000	$ (50,000)	-33.3%
226-4921-404	TRX FROM TID 4 CLOSURE-AFFORD	$ -	$ -	$ -	$ -	$ 3,416,435	$ 683,287	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
226-4921-406	TRX FROM TID 6 CLOSURE-AFFORD	$ -	$ -	$ -	$ 1,870,305	$ -	$ 374,061	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
226-4921-415	TRX FROM TID 15 CLOSURE-AFFORD	$ -	$ -	$ -	$ -	$ -	$ -	$ 700,000	$ 862,866	$ 862,866	$ -	$ -	$ -	$ (700,000)	-100.0%
226-4922-404	TRX FROM TID 4 CLOSURE-HOUSING	$ -	$ -	$ -	$ -	$ 1,464,186	$ 292,837	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
226-4922-406	TRX FROM TID 6 CLOSURE-HOUSING	$ -	$ -	$ -	$ 801,559	$ -	$ 160,312	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
226-4922-415	TRX FROM TID15 CLOSURE-HOUSING	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ 369,800	$ 369,800	$ -	$ -	$ -	$ (300,000)	-100.0%
226-4930-226	FUND BALANCE APPLIED-AFORD	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,700,000	$ -	$ -	$ -	$ -	$ -	$ (3,700,000)	-100.0%
226-4930-227	FUND BALANCE APPLIED-HOUSING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000	$ 1,000,000	100.0%
	Subtotal Miscellaneous Revenues	$ 2,025	$ 601	$ 93	$ 2,699,509	$ 5,199,205	$ 1,580,286	$ 4,850,000	$ 1,473,177	$ 1,532,666	$ 1,100,000	$ -	$ 1,100,000	$ (3,750,000)	-77.3%
	Total Revenues	$ 2,025	$ 601	$ 93	$ 2,699,509	$ 5,199,205	$ 1,580,286	$ 4,850,000	$ 1,473,177	$ 1,532,666	$ 1,100,000	$ -	$ 1,100,000	$ (3,750,000)	-77.3%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
226-5610-210	PROFESSIONAL SERVICES-AFORD	$ 2,327	$ 200	$ 10,000	$ 3,000	$ 20,588	$ 7,223	$ 440,000	$ 9,938	$ 440,000	$ 163,000	$ -	$ 163,000	$ (277,000)	-63.0%
	Subtotal Contractual Services - Affordable	$ 2,327	$ 200	$ 10,000	$ 3,000	$ 20,588	$ 7,223	$ 440,000	$ 9,938	$ 440,000	$ 163,000	$ -	$ 163,000	$ (277,000)	-63.0%
226-5610-325	TRAINING & TRAVEL-AFFORD	$ -	$ -	$ 355	$ 550	$ 960	$ 373	$ 600	$ -	$ 600	$ 1,000	$ -	$ 1,000	$ 400	66.7%
	Subtotal Operating Expenditures - Affordable	$ -	$ -	$ 355	$ 550	$ 960	$ 373	$ 600	$ -	$ 600	$ 1,000	$ -	$ 1,000	$ 400	66.7%
226-5910-400	TRX TO F400-AFFORD	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,700,000	$ -	$ -	$ -	$ -	$ -	$ (3,700,000)	-100.0%
	Subotal Transfers & Other Uses-Affordable	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,700,000	$ -	$ -	$ -	$ -	$ -	$ (3,700,000)	-100.0%
226-5670-140	PER DIEMS - HOUSING COMMITTEE	$ -	$ 250	$ 125	$ 75	$ 50	$ 100	$ 1,260	$ -	$ 1,260	$ 1,260	$ -	$ 1,260	$ -	0.0%
226-5670-131	FICA	$ -	$ 19	$ 10	$ 6	$ 4	$ 8	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subotal Personnel Costs - Housing	$ -	$ 269	$ 135	$ 81	$ 54	$ 108	$ 1,260	$ -	$ 1,260	$ 1,260	$ -	$ 1,260	$ -	0.0%
226-5670-210	PROFESSIONAL SERVICES-HOUSING	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 25,000	$ -	$ 25,000	$ -	0.0%
	Subtotal Contractual Services - Housing	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 25,000	$ -	$ 25,000	$ -	0.0%
226-5920-400	TRX TO F400-HOUSING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000	$ 1,000,000	100.0%
	Subotal Transfers & Other Uses-Housing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000	$ 1,000,000	100.0%
	Total Expenditures	$ 2,327	$ 469	$ 10,490	$ 3,631	$ 21,601	$ 7,704	$ 4,166,860	$ 9,938	$ 466,860	$ 1,190,260	$ -	$ 1,190,260	$ (2,976,600)	-71.4%
	Net Surplus/(Deficit)	$ (302)	$ 132	$ (10,397)	$ 2,695,879	$ 5,177,604	$ 1,572,583	$ (3,016,860)	$ 1,463,240	$ 1,065,806	$ (1,090,260)	$ -	$ (1,090,260)	$ 1,926,600	
	Tax Increment Extension - Affordable														
	(75% of tax increment transferred)														
	Beginning Fund Balance	$ 55,515	$ 55,213	$ 55,614	$ 45,351	$ 1,939,751		$ 5,653,222	$ 5,653,222	$ 5,653,222	$ 6,375,488		$ 6,375,488		
Affordable	Annual Activity	$ (302)	$ 401	$ (10,262)	$ 1,894,400	$ 3,713,471		$ (3,290,600)	$ 1,093,440	$ 722,266	$ (64,000)		$ (64,000)		
	Estimated Ending Fund Balance	$ 55,213	$ 55,614	$ 45,351	$ 1,939,751	$ 5,653,222		$ 2,362,622	$ 6,746,663	$ 6,375,488	$ 6,311,488		$ 6,311,488		
	Tax Increment Extension - Any Housing														
	(25% of tax increment transferred)														
	Beginning Fund Balance	$ 31,752	$ 31,752	$ 31,483	$ 31,348	$ 832,827		$ 2,296,959	$ 2,296,959	$ 2,296,959	$ 2,640,499		$ 2,640,499		
General	Annual Activity	$ -	$ (269)	$ (135)	$ 801,479	$ 1,464,132		$ 273,740	$ 369,800	$ 343,540	$ (1,026,260)		$ (1,026,260)		
	Estimated Ending Fund Balance	$ 31,752	$ 31,483	$ 31,348	$ 832,827	$ 2,296,959		$ 2,570,699	$ 2,666,759	$ 2,640,499	$ 1,614,239		$ 1,614,239		
	Undesignated														
	Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -		
	Annual Activity	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -		
	Estimated Ending Fund Balance	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -		
	Total Fund Balance														
	Beginning Fund Balance	$ 87,267	$ 86,965	$ 87,096	$ 76,699	$ 2,772,578		$ 7,950,182	$ 7,950,182	$ 7,950,182	$ 9,015,988		$ 9,015,988		
	Annual Activity	$ (302)	$ 132	$ (10,397)	$ 2,695,879	$ 5,177,604		$ (3,016,860)	$ 1,463,240	$ 1,065,806	$ (1,090,260)		$ (1,090,260)		
	Estimated Ending Fund Balance	$ 86,965	$ 87,096	$ 76,699	$ 2,772,578	$ 7,950,182		$ 4,933,322	$ 9,413,421	$ 9,015,988	$ 7,925,728		$ 7,925,728		

City of Fitchburg
Cemetery Fund #227
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
227-4810-000	INTEREST FROM INVESTMENTS	$ 1,172	$ 454	$ 145	$ 25,180	$ 6,116	$ 6,614	$ 4,000	$ 4,146	$ 10,000	$ 1,000	$ -	$ 1,000	$ (3,000)	-75.0%
227-4830-101	CEMETERY LOT SALES	$ 14,295	$ 21,075	$ 20,660	$ 18,995	$ 14,095	$ 17,824	$ 21,000	$ 6,900	$ 20,250	$ 20,250	$ -	$ 20,250	$ (750)	-3.6%
	Subtotal Miscellaneous Revenues	$ 15,467	$ 21,529	$ 20,805	$ 44,175	$ 20,211	$ 24,438	$ 25,000	$ 11,046	$ 30,250	$ 21,250	$ -	$ 21,250	$ (3,750)	-15.0%
	Total Revenues	$ 15,467	$ 21,529	$ 20,805	$ 44,175	$ 20,211	$ 24,438	$ 25,000	$ 11,046	$ 30,250	$ 21,250	$ -	$ 21,250	$ (3,750)	-15.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
227-5491-110	SALARIES & WAGES - CEMETERY	$ 1,846	$ 1,285	$ -	$ 3,895	$ 420	$ 1,489	$ -	$ 171	$ 227	$ -	$ -	$ -	$ -	100.0%
227-5491-120	PT/LTE/SEASONAL WAGES	$ 230	$ 260	$ -	$ 1,917	$ -	$ 481	$ -	$ 293	$ 462	$ -	$ -	$ -	$ -	100.0%
227-5491-131	FICA	$ 148	$ 114	$ -	$ 276	$ 31	$ 114	$ -	$ 35	$ 52	$ -	$ -	$ -	$ -	100.0%
227-5491-132	WRS	$ 121	$ 87	$ -	$ 252	$ 29	$ 97	$ -	$ 12	$ 16	$ -	$ -	$ -	$ -	100.0%
227-5491-160	HEALTH INS	$ 478	$ 234	$ -	$ 1,216	$ 171	$ 420	$ -	$ 23	$ 42	$ -	$ -	$ -	$ -	100.0%
227-5491-161	LIFE INS	$ 9	$ 4	$ -	$ 22	$ 0	$ 7	$ -	$ 0	$ 1	$ -	$ -	$ -	$ -	100.0%
227-5491-163	DENTAL INS	$ 35	$ 16	$ -	$ 77	$ 10	$ 28	$ -	$ 1	$ 2	$ -	$ -	$ -	$ -	100.0%
	Total Personnel Costs	$ 2,866	$ 1,999	$ -	$ 7,655	$ 662	$ 2,636	$ -	$ 536	$ 802	$ -	$ -	$ -	$ -	100.0%
227-5491-290	OTHER CONTRACTUAL	$ -	$ 700	$ -	$ -	$ 675	$ 275	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Contractual Services	$ -	$ 700	$ -	$ -	$ 675	$ 275	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
227-5491-340	OPERATING MATERIALS	$ -	$ -	$ -	$ -	$ -	$ -	$ 200	$ -	$ -	$ 200	$ -	$ 200	$ -	0.0%
	Total Operating Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ 200	$ -	$ -	$ 200	$ -	$ 200	$ -	0.0%
	Total Expenditures	$ 2,866	$ 2,699	$ -	$ 7,655	$ 1,337	$ 2,911	$ 200	$ 536	$ 802	$ 200	$ -	$ 200	$ -	0.0%
	Net Surplus/(Deficit)	$ 12,601	$ 18,830	$ 20,805	$ 36,520	$ 18,875	$ 21,526	$ 24,800	$ 10,510	$ 29,448	$ 21,050	$ -	$ 21,050	$ (3,750)	
	Beginning Fund Balance	$ 42,025	$ 54,626	$ 73,455	$ 94,261	$ 130,781		$ 149,656	$ 149,656	$ 149,656	$ 179,104		$ 179,104		
	Annual Activity	$ 12,601	$ 18,830	$ 20,805	$ 36,520	$ 18,875		$ 24,800	$ 10,510	$ 29,448	$ 21,050		$ 21,050		
	Estimated Ending Fund Balance	$ 54,626	$ 73,455	$ 94,261	$ 130,781	$ 149,656		$ 174,456	$ 160,166	$ 179,104	$ 200,154		$ 200,154		

City of Fitchburg
American Rescue Plan (ARPA) Funding #229
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
229-4329-100	OTHER FED GRANT	$ -	$ -	$ 10,881	$ 294,259	$ 1,281,305	$ 317,289	$ 15,000	$ 1,636,509	$ 1,636,509	$ -	$ -	$ -	$ (15,000)	-100.0%
229-4810-000	INTEREST ON INVESTMENTS	$ -	$ -	$ 174	$ 35,833	$ 154,490	$ 38,099	$ 2,000	$ 62,096	$ 110,000	$ 10,000	$ -	$ 10,000	$ 8,000	400.0%
	Subtotal Miscellaneous Revenues	$ -	$ -	$ 11,055	$ 330,092	$ 1,435,795	$ 355,388	$ 17,000	$ 1,698,605	$ 1,746,509	$ 10,000	$ -	$ 10,000	$ (7,000)	-41.2%
	Total Revenues	$ -	$ -	$ 11,055	$ 330,092	$ 1,435,795	$ 355,388	$ 17,000	$ 1,698,605	$ 1,746,509	$ 10,000	$ -	$ 10,000	$ (7,000)	-41.2%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
229-5520-210	PROFESSIONAL SERVICES - PARKS	$ -	$ -	$ -	$ -	$ 24,999	$ 5,000	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ (15,000)	-100.0%
	Total Contractual Services	$ -	$ -	$ -	$ -	$ 24,999	$ 5,000	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ (15,000)	-100.0%
229-5115-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,897	$ 80,875	$ -	$ -	$ -	$ -	100.0%
229-5165-340	OPERATING SUPPLIES - CITY HALL	$ -	$ -	$ -	$ 205	$ -	$ 41	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
229-5165-355	EQUIPMENT EXPENSE-CH	$ -	$ -	$ -	$ 2,678	$ -	$ 536	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
229-5210-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 34,414	$ -	$ -	$ -	$ -	100.0%
229-5210-360	BLDG CUSTODIAL SUPPLIES-PD	$ -	$ -	$ -	$ 46	$ -	$ 9	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
229-5220-340	OPERATING SUPPLIES - FIRE	$ -	$ -	$ -	$ 204	$ -	$ 41	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
229-5511-340	OPERATING SUPPLIES - LIBRARY	$ -	$ -	$ -	$ 786	$ -	$ 157	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
229-5511-360	BLDG CUSTODIAL SUPPLIES-LIB	$ -	$ -	$ -	$ 513	$ -	$ 103	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
229-5520-290	OTHER CONTRACTUAL - PARKS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,749	$ -	$ -	$ -	$ -	100.0%
	Total Operating Expenditures	$ -	$ -	$ -	$ 4,431	$ -	$ 886	$ -	$ 21,897	$ 122,038	$ -	$ -	$ -	$ -	100.0%
229-5920-100	TRX TO GENERAL FUND	$ -	$ -	$ 3,054	$ 2,179	$ -	$ 1,047	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	100.0%
229-5920-250	TRX TO LIBRARY FUND	$ -	$ -	$ 1,626	$ 1,080	$ -	$ 541	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
229-5920-400	TRX TO CAPITAL PROJECTS FUND	$ -	$ -	$ -	$ 10,488	$ 960,440	$ 194,186	$ -	$ -	$ 1,660,325	$ -	$ -	$ -	$ -	100.0%
229-5920-602	TRX TO WATER UTILITY FUND	$ -	$ -	$ 276	$ -	$ -	$ 55	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
229-5920-604	TRX TO STORMWATER UTILITY FUND	$ -	$ -	$ -	$ 272,985	$ 293,600	$ 113,317	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
229-5920-700	TRX TO TECHNOLOGY FUND	$ -	$ -	$ 5,924	$ 3,096	$ 2,265	$ 2,257	$ -	$ -	$ 4,700	$ -	$ -	$ -	$ -	100.0%
	Total Transfers & Other Financing Sources	$ -	$ -	$ 10,881	$ 289,828	$ 1,256,306	$ 311,403	$ -	$ -	$ 1,675,025	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ -	$ -	$ 10,881	$ 294,259	$ 1,281,305	$ 317,289	$ 15,000	$ 21,897	$ 1,797,063	$ -	$ -	$ -	$ (15,000)	-100.0%
	Net Surplus/(Deficit)	$ -	$ -	$ 174	$ 35,833	$ 154,490	$ 38,099	$ 2,000	$ 1,676,708	$ (50,554)	$ 10,000	$ -	$ 10,000	$ 8,000	
	Beginning Fund Balance	$ -	$ -	$ -	$ 174	$ 36,007		$ 190,497	$ 190,497	$ 190,497	$ 139,943		$ 139,943		
	Annual Activity	$ -	$ -	$ 174	$ 35,833	$ 154,490		$ 2,000	$ 1,676,708	$ (50,554)	$ 10,000		$ 10,000		
	Estimated Ending Fund Balance	$ -	$ -	$ 174	$ 36,007	$ 190,497		$ 192,497	$ 1,867,205	$ 139,943	$ 149,943		$ 149,943		

City of Fitchburg
TID Closure Excess Increment Funding #230
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
230-4810-000	INTEREST ON INVESTMENTS	$ -	$ -	$ -	$ -	$ 61,549	$ 12,310	$ 5,000	$ 185,753	$ 370,000	$ 50,000	$ -	$ 50,000	$ 45,000	900.0%
230-4820-600	CONTRIB FROM OTHERS	$ -	$ -	$ -	$ -	$ 1,108	$ 222	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
230-4930-230	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,272,550	$ -	$ 1,302,550	$ 1,160,000	$ (712,500)	$ 447,500	$ (825,050)	-64.8%
	Subtotal Miscellaneous Revenues	$ -	$ -	$ -	$ -	$ 62,657	$ 12,531	$ 1,277,550	$ 185,753	$ 1,672,550	$ 1,210,000	$ (712,500)	$ 497,500	$ (780,050)	-61.1%
230-4921-404	TIF #4 DISTRIBUTIONS	$ -	$ -	$ -	$ -	$ 5,702,612	$ 1,140,522	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
230-4921-406	TIF #6 DISTRIBUTIONS	$ -	$ -	$ -	$ 1,846,018	$ -	$ 369,204	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
230-4921-415	TIF #15 DISTRIBUTIONS	$ -	$ -	$ -	$ -	$ 58,706	$ 11,741	$ 52,500	$ -	$ -	$ -	$ -	$ -	$ (52,500)	-100.0%
	Other Financing Sources Total	**$ -**	**$ -**	**$ -**	**$ 1,846,018**	**$ 5,761,318**	**$ 1,521,467**	**$ 52,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ (52,500)**	**-100.0%**
	Total Revenues	$ -	$ -	$ -	$ 1,846,018	$ 5,823,975	$ 1,533,999	$ 1,330,050	$ 185,753	$ 1,672,550	$ 1,210,000	$ (712,500)	$ 497,500	$ (832,550)	-62.6%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
230-5115-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ 75,000	$ 15,000	$ 50,000	$ -	$ 100,000	$ 500,000	$ (500,000)	$ -	$ (50,000)	-100.0%
230-5115-290	OTHER CONTRACTUAL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ (25,000)	$ -	$ -	100.0%
230-5143-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 34,000	$ -	$ -	$ -	$ -	100.0%
230-5144-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000	$ -	$ 40,000	$ -	$ -	$ -	$ (40,000)	-100.0%
230-5152-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ 10,468	$ 2,094	$ 75,000	$ 53,780	$ 219,531	$ -	$ -	$ -	$ (75,000)	-100.0%
230-5300-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000	$ (20,000)	$ 25,000	$ 25,000	100.0%
230-5520-290	OTHER CONTRACTUAL	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ -	$ 20,000	$ 135,000	$ 2,500	$ 137,500	$ 127,500	1275.0%
230-5630-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ 5,782	$ 1,156	$ 375,000	$ 44,660	$ 669,217	$ -	$ -	$ -	$ (375,000)	-100.0%
230-5630-250	PUBLIC NOTICES/ADS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 10,000	$ 10,000	100.0%
	Total Contractual Services	$ -	$ -	$ -	$ -	$ 91,251	$ 18,250	$ 550,000	$ 98,440	$ 1,082,748	$ 705,000	$ (532,500)	$ 172,500	$ (377,500)	-68.6%
230-5143-340	OPERATING SUPPLIES - HR	$ -	$ -	$ -	$ -	$ 530	$ 106	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
230-5144-389	HNI GRANTS TO OTHERS	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ 50,000	$ -	$ 50,000	$ -	0.0%
230-5165-355	EQUIPMENT EXPENSE-CH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ -	100.0%
	Total Operating Expenditures	$ -	$ -	$ -	$ -	$ 530	$ 106	$ 50,000	$ -	$ 65,000	$ 50,000	$ -	$ 50,000	$ -	0.0%
230-5920-400	TRX TO CAPITAL PROJECTS FUND	$ -	$ -	$ -	$ 161,035	$ 453,843	$ 122,976	$ 657,550	$ -	$ 3,420,118	$ 455,000	$ (180,000)	$ 275,000	$ (382,550)	-58.2%
	Total Transfers & Other Financing Sources	$ -	$ -	$ -	$ 161,035	$ 453,843	$ 122,976	$ 657,550	$ -	$ 3,420,118	$ 455,000	$ (180,000)	$ 275,000	$ (382,550)	-58.2%
	Total Expenditures	$ -	$ -	$ -	$ 161,035	$ 545,624	$ 141,332	$ 1,257,550	$ 98,440	$ 4,567,866	$ 1,210,000	$ (712,500)	$ 497,500	$ (760,050)	-60.4%
	Net Surplus/(Deficit)	$ -	$ -	$ -	$ 1,684,983	$ 5,278,351	$ 1,392,667	$ (1,200,050)	$ 87,313	$ (4,197,866)	$ (1,160,000)	$ 712,500	$ (447,500)	$ 752,550	
	Beginning Fund Balance	$ -	$ -	$ -	$ -	$ 1,684,983		$ 6,963,334	$ 6,963,334	$ 6,963,334	$ 2,765,468		$ 2,765,468		
	Annual Activity	$ -	$ -	$ -	$ 1,684,983	$ 5,278,351		$ (1,200,050)	$ 87,313	$ (4,197,866)	$ (1,160,000)		$ (447,500)		
	Estimated Ending Fund Balance	$ -	$ -	$ -	$ 1,684,983	$ 6,963,334		$ 5,763,284	$ 7,050,647	$ 2,765,468	$ 1,605,468		$ 2,317,968		

City of Fitchburg
Transit Fund #231
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
231-4111-000	PROPERTY TAX LEVY	$ -	$ -	$ -	$ -	$ 552,395	$ 110,479	$ 705,482	$ 705,482	$ 705,482	$ 721,044	$ -	$ 721,044	$ 15,562	2.2%
231-4353-500	STATE AID - MASS TRANSIT	$ -	$ -	$ -	$ -	$ 952,564	$ 190,513	$ 1,260,870	$ 327,771	$ 1,254,192	$ 1,300,000	$ -	$ 1,300,000	$ 39,130	3.1%
231-4810-000	INTEREST ON INVESTMENTS	$ -	$ -	$ -	$ -	$ 34,621	$ 6,924	$ 100	$ 23,611	$ 35,000	$ 5,000	$ -	$ 5,000	$ 4,900	4900.0%
	Total Revenues	$ -	$ -	$ -	$ -	$ 1,539,580	$ 307,916	$ 1,966,452	$ 1,056,864	$ 1,994,674	$ 2,026,044	$ -	$ 2,026,044	$ 59,592	3.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
231-5352-110	SALARIES & WAGES - TRANSIT	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,359	$ -	$ 4,359	$ 4,686	$ -	$ 4,686	$ 327	7.5%
231-5352-131	FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 333	$ -	$ 333	$ 358	$ -	$ 358	$ 25	7.5%
231-5352-132	WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 301	$ -	$ 301	$ 326	$ -	$ 326	$ 25	8.3%
231-5352-160	HEALTH INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 457	$ -	$ 457	$ 496	$ -	$ 496	$ 39	8.5%
231-5352-161	LIFE INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 3	$ -	$ 3	$ 3	$ -	$ 3	$ -	0.0%
231-5352-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 20	$ -	$ -	$ 20	$ -	$ 20	$ -	0.0%
231-5352-163	DENTAL INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 24	$ -	$ 24	$ 25	$ -	$ 25	$ 1	4.2%
	Personnel Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,497	$ -	$ 5,477	$ 5,914	$ -	$ 5,914	$ 417	7.6%
231-5352-200	METRO TRANSIT SERVICES	$ -	$ -	$ -	$ -	$ 1,408,960	$ 281,792	$ 1,960,830	$ 487,295	$ 1,949,181	$ 2,020,000	$ -	$ 2,020,000	$ 59,170	3.0%
	Total Contractual Services	$ -	$ -	$ -	$ -	$ 1,408,960	$ 281,792	$ 1,960,830	$ 487,295	$ 1,949,181	$ 2,020,000	$ -	$ 2,020,000	$ 59,170	3.0%
231-5352-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ 125	$ 63	$ 125	$ 130	$ -	$ 130	$ 5	4.0%
	Allocated Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ 125	$ 63	$ 125	$ 130	$ -	$ 130	$ 5	4.0%
	Total Expenditures	$ -	$ -	$ -	$ -	$ 1,408,960	$ 281,792	$ 1,966,452	$ 487,358	$ 1,954,783	$ 2,026,044	$ -	$ 2,026,044	$ 59,592	3.0%
	Net Surplus/(Deficit)	$ -	$ -	$ -	$ -	$ 130,620	$ 26,124	$ -	$ 569,506	$ 39,891	$ -	$ -	$ -	$ -	
	Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -		$ 130,620	$ 130,620	$ 130,620	$ 170,511		$ 170,511		
	Annual Activity	$ -	$ -	$ -	$ -	$ 130,620		$ -	$ 569,506	$ 39,891	$ -		$ -		
	Estimated Ending Fund Balance	$ -	$ -	$ -	$ -	$ 130,620		$ 130,620	$ 700,126	$ 170,511	$ 170,511		$ 170,511		

City of Fitchburg
Library Fund #250
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
250-4111-000	PROPERTY TAX LEVY	$ 1,835,488	$ 1,900,097	$ 1,964,700	$ 2,052,994	$ 2,170,815	$ 1,984,819	$ 2,314,436	$ 2,314,436	$ 2,314,436	$ 2,403,472	$ -	$ 2,403,472	$ 89,036	3.8%
250-4329-100	OTHER FED GRANT	$ -	$ 29,013	$ -	$ -	$ -	$ 5,803	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-4374-103	NET COUNTY PAYMENT	$ 61,707	$ 67,320	$ 83,300	$ 82,452	$ 82,069	$ 75,370	$ 75,321	$ 75,321	$ 75,321	$ 57,729	$ -	$ 57,729	$ (17,592)	-23.4%
250-4510-000	LIBRARY FINES	$ 1,965	$ 532	$ 81	$ 143	$ 130	$ 570	$ -	$ 75	$ 75	$ -	$ -	$ -	$ -	100.0%
250-4610-250	COPY FEES - LIBRARY	$ 7,904	$ 1,732	$ 1,836	$ 6,789	$ 7,782	$ 5,209	$ 8,000	$ 3,405	$ 8,000	$ 8,000	$ -	$ 8,000	$ -	0.0%
250-4810-100	INTEREST INCOME	$ 30,763	$ 12,735	$ 1,284	$ 16,113	$ 88,557	$ 29,890	$ 2,000	$ 52,189	$ 90,000	$ 10,000	$ -	$ 10,000	$ 8,000	400.0%
250-4810-103	MCF Endowment Investment Earn	$ 10,614	$ 5,942	$ 16,049	$ (10,212)	$ 8,701	$ 6,219	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-4820-100	SALE OF SUPPLIES - LIBRARY	$ 194	$ 26	$ 47	$ 114	$ 104	$ 97	$ 200	$ 76	$ 150	$ 100	$ -	$ 100	$ (100)	-50.0%
250-4830-100	PAYMENT - FCH MATERIAL DAMAGE	$ 6,227	$ 3,601	$ 3,826	$ 4,622	$ 5,489	$ 4,753	$ 3,000	$ 1,870	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
250-4850-000	DONATIONS	$ 3,417	$ 836	$ 1,863	$ 5,232	$ 2,075	$ 2,685	$ 21,500	$ 12,275	$ 14,000	$ 18,000	$ -	$ 18,000	$ (3,500)	-16.3%
250-4860-000	PCARD REBATE	$ 4,460	$ 3,956	$ 4,221	$ 4,689	$ 4,522	$ 4,369	$ 4,000	$ -	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
250-4875-001	MCF GRANT/ENDOWMENT DONATIONS	$ 100	$ 1,500	$ -	$ -	$ 961	$ 512	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-4890-000	MISCELLANEOUS REVENUE	$ 39,871	$ 17,825	$ 22,328	$ 21,639	$ 23,093	$ 24,951	$ 8,000	$ 10,769	$ 13,000	$ 13,500	$ -	$ 13,500	$ 5,500	68.8%
250-4890-501	PAYMENT - OTHER SCLS DAMAGES	$ 232	$ 55	$ 197	$ 241	$ 22	$ 149	$ 200	$ -	$ -	$ -	$ -	$ -	$ (200)	-100.0%
250-4890-600	SALE OF FIXED ASSETS	$ -	$ -	$ -	$ -	$ 50	$ 10	$ 2,000	$ 1,563	$ 3,000	$ 3,150	$ -	$ 3,150	$ 1,150	57.5%
250-4922-229	TRANSFER FROM ARPA FUND	$ -	$ -	$ 1,626	$ 1,080	$ -	$ 541	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-4930-251	ASSIGNED FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000	$ -	$ 70,000	$ 236,010	$ -	$ 236,010	$ 166,010	237.2%
	Total Revenues	$ 2,002,941	$ 2,045,169	$ 2,101,358	$ 2,185,893	$ 2,394,368	$ 2,145,946	$ 2,508,657	$ 2,471,978	$ 2,594,982	$ 2,756,961	$ -	$ 2,756,961	$ 248,304	9.9%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
250-5511-110	SALARIES & WAGES - LIBRARY SVC	$ 898,178	$ 889,262	$ 897,631	$ 991,638	$ 1,084,509	$ 952,243	$ 1,146,969	$ 543,784	$ 1,142,044	$ 1,192,287	$ -	$ 1,192,287	$ 45,318	4.0%
250-5511-115	OVERTIME	$ 480	$ 217	$ 82	$ 688	$ 970	$ 488	$ 1,198	$ 377	$ 1,198	$ 1,251	$ -	$ 1,251	$ 53	4.4%
250-5511-120	PT/LTE/SEASONAL WAGES	$ 46,831	$ 32,821	$ 39,643	$ 45,666	$ 75,145	$ 48,021	$ 77,529	$ 35,618	$ 77,080	$ 78,665	$ -	$ 78,665	$ 1,136	1.5%
250-5511-131	FICA	$ 70,327	$ 69,224	$ 70,035	$ 77,353	$ 85,658	$ 74,519	$ 93,716	$ 42,383	$ 93,523	$ 97,506	$ -	$ 97,506	$ 3,790	4.0%
250-5511-132	WRS	$ 47,188	$ 45,845	$ 46,046	$ 51,924	$ 59,333	$ 50,067	$ 61,189	$ 30,528	$ 61,180	$ 64,115	$ -	$ 64,115	$ 2,926	4.8%
250-5511-135	LIBRARY - LONGEVITY	$ 1,305	$ 1,485	$ 1,665	$ 1,845	$ 2,273	$ 1,715	$ 2,205	$ 2,205	$ 2,205	$ 2,385	$ -	$ 2,385	$ 180	8.2%
250-5511-140	PER DIEMS - LIBRARY BOARD	$ -	$ -	$ -	$ 550	$ 500	$ 210	$ 1,800	$ 100	$ 1,800	$ 1,920	$ -	$ 1,920	$ 120	6.7%
250-5511-160	HEALTH INS	$ 113,742	$ 120,547	$ 124,777	$ 153,861	$ 168,723	$ 136,330	$ 189,342	$ 94,861	$ 189,342	$ 205,224	$ -	$ 205,224	$ 15,882	8.4%
250-5511-161	LIFE INS	$ 818	$ 790	$ 853	$ 1,365	$ 1,638	$ 1,093	$ 2,095	$ 943	$ 2,094	$ 2,209	$ -	$ 2,209	$ 114	5.4%
250-5511-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,741	$ -	$ -	$ 4,805	$ -	$ 4,805	$ 64	1.3%
250-5511-163	DENTAL INS	$ 8,001	$ 7,765	$ 9,462	$ 9,095	$ 9,252	$ 8,715	$ 10,157	$ 4,993	$ 9,964	$ 10,462	$ -	$ 10,462	$ 305	3.0%
250-5511-190	Library Holiday Premium	$ -	$ -	$ -	$ -	$ 15	$ 3	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Personnel Costs	$ 1,186,871	$ 1,167,956	$ 1,190,195	$ 1,333,985	$ 1,488,017	$ 1,273,405	$ 1,590,941	$ 755,792	$ 1,580,430	$ 1,660,829	$ -	$ 1,660,829	$ 69,888	4.4%
250-5511-240	REPAIRS & MAINT BY OTHERS	$ 3,314	$ 7,770	$ 37,550	$ 35,270	$ 23,451	$ 21,471	$ 19,000	$ 2,191	$ 19,000	$ 19,000	$ -	$ 19,000	$ -	0.0%
250-5511-245	SOFTWARE, SUBSCRIPTIONS, MAINT	$ 1,537	$ -	$ -	$ -	$ -	$ 307	$ 4,900	$ 3,145	$ 4,900	$ 6,050	$ -	$ 6,050	$ 1,150	23.5%
250-5511-250	PUBLIC NOTICES & ADVERTISEMENT	$ 200	$ -	$ -	$ -	$ 26	$ 45	$ 210	$ -	$ -	$ 100	$ -	$ 100	$ (110)	-52.4%
250-5511-290	OTHER CONTRACTUAL SERVICES	$ 142,496	$ 143,839	$ 122,877	$ 123,460	$ 122,932	$ 131,121	$ 123,050	$ 104,643	$ 122,000	$ 126,725	$ -	$ 126,725	$ 3,675	3.0%
250-5511-291	CONTRCT SVC- PERFRMR & PRSNTRS	$ 4,229	$ 425	$ 1,298	$ 2,085	$ 1,834	$ 1,974	$ 4,000	$ 2,325	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
	Contractual Services Costs	$ 151,775	$ 152,034	$ 161,726	$ 160,815	$ 148,243	$ 154,919	$ 151,160	$ 112,304	$ 149,900	$ 155,875	$ -	$ 155,875	$ 4,715	3.1%
250-5511-310	OFFICE SUPPLIES & POSTAGE	$ 3,111	$ 442	$ 574	$ 636	$ 1,008	$ 1,154	$ 1,500	$ 244	$ 1,500	$ 1,000	$ -	$ 1,000	$ (500)	-33.3%
250-5511-323	UNIFORM ALLOWANCE	$ -	$ -	$ -	$ 348	$ -	$ 70	$ 300	$ -	$ -	$ -	$ -	$ -	$ (300)	-100.0%
250-5511-325	TRAINING & TRAVEL	$ 1,088	$ 4,111	$ 618	$ 2,016	$ 2,676	$ 2,102	$ 4,000	$ 3,137	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
250-5511-330	VEHICLE USE REIMBURSEMENT	$ 42	$ -	$ -	$ 149	$ 98	$ 58	$ 200	$ 25	$ 200	$ 200	$ -	$ 200	$ -	0.0%
250-5511-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 86	$ 24	$ -	$ 228	$ 10	$ 70	$ 200	$ 2,063	$ 2,063	$ 2,000	$ -	$ 2,000	$ 1,800	900.0%
250-5511-340	OPERATING MATERIALS & SUPPLIES	$ 36,552	$ 21,909	$ 16,059	$ 31,270	$ 18,191	$ 24,796	$ 24,000	$ 11,347	$ 24,000	$ 24,000	$ -	$ 24,000	$ -	0.0%
250-5511-345	PUBLIC INFORMATION & EDUCATION	$ 2,354	$ -	$ -	$ 1,497	$ 294	$ 829	$ 1,500	$ 197	$ 1,500	$ 1,500	$ -	$ 1,500	$ -	0.0%
250-5511-350	REPAIR & MAINTENANCE SUPPLIES	$ 5,197	$ 9,186	$ 6,762	$ 8,092	$ 6,250	$ 7,097	$ 6,000	$ 2,986	$ 6,000	$ 6,000	$ -	$ 6,000	$ -	0.0%
250-5511-355	EQUIPMENT OPERATING EXPENSE	$ 41,727	$ 44,118	$ 49,092	$ 60,954	$ 44,601	$ 48,099	$ 39,000	$ 9,311	$ 39,000	$ 39,000	$ -	$ 39,000	$ -	0.0%
250-5511-360	BLDG CUSTODIAL SUPPLIES	$ 4,258	$ 4,453	$ 4,905	$ 4,376	$ 7,634	$ 5,125	$ 6,000	$ 371	$ 6,000	$ 6,000	$ -	$ 6,000	$ -	0.0%
250-5511-365	UTILITIES & TELEPHONE	$ 82,018	$ 59,892	$ 70,471	$ 81,387	$ 91,325	$ 77,019	$ 76,000	$ 38,021	$ 76,000	$ 64,600	$ -	$ 64,600	$ (11,400)	-15.0%
250-5511-387	LIBRARY COLLECTION	$ 181,060	$ 169,165	$ 181,979	$ 179,235	$ 185,037	$ 179,295	$ 185,000	$ 69,038	$ 185,000	$ 185,000	$ -	$ 185,000	$ -	0.0%
250-5511-390	OTHER OPERATING EXP	$ 1,424	$ 806	$ 920	$ 737	$ 782	$ 934	$ 1,500	$ 221	$ 1,000	$ 1,000	$ -	$ 1,000	$ (500)	-33.3%
250-5511-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ -	$ 123	$ 25	$ 200	$ 94	$ 200	$ 200	$ -	$ 200	$ -	0.0%
	Operating Costs	$ 358,917	$ 314,106	$ 331,381	$ 370,925	$ 358,029	$ 346,672	$ 345,400	$ 137,056	$ 346,463	$ 334,500	$ -	$ 334,500	$ (10,900)	-3.2%
250-5511-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 22,817	$ 4,563	$ 23,750	$ 11,693	$ 23,750	$ 18,300	$ -	$ 18,300	$ (5,450)	-22.9%
250-5511-570	IT OPERATING ISF ALLOCATION	$ 57,800	$ 68,035	$ 67,700	$ 71,890	$ 86,575	$ 70,400	$ 93,070	$ 46,535	$ 93,070	$ 99,470	$ (95)	$ 99,375	$ 6,305	6.8%
250-5511-572	INSURANCE ISF ALLOCATION	$ 19,665	$ 24,175	$ 28,100	$ 30,645	$ 31,395	$ 26,796	$ 33,555	$ 16,778	$ 33,555	$ 31,600	$ -	$ 31,600	$ (1,955)	-5.8%
250-5511-573	IT CAPITAL ISF ALLOCATION	$ -	$ 7,025	$ 7,075	$ 7,115	$ 6,820	$ 5,607	$ 9,615	$ 4,808	$ 9,615	$ 10,175	$ -	$ 10,175	$ 560	5.8%
	Allocated Costs	$ 77,465	$ 99,235	$ 102,875	$ 109,650	$ 147,607	$ 107,366	$ 159,990	$ 79,813	$ 159,990	$ 159,545	$ (95)	$ 159,450	$ (540)	-0.3%
250-5920-100	OP TRANS OUT-GEN FUND ADMIN	$ 116,600	$ 119,900	$ 126,400	$ 133,800	$ 141,800	$ 127,700	$ 225,200	$ 225,200	$ 225,200	$ 245,200	$ -	$ 245,200	$ 20,000	8.9%
250-5920-400	TRANS TO CAP PROJ-EQUIPMENT	$ -	$ -	$ -	$ -	$ 212,440	$ 42,488	$ 36,000	$ -	$ -	$ 201,010	$ -	$ 201,010	$ 165,010	458.4%
	Transfers	$ 116,600	$ 119,900	$ 126,400	$ 133,800	$ 354,240	$ 170,188	$ 261,200	$ 225,200	$ 225,200	$ 446,210	$ -	$ 446,210	$ 185,010	70.8%
	Total Expenditures	$ 1,891,628	$ 1,853,231	$ 1,912,577	$ 2,109,175	$ 2,496,136	$ 2,052,549	$ 2,508,691	$ 1,310,166	$ 2,461,983	$ 2,756,959	$ (95)	$ 2,756,864	$ 248,173	9.9%
	Net Surplus/(Deficit)	$ 111,313	$ 191,938	$ 188,781	$ 76,718	$ (101,768)	$ 93,396	$ (70,034)	$ 1,161,812	$ 62,999	$ (236,008)	$ 95	$ (235,913)	$ (165,879)	

City of Fitchburg
Library Fund #250
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change
	Reserve Fund													
	(target: 15-20% of budgeted expenditures)													
	Beginning Fund Balance	$ 419,169	$ 519,768	$ 704,264	$ 876,996	$ 963,927		$ 374,420	$ 374,420	$ 374,420	$ 369,297		$ 369,297	
	Reclassified FB	$ -	$ -	$ -	$ -	$ (478,077)		$ 1,917	$ 1,917	$ (138,122)	$ 44,244		$ 44,135	
	Annual Activity	$ 100,599	$ 184,496	$ 172,732	$ 86,931	$ (111,430)		$ (34)	$ 1,161,812	$ 132,999	$ 2		$ 97	
	Estimated Ending Fund Balance	$ 519,768	$ 704,264	$ 876,996	$ 963,927	$ 374,420		$ 376,303	$ 1,538,150	$ 369,297	$ 413,543		$ 413,529	
	% of expenditures	27.5%	38.0%	45.9%	45.7%	15.0%		15.0%		15.0%	15.0%		15.0%	
	Assigned Fund Balance - Building Maint													
	Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -		$ 478,077	$ 478,077	$ 478,077	$ 546,199		$ 546,199	
	Reclassified FB	$ -	$ -	$ -	$ -	$ 478,077		$ (1,917)	$ (1,917)	$ 138,122	$ (44,244)		$ (44,135)	
	Annual Activity	$ -	$ -	$ -	$ -	$ -		$ (70,000)	$ -	$ (70,000)	$ (236,010)		$ (236,010)	
	Estimated Ending Fund Balance	$ -	$ -	$ -	$ -	$ 478,077		$ 406,160	$ 476,160	$ 546,199	$ 265,945		$ 266,054	
	Restricted Fund Balance - Endowment													
	Beginning Fund Balance	$ 72,889	$ 83,603	$ 91,045	$ 107,094	$ 96,881		$ 106,543	$ 106,543	$ 106,543	$ 106,543		$ 106,543	
	Annual Activity	$ 10,714	$ 7,442	$ 16,049	$ (10,212)	$ 9,661		$ -	$ -	$ -	$ -		$ -	
	Estimated Ending Fund Balance	$ 83,603	$ 91,045	$ 107,094	$ 96,881	$ 106,543		$ 106,543	$ 106,543	$ 106,543	$ 106,543		$ 106,543	
	Total Fund Balance													
	Beginning Fund Balance	$ 492,058	$ 603,371	$ 795,309	$ 984,090	$ 1,060,808		$ 959,040	$ 959,040	$ 959,040	$ 1,022,039		$ 1,022,039	
	Reclassified FB	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -		$ -	
	Annual Activity	$ 111,313	$ 191,938	$ 188,781	$ 76,718	$ (101,768)		$ (70,034)	$ 1,161,812	$ 62,999	$ (236,008)		$ (235,913)	
	Estimated Ending Fund Balance	$ 603,371	$ 795,309	$ 984,090	$ 1,060,808	$ 959,040		$ 889,006	$ 2,120,853	$ 1,022,039	$ 786,031		$ 786,126	

City of Fitchburg
Debt Service Fund #300
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
300-4111-000	TAX APPORTIONMENT FOR DEBT SVC	$ 3,876,320	$ 4,139,753	$ 4,294,802	$ 4,508,620	$ 4,496,892	$ 4,263,277	$ 5,390,245	$ 5,390,245	$ 5,390,245	$ 5,615,703	$ -	$ 5,615,703	$ 225,458	4.2%
300-4200-000	SPECIAL ASSESS INSTALLMENTS	$ 144,572	$ 47,403	$ 241,051	$ 40,175	$ -	$ 94,640	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4200-100	SPECIAL ASSESS - ADVANCE COLL	$ 92,965	$ -	$ -	$ 779,188	$ -	$ 174,431	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4810-000	INTEREST FROM INVESTMENTS	$ 42,123	$ 19,422	$ 2,060	$ 41,901	$ 137,661	$ 48,633	$ 20,000	$ 116,969	$ 100,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
300-4810-200	INTEREST ON S/A	$ 9,172	$ 1,185	$ -	$ 7,533	$ -	$ 3,578	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4810-401	INT REV ON DEBT PROCEEDS	$ 211	$ 813	$ 29	$ 15,245	$ 27,862	$ 8,832	$ -	$ 7,693	$ 15,000	$ -	$ -	$ -	$ -	100.0%
	Total General Revenues	$ 4,165,362	$ 4,208,577	$ 4,537,943	$ 5,392,662	$ 4,662,415	$ 4,593,392	$ 5,410,245	$ 5,514,907	$ 5,505,245	$ 5,635,703	$ -	$ 5,635,703	$ 225,458	4.2%
300-4924-000	TRANFER FROM CAP PROJ-FD IMP	$ -	$ 386,002	$ 887,135	$ 456,946	$ 307,105	$ 407,438	$ 250,000	$ 250,042	$ 250,042	$ 250,000	$ -	$ 250,000	$ -	0.0%
300-4924-014	TRANSFER FROM TID #4	$ 8,758,763	$ 601,988	$ 3,767,088	$ 409,050	$ -	$ 2,707,378	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4924-015	TRANSFER FROM TID #6	$ 377,250	$ 375,900	$ 379,400	$ 2,182,450	$ -	$ 663,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4924-016	TRANSFER FROM TID #9	$ -	$ -	$ -	$ 450,000	$ 450,000	$ 180,000	$ 350,000	$ -	$ 350,000	$ 347,744	$ -	$ 347,744	$ (2,256)	-0.6%
300-4924-017	TRANSFER FROM TID #10	$ -	$ 64,855	$ 228,638	$ 589,121	$ 579,221	$ 292,367	$ 584,196	$ 271,286	$ 584,196	$ 728,296	$ -	$ 728,296	$ 144,100	24.7%
300-4924-018	TRANSFER FROM TID #13	$ -	$ -	$ -	$ -	$ -	$ -	$ 97,004	$ -	$ 97,004	$ 118,444	$ -	$ 118,444	$ 21,440	22.1%
300-4924-213	TRANS FROM RECY - RENT	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ -	$ 2,010	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4925-001	UTILITY DIST #1 - RENT	$ 51,667	$ 51,667	$ 51,700	$ 51,667	$ -	$ 41,340	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4925-100	RENT - SUD	$ 2,513	$ 2,513	$ 2,515	$ 2,513	$ -	$ 2,011	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4930-301	FUND BAL APPLIED - PREMIUM	$ -	$ -	$ -	$ -	$ -	$ -	$ 263,016	$ -	$ 315,943	$ 35,999	$ -	$ 35,999	$ (227,017)	-86.3%
300-4950-000	REFINANCE PROCEEDS	$ -	$ 1,970,000	$ -	$ -	$ -	$ 394,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4950-100	PREMIUM ON DEBT ISSUANCE	$ 260,002	$ 1,151,115	$ 1,136,358	$ -	$ -	$ 509,495	$ 300,000	$ 242,844	$ 242,844	$ 300,000	$ -	$ 300,000	$ -	0.0%
	Total General Revenues	$ 9,452,708	$ 4,606,552	$ 6,455,347	$ 4,144,260	$ 1,336,327	$ 5,199,039	$ 1,844,216	$ 764,172	$ 1,840,029	$ 1,780,483	$ -	$ 1,780,483	$ (63,733)	-3.5%
	Total Revenues	$ 13,618,070	$ 8,815,129	$ 10,993,290	$ 9,536,922	$ 5,998,742	$ 9,792,431	$ 7,254,461	$ 6,279,079	$ 7,345,274	$ 7,416,186	$ -	$ 7,416,186	$ 161,725	2.2%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
300-5810-110	PRINCIPAL - 2011A GO NOTES	$ 55,000	$ 55,000	$ 55,000	$ -	$ -	$ 33,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-111	PRINCIPAL - 2011B GO BONDS	$ 350,000	$ 400,000	$ 3,575,000	$ -	$ -	$ 865,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-120	PRINCIPAL - 2012A GO NOTES	$ 750,000	$ 340,000	$ 345,000	$ 350,000	$ -	$ 357,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-122	PRINCIPAL - 2012B GO BONDS	$ 8,360,000	$ 270,000	$ 2,985,000	$ -	$ -	$ 2,323,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-130	PRINCIPAL - 2013 GO NOTES	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 140,000	$ 128,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-150	PRINCIPAL - 2015A GO NOTES	$ 340,000	$ 345,000	$ 300,000	$ 615,000	$ 215,000	$ 363,000	$ 220,000	$ 220,000	$ 220,000	$ 220,000	$ -	$ 220,000	$ -	0.0%
300-5810-151	PRINCIPAL - 2015B GO BONDS	$ 365,000	$ 370,000	$ 380,000	$ 385,000	$ 1,835,000	$ 667,000	$ 50,000	$ 50,000	$ 50,000	$ 55,000	$ -	$ 55,000	$ 5,000	10.0%
300-5810-160	PRINCIPAL - 2016A GO NOTES	$ 360,000	$ 610,000	$ 645,000	$ 365,000	$ 395,000	$ 475,000	$ 395,000	$ 395,000	$ 395,000	$ 395,000	$ -	$ 395,000	$ -	0.0%
300-5810-161	PRINCIPAL - 2016B GO BONDS	$ 225,000	$ 270,000	$ 230,000	$ 235,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 245,000	$ -	$ 245,000	$ 5,000	2.1%
300-5810-170	PRINCIPAL - 2017A GO NOTES	$ 130,000	$ 125,000	$ 130,000	$ 135,000	$ 75,000	$ 119,000	$ 75,000	$ -	$ 75,000	$ 80,000	$ -	$ 80,000	$ 5,000	6.7%
300-5810-171	PRINCIPAL - 2017B GO BONDS	$ 460,000	$ 295,000	$ 305,000	$ 315,000	$ 325,000	$ 340,000	$ 335,000	$ -	$ 335,000	$ 345,000	$ -	$ 345,000	$ 10,000	3.0%
300-5810-180	PRINCIPAL - 2018A GO NOTES	$ 290,000	$ 285,000	$ 295,000	$ 310,000	$ 315,000	$ 299,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ -	$ 50,000	$ -	0.0%
300-5810-181	PRINCIPAL - 2018B GO BONDS	$ 365,000	$ 390,000	$ 405,000	$ 420,000	$ 435,000	$ 403,000	$ 455,000	$ 455,000	$ 455,000	$ 475,000	$ -	$ 475,000	$ 20,000	4.4%
300-5810-191	PRINCIPAL - 2019 GO BONDS	$ -	$ 300,000	$ 455,000	$ 605,000	$ 620,000	$ 396,000	$ 640,000	$ -	$ 640,000	$ 635,000	$ -	$ 635,000	$ (5,000)	-0.8%
300-5810-201	PRINCIPAL - 2020 GO BONDS	$ -	$ -	$ 735,000	$ 690,000	$ 715,000	$ 428,000	$ 740,000	$ 740,000	$ 740,000	$ 935,000	$ -	$ 935,000	$ 195,000	26.4%
300-5810-211	PRINCIPAL - 2021 GO BONDS	$ -	$ -	$ -	$ 980,000	$ 980,000	$ 392,000	$ 710,000	$ -	$ 710,000	$ 420,000	$ -	$ 420,000	$ (290,000)	-40.8%
300-5810-240	PRINCIPAL - 2024 GO NOTES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,565,000	$ -	$ 1,565,000	$ 1,565,000	100.0%
300-5810-241	PRINCIPAL - 2024 GO BONDS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	$ (1,000,000)	-100.0%
	Principal Expenses	$ 12,175,000	$ 4,180,000	$ 10,965,000	$ 5,530,000	$ 6,290,000	$ 7,828,000	$ 4,910,000	$ 2,150,000	$ 3,910,000	$ 5,420,000	$ -	$ 5,420,000	$ 510,000	10.4%
300-5820-110	INTEREST - 2011A GO NOTES	$ 3,410	$ 2,310	$ 1,155	$ -	$ -	$ 1,375	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-111	INTEREST - 2011B GO BONDS	$ 103,038	$ 96,038	$ 88,038	$ -	$ -	$ 57,423	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-120	INTEREST - 2012A GO NOTES	$ 28,200	$ 17,300	$ 10,450	$ 3,500	$ -	$ 11,890	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-122	INTEREST - 2012B GO BONDS	$ 184,775	$ 81,600	$ 27,834	$ -	$ -	$ 58,842	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-130	INTEREST - 2013 GO NOTES	$ 12,728	$ 10,728	$ 8,478	$ 5,978	$ 3,290	$ 8,240	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-150	INTEREST - 2015A GO NOTES	$ 41,700	$ 34,850	$ 28,400	$ 19,250	$ 10,950	$ 27,030	$ 6,600	$ 4,400	$ 6,600	$ 2,200	$ -	$ 2,200	$ (4,400)	-66.7%
300-5820-151	INTEREST - 2015B GO BONDS	$ 87,325	$ 79,975	$ 72,475	$ 64,825	$ 40,775	$ 69,075	$ 20,075	$ 10,288	$ 20,075	$ 19,025	$ -	$ 19,025	$ (1,050)	-5.2%
300-5820-160	INTEREST - 2016A GO NOTES	$ 61,775	$ 55,713	$ 45,450	$ 35,350	$ 27,750	$ 45,208	$ 19,850	$ 11,900	$ 19,850	$ 11,950	$ -	$ 11,950	$ (7,900)	-39.8%
300-5820-161	INTEREST - 2016B GO BONDS	$ 101,200	$ 96,250	$ 91,250	$ 86,600	$ 81,850	$ 91,430	$ 77,050	$ 39,725	$ 77,050	$ 72,200	$ -	$ 72,200	$ (4,850)	-6.3%
300-5820-170	INTEREST - 2017A GO NOTES	$ 23,400	$ 19,500	$ 15,750	$ 11,850	$ 7,800	$ 15,660	$ 6,300	$ 3,150	$ 6,300	$ 4,800	$ -	$ 4,800	$ (1,500)	-23.8%
300-5820-171	INTEREST - 2017B GO BONDS	$ 222,900	$ 209,100	$ 200,250	$ 191,100	$ 181,650	$ 201,000	$ 171,900	$ 85,950	$ 171,900	$ 161,850	$ -	$ 161,850	$ (10,050)	-5.8%
300-5820-180	INTEREST - 2018A GO NOTES	$ 48,000	$ 39,375	$ 30,675	$ 21,600	$ 12,225	$ 30,375	$ 6,750	$ 3,750	$ 6,750	$ 5,250	$ -	$ 5,250	$ (1,500)	-22.2%
300-5820-181	INTEREST - 2018B GO BONDS	$ 224,615	$ 213,290	$ 201,365	$ 188,990	$ 176,165	$ 200,885	$ 162,815	$ 84,820	$ 162,815	$ 148,865	$ -	$ 148,865	$ (13,950)	-8.6%
300-5820-191	INTEREST - 2019 GO BONDS	$ -	$ 224,000	$ 219,883	$ 210,783	$ 198,683	$ 170,670	$ 186,283	$ 93,141	$ 186,283	$ 167,083	$ -	$ 167,083	$ (19,200)	-10.3%
300-5820-201	INTEREST - 2020 GO BONDS	$ -	$ -	$ 334,355	$ 472,900	$ 437,775	$ 249,006	$ 401,400	$ 209,950	$ 401,400	$ 359,525	$ -	$ 359,525	$ (41,875)	-10.4%
300-5820-211	INTEREST - 2021 GO BONDS	$ -	$ -	$ -	$ 446,437	$ 407,238	$ 170,735	$ 368,038	$ 184,019	$ 368,038	$ 339,638	$ -	$ 339,638	$ (28,400)	-7.7%
300-5820-240	INTEREST - 2024 GO NOTES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 600,000	$ 386,400	$ -	$ 386,400	$ 386,400	100.0%
300-5820-241	INTEREST - 2024 GO BONDS	$ -	$ -	$ -	$ -	$ -	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ -	$ (600,000)	-100.0%
	Interest Expenses	$ 1,143,065	$ 1,180,028	$ 1,375,807	$ 1,759,163	$ 1,586,150	$ 1,408,842	$ 2,027,061	$ 731,093	$ 2,027,061	$ 1,678,786	$ -	$ 1,678,786	$ (348,275)	-17.2%
300-5831-000	NEW DEBT ISSUANCE COSTS	$ 89,544	$ 108,281	$ 19,667	$ -	$ -	$ 43,498	$ 300,000	$ 85,757	$ 85,757	$ 300,000	$ -	$ 300,000	$ -	0.0%
300-5833-000	ARBITRAGE & OTHER DEBT SERVICE	$ 5,493	$ 8,498	$ 9,417	$ 13,400	$ 5,850	$ 8,532	$ 17,400	$ 1,379	$ 17,400	$ 17,400	$ -	$ 17,400	$ -	0.0%
	New Debt Costs	$ 95,037	$ 116,779	$ 29,085	$ 13,400	$ 5,850	$ 52,030	$ 317,400	$ 87,136	$ 103,157	$ 317,400	$ -	$ 317,400	$ -	0.0%
300-5920-954	OTHER TRANS TO FUND 400	$ 300,000	$ 500,000	$ 111,624	$ 779,188	$ 247,500	$ 387,662	$ -	$ -	$ 1,837,000	$ -	$ -	$ -	$ -	100.0%
	Transfers Out	$ 300,000	$ 500,000	$ 111,624	$ 779,188	$ 247,500	$ 387,662	$ -	$ -	$ 1,837,000	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ 13,713,102	$ 5,976,807	$ 12,481,515	$ 8,081,751	$ 8,129,500	$ 9,676,535	$ 7,254,461	$ 2,968,228	$ 7,877,218	$ 7,416,186	$ -	$ 7,416,186	$ 161,725	2.2%
	Net Surplus/(Deficit)	$ (95,032)	$ 2,838,322	$ (1,488,226)	$ 1,455,172	$ (2,130,758)	$ 115,896	$ (263,016)	$ 3,310,851	$ (847,887)	$ (35,999)	$ -	$ (35,999)	$ 227,017	

City of Fitchburg
Debt Service Fund #300
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change
	Beginning Fund Balance	$ 606,249	$ 511,217	$ 3,349,539	$ 1,861,313	$ 3,316,485		$ 1,185,727	$ 1,185,727	$ 1,185,727	$ 337,840		$ 337,840	
	Annual Activity	$ (95,032)	$ 2,838,322	$ (1,488,226)	$ 1,455,172	$ (2,130,758)		$ (263,016)	$ 3,310,851	$ (847,887)	$ (35,999)		$ (35,999)	
	Estimated Ending Fund Balance	$ 511,217	$ 3,349,539	$ 1,861,313	$ 3,316,485	$ 1,185,727		$ 922,711	$ 4,496,577	$ 337,840	$ 301,841		$ 301,841	
	% of Expenditures	3.7%	56.0%	14.9%	41.0%	14.6%		12.7%		4.3%	4.1%		4.1%	

City of Fitchburg
Capital Projects Fund #400
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
400-4111-012	LEVY-INFO TECH UPGRD & REPLACE	$ 85,000	$ -	$ -	$ -	$ -	$ 17,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4111-030	LEVY-LOGO IMPLEMENT/WAYFINDING	$ 30,000	$ 30,000	$ -	$ -	$ -	$ 12,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4111-043	LEVY-GENERAL FLEET VEHICLES	$ -	$ -	$ -	$ -	$ 6,180	$ 1,236	$ 6,365	$ 6,365	$ 6,365	$ 2,781	$ -	$ 2,781	$ (3,584)	-56.3%
400-4111-539	LEVY-ASSESSING FLEET VEHICLES	$ -	$ -	$ -	$ 2,400	$ 2,472	$ 974	$ 2,546	$ 2,546	$ 2,546	$ 3,399	$ -	$ 3,399	$ 853	33.5%
400-4111-699	LEVY-B&G FLEET	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,678	$ -	$ 2,678	$ 2,678	100.0%
400-4111-712	LEVY-FACTv FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,122	$ 2,122	$ 2,122	$ 2,185	$ -	$ 2,185	$ 63	3.0%
400-4111-714	LEVY-VIDEO SWITCHERS	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,950	$ 5,950	$ 5,950	$ 5,950	$ -	$ 5,950	$ -	0.0%
400-4111-715	LEVY-CITY-WIDE AV EQUIP	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,500	$ 29,500	$ 29,500	$ 31,815	$ -	$ 31,815	$ 2,315	7.8%
400-4112-014	LEVY-GIS SYSTEM MAINT & UPGRAD	$ -	$ 2,000	$ -	$ -	$ -	$ 400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4112-016	LEVY-GPS SYSTEM	$ -	$ -	$ -	$ 7,500	$ 2,400	$ 1,980	$ 2,400	$ 2,400	$ 2,400	$ 2,400	$ -	$ 2,400	$ -	0.0%
400-4112-125	LEVY-POLICE RADIOS	$ -	$ 131,440	$ -	$ -	$ 72,385	$ 40,765	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4112-126	LEVY-ELECTRONIC CONTROL DEVICE	$ -	$ -	$ -	$ 58,000	$ 12,319	$ 14,064	$ 15,407	$ 15,407	$ 15,407	$ 15,869	$ -	$ 15,869	$ 462	3.0%
400-4112-127	LEVY-POLICE EVIDENCE FACILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000	$ 20,000	$ 20,000	$ 5,837	$ -	$ 5,837	$ (14,163)	-70.8%
400-4112-140	LEVY-POLICE BODY CAMERAS	$ -	$ -	$ -	$ -	$ -	$ -	$ 37,853	$ 37,853	$ 37,853	$ 27,189	$ -	$ 27,189	$ (10,664)	-28.2%
400-4112-142	LEVY-PD RECORDS SOFTWARE	$ 42,650	$ -	$ -	$ -	$ -	$ 8,530	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4112-198	LEVY-PD EQUIPMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,929	$ -	$ 16,929	$ 16,929	100.0%
400-4112-199	LEVY-PD FLEET VEHICLES	$ 44,761	$ -	$ -	$ -	$ -	$ 8,952	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4112-233	LEVY-FIRE WATER TENDERS	$ -	$ -	$ -	$ -	$ 40,000	$ 8,000	$ 41,600	$ 41,600	$ 41,600	$ 44,944	$ -	$ 44,944	$ 3,344	8.0%
400-4112-236	LEVY-FIRE STATION 3 BLDG SYS	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ 35,000	$ 35,000	$ 33,646	$ -	$ 33,646	$ (1,354)	-3.9%
400-4112-241	LEVY-FIRE STATION 2 BLDG SYS	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ 35,000	$ 35,000	$ 25,064	$ -	$ 25,064	$ (9,936)	-28.4%
400-4112-260	LEVY-FIRE SQUAD	$ -	$ -	$ 39,000	$ -	$ -	$ 7,800	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4112-265	LEVY-FIRE PORT/MOBILE RADIOS	$ -	$ -	$ -	$ -	$ 84,957	$ 16,991	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4112-267	LEVY-FIRE HEADQUARTERS	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ 35,000	$ 35,000	$ 7,555	$ -	$ 7,555	$ (27,445)	-78.4%
400-4112-299	LEVY-FD FLEET VEHICLES	$ 32,152	$ -	$ -	$ 34,009	$ 35,029	$ 20,238	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4112-302	LEVY-EMS VEHICLE REPLACMENT	$ 21,500	$ 31,600	$ -	$ -	$ -	$ 10,620	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4112-309	LEVY-ADDL FRONT LINE AMBULANCE	$ 5,000	$ -	$ -	$ -	$ 5,000	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4112-399	LEVY-EMS FLEET REPLACEMENT	$ -	$ 97,400	$ 73,358	$ 103,332	$ -	$ 54,818	$ -	$ -	$ -	$ 108,550	$ -	$ 108,550	$ 108,550	100.0%
400-4112-407	LEVY-BLDG INSPECT VEH	$ 29,900	$ 7,107	$ 7,320	$ 4,800	$ 4,944	$ 10,814	$ 5,092	$ 5,092	$ 5,092	$ 5,871	$ -	$ 5,871	$ 779	15.3%
400-4112-601	LEVY-DISPATCH CONSOLES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 48,925	$ -	$ 48,925	$ 48,925	100.0%
400-4112-602	LEVY-FRATS	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,450	$ 15,450	$ 15,450	$ 15,914	$ -	$ 15,914	$ 464	3.0%
400-4113-101	LEVY-HIGHWAY EQUIP REPLACE	$ 52,000	$ 53,732	$ -	$ 123,277	$ -	$ 45,802	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4113-103	LEVY-INTERSECTION SIGNALIZE	$ -	$ 175,000	$ 74,800	$ -	$ -	$ 49,960	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4113-108	LEVY-FLEET MAINT EQUIP	$ -	$ -	$ -	$ 185,250	$ -	$ 37,050	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4113-198	LEVY-HIGHWAY EQUIPMENT	$ -	$ -	$ -	$ -	$ 264,239	$ 52,848	$ 272,166	$ 272,166	$ 272,166	$ 294,478	$ -	$ 294,478	$ 22,312	8.2%
400-4113-199	LEVY-PLOW FLEET REPLACEMENT	$ -	$ -	$ -	$ -	$ 16,051	$ 3,210	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4113-319	LEVY-STREET RESURFACE PRGM	$ 846,000	$ 788,000	$ 858,000	$ 928,000	$ 1,041,414	$ 892,283	$ 1,113,024	$ 1,113,024	$ 1,113,024	$ 1,159,059	$ -	$ 1,159,059	$ 46,035	4.1%
400-4113-429	LEVY-PAVED SHOULDERS	$ 185,000	$ -	$ -	$ -	$ -	$ 37,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4113-450	LEVY-TRAFFIC CALMING PRGRM	$ 20,000	$ 30,000	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4113-469	LEVY-LACY-MM INTERSECTION	$ -	$ 88,125	$ -	$ -	$ -	$ 17,625	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4113-474	LEVY-FISH HATCHERY LEFT TURN	$ -	$ 11,925	$ -	$ -	$ -	$ 2,385	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4113-479	LEVY-UPDATE STREET LIGHTING	$ -	$ 8,150	$ -	$ -	$ -	$ 1,630	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4113-486	LEVY-SIDEWALK & PATH IMPROV	$ 57,000	$ 66,000	$ 68,210	$ 70,426	$ 74,171	$ 67,161	$ 76,396	$ 76,396	$ 76,396	$ 78,688	$ -	$ 78,688	$ 2,292	3.0%
400-4113-488	LEVY-FISH HATCHERY ROAD	$ -	$ -	$ 210,000	$ -	$ -	$ 42,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4113-497	LEVY-MAINTENANCE OF ARTERIALS	$ -	$ 39,000	$ 40,170	$ 64,775	$ 66,718	$ 42,133	$ 68,720	$ 68,720	$ 68,720	$ 70,782	$ -	$ 70,782	$ 2,062	3.0%
400-4113-501	LEVY-CTH M/CAINE RD	$ -	$ -	$ -	$ 20,000	$ -	$ 4,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4114-630	LEVY-VERONA RD UTIL RELOC&REL	$ 175,000	$ 30,000	$ -	$ -	$ -	$ 41,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4114-716	LEVY-BIKE ROUNDABOUT	$ -	$ -	$ 55,000	$ -	$ -	$ 11,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4115-298	LEVY-LIBRARY BUILDING SYS REPL	$ -	$ -	$ 27,318	$ 28,138	$ 28,982	$ 16,888	$ -	$ -	$ -	$ 15,450	$ -	$ 15,450	$ 15,450	100.0%
400-4116-198	LEVY-PARKS EQUIPMENT	$ -	$ -	$ -	$ -	$ 216,993	$ 43,399	$ 223,503	$ 223,503	$ 223,503	$ 261,407	$ -	$ 261,407	$ 37,904	17.0%
400-4116-259	LEVY-PARK SYSTEM IMPROVEMENTS	$ 56,000	$ 57,000	$ 58,000	$ 59,000	$ 60,000	$ 58,000	$ 61,000	$ 61,000	$ 61,000	$ 62,000	$ -	$ 62,000	$ 1,000	1.6%
400-4116-262	LEVY-PARKING LOT RESURFACING	$ 54,600	$ 57,330	$ 75,197	$ 78,207	$ 66,367	$ 66,340	$ 69,686	$ 69,686	$ 69,686	$ 73,170	$ -	$ 73,170	$ 3,484	5.0%
400-4116-263	LEVY-TENNIS/PICKLEBALL COURTS	$ -	$ -	$ -	$ -	$ 19,400	$ 3,880	$ 39,844	$ 39,844	$ 39,844	$ 68,935	$ -	$ 68,935	$ 29,091	73.0%
400-4116-264	LEVY-EXISTING LARGE PARK SHELT	$ 50,000	$ -	$ -	$ -	$ -	$ 10,000	$ 101,000	$ 101,000	$ 101,000	$ 52,000	$ -	$ 52,000	$ (49,000)	-48.5%
400-4116-272	LEVY-NEIGHBORHOOD HUB	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 10,000	$ 10,000	$ 22,500	$ -	$ 22,500	$ 12,500	125.0%
400-4116-302	LEVY-CITY CAMPUS BLDG SYSTEMS	$ -	$ -	$ 81,955	$ 84,413	$ 86,946	$ 50,663	$ 76,323	$ 76,323	$ 76,323	$ 58,417	$ -	$ 58,417	$ (17,906)	-23.5%
400-4116-304	LEVY-MAINT FAC BLDG SYS REPLAC	$ -	$ -	$ 27,318	$ 28,138	$ 28,982	$ 16,888	$ 29,851	$ 29,851	$ 29,851	$ 8,499	$ -	$ 8,499	$ (21,352)	-71.5%
400-4116-352	LEVY-SENIOR CENTER FLEET VEH	$ 1,800	$ 1,854	$ 1,910	$ 3,600	$ 3,708	$ 2,574	$ 3,819	$ 3,819	$ 3,819	$ 3,934	$ -	$ 3,934	$ 115	3.0%
400-4116-354	LEVY-SR/CC SEATING AND TABLES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,003	$ -	$ 7,003	$ 7,003	100.0%
400-411	**Taxes Total**	**$ 1,788,363**	**$ 1,705,663**	**$ 1,697,556**	**$ 1,883,265**	**$ 2,239,657**	**$ 1,862,901**	**$ 2,434,617**	**$ 2,434,617**	**$ 2,434,617**	**$ 2,643,823**	**$ -**	**$ 2,643,823**	**$ 209,206**	**8.6%**
400-4200-001	SPECIAL ASSESSMENT INSTALLMENT	$ (66,638)	$ 61,161	$ (7,358)	$ 22,937	$ 11,584	$ 4,337	$ -	$ 2,762	$ 3,231	$ -	$ -	$ -	$ -	100.0%
400-4203-319	SPECIAL ASSESSMENTS BILLED	$ 111,409	$ -	$ 28,138	$ -	$ -	$ 27,909	$ -	$ 46,944	$ 46,944	$ -	$ -	$ -	$ -	100.0%
400-4325-298	FED GRANT - LIBRARY BLDG	$ -	$ 15,332	$ -	$ -	$ -	$ 3,066	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4326-302	FED GRANT - CITY CAMPUS BLDG	$ -	$ 33,393	$ -	$ -	$ -	$ 6,679	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4253-486	SA-SIDWALKS/PATHS	$ -	$ -	$ -	$ -	$ -	$ -	$ 32,741	$ -	$ 95,129	$ 33,723	$ -	$ 33,723	$ 982	3.0%
400-42_	**Special Assessments Total**	**$ 44,771**	**$ 109,887**	**$ 20,780**	**$ 22,937**	**$ 11,584**	**$ 41,992**	**$ 32,741**	**$ 49,705**	**$ 145,304**	**$ 33,723**	**$ -**	**$ 33,723**	**$ 982**	**3.0%**
400-4321-044	FED GRANT - BIKE SHARE	$ -	$ -	$ -	$ -	$ 215,821	$ 43,164	$ -	$ -	$ 107,379	$ -	$ -	$ -	$ -	100.0%
400-4323-368	FED GRANT - S SYENE	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,710,000	$ -	$ 1,710,000	$ 1,710,000	$ -	$ 1,710,000	$ -	0.0%
400-4323-431	FED GRANT - MCKEE PATH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 64,000	$ -	$ 64,000	$ 64,000	100.0%
400-4323-492	FED GRANT - FITCHRONA (LACY-NE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,886,086	$ -	$ 2,886,086	$ 2,886,086	100.0%
400-4323-501	FED GRANT - CTH M/CAINE RD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000	$ -	$ -	$ -	$ -	100.0%
400-432	**Federal Grants Total**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 215,821**	**$ 43,164**	**$ 1,710,000**	**$ -**	**$ 1,857,379**	**$ 4,660,086**	**$ -**	**$ 4,660,086**	**$ 2,950,086**	**172.5%**
400-4342-602	OTHER GOV SHARE OF FRATS	$ -	$ -	$ -	$ -	$ 74,655	$ 14,931	$ -	$ -	$ 8,294	$ -	$ -	$ -	$ -	100.0%
400-434	**Other Cities Contributions/Grants - Total**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 74,655**	**$ 14,931**	**$ -**	**$ -**	**$ 8,294**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
400-4353-319	ST GRANT-STREET RESURFACE PRGM	$ -	$ 131,193	$ -	$ -	$ -	$ 26,239	$ -	$ -	$ -	$ 75,500	$ -	$ 75,500	$ 75,500	100.0%
400-4353-479	ST GRANT-UPDATE STR LIGHTING	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,500	$ -	$ 39,000	$ -	$ -	$ -	$ (19,500)	-100.0%
400-4353-492	ST GRANT-FITCHRONA RD (L-N)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 220,864	$ -	$ -	$ -	$ -	100.0%
400-4353-504	ST GRANT-BUS STOP IMPROVEMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 140,800	$ 140,800	$ -	$ -	$ -	$ -	100.0%
400-4356-701	ST GRANT-RENT-TO-OWN TOWNHOME	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ 200,000	$ -	$ -	$ -	$ (200,000)	-100.0%
400-435	**State Grants Total (excl ERP)**	**$ -**	**$ 131,193**	**$ -**	**$ -**	**$ -**	**$ 26,239**	**$ 219,500**	**$ 140,800**	**$ 600,664**	**$ 75,500**	**$ -**	**$ 75,500**	**$ (144,000)**	**-65.6%**

City of Fitchburg
Capital Projects Fund #400
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
400-4361-039	ERP-ELECTRONIC POLL BOOKS	$ -	$ 80,000	$ -	$ -	$ -	$ 16,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4361-111	EXPENDITURE RESTRAINT PROGRAM	$ 38,266	$ (45,533)	$ (24,946)	$ 54,668	$ 101,590	$ 24,809	$ -	$ (750,000)	$ -	$ -	$ -	$ -	$ -	100.0%
400-4362-142	ERP-PD RECORDS SOFTWARE	$ 27,350	$ 70,000	$ -	$ -	$ -	$ 19,470	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4362-199	ERP-POLICE FLEET VEHICLES	$ -	$ 73,564	$ 208,383	$ 214,634	$ 250,337	$ 149,384	$ 249,403	$ 249,403	$ 249,403	$ 282,759	$ -	$ 282,759	$ 33,356	13.4%
400-4362-299	ERP-FIRE FLEET VEHICLES	$ -	$ 32,056	$ 33,018	$ -	$ -	$ 13,015	$ 36,080	$ 36,080	$ 36,080	$ 44,857	$ -	$ 44,857	$ 8,777	24.3%
400-4362-302	ERP-AMBULANCE	$ 151,000	$ -	$ -	$ -	$ -	$ 30,200	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4362-399	ERP-EMS FLEET VEHICLES	$ -	$ -	$ 26,964	$ -	$ 107,599	$ 26,913	$ 125,044	$ 125,044	$ 125,044	$ 17,101	$ -	$ 17,101	$ (107,943)	-86.3%
400-4363-101	EXP RSTR-STREETS/PW EQUIP REPL	$ 325,900	$ 77,268	$ 146,000	$ 144,223	$ -	$ 138,678	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4363-199	ERP-PLOW FLEET VEHICLES	$ -	$ 204,500	$ 210,635	$ 241,143	$ 292,064	$ 189,668	$ 296,391	$ 296,391	$ 296,391	$ 305,283	$ -	$ 305,283	$ 8,892	3.0%
400-4365-298	ERP-LIBRARY BLDG SYS REPLACE	$ 25,750	$ 26,522	$ -	$ -	$ -	$ 10,454	$ 29,851	$ 29,851	$ 29,851	$ -	$ -	$ -	$ (29,851)	-100.0%
400-4366-302	EXP RSTR-CITY CAMPUS/BLDG SYST	$ 77,250	$ 79,568	$ -	$ -	$ -	$ 31,364	$ 13,231	$ 13,231	$ 13,231	$ -	$ -	$ -	$ (13,231)	-100.0%
400-4366-304	ERP-MAINT FAC SYS REPLACE	$ 25,750	$ 26,522	$ -	$ -	$ -	$ 10,454	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-436	**Expenditure Restraint Aid Total**	**$ 671,266**	**$ 624,467**	**$ 600,054**	**$ 654,668**	**$ 751,590**	**$ 660,409**	**$ 750,000**	**$ -**	**$ 750,000**	**$ 650,000**	**$ -**	**$ 650,000**	**$ (100,000)**	**-13.3%**
400-4373-103	CTY FUNDING - INTERSECTION SIG	$ -	$ 10,421	$ 124,860	$ 161,573	$ 5,892	$ 60,550	$ -	$ -	$ 797,497	$ -	$ -	$ -	$ -	100.0%
400-4373-481	COUNTY SHARE OF MCKEE RD	$ 550,000	$ -	$ -	$ -	$ -	$ 110,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4373-469	CTY FUNDING - LACY/MM INTERSEC	$ -	$ 7,811	$ 167,913	$ 107,900	$ -	$ 56,725	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4373-488	CTY FUNDING - FISH HATCHERY RD	$ -	$ 459,732	$ 8,110,046	$ 22,188	$ -	$ 1,718,393	$ -	$ 1,683,243	$ 1,683,243	$ -	$ -	$ -	$ -	100.0%
400-4383-319	COUNTY SHARE OF ROAD PROJECTS	$ -	$ -	$ 16,157	$ -	$ -	$ 3,231	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4391-040	OTHER GOV SHARE OF CAP PROJECT	$ -	$ -	$ -	$ -	$ 323,892	$ 64,778	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-43_	**County Grants Total**	**$ 550,000**	**$ 477,964**	**$ 8,418,976**	**$ 291,662**	**$ 329,785**	**$ 2,013,677**	**$ -**	**$ 1,683,243**	**$ 2,480,740**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
400-4620-330	FIRE IMPACT FEES RECEIVED	$ 380,556	$ 268,676	$ 235,117	$ 303,873	$ 242,559	$ 286,156	$ 250,000	$ 147,137	$ 250,000	$ 250,000	$ -	$ 250,000	$ -	0.0%
400-462	**Impact Fees Total**	**$ 380,556**	**$ 268,676**	**$ 235,117**	**$ 303,873**	**$ 242,559**	**$ 286,156**	**$ 250,000**	**$ 147,137**	**$ 250,000**	**$ 250,000**	**$ -**	**$ 250,000**	**$ -**	**0.0%**
400-4810-102	ADJ INVEST TO MARKET	$ 939	$ (938)	$ 546	$ (547)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4810-330	INTEREST - FIRE IMPACT FEES	$ 5,446	$ 3,022	$ 154	$ 3,232	$ 7,483	$ 3,868	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4811-042	INTEREST	$ -	$ -	$ -	$ 382	$ 2,177	$ 512	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4811-043	INTEREST	$ -	$ -	$ -	$ -	$ 295	$ 59	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4811-539	INTEREST	$ -	$ -	$ -	$ 29	$ 234	$ 52	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4811-699	INTEREST	$ -	$ -	$ -	$ -	$ 130	$ 26	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4811-712	INTEREST	$ -	$ -	$ -	$ 163	$ 661	$ 165	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4811-715	INTEREST	$ -	$ -	$ -	$ -	$ 1,908	$ 382	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-126	INTEREST	$ -	$ -	$ -	$ -	$ 588	$ 118	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-127	INTEREST	$ -	$ -	$ -	$ -	$ 3,100	$ 620	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-140	INTEREST	$ -	$ -	$ -	$ 166	$ 675	$ 168	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-141	INTEREST - PD FACILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,435	$ 19,435	$ -	$ -	$ -	$ -	100.0%
400-4812-199	INTEREST	$ -	$ -	$ -	$ 4,720	$ 24,694	$ 5,883	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-249	INTEREST - FUTURE FIRE STATION	$ 119,358	$ 5,873	$ -	$ -	$ -	$ 25,046	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-250	INTEREST - FIRE ENGINES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,231	$ 2,231	$ -	$ -	$ -	$ -	100.0%
400-4812-260	INTEREST - FIRE SQUAD	$ -	$ 0	$ 2	$ -	$ -	$ 0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-267	INTEREST - FIRE HQ	$ 383	$ 1,608	$ -	$ -	$ 1,983	$ 795	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-299	INTEREST	$ -	$ -	$ -	$ 1,483	$ 6,488	$ 1,594	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-399	INTEREST	$ -	$ -	$ -	$ 1,728	$ 10,273	$ 2,400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-407	INTEREST	$ -	$ -	$ -	$ 306	$ 1,478	$ 357	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4812-601	INTEREST	$ -	$ -	$ -	$ -	$ 224	$ 45	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4813-198	INTEREST	$ -	$ -	$ -	$ -	$ 10,128	$ 2,026	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4813-199	INTEREST	$ -	$ -	$ -	$ 3,022	$ 26,954	$ 5,995	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4813-319	INTEREST - STR RESURF PGM	$ -	$ -	$ -	$ 17,997	$ 279,518	$ 59,503	$ -	$ 14,250	$ 14,251	$ -	$ -	$ -	$ -	100.0%
400-4813-368	INTEREST - SYENE RD	$ -	$ -	$ 107	$ 101,217	$ 321,237	$ 84,512	$ -	$ 93,302	$ 93,303	$ -	$ -	$ -	$ -	100.0%
400-4813-469	INTEREST - LACY/MM	$ -	$ -	$ (70)	$ (0)	$ 70	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4813-481	INTEREST - MCKEE RD PHASE II	$ 328	$ 1,919	$ (959)	$ 1,848	$ (70)	$ 613	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4813-486	INTEREST	$ -	$ -	$ -	$ 1,189	$ 7,741	$ 1,786	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4813-488	INTEREST - NON TID FHR DEBT	$ 1,215	$ 6,718	$ (3,006)	$ 28,437	$ -	$ 6,673	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4813-494	INTEREST - LACY (FTCHRNA-SEM)	$ -	$ -	$ 29	$ 25,604	$ 77,360	$ 20,599	$ -	$ 14,829	$ 14,829	$ -	$ -	$ -	$ -	100.0%
400-4813-497	INTEREST	$ -	$ -	$ -	$ 1,539	$ 7,142	$ 1,736	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4813-999	INTEREST - SA DEBT PROCEEDS	$ 2,502	$ 12,989	$ (77)	$ 2,062	$ 2,258	$ 3,947	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4815-298	INTEREST	$ -	$ -	$ -	$ 4,373	$ 20,901	$ 5,055	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4816-198	INTEREST	$ -	$ -	$ -	$ -	$ 7,893	$ 1,579	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4816-259	INTEREST	$ -	$ -	$ -	$ 1,615	$ 6,218	$ 1,567	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4816-262	INTEREST	$ -	$ -	$ -	$ 2,263	$ 11,428	$ 2,738	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4816-263	INTEREST	$ -	$ -	$ -	$ -	$ 925	$ 185	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4816-264	INTEREST	$ -	$ -	$ -	$ 603	$ 2,446	$ 610	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4816-302	INTEREST - City Campus/Bldg	$ -	$ -	$ -	$ 4,613	$ 21,587	$ 5,240	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4816-304	INTEREST	$ -	$ -	$ -	$ 1,579	$ 7,788	$ 1,873	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4816-352	INTEREST	$ -	$ -	$ -	$ 109	$ 619	$ 146	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-481	**Interest Income on Projects Total**	**$ 130,172**	**$ 31,190**	**$ (3,274)**	**$ 209,730**	**$ 874,534**	**$ 248,470**	**$ -**	**$ 144,047**	**$ 144,049**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
400-4810-000	INTEREST - GENERAL	$ 130,109	$ 49,275	$ 3,738	$ (1,159)	$ 393,843	$ 115,161	$ 200,000	$ 439,792	$ 740,000	$ 200,000	$ -	$ 200,000	$ -	0.0%
400-4819-000	INTEREST - SODFATHER INTERFUND	$ 20,129	$ 14,032	$ 12,987	$ 13,724	$ 18,988	$ 15,972	$ 17,550	$ 5,183	$ 17,550	$ 15,700	$ -	$ 15,700	$ (1,850)	-10.5%
400-481	**Other Interest Total**	**$ 150,238**	**$ 63,308**	**$ 16,725**	**$ 12,565**	**$ 412,831**	**$ 131,133**	**$ 217,550**	**$ 444,975**	**$ 757,550**	**$ 215,700**	**$ -**	**$ 215,700**	**$ (1,850)**	**-0.9%**
400-4822-602	CONTRIB OTHER ENTITIES-FRATS	$ -	$ -	$ -	$ -	$ 80,439	$ 16,088	$ -	$ -	$ 8,937	$ -	$ -	$ -	$ -	100.0%
400-4823-481	DEVELOPER CONTRIBUTIONS	$ -	$ -	$ -	$ -	$ 1,210	$ 242	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4823-469	DEV CONTRIB - LACY/MM INTERSEC	$ -	$ 3,906	$ 1,823	$ -	$ -	$ 1,146	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4823-492	CONTRIB OTHERS-FITCHRONA (L-N)	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000	$ -	$ 78,500	$ 329,500	$ -	$ 329,500	$ 284,500	632.2%
400-4823-495	CONTRIB OTHERS-SEMINOLE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 750,000	$ -	$ 750,000	$ 750,000	100.0%
400-4823-999	DEV CONTRIB INFRASTRUCTURE	$ -	$ 10,249	$ -	$ -	$ -	$ 2,050	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-482	**Developer Contributions Total**	**$ -**	**$ 14,155**	**$ 1,823**	**$ -**	**$ 81,649**	**$ 19,525**	**$ 45,000**	**$ -**	**$ 87,437**	**$ 1,079,500**	**$ -**	**$ 1,079,500**	**$ 1,034,500**	**2298.9%**
400-4852-267	DONATIONS-FIRE HQ	$ -	$ -	$ 1,906	$ -	$ -	$ 381	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4856-263	DONATIONS-TENNIS/PICKLEBALL	$ -	$ -	$ -	$ -	$ -	$ -	$ 160,000	$ -	$ 160,000	$ -	$ -	$ -	$ (160,000)	-100.0%
400-4856-265	DONATIONS-DOG PARK	$ 1,006	$ -	$ -	$ -	$ -	$ 201	$ -	$ -	$ 8,450	$ -	$ -	$ -	$ -	100.0%
400-4856-270	DONATIONS-INCLUSIVE PLAYGROUND	$ -	$ -	$ 52,000	$ -	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4856-272	DONATIONS - HUB PHASE 1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	100.0%
400-4856-302	DONATIONS-CITY CAMPUS BLDG	$ 4,570	$ -	$ -	$ -	$ 5,894	$ 2,093	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4856-353	DONATIONS - SR CENTER PATIO	$ -	$ -	$ -	$ 42,294	$ 22,705	$ 13,000	$ -	$ 1,000	$ 1,000	$ -	$ -	$ -	$ -	100.0%
400-485	**Donations Total**	**$ 5,575**	**$ -**	**$ 53,906**	**$ 42,294**	**$ 28,599**	**$ 26,075**	**$ 160,000**	**$ 1,000**	**$ 219,450**	**$ -**	**$ -**	**$ -**	**$ (160,000)**	**-100.0%**
400-4860-000	PCARD REBATE	$ 1,297	$ 441	$ 832	$ 935	$ 1,392	$ 979	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-486	**Pcard Rebate**	**$ 1,297**	**$ 441**	**$ 832**	**$ 935**	**$ 1,392**	**$ 979**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**

City of Fitchburg
Capital Projects Fund #400
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
400-4881-040	SALE FA - TOWN OF MADISON	$ -	$ -	$ -	$ 607,500	$ -	$ 121,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4881-699	SALE FA - B&G FLEET VEHCILE	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ 2,000	$ -	$ -	$ -	$ (2,000)	-100.0%
400-4882-199	SALE OF PD FLEET VEHICLES	$ -	$ -	$ 16,020	$ -	$ 5,178	$ 4,240	$ -	$ -	$ 10,811	$ -	$ -	$ -	$ -	100.0%
400-4882-250	SALE FA - FIRE ENGINES	$ 190,970	$ -	$ -	$ -	$ -	$ 38,194	$ 75,000	$ -	$ 75,000	$ -	$ -	$ -	$ (75,000)	-100.0%
400-4882-256	SALE FA - EXTRICATE EQUIPMENT	$ -	$ -	$ -	$ 1,875	$ -	$ 375	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4882-260	SALE OF FIRE SQUAD	$ -	$ 1,555	$ 1,152	$ -	$ -	$ 541	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4882-299	SALE FA - FIRE FLEET VEHICLES	$ 12,169	$ -	$ -	$ -	$ -	$ 2,434	$ -	$ 12,017	$ 12,017	$ -	$ -	$ -	$ -	100.0%
400-4883-101	SALE OF PW VEHICLE/EQUIP	$ 263,728	$ -	$ 8,151	$ 99,344	$ 9,096	$ 76,064	$ -	$ 7,727	$ 35,327	$ -	$ -	$ -	$ -	100.0%
400-4883-199	SALE OF PLOW FLEET	$ 42,919	$ -	$ -	$ 37,939	$ -	$ 16,172	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-488	**Sale of Fixed Assets Total**	**$ 509,786**	**$ 1,555**	**$ 25,323**	**$ 746,658**	**$ 14,274**	**$ 259,519**	**$ 77,000**	**$ 19,744**	**$ 135,155**	**$ -**	**$ -**	**$ -**	**$ (77,000)**	**-100.0%**
400-4890-000	MISCELLANEOUS INCOME	$ 10	$ -	$ -	$ -	$ -	$ 2	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4891-038	MISC INC-SOLAR	$ -	$ -	$ -	$ -	$ 11,671	$ 2,334	$ -	$ -	$ 1,100	$ -	$ -	$ -	$ -	100.0%
400-4893-319	Misc Revenue - Street Resurfac	$ 8,076	$ -	$ -	$ -	$ -	$ 1,615	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4896-701	MISC INCOME - RENT-TO-OWN	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ -	$ -	$ -	$ (50,000)	-100.0%
400-489	**Miscellaneous Revenues Total**	**$ 8,086**	**$ -**	**$ -**	**$ -**	**$ 11,671**	**$ 3,951**	**$ 50,000**	**$ -**	**$ 51,100**	**$ -**	**$ -**	**$ -**	**$ (50,000)**	**-100.0%**
400-4902-141	DEBT PROCEEDS-POLICE FACILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,562,500	$ 7,885,000	$ 34,171,173	$ 5,000,000	$ -	$ 5,000,000	$ (16,562,500)	-76.8%
400-4902-250	DEBT-FIRE ENGINES	$ -	$ -	$ -	$ -	$ -	$ -	$ 900,000	$ 905,000	$ 905,000	$ -	$ -	$ -	$ (900,000)	-100.0%
400-4902-260	DEBT PROCEEDS-FIRE SQUAD	$ -	$ 610,000	$ -	$ -	$ -	$ 122,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4902-267	DEBT-FIRE HEADQUARTERS	$ 400,000	$ -	$ -	$ -	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4903-368	DEBT PROCEEDS-S SYENE	$ -	$ -	$ 6,520,259	$ -	$ -	$ 1,304,052	$ 2,370,000	$ -	$ 2,370,000	$ 5,162,000	$ -	$ 5,162,000	$ 2,792,000	117.8%
400-4903-481	DEBT PROCEEDS-MCKEE PHASE II	$ 295,000	$ 2,430,000	$ -	$ -	$ -	$ 545,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4903-488	DEBT PROCEEDS-FISH HATCHERY	$ 1,750,000	$ 5,570,000	$ -	$ -	$ -	$ 1,464,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4903-492	DEBT PROCEEDS-FITCHRONA(LCY-N)	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000	$ -	$ 45,000	$ 1,506,313	$ -	$ 1,506,313	$ 1,461,313	3247.4%
400-4903-494	DEBT PROCEEDS-LACY(FTRNA-SEM)	$ -	$ -	$ 1,719,741	$ -	$ -	$ 343,948	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4903-506	DEBT PROCEEDS-FITCHRONA(@WHAL)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ 50,000	100.0%
400-4903-999	DEBT PROCEEDS-DEV PD INFRA	$ 2,845,000	$ 350,000	$ -	$ -	$ -	$ 639,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4906-275	DEBT PROCEEDS-NW TEEN CENTER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ -	$ 2,000,000	$ 2,000,000	100.0%
400-4906-277	DEBT PROCEEDS-KIDS CROSSING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 375,000	$ -	$ 375,000	$ 375,000	100.0%
400-490	**Debt Proceeds Total**	**$ 5,290,000**	**$ 8,960,000**	**$ 8,240,000**	**$ -**	**$ -**	**$ 4,498,000**	**$ 24,877,500**	**$ 8,790,000**	**$ 37,491,173**	**$ 14,093,313**	**$ -**	**$ 14,093,313**	**$ (10,784,187)**	**-43.3%**
400-4921-024	TRANS FR GEN FUND - WEBSITE	$ -	$ -	$ -	$ -	$ 60,000	$ 12,000	$ 40,000	$ -	$ 40,000	$ -	$ -	$ -	$ (40,000)	-100.0%
400-4921-025	TRANS FR GEN FUND - DOOR ACCES	$ -	$ -	$ -	$ -	$ 200,000	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4921-035	TRANS FR GEN FUND - VIDEO SEC	$ -	$ -	$ -	$ -	$ 125,000	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4921-039	TRANS FR GEN FUND - POLL BOOKS	$ -	$ -	$ -	$ -	$ -	$ -	$ 105,000	$ -	$ 105,000	$ -	$ -	$ -	$ (105,000)	-100.0%
400-4921-040	GF FB TRX - TOWN OF MADISON	$ -	$ -	$ -	$ 353,250	$ -	$ 70,650	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4921-042	GF FB TRX - HYBRID/ELEC VEH	$ -	$ 20,000	$ 7,905	$ 17,956	$ 20,000	$ 13,172	$ 20,000	$ -	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
400-4921-045	GF FB TRX - CAP GRANT MATCHES	$ -	$ -	$ -	$ -	$ -	$ -	$ 680,000	$ -	$ 680,000	$ 500,000	$ -	$ 500,000	$ (180,000)	-26.5%
400-4921-699	TRANS FR GEN FUND - B&G FLEET	$ -	$ -	$ -	$ -	$ 26,000	$ 5,200	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4922-126	GF FB TRX - ECD	$ -	$ -	$ -	$ 6,627	$ -	$ 1,325	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4922-141	GF FB TRX - POLICE FACILITY	$ -	$ -	$ -	$ -	$ 247,500	$ 49,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4922-198	TRANS FR GEN FUND - PD EQUIP	$ -	$ -	$ -	$ -	$ 33,000	$ 6,600	$ -	$ -	$ -	$ 30,180	$ -	$ 30,180	$ 30,180	100.0%
400-4922-199	TRANS FROM GEN FUND	$ -	$ -	$ 6,000	$ -	$ -	$ 1,200	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4922-229	TRANS FR GEN FUND - REHAB UNIT	$ -	$ -	$ -	$ -	$ 336,849	$ 67,370	$ 800,000	$ -	$ 800,000	$ -	$ -	$ -	$ (800,000)	-100.0%
400-4922-233	DEBT FB TRX - FD TENDERS	$ -	$ -	$ -	$ 219,188	$ -	$ 43,838	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4922-238	GF FB TRX - EARLY WARNING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 36,050	$ -	$ 36,050	$ 36,050	100.0%
400-4922-239	TRANS FR GEN FUND - COMMAND	$ -	$ -	$ -	$ -	$ -	$ -	$ 575,000	$ -	$ 575,000	$ -	$ -	$ -	$ (575,000)	-100.0%
400-4922-254	TRANS FR GEN FUND - SCBA	$ -	$ -	$ -	$ -	$ -	$ -	$ 649,000	$ -	$ 649,000	$ 89,000	$ -	$ 89,000	$ (560,000)	-86.3%
400-4922-256	TRANS FR GEN FUND - EXTRICATIO	$ -	$ -	$ -	$ -	$ 75,000	$ 15,000	$ -	$ -	$ -	$ 99,000	$ -	$ 99,000	$ 99,000	100.0%
400-4922-267	DEBT FB TRX - FIRE HEADQUARTER	$ -	$ 350,000	$ -	$ -	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4922-399	GF FB TRX - EMS FLEET REP	$ -	$ -	$ -	$ -	$ -	$ -	$ 225,500	$ -	$ 225,500	$ -	$ -	$ -	$ (225,500)	-100.0%
400-4922-404	TRANSFER FROM TIF #4	$ -	$ -	$ -	$ -	$ 147,491	$ 29,498	$ -	$ (147,491)	$ -	$ -	$ -	$ -	$ -	100.0%
400-4922-601	TRANS FR GEN FUND - DISPATCH	$ -	$ -	$ -	$ -	$ 45,000	$ 9,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4922-602	GF FB TRX - FRATS	$ -	$ -	$ -	$ -	$ 150,000	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4923-107	DEBT FB TRX - SALT SHED	$ -	$ -	$ -	$ 500,000	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4923-198	GF FB TRX - HWY EQUIP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ 250,000	$ 250,000	100.0%
400-4923-319	DEBT FB TRX - STREET RESURF	$ 275,000	$ 100,000	$ 75,000	$ -	$ -	$ 90,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4923-368	DEBT FB TRX - SYENE (MC-LCY)	$ 25,000	$ -	$ 36,624	$ 60,000	$ -	$ 24,325	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4923-999	DEBT FB TRX - DEV PD INFRAST	$ -	$ 50,000	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4926-354	GF FB TRX - CC/SR SEAT/TABLE	$ -	$ -	$ -	$ -	$ -	$ -	$ 43,000	$ -	$ 43,000	$ 44,000	$ -	$ 44,000	$ 1,000	2.3%
400-4929-999	TRANS FR GEN FUND- ERP GAP	$ 335,905	$ 368,039	$ 424,618	$ 167,516	$ -	$ 259,216	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4936-265	TRANS FR PK DED - DOG PARK	$ 16,503	$ -	$ -	$ 13,186	$ 5,574	$ 7,053	$ -	$ -	$ 12,790	$ -	$ -	$ -	$ -	100.0%
400-4936-270	TRANS FR PK DED - INCLUSIVE PK	$ -	$ -	$ 64,400	$ 15,600	$ -	$ 16,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4951-006	TRANS FR SPR	$ -	$ -	$ -	$ 158,035	$ 63,866	$ 44,380	$ -	$ -	$ 778,099	$ -	$ -	$ -	$ -	100.0%
400-4951-031	TRANS FR SPR-LAND BANK HOUSING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000	$ 1,000,000	100.0%
400-4951-038	TRANS FR SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ -	$ -	$ -	$ (25,000)	-100.0%
400-4951-042	TRANS FR SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ 230,000	$ -	$ -	$ -	$ (30,000)	-100.0%
400-4951-044	INTRFND TRNSFR-BICYCLE SHARING	$ -	$ -	$ -	$ -	$ 53,955	$ 10,791	$ -	$ -	$ 26,844	$ -	$ -	$ -	$ -	100.0%
400-4951-710	TRANS FR SPR	$ -	$ -	$ -	$ -	$ 174,899	$ 34,980	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ -	100.0%
400-4951-715	TRANS FR SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,450	$ -	$ 21,450	$ 26,010	$ -	$ 26,010	$ 4,560	21.3%
400-4952-140	TRANS FR SPR	$ -	$ -	$ -	$ -	$ 16,211	$ 3,242	$ -	$ -	$ 167,539	$ -	$ -	$ -	$ -	100.0%
400-4953-108	TRANS FR SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ -	$ -	$ -	$ (50,000)	-100.0%
400-4953-450	TRANS FR SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ 137,600	$ -	$ 137,600	$ 180,000	$ (180,000)	$ -	$ (137,600)	-100.0%
400-4953-479	TRANS FR SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,500	$ -	$ 39,000	$ -	$ -	$ -	$ (19,500)	-100.0%
400-4953-504	TRANS FR SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 180,000	$ -	$ -	$ -	$ -	100.0%
400-4953-510	TRANS FR SPR	$ -	$ -	$ -	$ -	$ 932,739	$ 186,548	$ -	$ -	$ 719,261	$ -	$ -	$ -	$ -	100.0%
400-4953-511	TRANS FR SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 830,000	$ -	$ -	$ -	$ -	100.0%
400-4954-652	TRANS FR SPR	$ -	$ -	$ -	$ -	$ 10,000	$ 2,000	$ 10,000	$ -	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
400-4955-204	TRANS FR LIBRARY-SORTER	$ -	$ -	$ -	$ -	$ 212,440	$ 42,488	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4955-205	TRANS FR LIBRARY-CONF RM	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ -	$ 35,000	$ 200,000	$ -	$ 200,000	$ 165,000	471.4%
400-4955-298	TRANS FR SPR	$ -	$ -	$ -	$ -	$ 6,682	$ 1,336	$ -	$ -	$ 573,318	$ -	$ -	$ -	$ -	100.0%
400-4956-212	TRANS FR SPR	$ -	$ -	$ -	$ 3,000	$ 142,824	$ 29,165	$ -	$ -	$ 897,176	$ -	$ -	$ -	$ -	100.0%
400-4956-259	TRANS FR SPR	$ -	$ -	$ -	$ -	$ 15,109	$ 3,022	$ -	$ -	$ 34,890	$ -	$ -	$ -	$ -	100.0%
400-4956-263	TRANS FR SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ 250,000	$ 250,000	100.0%
400-4956-264	TRANS FR SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ 375,000	$ -	$ 375,000	$ -	$ -	$ -	$ (375,000)	-100.0%
400-4956-302	TRANS FR SPR	$ -	$ -	$ -	$ 10,488	$ 8,000	$ 3,698	$ -	$ -	$ 92,000	$ -	$ -	$ -	$ -	100.0%
400-4956-353	TRANS FR SPR	$ -	$ -	$ -	$ 10,000	$ 30,000	$ 8,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4956-701	TRANS FR SPR-RENT-TO-OWN	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,700,000	$ -	$ 3,700,000	$ -	$ -	$ -	$ (3,700,000)	-100.0%
400-49_	**Transfers From Other Funds Total**	**$ 652,408**	**$ 888,039**	**$ 614,547**	**$ 1,534,846**	**$ 3,138,138**	**$ 1,365,596**	**$ 7,541,050**	**$ (147,491)**	**$ 12,087,467**	**$ 2,734,240**	**$ (180,000)**	**$ 2,554,240**	**$ (4,986,810)**	**-66.1%**

City of Fitchburg
Capital Projects Fund #400
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
400-497_-___	INTER PROJ TRX IN - various projects	$ 45,000	$ 62,500	$ 5,000	$ 109,500	$ 192,446	$ 82,889	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-498_-___	INTER PROJ TRX IN - various projects	$ 966,193	$ 40,399	$ 378,679	$ 870,059	$ 6,053,597	$ 1,661,785	$ 39,550	$ 73,454	$ 113,005	$ 166,000	$ -	$ 166,000	$ 126,450	319.7%
400-49_	**Transfer From Other Projects Total**	**$ 1,011,193**	**$ 102,899**	**$ 383,679**	**$ 979,559**	**$ 6,246,043**	**$ 1,744,675**	**$ 39,550**	**$ 73,454**	**$ 113,005**	**$ 166,000**	**$ -**	**$ 166,000**	**$ 126,450**	**319.7%**
400-4991-038	FB APP-SOLAR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 46,441	$ -	$ -	$ -	$ -	100.0%
400-4991-699	FB APP-B&G FLEET VEH	$ -	$ -	$ -	$ -	$ -	$ -	$ 26,000	$ -	$ 26,000	$ -	$ -	$ -	$ (26,000)	-100.0%
400-4991-710	FB APP-FACT EQUIP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ -	$ 10,000	$ 10,000	100.0%
400-4992-199	FB APP-PD FLEET	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 145,495	$ -	$ -	$ -	$ -	100.0%
400-4992-601	FB APP-DISPATCH CONSOLES	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000	$ -	$ 45,000	$ -	$ -	$ -	$ (45,000)	-100.0%
400-4996-264	FB APP-LARGE PARK SHELTERS	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ -	$ -	$ -	$ (50,000)	-100.0%
400-4996-354	FB APP-SR CNTR/CC SEAT/TABLE	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000	$ -	$ -	$ -	$ (15,000)	-100.0%
400-499	**Fund Balance Applied Total**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 136,000**	**$ -**	**$ 327,936**	**$ 10,000**	**$ -**	**$ 10,000**	**$ (126,000)**	**-92.6%**
	Revenue Total	**$ 11,193,711**	**$ 13,379,436**	**$ 20,306,045**	**$ 6,682,992**	**$ 14,674,781**	**$ 13,247,393**	**$ 38,540,508**	**$ 13,781,231**	**$ 59,941,320**	**$ 26,611,885**	**$ (180,000)**	**$ 26,431,885**	**$ (12,108,623)**	**-31.4%**
400-5711-006	FINANCIAL AND OTHER SOFTWARE	$ -	$ -	$ -	$ 158,035	$ 63,866	$ 44,380	$ -	$ -	$ 778,099	$ -	$ -	$ -	$ -	100.0%
400-5711-022	ENTERPRISE CONTENT MGMT SYSTEM	$ 45,700	$ -	$ -	$ -	$ -	$ 9,140	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5711-030	LOGO IMPLEMENT & WAYFINDING	$ 2,850	$ 369	$ -	$ 98,327	$ -	$ 20,309	$ -	$ -	$ 19,460	$ -	$ -	$ -	$ -	100.0%
400-5711-031	LAND BANKING (HOUSING)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000	$ 1,000,000	100.0%
400-5711-036	AUTOMATED TIMEKEEPING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 41,437	$ -	$ -	$ -	$ -	100.0%
400-5711-038	FITCHBURG SOLAR INVESTMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 71,441	$ -	$ -	$ -	$ (25,000)	-100.0%
400-5711-039	ELECTRONIC POLL BOOKS	$ -	$ 77,943	$ -	$ -	$ -	$ 15,589	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5711-040	TOWN OF MADISON - GENERAL GOVT	$ -	$ -	$ -	$ 14,087	$ -	$ 2,817	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5711-042	HYBRID AND ELECTRIC VEHICLES	$ -	$ -	$ -	$ -	$ 4,522	$ 904	$ 50,000	$ -	$ 305,478	$ 20,000	$ -	$ 20,000	$ (30,000)	-60.0%
400-5711-043	GENERAL FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,365	$ -	$ 6,365	$ 2,781	$ -	$ 2,781	$ (3,584)	-56.3%
400-5711-044	BICYCLE SHARING PROGRAM	$ -	$ -	$ -	$ -	$ 269,776	$ 53,955	$ -	$ -	$ 134,224	$ -	$ -	$ -	$ -	100.0%
400-5711-539	ASSESSING FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,546	$ -	$ 2,546	$ 3,399	$ -	$ 3,399	$ 853	33.5%
400-5711-699	B&G FLEET VEHICLE	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,000	$ -	$ 28,000	$ 2,678	$ -	$ 2,678	$ (25,322)	-90.4%
400-5711-710	FACT NEW EQUIP CITY HALL CAMP	$ 10,799	$ 2,779	$ 34,155	$ 11,460	$ 175,708	$ 46,980	$ -	$ 40,540	$ 55,000	$ 10,000	$ -	$ 10,000	$ 10,000	100.0%
400-5711-711	FACT VIDEO DELIVERY SYSTEM	$ -	$ -	$ -	$ 66,203	$ -	$ 13,241	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5711-712	FACT FLEET VEHICLE	$ -	$ -	$ 8,300	$ -	$ -	$ 1,660	$ 2,122	$ -	$ 2,122	$ 2,185	$ -	$ 2,185	$ 63	3.0%
400-5711-714	FACTV SWITCHERS	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,950	$ -	$ 5,950	$ 5,950	$ -	$ 5,950	$ -	0.0%
400-5711-715	CITY-WIDE AV EQUIPMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,500	$ -	$ 65,500	$ 57,825	$ -	$ 57,825	$ (7,675)	-11.7%
400-5712-014	GIS IMPLEMENTATION	$ -	$ -	$ -	$ 4,604	$ -	$ 921	$ -	$ 2,833	$ 5,500	$ -	$ -	$ -	$ -	100.0%
400-5715-204	AUTO MATERIALS HANDLING (SORT)	$ -	$ -	$ -	$ -	$ 212,440	$ 42,488	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5715-205	LIBRARY CONFERENCE ROOM	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ -	$ 35,000	$ 200,000	$ -	$ 200,000	$ 165,000	471.4%
400-5715-298	LIBRARY BUILDING SYS REPLACE	$ -	$ 15,332	$ -	$ 34,903	$ 28,988	$ 15,845	$ 29,851	$ 486,064	$ 609,845	$ 15,450	$ -	$ 15,450	$ (14,401)	-48.2%
400-5716-262	PARKING LOT RESURFACING	$ -	$ 139,430	$ (1,707)	$ -	$ 105,221	$ 48,589	$ 69,686	$ 2,088	$ 302,198	$ 73,170	$ -	$ 73,170	$ 3,484	5.0%
400-5716-302	CITY CAMPUS/BLDG SYS REPLACE	$ 367,646	$ 35,373	$ 13,990	$ 25,588	$ 61,398	$ 100,799	$ 89,554	$ 13,311	$ 378,926	$ 58,417	$ -	$ 58,417	$ (31,137)	-34.8%
400-5716-304	MAINT FAC BLDG SYS REPLACEMT	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,851	$ -	$ 86,971	$ 8,499	$ -	$ 8,499	$ (21,352)	-71.5%
400-5716-307	CITY CAMPUS REMODELING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 650,000	$ -	$ -	$ -	$ -	100.0%
400-5716-354	SR CTR/COMM CTR SEAT/TABLES	$ -	$ -	$ -	$ -	$ -	$ -	$ 58,000	$ -	$ 58,000	$ 51,003	$ -	$ 51,003	$ (6,997)	-12.1%
400-571	**Capital Projects - General**	**$ 426,995**	**$ 271,227**	**$ 54,738**	**$ 413,208**	**$ 921,919**	**$ 417,617**	**$ 497,425**	**$ 544,836**	**$ 3,642,062**	**$ 1,511,357**	**$ -**	**$ 1,511,357**	**$ 1,013,932**	**203.8%**
400-5721-040	TOWN OF MADISON - PS	$ -	$ -	$ -	$ 87,091	$ 44,459	$ 26,310	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5722-125	POLICE COMM CTR RADIOS	$ -	$ -	$ -	$ 701,685	$ 3,150	$ 140,967	$ -	$ -	$ 69,989	$ -	$ -	$ -	$ -	100.0%
400-5722-126	Elec Control Devices - Police	$ -	$ -	$ -	$ 64,626	$ -	$ 12,925	$ 15,407	$ -	$ 27,726	$ 15,869	$ -	$ 15,869	$ 462	3.0%
400-5722-127	POLICE EVIDENCE FACILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000	$ -	$ 85,000	$ 5,837	$ -	$ 5,837	$ (14,163)	-70.8%
400-5722-140	POLICE BODY CAMERAS	$ -	$ 8,943	$ -	$ -	$ 16,211	$ 5,031	$ 37,853	$ 1,190	$ 219,372	$ 27,189	$ -	$ 27,189	$ (10,664)	-28.2%
400-5722-141	POLICE FACILITY	$ 7,259	$ 3,509	$ 36,617	$ 2,190	$ 390,216	$ 87,958	$ 21,562,500	$ 106,621	$ 34,669,415	$ 5,000,000	$ -	$ 5,000,000	$ (16,562,500)	-76.8%
400-5722-142	PD RECORDS SOFTWARE	$ 68,087	$ 68,087	$ -	$ -	$ -	$ 27,235	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5722-143	PORTABLE PUBLIC SAFETY CAMERAS	$ 891	$ -	$ -	$ -	$ -	$ 178	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5722-198	PD EQUIPMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 47,109	$ -	$ 47,109	$ 47,109	100.0%
400-5722-199	PD FLEET VEHICLES	$ -	$ 36,086	$ 87,665	$ 138,103	$ 403,629	$ 133,096	$ 249,403	$ 263,754	$ 474,436	$ 282,759	$ -	$ 282,759	$ 33,356	13.4%
400-5722-200	DANECOM LOCAL ADDITIONS	$ -	$ -	$ -	$ (11,055)	$ -	$ (2,211)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5722-229	AIR/LIGHT/REHAB VEHICLE	$ -	$ -	$ -	$ -	$ 99,016	$ 19,803	$ -	$ 173,231	$ 237,832	$ -	$ -	$ -	$ -	100.0%
400-5722-233	WATER TENDERS	$ -	$ -	$ -	$ 359,015	$ 103,057	$ 92,415	$ 41,600	$ 2,896	$ 119,526	$ 44,944	$ -	$ 44,944	$ 3,344	8.0%
400-5722-236	FIRE STATION #3 BLDG SYSTEMS	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ -	$ 35,000	$ 33,646	$ -	$ 33,646	$ (1,354)	-3.9%
400-5722-241	FIRE STATION #2 BLDG SYSTEMS	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ -	$ 35,000	$ 25,064	$ -	$ 25,064	$ (9,936)	-28.4%
400-5722-249	FUTURE FIRE STA LAND & BLDGS	$ 3,570,488	$ 194,692	$ (8,427)	$ -	$ -	$ 751,350	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5722-250	FIRE ENGINES	$ 25,700	$ -	$ -	$ -	$ -	$ 5,140	$ 975,000	$ -	$ 975,000	$ -	$ -	$ -	$ (975,000)	-100.0%
400-5722-260	FIRE SQUAD	$ -	$ 1,496	$ 636,638	$ -	$ -	$ 127,627	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5722-265	FIRE RADIOS	$ -	$ -	$ -	$ 459,657	$ 59,268	$ 103,785	$ -	$ 744	$ 4,705	$ -	$ -	$ -	$ -	100.0%
400-5722-267	FIRE HEADQUARTERS	$ 46,145	$ 523,675	$ 134,578	$ 23,027	$ 2,196	$ 145,924	$ 35,000	$ -	$ 68,404	$ 7,555	$ -	$ 7,555	$ (27,445)	-78.4%
400-5722-299	FIRE FLEET VEHICLES	$ 34,473	$ -	$ -	$ 36,145	$ 20,422	$ 18,208	$ 36,080	$ -	$ 67,552	$ 44,857	$ -	$ 44,857	$ 8,777	24.3%
400-5722-302	EMS VEHICLE REPLACEMENT	$ 164,240	$ 30,588	$ 11,617	$ -	$ -	$ 41,289	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5722-399	EMS FLEET REPLACEMENT	$ -	$ -	$ 157,642	$ -	$ 57,490	$ 43,026	$ 350,544	$ -	$ 400,652	$ 125,651	$ -	$ 125,651	$ (224,893)	-64.2%
400-5722-407	BLDG INSPECTION VEHICLES	$ 23,395	$ -	$ -	$ -	$ -	$ 4,679	$ 5,092	$ -	$ 5,092	$ 5,871	$ -	$ 5,871	$ 779	15.3%
400-5722-601	POLICE DISPATCH CONSOLES	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000	$ -	$ 45,000	$ 48,925	$ -	$ 48,925	$ 3,925	8.7%
400-5722-602	FITCHRONA ANALOG TACTICAL	$ -	$ -	$ -	$ -	$ 286,656	$ 57,331	$ 15,450	$ 44,601	$ 47,298	$ 15,914	$ -	$ 15,914	$ 464	3.0%
400-572	**Capital Projects - Public Safety**	**$ 3,940,677**	**$ 867,077**	**$ 1,056,328**	**$ 1,860,484**	**$ 1,485,770**	**$ 1,842,067**	**$ 23,458,929**	**$ 593,037**	**$ 37,586,999**	**$ 5,731,190**	**$ -**	**$ 5,731,190**	**$ (17,727,739)**	**-75.6%**

City of Fitchburg
Capital Projects Fund #400
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
400-5731-040	TOWN OF MADISON - HIGHWAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 191,000	$ -	$ -	$ -	$ -	100.0%
400-5731-201	COMMERCE PARK DEV FUND	$ 516	$ 426	$ 492	$ 506	$ 475	$ 483	$ -	$ 192	$ 229	$ -	$ -	$ -	$ -	100.0%
400-5732-014	GIS IMPLEMENTATION	$ -	$ 1,200	$ -	$ -	$ -	$ 240	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5732-016	GPS SYSTEM	$ -	$ -	$ -	$ 11,082	$ -	$ 2,216	$ 2,400	$ -	$ 2,400	$ 2,400	$ -	$ 2,400	$ -	0.0%
400-5732-238	EARLY WARNING SIRENS	$ 29,369	$ -	$ -	$ -	$ -	$ 5,874	$ -	$ -	$ -	$ 36,050	$ -	$ 36,050	$ 36,050	100.0%
400-5733-101	HWY EQUIPMENT REPLACEMENT	$ 552,630	$ -	$ -	$ 241,178	$ 88,014	$ 176,364	$ -	$ 21,768	$ 21,768	$ -	$ -	$ -	$ -	100.0%
400-5733-103	INTERSECTION SIGNALIZATION	$ -	$ 54,066	$ 141,659	$ 242,283	$ 8,154	$ 89,232	$ -	$ -	$ 903,881	$ -	$ -	$ -	$ -	100.0%
400-5733-107	SALT SHED REPAIRS	$ -	$ -	$ -	$ 735	$ 224,720	$ 45,091	$ -	$ -	$ 274,544	$ -	$ -	$ -	$ -	100.0%
400-5733-108	FLEET MAINTENANCE EQUIPMENT	$ -	$ -	$ -	$ 102,516	$ 35,490	$ 27,601	$ 50,000	$ 21,780	$ 97,243	$ -	$ -	$ -	$ (50,000)	-100.0%
400-5733-198	HIGHWAY EQUIPMENT REPLACEMENT	$ -	$ -	$ -	$ -	$ 78,355	$ 15,671	$ 272,166	$ 36	$ 458,050	$ 544,478	$ -	$ 544,478	$ 272,312	100.1%
400-5733-199	PLOW FLEET REPLACEMENT	$ -	$ 107,893	$ 228,559	$ 135,803	$ -	$ 94,451	$ 296,391	$ -	$ 820,610	$ 305,283	$ -	$ 305,283	$ 8,892	3.0%
400-5733-319	STREET RESURFACING PROGRAM	$ 1,353,471	$ 473,872	$ 804,813	$ 183,014	$ 2,152,349	$ 993,504	$ 1,113,024	$ 1,124	$ 4,201,197	$ 1,234,559	$ -	$ 1,234,559	$ 121,535	10.9%
400-5733-367	SYENE ROAD RECONSTRUCTION	$ -	$ -	$ -	$ 20,500	$ (20,500)	$ -	$ -	$ 5,150	$ 5,150	$ -	$ -	$ -	$ -	100.0%
400-5733-368	S SYENE ROAD (MCCOY TO LACY)	$ 24,900	$ 49,202	$ 175,029	$ 638,418	$ 3,007,672	$ 779,044	$ 4,080,000	$ 84,125	$ 6,953,924	$ 6,872,000	$ -	$ 6,872,000	$ 2,792,000	68.4%
400-5733-429	PAVED SHOULDERS	$ 235,113	$ -	$ -	$ -	$ -	$ 47,023	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-431	MCKEE ROAD PATH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 80,000	$ -	$ 80,000	$ 80,000	100.0%
400-5733-450	TRAFFIC CALMING PROGRAM	$ -	$ 9,892	$ -	$ -	$ -	$ 1,978	$ 137,600	$ -	$ 135,300	$ 180,000	$ (180,000)	$ -	$ (137,600)	-100.0%
400-5733-468	LACY RD COMM CTR TO SYENE RD	$ 9,980	$ -	$ -	$ -	$ -	$ 1,996	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-469	LACY-MM INTERSECTION	$ -	$ 491,673	$ 27,520	$ -	$ 2,402	$ 104,319	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-474	FISH HATCHERY LEFT TURN	$ -	$ -	$ 9,424	$ -	$ -	$ 1,885	$ -	$ -	$ 2,501	$ -	$ -	$ -	$ -	100.0%
400-5733-477	SEMINOLE HIGHWAY PATH	$ 159,487	$ -	$ -	$ -	$ -	$ 31,897	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-479	UPDATE STREET LIGHTING	$ -	$ -	$ -	$ -	$ 291	$ 58	$ 39,000	$ -	$ 85,858	$ -	$ -	$ -	$ (39,000)	-100.0%
400-5733-480	ARROWHEAD (SPOKE/SPROCKET) PH1	$ (3,500)	$ -	$ -	$ -	$ -	$ (700)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-481	MCKEE ROAD PHASE II	$ 306,664	$ 1,959,828	$ 196,143	$ (38,795)	$ 10,647	$ 486,898	$ -	$ -	$ 1,209	$ -	$ -	$ -	$ -	100.0%
400-5733-486	SIDEWALK & PATH MAINT & IMPROV	$ 41,858	$ 55,264	$ 42,098	$ 3,661	$ 102,262	$ 49,029	$ 109,137	$ 335	$ 241,074	$ 112,411	$ -	$ 112,411	$ 3,274	3.0%
400-5733-488	FISH HATCHERY RD	$ 728,830	$ 5,859,288	$ 7,085,973	$ 227,847	$ 87,674	$ 2,797,922	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-492	FITCHRONA (LACY TO NESBITT)	$ -	$ -	$ -	$ -	$ 179,225	$ 35,845	$ 90,000	$ 151,019	$ 288,429	$ 4,721,899	$ -	$ 4,721,899	$ 4,631,899	5146.6%
400-5733-494	LACY (FITCHRONA-SEMINOLE)	$ -	$ -	$ 50	$ 18,486	$ 1,019,246	$ 207,557	$ -	$ (220,662)	$ 685,716	$ -	$ -	$ -	$ -	100.0%
400-5733-495	SEMINOLE (LACY NORTH)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 750,000	$ -	$ 750,000	$ 750,000	100.0%
400-5733-497	MAINTENANCE ARTERIAL STREETS	$ -	$ -	$ -	$ 62,452	$ -	$ 12,490	$ 68,720	$ -	$ 216,276	$ 70,782	$ -	$ 70,782	$ 2,062	3.0%
400-5733-501	CTH M/CAINE RD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 55,950	$ -	$ -	$ -	$ -	100.0%
400-5733-504	BUS STOP IMPROVEMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 178,885	$ 225,000	$ -	$ -	$ -	$ -	100.0%
400-5733-506	FITCHRONA RD (N OF WHALEN-S)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ 50,000	$ -	$ 50,000	$ 50,000	100.0%
400-5733-510	STREET RESURFACE IN QCT	$ -	$ -	$ -	$ -	$ 932,739	$ 186,548	$ -	$ -	$ 719,261	$ -	$ -	$ -	$ -	100.0%
400-5733-511	BIKE LANE ADDITIONS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 830,000	$ -	$ -	$ -	$ -	100.0%
400-5733-514	CTH MM BIKE UNDERPASS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ 150,000	$ 150,000	100.0%
400-5733-518	ROADWAY SAFETY IMPROVEMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 32,300	$ -	$ -	$ -	$ -	100.0%
400-5733-999	PW DEV PD INFRASTRUCTURE	$ 1,239,839	$ 1,804,343	$ 251,605	$ 76,728	$ -	$ 674,503	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5734-630	VERONA RD UTILITY RELOC & REL	$ 26,233	$ 25,001	$ 42	$ 2,755	$ -	$ 10,806	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5734-652	RECYCLING DROP OFF SITE	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ -	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
400-573_	**Capital Projects - Public Works**	**$ 4,705,391**	**$ 10,891,949**	**$ 8,963,407**	**$ 1,929,167**	**$ 7,909,213**	**$ 6,879,825**	**$ 6,268,438**	**$ 243,752**	**$ 17,508,870**	**$ 15,119,862**	**$ (180,000)**	**$ 14,939,862**	**$ 8,671,424**	**138.3%**
400-5746-352	SR CENTER FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,819	$ -	$ 3,819	$ 3,934	$ -	$ 3,934	$ 115	3.0%
400-5746-353	SR CENTER PATIO	$ -	$ -	$ -	$ -	$ 102,363	$ 20,473	$ -	$ 2,736	$ 2,976	$ -	$ -	$ -	$ -	100.0%
400-574_	**Capital Projects - Health & Human Services**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 102,363**	**$ 20,473**	**$ 3,819**	**$ 2,736**	**$ 6,795**	**$ 3,934**	**$ -**	**$ 3,934**	**$ 115**	**3.0%**
400-5763-101	PARKS EQUIPMENT REPLACEMENT	$ 152,373	$ 110,161	$ 29,411	$ 192,102	$ 5,640	$ 97,937	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-198	PARKS EQUIPMENT REPLACEMENT	$ -	$ -	$ -	$ -	$ 149,940	$ 29,988	$ 223,503	$ 12,763	$ 290,555	$ 261,407	$ -	$ 261,407	$ 37,904	17.0%
400-5766-211	MCGAW PARK	$ 330	$ -	$ -	$ -	$ -	$ 66	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-212	MCKEE FARMS PARK	$ 600	$ 35,223	$ (103)	$ 3,000	$ 142,824	$ 36,309	$ -	$ 323,255	$ 897,176	$ -	$ -	$ -	$ -	100.0%
400-5766-221	NEIGHBORHOOD PARK IMPROVEMNT	$ 1,677	$ -	$ -	$ -	$ -	$ 335	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-259	PARK SYSTEM IMPROVEMENTS	$ 55,177	$ 48,402	$ 15,732	$ 85,418	$ 104,304	$ 61,807	$ 61,000	$ 6,438	$ 138,922	$ 62,000	$ -	$ 62,000	$ 1,000	1.6%
400-5766-263	TENNIS/PICKLEBALL COURTS	$ -	$ -	$ -	$ -	$ -	$ -	$ 199,844	$ -	$ 219,244	$ 318,935	$ -	$ 318,935	$ 119,091	59.6%
400-5766-264	EXISTING LARGE PARK SHELTERS	$ 6,880	$ -	$ -	$ -	$ -	$ 1,376	$ 551,000	$ 7,561	$ 551,000	$ 52,000	$ -	$ 52,000	$ (499,000)	-90.6%
400-5766-265	DOG PARK/EXERCISE AREA	$ 17,509	$ -	$ -	$ 13,186	$ 5,574	$ 7,254	$ -	$ 3,826	$ 21,240	$ -	$ -	$ -	$ -	100.0%
400-5766-268	PARK CONNECTION TO CITY WATER	$ 6,596	$ -	$ -	$ -	$ -	$ 1,319	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-270	INCLUSIVE PLAYGROUND	$ -	$ -	$ 64,400	$ 67,600	$ -	$ 26,400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-272	HUB PHASE 1 (N. FHR)	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 1,139	$ 60,000	$ 22,500	$ -	$ 22,500	$ 12,500	125.0%
400-5766-275	NORTHWEST TEEN CENTER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ -	$ 2,000,000	$ 2,000,000	100.0%
400-5766-277	KIDS CROSSING PLAYGROUND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 375,000	$ -	$ 375,000	$ 375,000	100.0%
400-5766-312	SPLASH PAD-AMENDED	$ 2,929	$ -	$ -	$ -	$ -	$ 586	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-576_	**Capital Projects - Parks & Recreation**	**$ 244,071**	**$ 193,785**	**$ 109,440**	**$ 361,306**	**$ 408,282**	**$ 263,377**	**$ 1,045,347**	**$ 354,981**	**$ 2,178,137**	**$ 3,091,842**	**$ -**	**$ 3,091,842**	**$ 2,046,495**	**195.8%**
400-5776-701	RENT-TO-OWN ENDOWMENT PROGRAM	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,950,000	$ -	$ 3,950,000	$ -	$ -	$ -	$ (3,950,000)	-100.0%
400-577_	**Capital Projects - Economic Development**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,950,000**	**$ -**	**$ 3,950,000**	**$ -**	**$ -**	**$ -**	**$ (3,950,000)**	**-100.0%**
400-583_-___	DEBT ISSUANCE COSTS - various projects	$ 44,751	$ 56,339	$ 57,942	$ -	$ -	$ 31,806	$ -	$ 104,350	$ 104,351	$ -	$ -	$ -	$ -	100.0%
400-583_	**Capital Projects - Debt Issuance Costs**	**$ 44,751**	**$ 56,339**	**$ 57,942**	**$ -**	**$ -**	**$ 31,806**	**$ -**	**$ 104,350**	**$ 104,351**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
400-5980-342	REC DONATIONS - TRX TO F200	$ -	$ -	$ 10,724	$ -	$ -	$ 2,145	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5981-005	INTERFUND TRANSFER OUT	$ 4,312	$ -	$ -	$ -	$ -	$ 862	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5981-008	INTERFUND TRANSFER OUT	$ 1,770	$ -	$ -	$ -	$ -	$ 354	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5981-012	INTERFUND TRANSFER OUT 1012	$ 129,640	$ -	$ -	$ -	$ -	$ 25,928	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5981-033	INTERFUND TRANSFER OUT	$ 48,000	$ -	$ -	$ -	$ -	$ 9,600	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5982-104	INTERFUND TRANSFER OUT	$ 57,437	$ -	$ -	$ -	$ -	$ 11,487	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5982-105	INTERFUND TRANSFER OUT	$ 6,531	$ -	$ -	$ -	$ -	$ 1,306	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5983-319	INTERFUND TRANSFER OUT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 319,660	$ 319,660	$ -	$ -	$ -	$ -	100.0%
400-5986-212	TRANSFER TO ANOTHER FUND	$ 8,800	$ -	$ -	$ -	$ -	$ 1,760	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5986-221	INTERFUND TRANSFER OUT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 41,154	$ 41,155	$ -	$ -	$ -	$ -	100.0%
400-59_	**Transfers Out**	**$ 256,490**	**$ -**	**$ 10,724**	**$ -**	**$ -**	**$ 53,443**	**$ -**	**$ 360,814**	**$ 360,815**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
400-599_-___	INTER PROJ TRX OUT - various projects	$ 966,193	$ 426,401	$ 1,265,814	$ 1,327,004	$ 6,360,702	$ 2,069,223	$ 289,550	$ 282,342	$ 321,893	$ 416,000	$ -	$ 416,000	$ 126,450	43.7%
400-599	**Interproject Transfers**	**$ 966,193**	**$ 426,401**	**$ 1,265,814**	**$ 1,327,004**	**$ 6,360,702**	**$ 2,069,223**	**$ 289,550**	**$ 282,342**	**$ 321,893**	**$ 416,000**	**$ -**	**$ 416,000**	**$ 126,450**	**43.7%**
	Grand Total	**$ 10,584,568**	**$ 12,706,777**	**$ 11,518,393**	**$ 5,891,169**	**$ 17,188,250**	**$ 11,577,832**	**$ 35,513,508**	**$ 2,486,849**	**$ 65,659,922**	**$ 25,874,185**	**$ (180,000)**	**$ 25,694,185**	**$ (9,819,323)**	**-27.6%**
	Net Surplus/(Deficit)	$ 609,143	$ 672,659	$ 8,787,652	$ 791,823	$ (2,513,469)	$ 1,669,562	$ 2,891,000	$ 11,294,382	$ (6,046,538)	$ 727,700	$ -	$ 727,700	$ (2,163,300)	

City of Fitchburg
TID #4 Fund 404
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
404-4112-000	TIF #4 INCREMENT - KELLY	$ 1,482,342	$ 1,475,348	$ 1,764,085	$ 1,380,485	$ 1,484,061	$ 1,517,264	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4112-001	TIF #4 INCREMENT - NINE SPRING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4113-100	TIF #4 INCREMENT - PROMEGA	$ 2,081,833	$ 1,986,777	$ 1,985,672	$ 1,978,399	$ 1,767,560	$ 1,960,048	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4113-200	TIF #4 INCREMENT - PROM PROCES	$ 330,113	$ 346,597	$ 365,346	$ 378,637	$ 331,875	$ 350,514	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4113-300	TIF #4 INCREMENT - TECH/CAMECA	$ 17,990	$ 282,318	$ 136,771	$ 136,728	$ 142,753	$ 143,312	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4114-000	TID 4 INCREMENT - AVANTE	$ 586,026	$ 700,304	$ 722,624	$ 760,487	$ 746,122	$ 703,112	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4114-100	TID 4 INCREMENT - OTHERS	$ (2,125)	$ 166,539	$ 220,853	$ 336,433	$ 408,250	$ 225,990	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Increment	$ 4,496,179	$ 4,957,883	$ 5,195,351	$ 4,971,169	$ 4,880,621	$ 4,900,240	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4200-000	SPECIAL ASSESS INSTALLMENTS	$ -	$ -	$ -	$ -	$ 12,027	$ 2,405	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Special Assess Installments	$ -	$ -	$ -	$ -	$ 12,027	$ 2,405	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4354-000	EXEMPT COMP AID-FTC/KELLY	$ 578,772	$ 578,772	$ 578,772	$ 578,772	$ 578,772	$ 578,772	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4354-001	TID #4 EXEMPT COMP AID-9 SPGS	$ 1	$ 1	$ 1	$ 1	$ 1	$ 1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4359-000	EXEMPT PERSONAL PROPERTY AID	$ 21,154	$ 19,293	$ 17,432	$ 19,293	$ 19,293	$ 19,293	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4355-100	EXEMPT COMPUTER AID - PROMEGA	$ 72,240	$ 72,240	$ 72,240	$ 72,240	$ 72,240	$ 72,240	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4355-200	EXEMPT COMPUTER AID - PROM PRO	$ 81	$ 81	$ 81	$ 81	$ 81	$ 81	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4356-000	EXEMPT COMPUTER AID - OTHER	$ 6,433	$ 6,433	$ 6,433	$ 6,433	$ 6,433	$ 6,433	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Exempt Computer Aid	$ 678,681	$ 676,820	$ 674,959	$ 676,820	$ 676,820	$ 676,820	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4810-001	TID #4 INTEREST INCOME - NINE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4810-100	INTEREST ON ADVANCE SPECIALS	$ -	$ -	$ -	$ -	$ 3,389	$ 678	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4810-400	INTEREST INCOME	$ 111,088	$ 53,274	$ 13,194	$ 177,205	$ 751,742	$ 221,300	$ -	$ 84,791	$ 115,000	$ -	$ -	$ -	$ -	100.0%
404-4810-404	INTEREST INCOME	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Interest Income	$ 111,088	$ 53,274	$ 13,194	$ 177,205	$ 755,131	$ 221,978	$ -	$ 84,791	$ 115,000	$ -	$ -	$ -	$ -	100.0%
404-4890-001	TID #4 DEBT PROCEEDS-NINE SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4890-043	OTHER REVENUE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4890-300	PROCEEDS FROM DEBT - KELLY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4890-304	BOND PROCEEDS-CITY DEBT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4891-100	DEBT PROCEEDS - PROMEGA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4911-001	PREMIUM ON DEBT ISSUE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4921-100	TRANSFER FROM GEN FUND	$ -	$ -	$ -	$ -	$ 12,027	$ 2,405	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4930-404	FUTURE INCREMENT NEEDED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4999-999	AMT TO BE PROV BY FUTURE INCR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ -	$ -	$ 12,027	$ 2,405	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 5,285,948	$ 5,687,976	$ 5,883,504	$ 5,825,193	$ 6,336,625	$ 5,803,849	$ -	$ 84,791	$ 115,000	$ -	$ -	$ -	$ -	100.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
404-5730-001	KELLY INFRASTRUCTURE PAYMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-002	IMPLEMENTATION/ADMINISTRATION	$ 157	$ 1,850	$ 908	$ 150	$ 335	$ 680	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-003	LEGAL, CONSULTING, OTHER PROF	$ 2,794	$ -	$ 1,667	$ 6,875	$ 6,358	$ 3,539	$ -	$ 39,300	$ 113,609	$ -	$ -	$ -	$ -	100.0%
404-5730-004	MARKETING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-005	TECH ASSESSMENT PLAN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-006	LACY ROAD SIGNAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-007	LACY ROAD IMPROVEMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-008	LACY RD POWER UNDERGROUND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-009	FISH HATCHERY RD PRELIM DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-010	PURCHASE OF LAND - KELLY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-011	OTHER INTEREST EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-012	E CHERYL/FISH HATCH SIGNAL-KEL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-014	LACY RD/PARKWAY RD ENHANCEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-020	DEVELOPMENT INCENTIVES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original TID	$ 2,951	$ 1,850	$ 2,575	$ 7,025	$ 6,692	$ 4,219	$ -	$ 39,300	$ 113,609	$ -	$ -	$ -	$ -	100.0%
404-5731-001	INCREMENT PAYMENTS - PROMEGA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5731-002	IMPLEMENTATION/ADMIN - PROMEGA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5731-003	LEGAL, CONSULTING - PROMEGA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5731-004	MARKETING - PROMEGA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5731-005	INCREMENT PAYMENTS - PROM PROC	$ 219,390	$ 211,390	$ 971,506	$ -	$ -	$ 280,457	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5731-006	IMPLEMENT/ADMIN - TECH/CAMECA	$ 30	$ -	$ -	$ -	$ -	$ 6	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5731-007	INCREMENT PMTS - TECH/CAMECA	$ 30,014	$ 160,664	$ 88,639	$ 85,289	$ 337,815	$ 140,484	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Amendment #1	$ 249,434	$ 372,054	$ 1,060,145	$ 85,289	$ 337,815	$ 420,947	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-101	NOBEL DR & MICA RD - FTC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-102	IMPL/ADMIN-NINE SPRINGS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-103	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-104	INTERCHANGE PROJECT & LACY E	$ -	$ 8,023	$ -	$ -	$ -	$ 1,605	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-105	LACY RD CONNECTION-ROUNDABOUT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-106	UNDERPASS - NINE SPRINGS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-107	E CHERYL/LACY CONNECTOR	$ 36,608	$ -	$ -	$ -	$ -	$ 7,322	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-108	RAILROAD CROSSINGS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-110	DEVELOPMENT INCENTIVES-NINE SP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Amendment #2	$ 36,608	$ 8,023	$ -	$ -	$ -	$ 8,926	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%

City of Fitchburg
TID #4 Fund 404
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
404-5732-002	IMPLEMENTATION/ADMINISTRATION	$ 13	$ -	$ 6	$ -	$ -	$ 4	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5732-003	LEGAL, CONSULTING - AMEND 3	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5732-021	1/2 MILE FISH LEFT TURN LANE	$ -	$ -	$ 28,271	$ -	$ -	$ 5,654	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5732-022	1/2 MILE RAILROAD - Lacy/Syene	$ -	$ 3,262	$ 62,026	$ 25,145	$ 466,868	$ 111,460	$ -	$ 8,000	$ 147,491	$ -	$ -	$ -	$ -	100.0%
404-5732-023	1/2 MILE RAILROAD - Cntrl Park	$ 533,427	$ 75,029	$ -	$ 6,017	$ -	$ 122,895	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5732-025	1/2 MILE RAILROAD - Clayton	$ -	$ -	$ 20,000	$ -	$ -	$ 4,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Amendment #3	$ 533,440	$ 78,291	$ 110,303	$ 31,162	$ 466,868	$ 244,013	$ -	$ 8,000	$ 147,491	$ -	$ -	$ -	$ -	100.0%
404-5832-001	NEW DEBT ISS COSTS/BOND DISC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5833-000	DISCOUNT ON DEBT ISSUE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-101	TRAN DEBT SERVICE-KELLY	$ 8,202,925	$ -	$ -	$ -	$ -	$ 1,640,585	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-106	TRANSFER TO DS-NINE SPRINGS	$ 453,038	$ 496,038	$ 3,663,038	$ -	$ -	$ 922,423	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-202	TRANS TO DEBT SVC-PROMEGA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-304	TRAN DEBT SERVICE-CITY	$ 102,800	$ 105,950	$ 104,050	$ 409,050	$ -	$ 144,370	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Debt Service Expenditures	$ 8,758,763	$ 601,988	$ 3,767,088	$ 409,050	$ -	$ 2,707,378	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5190-000	STAFF CHARGES-GENERAL	$ 2,041	$ 698	$ 809	$ 544	$ 1,226	$ 1,064	$ -	$ 1,090	$ 5,000	$ -	$ -	$ -	$ -	100.0%
404-5190-001	STAFF CHARGES-KELLY/FTC	$ 178	$ 253	$ 195	$ 114	$ -	$ 148	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5190-101	STAFF CHARGES-PROMEGA	$ 1,704	$ 103	$ 356	$ -	$ -	$ 433	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5190-201	STAFF CHARGES-NINE SPRINGS	$ 340	$ 595	$ 154	$ 67	$ -	$ 231	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5190-202	STAFF CHARGES-TECHLANDS/CAMECA	$ 1,226	$ 71	$ 78	$ 54	$ -	$ 286	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5190-300	STAFF CHARGES-AMEND3 APPROVAL	$ -	$ -	$ 106	$ -	$ -	$ 21	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5190-301	STAFF CHARGES-RAILROAD	$ 920	$ 28	$ 945	$ 1,019	$ -	$ 582	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5190-302	STAFF CHARGES-LFT TURN	$ -	$ 320	$ 18	$ -	$ -	$ 68	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Staff Charges	$ 6,409	$ 2,069	$ 2,661	$ 1,799	$ 1,226	$ 2,833	$ -	$ 1,090	$ 5,000	$ -	$ -	$ -	$ -	100.0%
404-5920-952	TRANSFER TO CAP PROJ	$ -	$ -	$ -	$ -	$ 147,491	$ 29,498	$ -	$ (147,491)	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Transfer to Cap Proj	$ -	$ -	$ -	$ -	$ 147,491	$ 29,498	$ -	$ (147,491)	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-100	CLOSE-OUT SURPLUS TO OVERLYING	$ -	$ -	$ -	$ -	$ 15,796,708	$ 3,159,342	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-105	TRANS TO GF FOR ADMIN-NINE SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-200	TRANS TO GF FOR ADMIN REIMB-PR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-226	TRANS TO SRF FOR HOUSING IMPRV	$ -	$ -	$ -	$ -	$ 4,880,621	$ 976,124	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-230		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-404	FUND BALANCE ADDED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Other Admin Charges	$ -	$ -	$ -	$ -	$ 20,677,329	$ 4,135,466	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ 9,587,605	$ 1,064,275	$ 4,942,771	$ 534,324	$ 21,637,422	$ 7,523,781	$ -	$ (99,101)	$ 266,100	$ -	$ -	$ -	$ -	100.0%

City of Fitchburg
TID #6 Fund 406
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
406-4116-000	TID #6 INCREMENT - RYAN	$ 1,772,425	$ 1,818,912	$ 2,208,043	$ 1,991,109	$ -	$ 1,558,098	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4116-100	TID #6 INCREMENT - OTHERS	$ 344,012	$ 362,527	$ 583,550	$ 445,796	$ -	$ 347,177	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4116-200	TID #6 INCREMENT - ARROWHEAD	$ (148,983)	$ (11,735)	$ 395,287	$ 32,090	$ -	$ 53,332	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4116-300	TID #6 INCREMENT - BENJAMIN	$ 175,928	$ 168,741	$ 181,348	$ 202,869	$ -	$ 145,777	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Increment	$ 2,143,382	$ 2,338,444	$ 3,368,227	$ 2,671,864	$ -	$ 2,104,384	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4353-000	STATE HIGHWAY AIDS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4354-006	EXEMPT COMPUTER AID - RYAN	$ 15,734	$ 15,734	$ 15,734	$ 15,734	$ -	$ 12,587	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4354-106	EXEMPT COMPUTER AID - OTHERS	$ 2,155	$ 2,155	$ 2,155	$ 2,155	$ -	$ 1,724	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4354-200	EXEMPT COMPUTER AID - ARROWHEA	$ 57,597	$ 57,597	$ 57,597	$ 57,597	$ -	$ 46,077	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4354-300	EXEMPT COMPUTER AID - BENJAMIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4359-000	EXEMPT PERSONAL PROPERTY AID	$ 11,087	$ 95,683	$ 180,279	$ 95,683	$ -	$ 76,546	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Intergovernmental Aid	$ 86,573	$ 171,169	$ 255,765	$ 171,169	$ -	$ 136,935	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4810-000	INTEREST REVENUE	$ 183,435	$ 55,916	$ 9,407	$ 74,764	$ 48,588	$ 74,422	$ -	$ 5,831	$ 10,000	$ -	$ -	$ -	$ -	100.0%
	Subtotal Interest Income	$ 183,435	$ 55,916	$ 9,407	$ 74,764	$ 48,588	$ 74,422	$ -	$ 5,831	$ 10,000	$ -	$ -	$ -	$ -	100.0%
406-4890-000	MISCELLANEOUS REVENUE	$ -	$ -	$ 112,197	$ -	$ -	$ 22,439	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4890-001	DEBT PROCEEDS - AMEND 1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ 112,197	$ -	$ -	$ 22,439	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 2,413,390	$ 2,565,529	$ 3,745,597	$ 2,917,797	$ 48,588	$ 2,338,180	$ -	$ 5,831	$ 10,000	$ -	$ -	$ -	$ -	100.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
406-5730-001	INFRASTRUCTURE PAYMENTS-RYAN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-002	IMPLEMENTATION/ADMIN - RYAN	$ 421	$ 27,494	$ 55,408	$ 30,356	$ -	$ 22,736	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-003	LEGAL, CONSULTING & OTHER PROF	$ 5,114	$ -	$ 2,561	$ 201,002	$ -	$ 41,735	$ -	$ 2,110	$ 2,110	$ -	$ -	$ -	$ -	100.0%
406-5730-005	BURY POWER LINES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-006	FITCH-RONA ROAD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-007	BUS PLAZAS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-009	STORM WATER IMPROVEMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-010	ROAD IMPROVEMENTS (AMEND 1)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-011	LAND ACQUISITION (AMEND 1)	$ 3,500	$ -	$ -	$ -	$ -	$ 700	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-012	MCKEE RD PH II (Comm-Badger)	$ 334,114	$ 2,802,170	$ 222,262	$ 101,114	$ -	$ 691,932	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-013	PARKING, SUSTAIN, DEMO, RELOC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-015	OTHER INTEREST EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-016	INFRASTRUCTURE PAYMENTS-BENJ	$ 174,782	$ 19,004	$ 328,623	$ 1,033,911	$ -	$ 311,264	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-017	NESBITT RD ROUNDABOUT	$ 1,839,378	$ 18,467	$ -	$ -	$ -	$ 371,569	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-019	MILITARY RIDGE PATH IMPROVE	$ 8,352	$ -	$ -	$ -	$ -	$ 1,670	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Project Costs	$ 2,365,661	$ 2,867,136	$ 608,854	$ 1,366,382	$ -	$ 1,441,607	$ -	$ 2,110	$ 2,110	$ -	$ -	$ -	$ -	100.0%
406-5922-409	TRANS TO GEN FUN-AMEND1 DEBT	$ 377,250	$ 375,900	$ 379,400	$ 2,182,450	$ -	$ 663,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Debt Service Expenditures	$ 377,250	$ 375,900	$ 379,400	$ 2,182,450	$ -	$ 663,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5190-000	STAFF CHARGES-GENERAL	$ 1,770	$ 616	$ 10,767	$ 1,546	$ 2,039	$ 3,348	$ -	$ 170	$ 2,000	$ -	$ -	$ -	$ -	100.0%
406-5190-001	STAFF CHARGES-RYAN	$ 2,422	$ 446	$ -	$ -	$ -	$ 574	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5190-002	STAFF CHARGES-OTHERS	$ 128	$ -	$ 492	$ -	$ -	$ 124	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5190-101	STAFF CHARGES-AMEND 1 APPROVAL	$ -	$ -	$ 129	$ -	$ -	$ 26	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5190-102	STAFF CHARGES-BENJAMIN	$ 374	$ 609	$ 199	$ 582	$ -	$ 353	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5190-103	STAFF CHARGES-MCKEE PHASE II	$ 10,581	$ 17,112	$ 2,911	$ 213	$ -	$ 6,164	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5190-104	STAFF CHARGES-FITCH/NES ROUNDA	$ 14,937	$ 312	$ 70	$ -	$ -	$ 3,064	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Staff Charges	$ 30,213	$ 19,095	$ 14,569	$ 2,341	$ 2,039	$ 13,652	$ -	$ 170	$ 2,000	$ -	$ -	$ -	$ -	100.0%
406-5731-002	IMPLEMENTATION/ADMIN - OTHERS	$ -	$ 1,700	$ 68	$ -	$ -	$ 354	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5732-002	IMPLEMENTATION/ADMIN - AMEND1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5733-002	IMPLEMENTATION/ADMIN -BENJAMIN	$ -	$ -	$ -	$ 15	$ -	$ 3	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5922-012	TRANS TO GEN FUND FOR MCKEE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5922-100	CLOSE-OUT SURPLUS TO OVERLYING	$ -	$ -	$ -	$ 5,413,542	$ -	$ 1,082,708	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5922-200	TRANS TO SRF FOR HOUSING IMPRV	$ -	$ -	$ -	$ 2,671,864	$ -	$ 534,373	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5922-406	TRANS TO GEN FUND FOR ADMIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5922-407	TRANS TO GEN FUND-ADMIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5922-408	TRANS TO GEN FUN-AMEND1 ADMIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5924-406	FUND BALANCE ADDED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5924-407	TRANS TO GEN FUND-ADMIN REIMB	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Other Admin Charges	$ -	$ 1,700	$ 68	$ 8,085,421	$ -	$ 1,617,438	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ 2,773,125	$ 3,263,831	$ 1,002,891	$ 11,636,595	$ 2,039	$ 3,735,696	$ -	$ 2,280	$ 4,110	$ -	$ -	$ -	$ -	100.0%

City of Fitchburg
TID #9 Fund 409
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
409-4111-000	INCREMENT - GENERAL	$ -	$ -	$ (577)	$ (3,225)	$ (5,736)	$ (1,908)	$ -	$ 5,080	$ 5,080	$ 2,000	$ -	$ 2,000	$ 2,000	100.0%
409-4111-001	INCREMENT - SZ EXPANSION	$ 616,023	$ 646,554	$ 621,897	$ 666,708	$ 580,634	$ 626,363	$ 422,000	$ 598,028	$ 598,028	$ 575,000	$ -	$ 575,000	$ 153,000	36.3%
409-4111-202	INCREMENT - SZ DESIGN CENTER	$ -	$ -	$ 212,972	$ 660,987	$ 899,815	$ 354,755	$ 739,000	$ 1,038,154	$ 1,038,154	$ 1,000,000	$ -	$ 1,000,000	$ 261,000	35.3%
409-4111-203	INCREMENT - PROMEGA	$ -	$ -	$ 315,249	$ 1,127,890	$ 658,096	$ 420,247	$ 534,000	$ 755,034	$ 755,034	$ 660,000	$ -	$ 660,000	$ 126,000	23.6%
409-4111-204	INCREMENT - BERTLER/SUPREME	$ -	$ -	$ 33,655	$ 84,503	$ 84,347	$ 40,501	$ 69,000	$ 96,938	$ 96,938	$ 90,000	$ -	$ 90,000	$ 21,000	30.4%
	Subtotal Increment	$ 616,023	$ 646,554	$ 1,183,196	$ 2,536,864	$ 2,217,156	$ 1,439,958	$ 1,764,000	$ 2,493,233	$ 2,493,234	$ 2,327,000	$ -	$ 2,327,000	$ 563,000	31.9%
409-4353-000	STATE AIDS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-4354-000	STATE COMPUTER AID	$ 134,880	$ 134,880	$ 134,880	$ 134,880	$ 134,880	$ 134,880	$ 134,880	$ -	$ 134,880	$ 134,880	$ -	$ 134,880	$ -	0.0%
409-4359-000	EXEMPT PERSONAL PROPERTY AID	$ 2,039	$ 1,591	$ 1,143	$ 1,591	$ 1,591	$ 1,591	$ 1,591	$ 1,591	$ 1,591	$ 382,227	$ -	$ 382,227	$ 380,636	23924.3%
	Subtotal Intergovernmental Aid	$ 136,918	$ 136,470	$ 136,023	$ 136,470	$ 136,470	$ 136,470	$ 136,471	$ 1,591	$ 136,471	$ 517,107	$ -	$ 517,107	$ 380,636	278.9%
409-4810-000	INTEREST REVENUE	$ 4,989	$ 1,806	$ 755	$ 21,849	$ 156,219	$ 37,124	$ 20,000	$ 145,241	$ 250,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
409-4810-001	INTEREST REVENUE-DEBT PROCEEDS	$ -	$ -	$ 122	$ 107,211	$ 265,607	$ 74,588	$ -	$ 1,226	$ 2,000	$ -	$ -	$ -	$ -	100.0%
	Subtotal Interest Income	$ 4,989	$ 1,806	$ 877	$ 129,060	$ 421,826	$ 111,712	$ 20,000	$ 146,467	$ 252,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
409-4820-000	DEVELOPER CONTRIBUTIONS	$ -	$ -	$ -	$ -	$ 2,972,203	$ 594,441	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Developer Contributions	$ -	$ -	$ -	$ -	$ 2,972,203	$ 594,441	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-4900-000	DEBT PROCEEDS	$ -	$ -	$ 7,265,000	$ (1,515,000)	$ -	$ 1,150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-4930-408	FUTURE INCREMENT TO BE COLL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ 7,265,000	$ (1,515,000)	$ -	$ 1,150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 757,930	$ 784,831	$ 8,585,096	$ 1,287,394	$ 5,747,655	$ 3,432,581	$ 1,920,471	$ 2,641,291	$ 2,881,705	$ 2,864,107	$ -	$ 2,864,107	$ 943,636	49.1%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
409-5730-001	DOR FEES	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ -	$ 150	$ -	0.0%
409-5730-004	EASEMENT ACQUISITION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-005	ROAD ACCESS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-006	UTILITIES EXTENSION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-007	ENGINEERING & PERMITTING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-008	DEMO & RECONSTRUCT CUL DE SACS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-009	RETENTION POND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-010	PARKING LOTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-011	ENGINEERING SERVICES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-012	MUNICIPAL FEES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-013	GRADING AND OTHER SITE WORK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-022	DEV INCENT - SUB ZERO EXP INT	$ 335,694	$ 352,444	$ 343,444	$ 382,944	$ 170,944	$ 317,094	$ 158,944	$ 282,472	$ 158,944	$ 146,944	$ -	$ 146,944	$ (12,000)	-7.5%
409-5730-122	DEV INCENTIVE - SZ EXPAN PRINC	$ -	$ -	$ -	$ -	$ 200,000	$ 40,000	$ 200,000	$ -	$ 200,000	$ 200,000	$ -	$ 200,000	$ -	0.0%
	Subtotal Original Project Costs	$ 335,844	$ 352,594	$ 343,594	$ 383,094	$ 371,094	$ 357,244	$ 359,094	$ 282,622	$ 359,094	$ 347,094	$ -	$ 347,094	$ (12,000)	-3.3%
409-5731-015	STORMWORK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-016	STORMWATER LAND ACQUISITION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-017	ROAD CONSTRUCTION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-018	1/2 MILE STORMWATER POND RELOC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-019	1/2 MILE MARKETPLACE DR N	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-020	1/2 MILE MARKETPLACE DR S	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-021	1/2 MILE SUB ZERO PARKWAY	$ (7,926)	$ (250)	$ -	$ 5,073	$ -	$ (621)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Amend #1 Project Costs	$ (7,926)	$ (250)	$ -	$ 5,073	$ -	$ (621)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%

City of Fitchburg
TID #9 Fund 409
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
409-5732-022	COMMERCE PARK DR EXTEND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-023	LACY RD - WEST OF SEMINOLE/TID	$ -	$ 174,929	$ 9,647	$ 10,022	$ 3,927,486	$ 824,417	$ -	$ (732,209)	$ 1,128,812	$ -	$ -	$ -	$ -	100.0%
409-5732-024	1/2 LACY RD - WEST OF SEMINOLE	$ -	$ -	$ -	$ 8,539	$ 739,075	$ 149,523	$ -	$ 4,038	$ 35,000	$ -	$ -	$ -	$ -	100.0%
409-5732-025	1/2 LACY RD - EAST OF SEMINOLE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-026	SEMINOLE NORTH/TID	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-027	1/2 MILE SEMINOLE NORTH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-028	1/2 MILE SEMINOLE SOUTH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-029	ROUNDABOUT SEMINOLE/LACY	$ -	$ -	$ 75,340	$ 300,451	$ 1,459,189	$ 366,996	$ -	$ -	$ 55,018	$ -	$ -	$ -	$ -	100.0%
409-5732-030	STORMWATER PONDS FOR ROADS	$ -	$ -	$ 6,957	$ 32,651	$ 190,620	$ 46,045	$ -	$ -	$ 512,421	$ -	$ -	$ -	$ -	100.0%
409-5732-031	REGIONAL STORMWATER STUDY/DESI	$ 50	$ 66,134	$ 10,945	$ 17,307	$ 15,593	$ 22,006	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-032	REGIONAL STORMWATER MGMT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-033	NEW RD TOWARD QUARRY VISTA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-101	DEV INCENT - SZ DES PRINCIPAL	$ -	$ -	$ -	$ -	$ -	$ -	$ 260,000	$ 1,000,000	$ 1,000,000	$ 400,000	$ -	$ 400,000	$ 140,000	53.8%
409-5732-102	DEV INCENT - PROMEGA PRINCIPAL	$ -	$ -	$ -	$ 810,000	$ -	$ 162,000	$ 270,000	$ 45,000	$ 45,000	$ 285,000	$ -	$ 285,000	$ 15,000	5.6%
409-5732-103	DEV INCENT - BERTLER PRINCIPAL	$ -	$ -	$ 3,000	$ 40,000	$ 32,000	$ 15,000	$ 62,000	$ 58,000	$ 58,000	$ 65,000	$ -	$ 65,000	$ 3,000	4.8%
409-5732-201	DEV INCENT - SZ DES INTEREST	$ -	$ -	$ -	$ -	$ -	$ -	$ 263,250	$ 155,018	$ 285,036	$ 250,036	$ -	$ 250,036	$ (13,214)	-5.0%
409-5732-202	DEV INCENT - PROMEGA INTEREST	$ -	$ -	$ -	$ 294,713	$ 527,371	$ 164,417	$ 538,441	$ 272,933	$ 544,629	$ 535,554	$ -	$ 535,554	$ (2,887)	-0.5%
409-5732-203	DEV INCENT - BERTLER INTEREST	$ -	$ -	$ 16,015	$ 14,940	$ 13,140	$ 8,819	$ 10,790	$ 6,170	$ 10,890	$ 7,815	$ -	$ 7,815	$ (2,975)	-27.6%
	Subtotal Amend #2 Project Costs	$ 50	$ 241,063	$ 121,904	$ 1,528,622	$ 6,904,474	$ 1,759,223	$ 1,404,481	$ 808,949	$ 3,674,806	$ 1,543,405	$ -	$ 1,543,405	$ 138,924	9.9%
409-5730-014	INTEREST ON ADVANCE	$ 9,486	$ 4,104	$ -	$ 594	$ 6,534	$ 4,144	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ (10,000)	-100.0%
409-5830-000	ISSUE COSTS-TID9	$ -	$ -	$ 53,208	$ (11,096)	$ -	$ 8,422	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5922-300	TRANS TO F300 FOR DEBT	$ -	$ -	$ -	$ 450,000	$ 450,000	$ 180,000	$ 350,000	$ -	$ 350,000	$ 347,744	$ -	$ 347,744	$ (2,256)	-0.6%
	Subtotal Debt Service Expenditures	$ 9,486	$ 4,104	$ 53,208	$ 439,498	$ 456,534	$ 192,566	$ 360,000	$ -	$ 350,000	$ 347,744	$ -	$ 347,744	$ (12,256)	-3.4%
409-5190-000	STAFF CHARGES-GENERAL	$ 3,015	$ 1,312	$ 1,476	$ 485	$ 672	$ 1,392	$ 3,000	$ 610	$ 3,000	$ 10,000	$ -	$ 10,000	$ 7,000	233.3%
409-5190-001	STAFF CHARGES-SUB ZERO	$ 2,174	$ 758	$ 155	$ 18	$ 183	$ 658	$ 1,000	$ 40	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
409-5190-119	STAFF CHARGES-MARKETPLACE DR N	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5190-120	STAFF CHARGES-MARKETPLACE DR S	$ 445	$ 15	$ -	$ -	$ -	$ 92	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5190-121	STAFF CHARGES-SUBZERO PKWY	$ 46	$ 55	$ -	$ -	$ -	$ 20	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5190-200	STAFF CHARGES-GENERAL	$ 824	$ 60	$ -	$ -	$ -	$ 177	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5190-202	STAFF CHARGES-SZ DESIGN FAC	$ 447	$ 657	$ -	$ 146	$ -	$ 250	$ 1,000	$ 40	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
409-5190-203	STAFF CHARGES-PROMEGA	$ 1,281	$ 1,016	$ 1,102	$ 1,425	$ 813	$ 1,127	$ 2,000	$ 40	$ 1,000	$ 1,000	$ -	$ 1,000	$ (1,000)	-50.0%
409-5190-222	STAFF CHARGES-COMMERCE EXTEND	$ -	$ 1,358	$ 140	$ -	$ -	$ 300	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5190-223	STAFF CHARGES-LACY WEST/TID	$ 153	$ 1,103	$ 4,159	$ 2,292	$ 9,234	$ 3,388	$ 5,000	$ 48	$ 5,000	$ -	$ -	$ -	$ (5,000)	-100.0%
409-5190-224	STAFF CHARGES-LACY WEST 1/2	$ -	$ 836	$ 1,144	$ 757	$ 430	$ 633	$ 1,000	$ -	$ 1,000	$ -	$ -	$ -	$ (1,000)	-100.0%
409-5190-225	STAFF CHARGES-LACY EAST 1/2	$ -	$ 60	$ 330	$ 26	$ -	$ 83	$ 1,000	$ -	$ 1,000	$ -	$ -	$ -	$ (1,000)	-100.0%
409-5190-226	STAFF CHARGES-SEMINOLE NORTH/T	$ -	$ -	$ 17	$ -	$ -	$ 3	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5190-227	STAFF CHARGES-SEMINOLE N 1/2	$ -	$ -	$ 18	$ -	$ -	$ 4	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5190-229	STAFF CHARGES-ROUNDABOUT SEM/L	$ 54	$ 28	$ 297	$ 1,182	$ 2,153	$ 743	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5190-231	STAFF CHARGES-REG STORM ST/DES	$ -	$ -	$ 81	$ 103	$ -	$ 37	$ 1,000	$ -	$ -	$ -	$ -	$ -	$ (1,000)	-100.0%
409-5190-233	STAFF CHARGES-NEW RD TO QRY VS	$ -	$ 65	$ -	$ -	$ -	$ 13	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5190-234	STAFF CHARGES-BERTLER	$ 1,386	$ 18	$ 783	$ 462	$ 96	$ 549	$ 1,000	$ 40	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
	Subtotal Staff Charges	$ 9,827	$ 7,342	$ 9,702	$ 6,895	$ 13,581	$ 9,470	$ 16,000	$ 819	$ 14,000	$ 14,000	$ -	$ 14,000	$ (2,000)	-12.5%
409-5730-002	OTHER ADMINISTRATION	$ 30	$ -	$ 8	$ 40	$ -	$ 15	$ 5,000	$ -	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
409-5730-003	LEGAL,CONSULTING & OTHER PROF	$ 6,490	$ 1,700	$ 1,777	$ 2,873	$ 1,500	$ 2,868	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
409-5731-002	OTHER ADMIN - AMEND 1	$ -	$ -	$ 87	$ -	$ -	$ 17	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-001	DOR FEES	$ 1,000	$ -	$ -	$ -	$ -	$ 200	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-002	OTHER ADMIN	$ 311	$ -	$ -	$ -	$ 60	$ 74	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5732-003	LEGAL,CONSULTING & OTHER PROF	$ 27,820	$ 18,507	$ 4,419	$ 360	$ 9,421	$ 12,105	$ 25,000	$ -	$ 25,000	$ 25,000	$ -	$ 25,000	$ -	0.0%
409-5922-100	TRANS TO GF FOR ADMIN REIMB	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Admin & Implementation Exp	$ 35,651	$ 20,207	$ 6,290	$ 3,272	$ 10,981	$ 15,280	$ 32,000	$ -	$ 32,000	$ 32,000	$ -	$ 32,000	$ -	0.0%
	Total Expenditures	$ 382,931	$ 625,060	$ 534,698	$ 2,366,455	$ 7,756,664	$ 2,333,162	$ 2,171,575	$ 1,092,390	$ 4,429,900	$ 2,284,243	$ -	$ 2,284,243	$ 112,668	5.2%

City of Fitchburg
TID #10 Fund 410
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
410-4111-000	INCREMENT - TID #10 GENERAL	$ -	$ 21,150	$ 369,538	$ 190,199	$ 501,973	$ 216,572	$ 406,000	$ 349,206	$ 349,206	$ 450,000	$ -	$ 450,000	$ 44,000	10.8%
410-4111-001	INCREMENT - TID #10 HIGHLINE	$ -	$ 11,440	$ 350,235	$ 236,726	$ 239,350	$ 167,550	$ 199,000	$ 258,316	$ 258,316	$ 240,000	$ -	$ 240,000	$ 41,000	20.6%
410-4111-002	INCREMENT - TID #10 TERRACE PO	$ -	$ -	$ 28,007	$ 281,896	$ 474,109	$ 156,803	$ 395,000	$ 512,377	$ 512,377	$ 460,000	$ -	$ 460,000	$ 65,000	16.5%
410-4111-004	INCREMENT - TID #10 - OCHALLA	$ -	$ -	$ -	$ -	$ 10,036	$ 2,007	$ 201,000	$ 261,479	$ 261,479	$ 550,000	$ -	$ 550,000	$ 349,000	173.6%
	Subtotal Increment	$ -	$ 32,590	$ 747,780	$ 708,822	$ 1,225,469	$ 542,932	$ 1,201,000	$ 1,381,378	$ 1,381,378	$ 1,700,000	$ -	$ 1,700,000	$ 499,000	41.5%
410-4359-000	EXEMPT PERSONAL PROPERTY AID	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 62,542	$ -	$ 62,542	$ 62,542	100.0%
	Subtotal Intergovernmental Aid	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 62,542	$ -	$ 62,542	$ 62,542	100.0%
410-4810-000	INTEREST REVENUE	$ 444	$ 3,823	$ 7,788	$ 117,135	$ 19,846	$ 29,807	$ 10,000	$ 9,450	$ 20,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
410-4810-001	INTEREST REVENUE-DEBT PROCEEDS	$ 3,708	$ 11,247	$ (178)	$ -	$ -	$ 2,955	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Interest Income	$ 4,152	$ 15,070	$ 7,610	$ 117,135	$ 19,846	$ 32,762	$ 10,000	$ 9,450	$ 20,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
410-4900-000	DEBT PROCEEDS	$ 4,210,000	$ 8,360,000	$ -	$ -	$ -	$ 2,514,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-4930-408	FUTURE INCREMENT TO BE COLL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-4890-600	SALE OF FIXED ASSETS	$ -	$ -	$ -	$ -	$ 172,934	$ 34,587	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ 4,210,000	$ 8,360,000	$ -	$ -	$ 172,934	$ 2,548,587	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 4,214,152	$ 8,407,660	$ 755,390	$ 825,957	$ 1,418,249	$ 3,124,281	$ 1,211,000	$ 1,390,828	$ 1,401,378	$ 1,772,542	$ -	$ 1,772,542	$ 561,542	46.4%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
410-5730-004	LAND ACQUISITION COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-005	DEMOLITION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-006	ROAD CONSTRUCTION	$ 30,097	$ -	$ -	$ -	$ -	$ 6,019	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-007	PROFESSIONAL FEES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-008	SITE PREPARATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-009	ADDITIONAL EARTHWORK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original Project Costs	$ 30,097	$ -	$ -	$ -	$ -	$ 6,019	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5731-013	PIKE DRIVE EXTENSION (EAST)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5731-014	FISH HATCHERY RECONSTRUCTION	$ 938,244	$ 8,413,296	$ 3,649,882	$ 143,329	$ -	$ 2,628,950	$ -	$ -	$ 115,053	$ -	$ -	$ -	$ -	100.0%
410-5731-015	ACCESS EASEMENT OR STREET	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5731-016	TRACEWAY DRIVE EXTENSION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5731-017	1/2 MILE - FISH HATCHERY RD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5731-018	VISIONING FOR CORRIDOR	$ 83,228	$ 16,121	$ -	$ -	$ -	$ 19,870	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5731-019	FISH HATCHERY PROJ MGR & MRKTG	$ 1,175	$ 18,321	$ 9,046	$ -	$ -	$ 5,708	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5731-020	REDEVELOPMENT RFP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5731-101	DEV INCENT - PLESKO PRINCIPAL	$ -	$ -	$ 69,888	$ 77,362	$ 35,306	$ 36,511	$ 93,748	$ 42,748	$ 42,748	$ 102,717	$ -	$ 102,717	$ 8,969	9.6%
410-5731-102	DEV INCENT - 3101 SFH PRIN	$ -	$ -	$ -	$ 50,000	$ 135,000	$ 37,000	$ 205,000	$ 170,000	$ 170,000	$ 215,000	$ -	$ 215,000	$ 10,000	4.9%
410-5731-104	DEV INCENT - OCHALLA PRIN	$ -	$ -	$ -	$ -	$ -	$ -	$ 115,000	$ -	$ -	$ 325,000	$ -	$ 325,000	$ 210,000	182.6%
410-5731-201	DEV INCENT - PLESKO INTEREST	$ -	$ -	$ 173,451	$ 169,328	$ 166,174	$ 101,791	$ 162,561	$ 82,593	$ 163,989	$ 159,916	$ -	$ 159,916	$ (2,645)	-1.6%
410-5731-202	DEV INCENT - 3101 SFH INTEREST	$ -	$ -	$ -	$ 89,543	$ 173,211	$ 52,551	$ 164,711	$ 84,918	$ 165,586	$ 155,961	$ -	$ 155,961	$ (8,750)	-5.3%
410-5731-204	DEV INCENT - OCHALLA INTEREST	$ -	$ -	$ -	$ -	$ -	$ -	$ 64,203	$ -	$ -	$ 62,349	$ -	$ 62,349	$ (1,854)	-2.9%
	Subtotal Amend #1 Project Costs	$ 1,022,648	$ 8,447,739	$ 3,902,267	$ 529,562	$ 509,691	$ 2,882,381	$ 805,223	$ 380,259	$ 657,376	$ 1,020,943	$ -	$ 1,020,943	$ 215,720	26.8%
410-5732-021	SITE SPECIFIC VISION/IMPLEM	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5732-022	BRYANT RD PLAN/ANALYSIS	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ -	$ -	$ -	$ (50,000)	-100.0%
410-5732-023	BRYANT RD ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ 300,000	$ 300,000	100.0%
410-5732-024	BRYANT RD RECONSTRUCTION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5732-025	STORMWATER MANAGEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5732-026	BUS RAPID TRANSIT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000	$ 1,500,000	100.0%
410-5732-027	BUS RAPID TRANSIT (1/2 MILE)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5732-028	WAYFINDING/PLACEMAKING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Amend #2 Project Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ 1,800,000	$ -	$ 1,800,000	$ 1,750,000	3500.0%
410-5730-010	CAPITALIZED INTEREST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-011	OTHER FINANCING COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-012	INTEREST ON ADVANCE	$ 3,933	$ 6,264	$ -	$ 13,788	$ 17,944	$ 8,386	$ 10,000	$ -	$ 20,000	$ 20,000	$ -	$ 20,000	$ 10,000	100.0%
410-5830-000	ISSUE COSTS-FISH HATCHERY RD	$ 35,614	$ 48,973	$ -	$ -	$ -	$ 16,917	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5922-300	TRANS TO F300 FOR DEBT FHR	$ -	$ 64,855	$ 228,638	$ 589,121	$ 579,221	$ 292,367	$ 584,196	$ 271,286	$ 584,196	$ 728,296	$ -	$ 728,296	$ 144,100	24.7%
	Subtotal Debt Service Expenditures	$ 39,547	$ 120,092	$ 228,638	$ 602,909	$ 597,165	$ 317,670	$ 594,196	$ 271,286	$ 604,196	$ 748,296	$ -	$ 748,296	$ 154,100	25.9%

City of Fitchburg
TID #10 Fund 410
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
410-5190-000	STAFF CHARGES-GENERAL	$ 2,727	$ 4,481	$ 6,578	$ 2,646	$ 1,043	$ 3,495	$ 10,000	$ 655	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
410-5190-001	STAFF CHARGES-HOTEL	$ 31	$ -	$ 11	$ -	$ -	$ 9	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5190-002	STAFF CHARGES-PIKE INTERSECT	$ 98	$ 135	$ 154	$ 270	$ -	$ 131	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5190-100	STAFF CHARGES-AMEND 1 APPROVAL	$ 2,694	$ 63	$ -	$ -	$ -	$ 552	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5190-101	STAFF CHARGES-PLESKO	$ 1,042	$ 389	$ 1,004	$ 581	$ 3,661	$ 1,335	$ 5,000	$ 80	$ 1,000	$ 1,000	$ -	$ 1,000	$ (4,000)	-80.0%
410-5190-102	STAFF CHARGES-OLD JUICE PLANT	$ 3,315	$ 8,523	$ 162	$ 783	$ 212	$ 2,599	$ 1,000	$ 81	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
410-5190-103	STAFF CHARGES-PARK BANK	$ -	$ 135	$ 639	$ 171	$ -	$ 189	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5190-104	STAFF CHARGES-OCHALLA MIXEDUSE	$ -	$ -	$ 1,728	$ 2,739	$ 448	$ 983	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
410-5190-105	STAFF CHARGES-BOWMAN PLZ REDEV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 133	$ 2,000	$ 2,000	$ -	$ 2,000	$ 2,000	100.0%
410-5190-113	STAFF CHARGES-FISH RECONSTRUCT	$ 26,372	$ 24,308	$ 2,353	$ 734	$ 362	$ 10,826	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5190-200	STAFF CHARGES-AMEND 2 APPROVAL	$ -	$ -	$ -	$ -	$ 2,476	$ 495	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Staff Charges	$ 36,280	$ 38,035	$ 12,630	$ 7,922	$ 8,201	$ 20,614	$ 18,000	$ 949	$ 16,000	$ 16,000	$ -	$ 16,000	$ (2,000)	-11.1%
410-5730-001	DOR FEES	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ -	$ 150	$ -	0.0%
410-5730-002	OTHER ADMINISTRATION	$ 89	$ 30	$ 15	$ -	$ 15,030	$ 3,033	$ 5,000	$ -	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
410-5730-003	LEGAL, CONSULTING & OTHER PROF	$ 1,750	$ 7,335	$ 14,802	$ 23,224	$ 1,623	$ 9,747	$ 10,000	$ -	$ 19,881	$ 17,500	$ -	$ 17,500	$ 7,500	75.0%
410-5731-001	DOR FEES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5731-002	OTHER ADMINISTRATION	$ -	$ 284	$ -	$ 30	$ 60	$ 75	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5731-003	LEGAL, CONSULTING & OTHER PROF	$ 151	$ 677	$ 1,241	$ -	$ -	$ 414	$ -	$ 3,360	$ 3,360	$ -	$ -	$ -	$ -	100.0%
410-5732-001	DOR FEES	$ -	$ -	$ -	$ -	$ 1,000	$ 200	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5732-002	OTHER ADMINISTRATION	$ -	$ -	$ -	$ -	$ 514	$ 103	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5732-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ -	$ 16,800	$ 3,360	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5922-100	TRANS TO GF FOR ADMIN REIMB	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Other Admin Charges	$ 2,140	$ 8,476	$ 16,208	$ 23,404	$ 35,177	$ 17,081	$ 15,150	$ 3,510	$ 28,391	$ 22,650	$ -	$ 22,650	$ 7,500	49.5%
	Total Expenditures	$ 1,130,712	$ 8,614,341	$ 4,159,742	$ 1,163,798	$ 1,150,234	$ 3,243,765	$ 1,482,569	$ 656,003	$ 1,355,963	$ 3,607,889	$ -	$ 3,607,889	$ 2,125,320	143.4%

City of Fitchburg
TID #11 Fund 411
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
411-4111-000	INCREMENT - TID #11	$ -	$ 275	$ -	$ -	$ -	$ 55	$ 100	$ 110	$ 110	$ -	$ -	$ -	$ (100)	-100.0%
	Subtotal Increment	$ -	$ 275	$ -	$ -	$ -	$ 55	$ 100	$ 110	$ 110	$ -	$ -	$ -	$ (100)	-100.0%
411-4810-000	INTEREST REVENUE	$ 29	$ 3	$ 1	$ 209	$ 875	$ 223	$ -	$ 481	$ 800	$ 100	$ -	$ 100	$ 100	100.0%
	Subtotal Interest Income	$ 29	$ 3	$ 1	$ 209	$ 875	$ 223	$ -	$ 481	$ 800	$ 100	$ -	$ 100	$ 100	100.0%
411-4930-408	FUTURE INCREMENT TO BE COLL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 29	$ 277	$ 1	$ 209	$ 875	$ 278	$ 100	$ 591	$ 910	$ 100	$ -	$ 100	$ -	0.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
411-5730-004	EARTHWORK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-005	ONSITE UTILITIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-006	STORMWATER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-007	ONSITE ROADWAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-008	ONSITE CONTINGENCY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-009	ONSITE ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-010	1/2 MILE - ROAD IMPROVE - MM	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-011	1/2 MILE - OFFSITE ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-012	1/2 MILE - WATERMAIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-013	1/2 MILE - SANITARY SEWER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-014	DEVELOPER INCENTIVE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original Project Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5730-100	INTEREST ON ADVANCE	$ 635	$ 693	$ 722	$ 752	$ 756	$ 712	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
	Subtotal Debt Service Expenditures	$ 635	$ 693	$ 722	$ 752	$ 756	$ 712	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
411-5190-000	STAFF CHARGES-GENERAL	$ 210	$ 229	$ 555	$ 720	$ 58	$ 354	$ 2,000	$ 130	$ 2,000	$ 5,000	$ -	$ 5,000	$ 3,000	150.0%
411-5190-001	STAFF CHARGES-@EDGE	$ -	$ -	$ 33	$ 67	$ -	$ 20	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
411-5190-002	STAFF CHARGES-ROYAL CAPITAL	$ -	$ -	$ -	$ 224	$ 165	$ 78	$ 5,000	$ -	$ 5,000	$ 2,000	$ -	$ 2,000	$ (3,000)	-60.0%
	Subtotal Staff Charges	$ 210	$ 229	$ 588	$ 1,012	$ 223	$ 452	$ 7,000	$ 130	$ 7,000	$ 7,000	$ -	$ 7,000	$ -	0.0%
411-5730-001	DOR FEES	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ -	$ 150	$ -	0.0%
411-5730-002	OTHER ADMINISTRATION	$ -	$ -	$ 8	$ -	$ -	$ 2	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
411-5730-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
	Subtotal Other Admin Charges	$ 150	$ 150	$ 158	$ 150	$ 150	$ 152	$ 3,150	$ 150	$ 3,150	$ 3,150	$ -	$ 3,150	$ -	0.0%
	Total Expenditures	$ 995	$ 1,072	$ 1,468	$ 1,915	$ 1,129	$ 1,316	$ 11,150	$ 280	$ 11,150	$ 11,150	$ -	$ 11,150	$ -	0.0%

City of Fitchburg
TID #12 Fund 412
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
412-4111-000	INCREMENT - TID #12 - GENERAL	$ -	$ (3,760)	$ 16,080	$ 22,889	$ 61,560	$ 19,354	$ 37,000	$ 28,604	$ 28,604	$ 34,000	$ -	$ 34,000	$ (3,000)	-8.1%
412-4111-001	INCREMENT - TID #12 - PROMEGA	$ -	$ 227,572	$ 928,573	$ 1,908,202	$ 1,747,584	$ 962,386	$ 1,051,000	$ 1,748,706	$ 1,748,706	$ 1,280,000	$ -	$ 1,280,000	$ 229,000	21.8%
	Subtotal Increment	$ -	$ 223,812	$ 944,653	$ 1,931,092	$ 1,809,145	$ 981,740	$ 1,088,000	$ 1,777,310	$ 1,777,310	$ 1,314,000	$ -	$ 1,314,000	$ 226,000	20.8%
412-4353-000	STATE AIDS	$ -	$ -	$ 1,000,000	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
412-4359-000	EXEMPT PERSONAL PROPERTY AID	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 898,640	$ -	$ 898,640	$ 898,640	100.0%
	Subtotal Intergovernmental Aid	$ -	$ -	$ 1,000,000	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ 898,640	$ -	$ 898,640	$ 898,640	0.9%
412-4810-000	INTEREST REVENUE	$ 26	$ 143	$ 1,084	$ 9,558	$ 54,562	$ 13,075	$ 10,000	$ 36,927	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
	Subtotal Interest Income	$ 26	$ 143	$ 1,084	$ 9,558	$ 54,562	$ 13,075	$ 10,000	$ 36,927	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
412-4930-408	FUTURE INCREMENT TO BE COLL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 26	$ 223,955	$ 1,945,737	$ 1,940,650	$ 1,863,706	#########	$ 1,098,000	$ 1,814,237	$ 1,787,310	$ 2,222,640	$ -	$ 2,222,640	$ 1,124,640	102.4%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
412-5730-005	1/2 MILE - FAHEY GLENN CONNECT	$ -	$ -	$ 1,000,000	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
412-5730-006	1/2 MILE-RECON ROUNDABT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
412-5730-007	1/2 MILE-SIDEWALK/TRAFFIC CALM	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
412-5730-008	1/2 MILE-MILL/RESRF E CHERYL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
412-5730-009	E CHERYL LIGHTING RETROFIT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
412-5730-010	E CHERYL LIGHTING COMPLETION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
412-5730-101	DEV INCENT - PROMEGA PRINCIPAL	$ -	$ -	$ 450,000	$ 600,000	$ 795,000	$ 369,000	$ 1,045,000	$ 680,000	$ 680,000	$ 1,110,000	$ -	$ 1,110,000	$ 65,000	6.2%
412-5730-201	DEV INCENT - PROMEGA INTEREST	$ -	$ -	$ 417,110	$ 792,970	$ 754,608	$ 392,938	$ 704,008	$ 366,373	$ 714,046	$ 664,821	$ -	$ 664,821	$ (39,187)	-5.6%
	Subtotal Original Project Costs	$ -	$ -	$ 1,867,110	$ 1,392,970	$ 1,549,608	$ 961,938	$ 1,749,008	$ 1,046,373	$ 1,394,046	$ 1,774,821	$ -	$ 1,774,821	$ 25,813	1.5%
412-5730-100	INTEREST ON ADVANCE	$ 1,100	$ 1,054	$ -	$ -	$ -	$ 431	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Debt Service Expenditures	$ 1,100	$ 1,054	$ -	$ -	$ -	$ 431	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
412-5190-000	STAFF CHARGES-GENERAL	$ 1,143	$ 225	$ 841	$ 442	$ 211	$ 573	$ 2,000	$ 172	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
412-5190-001	STAFF CHARGES-PROMEGA R&D	$ 445	$ -	$ 1,714	$ 18	$ 457	$ 527	$ 1,000	$ 40	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
	Subtotal Staff Charges	$ 1,588	$ 225	$ 2,555	$ 460	$ 668	$ 1,099	$ 3,000	$ 213	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
412-5730-001	DOR FEES	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ -	$ 150	$ -	0.0%
412-5730-002	OTHER ADMINISTRATION	$ 63	$ -	$ 38	$ -	$ -	$ 20	$ 5,000	$ -	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
412-5730-003	LEGAL, CONSULTING & OTHER PROF	$ 23,410	$ 1,838	$ 1,697	$ 1,500	$ 1,500	$ 5,989	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
	Subtotal Other Admin Charges	$ 23,623	$ 1,988	$ 1,885	$ 1,650	$ 1,650	$ 6,159	$ 7,150	$ 150	$ 7,150	$ 7,150	$ -	$ 7,150	$ -	0.0%
	Total Expenditures	$ 26,311	$ 3,267	$ 1,871,549	$ 1,395,080	$ 1,551,926	$ 969,627	$ 1,759,158	$ 1,046,736	$ 1,404,196	$ 1,784,971	$ -	$ 1,784,971	$ 25,813	1.5%

City of Fitchburg
TID #13 Fund 413
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
413-4111-000	INCREMENT - TID #13	$ -	$ 2	$ 9	$ (55,646)	$ 32,295	$ (4,668)	$ 5,000	$ 153,208	$ 153,208	$ 110,000	$ -	$ 110,000	$ 105,000	2100.0%
413-4111-001	INCREMENT - PHEONIX	$ -	$ 68,900	$ 122,913	$ 356,292	$ 318,918	$ 173,405	$ 244,000	$ 398,230	$ 398,230	$ 280,000	$ -	$ 280,000	$ 36,000	14.8%
413-4111-002	INCREMENT - KWIK TRIP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-4111-003	INCREMENT - ARLO	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8	$ 8	$ 130,000	$ -	$ 130,000	$ 130,000	100.0%
	Subtotal Increment	$ -	$ 68,903	$ 122,922	$ 300,646	$ 351,213	$ 168,737	$ 249,000	$ 551,446	$ 551,446	$ 520,000	$ -	$ 520,000	$ 271,000	108.8%
413-4359-000	EXEMPT PERSONAL PROPERTY AID	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 37,762	$ -	$ 37,762	$ 37,762	100.0%
	Subtotal Intergovernmental Aid	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 37,762	$ -	$ 37,762	$ 37,762	100.0%
413-4810-000	INTEREST REVENUE	$ 32	$ 32	$ 23	$ 287	$ -	$ 75	$ 10,000	$ 2,107	$ 5,000	$ 1,000	$ -	$ 1,000	$ (9,000)	-90.0%
413-4810-001	INTEREST REVENUE-DEBT PROCEEDS	$ -	$ -	$ -	$ -	$ 2,492	$ 498	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Interest Income	$ 32	$ 32	$ 23	$ 287	$ 2,492	$ 573	$ 10,000	$ 2,107	$ 5,000	$ 1,000	$ -	$ 1,000	$ (9,000)	-90.0%
413-4900-000	DEBT PROCEEDS	$ -	$ -	$ -	$ 1,515,000	$ -	$ 303,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-4930-408	FUTURE INCREMENT TO BE COLL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ -	$ 1,515,000	$ -	$ 303,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 32	$ 68,934	$ 122,945	$ 1,815,932	$ 353,705	$ 472,310	$ 259,000	$ 553,553	$ 556,446	$ 558,762	$ -	$ 558,762	$ 299,762	115.7%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
413-5730-004	E CHERYL, PATH, BOARDWALK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5730-005	GREENMARKET	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5730-006	GOLDENGATE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5730-007	NINE SPRINGS LOTS 1-8/TID 5-12	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5730-008	1/2 MILE GOLDEN GATE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5730-009	1/2 MILE OL 13 BIKE PATH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5730-010	ROAD CONSTRUCITON	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original Project Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5731-010	ENVIRON ANALYSIS & REMEDIATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5731-011	SOIL/GROUND WATER/GEOTECHNICAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5731-012	1/2 MILE E. CHERYL/SYENE INTER	$ -	$ 26,629	$ 20,100	$ 1,083,216	$ 905,932	$ 407,175	$ -	$ 52,983	$ 53,313	$ -	$ -	$ -	$ -	100.0%
413-5731-101	DEV INCENT - PHOENIX PRINCIPAL	$ -	$ -	$ 50,000	$ 90,000	$ 95,000	$ 47,000	$ 105,000	$ -	$ 105,000	$ 110,000	$ -	$ 110,000	$ 5,000	4.8%
413-5731-102	DEV INCENT - KWIK TR PRINCIPAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5731-103	DEV INCENT - ARLO PRINCIPAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5731-201	DEV INCENT - PHOENIX INTEREST	$ -	$ -	$ 115,697	$ 120,300	$ 114,750	$ 70,149	$ 108,750	$ 160,950	$ 108,750	$ 102,300	$ -	$ 102,300	$ (6,450)	-5.9%
413-5731-202	DEV INCENT - KWIK TR INTEREST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5731-203	DEV INCENT - ARLO INTEREST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 62,114	$ -	$ 62,114	$ 62,114	100.0%
	Subtotal Amendment #1 Project Costs	$ -	$ 26,629	$ 185,797	$ 1,293,516	$ 1,115,682	$ 524,325	$ 213,750	$ 213,933	$ 267,063	$ 274,414	$ -	$ 274,414	$ 60,664	28.4%
413-5730-100	INTEREST ON ADVANCE	$ 540	$ 427	$ 438	$ 1,031	$ 1,859	$ 859	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5830-000	ISSUE COSTS-TID13	$ -	$ -	$ -	$ 11,096	$ -	$ 2,219	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5922-300	TRANS TO F300 FOR DEBT	$ -	$ -	$ -	$ -	$ -	$ -	$ 97,004	$ -	$ 97,004	$ 118,444	$ -	$ 118,444	$ 21,440	22.1%
	Subtotal Debt Service Expenditures	$ 540	$ 427	$ 438	$ 12,127	$ 1,859	$ 3,078	$ 97,004	$ -	$ 97,004	$ 118,444	$ -	$ 118,444	$ 21,440	22.1%
413-5190-000	STAFF CHARGES-GENERAL	$ 490	$ 838	$ 1,092	$ 1,544	$ 1,239	$ 1,041	$ 10,000	$ 828	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
413-5190-001	STAFF CHARGES-PHOENIX	$ 563	$ 427	$ 945	$ 18	$ 38	$ 398	$ 1,000	$ 40	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
413-5190-002	STAFF CHARGES-KWIK TRIP	$ -	$ -	$ 926	$ 180	$ -	$ 221	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5190-003	STAFF CHARGES-ARLO/LOT 55	$ -	$ -	$ -	$ 127	$ 2,685	$ 562	$ 2,000	$ 404	$ 2,000	$ 1,000	$ -	$ 1,000	$ (1,000)	-50.0%
413-5190-100	STAFF CHARGES-AMEND 1 APPROVAL	$ -	$ 2,765	$ 70	$ -	$ 64	$ 580	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5190-112	STAFF CHARGES-CHERYL/SYENE INT	$ -	$ 29	$ 927	$ 3,863	$ 6,888	$ 2,341	$ 2,000	$ 38	$ 100	$ 10,000	$ -	$ 10,000	$ 8,000	400.0%
	Subtotal Staff Charges	$ 1,053	$ 4,059	$ 3,960	$ 5,731	$ 10,914	$ 5,143	$ 15,000	$ 1,311	$ 13,100	$ 22,000	$ -	$ 22,000	$ 7,000	46.7%
413-5730-001	DOR FEES	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ -	$ 150	$ -	0.0%
413-5730-002	OTHER ADMINISTRATION	$ 32	$ -	$ 8	$ 4	$ 15,030	$ 3,015	$ 2,000	$ 16	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
413-5730-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ 1,667	$ 1,500	$ 1,500	$ 933	$ 20,000	$ -	$ 10,000	$ 17,500	$ -	$ 17,500	$ (2,500)	-12.5%
413-5731-001	DOR FEES	$ -	$ 1,000	$ -	$ -	$ -	$ 200	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5731-002	OTHER ADMINISTRATION	$ -	$ 175	$ -	$ -	$ -	$ 35	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
413-5731-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ 12,764	$ -	$ -	$ -	$ 2,553	$ 50,000	$ -	$ 50,000	$ -	$ -	$ -	$ (50,000)	-100.0%
	Subtotal Other Admin Charges	$ 182	$ 14,089	$ 1,825	$ 1,654	$ 16,680	$ 6,886	$ 72,150	$ 166	$ 62,150	$ 19,650	$ -	$ 19,650	$ (52,500)	-72.8%
	Total Expenditures	$ 1,775	$ 45,203	$ 192,020	$ 1,313,028	$ 1,145,135	$ 539,432	$ 397,904	$ 215,409	$ 439,317	$ 434,508	$ -	$ 434,508	$ 36,604	9.2%

City of Fitchburg
TID #14 Fund 414
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
414-4111-000	INCREMENT - TID #14	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 9,452	$ 9,452	$ 100,000	$ -	$ 100,000	$ 99,000	9900.0%
414-4111-001	INCREMENT - TBD DEVELOPMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Increment	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 9,452	$ 9,452	$ 100,000	$ -	$ 100,000	$ 99,000	9900.0%
414-4359-000	EXEMPT PERSONAL PROPERTY AID	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,505	$ -	$ 2,505	$ 2,505	100.0%
	Subtotal Intergovernmental Aid	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,505	$ -	$ 2,505	$ 2,505	100.0%
414-4810-000	INTEREST REVENUE	$ -	$ -	$ -	$ 31	$ 517	$ 110	$ 200	$ 521	$ 1,000	$ 200	$ -	$ 200	$ -	0.0%
	Subtotal Interest Income	$ -	$ -	$ -	$ 31	$ 517	$ 110	$ 200	$ 521	$ 1,000	$ 200	$ -	$ 200	$ -	0.0%
414-4930-408	FUTURE INCREMENT TO BE COLL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ -	$ -	$ -	$ 31	$ 517	$ 110	$ 1,200	$ 9,973	$ 10,452	$ 102,705	$ -	$ 102,705	$ 101,505	8458.8%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
414-5730-004	INTERCEPTOR SEWER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5730-005	NOBEL DRIVE EXTENSION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5730-006	LACY/HAIGHT FARM ROAD	$ -	$ -	$ -	$ 14,600	$ -	$ 2,920	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5730-007	NOBEL DRIVE EXTENSION PHASE 2	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5730-008	SECONDARY ACCESS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5730-009	EAST ROAD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5730-010	BLANEY ROAD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5730-101	DEV INCENT - TBD DEV PRINCIPAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5730-201	DEV INCENT - TBD DEV INTEREST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original Project Costs	$ -	$ -	$ -	$ 14,600	$ -	$ 2,920	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5730-100	INTEREST ON ADVANCE	$ -	$ -	$ -	$ 333	$ 986	$ 264	$ 1,000	$ -	$ 1,000	$ 1,200	$ -	$ 1,200	$ 200	20.0%
	Subtotal Debt Service Expenditures	$ -	$ -	$ -	$ 333	$ 986	$ 264	$ 1,000	$ -	$ 1,000	$ 1,200	$ -	$ 1,200	$ 200	20.0%
414-5190-000	STAFF CHARGES-GENERAL	$ -	$ -	$ -	$ 1,719	$ 38	$ 351	$ 5,000	$ 115	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
414-5190-001	STAFF CHARGES-HARTUNG FIELDS	$ -	$ -	$ -	$ 332	$ 716	$ 210	$ 5,000	$ -	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
414-5190-100	STAFF CHARGES-AMEND 1 APPROVAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5190-112	STAFF CHARGES-TBD PROJECT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Staff Charges	$ -	$ -	$ -	$ 2,051	$ 754	$ 561	$ 10,000	$ 115	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
414-5730-001	DOR FEES	$ -	$ -	$ -	$ 1,000	$ 150	$ 230	$ 150	$ 150	$ 150	$ 150	$ -	$ 150	$ -	0.0%
414-5730-002	OTHER ADMINISTRATION	$ -	$ -	$ -	$ 44	$ -	$ 9	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
414-5730-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ 16,700	$ 700	$ 3,480	$ 20,000	$ -	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
414-5731-001	DOR FEES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5731-002	OTHER ADMINISTRATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5731-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
414-5731-012	TBD PROJECT #C	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Other Admin Charges	$ -	$ -	$ -	$ 17,744	$ 850	$ 3,719	$ 22,150	$ 150	$ 22,150	$ 22,150	$ -	$ 22,150	$ -	0.0%
	Total Expenditures	$ -	$ -	$ -	$ 34,728	$ 2,591	$ 7,464	$ 33,150	$ 265	$ 33,150	$ 33,350	$ -	$ 33,350	$ 200	0.6%

City of Fitchburg
TID #15 Fund 415
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
415-4111-000	INCREMENT - TID #15	$ -	$ -	$ -	$ -	$ 664,334	$ 132,867	$ 1,000,000	$ 1,778,229	$ 1,778,229	$ -	$ -	$ -	$ (1,000,000)	-100.0%
415-4111-001	INCREMENT - 2500 RIMROCK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Increment	$ -	$ -	$ -	$ -	$ 664,334	$ 132,867	$ 1,000,000	$ 1,778,229	$ 1,778,229	$ -	$ -	$ -	$ (1,000,000)	-100.0%
415-4354-000	STATE COMPUTER AID	$ -	$ -	$ -	$ -	$ 9,397	$ 1,879	$ -	$ -	$ 9,397	$ -	$ -	$ -	$ -	100.0%
	Subtotal Intergovernmental Aid	$ -	$ -	$ -	$ -	$ 9,397	$ 1,879	$ -	$ -	$ 9,397	$ -	$ -	$ -	$ -	0.9%
415-4810-000	INTEREST REVENUE	$ -	$ -	$ -	$ 3	$ 7,750	$ 1,551	$ 200	$ 2,129	$ 4,200	$ -	$ -	$ -	$ (200)	-100.0%
	Subtotal Interest Income	$ -	$ -	$ -	$ 3	$ 7,750	$ 1,551	$ 200	$ 2,129	$ 4,200	$ -	$ -	$ -	$ (200)	-100.0%
	Total Revenues & Sources	$ -	$ -	$ -	$ 3	$ 681,481	$ 136,297	$ 1,000,200	$ 1,780,357	$ 1,791,826	$ -	$ -	$ -	$ (1,000,200)	-100.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
415-5730-101	DEV INCENT - 2500 RIMR PRINC	$ -	$ -	$ -	$ -	$ 494,586	$ 98,917	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
415-5730-201	DEV INCENT - 2500 RIM INTEREST	$ -	$ -	$ -	$ -	$ 5,312	$ 1,062	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original Project Costs	$ -	$ -	$ -	$ -	$ 499,898	$ 99,980	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
415-5730-100	INTEREST ON ADVANCE	$ -	$ -	$ -	$ 4	$ 517	$ 104	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Debt Service Expenditures	$ -	$ -	$ -	$ 4	$ 517	$ 104	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
415-5190-000	STAFF CHARGES-GENERAL	$ -	$ -	$ -	$ -	$ 1,116	$ 223	$ 5,000	$ 615	$ 1,000	$ -	$ -	$ -	$ (5,000)	-100.0%
415-5190-001	STAFF CHARGES-2500 RIMROCK	$ -	$ -	$ -	$ 477	$ 1,008	$ 297	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Staff Charges	$ -	$ -	$ -	$ 477	$ 2,124	$ 520	$ 5,000	$ 615	$ 1,000	$ -	$ -	$ -	$ (5,000)	-100.0%
415-5730-001	DOR FEES	$ -	$ -	$ -	$ -	$ 150	$ 30	$ 150	$ -	$ -	$ -	$ -	$ -	$ (150)	-100.0%
415-5730-002	OTHER ADMINISTRATION	$ -	$ -	$ -	$ -	$ 11	$ 2	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ (2,000)	-100.0%
415-5730-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ 90	$ 5,550	$ 1,128	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ (20,000)	-100.0%
415-5922-100	CLOSE-OUT SURPLUS TO OVERLYING	$ -	$ -	$ -	$ -	$ 172,664	$ 34,533	$ 662,500	$ -	$ -	$ -	$ -	$ -	$ (662,500)	-100.0%
415-5922-226	TRANS TO SRF FOR HOUSING IMPRV	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,232,666	$ 1,778,229	$ -	$ -	$ -	$ (1,000,000)	-100.0%
415-5922-230	CLOSE-OUT SURPLUS TO OVERLYING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Other Admin Charges	$ -	$ -	$ -	$ 90	$ 178,375	$ 35,693	$ 1,684,650	$ 1,232,666	$ 1,778,229	$ -	$ -	$ -	$ (1,684,650)	-100.0%
	Total Expenditures	$ -	$ -	$ -	$ 571	$ 680,914	$ 136,297	$ 1,689,650	$ 1,233,280	$ 1,779,229	$ -	$ -	$ -	$ (1,689,650)	-100.0%

City of Fitchburg
TID #16 Fund 416
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
416-4111-000	INCREMENT - TID #16	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
416-4111-001	INCREMENT - TBD DEVELOPMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Increment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
416-4810-000	INTEREST REVENUE	$ -	$ -	$ -	$ -	$ 193	$ 39	$ 200	$ 102	$ 300	$ 100	$ -	$ 100	$ (100)	-50.0%
	Subtotal Interest Income	$ -	$ -	$ -	$ -	$ 193	$ 39	$ 200	$ 102	$ 300	$ 100	$ -	$ 100	$ (100)	-50.0%
	Total Revenues & Sources	$ -	$ -	$ -	$ -	$ 193	$ 39	$ 200	$ 102	$ 300	$ 100	$ -	$ 100	$ (100)	-50.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
416-5730-004	LATITUDE 43 EXTENSION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
416-5730-005	LATITUDE 43 EXTENSION (1/2 ML)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
416-5730-006	MALONEY DRIVE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
416-5730-007	NEIGHBORHOOD PLAN MARKET ANLYS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 62,500	$ -	$ 62,500	$ 62,500	100.0%
416-5730-008	WAYFINDING/PLACEMAKING	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000	$ -	$ 40,000	$ -	$ -	$ -	$ (40,000)	-100.0%
416-5730-009	MULTI-USE PATH (MCCOY-CAP CTY)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
416-5730-010	STOMRWATER PHEASANT RDG TRL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
416-5730-101	DEV INCENT - TBD DEV PRINC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
416-5730-201	DEV INCENT - TBD DEV INTEREST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original Project Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000	$ -	$ 40,000	$ 62,500	$ -	$ 62,500	$ 22,500	56.3%
416-5730-100	INTEREST ON ADVANCE	$ -	$ -	$ -	$ -	$ 232	$ 46	$ -	$ -	$ 500	$ 500	$ -	$ 500	$ 500	100.0%
	Subtotal Debt Service Expenditures	$ -	$ -	$ -	$ -	$ 232	$ 46	$ -	$ -	$ 500	$ 500	$ -	$ 500	$ 500	100.0%
416-5190-000	STAFF CHARGES-GENERAL	$ -	$ -	$ -	$ -	$ 2,643	$ 529	$ 10,000	$ 233	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
416-5190-001	STAFF CHARGES-TBD DEVELOPMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
	Subtotal Staff Charges	$ -	$ -	$ -	$ -	$ 2,643	$ 529	$ 12,000	$ 233	$ 12,000	$ 12,000	$ -	$ 12,000	$ -	0.0%
416-5730-001	DOR FEES	$ -	$ -	$ -	$ -	$ 1,000	$ 200	$ 150	$ 150	$ 150	$ 150	$ -	$ 150	$ -	0.0%
416-5730-002	OTHER ADMINISTRATION	$ -	$ -	$ -	$ -	$ 455	$ 91	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
416-5730-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ -	$ 12,800	$ 2,560	$ 20,000	$ -	$ 20,000	$ 27,500	$ -	$ 27,500	$ 7,500	37.5%
	Subtotal Other Admin Charges	$ -	$ -	$ -	$ -	$ 14,255	$ 2,851	$ 22,150	$ 150	$ 22,150	$ 29,650	$ -	$ 29,650	$ 7,500	33.9%
	Total Expenditures	$ -	$ -	$ -	$ -	$ 17,130	$ 3,426	$ 74,150	$ 383	$ 74,650	$ 104,650	$ -	$ 104,650	$ 30,500	41.1%

City of Fitchburg
TID #17 Fund 417
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
417-4111-000	INCREMENT - TID #17	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000	$ 15,000	100.0%
417-4111-001	INCREMENT - TBD DEVELOPMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Increment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000	$ 15,000	100.0%
417-4810-000	INTEREST REVENUE	$ -	$ -	$ -	$ -	$ 235	$ 47	$ 200	$ 154	$ 400	$ 200	$ -	$ 200	$ -	0.0%
	Subtotal Interest Income	$ -	$ -	$ -	$ -	$ 235	$ 47	$ 200	$ 154	$ 400	$ 200	$ -	$ 200	$ -	0.0%
	Total Revenues & Sources	$ -	$ -	$ -	$ -	$ 235	$ 47	$ 200	$ 154	$ 400	$ 15,200	$ -	$ 15,200	$ 15,000	7500.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
417-5730-004	ANTON DR PLAN/ENG	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-005	ANTON DR RESURFACING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-006	ANTON DR BIKE LANES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-007	ROUNDABOUT (ANTON/FITCHRONA)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-008	TURN LANE KAPEC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-009	SIDEWALK EXTEND - ANTON	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-010	SIDEWALK EXTEND - KJW	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-011	BURY/MOVE POWERLINES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-012	WAYFINDING/PLACEMAKING	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000	$ -	$ 65,000	$ -	$ -	$ -	$ (65,000)	-100.0%
417-5730-013	NEIGHBORHOOD PLAN MARKET STUDY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ -	$ 35,000	$ 35,000	100.0%
417-5730-014	LEFT TURN LANE TAPER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-015	SIDEWALK EXTEND - MCKEE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-016	SIDEWALK WIDEN - ANTON	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-017	MULTI-USE PATH - WINGRA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-101	DEV INCENT - TBD DEV PRINC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
417-5730-201	DEV INCENT - TBD DEV INTEREST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original Project Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000	$ -	$ 65,000	$ 35,000	$ -	$ 35,000	$ (30,000)	-46.2%
417-5730-100	INTEREST ON ADVANCE	$ -	$ -	$ -	$ -	$ 248	$ 50	$ -	$ -	$ 500	$ 500	$ -	$ 500	$ 500	100.0%
	Subtotal Debt Service Expenditures	$ -	$ -	$ -	$ -	$ 248	$ 50	$ -	$ -	$ 500	$ 500	$ -	$ 500	$ 500	100.0%
417-5190-000	STAFF CHARGES-GENERAL	$ -	$ -	$ -	$ -	$ 3,341	$ 668	$ 10,000	$ 81	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
417-5190-001	STAFF CHARGES-TBD DEV	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
	Subtotal Staff Charges	$ -	$ -	$ -	$ -	$ 3,341	$ 668	$ 12,000	$ 81	$ 12,000	$ 12,000	$ -	$ 12,000	$ -	0.0%
417-5730-001	DOR FEES	$ -	$ -	$ -	$ -	$ 1,000	$ 200	$ 150	$ 150	$ 1,000	$ 150	$ -	$ 150	$ -	0.0%
417-5730-002	OTHER ADMINISTRATION	$ -	$ -	$ -	$ -	$ 455	$ 91	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
417-5730-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ -	$ 11,300	$ 2,260	$ 20,000	$ -	$ 20,000	$ 27,500	$ -	$ 27,500	$ 7,500	37.5%
	Subtotal Other Admin Charges	$ -	$ -	$ -	$ -	$ 12,755	$ 2,551	$ 22,150	$ 150	$ 23,000	$ 29,650	$ -	$ 29,650	$ 7,500	33.9%
	Total Expenditures	$ -	$ -	$ -	$ -	$ 16,344	$ 3,269	$ 99,150	$ 231	$ 100,500	$ 77,150	$ -	$ 77,150	$ (22,000)	-22.2%

City of Fitchburg
TID #18 Fund 418
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
418-4111-000	INCREMENT - TID #18	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-4111-001	INCREMENT - SZ CORPORATE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Increment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-4810-000	INTEREST REVENUE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 120	$ 200	$ 200	$ -	$ 200	$ 200	100.0%
	Subtotal Interest Income	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 120	$ 200	$ 200	$ -	$ 200	$ 200	100.0%
	Total Revenues & Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 120	$ 200	$ 200	$ -	$ 200	$ 200	100.0%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
418-5730-004	ROAD CURB SIDEWALKS PATHS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-005	OFF STREET PATH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-006	WATER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-007	SEWER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-008	STORM WATER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-009	REGIONAL RETENTION BASIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-010	REGIONAL INFILTRATION BASIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-011	MILITARY RIDGE TRAIL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-012	COTTONWOOD STORM SEWER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-013	LAND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-014	BASSWOOD CLOSURE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 385,000	$ (385,000)	$ -	$ -	100.0%
418-5730-015	BUS SHELTERS COMMERCE AND MCKE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-016	COMMERCE PARK SIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-101	DEV INCENT - SZ CORP PRINC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5730-201	DEV INCENT - SZ CORP INTEREST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original Project Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 385,000	$ (385,000)	$ -	$ -	100.0%
418-5730-100	INTEREST ON ADVANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Debt Service Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
418-5190-000	STAFF CHARGES-GENERAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,114	$ 10,000	$ 10,000	$ -	$ 10,000	$ 10,000	100.0%
418-5190-001	STAFF CHARGES-SZ CORPORATE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ -	$ -	$ -	100.0%
	Subtotal Staff Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,114	$ 12,000	$ 10,000	$ -	$ 10,000	$ 10,000	100.0%
418-5730-001	DOR FEES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 150	$ -	$ 150	$ 150	100.0%
418-5730-002	OTHER ADMINISTRATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 452	$ 2,000	$ 2,000	$ -	$ 2,000	$ 2,000	100.0%
418-5730-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ 20,000	$ 20,000	$ -	$ 20,000	$ 20,000	100.0%
	Subtotal Other Admin Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,452	$ 23,000	$ 22,150	$ -	$ 22,150	$ 22,150	100.0%
	Total Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,565	$ 35,000	$ 417,150	$ (385,000)	$ 32,150	$ 32,150	100.0%

City of Fitchburg
Utility Fund #602 - Water
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
600-4421-102	602-4421-002	CIAC - From City-W	$ 97,242	$ 737,140	$ 1,000,241	$ 31,145	$ 1,121,608	$ 597,475	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-4425-100	602-4425-000	Misc Amortization	$ 59,580	$ 59,580	$ 59,580	$ 59,580	$ 59,589	$ 59,582	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-4434-100	602-4434-000	Misc. Credits to Surp	$ -	$ -	$ 6,546	$ -	$ -	$ 1,309	$ -	$ 1,186	$ 1,186	$ -	$ -	$ -	$ -	100.0%
600-4460-100	602-4460-000	Unmetered Sales-G	$ 8,592	$ 19,780	$ 16,532	$ 10,979	$ 16,354	$ 14,447	$ 16,000	$ 3,770	$ 16,000	$ 16,000	$ -	$ 16,000	$ -	0.0%
600-4461-100	602-4461-000	Metered - Residentia	$ 860,890	$ 1,036,745	$ 1,018,165	$ 1,048,795	$ 1,116,491	$ 1,016,217	$ 1,200,000	$ 552,369	$ 1,200,000	$ 1,200,000	$ -	$ 1,200,000	$ -	0.0%
600-4461-101	602-4461-001	Metered - Commerc	$ 258,329	$ 243,968	$ 266,181	$ 284,327	$ 299,595	$ 270,480	$ 310,000	$ 150,269	$ 310,000	$ 310,000	$ -	$ 310,000	$ -	0.0%
600-4461-102	602-4461-002	Metered - Industrial	$ 90,924	$ 96,175	$ 105,373	$ 115,274	$ 114,837	$ 104,517	$ 115,000	$ 53,320	$ 115,000	$ 115,000	$ -	$ 115,000	$ -	0.0%
600-4461-103	602-4461-003	Metered - Res Irriga	$ 38,495	$ 56,240	$ 62,313	$ 54,709	$ 75,387	$ 57,429	$ 55,000	$ 15,039	$ 60,000	$ 63,000	$ -	$ 63,000	$ 8,000	14.5%
600-4461-104	602-4461-004	Metered - Comm Irri	$ 32,103	$ 43,021	$ 54,832	$ 56,737	$ 68,666	$ 51,072	$ 58,000	$ 18,699	$ 58,000	$ 65,000	$ -	$ 65,000	$ 7,000	12.1%
600-4461-105	602-4461-005	Metered - Ind Irrigati	$ 4,814	$ 9,125	$ 15,176	$ 17,790	$ 20,628	$ 13,507	$ 16,000	$ 1,413	$ 20,000	$ 21,000	$ -	$ 21,000	$ 5,000	31.3%
600-4461-106	602-4461-006	Metered - Mult Fam	$ 564,389	$ 642,423	$ 623,526	$ 683,965	$ 682,599	$ 639,380	$ 685,000	$ 358,151	$ 685,000	$ 695,000	$ -	$ 695,000	$ 10,000	1.5%
600-4461-107	602-4461-007	Metered - Mult Fam	$ 6,880	$ 9,911	$ 17,436	$ 17,089	$ 23,632	$ 14,989	$ 18,000	$ 3,484	$ 18,000	$ 20,000	$ -	$ 20,000	$ 2,000	11.1%
600-4462-100	602-4462-000	Private Fire Protecti	$ 101,335	$ 107,458	$ 111,740	$ 112,507	$ 115,260	$ 109,660	$ 115,000	$ 59,517	$ 115,000	$ 117,000	$ -	$ 117,000	$ 2,000	1.7%
600-4463-100	602-4463-000	Public Fire Protectio	$ 618,115	$ 657,484	$ 699,872	$ 716,667	$ 735,621	$ 685,552	$ 728,000	$ 370,985	$ 730,000	$ 738,000	$ -	$ 738,000	$ 10,000	1.4%
600-4464-100	602-4464-000	Sales to Public Auth	$ 10,846	$ 9,997	$ 12,117	$ 15,045	$ 16,574	$ 12,916	$ 15,000	$ 8,366	$ 16,000	$ 16,500	$ -	$ 16,500	$ 1,500	10.0%
600-4464-101	602-4464-001	Irrigation Sales to Pu	$ 6,139	$ 4,264	$ 7,565	$ 7,832	$ 7,015	$ 6,563	$ 8,000	$ 3,132	$ 7,500	$ 7,600	$ -	$ 7,600	$ (400)	-5.0%
			$ 2,758,673	$ 3,733,310	$ 4,077,197	$ 3,232,442	$ 4,473,856	$ 3,655,096	$ 3,339,000	$ 1,599,700	$ 3,351,686	$ 3,384,100	$ -	$ 3,384,100	$ 45,100	1.4%
	602-4350-000	STATE GRANTS	$ -	$ -	$ -	$ -	$ 26,053	$ 5,211	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-4470-100	602-4470-000	Forfeited Discounts	$ 4,598	$ 2,413	$ 6,332	$ 9,295	$ 6,465	$ 5,821	$ 9,000	$ 2,893	$ 6,800	$ 8,000	$ -	$ 8,000	$ (1,000)	-11.1%
600-4419-100	602-4419-000	Interest Income	$ 131,333	$ 50,857	$ 11,276	$ 102,684	$ 452,182	$ 149,666	$ 200,000	$ 243,733	$ 400,000	$ 150,000	$ -	$ 150,000	$ (50,000)	-25.0%
	602-4420-000	Interest on leases	$ -	$ -	$ -	$ -	$ 28,040	$ 5,608	$ -	$ -	$ 28,000	$ 25,000	$ -	$ 25,000	$ 25,000	100.0%
600-4421-100	602-4421-000	CIAC-Water	$ 1,622,547	$ 1,592,634	$ 1,427,162	$ 922,676	$ 1,425,161	$ 1,398,036	$ 1,000,000	$ 14,939	$ 1,000,000	$ 1,000,000	$ -	$ 1,000,000	$ -	0.0%
600-4421-101	602-4421-001	CIAC - Impact Fees	$ 1,024,537	$ 685,203	$ 407,113	$ 797,153	$ 351,776	$ 653,156	$ 400,000	$ 252,126	$ 300,000	$ 350,000	$ -	$ 350,000	$ (50,000)	-12.5%
600-4471-100	602-4471-000	Misc. Serv Rev-NSF	$ 3,365	$ 14,205	$ 7,461	$ 4,394	$ 3,966	$ 6,678	$ 4,500	$ 1,510	$ 4,000	$ 4,500	$ -	$ 4,500	$ -	0.0%
600-4472-100	602-4472-000	Rents from Water P	$ 72,082	$ 74,966	$ 77,964	$ 248,267	$ 102,344	$ 115,125	$ 135,599	$ 135,599	$ 135,600	$ 141,025	$ -	$ 141,025	$ 5,426	4.0%
600-4474-100	602-4474-000	Other Revenues (Ju	$ 29,242	$ 28,679	$ 28,601	$ 29,215	$ 35,313	$ 30,210	$ 30,000	$ 267	$ 35,000	$ 35,000	$ -	$ 35,000	$ 5,000	16.7%
600-4475-100	602-4475-000	P-Card Rebate	$ 4,160	$ 3,873	$ 6,405	$ 5,769	$ 5,042	$ 5,050	$ 5,000	$ -	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
600-4631-100	602-4631-100	Reimb from Projects	$ 8,760	$ 20,094	$ 10,647	$ 21,702	$ 19,394	$ 16,120	$ -	$ 13,667	$ 15,000	$ 10,000	$ -	$ 10,000	$ 10,000	100.0%
			$ 2,900,784	$ 2,476,392	$ 1,983,237	$ 2,141,155	$ 2,455,735	$ 2,391,461	$ 1,784,099	$ 664,733	$ 1,929,400	$ 1,728,525	$ -	$ 1,728,525	$ (55,574)	-3.1%
			$ 5,659,457	$ 6,209,703	$ 6,060,433	$ 5,373,597	$ 6,929,591	$ 6,046,556	$ 5,123,099	$ 2,264,433	$ 5,281,086	$ 5,112,625	$ -	$ 5,112,625	$ (10,474)	-0.2%

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
600-5403-100	602-5403-530	Depreciation Expens	$ 345,295	$ 350,568	$ 392,736	$ 426,885	$ 416,486	$ 386,394	$ 400,000	$ -	$ 400,000	$ 400,000	$ -	$ 400,000	$ -	0.0%
600-5403-101	602-5403-531	Depr Exp Contrib Pl	$ 373,357	$ 402,504	$ 444,712	$ 440,883	$ 501,255	$ 432,542	$ 425,000	$ -	$ 425,000	$ 425,000	$ -	$ 425,000	$ -	0.0%
600-5408-100	602-5408-534	Taxes - W	$ 708,971	$ 747,304	$ 784,353	$ 783,935	$ 732,054	$ 751,323	$ 795,000	$ -	$ 795,000	$ 945,000	$ -	$ 945,000	$ 150,000	18.9%
			$ 1,427,622	$ 1,500,376	$ 1,621,801	$ 1,651,703	$ 1,649,794	$ 1,570,259	$ 1,620,000	$ -	$ 1,620,000	$ 1,770,000	$ -	$ 1,770,000	$ 150,000	9.3%

City of Fitchburg
Utility Fund #602 - Water
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
600-5600-100	602-5600-110	Oper Supr-SS Wage	$ 1,475	$ 356	$ 1,744	$ 3,572	$ 10,185	$ 3,466	$ 5,684	$ 9,954	$ 5,684	$ 17,728	$ -	$ 17,728	$ 12,044	211.9%
new	602-5600-115	Oper Supr-SS OT	$ -	$ -	$ -	$ -	$ 226	$ 45	$ 1,444	$ 32	$ 1,482	$ 702	$ -	$ 702	$ (742)	-51.4%
new	602-5600-131	Oper Supr-SS FICA	$ 111	$ 27	$ 132	$ 270	$ 788	$ 265	$ 545	$ 751	$ 548	$ 1,410	$ -	$ 1,410	$ 865	158.7%
new	602-5600-132	Oper Supr-SS WRS	$ 96	$ 24	$ 117	$ 232	$ 706	$ 235	$ 492	$ 687	$ 494	$ 1,281	$ -	$ 1,281	$ 789	160.4%
new	602-5600-160	Oper Supr-SS Hlth	$ 129	$ 32	$ 142	$ 375	$ 918	$ 319	$ 594	$ 1,117	$ 594	$ 1,912	$ -	$ 1,912	$ 1,318	221.9%
new	602-5600-161	Oper Supr-SS Life	$ 4	$ 1	$ 1	$ 5	$ 17	$ 6	$ 10	$ 15	$ 10	$ 49	$ -	$ 49	$ 39	390.0%
new	602-5600-162	Oper Supr-SS Disat	$ -	$ -	$ -	$ -	$ -	$ -	$ 26	$ -	$ -	$ 77	$ -	$ 77	$ 51	196.2%
new	602-5600-163	Oper Supr-SS Dent	$ 8	$ 2	$ 23	$ 58	$ 137	$ 46	$ 86	$ 159	$ 85	$ 264	$ -	$ 264	$ 178	207.0%
600-5601-100	602-5601-110	Ck Wells, DNR Rep	$ 15,648	$ 15,364	$ 21,951	$ 26,127	$ 33,556	$ 22,529	$ 42,219	$ 16,431	$ 34,939	$ 34,128	$ -	$ 34,128	$ (8,091)	-19.2%
new	602-5601-115	Ck Wells, DNR Rep	$ 4,808	$ 6,718	$ 9,667	$ 5,948	$ 5,367	$ 6,502	$ 7,624	$ 2,887	$ 8,683	$ 2,397	$ -	$ 2,397	$ (5,227)	-68.6%
new	602-5601-120	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ 820	$ 164	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5601-131	Ck Wells, DNR Rep	$ 2,154	$ 2,432	$ 3,023	$ 2,930	$ 3,599	$ 2,827	$ 4,360	$ 2,668	$ 4,905	$ 4,393	$ -	$ 4,393	$ 33	0.8%
new	602-5601-132	Ck Wells, DNR Rep	$ 1,895	$ 2,057	$ 2,728	$ 2,559	$ 3,259	$ 2,499	$ 3,932	$ 1,878	$ 4,424	$ 3,991	$ -	$ 3,991	$ 59	1.5%
new	602-5601-160	Ck Wells, DNR Rep	$ 5,565	$ 6,581	$ 8,715	$ 9,679	$ 12,065	$ 8,521	$ 9,263	$ 6,647	$ 9,263	$ 9,205	$ -	$ 9,205	$ (58)	-0.6%
new	602-5601-161	Ck Wells, DNR Rep	$ 73	$ 82	$ 62	$ 55	$ 88	$ 72	$ 99	$ 54	$ 164	$ 161	$ -	$ 161	$ 62	62.6%
new	602-5601-162	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ -	$ -	$ 203	$ -	$ -	$ 200	$ -	$ 200	$ (3)	-1.5%
new	602-5601-163	Ck Wells, DNR Rep	$ 530	$ 480	$ 587	$ 681	$ 722	$ 600	$ 595	$ 383	$ 583	$ 532	$ -	$ 532	$ (63)	-10.6%
new	602-5601-191	Utility ON CALL PA	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,152	$ 8,254	$ 20,495	$ 20,906	$ -	$ 20,906	$ 13,754	192.3%
600-5602-100	602-5602-340	Purchased Water	$ 33,107	$ 39,760	$ 50,304	$ 53,149	$ 44,187	$ 44,101	$ 55,000	$ 17,810	$ 55,000	$ 50,000	$ -	$ 50,000	$ (5,000)	-9.1%
600-5603-100	602-5603-110	Misc Exp - Prep maj	$ -	$ -	$ 2,806	$ 6,554	$ 6,295	$ 3,131	$ 6,989	$ 2,711	$ 6,989	$ 7,034	$ -	$ 7,034	$ 45	0.6%
new	602-5603-131	Misc Exp - Prep maj	$ -	$ -	$ 212	$ 495	$ 474	$ 236	$ 535	$ 204	$ 535	$ 538	$ -	$ 538	$ 3	0.6%
new	602-5603-132	Misc Exp - Prep maj	$ -	$ -	$ 189	$ 425	$ 426	$ 208	$ 482	$ 187	$ 482	$ 489	$ -	$ 489	$ 7	1.5%
new	602-5603-160	Misc Exp - Prep maj	$ -	$ -	$ 280	$ 740	$ 726	$ 349	$ 730	$ 326	$ 730	$ 869	$ -	$ 869	$ 139	19.0%
new	602-5603-161	Misc Exp - Prep maj	$ -	$ -	$ 3	$ 9	$ 9	$ 4	$ 10	$ 4	$ 10	$ 18	$ -	$ 18	$ 8	80.0%
new	602-5603-162	Misc Exp - Prep maj	$ -	$ -	$ -	$ -	$ -	$ -	$ 32	$ -	$ -	$ 31	$ -	$ 31	$ (1)	-3.1%
new	602-5603-163	Misc Exp - Prep maj	$ -	$ -	$ 45	$ 114	$ 95	$ 51	$ 106	$ 46	$ 104	$ 108	$ -	$ 108	$ 2	1.9%
600-5610-100	602-5610-110	Maint Suprvsn & En	$ -	$ -	$ 830	$ 423	$ 79	$ 267	$ 420	$ -	$ 420	$ 442	$ -	$ 442	$ 22	5.2%
new	602-5610-131	Maint Suprvsn & En	$ 3	$ -	$ 63	$ 32	$ 6	$ 21	$ 32	$ -	$ 32	$ 34	$ -	$ 34	$ 2	6.3%
new	602-5610-132	Maint Suprvsn & En	$ 2	$ -	$ 56	$ 28	$ 5	$ 18	$ 29	$ -	$ 29	$ 31	$ -	$ 31	$ 2	6.9%
new	602-5610-160	Maint Suprvsn & En	$ 11	$ -	$ 103	$ 23	$ 9	$ 29	$ 44	$ -	$ 44	$ 48	$ -	$ 48	$ 4	9.1%
new	602-5610-161	Maint Suprvsn & En	$ 0	$ -	$ -	$ 0	$ 0	$ 0	$ 1	$ -	$ 1	$ 1	$ -	$ 1	$ -	0.0%
new	602-5610-162	Maint Suprvsn & En	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ -	$ -	$ 2	$ -	$ 2	$ -	0.0%
new	602-5610-163	Maint Suprvsn & En	$ 1	$ -	$ 16	$ 4	$ 1	$ 4	$ 6	$ -	$ 6	$ 7	$ -	$ 7	$ 1	16.7%
600-5614-100	602-5614-110	Maint Well (below) V	$ -	$ -	$ -	$ 5,702	$ 2,463	$ 1,633	$ 6,365	$ 3,532	$ 6,365	$ 7,627	$ -	$ 7,627	$ 1,262	19.8%
new	602-5614-115	Maint Well (below) C	$ -	$ -	$ -	$ 76	$ 739	$ 163	$ 195	$ 421	$ 297	$ 1,532	$ -	$ 1,532	$ 1,337	685.6%
new	602-5614-131	Maint Well (below) F	$ -	$ -	$ -	$ 434	$ 242	$ 135	$ 502	$ 297	$ 510	$ 701	$ -	$ 701	$ 199	39.6%
new	602-5614-132	Maint Well (below) V	$ -	$ -	$ -	$ 375	$ 217	$ 118	$ 453	$ 272	$ 460	$ 637	$ -	$ 637	$ 184	40.6%
new	602-5614-160	Maint Well (below) H	$ -	$ -	$ -	$ 806	$ 340	$ 229	$ 1,243	$ 440	$ 1,243	$ 1,207	$ -	$ 1,207	$ (36)	-2.9%
new	602-5614-161	Maint Well (below) L	$ -	$ -	$ -	$ 7	$ 4	$ 2	$ 8	$ 6	$ 8	$ 20	$ -	$ 20	$ 12	150.0%
new	602-5614-162	Maint Well (below) D	$ -	$ -	$ -	$ -	$ -	$ -	$ 34	$ -	$ -	$ 37	$ -	$ 37	$ 3	8.8%
new	602-5614-163	Maint Well (below) D	$ -	$ -	$ -	$ 84	$ 47	$ 26	$ 99	$ 60	$ 97	$ 112	$ -	$ 112	$ 13	13.1%
new	602-5614-240	Maint Well (below) F	$ -	$ -	$ 390	$ 34,169	$ 83,509	$ 23,614	$ 85,000	$ -	$ 85,000	$ 40,000	$ -	$ 40,000	$ (45,000)	-52.9%
new	602-5614-350	Maint Wells below R	$ -	$ -	$ 20	$ 254	$ -	$ 55	$ 5,000	$ -	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
			$ 65,620	$ 73,915	$ 104,211	$ 156,393	$ 212,328	$ 122,493	$ 247,645	$ 78,234	$ 255,715	$ 215,861	$ -	$ 215,861	$ 11,504	4.6%

City of Fitchburg
Utility Fund #602 - Water
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
600-5623-100	602-5623-365	Power Purch for Pur	$ 229,794	$ 249,925	$ 246,424	$ 274,629	$ 308,082	$ 261,771	$ 277,000	$ 116,243	$ 277,000	$ 315,000	$ -	$ 315,000	$ 38,000	13.7%
600-5624-100	602-5624110	SCADA Alarm Wage	$ 10,226	$ 9,378	$ 1,215	$ 711	$ 785	$ 4,463	$ 2,246	$ -	$ 2,202	$ 1,796	$ -	$ 1,796	$ (450)	-20.0%
new	602-5624-115	SCADA Alarm OT	$ 677	$ 348	$ 213	$ 635	$ 250	$ 425	$ 202	$ 88	$ 219	$ 216	$ -	$ 216	$ 14	6.9%
new	602-5624-131	SCADA Alarm FICA	$ 480	$ 337	$ 107	$ 101	$ 78	$ 221	$ 187	$ 6	$ 185	$ 154	$ -	$ 154	$ (33)	-17.6%
new	602-5624-132	SCADA Alarm WRS	$ 418	$ 303	$ 96	$ 87	$ 70	$ 195	$ 169	$ 6	$ 167	$ 140	$ -	$ 140	$ (29)	-17.2%
new	602-5624-160	SCADA Alarm Hlth	$ 596	$ 490	$ 216	$ 215	$ 148	$ 333	$ 510	$ 11	$ 478	$ 387	$ -	$ 387	$ (123)	-24.1%
new	602-5624-161	SCADA Alarm Life	$ 19	$ 13	$ 3	$ 2	$ 4	$ 8	$ 7	$ 0	$ 6	$ 4	$ -	$ 4	$ (3)	-42.9%
new	602-5624-162	SCADA Alarm Disat	$ -	$ -	$ -	$ -	$ -	$ -	$ 12	$ -	$ -	$ 10	$ -	$ 10	$ (2)	-16.7%
new	602-5624-163	SCADA Alarm Dent	$ 42	$ 27	$ 16	$ 22	$ 17	$ 25	$ 40	$ 1	$ 39	$ 27	$ -	$ 27	$ (13)	-32.5%
new	602-5624-245	SCADA ALARM SO	$ -	$ 125	$ -	$ 411	$ -	$ 107	$ 3,000	$ -	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
600-5626-100	602-5626-110	Misc Exp Wages	$ 795	$ 138	$ 28	$ 1,402	$ 1,792	$ 831	$ 5,670	$ 1,912	$ 5,670	$ 4,833	$ -	$ 4,833	$ (837)	-14.8%
new	602-5626-115	Misc Exp OT	$ -	$ -	$ -	$ 290	$ -	$ 58	$ 1,480	$ -	$ 1,538	$ -	$ -	$ -	$ (1,480)	-100.0%
new	602-5626-131	Misc Exp FICA	$ 476	$ 11	$ 2	$ 255	$ 133	$ 175	$ 547	$ 141	$ 551	$ 370	$ -	$ 370	$ (177)	-32.4%
new	602-5626-132	Misc Exp WRS	$ 52	$ 9	$ 2	$ 109	$ 122	$ 59	$ 493	$ 132	$ 497	$ 336	$ -	$ 336	$ (157)	-31.8%
new	602-5626-160	Misc Exp Hlth	$ 47	$ -	$ -	$ 339	$ 337	$ 145	$ 1,590	$ 311	$ 1,590	$ 772	$ -	$ 772	$ (818)	-51.4%
new	602-5626-161	Misc Exp Life	$ 4	$ 1	$ -	$ 1	$ 3	$ 2	$ 8	$ 5	$ 8	$ 14	$ -	$ 14	$ 6	75.0%
new	602-5626-162	Misc Exp Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ 32	$ -	$ -	$ 26	$ -	$ 26	$ (6)	-18.8%
new	602-5626-163	Misc Exp Dental	$ 21	$ 3	$ 1	$ 23	$ 27	$ 15	$ 102	$ 33	$ 100	$ 61	$ -	$ 61	$ (41)	-40.2%
new	602-5626-323	Misc Exp Protective	$ 533	$ 3,376	$ 1,212	$ 1,634	$ 1,457	$ 1,642	$ 1,500	$ 21	$ 1,500	$ 1,800	$ -	$ 1,800	$ 300	20.0%
new	602-5626-340	Misc Exp (MF exp 1	$ 140	$ 1,129	$ 735	$ 1,241	$ 1,929	$ 1,035	$ 1,200	$ 290	$ 1,200	$ 2,000	$ -	$ 2,000	$ 800	66.7%
new	602-5626-350	Misc Exp Repair Ma	$ 210	$ 145	$ 1,135	$ 585	$ 111	$ 437	$ 1,500	$ 92	$ 1,500	$ 1,500	$ -	$ 1,500	$ -	0.0%
600-5627-100	602-5627-922	Rents (Maint facility	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 5,000	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
600-5630-100	602-5630-110	Maint Sprvsn - Pum	$ 355	$ 1,611	$ 166	$ 440	$ 230	$ 560	$ 913	$ 41	$ 913	$ 442	$ -	$ 442	$ (471)	-51.6%
new	602-5630-131	Maint Sprvsn - Pum	$ 27	$ 121	$ 13	$ 33	$ 17	$ 42	$ 70	$ 3	$ 70	$ 34	$ -	$ 34	$ (36)	-51.4%
new	602-5630-132	Maint Sprvsn - Pum	$ 23	$ 109	$ 11	$ 29	$ 16	$ 37	$ 63	$ 3	$ 63	$ 31	$ -	$ 31	$ (32)	-50.8%
new	602-5630-160	Maint Sprvsn - Pum	$ 35	$ 138	$ 8	$ 23	$ 62	$ 53	$ 174	$ 4	$ 174	$ 48	$ -	$ 48	$ (126)	-72.4%
new	602-5630-161	Maint Sprvsn - Pum	$ 1	$ 5	$ 0	$ 0	$ 0	$ 1	$ 1	$ 0	$ 1	$ 1	$ -	$ 1	$ -	0.0%
new	602-5630-162	Maint Sprvsn - Pum	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ -	$ -	$ 2	$ -	$ 2	$ (3)	-60.0%
new	602-5630-163	Maint Sprvsn - Pum	$ 2	$ 8	$ 1	$ 4	$ 5	$ 4	$ 16	$ 1	$ 16	$ 7	$ -	$ 7	$ (9)	-56.3%
new	602-5630-340	Maint Pump Oper St	$ -	$ -	$ 418	$ 494	$ 136	$ 210	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
600-5631-100	602-5631-110	Maint Wellhs Booste	$ 6,381	$ 6,495	$ 5,135	$ 3,487	$ 5,445	$ 5,388	$ 8,955	$ 1,538	$ 8,955	$ 4,665	$ -	$ 4,665	$ (4,290)	-47.9%
new	602-5631-115	Maint Wellhs Booste	$ -	$ 225	$ 243	$ -	$ 113	$ 116	$ 722	$ 242	$ 741	$ 108	$ -	$ 108	$ (614)	-85.0%
new	602-5631-120	Maint Wellhs Boost	$ -	$ -	$ -	$ 2,057	$ -	$ 411	$ 5,439	$ -	$ 5,439	$ 5,547	$ -	$ 5,547	$ 108	2.0%
new	602-5631-131	Maint Wellhs Booste	$ 450	$ 505	$ 402	$ 418	$ 412	$ 437	$ 1,156	$ 130	$ 1,158	$ 790	$ -	$ 790	$ (366)	-31.7%
new	602-5631-132	Maint Wellhs Booste	$ 401	$ 452	$ 363	$ 226	$ 378	$ 364	$ 668	$ 123	$ 669	$ 332	$ -	$ 332	$ (336)	-50.3%
new	602-5631-160	Maint Wellhs Booste	$ 979	$ 1,084	$ 1,180	$ 541	$ 918	$ 941	$ 1,432	$ 276	$ 1,432	$ 983	$ -	$ 983	$ (449)	-31.4%
new	602-5631-161	Maint Wellhs Booste	$ 16	$ 17	$ 7	$ 5	$ 7	$ 10	$ 14	$ 6	$ 14	$ 11	$ -	$ 11	$ (3)	-21.4%
new	602-5631-162	Maint Wellhs Booste	$ -	$ -	$ -	$ -	$ -	$ -	$ 52	$ -	$ -	$ 28	$ -	$ 28	$ (24)	-46.2%
new	602-5631-163	Maint Wellhs Boost	$ 96	$ 60	$ 81	$ 45	$ 63	$ 69	$ 95	$ 14	$ 93	$ 54	$ -	$ 54	$ (41)	-43.2%
new	602-5631-240	Maint Wellhs Boost	$ 5,630	$ 7,877	$ 4,755	$ 5,119	$ 7,881	$ 6,253	$ 55,000	$ -	$ 55,000	$ 17,000	$ -	$ 17,000	$ (38,000)	-69.1%
new	602-5631-350	Maint-Wellhs, Boost	$ 3,599	$ 3,071	$ 1,928	$ 728	$ 551	$ 1,975	$ 3,700	$ -	$ 3,700	$ 3,700	$ -	$ 3,700	$ -	0.0%
600-5633-100	602-5633-110	Maint Pump Equip A	$ 2,871	$ 3,517	$ 1,686	$ 1,057	$ 3,915	$ 2,609	$ 3,472	$ 1,291	$ 3,472	$ 3,555	$ -	$ 3,555	$ 83	2.4%
new	602-5633-115	Maint Pump Equip A	$ 27	$ -	$ -	$ 496	$ 95	$ 124	$ 245	$ -	$ 373	$ -	$ -	$ -	$ (245)	-100.0%
new	602-5633-131	Maint Pump Equip A	$ 218	$ 266	$ 127	$ 117	$ 303	$ 206	$ 284	$ 96	$ 294	$ 272	$ -	$ 272	$ (12)	-4.2%
new	602-5633-132	Maint Pump Equip A	$ 190	$ 237	$ 114	$ 101	$ 273	$ 183	$ 256	$ 89	$ 265	$ 247	$ -	$ 247	$ (9)	-3.5%
new	602-5633-160	Maint Pump Equip A	$ 185	$ 235	$ 171	$ 299	$ 812	$ 340	$ 833	$ 308	$ 833	$ 1,031	$ -	$ 1,031	$ 198	23.8%
new	602-5633-161	Maint Pump Equip A	$ 10	$ 14	$ 2	$ 2	$ 4	$ 6	$ 4	$ 1	$ 4	$ 5	$ -	$ 5	$ 1	25.0%
new	602-5633-162	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ 18	$ -	$ -	$ 19	$ -	$ 19	$ 1	5.6%
new	602-5633-163	Maint Pump Equip A	$ 27	$ 37	$ 29	$ 28	$ 62	$ 37	$ 62	$ 20	$ 60	$ 66	$ -	$ 66	$ 4	6.5%
new	602-5633-240	Maint Pump Equip A	$ 1,924	$ 5,110	$ 4,707	$ 4,222	$ 9,371	$ 5,067	$ 5,000	$ 4,361	$ 5,000	$ 6,000	$ -	$ 6,000	$ 1,000	20.0%
new	602-5633-355	Maint Pump Above I	$ 961	$ 779	$ 5,158	$ 777	$ 7,625	$ 3,060	$ 2,000	$ 194	$ 2,000	$ 4,000	$ -	$ 4,000	$ 2,000	100.0%
			$ 285,772	$ 310,090	$ 288,481	$ 314,619	$ 364,036	$ 312,599	$ 398,644	$ 133,036	$ 398,689	$ 391,924	$ -	$ 391,924	$ (6,720)	-1.7%

City of Fitchburg
Utility Fund #602 - Water
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
600-5640-100	602-5640-110	Maint Sprvsn Trtmt \	$ 919	$ 994	$ 2,981	$ 423	$ 226	$ 1,109	$ 508	$ -	$ 508	$ -	$ -	$ -	$ (508)	-100.0%
new	602-5640-131	Maint Sprvsn Trtmt I	$ 69	$ 75	$ 225	$ 32	$ 17	$ 84	$ 39	$ -	$ 39	$ -	$ -	$ -	$ (39)	-100.0%
new	602-5640-132	Maint Sprvsn Trtmt \	$ 60	$ 67	$ 201	$ 28	$ 15	$ 74	$ 35	$ -	$ 35	$ -	$ -	$ -	$ (35)	-100.0%
new	602-5640-160	Maint Sprvsn Trtmt I	$ 89	$ 79	$ 329	$ 53	$ 27	$ 115	$ 53	$ -	$ 53	$ -	$ -	$ -	$ (53)	-100.0%
new	602-5640-161	Maint Sprvsn Trtmt I	$ 3	$ 3	$ 2	$ 1	$ 0	$ 2	$ 1	$ -	$ 1	$ -	$ -	$ -	$ (1)	-100.0%
new	602-5640-162	Maint Sprvsn Trtmt I	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ -	$ -	$ -	$ -	$ -	$ (2)	-100.0%
new	602-5640-163	Maint Sprvsn Trtmt I	$ 6	$ 4	$ 51	$ 8	$ 4	$ 15	$ 8	$ -	$ 8	$ -	$ -	$ -	$ (8)	-100.0%
600-5641-100	602-5641-340	Chemicals	$ 52,195	$ 67,852	$ 67,651	$ 68,923	$ 69,998	$ 65,324	$ 80,000	$ 40,098	$ 80,000	$ 82,000	$ -	$ 82,000	$ 2,000	2.5%
600-5642-100	602-5642-110	H20 Test, Fill Pump	$ 16,248	$ 17,281	$ 12,437	$ 9,915	$ 7,614	$ 12,699	$ 12,464	$ 1,530	$ 12,464	$ 6,503	$ -	$ 6,503	$ (5,961)	-47.8%
new	602-5642-115	H20 Test, Fill Pump	$ 31	$ 233	$ 220	$ -	$ 141	$ 125	$ 1,083	$ -	$ 1,112	$ -	$ -	$ -	$ (1,083)	-100.0%
new	602-5642-131	H20 Test, Fill Pump	$ 1,221	$ 1,321	$ 945	$ 748	$ 586	$ 964	$ 1,036	$ 115	$ 1,039	$ 498	$ -	$ 498	$ (538)	-51.9%
new	602-5642-132	H20 Test, Fill Pump	$ 1,065	$ 1,180	$ 843	$ 642	$ 527	$ 852	$ 935	$ 105	$ 937	$ 452	$ -	$ 452	$ (483)	-51.7%
new	602-5642-160	H20 Test, Fill Pump	$ 1,975	$ 1,899	$ 3,158	$ 1,111	$ 798	$ 1,788	$ 1,380	$ 167	$ 1,380	$ 937	$ -	$ 937	$ (443)	-32.1%
new	602-5642-161	H20 Test, Fill Pump	$ 51	$ 61	$ 13	$ 14	$ 15	$ 31	$ 20	$ 2	$ 20	$ 17	$ -	$ 17	$ (3)	-15.0%
new	602-5642-162	H20 Test, Fill Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 57	$ -	$ -	$ 31	$ -	$ 31	$ (26)	-45.6%
new	602-5642-163	H20 Test, Fill Pump	$ 254	$ 236	$ 270	$ 173	$ 112	$ 209	$ 192	$ 24	$ 188	$ 97	$ -	$ 97	$ (95)	-49.5%
new	602-5642-290	Water Testing	$ 9,217	$ 8,369	$ 8,395	$ 6,916	$ 29,362	$ 12,452	$ 20,000	$ 1,711	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
600-5643-100	602-5643-340	Misc Expenses	$ 51	$ -	$ 319	$ 12,513	$ 1,677	$ 2,912	$ 1,000	$ 337	$ 1,000	$ 1,500	$ -	$ 1,500	$ 500	50.0%
600-5651-100	602-5651-240	Maint Wtr Trtmt Stru	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 386	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
new	602-5651-350	Maint Rep Supp-Wtr	$ 23	$ 1,885	$ 139	$ 17	$ 437	$ 500	$ 500	$ 24	$ 500	$ 500	$ -	$ 500	$ -	0.0%
600-5652-100	602-5652-110	Maint Wtr Trtmt Plar	$ 3,122	$ 4,672	$ 8,118	$ 4,230	$ 3,240	$ 4,676	$ 5,618	$ 1,201	$ 5,618	$ 5,074	$ -	$ 5,074	$ (544)	-9.7%
new	602-5652-115	Maint Wtr Trtmt Plar	$ 331	$ 90	$ -	$ -	$ 179	$ 120	$ 68	$ -	$ 74	$ 657	$ -	$ 657	$ 589	866.2%
new	602-5652-131	Maint Wtr Trtmt Plar	$ 261	$ 358	$ 609	$ 319	$ 259	$ 361	$ 435	$ 90	$ 435	$ 438	$ -	$ 438	$ 3	0.7%
new	602-5652-132	Maint Wtr Trtmt Plar	$ 226	$ 321	$ 548	$ 274	$ 232	$ 320	$ 392	$ 83	$ 393	$ 398	$ -	$ 398	$ 6	1.5%
new	602-5652-160	Maint Wtr Trtmt Plar	$ 184	$ 989	$ 1,555	$ 546	$ 397	$ 734	$ 820	$ 233	$ 820	$ 852	$ -	$ 852	$ 32	3.9%
new	602-5652-161	Maint Wtr Trtmt Plar	$ 15	$ 13	$ 7	$ 6	$ 4	$ 9	$ 8	$ 2	$ 8	$ 15	$ -	$ 15	$ 7	87.5%
new	602-5652-162	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ 27	$ -	$ -	$ 26	$ -	$ 26	$ (1)	-3.7%
new	602-5652-163	Maint Wtr Trtmt Plar	$ 64	$ 61	$ 135	$ 80	$ 48	$ 78	$ 87	$ 20	$ 86	$ 72	$ -	$ 72	$ (15)	-17.2%
new	602-5652-240	Maint Wtr Trtmt Plar	$ 1,784	$ -	$ -	$ -	$ 798	$ 516	$ 3,000	$ -	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
new	602-5652-350	Maint & Rep Supp-V	$ 3,006	$ 3,390	$ 3,567	$ 714	$ 26,287	$ 7,393	$ 2,500	$ 491	$ 2,500	$ 2,500	$ -	$ 2,500	$ -	0.0%
new	602-5652-355	Maint Wtr Trtmt Equ	$ -	$ 1,742	$ 5,888	$ 7,389	$ 639	$ 3,132	$ 9,000	$ -	$ 9,000	$ 2,500	$ -	$ 2,500	$ (6,500)	-72.2%
			$ 92,469	$ 113,175	$ 118,605	$ 115,077	$ 143,639	$ 116,593	$ 151,268	$ 46,618	$ 151,218	$ 138,067	$ -	$ 138,067	$ (13,201)	-8.7%
600-5660-100	602-5660-110	Oper Sprvsn & Eng	$ 523	$ 40	$ 1,616	$ 491	$ 317	$ 597	$ -	$ -	$ -	$ 442	$ -	$ 442	$ 442	100.0%
new	602-5660-131	Oper Sprvsn & Eng	$ 39	$ 3	$ 122	$ 37	$ 24	$ 45	$ -	$ -	$ -	$ 34	$ -	$ 34	$ 34	100.0%
new	602-5660-132	Oper Sprvsn & Eng	$ 34	$ 3	$ 109	$ 32	$ 22	$ 40	$ -	$ -	$ -	$ 31	$ -	$ 31	$ 31	100.0%
new	602-5660-160	Oper Sprvsn & Eng	$ 50	$ 16	$ 163	$ 61	$ 35	$ 65	$ -	$ -	$ -	$ 48	$ -	$ 48	$ 48	100.0%
new	602-5660-161	Oper Sprvsn & Eng	$ 2	$ 0	$ 1	$ 1	$ 1	$ 1	$ -	$ -	$ -	$ 1	$ -	$ 1	$ 1	100.0%
new	602-5660-162	Oper Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ -	$ 2	$ 2	100.0%
new	602-5660-163	Oper Sprvsn & Eng	$ 4	$ 0	$ 26	$ 10	$ 5	$ 9	$ -	$ -	$ -	$ 7	$ -	$ 7	$ 7	100.0%
600-5661-100	602-5661-110	Twr & Res, Insp & L	$ 1,474	$ 450	$ 303	$ 36	$ 443	$ 541	$ 298	$ -	$ 298	$ 221	$ -	$ 221	$ (77)	-25.8%
new	602-5661-131	Twr & Res, Insp & L	$ 110	$ 34	$ 23	$ 3	$ 33	$ 41	$ 23	$ -	$ 23	$ 17	$ -	$ 17	$ (6)	-26.1%
new	602-5661-132	Twr & Res, Insp & L	$ 96	$ 30	$ 20	$ 2	$ 30	$ 36	$ 21	$ -	$ 21	$ 15	$ -	$ 15	$ (6)	-28.6%
new	602-5661-160	Twr & Res, Insp & L	$ 144	$ 29	$ 35	$ 8	$ 51	$ 53	$ 31	$ -	$ 31	$ 24	$ -	$ 24	$ (7)	-22.6%
new	602-5661-161	Twr & Res, Insp & L	$ 5	$ 1	$ 1	$ 0	$ 1	$ 1	$ -	$ -	$ -	$ 1	$ -	$ 1	$ 1	100.0%
new	602-5661-162	Twr & Res, Insp & L	$ -	$ -	$ -	$ -	$ -	$ -	$ 1	$ -	$ -	$ 1	$ -	$ 1	$ -	0.0%
new	602-5661-163	Twr & Res, Insp & L	$ 9	$ 2	$ 4	$ 0	$ 8	$ 5	$ 5	$ -	$ 4	$ 3	$ -	$ 3	$ (2)	-40.0%
600-5662-100	602-5662-110	Flushing - Mains & H	$ 3,693	$ 6,900	$ 11,038	$ 9,369	$ 6,683	$ 7,536	$ 13,859	$ 3,965	$ 13,859	$ 11,071	$ -	$ 11,071	$ (2,788)	-20.1%
new	602-5662-120	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ 71	$ -	$ 71	$ 74	$ -	$ 74	$ 3	4.2%
new	602-5662-131	Flushing - Mains & H	$ 273	$ 519	$ 825	$ 691	$ 494	$ 560	$ 1,066	$ 286	$ 1,066	$ 853	$ -	$ 853	$ (213)	-20.0%
new	602-5662-132	Flushing - Mains & H	$ 241	$ 464	$ 743	$ 609	$ 454	$ 502	$ 956	$ 273	$ 956	$ 769	$ -	$ 769	$ (187)	-19.6%
new	602-5662-160	Flushing - Mains & H	$ 601	$ 1,140	$ 2,700	$ 2,380	$ 1,482	$ 1,661	$ 3,095	$ 992	$ 3,095	$ 2,570	$ -	$ 2,570	$ (525)	-17.0%
new	602-5662-161	Flushing - Mains & H	$ 12	$ 24	$ 9	$ 12	$ 10	$ 13	$ 18	$ 10	$ 18	$ 26	$ -	$ 26	$ 8	44.4%
new	602-5662-162	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ 81	$ -	$ -	$ 63	$ -	$ 63	$ (18)	-22.2%
new	602-5662-163	Flushing - Mains & H	$ 96	$ 115	$ 194	$ 167	$ 107	$ 136	$ 201	$ 67	$ 197	$ 164	$ -	$ 164	$ (37)	-18.4%
new	602-5662-340	Mains - Flushing Ma	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
600-5663-100	602-5663-110	Replace Meters Wa	$ 5,547	$ 5,324	$ 3,367	$ 7,748	$ 10,097	$ 6,417	$ 13,259	$ 9,091	$ 13,259	$ 16,356	$ -	$ 16,356	$ 3,097	23.4%
new	602-5663-115	Replace Meters OT	$ -	$ -	$ -	$ 76	$ 60	$ 27	$ 722	$ -	$ 741	$ 176	$ -	$ 176	$ (546)	-75.6%
new	602-5663-120	Replace Meters PT/	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ 20,663	$ 78,000	$ -	$ -	$ -	$ (30,000)	-100.0%
new	602-5663-131	Replace Meters FIC	$ 419	$ 404	$ 252	$ 590	$ 759	$ 485	$ 3,365	$ 1,558	$ 7,038	$ 1,265	$ -	$ 1,265	$ (2,100)	-62.4%
new	602-5663-132	Replace Meters WR	$ 363	$ 359	$ 228	$ 506	$ 690	$ 429	$ 965	$ 625	$ 966	$ 1,149	$ -	$ 1,149	$ 184	19.1%
new	602-5663-160	Replace Meters Hlth	$ 416	$ 420	$ 740	$ 1,161	$ 1,629	$ 873	$ 2,169	$ 2,114	$ 2,169	$ 3,199	$ -	$ 3,199	$ 1,030	47.5%
new	602-5663-161	Replace Meters Life	$ 26	$ 23	$ 3	$ 11	$ 14	$ 15	$ 19	$ 10	$ 19	$ 35	$ -	$ 35	$ 16	84.2%
new	602-5663-162	Replace Meters Dis	$ -	$ -	$ -	$ -	$ -	$ -	$ 67	$ -	$ -	$ 85	$ -	$ 85	$ 18	26.9%
new	602-5663-163	Replace Meters Der	$ 123	$ 108	$ 80	$ 143	$ 153	$ 122	$ 208	$ 146	$ 204	$ 251	$ -	$ 251	$ 43	20.7%
600-5664-100	602-5664-110	Customer Inquiries \	$ 6,900	$ 5,749	$ 2,407	$ 783	$ 2,064	$ 3,580	$ 3,401	$ 646	$ 3,401	$ 1,960	$ -	$ 1,960	$ (1,441)	-42.4%
new	602-5664-115	Customer Inquiries (	$ 213	$ 60	$ 90	$ 64	$ 421	$ 170	$ 46	$ -	$ 49	$ 87	$ -	$ 87	$ 41	89.1%
new	602-5664-131	Customer Inquiries I	$ 532	$ 436	$ 185	$ 64	$ 187	$ 281	$ 264	$ 49	$ 264	$ 157	$ -	$ 157	$ (107)	-40.5%
new	602-5664-132	Customer Inquiries \	$ 465	$ 391	$ 165	$ 54	$ 169	$ 249	$ 238	$ 44	$ 238	$ 142	$ -	$ 142	$ (96)	-40.3%

City of Fitchburg
Utility Fund #602 - Water
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
new	602-5664-160	Customer Inquiries I	$ 836	$ 708	$ 658	$ 159	$ 915	$ 655	$ 1,094	$ 101	$ 1,094	$ 391	$ -	$ 391	$ (703)	-64.3%
new	602-5664-161	Customer Inquiries I	$ 19	$ 16	$ 4	$ 1	$ 3	$ 9	$ 3	$ 1	$ 3	$ 5	$ -	$ 5	$ 2	66.7%
new	602-5664-162	Customer Inquiries I	$ -	$ -	$ -	$ -	$ -	$ -	$ 20	$ -	$ -	$ 10	$ -	$ 10	$ (10)	-50.0%
new	602-5664-163	Customer Inquiries I	$ 61	$ 48	$ 50	$ 15	$ 45	$ 44	$ 65	$ 8	$ 63	$ 29	$ -	$ 29	$ (36)	-55.4%
600-5665-100	602-5665-110	Locates, GIS Wages	$ 47,978	$ 53,528	$ 58,251	$ 53,094	$ 63,773	$ 55,325	$ 75,205	$ 29,982	$ 75,161	$ 70,244	$ -	$ 70,244	$ (4,961)	-6.6%
new	602-5665-115	Locates, GIS OT	$ 285	$ 1,398	$ 207	$ 367	$ 235	$ 498	$ 134	$ 361	$ 165	$ 314	$ -	$ 314	$ 180	134.3%
new	602-5665-131	Locates, GIS FICA	$ 3,539	$ 4,065	$ 4,294	$ 3,893	$ 4,610	$ 4,080	$ 5,763	$ 2,171	$ 5,762	$ 5,398	$ -	$ 5,398	$ (365)	-6.3%
new	602-5665-132	Locates, GIS WRS	$ 3,156	$ 3,699	$ 3,937	$ 3,462	$ 4,343	$ 3,719	$ 5,198	$ 2,093	$ 5,198	$ 4,904	$ -	$ 4,904	$ (294)	-5.7%
new	602-5665-160	Locates, GIS Hlth	$ 14,140	$ 17,298	$ 20,860	$ 18,608	$ 20,098	$ 18,201	$ 25,303	$ 9,434	$ 25,271	$ 25,070	$ -	$ 25,070	$ (233)	-0.9%
new	602-5665-161	Locates, GIS Life	$ 109	$ 167	$ 150	$ 136	$ 148	$ 142	$ 273	$ 72	$ 272	$ 290	$ -	$ 290	$ 17	6.2%
new	602-5665-162	Locates, GIS Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ 456	$ -	$ -	$ 416	$ -	$ 416	$ (40)	-8.8%
new	602-5665-163	Locates, GIS Dental	$ 1,162	$ 1,210	$ 1,352	$ 1,194	$ 1,210	$ 1,226	$ 1,506	$ 548	$ 1,478	$ 1,411	$ -	$ 1,411	$ (95)	-6.3%
new	602-5665-323	Uniform & Protective	$ 1,493	$ -	$ -	$ -	$ 315	$ 362	$ 1,000	$ 946	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
new	602-5665-340	Maint Facility Exp (1	$ 140	$ 1,129	$ 735	$ 1,017	$ 1,383	$ 881	$ 1,200	$ 290	$ 1,200	$ 1,300	$ -	$ 1,300	$ 100	8.3%
600-5666-100	602-5666-922	Rents - Maint. Facili	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 5,000	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
600-5667-100	602-5670-110	Maint Supervision &	$ 533	$ 319	$ 1,789	$ 525	$ -	$ 633	$ 674	$ 102	$ 674	$ 129	$ -	$ 129	$ (545)	-80.9%
new	602-5670-131	Maint Sprvsn & Eng	$ 40	$ 24	$ 136	$ 40	$ -	$ 48	$ 52	$ 8	$ 52	$ 10	$ -	$ 10	$ (42)	-80.8%
new	602-5670-132	Maint Sprvsn & Eng	$ 35	$ 21	$ 120	$ 34	$ -	$ 42	$ 47	$ 7	$ 47	$ 9	$ -	$ 9	$ (38)	-80.9%
new	602-5670-160	Maint Sprvsn & Eng	$ 45	$ 29	$ 109	$ 66	$ -	$ 50	$ 70	$ 12	$ 70	$ 14	$ -	$ 14	$ (56)	-80.0%
new	602-5670-161	Maint Sprvsn & Eng	$ 2	$ 1	$ 1	$ 1	$ -	$ 1	$ 1	$ 0	$ 1	$ -	$ -	$ -	$ (1)	-100.0%
new	602-5670-162	Maint Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 3	$ -	$ -	$ 1	$ -	$ 1	$ (2)	-66.7%
new	602-5670-163	Maint Sprvsn & Eng	$ 3	$ 2	$ 16	$ 10	$ -	$ 6	$ 10	$ 2	$ 10	$ 2	$ -	$ 2	$ (8)	-80.0%
600-5671-100	602-5671-110	Maint Struct & Imprv	$ 1,758	$ 8,219	$ 3,947	$ 255	$ 1,669	$ 3,170	$ 2,701	$ 327	$ 2,701	$ 2,054	$ -	$ 2,054	$ (647)	-24.0%
new	602-5671-115	Maint Struct & Imprv	$ -	$ 60	$ -	$ -	$ -	$ 12	$ 291	$ -	$ 326	$ -	$ -	$ -	$ (291)	-100.0%
new	602-5671-131	Maint Struct & Imprv	$ 132	$ 617	$ 293	$ 19	$ 122	$ 237	$ 229	$ 24	$ 232	$ 157	$ -	$ 157	$ (72)	-31.4%
new	602-5671-132	Maint Struct & Imprv	$ 115	$ 555	$ 266	$ 17	$ 113	$ 213	$ 206	$ 23	$ 209	$ 143	$ -	$ 143	$ (63)	-30.6%
new	602-5671-160	Maint Struct & Imprv	$ 198	$ 2,531	$ 1,432	$ 45	$ 475	$ 936	$ 899	$ 75	$ 899	$ 661	$ -	$ 661	$ (238)	-26.5%
new	602-5671-161	Maint Struct & Imprv	$ 7	$ 13	$ 3	$ 0	$ 1	$ 5	$ 6	$ 0	$ 6	$ 3	$ -	$ 3	$ (3)	-50.0%
new	602-5671-162	Maint Struct & Imprv	$ -	$ -	$ -	$ -	$ -	$ -	$ 17	$ -	$ -	$ 12	$ -	$ 12	$ (5)	-29.4%
new	602-5671-163	Maint Struct & Imprv	$ 39	$ 125	$ 58	$ 3	$ 28	$ 51	$ 53	$ 4	$ 52	$ 37	$ -	$ 37	$ (16)	-30.2%
new	602-5671-240	Struc & Imp-Rep by	$ 1,146	$ 17,889	$ 2,225	$ 713	$ -	$ 4,395	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
new	602-5671-350	Struct & Imprv-Repa	$ 15	$ 8	$ -	$ 4	$ 842	$ 174	$ 3,000	$ 480	$ 3,000	$ 1,000	$ -	$ 1,000	$ (2,000)	-66.7%
600-5672-100	602-5672-110	Maint Twr & Resvr V	$ 2,904	$ 4,431	$ 1,472	$ 2,147	$ 19,779	$ 6,146	$ 9,333	$ 5,508	$ 9,333	$ 19,902	$ -	$ 19,902	$ 10,569	113.2%
new	602-5672-115	Maint Twr & Resvr C	$ 53	$ 156	$ -	$ -	$ -	$ 42	$ -	$ 182	$ -	$ 108	$ -	$ 108	$ 108	100.0%
new	602-5672-120	Maint Twr & Resvr F	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 453	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5672-131	Maint Twr & Resvr F	$ 223	$ 345	$ 111	$ 157	$ 1,482	$ 463	$ 714	$ 455	$ 714	$ 1,531	$ -	$ 1,531	$ 817	114.4%
new	602-5672-132	Maint Twr & Resvr V	$ 194	$ 309	$ 99	$ 140	$ 1,342	$ 417	$ 644	$ 393	$ 644	$ 1,391	$ -	$ 1,391	$ 747	116.0%
new	602-5672-160	Maint Twr & Resvr H	$ 251	$ 650	$ 234	$ 858	$ 5,674	$ 1,533	$ 3,062	$ 1,622	$ 3,062	$ 5,938	$ -	$ 5,938	$ 2,876	93.9%
new	602-5672-161	Maint Twr & Resvr L	$ 9	$ 12	$ 2	$ 2	$ 30	$ 11	$ 9	$ 6	$ 9	$ 33	$ -	$ 33	$ 24	266.7%
new	602-5672-162	Maint Twr & Resvr D	$ -	$ -	$ -	$ -	$ -	$ -	$ 55	$ -	$ -	$ 114	$ -	$ 114	$ 59	107.3%
new	602-5672-163	Maint Twr & Resvr D	$ 37	$ 51	$ 22	$ 55	$ 334	$ 100	$ 181	$ 94	$ 177	$ 336	$ -	$ 336	$ 155	85.6%
new	602-5672-240	Maint Twr & Resvr-F	$ (2,701)	$ 314	$ 1,041	$ 19,300	$ 8,100	$ 5,211	$ 4,500	$ 15,239	$ 15,500	$ 11,500	$ -	$ 11,500	$ 7,000	155.6%
new	602-5672-350	Twr & Resvr Rep &	$ 1,076	$ 483	$ 167	$ 731	$ 308	$ 553	$ 1,000	$ 56	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
600-5673-100	602-5673-110	Maint of Mains Wag	$ 18,127	$ 15,080	$ 9,544	$ 5,742	$ 28,057	$ 15,310	$ 12,170	$ 24,084	$ 12,170	$ 51,211	$ -	$ 51,211	$ 39,041	320.8%
new	602-5673-115	Maint of Mains OT	$ 3,514	$ 7,980	$ 2,559	$ 840	$ 4,100	$ 3,798	$ 4,409	$ 3,955	$ 5,043	$ 8,039	$ -	$ 8,039	$ 3,630	82.3%
new	602-5673-120	Maint of Mains PT/S	$ -	$ -	$ -	$ -	$ 100	$ 20	$ 28	$ -	$ 28	$ 29	$ -	$ 29	$ 1	3.6%
new	602-5673-131	Maint of Mains FICA	$ 1,600	$ 1,734	$ 905	$ 491	$ 2,401	$ 1,426	$ 1,271	$ 2,063	$ 1,320	$ 4,535	$ -	$ 4,535	$ 3,264	256.8%
new	602-5673-132	Maint of Mains WRS	$ 1,407	$ 1,560	$ 815	$ 427	$ 2,185	$ 1,279	$ 1,145	$ 1,934	$ 1,188	$ 4,118	$ -	$ 4,118	$ 2,973	259.7%
new	602-5673-135	Maint of Mains Long	$ -	$ -	$ -	$ -	$ -	$ -	$ 8	$ -	$ 8	$ -	$ -	$ -	$ (8)	-100.0%
new	602-5673-160	Maint of Mains Hlth	$ 4,065	$ 3,018	$ 2,984	$ 1,495	$ 7,081	$ 3,729	$ 2,938	$ 5,682	$ 2,938	$ 12,130	$ -	$ 12,130	$ 9,192	312.9%
new	602-5673-161	Maint of Mains Life	$ 52	$ 66	$ 20	$ 9	$ 56	$ 40	$ 30	$ 47	$ 24	$ 126	$ -	$ 126	$ 96	320.0%
new	602-5673-162	Maint of Mains Disal	$ -	$ -	$ -	$ -	$ -	$ -	$ 68	$ -	$ -	$ 298	$ -	$ 298	$ 230	338.2%
new	602-5673-163	Maint of Mains Dent	$ 338	$ 214	$ 209	$ 115	$ 468	$ 269	$ 199	$ 344	$ 195	$ 710	$ -	$ 710	$ 511	256.8%
new	602-5673-240	Maint & Repair Main	$ 12,121	$ 12,749	$ 24,473	$ 16,157	$ 61,681	$ 25,436	$ 50,000	$ 19,591	$ 50,000	$ 75,000	$ -	$ 75,000	$ 25,000	50.0%
new	602-5673-350	Maint & Repair Supp	$ 10,550	$ 22,812	$ 18,011	$ 16,113	$ 1,477	$ 13,793	$ 25,000	$ 16,166	$ 25,000	$ 25,000	$ -	$ 25,000	$ -	0.0%
600-5675-100	602-5675-110	Maint of Services W	$ 14,074	$ 14,784	$ 14,634	$ 15,274	$ 28,328	$ 17,419	$ 13,017	$ 6,347	$ 13,017	$ 21,319	$ -	$ 21,319	$ 8,302	63.8%
new	602-5675-115	Maint of Services O	$ 384	$ 60	$ 1,040	$ -	$ 3,921	$ 1,081	$ 1,244	$ 695	$ 223	$ 5,430	$ -	$ 5,430	$ 4,186	336.5%
new	602-5675-120	Maint of Services PT	$ -	$ -	$ -	$ -	$ 8,774	$ 1,755	$ -	$ 3,064	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5675-131	Maint of Services FI	$ 412	$ 435	$ 491	$ 471	$ 2,396	$ 841	$ 1,091	$ 762	$ 1,013	$ 2,046	$ -	$ 2,046	$ 955	87.5%
new	602-5675-132	Maint of Services W	$ 364	$ 389	$ 447	$ 409	$ 1,561	$ 634	$ 984	$ 496	$ 914	$ 1,859	$ -	$ 1,859	$ 875	88.9%
new	602-5675-160	Maint of Services HI	$ 1,200	$ 1,383	$ 2,068	$ 1,107	$ 4,230	$ 1,998	$ 2,936	$ 1,389	$ 2,936	$ 3,948	$ -	$ 3,948	$ 1,012	34.5%
new	602-5675-161	Maint of Services Lil	$ 16	$ 12	$ 7	$ 9	$ 45	$ 18	$ 23	$ 16	$ 21	$ 77	$ -	$ 77	$ 54	234.8%
new	602-5675-162	Maint of Services Di	$ -	$ -	$ -	$ -	$ -	$ -	$ 77	$ -	$ -	$ 124	$ -	$ 124	$ 47	61.0%
new	602-5675-163	Maint of Services De	$ 114	$ 96	$ 120	$ 95	$ 274	$ 140	$ 187	$ 92	$ 184	$ 244	$ -	$ 244	$ 57	30.5%
new	602-5675-240	Maint & Repair Svcs	$ 8,405	$ 8,658	$ 12,151	$ 15,199	$ 24,176	$ 13,718	$ 25,000	$ 5,758	$ 25,000	$ 25,000	$ -	$ 25,000	$ -	0.0%
new	602-5675-340	Oper Matl & Supplie	$ 283	$ -	$ 5,206	$ 1,915	$ 3,862	$ 2,253	$ 5,000	$ 4,714	$ 5,000	$ 6,000	$ -	$ 6,000	$ 1,000	20.0%
new	602-5675-350	Repair & Maint Supp	$ 1,895	$ 1,303	$ 1,852	$ 1,888	$ 4,883	$ 2,364	$ 3,500	$ 3,240	$ 3,500	$ 6,000	$ -	$ 6,000	$ 2,500	71.4%
600-5676-100	602-5676-110	Maint of Meters Wa	$ 8,250	$ 6,438	$ 7,718	$ 3,458	$ 5,169	$ 6,207	$ 3,414	$ 12,878	$ 3,414	$ 20,646	$ -	$ 20,646	$ 17,232	504.7%
new	602-5676-131	Maint of Meters FIC	$ 606	$ 484	$ 577	$ 271	$ 393	$ 466	$ 261	$ 946	$ 261	$ 1,579	$ -	$ 1,579	$ 1,318	505.0%

City of Fitchburg
Utility Fund #602 - Water
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
new	602-5676-132	Maint of Meters WR	$ 538	$ 435	$ 523	$ 238	$ 352	$ 417	$ 236	$ 889	$ 236	$ 1,435	$ -	$ 1,435	$ 1,199	508.1%
new	602-5676-160	Maint of Meters Hlth	$ 2,101	$ 1,206	$ 2,425	$ 879	$ 753	$ 1,473	$ 820	$ 2,898	$ 820	$ 4,756	$ -	$ 4,756	$ 3,936	480.0%
new	602-5676-161	Maint of Meters Life	$ 16	$ 18	$ 6	$ 4	$ 6	$ 10	$ 5	$ 34	$ 5	$ 51	$ -	$ 51	$ 46	920.0%
new	602-5676-162	Maint of Meters Disa	$ -	$ -	$ -	$ -	$ -	$ -	$ 21	$ -	$ -	$ 121	$ -	$ 121	$ 100	476.2%
new	602-5676-163	Maint of Meters Den	$ 183	$ 88	$ 103	$ 53	$ 46	$ 95	$ 48	$ 167	$ 47	$ 266	$ -	$ 266	$ 218	454.2%
new	602-5676-240	Maint & Repair Mete	$ 5,788	$ 2,308	$ 4,315	$ 15,655	$ 3,518	$ 6,317	$ 20,000	$ 2,915	$ 5,000	$ 7,000	$ -	$ 7,000	$ (13,000)	-65.0%
new	602-5676-350	Repair & Maint Supp	$ 635	$ 2,940	$ 8,039	$ 3,250	$ 6,217	$ 4,216	$ 5,000	$ 837	$ 5,000	$ 15,000	$ -	$ 15,000	$ 10,000	200.0%
600-5677-100	602-5677-110	Maint of Hydrants W	$ 5,052	$ 7,543	$ 6,816	$ 3,530	$ 2,416	$ 5,072	$ 5,451	$ 5,961	$ 5,451	$ 9,592	$ -	$ 9,592	$ 4,141	76.0%
new	602-5677-115	Maint of Hydrants O	$ -	$ 15	$ 140	$ -	$ 76	$ 46	$ 78	$ -	$ 84	$ -	$ -	$ -	$ (78)	-100.0%
new	602-5677-120	Maint of Hydrants P	$ -	$ -	$ -	$ 2,333	$ 798	$ 626	$ 5,582	$ -	$ 5,582	$ 5,695	$ -	$ 5,695	$ 113	2.0%
new	602-5677-131	Maint of Hydrants Fl	$ 376	$ 566	$ 519	$ 447	$ 284	$ 438	$ 850	$ 442	$ 850	$ 1,169	$ -	$ 1,169	$ 319	37.5%
new	602-5677-132	Maint of Hydrants W	$ 331	$ 509	$ 469	$ 234	$ 203	$ 349	$ 382	$ 411	$ 382	$ 667	$ -	$ 667	$ 285	74.6%
new	602-5677-160	Maint of Hydrants Hl	$ 868	$ 1,646	$ 1,881	$ 852	$ 490	$ 1,148	$ 1,060	$ 1,154	$ 1,060	$ 1,848	$ -	$ 1,848	$ 788	74.3%
new	602-5677-161	Maint of Hydrants Li	$ 14	$ 17	$ 6	$ 4	$ 6	$ 10	$ 8	$ 11	$ 8	$ 22	$ -	$ 22	$ 14	175.0%
new	602-5677-162	Maint of Hydrants Di	$ -	$ -	$ -	$ -	$ -	$ -	$ 31	$ -	$ -	$ 54	$ -	$ 54	$ 23	74.2%
new	602-5677-163	Maint of Hydrants Di	$ 89	$ 90	$ 103	$ 64	$ 33	$ 76	$ 73	$ 78	$ 72	$ 116	$ -	$ 116	$ 43	58.9%
new	602-5677-240	Maint of Hydrants-b	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 1,238	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
new	602-5677-350	Repair & Maint Supp	$ 6,591	$ 5,779	$ 3,798	$ 2,672	$ 8,884	$ 5,545	$ 11,100	$ 4,555	$ 11,100	$ 11,100	$ -	$ 11,100	$ -	0.0%
600-5678-100	602-5678-110	Maint of Misc Plant \	$ 10,168	$ 12,807	$ 8,726	$ 2,615	$ 8,907	$ 8,645	$ 5,608	$ 3,697	$ 5,608	$ 12,406	$ -	$ 12,406	$ 6,798	121.2%
new	602-5678-131	Maint of Misc Plant I	$ 764	$ 961	$ 648	$ 198	$ 667	$ 647	$ 429	$ 270	$ 429	$ 949	$ -	$ 949	$ 520	121.2%
new	602-5678-132	Maint of Misc Plant \	$ 670	$ 863	$ 586	$ 173	$ 605	$ 579	$ 387	$ 256	$ 387	$ 862	$ -	$ 862	$ 475	122.7%
new	602-5678-160	Maint of Misc Plant I	$ 1,861	$ 2,707	$ 2,795	$ 482	$ 931	$ 1,755	$ 1,339	$ 917	$ 1,339	$ 2,306	$ -	$ 2,306	$ 967	72.2%
new	602-5678-161	Maint of Misc Plant I	$ 30	$ 31	$ 7	$ 4	$ 10	$ 16	$ 8	$ 9	$ 8	$ 25	$ -	$ 25	$ 17	212.5%
new	602-5678-162	Maint of Misc Plant I	$ -	$ -	$ -	$ -	$ -	$ -	$ 35	$ -	$ -	$ 75	$ -	$ 75	$ 40	114.3%
new	602-5678-163	Maint of Misc Plant I	$ 226	$ 247	$ 215	$ 31	$ 50	$ 154	$ 76	$ 50	$ 74	$ 120	$ -	$ 120	$ 44	57.9%
new	602-5678-240	Maint of Misc Plant-I	$ 21,862	$ 3,085	$ 951	$ 130	$ 141,315	$ 33,468	$ 4,000	$ -	$ 4,000	$ 1,000	$ -	$ 1,000	$ (3,000)	-75.0%
new	602-5678-350	Maint & Rep Supp M	$ 179	$ 70	$ 141	$ 195	$ 63	$ 130	$ 500	$ 110	$ 500	$ 500	$ -	$ 500	$ -	0.0%
new	602-5678-355	Maint of Misc Plant I	$ 37	$ 32	$ -	$ -	$ -	$ 14	$ 15,000	$ -	$ 15,000	$ 2,000	$ -	$ 2,000	$ (13,000)	-86.7%
			$ 257,661	$ 296,691	$ 288,642	$ 257,744	$ 546,069	$ 329,361	$ 473,053	$ 257,778	$ 519,311	$ 574,269	$ -	$ 574,269	$ 101,216	21.4%
600-5901-100	602-5901-110	Oper Cust Supervsr	$ 887	$ 544	$ 282	$ 135	$ 198	$ 409	$ -	$ -	$ -	$ 221	$ -	$ 221	$ 221	100.0%
new	602-5901-131	Oper Cust Supervsr	$ 67	$ 41	$ 21	$ 10	$ 15	$ 31	$ -	$ -	$ -	$ 17	$ -	$ 17	$ 17	100.0%
new	602-5901-132	Oper Cust Supervsr	$ 58	$ 37	$ 19	$ 9	$ 13	$ 27	$ -	$ -	$ -	$ 15	$ -	$ 15	$ 15	100.0%
new	602-5901-160	Oper Cust Supervsr	$ 72	$ 68	$ 35	$ 17	$ 20	$ 42	$ -	$ -	$ -	$ 24	$ -	$ 24	$ 24	100.0%
new	602-5901-161	Oper Cust Supervsr	$ 2	$ 2	$ 0	$ 0	$ 0	$ 1	$ -	$ -	$ -	$ 1	$ -	$ 1	$ 1	100.0%
new	602-5901-162	Oper Cust Supervsr	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1	$ -	$ 1	$ 1	100.0%
new	602-5901-163	Oper Cust Supervsr	$ 5	$ 4	$ 6	$ 3	$ 3	$ 4	$ -	$ -	$ -	$ 3	$ -	$ 3	$ 3	100.0%
600-5902-100	602-5902-110	Meter Read Wages	$ 1,312	$ 1,636	$ 187	$ 128	$ -	$ 652	$ 1,418	$ -	$ 1,418	$ 1,068	$ -	$ 1,068	$ (350)	-24.7%
new	602-5902-131	Meter Read FICA	$ 100	$ 124	$ 14	$ 9	$ -	$ 49	$ 108	$ -	$ 108	$ 82	$ -	$ 82	$ (26)	-24.1%
new	602-5902-132	Meter Read WRS	$ 86	$ 110	$ 13	$ 8	$ -	$ 43	$ 98	$ -	$ 98	$ 74	$ -	$ 74	$ (24)	-24.5%
new	602-5902-160	Meter Read Hlth	$ 34	$ 83	$ 34	$ 24	$ -	$ 35	$ 475	$ -	$ 475	$ 340	$ -	$ 340	$ (135)	-28.4%
new	602-5902-161	Meter Read Life	$ 6	$ 7	$ 0	$ 0	$ -	$ 3	$ 2	$ -	$ 2	$ 2	$ -	$ 2	$ -	0.0%
new	602-5902-162	Meter Read Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ 9	$ -	$ -	$ 7	$ -	$ 7	$ (2)	-22.2%
new	602-5902-163	Meter Read Dental	$ 23	$ 18	$ 2	$ 1	$ -	$ 9	$ 28	$ -	$ 27	$ 19	$ -	$ 19	$ (9)	-32.1%
600-5903-100	602-5903-110	Cust Rec/Collection	$ 47,446	$ 66,461	$ 46,963	$ 49,700	$ 49,386	$ 51,991	$ 52,672	$ 32,846	$ 52,543	$ 54,885	$ -	$ 54,885	$ 2,213	4.2%
new	602-5903-115	Cust Rec/Collection	$ -	$ 108	$ 299	$ (136)	$ 12	$ 57	$ 169	$ -	$ 46	$ 49	$ -	$ 49	$ (120)	-71.0%
new	602-5903-120	Cust Rec/Collection	$ 1,105	$ 274	$ 526	$ -	$ -	$ 381	$ 1,846	$ -	$ 1,846	$ 1,883	$ -	$ 1,883	$ 37	2.0%
new	602-5903-131	Cust Rec/Collection	$ 3,972	$ 4,188	$ 3,919	$ 4,108	$ 4,015	$ 4,040	$ 4,201	$ 2,368	$ 4,181	$ 4,365	$ -	$ 4,365	$ 164	3.9%
new	602-5903-132	Cust Rec/Collection	$ 3,100	$ 3,404	$ 3,219	$ 3,304	$ 3,295	$ 3,264	$ 3,662	$ 1,973	$ 3,644	$ 3,834	$ -	$ 3,834	$ 172	4.7%
new	602-5903-135	Cust Rec/Collection	$ 299	$ 322	$ 203	$ 215	$ 228	$ 253	$ 225	$ 241	$ 225	$ 237	$ -	$ 237	$ 12	5.3%
new	602-5903-160	Cust Rec/Collection	$ 13,826	$ 14,556	$ 14,574	$ 16,141	$ 15,361	$ 14,892	$ 16,514	$ 9,062	$ 16,514	$ 17,904	$ -	$ 17,904	$ 1,390	8.4%
new	602-5903-161	Cust Rec/Collection	$ 100	$ 129	$ 113	$ 129	$ 138	$ 122	$ 192	$ 82	$ 192	$ 200	$ -	$ 200	$ 8	4.2%
new	602-5903-162	Cust Rec/Collection	$ -	$ -	$ -	$ -	$ -	$ -	$ 274	$ -	$ -	$ 281	$ -	$ 281	$ 7	2.6%
new	602-5903-163	Cust Rec/Collection	$ 1,022	$ 979	$ 999	$ 1,027	$ 823	$ 970	$ 808	$ 522	$ 959	$ 1,007	$ -	$ 1,007	$ 199	24.6%
new	602-5903-290	PSN Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 23,000	$ 4,540	$ 23,000	$ 24,105	$ -	$ 24,105	$ 1,105	4.8%
new	602-5903-323	Uniforms	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,500	$ 4,500	$ -	$ 4,500	$ 4,500	100.0%
600-5905-100	602-5905-310	Office Supp/Postage	$ 6,300	$ 6,169	$ 6,552	$ 7,413	$ 7,425	$ 6,772	$ 8,000	$ 3,275	$ 8,000	$ 23,500	$ -	$ 23,500	$ 15,500	193.8%
600-5906-100	602-5906-310	Cust Svc:Info Off Su	$ -	$ -	$ -	$ -	$ 505	$ 101	$ 550	$ -	$ 550	$ 1,000	$ -	$ 1,000	$ 450	81.8%
			$ 79,820	$ 99,261	$ 77,980	$ 82,247	$ 81,438	$ 84,149	$ 114,251	$ 54,909	$ 118,328	$ 139,624	$ -	$ 139,624	$ 25,373	22.2%

City of Fitchburg
Utility Fund #602 - Water
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
600-5920-100	602-5920-110	Admin & Gen Salarie	$ 87,926	$ 105,593	$ 98,819	$ 92,623	$ 84,924	$ 93,977	$ 168,915	$ 57,893	$ 159,396	$ 136,904	$ -	$ 136,904	$ (32,011)	-19.0%
new	602-5920-115	Admin & Gen Salarie	$ 1,436	$ 824	$ 577	$ 272	$ 89	$ 640	$ 1,495	$ 116	$ 1,121	$ -	$ -	$ -	$ (1,495)	-100.0%
new	602-5920-120	Admin & Gen Salarie	$ 4,509	$ 3,258	$ 5,429	$ 197	$ 3,444	$ 3,368	$ 14,624	$ 3,529	$ 14,624	$ 15,213	$ -	$ 15,213	$ 589	4.0%
600-5920-131	602-5920-131	Admin & Gen Salarie	$ 7,052	$ 7,707	$ 8,278	$ 9,510	$ 8,048	$ 8,119	$ 14,167	$ 4,707	$ 13,410	$ 11,649	$ -	$ 11,649	$ (2,518)	-17.8%
new	602-5920-132	Admin & Gen Salarie	$ 5,857	$ 6,616	$ 7,042	$ 6,841	$ 5,630	$ 6,397	$ 11,143	$ 3,541	$ 10,461	$ 8,873	$ -	$ 8,873	$ (2,270)	-20.4%
new	602-5920-135	Admin & Gen Longv	$ 547	$ 576	$ -	$ 634	$ 662	$ 484	$ 156	$ 178	$ 156	$ 162	$ -	$ 162	$ 6	3.8%
new	602-5920-140	BPW per diem	$ -	$ 988	$ 675	$ 575	$ 625	$ 573	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5920-160	Admin & Gen Salarie	$ 17,163	$ 16,702	$ 22,678	$ 22,321	$ 15,530	$ 18,879	$ 32,247	$ 10,390	$ 25,294	$ 22,432	$ -	$ 22,432	$ (9,815)	-30.4%
new	602-5920-161	Admin & Gen Salarie	$ 101	$ 136	$ 163	$ 168	$ 93	$ 132	$ 418	$ 58	$ 315	$ 188	$ -	$ 188	$ (230)	-55.0%
new	602-5920-162	Admin & Gen Salarie	$ -	$ -	$ -	$ -	$ -	$ -	$ 762	$ -	$ -	$ 584	$ -	$ 584	$ (178)	-23.4%
new	602-5920-163	Admin & Gen Salarie	$ 1,206	$ 1,075	$ 1,489	$ 1,418	$ 971	$ 1,232	$ 1,874	$ 845	$ 1,839	$ 1,677	$ -	$ 1,677	$ (197)	-10.5%
600-5137-185	602-5920-185	FSA Admin Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 100	$ -	$ 100	$ 100	$ -	$ 100	$ -	0.0%
600-5921-100	602-5921-245	SOFTWARE & MAII	$ 30,450	$ 5,994	$ 65,015	$ 43,754	$ 26,336	$ 34,310	$ 60,000	$ 11,475	$ 57,700	$ 43,900	$ -	$ 43,900	$ (16,100)	-26.8%
600-5921-101	602-5921-310	Office Supplies & Ex	$ 864	$ 829	$ 1,431	$ 3,160	$ 3,497	$ 1,956	$ 5,000	$ 1,662	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
new	602-5921-505	LEASE/RENTAL CC	$ -	$ -	$ -	$ 36	$ 212	$ 50	$ -	$ 15	$ 15	$ 100	$ -	$ 100	$ 100	100.0%
new	602-5921-570	IT OPERATING ISF	$ 12,365	$ 34,931	$ 33,205	$ 42,948	$ 53,409	$ 35,372	$ 59,704	$ 30,602	$ 60,204	$ 67,341	$ (43)	$ 67,298	$ 7,594	12.7%
new	602-5921-573	IT CAPITAL ISF ALL	$ -	$ 2,770	$ 2,780	$ 2,795	$ 2,725	$ 2,214	$ 3,575	$ 1,788	$ 3,575	$ 3,875	$ -	$ 3,875	$ 300	8.4%
600-5923-100	602-5923-210	Professional Service	$ 5,207	$ 5,490	$ 8,271	$ 30,966	$ 68,003	$ 23,587	$ 25,300	$ 27,306	$ 30,500	$ 25,300	$ -	$ 25,300	$ -	0.0%
new	602-5923-213	Permits & Fees	$ 275	$ -	$ 45	$ 30	$ -	$ 70	$ -	$ 30	$ 30	$ 60	$ -	$ 60	$ 60	100.0%
new	602-5923-290	Outside Services Er	$ 75	$ 359	$ 608	$ 1,009	$ 342	$ 479	$ 2,760	$ 289	$ 2,760	$ 2,550	$ -	$ 2,550	$ (210)	-7.6%
new	602-5924-572	INSURANCE ISF AL	$ 6,568	$ 6,905	$ 9,415	$ 9,835	$ 10,710	$ 8,687	$ 11,520	$ 5,760	$ 11,520	$ 17,610	$ -	$ 17,610	$ 6,090	52.9%
new	602-5925-572	INSURANCE ISF AL	$ 22,595	$ 22,805	$ 27,960	$ 30,198	$ 31,898	$ 27,091	$ 34,063	$ 18,551	$ 35,583	$ 32,175	$ -	$ 32,175	$ (1,888)	-5.5%
new	602-5926-110	Paid Time Off	$ 39,985	$ 42,817	$ 39,787	$ 104,315	$ 128,286	$ 71,038	$ 45,278	$ 28,099	$ 44,153	$ 44,062	$ -	$ 44,062	$ (1,216)	-2.7%
new	602-5926-131	PTO FICA/Med	$ 2,619	$ 3,399	$ 4,473	$ 5,754	$ 4,065	$ 4,062	$ 3,467	$ 2,093	$ 3,381	$ 3,374	$ -	$ 3,374	$ (93)	-2.7%
new	602-5926-132	PTO WRS	$ 2,306	$ 3,037	$ 2,672	$ 3,375	$ 3,746	$ 3,027	$ 3,127	$ 1,978	$ 3,049	$ 3,065	$ -	$ 3,065	$ (62)	-2.0%
600-5926-133	602-5926-133	EOY GASB 68 PEN	$ 32,687	$ 1,189	$ (50,805)	$ (29,840)	$ 42,166	$ (921)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5926-135	Benefits Longvty	$ 1,170	$ 1,260	$ -	$ 405	$ -	$ 567	$ 39	$ -	$ 39	$ 40	$ -	$ 40	$ 1	2.6%
new	602-5926-160	Health Insurance	$ 6,019	$ 7,788	$ 10,787	$ 13,065	$ 12,687	$ 10,069	$ 11,276	$ 7,281	$ 10,469	$ 10,056	$ -	$ 10,056	$ (1,220)	-10.8%
new	602-5926-161	Life Insurance	$ 103	$ 120	$ 72	$ 85	$ 88	$ 93	$ 87	$ 44	$ 76	$ 99	$ -	$ 99	$ 12	13.8%
new	602-5926-162	Disability Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 231	$ -	$ -	$ 224	$ -	$ 224	$ (7)	-3.0%
new	602-5926-163	Dental Insurance	$ 640	$ 702	$ 765	$ 958	$ 877	$ 789	$ 703	$ 463	$ 710	$ 666	$ -	$ 666	$ (37)	-5.3%
new	602-5926-190	Utility Holiday Premi	$ -	$ -	$ -	$ -	$ 203	$ 41	$ -	$ 88	$ 30	$ -	$ -	$ -	$ -	100.0%
new	602-5926-323	Uniforms	$ 1,972	$ 2,074	$ 2,186	$ 2,587	$ 3,439	$ 2,452	$ 4,050	$ 2,296	$ 4,050	$ -	$ -	$ -	$ (4,050)	-100.0%
600-5928-100	602-5928-210	Reg Comm Exp	$ 171	$ 208	$ 128	$ -	$ 15,363	$ 3,174	$ 1,000	$ 854	$ 854	$ -	$ -	$ -	$ (1,000)	-100.0%
600-5930-100	602-5930-110	Misc Gen Wages	$ 17,237	$ 12,312	$ 12,166	$ 30,241	$ 28,034	$ 19,998	$ 22,113	$ 5,266	$ 21,220	$ 13,619	$ -	$ 13,619	$ (8,494)	-38.4%
new	602-5930-115	Misc Gen OT	$ 220	$ 82	$ 127	$ 178	$ 773	$ 276	$ 470	$ 77	$ 536	$ 417	$ -	$ 417	$ (53)	-11.3%
new	602-5930-131	Misc Gen FICA	$ 1,268	$ 925	$ 904	$ 2,272	$ 2,115	$ 1,497	$ 1,730	$ 387	$ 1,667	$ 1,074	$ -	$ 1,074	$ (656)	-37.9%
new	602-5930-132	Misc Gen WRS	$ 1,128	$ 835	$ 820	$ 1,972	$ 1,956	$ 1,342	$ 1,561	$ 369	$ 1,504	$ 976	$ -	$ 976	$ (585)	-37.5%
new	602-5930-135	Misc Gen Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 34	$ -	$ 34	$ -	$ -	$ -	$ (34)	-100.0%
new	602-5930-160	Misc Gen Hlth	$ 5,091	$ 3,256	$ 4,708	$ 8,256	$ 8,593	$ 5,981	$ 4,906	$ 1,430	$ 4,368	$ 2,942	$ -	$ 2,942	$ (1,964)	-40.0%
new	602-5930-161	Misc Gen Life	$ 26	$ 19	$ 18	$ 36	$ 36	$ 27	$ 47	$ 9	$ 35	$ 28	$ -	$ 28	$ (19)	-40.4%
new	602-5930-162	Misc Gen Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ 115	$ -	$ -	$ 73	$ -	$ 73	$ (42)	-36.5%
new	602-5930-163	Misc Gen Dental	$ 376	$ 206	$ 291	$ 552	$ 567	$ 398	$ 348	$ 103	$ 348	$ 226	$ -	$ 226	$ (122)	-35.1%
new	602-5930-250	Misc Gen Public Nol	$ 11	$ -	$ 401	$ 90	$ 392	$ 179	$ 500	$ 155	$ 500	$ 500	$ -	$ 500	$ -	0.0%
new	602-5930-320	Publications, Dues	$ 2,398	$ 2,489	$ 2,187	$ 2,679	$ 1,489	$ 2,248	$ 3,160	$ 1,090	$ 3,160	$ 3,160	$ -	$ 3,160	$ -	0.0%
new	602-5930-325	Training & Staff Dev	$ 5,831	$ 1,036	$ 4,307	$ 2,146	$ 7,658	$ 4,196	$ 9,225	$ 2,222	$ 9,225	$ 9,225	$ -	$ 9,225	$ -	0.0%
new	602-5930-330	Vehicle Use Reimb	$ 62	$ -	$ 678	$ 71	$ -	$ 162	$ 500	$ 413	$ 500	$ 500	$ -	$ 500	$ -	0.0%
new	602-5930-365	Utilities	$ 864	$ 829	$ 987	$ 1,144	$ 1,171	$ 999	$ 1,200	$ 295	$ 1,200	$ 1,200	$ -	$ 1,200	$ -	0.0%
new	602-5930-389	Admin Fees	$ 50,400	$ 52,400	$ 56,800	$ 59,100	$ 64,200	$ 56,580	$ 72,600	$ 36,300	$ 72,600	$ 120,000	$ -	$ 120,000	$ 47,400	65.3%
new	602-5930-350	Misc Gen Rep & Ma	$ 2,828	$ 5,234	$ 5,715	$ 116	$ -	$ 2,779	$ 9,000	$ -	$ 2,000	$ 10,600	$ -	$ 10,600	$ 1,600	17.8%
600-5931-100	602-5931-922	Rents (Office City H	$ 11,667	$ 11,667	$ 11,700	$ 11,667	$ 11,667	$ 11,674	$ 11,700	$ 5,834	$ 11,700	$ 11,700	$ -	$ 11,700	$ -	0.0%
new	602-5932-110	Gen Plant Maint Wa	$ 7,309	$ 12,901	$ 6,423	$ 1,914	$ 3,084	$ 6,326	$ 5,066	$ 1,945	$ 5,066	$ 6,870	$ -	$ 6,870	$ 1,804	35.6%
new	602-5932-115	Gen Plant Maint OT	$ -	$ 60	$ 152	$ -	$ 79	$ 58	$ 46	$ -	$ 49	$ -	$ -	$ -	$ (46)	-100.0%
new	602-5932-131	Gen Plant Maint FIC	$ 546	$ 968	$ 487	$ 144	$ 238	$ 477	$ 392	$ 147	$ 393	$ 528	$ -	$ 528	$ 136	34.7%
new	602-5932-132	Gen Plant Maint WF	$ 478	$ 872	$ 444	$ 118	$ 215	$ 425	$ 354	$ 134	$ 354	$ 480	$ -	$ 480	$ 126	35.6%
new	602-5932-135	Gen Plant Maint Lor	$ -	$ -	$ -	$ -	$ -	$ -	$ 16	$ -	$ 16	$ 30	$ -	$ 30	$ 14	87.5%
new	602-5932-160	Gen Plant Maint Hlth	$ 1,112	$ 3,694	$ 2,411	$ 344	$ 448	$ 1,602	$ 997	$ 204	$ 997	$ 1,276	$ -	$ 1,276	$ 279	28.0%
new	602-5932-161	Gen Plant Maint Life	$ 19	$ 21	$ 5	$ 2	$ 4	$ 10	$ 6	$ 2	$ 6	$ 11	$ -	$ 11	$ 5	83.3%
new	602-5932-162	Gen Plant Maint Dis	$ -	$ -	$ -	$ -	$ -	$ -	$ 28	$ -	$ -	$ 37	$ -	$ 37	$ 9	32.1%
new	602-5932-163	Gen Plant Maint Der	$ 112	$ 161	$ 98	$ 24	$ 24	$ 84	$ 65	$ 11	$ 64	$ 77	$ -	$ 77	$ 12	18.5%
600-5932-100	602-5932-335	Maint of Gen Plant \	$ 5,545	$ 10,655	$ 7,133	$ 1,233	$ 4,429	$ 5,799	$ 7,000	$ 879	$ 7,000	$ 11,350	$ -	$ 11,350	$ 4,350	62.1%
new	602-5932-365	Utilities (EV Chargin	$ -	$ -	$ -	$ -	$ 1,743	$ 349	$ 2,500	$ 1,445	$ 75	$ 75	$ -	$ 75	$ (2,425)	-97.0%
new	602-5932-397	GASOLINE/DIESEL	$ -	$ -	$ -	$ 8,128	$ 7,510	$ 3,127	$ 9,000	$ 4,085	$ 9,000	$ 9,000	$ -	$ 9,000	$ -	0.0%
			$ 406,396	$ 406,772	$ 422,907	$ 532,420	$ 674,492	$ 488,597	$ 681,760	$ 284,728	$ 654,031	$ 663,253	$ (43)	$ 663,210	$ (18,550)	-2.7%
			$ 2,615,361	$ 2,800,281	$ 2,922,626	$ 3,110,202	$ 3,671,796	$ 3,024,053	$ 3,686,621	$ 855,303	$ 3,717,292	$ 3,892,998	$ (43)	$ 3,892,955	$ 249,622	6.8%
			$ 3,044,097	$ 3,409,422	$ 3,137,807	$ 2,263,395	$ 3,257,795	$ 3,022,503	$ 1,436,478	$ 1,409,130	$ 1,563,794	$ 1,219,627	$ 43	$ 1,219,670	$ (260,096)	

City of Fitchburg
Utility Fund #602 - Water
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change
Acct #									2024 Adopted Budget	As of 6/30/2024	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	
602-5742-014	#2014	CWIP - GIS							$ -	$ 773	$ 1,500	$ -	$ -	$ -	
602-5742-016	#2016	CWIP-GPS System							$ -	$ -	$ -	$ -	$ -	$ -	
602-5743-101	#3101	CWIP-Transportation Equip							$ -	$ -	$ -	$ -	$ -	$ -	
602-5743-319	#3319	CWIP-Resurfacing							$ 37,000	$ -	$ 37,000	$ 30,000	$ -	$ 30,000	
602-5743-368	#3368	CWIP-Syene-McCoy to Lacy							$ -	$ -	$ -	$ 87,000	$ -	$ 87,000	
602-5743-481	#3481	CWIP-McKee Phase II							$ -	$ -	$ -	$ -	$ -	$ -	
602-5743-492	#3492	CWIP-Fitchrona Lacy-Nesbitt							$ -	$ 11,202	$ 12,000	$ 132,379	$ -	$ 132,379	
602-5743-494	#3494	CWIP-Lacy Rd Fitchrona-Seminle							$ -	$ -	$ -	$ -	$ -	$ -	
602-5744-518	#4518	CWIP-Well 12 & Pumphouse							$ 1,300,000	$ 199,762	$ 1,300,000	$ -	$ -	$ -	
602-5744-520	#4520	CWIP-Well & PRV Well 8 Abandon							$ 225,000	$ -	$ 225,000	$ -	$ -	$ -	
602-5744-522	#4522	CWIP-SCADA							$ 30,000	$ -	$ 30,000	$ -	$ -	$ -	
602-5744-524	#4524	CWIP-Greenfield WM Ext							$ -	$ -	$ -	$ -	$ -	$ -	
602-5744-525	#4525	CWIP-Water Tower Repainting							$ 20,000	$ -	$ 20,000	$ -	$ -	$ -	
602-5744-532	#4532	CWIP-Water Tower D							$ 1,800,000	$ 116,779	$ 1,800,000	$ -	$ -	$ -	
602-5744-598	#4598	CWIP-Equipment Replace							$ 27,600	$ -	$ 27,600	$ 40,000	$ -	$ 40,000	
602-5744-625	#4625	CWIP-Water Tower F							$ -	$ -	$ -	$ -	$ -	$ -	
602-5744-632	#4632	CWIP-WM Srv insulate,hyd repl							$ 92,742	$ -	$ 92,742	$ 95,524	$ -	$ 95,524	
602-5744-633	#4633	CWIP-Well Maintenance							$ 40,000	$ 15,534	$ 40,000	$ 50,000	$ -	$ 50,000	
602-5744-801	#4801	CWIP-McKee WM Replacements							$ -	$ 1,189	$ 2,000	$ -	$ -	$ -	
602-5744-803	#4803	CWIP-Tower Hill WM Replacement							$ 88,400	$ -	$ 88,400	$ -	$ -	$ -	
602-5744-804	#4804	CWIP-Belmar WM Replacement							$ -	$ 112	$ 200	$ -	$ -	$ -	
602-5744-805	#4805	CWIP-Water Meters & Radios							$ 482,500	$ 104,482	$ 482,500	$ 33,475	$ -	$ 33,475	
602-5744-806	#4806	CWIP-PLC/Radios							$ 234,000	$ -	$ 234,000	$ -	$ -	$ -	
602-5744-808	#4808	CWIP-MCKEE ROAD WATER MAIN							$ -	$ -	$ -	$ 30,000	$ -	$ 30,000	
602-5744-810	#4810	CWIP-BELMAR WATER M							$ -	$ -	$ -	$ 10,000	$ -	$ 10,000	
									$ 4,377,242	$ 449,833	$ 4,392,942	$ 508,378	$ -	$ 508,378	

City of Fitchburg
Utility Fund #603 - Sewer
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
	603-4419-000	Interest Income	$ 37,441	$ 6,483	$ 2,465	$ 31,332	$ 148,142	$ 45,173	$ 50,000	$ 87,828	$ 140,000	$ 100,000	$ -	$ 100,000	$ 50,000	100.0%
600-4421-200	603-4421-000	CIAC-Sewer	$ 494,445	$ 919,250	$ 936,755	$ 1,990,379	$ 1,148,143	$ 1,097,794	$ 400,000	$ 16,514	$ 400,000	$ 500,000	$ -	$ 500,000	$ 100,000	25.0%
600-4421-202	603-4421-001	CIAC - From City-Sewer	$ -	$ 633,340	$ 406,334	$ -	$ 365,305	$ 280,996	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-4621-201	603-4621-001	Unmetered - Residential	$ 10,633	$ 9,914	$ 9,893	$ 10,064	$ 10,277	$ 10,156	$ 11,000	$ 5,187	$ 10,400	$ 10,400	$ -	$ 10,400	$ (600)	-5.5%
600-4621-202	603-4621-002	Unmetered - Commercial	$ 720	$ 733	$ 742	$ 619	$ 518	$ 666	$ 780	$ 267	$ 500	$ 500	$ -	$ 500	$ (280)	-35.9%
New	603-4621-005	Unmetered - Lift Sta #1 Zone	$ 64	$ 1,011	$ 3,125	$ 5,012	$ 25,629	$ 6,968	$ 24,000	$ 15,067	$ 30,000	$ 30,000	$ -	$ 30,000	$ 6,000	25.0%
New	603-4621-006	Unmeterd-Badger Lift Sta Zone	$ -	$ -	$ -	$ -	$ 8,576	$ 1,715	$ 9,000	$ 4,250	$ 8,500	$ 8,500	$ -	$ 8,500	$ (500)	-5.6%
600-4622-200	603-4622-000	Metered - Residential	$ 1,403,438	$ 1,643,106	$ 1,709,283	$ 1,806,658	$ 1,975,667	$ 1,707,630	$ 1,950,000	$ 1,006,758	$ 2,005,000	$ 2,010,000	$ -	$ 2,010,000	$ 60,000	3.1%
600-4622-201	603-4622-001	Metered - Commercial	$ 318,516	$ 321,933	$ 393,950	$ 420,731	$ 519,539	$ 394,934	$ 510,000	$ 263,185	$ 520,000	$ 530,000	$ -	$ 530,000	$ 20,000	3.9%
600-4622-202	603-4622-002	Metered - Industrial	$ 253,218	$ 238,690	$ 231,418	$ 250,444	$ 224,373	$ 239,629	$ 270,000	$ 103,500	$ 220,000	$ 240,000	$ -	$ 240,000	$ (30,000)	-11.1%
600-4622-203	603-4622-003	Metered - Public Authority	$ 13,582	$ 14,656	$ 16,959	$ 21,221	$ 23,894	$ 18,062	$ 24,000	$ 12,534	$ 24,000	$ 26,000	$ -	$ 26,000	$ 2,000	8.3%
600-4622-204	603-4622-004	Metered - MF Residential	$ 705,810	$ 859,958	$ 903,697	$ 1,010,560	$ 1,137,242	$ 923,453	$ 1,122,200	$ 620,929	$ 1,200,000	$ 1,230,000	$ -	$ 1,230,000	$ 107,800	9.6%
			$ 3,238,185	$ 4,649,136	$ 4,614,622	$ 5,547,019	$ 5,587,304	$ 4,727,253	$ 4,370,980	$ 2,136,019	$ 4,558,400	$ 4,685,400	$ -	$ 4,685,400	$ 314,420	7.2%
600-4636-200	603-4475-000	P-Card Rebate	$ 217	$ 294	$ 272	$ 393	$ 366	$ 308	$ 300	$ -	$ 350	$ 350	$ -	$ 350	$ 50	16.7%
600-4631-200	603-4631-000	Forfeited Discounts	$ 5,289	$ 3,039	$ 7,507	$ 11,311	$ 8,037	$ 7,037	$ 8,000	$ 3,753	$ 8,000	$ 8,200	$ -	$ 8,200	$ 200	2.5%
600-4635-200	603-4635-000	Misc. Operating Revenue	$ 1,968	$ 2,701	$ 2,220	$ 1,860	$ 1,476	$ 2,045	$ 2,500	$ 1,013	$ 1,900	$ 2,100	$ -	$ 2,100	$ (400)	-16.0%
600-4631-201	603-4631-100	Reimb from Projects/Developers	$ 8,761	$ 19,443	$ 7,103	$ 16,851	$ 18,009	$ 14,033	$ -	$ 8,457	$ 10,000	$ 8,000	$ -	$ 8,000	$ 8,000	100.0%
600-4890-200	603-4890-600	SALE OF FA- Sewer	$ 236	$ -	$ 6,546	$ -	$ (4,400)	$ 476	$ -	$ 1,186	$ 1,200	$ -	$ -	$ -	$ -	100.0%
			$ 16,471	$ 25,477	$ 23,649	$ 30,415	$ 23,488	$ 23,900	$ 10,800	$ 14,409	$ 21,450	$ 18,650	$ -	$ 18,650	$ 7,850	72.7%
			$ 3,254,656	$ 4,674,613	$ 4,638,270	$ 5,577,434	$ 5,610,792	$ 4,751,153	$ 4,381,780	$ 2,150,429	$ 4,579,850	$ 4,704,050	$ -	$ 4,704,050	$ 322,270	7.4%

Acct #			2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
600-5403-200	603-5403-530	Depreciation Expense	$ 302,951	$ 364,111	$ 427,277	$ 436,176	$ 448,826	$ 395,868	$ 400,000	$ -	$ 425,000	$ 425,000	$ -	$ 425,000	$ 25,000	6.3%
			$ 302,951	$ 364,111	$ 427,277	$ 436,176	$ 448,826	$ 395,868	$ 400,000	$ -	$ 425,000	$ 425,000	$ -	$ 425,000	$ 25,000	6.3%
600-5827-200	603-5827-340	Other Oper Supp & Exp (MMSD)	$ 2,012,627	$ 2,163,322	$ 2,324,155	$ 2,471,620	$ 2,857,495	$ 2,365,844	$ 3,090,000	$ 809,054	$ 3,090,000	$ 3,248,000	$ -	$ 3,248,000	$ 158,000	5.1%
New	603-5828-110	Transportation Exp Wages	$ 1,026	$ 692	$ 455	$ 723	$ 411	$ 661	$ 1,375	$ 197	$ 1,375	$ 1,669	$ -	$ 1,669	$ 294	21.4%
New	603-5828-131	Transportation Exp FICA	$ 76	$ 52	$ 34	$ 55	$ 31	$ 50	$ 106	$ 15	$ 106	$ 128	$ -	$ 128	$ 22	20.8%
New	603-5828-132	Transportation Exp WRS	$ 67	$ 47	$ 31	$ 47	$ 28	$ 44	$ 95	$ 14	$ 95	$ 116	$ -	$ 116	$ 21	22.1%
New	603-5828-135	Transportation Exp Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 6	$ -	$ 6	$ 3	$ -	$ 3	$ (3)	-50.0%
New	603-5828-160	Transportation Exp Hlth	$ 327	$ 114	$ 62	$ 93	$ 52	$ 130	$ 304	$ 26	$ 304	$ 379	$ -	$ 379	$ 75	24.7%
New	603-5828-161	Transportation Exp Life	$ 2	$ 1	$ 0	$ 1	$ 1	$ 1	$ 1	$ 0	$ 1	$ 4	$ -	$ 4	$ 3	300.0%
New	603-5828-162	Transportation Exp Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ 8	$ -	$ -	$ 10	$ -	$ 10	$ 2	25.0%
New	603-5828-163	Transportation Exp Dental	$ 27	$ 7	$ 6	$ 7	$ 3	$ 10	$ 17	$ 1	$ 17	$ 20	$ -	$ 20	$ 3	17.6%
600-5828-200	603-5828-335	Transportation Exp	$ 4,495	$ 5,601	$ 9,328	$ 2,552	$ 4,015	$ 5,198	$ 6,500	$ 2,094	$ 4,000	$ 10,000	$ -	$ 10,000	$ 3,500	53.8%
600-5830-200	603-5830-355	Meter Exp (Jt Metering)	$ 92,307	$ 94,092	$ 95,910	$ 96,934	$ 104,138	$ 96,676	$ 98,000	$ -	$ 98,000	$ 105,000	$ -	$ 105,000	$ 7,000	7.1%
New	603-5834-110	Gen Plant Wages	$ 1,158	$ 805	$ 56	$ -	$ -	$ 404	$ 2,170	$ -	$ 2,170	$ -	$ -	$ -	$ (2,170)	-100.0%
New	603-5834-131	Gen Plant FICA	$ 87	$ 61	$ 4	$ -	$ -	$ 31	$ 166	$ -	$ 166	$ -	$ -	$ -	$ (166)	-100.0%
New	603-5834-132	Gen Plant WRS	$ 76	$ 54	$ 4	$ -	$ -	$ 27	$ 150	$ -	$ 150	$ -	$ -	$ -	$ (150)	-100.0%
New	603-5834-160	Gen Plant Hlth	$ 135	$ 75	$ -	$ -	$ -	$ 42	$ 755	$ -	$ 755	$ -	$ -	$ -	$ (755)	-100.0%
New	603-5834-161	General Plant Life	$ 5	$ 3	$ -	$ -	$ -	$ 2	$ 2	$ -	$ 2	$ -	$ -	$ -	$ (2)	-100.0%
New	603-5834-162	Gen Plant Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ 13	$ -	$ -	$ -	$ -	$ -	$ (13)	-100.0%
New	603-5834-163	Gen Plant Dental	$ 29	$ 18	$ -	$ -	$ -	$ 9	$ 45	$ -	$ 44	$ -	$ -	$ -	$ (45)	-100.0%
600-5834-200	603-5834-350	Maint & Repair Supp Gen Plant	$ 506	$ 1,260	$ 167	$ -	$ -	$ 386	$ 2,000	$ 350	$ 4,000	$ 4,000	$ -	$ 4,000	$ 2,000	100.0%
			$ 2,112,951	$ 2,266,204	$ 2,430,212	$ 2,572,032	$ 2,966,173	$ 2,469,514	$ 3,201,713	$ 811,751	$ 3,201,191	$ 3,369,329	$ -	$ 3,369,329	$ 167,616	5.2%

City of Fitchburg
Utility Fund #603 - Sewer
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
New	603-5831-110	Collection System Wages	$ 16,247	$ 18,200	$ 12,114	$ 10,709	$ 15,774	$ 14,609	$ 23,532	$ 8,260	$ 23,532	$ 20,365	$ -	$ 20,365	$ (3,167)	-13.5%
New	603-5831-115	Collection System OT	$ 53	$ 302	$ 73	$ 542	$ -	$ 194	$ 1,907	$ 94	$ 1,993	$ 941	$ -	$ 941	$ (966)	-50.7%
New	603-5831-131	Collection System FICA	$ 1,217	$ 1,385	$ 906	$ 828	$ 1,152	$ 1,097	$ 1,946	$ 609	$ 1,953	$ 1,630	$ -	$ 1,630	$ (316)	-16.2%
New	603-5831-132	Collection System WRS	$ 1,064	$ 1,248	$ 820	$ 730	$ 1,071	$ 986	$ 1,755	$ 576	$ 1,761	$ 1,481	$ -	$ 1,481	$ (274)	-15.6%
New	603-5831-160	Collection System Hlth	$ 2,470	$ 3,771	$ 3,681	$ 3,454	$ 4,325	$ 3,540	$ 7,063	$ 1,745	$ 7,063	$ 4,883	$ -	$ 4,883	$ (2,180)	-30.9%
New	603-5831-161	Collection System Life	$ 51	$ 45	$ 13	$ 14	$ 31	$ 31	$ 37	$ 19	$ 37	$ 57	$ -	$ 57	$ 20	54.1%
New	603-5831-162	Collection System Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ 143	$ -	$ -	$ 121	$ -	$ 121	$ (22)	-15.4%
New	603-5831-163	Collection System Dental	$ 255	$ 207	$ 187	$ 222	$ 252	$ 225	$ 414	$ 109	$ 406	$ 282	$ -	$ 282	$ (132)	-31.9%
600-5831-200	603-5831-210	Maint of Coll System-by others	$ 38,093	$ 5,920	$ 16,767	$ 5,761	$ 74,501	$ 28,209	$ 43,000	$ -	$ 43,000	$ 80,000	$ -	$ 80,000	$ 37,000	86.0%
New	603-5831-350	Coll Syst-Maint,Repair,Supp	$ 12,052	$ 7,581	$ 2,642	$ (692)	$ 5,487	$ 5,414	$ 12,000	$ 1,655	$ 5,000	$ 42,000	$ -	$ 42,000	$ 30,000	250.0%
New	603-5835-110	Lift Station #1 Wages	$ -	$ -	$ 359	$ 813	$ 1,536	$ 542	$ 674	$ 765	$ 674	$ 2,409	$ -	$ 2,409	$ 1,735	257.4%
New	603-5835-115	Lift Station #1 OT	$ -	$ -	$ -	$ 95	$ 333	$ 86	$ -	$ 197	$ -	$ 588	$ -	$ 588	$ 588	100.0%
New	603-5835-131	Lift Station #1 FICA	$ -	$ -	$ -	$ 68	$ 141	$ 42	$ 52	$ 72	$ 52	$ 229	$ -	$ 229	$ 177	340.4%
New	603-5835-132	Lift Station #1 WRS	$ -	$ -	$ -	$ 59	$ 126	$ 37	$ 47	$ 66	$ 47	$ 208	$ -	$ 208	$ 161	342.6%
New	603-5835-160	Lift Station #1 Hlth	$ -	$ -	$ -	$ 113	$ 220	$ 66	$ 70	$ 138	$ 70	$ 355	$ -	$ 355	$ 285	407.1%
New	603-5835-161	Lift Station #1 Life	$ -	$ -	$ -	$ 1	$ 3	$ 1	$ 1	$ 1	$ 1	$ 8	$ -	$ 8	$ 7	700.0%
New	603-5835-162	Lift Station #1 Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ 3	$ -	$ -	$ 11	$ -	$ 11	$ 8	266.7%
New	603-5835-163	Lift Station #1 Dental	$ -	$ -	$ -	$ 16	$ 27	$ 9	$ 10	$ 15	$ 10	$ 35	$ -	$ 35	$ 25	250.0%
New	603-5835-240	Lift Station #1 Repair by others	$ -	$ -	$ 125	$ 2,693	$ 125	$ 589	$ 10,000	$ 1,388	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
New	603-5835-320	Lift Station #1 Permits	$ -	$ -	$ -	$ -	$ -	$ -	$ 100	$ -	$ 100	$ 100	$ -	$ 100	$ -	0.0%
New	603-5835-325	Lift Station #1 Staff Training & Dev	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
New	603-5835-350	Lift Station #1 Repair/Maint Supplies	$ 144	$ 1,301	$ 461	$ -	$ 390	$ 459	$ 1,500	$ 1,206	$ 1,500	$ 3,100	$ -	$ 3,100	$ 1,600	106.7%
New	603-5835-355	Lift Station #1 Equipment Exp	$ -	$ -	$ 1,805	$ -	$ 3,044	$ 970	$ 1,500	$ 1,175	$ 1,500	$ 2,000	$ -	$ 2,000	$ 500	33.3%
New	603-5835-365	Lift Station #1 Utilities	$ (110)	$ 7,779	$ 9,189	$ 10,569	$ 11,577	$ 7,801	$ 15,000	$ 4,618	$ 15,000	$ 15,000	$ -	$ 15,000	$ -	0.0%
New	603-5836-240	Lift Station #1 Utilities	$ -	$ -	$ -	$ 191	$ 3,012	$ 641	$ 2,300	$ -	$ 3,300	$ 3,500	$ -	$ 3,500	$ 1,200	52.2%
			$ 71,536	$ 47,740	$ 49,140	$ 36,187	$ 123,128	$ 65,546	$ 124,054	$ 22,708	$ 117,999	$ 190,303	$ -	$ 190,303	$ 66,249	53.4%
600-5840-200	603-5903-110	Accting & Coll Wages	$ 51,197	$ 65,074	$ 46,712	$ 49,276	$ 50,411	$ 52,534	$ 52,662	$ 32,710	$ 52,534	$ 54,875	$ -	$ 54,875	$ 2,213	4.2%
New	603-5903-115	Accting & Coll OT	$ -	$ 108	$ -	$ 124	$ 12	$ 49	$ 169	$ -	$ 46	$ 49	$ -	$ 49	$ (120)	-71.0%
New	603-5903-120	Accting & Coll PT/Seas	$ 1,105	$ 274	$ 526	$ -	$ -	$ 381	$ 1,846	$ -	$ 1,846	$ 1,883	$ -	$ 1,883	$ 37	2.0%
New	603-5903-131	Accting & Coll FICA	$ 3,942	$ 4,083	$ 3,877	$ 4,095	$ 4,092	$ 4,018	$ 4,200	$ 2,359	$ 4,181	$ 4,364	$ -	$ 4,364	$ 164	3.9%
New	603-5903-132	Accting & Coll WRS	$ 3,091	$ 3,323	$ 3,195	$ 3,309	$ 3,373	$ 3,258	$ 3,661	$ 1,972	$ 3,644	$ 3,834	$ -	$ 3,834	$ 173	4.7%
New	603-5903-135	Accting & Coll Longvty	$ 299	$ 321	$ 202	$ 215	$ 228	$ 253	$ 225	$ 240	$ 225	$ 237	$ -	$ 237	$ 12	5.3%
New	603-5903-160	Accting & Coll Hlth	$ 13,825	$ 14,555	$ 14,558	$ 16,117	$ 15,342	$ 14,879	$ 16,512	$ 9,061	$ 16,512	$ 17,902	$ -	$ 17,902	$ 1,390	8.4%
New	603-5903-161	Accting & Coll Life	$ 100	$ 129	$ 112	$ 128	$ 137	$ 121	$ 192	$ 82	$ 192	$ 200	$ -	$ 200	$ 8	4.2%
New	603-5903-162	Accting & Coll Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ 274	$ -	$ -	$ 281	$ -	$ 281	$ 7	2.6%
New	603-5903-163	Accting & Coll Dental	$ 1,022	$ 980	$ 999	$ 1,024	$ 822	$ 969	$ 808	$ 522	$ 959	$ 1,007	$ -	$ 1,007	$ 199	24.6%
600-5840-201	603-5903-290	PSN Fees	$ 20,141	$ 20,358	$ 24,928	$ 29,710	$ 35,624	$ 26,152	$ 22,000	$ 13,147	$ 22,000	$ 24,105	$ -	$ 24,105	$ 2,105	9.6%
New	603-5903-310	Acctg & Coll-Off Supp/Postage	$ 5,278	$ 5,932	$ 6,548	$ 7,400	$ 6,964	$ 6,424	$ 7,500	$ 3,275	$ 7,500	$ 24,500	$ -	$ 24,500	$ 17,000	226.7%
600-5842-200	603-5902-110	Meter Reading Wages	$ 163	$ 83	$ -	$ -	$ -	$ 49	$ 1,128	$ -	$ 1,128	$ -	$ -	$ -	$ (1,128)	-100.0%
New	603-5902-131	Meter Reading FICA	$ 12	$ 6	$ -	$ -	$ -	$ 4	$ 86	$ -	$ 86	$ -	$ -	$ -	$ (86)	-100.0%
New	603-5902-132	Meter Reading WRS	$ 11	$ 6	$ -	$ -	$ -	$ 3	$ 78	$ -	$ 78	$ -	$ -	$ -	$ (78)	-100.0%
New	603-5902-160	Meter Reading Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 432	$ -	$ 432	$ -	$ -	$ -	$ (432)	-100.0%
New	603-5902-161	Meter Reading Life	$ 1	$ 0	$ -	$ -	$ -	$ 0	$ 2	$ -	$ 2	$ -	$ -	$ -	$ (2)	-100.0%
New	603-5902-162	Meter Reading Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ -	$ -	$ -	$ -	$ -	$ (7)	-100.0%
New	603-5902-163	Meter Reading Dental	$ 6	$ 1	$ -	$ -	$ -	$ 1	$ 26	$ -	$ 25	$ -	$ -	$ -	$ (26)	-100.0%
			$ 100,193	$ 115,233	$ 101,657	$ 111,399	$ 117,003	$ 109,097	$ 111,808	$ 63,368	$ 111,390	$ 133,237	$ -	$ 133,237	$ 21,429	19.2%

City of Fitchburg
Utility Fund #603 - Sewer
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
600-5850-200	603-5920-110	Admin & Gen Wages	$ 62,544	$ 81,743	$ 76,417	$ 71,808	$ 70,958	$ 72,694	$ 150,025	$ 50,605	$ 144,040	$ 120,756	$ -	$ 120,756	$ (29,269)	-19.5%
600-5850-201	603-5920-115	Admin & Gen OT	$ 1,438	$ 827	$ 578	$ 258	$ 104	$ 641	$ 1,495	$ 117	$ 1,121	$ -	$ -	$ -	$ (1,495)	-100.0%
new	603-5920-120	Admin & Gen PT/Seas	$ 4,509	$ 3,258	$ 5,430	$ 197	$ 2,768	$ 3,233	$ -	$ 3,530	$ -	$ -	$ -	$ -	$ -	100.0%
600-5850-131	603-5920-131	Admin & Gen FICA	$ 5,138	$ 5,818	$ 6,189	$ 7,155	$ 6,510	$ 6,162	$ 11,603	$ 4,059	$ 11,117	$ 9,250	$ -	$ 9,250	$ (2,353)	-20.3%
new	603-5920-132	Admin & Gen WRS	$ 4,203	$ 4,960	$ 5,207	$ 5,135	$ 4,398	$ 4,781	$ 9,858	$ 3,144	$ 9,419	$ 7,770	$ -	$ 7,770	$ (2,088)	-21.2%
new	603-5920-135	Admin & Gen Longvty	$ 308	$ 324	$ -	$ 356	$ 373	$ 272	$ 155	$ 178	$ 155	$ 162	$ -	$ 162	$ 7	4.5%
new	603-5920-160	Admin & Gen Hlth	$ 12,792	$ 12,311	$ 17,609	$ 17,665	$ 12,190	$ 14,513	$ 27,874	$ 9,341	$ 23,484	$ 20,506	$ -	$ 20,506	$ (7,368)	-26.4%
new	603-5920-161	Admin & Gen Life	$ 76	$ 105	$ 121	$ 129	$ 76	$ 101	$ 368	$ 50	$ 302	$ 175	$ -	$ 175	$ (193)	-52.4%
new	603-5920-162	Admin & Gen Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ 682	$ -	$ -	$ 505	$ -	$ 505	$ (177)	-26.0%
new	603-5920-163	Admin & Gen Dental	$ 883	$ 779	$ 1,148	$ 1,122	$ 751	$ 937	$ 1,612	$ 704	$ 1,582	$ 1,413	$ -	$ 1,413	$ (199)	-12.3%
600-5851-200	603-5921-310	Office Supplies & Expense	$ 1,862	$ 954	$ 1,241	$ 946	$ 2,916	$ 1,584	$ 3,000	$ 736	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
600-5851-201	603-5921-245	SOFTWARE & MAINT	$ 4,690	$ 6,148	$ 10,060	$ 7,870	$ 21,265	$ 10,007	$ 17,000	$ 5,134	$ 17,000	$ 15,200	$ -	$ 15,200	$ (1,800)	-10.6%
new	603-5921-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ 36	$ 211	$ 49	$ -	$ 15	$ 15	$ -	$ -	$ -	$ -	100.0%
new	603-5921-570	IT OPERATING ISF ALLOCATION	$ 12,365	$ 10,575	$ 11,470	$ 16,438	$ 20,746	$ 14,319	$ 21,395	$ 10,698	$ 21,395	$ 29,775	$ (17)	$ 29,758	$ 8,363	39.1%
new	603-5921-573	IT CAPITAL ISF ALLOCATION	$ -	$ 720	$ 715	$ 720	$ 700	$ 571	$ 880	$ 440	$ 880	$ 1,080	$ -	$ 1,080	$ 200	22.7%
600-5852-200	603-5923-210	Professional Services	$ 4,817	$ 4,250	$ 6,500	$ 5,036	$ 7,528	$ 5,626	$ 27,150	$ 4,177	$ 27,150	$ 36,500	$ -	$ 36,500	$ 9,350	34.4%
	603-5923-213	Permits & Fees	$ -	$ -	$ 45	$ -	$ -	$ 9	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	603-5923-290	Outside Services Employed	$ 31	$ 32	$ -	$ -	$ 7	$ 14	$ 100	$ -	$ 100	$ 100	$ -	$ 100	$ -	0.0%
new	603-5924-572	INSURANCE ISF ALLOCATION-PR	$ 218	$ 55	$ 785	$ 820	$ 895	$ 555	$ 960	$ 480	$ 960	$ 1,575	$ -	$ 1,575	$ 615	64.1%
new	603-5925-572	INSURANCE ISF ALLOCATION-OT	$ 15,350	$ 15,575	$ 18,725	$ 21,268	$ 24,067	$ 18,997	$ 24,795	$ 12,398	$ 24,795	$ 23,090	$ -	$ 23,090	$ (1,705)	-6.9%
600-5854-200	603-5926-110	Paid Time Off	$ 7,320	$ -	$ (18,142)	$ 30,101	$ 17,092	$ 7,274	$ 29,572	$ -	$ 28,906	$ 42,017	$ -	$ 42,017	$ 12,445	42.1%
new	603-5926-131	PTO FICA/Med	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,265	$ -	$ 2,214	$ 3,217	$ -	$ 3,217	$ 952	42.0%
new	603-5926-132	PTO WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,043	$ -	$ 1,997	$ 2,923	$ -	$ 2,923	$ 880	43.1%
new	603-5926-133	EOY GASB 68 Pension Expense	$ 8,358	$ 3,398	$ (16,298)	$ (34,014)	$ (9,111)	$ (9,533)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	603-5926-135	Benefits Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 39	$ -	$ 39	$ 40	$ -	$ 40	$ 1	2.6%
new	603-5926-160	Health Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,044	$ -	$ 5,569	$ 9,808	$ -	$ 9,808	$ 3,764	62.3%
new	603-5926-161	Life Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 67	$ -	$ 60	$ 97	$ -	$ 97	$ 30	44.8%
new	603-5926-162	Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ 141	$ -	$ -	$ 214	$ -	$ 214	$ 73	51.8%
new	603-5926-163	Dental Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 393	$ -	$ 406	$ 631	$ -	$ 631	$ 238	60.6%
new	603-5926-323	Uniforms	$ 1,951	$ 2,037	$ 2,016	$ 2,112	$ 3,437	$ 2,310	$ 3,400	$ 2,275	$ 3,400	$ 4,950	$ -	$ 4,950	$ 1,550	45.6%
new	603-5930-250	Misc Gen Public Notices/Ads	$ -	$ -	$ 60	$ 4	$ -	$ 13	$ 100	$ 49	$ 100	$ 200	$ -	$ 200	$ 100	100.0%
new	603-5930-320	Publications, Dues	$ -	$ 72	$ 48	$ -	$ -	$ 24	$ 105	$ -	$ 105	$ 105	$ -	$ 105	$ -	0.0%
new	603-5930-325	Training & Staff Development	$ 119	$ 109	$ -	$ 1,162	$ 207	$ 319	$ 5,100	$ -	$ 5,100	$ 6,100	$ -	$ 6,100	$ 1,000	19.6%
600-5856-200	603-5930-340	Misc Gen Operating	$ 3,988	$ 3,605	$ 3,044	$ 2,348	$ 5,143	$ 3,626	$ 14,000	$ 1,145	$ 14,000	$ 14,000	$ -	$ 14,000	$ -	0.0%
new	603-5930-350	Misc Gen Repair & Maint Supp	$ 640	$ -	$ 1,030	$ 131	$ 258	$ 412	$ 1,000	$ -	$ 1,000	$ 2,600	$ -	$ 2,600	$ 1,600	160.0%
new	603-5930-389	Admin Fees	$ 17,400	$ 18,900	$ 18,500	$ 18,900	$ 20,500	$ 18,840	$ 26,500	$ 13,250	$ 26,500	$ 46,800	$ -	$ 46,800	$ 20,300	76.6%
600-5857-200	603-5930-922	Rents -Maint Facility 1/2	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 10,000	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
new	603-5932-365	Utilities (EV Charging)	$ -	$ -	$ -	$ -	$ 1,743	$ 349	$ 2,500	$ 1,445	$ 75	$ 75	$ -	$ 75	$ (2,425)	-97.0%
new	603-5932-397	GASOLINE/DIESEL FUEL	$ -	$ -	$ -	$ 7,479	$ 7,510	$ 2,998	$ 8,000	$ 3,681	$ 8,000	$ 8,000	$ -	$ 8,000	$ -	0.0%
			$ 191,021	$ 196,591	$ 172,499	$ 205,182	$ 243,242	$ 201,707	$ 420,221	$ 137,650	$ 403,986	$ 432,634	$ (17)	$ 432,617	$ 12,396	2.9%
			$ 2,778,653	$ 2,989,879	$ 3,180,785	$ 3,360,975	$ 3,898,372	$ 3,241,733	$ 4,257,796	$ 1,035,476	$ 4,259,566	$ 4,550,503	$ (17)	$ 4,550,486	$ 292,690	6.9%
			$ 476,003	$ 1,684,734	$ 1,457,485	$ 2,216,459	$ 1,712,419	$ 1,509,420	$ 123,984	$ 1,114,952	$ 320,284	$ 153,547	$ 17	$ 153,564	$ 29,580	

Acct #			2024 Adopted Budget	As of 6/30/2024	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget
603-5742-014	#2014	CWIP - GIS	$ -	$ 773	$ 1,000	$ -	$ -	$ -
603-5742-016	#2016	CWIP-GPS System	$ -	$ -	$ -	$ -	$ -	$ -
603-5743-101	#3101	CWIP-Transportation Equipment	$ -	$ -	$ -	$ -	$ -	$ -
603-5743-319	#3319	CWIP-Resurfacing	$ 37,000	$ -	$ 37,000	$ 38,000	$ -	$ 38,000
603-5743-368	#3368	CWIP-Syene-McCoy to Lacy	$ -	$ -	$ -	$ 6,000	$ -	$ 6,000
603-5743-481	#3481	CWIP-McKee Phase II	$ -	$ -	$ -	$ -	$ -	$ -
603-5743-488	#3488	CWIP-FH Road Resurfacing	$ -	$ -	$ -	$ -	$ -	$ -
603-5743-489	#3489	CWIP-Central Park Place Ext	$ -	$ -	$ -	$ -	$ -	$ -
603-5743-492	#3492	CWIP-Fitchrona Lacy-Nesbitt	$ -	$ 26,288	$ 27,000	$ 16,047	$ -	$ 16,047
603-5743-494	#3494	CWIP-Lacy Rd Fitchrona-Seminol	$ -	$ -	$ -	$ -	$ -	$ -
603-5744-598	#4598	CWIP-Equipment Replace	$ 27,600	$ -	$ 27,600	$ 40,000	$ -	$ 40,000
603-5744-637	#4637	CWIP-McCoy Interceptor	$ -	$ 27,842	$ 28,000	$ 470,000	$ -	$ 470,000
603-5744-638	#4638	CWIP-Syene Interceptor	$ 577,500	$ 3,202	$ 577,500	$ -	$ -	$ -
603-5744-639	#4639	CWIP-Terravessa Lift Station	$ -	$ 944	$ 1,000	$ -	$ -	$ -
603-5744-641	#4641	CWIP-Lacy Rd Sanitary Swr	$ -	$ -	$ -	$ -	$ -	$ -
603-5744-699	#4699	CWIP-Lift Station Equipment	$ 21,100	$ -	$ 21,100	$ 21,733	$ -	$ 21,733
603-5744-642	#4642	CWIP-FH Road Sewer Lining	$ -	$ 597	$ 600	$ -	$ -	$ -
603-5744-805	#4805	CWIP-CUSTOMER WATER METERS	$ 32,500	$ -	$ -	$ 33,475	$ -	$ 33,475
603-5744-806	#4806	CWIP-PLC/RADIOS	$ 26,000	$ -	$ -	$ -	$ -	$ -
			$ 721,700	$ 59,646	$ 720,800	$ 625,255	$ -	$ 625,255

City of Fitchburg
Stormwater Utility Fund #604
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
601-4461-300	604-4461-000	Res-Urban Service /	$ 334,876	$ 327,064	$ 402,161	$ 481,858	$ 508,204	$ 410,833	$ 525,000	$ 259,447	$ 520,000	$ 525,000	$ -	$ 525,000	$ -	0.0%
601-4461-301	604-4461-001	Res-Rural ST54/ST5	$ 26,298	$ 30,979	$ 31,035	$ 43,535	$ 43,456	$ 35,061	$ 44,000	$ 230	$ 44,000	$ 44,000	$ -	$ 44,000	$ -	0.0%
601-4461-302	604-4461-002	Rural-Sngl & Dup Qt	$ 6,275	$ 7,350	$ 8,811	$ 10,250	$ 10,247	$ 8,587	$ 10,500	$ 5,117	$ 10,500	$ 10,500	$ -	$ 10,500	$ -	0.0%
601-4462-300	604-4462-000	Non-Res-U Service /	$ 542,747	$ 538,672	$ 659,271	$ 784,957	$ 901,561	$ 685,442	$ 895,000	$ 453,914	$ 902,000	$ 902,000	$ -	$ 902,000	$ 7,000	0.8%
601-4462-301	604-4462-001	Non-Res-Rural ST 5	$ 35,197	$ 41,204	$ 50,123	$ 61,681	$ 62,056	$ 50,052	$ 62,500	$ 30,944	$ 62,500	$ 62,500	$ -	$ 62,500	$ -	0.0%
601-4463-300	604-4463-000	Multi-family-U Srv Ar	$ 209,660	$ 221,819	$ 267,175	$ 320,634	$ 362,272	$ 276,312	$ 360,000	$ 187,348	$ 365,000	$ 370,000	$ -	$ 370,000	$ 10,000	2.8%
601-4463-301	604-4463-001	Multi-family-Rural ST	$ 3,138	$ 4,015	$ 4,777	$ 4,312	$ 3,867	$ 4,022	$ 5,000	$ 1,933	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
			$ 1,158,191	$ 1,171,102	$ 1,423,354	$ 1,707,226	$ 1,891,663	$ 1,470,307	$ 1,902,000	$ 938,932	$ 1,909,000	$ 1,919,000	$ -	$ 1,919,000	$ 17,000	0.9%
601-4200-300	604-4200-000	Capital Paid in by Mu	$ 305,263	$ 1,593,373	$ 774,012	$ -	$ 1,853,856	$ 905,301	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-4421-300	604-4421-000	CIAC	$ 636,574	$ 3,323,866	$ 1,137,069	$ 1,792,212	$ 1,916,788	$ 1,761,302	$ 500,000	$ -	$ 500,000	$ 500,000	$ -	$ 500,000	$ -	0.0%
601-4631-100	604-4631-000	Reimb from Projects	$ 7,353	$ 38,715	$ 3,428	$ 2,571	$ 8,363	$ 12,086	$ -	$ 10,948	$ 15,000	$ -	$ -	$ -	$ -	100.0%
			$ 949,190	$ 4,955,954	$ 1,914,508	$ 1,794,783	$ 3,779,007	$ 2,666,602	$ 500,000	$ 10,948	$ 515,000	$ 500,000	$ -	$ 500,000	$ -	0.0%
	604-4890-600	Sale of Fixed Assets	$ -	$ -	$ -	$ -	$ 41,296	$ 8,259	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
			$ -	$ -	$ -	$ -	$ 41,296	$ 8,259	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-4419-300	604-4419-000	Interest Income	$ 59,937	$ 18,736	$ 1,588	$ 28,904	$ 103,473	$ 42,528	$ 50,000	$ 32,766	$ 60,000	$ 60,000	$ -	$ 60,000	$ 10,000	20.0%
new	604-4329-100	OTHER FED GRAN	$ -	$ 1	$ -	$ -	$ -	$ 0	$ 6,750	$ 9,164	$ 9,165	$ 306,750	$ -	$ 306,750	$ 300,000	4444.4%
new	604-4370-000	COUNTY GRANT - I	$ -	$ -	$ -	$ -	$ 299,155	$ 59,831	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-4460-300	604-4460-000	Stormwater Grants	$ -	$ -	$ 2,917	$ -	$ -	$ 583	$ 2,000	$ -	$ 2,000	$ -	$ -	$ -	$ (2,000)	-100.0%
601-4470-300	604-4470-000	Forfeited Discounts	$ 2,564	$ 1,409	$ 3,868	$ 6,290	$ 5,571	$ 3,940	$ 6,500	$ 1,895	$ 5,600	$ 6,500	$ -	$ 6,500	$ -	0.0%
601-4474-300	604-4474-000	Miscellaneous Reve	$ (2)	$ -	$ -	$ 97	$ 22,414	$ 4,502	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-4474-301	604-4474-001	Permit Revenues	$ 54,809	$ 27,821	$ 15,057	$ 30,489	$ 29,040	$ 31,443	$ 25,000	$ 19,590	$ 29,000	$ 30,000	$ -	$ 30,000	$ 5,000	20.0%
601-4475-300	604-4475-000	P-Card Rebate	$ 548	$ 642	$ 564	$ 1,100	$ 753	$ 721	$ 700	$ -	$ 750	$ 750	$ -	$ 750	$ 50	7.1%
new	604-4922-229	TRANSFER FROM /	$ -	$ -	$ -	$ 272,985	$ 293,600	$ 113,317	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
			$ 120,106	$ 50,857	$ 58,418	$ 346,787	$ 754,007	$ 266,035	$ 90,950	$ 63,416	$ 106,515	$ 404,000	$ -	$ 404,000	$ 313,050	344.2%
			$ 2,227,487	$ 6,177,913	$ 3,396,280	$ 3,848,796	$ 6,465,973	$ 4,411,204	$ 2,492,950	$ 1,013,296	$ 2,530,515	$ 2,823,000	$ -	$ 2,823,000	$ 330,050	13.2%

Acct #		Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
601-5403-300	604-5403-530	Depreciation Exp	$ 677,613	$ 749,292	$ 848,276	$ 904,248	$ 975,764	$ 831,039	$ 750,000	$ -	$ 750,000	$ 750,000	$ -	$ 750,000	$ -	0.0%
601-5430-300	604-5430-532	Interest on Debt to M	$ 20,129	$ 14,032	$ 12,987	$ 13,724	$ 18,988	$ 15,972	$ 17,550	$ 5,183	$ 17,550	$ 17,164	$ -	$ 17,164	$ (386)	-2.2%
			$ 697,743	$ 763,324	$ 861,263	$ 917,972	$ 994,752	$ 847,011	$ 767,550	$ 5,183	$ 767,550	$ 767,164	$ -	$ 767,164	$ (386)	-0.1%
601-5601-301	604-5601-110	Hwy Crew Wages	$ 44,562	$ 46,207	$ 57,564	$ 69,964	$ 72,888	$ 58,237	$ 95,293	$ 37,653	$ 95,407	$ 130,101	$ -	$ 130,101	$ 34,808	36.5%
new	604-5601-115	Hwy Crew OT	$ 525	$ -	$ -	$ 15	$ 71	$ 122	$ 2,412	$ 237	$ 2,813	$ 3,040	$ -	$ 3,040	$ 628	26.0%
new	604-5601-131	Hwy Crew FICA/Mec	$ 2,817	$ 3,416	$ 4,219	$ 5,065	$ 5,305	$ 4,164	$ 7,500	$ 2,756	$ 7,539	$ 10,222	$ -	$ 10,222	$ 2,722	36.3%
new	604-5601-132	Hwy Crew WRS	$ 2,523	$ 3,190	$ 3,879	$ 4,586	$ 4,957	$ 3,827	$ 6,764	$ 2,612	$ 6,800	$ 9,286	$ -	$ 9,286	$ 2,522	37.3%
new	604-5601-135	Hwy Crew Longevity	$ -	$ -	$ -	$ -	$ -	$ -	$ 331	$ -	$ 331	$ 477	$ -	$ 477	$ 146	44.1%
new	604-5601-160	Hwy Crew Health	$ 10,646	$ 12,995	$ 19,028	$ 22,867	$ 22,222	$ 17,552	$ 30,581	$ 7,783	$ 30,581	$ 43,626	$ -	$ 43,626	$ 13,045	42.7%
new	604-5601-161	Hwy Crew Life	$ 110	$ 165	$ 215	$ 254	$ 245	$ 198	$ 275	$ 100	$ 276	$ 376	$ -	$ 376	$ 101	36.7%
new	604-5601-162	Hwy Crew Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ 597	$ -	$ -	$ 799	$ -	$ 799	$ 202	33.8%
new	604-5601-163	Hwy Crew Dental	$ 784	$ 783	$ 1,242	$ 1,452	$ 1,341	$ 1,121	$ 1,803	$ 449	$ 1,769	$ 2,455	$ -	$ 2,455	$ 652	36.2%
new	604-5601-290	Other contractual	$ -	$ -	$ 7,221	$ 2,213	$ -	$ 1,887	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5601-302	604-5601-340	Oper Materials & Su	$ 8,824	$ 7,271	$ 5,128	$ 6,826	$ 3,525	$ 6,315	$ 10,000	$ 1,959	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
601-5601-304	604-5601-350	Maint Supp-Culvet/In	$ 8,463	$ 11,019	$ 14,405	$ 15,019	$ 2,242	$ 10,230	$ 40,000	$ 20,805	$ 40,000	$ 39,000	$ -	$ 39,000	$ (1,000)	-2.5%
601-5601-303	604-5601-355	Equipment Expense	$ 39,803	$ 7,553	$ 77,199	$ 51,377	$ 39,205	$ 43,027	$ 58,000	$ 6,847	$ 58,000	$ 65,500	$ -	$ 65,500	$ 7,500	12.9%
			$ 119,057	$ 92,599	$ 190,101	$ 179,246	$ 152,001	$ 146,601	$ 253,556	$ 81,201	$ 253,516	$ 314,882	$ -	$ 314,882	$ 61,326	24.2%

City of Fitchburg
Stormwater Utility Fund #604
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
601-5902-300	604-5903-110	General Acctg Wag	$ 34,899	$ 39,076	$ 32,954	$ 34,828	$ 35,719	$ 35,495	$ 34,878	$ 23,263	$ 34,782	$ 36,345	$ -	$ 36,345	$ 1,467	4.2%
new	604-5903-115	General Acctg OT	$ -	$ 72	$ -	$ 105	$ 12	$ 38	$ 113	$ -	$ 31	$ 33	$ -	$ 33	$ (80)	-70.8%
new	604-5903-120	General Acctg PT/S	$ 736	$ 183	$ 351	$ -	$ -	$ 254	$ 1,230	$ -	$ 1,230	$ 1,255	$ -	$ 1,255	$ 25	2.0%
new	604-5903-131	General Acctg FICA	$ 2,763	$ 2,963	$ 2,633	$ 2,880	$ 2,894	$ 2,827	$ 2,782	$ 1,671	$ 2,768	$ 2,891	$ -	$ 2,891	$ 109	3.9%
new	604-5903-132	General Acctg WRS	$ 2,059	$ 2,305	$ 2,041	$ 2,199	$ 2,249	$ 2,170	$ 2,424	$ 1,315	$ 2,412	$ 2,539	$ -	$ 2,539	$ 115	4.7%
new	604-5903-135	General Acctg Long	$ 199	$ 214	$ 135	$ 143	$ 152	$ 169	$ 144	$ 160	$ 144	$ 151	$ -	$ 151	$ 7	4.9%
new	604-5903-160	General Acctg Heal	$ 9,216	$ 9,703	$ 9,705	$ 10,725	$ 10,227	$ 9,915	$ 11,023	$ 6,041	$ 11,023	$ 11,951	$ -	$ 11,951	$ 928	8.4%
new	604-5903-161	General Acctg Life	$ 67	$ 86	$ 75	$ 85	$ 91	$ 81	$ 126	$ 54	$ 126	$ 131	$ -	$ 131	$ 5	4.0%
new	604-5903-162	General Acctg Disal	$ -	$ -	$ -	$ -	$ -	$ -	$ 183	$ -	$ -	$ 187	$ -	$ 187	$ 4	2.2%
new	604-5903-163	General Acctg Dent	$ 681	$ 653	$ 666	$ 682	$ 548	$ 646	$ 533	$ 348	$ 640	$ 672	$ -	$ 672	$ 139	26.1%
601-5903-300	604-5905-310	Cust Exp Office Sup	$ 6,306	$ 6,234	$ 6,820	$ 7,511	$ 7,954	$ 6,965	$ 8,000	$ 3,275	$ 8,000	$ 10,000	$ -	$ 10,000	$ 2,000	25.0%
601-5920-300	604-5920-110	Admin & Gen Wage	$ 95,790	$ 117,202	$ 112,922	$ 104,277	$ 148,847	$ 115,807	$ 208,190	$ 105,229	$ 207,459	$ 216,526	$ 2,631	$ 219,157	$ 10,967	5.3%
new	604-5920-115	Admin & Gen OT	$ 68	$ 1,383	$ 463	$ 292	$ 145	$ 470	$ 1,695	$ -	$ 1,656	$ 1,731	$ -	$ 1,731	$ 36	2.1%
new	604-5920-120	Admin & Gen PT/Se	$ 6,456	$ 5,268	$ 5,205	$ 2,714	$ 6,379	$ 5,204	$ 10,813	$ 2,422	$ 10,813	$ 11,248	$ -	$ 11,248	$ 435	4.0%
new	604-5920-131	Admin & Gen FICA/M	$ 7,688	$ 8,502	$ 8,855	$ 9,852	$ 13,082	$ 9,596	$ 16,909	$ 8,064	$ 16,850	$ 17,584	$ 201	$ 17,785	$ 876	5.2%
new	604-5920-132	Admin & Gen WRS	$ 6,196	$ 7,124	$ 7,568	$ 7,031	$ 8,459	$ 7,276	$ 11,188	$ 5,232	$ 11,134	$ 11,661	$ 183	$ 11,844	$ 656	5.9%
new	604-5920-135	Admin & Gen Longe	$ -	$ -	$ -	$ -	$ -	$ -	$ 333	$ 356	$ 333	$ 347	$ -	$ 347	$ 14	4.2%
new	604-5920-160	Admin & Gen Health	$ 8,966	$ 14,347	$ 16,476	$ 17,053	$ 13,860	$ 14,140	$ 24,908	$ 7,336	$ 14,751	$ 15,999	$ -	$ 15,999	$ (8,909)	-35.8%
new	604-5920-161	Admin & Gen Life	$ 107	$ 138	$ 154	$ 161	$ 126	$ 137	$ 247	$ 74	$ 242	$ 251	$ 2	$ 253	$ 6	2.4%
new	604-5920-162	Admin & Gen Disabi	$ -	$ -	$ -	$ -	$ -	$ -	$ 678	$ -	$ -	$ 664	$ 16	$ 680	$ 2	0.3%
new	604-5920-163	Admin & Gen Dental	$ 658	$ 978	$ 1,074	$ 1,051	$ 781	$ 908	$ 1,430	$ 791	$ 1,403	$ 1,473	$ -	$ 1,473	$ 43	3.0%
601-5921-300	604-5921-310	Office Supp & Exp	$ 577	$ 574	$ 469	$ 443	$ 3,314	$ 1,075	$ 3,000	$ 756	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
new	604-5921-505	LEASE/RENTAL CC	$ -	$ -	$ -	$ 36	$ 182	$ 44	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5923-300	604-5923-210	Professional Service	$ 188,106	$ 192,709	$ 186,238	$ 126,999	$ 220,865	$ 182,983	$ 343,500	$ 119,400	$ 343,500	$ 343,500	$ -	$ 343,500	$ -	0.0%
new	604-5923-290	Outside Services En	$ 12,677	$ 6,591	$ -	$ 9,370	$ 24,125	$ 10,553	$ 36,110	$ 14,502	$ 36,110	$ 36,110	$ -	$ 36,110	$ -	0.0%
new	604-5925-572	Insurance Isf Allocat	$ 8,995	$ 8,865	$ 13,986	$ 18,804	$ 19,740	$ 14,078	$ 20,845	$ 10,422	$ 20,845	$ 20,825	$ 80	$ 20,905	$ 60	0.3%
601-5926-133	604-5926-133	EOY GASB 68 PENS	$ 16,396	$ (1,582)	$ (23,818)	$ -	$ 40,599	$ 6,319	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5926-110	Paid Time Off	$ 5,099	$ -	$ 5,038	$ 27,965	$ 50,076	$ 17,636	$ 17,388	$ -	$ 17,307	$ 18,282	$ -	$ 18,282	$ 894	5.1%
new	604-5926-131	PTO FICA/Med	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,333	$ -	$ 1,327	$ 1,402	$ -	$ 1,402	$ 69	5.2%
new	604-5926-132	PTO WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,202	$ -	$ 1,197	$ 1,273	$ -	$ 1,273	$ 71	5.9%
new	604-5926-135	Benefits Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 39	$ -	$ 39	$ 41	$ -	$ 41	$ 2	5.1%
new	604-5926-160	Health Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,334	$ -	$ 2,253	$ 2,443	$ -	$ 2,443	$ (891)	-26.7%
new	604-5926-161	Life Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 29	$ -	$ 29	$ 30	$ -	$ 30	$ 1	3.4%
new	604-5926-162	Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ 75	$ -	$ -	$ 75	$ -	$ 75	$ -	0.0%
new	604-5926-163	Dental Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 186	$ -	$ 190	$ 199	$ -	$ 199	$ 13	7.0%
601-5930-301	604-5930-213	Permits & Fees	$ 4,384	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,077	$ 4,500	$ 4,000	$ 4,500	$ 4,500	$ -	$ 4,500	$ -	0.0%
601-5930-301	604-5930-245	SOFTWARE, SUBS	$ 6,135	$ 7,584	$ 7,229	$ 9,726	$ 9,175	$ 7,970	$ 14,050	$ 3,673	$ 14,050	$ 14,725	$ -	$ 14,725	$ 675	4.8%
new	604-5930-250	Pub Notices, Ads	$ 4,205	$ 4,243	$ 4,753	$ 4,305	$ 553	$ 3,612	$ 4,500	$ -	$ 4,500	$ 4,500	$ -	$ 4,500	$ -	0.0%
new	604-5930-320	Publications, Dues	$ 609	$ 912	$ 823	$ 230	$ 385	$ 592	$ 1,175	$ -	$ 1,175	$ 1,175	$ -	$ 1,175	$ -	0.0%
new	604-5926-323	Uniforms	$ 18	$ 95	$ 157	$ 169	$ 18	$ 91	$ 1,000	$ 103	$ 500	$ 500	$ -	$ 500	$ (500)	-50.0%
601-5930-300	604-5930-325	Misc Training/Staff D	$ 3,746	$ 692	$ 1,058	$ 238	$ 2,634	$ 1,674	$ 7,855	$ 120	$ 6,000	$ 7,855	$ -	$ 7,855	$ -	0.0%
new	604-5930-330	Misc Vehicle Use Re	$ -	$ 52	$ -	$ -	$ -	$ 10	$ 400	$ -	$ -	$ 200	$ -	$ 200	$ (200)	-50.0%
601-5930-302	604-5930-345	Public Education & (	$ 9,004	$ 9,366	$ 11,093	$ 9,834	$ 11,654	$ 10,190	$ 15,035	$ 10,714	$ 15,035	$ 16,020	$ -	$ 16,020	$ 985	6.6%
new	604-5930-389	Admin Fees	$ 16,700	$ 16,800	$ 23,600	$ 29,600	$ 37,800	$ 24,900	$ 42,400	$ 21,200	$ 42,400	$ 65,200	$ -	$ 65,200	$ 22,800	53.8%
new	604-5930-570	IT OPERATING ISF	$ 13,085	$ 14,690	$ 16,390	$ 29,136	$ 31,502	$ 20,961	$ 32,970	$ 16,485	$ 32,970	$ 34,465	$ (25)	$ 34,440	$ 1,470	4.5%
new	604-5930-573	IT CAPITAL ISF ALL	$ -	$ 1,245	$ 1,245	$ 1,250	$ 1,450	$ 1,038	$ 1,900	$ 950	$ 1,900	$ 2,005	$ -	$ 2,005	$ 105	5.5%
601-5931-300	604-5930-922	Rents	$ 2,513	$ 2,513	$ 2,515	$ 2,513	$ 2,513	$ 2,513	$ 2,515	$ 1,257	$ 2,515	$ 2,515	$ -	$ 2,515	$ -	0.0%
601-5932-300	604-5932-335	Transportation Expe	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ -	$ 2,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
601-5932-301	604-5932-355	Equipment Expense	$ 11,551	$ 11,242	$ 16,908	$ -	$ 56	$ 7,952	$ 7,500	$ 350	$ 7,500	$ -	$ -	$ -	$ (7,500)	-100.0%
new	604-5932-397	GASOLINE/DIESEL(	$ -	$ -	$ -	$ 26,732	$ 21,050	$ 9,556	$ 27,000	$ 9,601	$ 27,000	$ 27,000	$ -	$ 27,000	$ -	0.0%
			$ 486,655	$ 497,022	$ 479,780	$ 502,936	$ 733,215	$ 539,922	$ 932,668	$ 379,164	$ 913,639	$ 956,479	$ 3,088	$ 959,567	$ 26,899	2.9%
			$ 1,303,454	$ 1,352,946	$ 1,531,144	$ 1,600,154	$ 1,879,968	$ 1,533,533	$ 1,953,774	$ 465,548	$ 1,934,705	$ 2,038,525	$ 3,088	$ 2,041,613	$ 87,839	4.5%
			$ 924,033	$ 4,824,967	$ 1,865,136	$ 2,248,643	$ 4,586,004	$ 2,877,671	$ 539,176	$ 547,748	$ 595,810	$ 784,475	$ (3,088)	$ 781,387	$ 242,211	
			$ (25,158)	$ (130,987)	$ (49,372)	$ 453,860	$ 806,998	$ 211,068	$ 39,176	$ 536,801	$ 80,810	$ 284,475	$ (3,088)	$ 281,387	$ 242,211	

City of Fitchburg
Stormwater Utility Fund #604
2025 Operating Budget

Acct #	New Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change
Acct #									2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	
601-22331	604-22331	Due to Muni -Sodfather Land							$ 56,000	$ -	$ 56,000	$ -	$ -	$ -	
									$ 56,000	$ -	$ 56,000	$ -	$ -	$ -	
Acct #									2024 Adopted Budget	As of 06/2024	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	
604-5742-014	#2014	CWIP - GIS							$ -	$ 773	$ 1,500	$ -	$ -	$ -	
604-5742-016	#2016	CWIP-GPS System							$ -	$ -	$ -	$ -	$ -	$ -	
604-5743-101	#3101	CWIP-PW Equipment							$ -	$ -	$ -	$ -	$ -	$ -	
604-5743-108	#3108								$ -	$ -	$ -	$ -	$ -	$ -	
604-5743-319	604-10731 #3319	CWIP-Resurfacing							$ 98,182	$ -	$ 98,182	$ 99,217	$ -	$ 99,217	
604-5743-368	#3368	CWIP-Syene-McCoy to Lacy							$ 226,000	$ 23,451	$ 226,000	$ 1,035,000	$ -	$ 1,035,000	
604-5743-481	#3481								$ -	$ -	$ -	$ -	$ -	$ -	
604-5743-488	#3488								$ -	$ -	$ -	$ -	$ -	$ -	
604-5743-492	#3492	CWIP-Fitchrona Lacy-Nesbitt							$ 45,000	$ 85,710	$ 90,000	$ 791,795	$ -	$ 791,795	
604-5743-494	#3494	CWIP-Lacy Rd Fitchrona-Seminol							$ -	$ -	$ -	$ -	$ -	$ -	
604-5744-702	604-10732 #4702	CWIP-Dredge Sem Vill-Chap Vall							$ 215,000	$ -	$ 215,000	$ 420,000	$ -	$ 420,000	
604-5744-705	604-10733 #4705	CWIP-Uptwn Wet Pnd-Sod Farm							$ -	$ 134,553	$ 135,000	$ -	$ -	$ -	
604-5744-713	604-10735 #4713	CWIP-Fitchrona Rd Imp-Goose Lk							$ 500,000	$ 43,058	$ 500,000	$ 100,000	$ -	$ 100,000	
604-5744-714	604-10736 #4714	CWIP-Drainage/Flooding							$ 40,575	$ 142	$ 40,575	$ 41,792	$ -	$ 41,792	
604-5744-716	#4716	CWIP-Bike Roundabout Repairs							$ -	$ -	$ -	$ -	$ -	$ -	
604-5744-717	#4717	CWIP-Curry Ct Flooding							$ -	$ 40,237	$ 41,000	$ -	$ -	$ -	
604-5744-718	#4718	CWIP-Lake Barney							$ 75,000	$ 80,340	$ 81,000	$ -	$ -	$ -	
604-5744-719	#4719	CWIP-UPSIZE SCHUMANN STORM							$ -	$ -	$ -	$ 824,000	$ -	$ 824,000	
604-5744-720	#4720	CWIP-Seminole Glen Park Pond							$ -	$ 2,562	$ 3,000	$ -	$ -	$ -	
604-5744-721	#4721	CWIP-Stormwater Pump							$ -	$ -	$ -	$ -	$ -	$ -	
604-5744-722	#4722	CWIP-TMDL Modeling							$ -	$ 214,569	$ 215,000	$ -	$ -	$ -	
604-5744-723	#4723	CWIP-Lacy/Seminole Regional							$ -	$ -	$ -	$ 80,000	$ -	$ 80,000	
604-5744-724	#4724								$ -	$ -	$ -	$ -	$ -	$ -	
604-5744-725	#4725	CWIP-Flooding N of Dunns Marsh							$ 645,000	$ 113,231	$ 645,000	$ -	$ -	$ -	
604-5744-726	#4726	CWIP-Florann/Lyman Ln							$ -	$ -	$ -	$ -	$ -	$ -	
604-5744-727	#4727								$ -	$ -	$ -	$ -	$ -	$ -	
604-5744-728	#4728	CWIP-Monitoring Station							$ -	$ 46,130	$ 50,000	$ -	$ -	$ -	
604-5744-729	#4729	CWIP-Cheryl Drive							$ -	$ 1,356	$ 2,000	$ -	$ -	$ -	
604-5744-730	#4730	CWIP-Seminole Gln-Storm Study							$ -	$ 41,098	$ 45,000	$ -	$ -	$ -	
604-5744-732	#4732	CWIP-YARMOUTH GREENWAY STABL							$ -	$ -	$ -	$ 60,000	$ -	$ 60,000	
604-5744-798	#4798	CWIP-Equipment Replacement							$ 25,000	$ -	$ 25,000	$ -	$ -	$ -	
									$ 1,869,757	$ 827,210	$ 2,413,257	$ 3,451,804	$ -	$ 3,451,804	

City of Fitchburg
Technology Fund #700
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
700-4329-100	OTHER FED GRANT	$ -	$ 26,967	$ -	$ -	$ -	$ 5,393	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-4850-000	DONATIONS	$ -	$ -	$ 7,000	$ -	$ -	$ 1,400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-4760-000	ISF CHARGES TO OTHER DEPTS-OPG	$ 756,715	$ 800,566	$ 794,750	$ 1,040,850	$ 1,274,618	$ 933,500	$ 1,388,814	$ 698,607	$ 1,392,764	$ 1,516,101	$ (2,840)	$ 1,513,261	$ 124,447	9.0%
700-4760-001	ISF CHARGES TO OTHER DEPTS-CAP	$ -	$ 86,005	$ 86,200	$ 86,595	$ 86,600	$ 69,080	$ 97,470	$ 48,735	$ 97,470	$ 108,455	$ -	$ 108,455	$ 10,985	11.3%
700-4761-000	ISF CHARGES TO MPSIS	$ 208,513	$ 217,678	$ 229,070	$ 233,034	$ 167,379	$ 211,135	$ 262,486	$ 98,528	$ 268,882	$ 284,642	$ -	$ 284,642	$ 22,156	8.4%
700-4800-000	OTHER REVENUE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-4810-000	INTEREST ON TEMP INVESTMENTS	$ 3,799	$ 1,876	$ 492	$ 6,429	$ 35,652	$ 9,650	$ 5,000	$ 22,831	$ 30,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
700-4860-000	PCARD REBATE	$ 5,184	$ 4,470	$ 2,723	$ 6,753	$ 2,885	$ 4,403	$ 5,000	$ -	$ 3,000	$ 3,000	$ -	$ 3,000	$ (2,000)	-40.0%
700-4890-400	ALLOCATED INSURANCE DIVIDEND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-4922-229	TRANSFER FROM ARPA FUND	$ -	$ -	$ 5,924	$ 3,096	$ 2,265	$ 2,257	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-4922-400	TRANSFER FROM FUND 400	$ 247,690	$ -	$ -	$ -	$ -	$ 49,538	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-4930-000	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues	$ 1,221,901	$ 1,137,562	$ 1,126,158	$ 1,376,757	$ 1,569,399	$ 1,286,355	$ 1,758,770	$ 868,701	$ 1,792,116	$ 1,917,198	$ (2,840)	$ 1,914,358	$ 155,588	8.8%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
700-5145-110	SALARIES & WAGES-IT	$ 216,572	$ 221,170	$ 240,028	$ 285,656	$ 377,696	$ 268,224	$ 431,579	$ 203,882	$ 432,838	$ 454,312	$ -	$ 454,312	$ 22,733	5.3%
700-5145-115	OVERTIME WAGES	$ 67	$ 634	$ 625	$ 738	$ 1,967	$ 806	$ 9,240	$ 11	$ 8,574	$ 8,965	$ -	$ 8,965	$ (275)	-3.0%
700-5145-120	PT/LTE/SEASONAL WAGES	$ 11,584	$ 873	$ -	$ -	$ -	$ 2,492	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-5145-131	FICA	$ 17,110	$ 16,682	$ 17,762	$ 21,352	$ 28,464	$ 20,274	$ 34,751	$ 15,710	$ 35,248	$ 36,952	$ -	$ 36,952	$ 2,201	6.3%
700-5145-132	WRS	$ 14,744	$ 14,884	$ 16,138	$ 17,938	$ 25,837	$ 17,908	$ 31,343	$ 14,630	$ 31,792	$ 33,571	$ -	$ 33,571	$ 2,228	7.1%
700-5145-135	LONGEVITY	$ 441	$ 473	$ 504	$ 1,202	$ -	$ 524	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-5145-160	HEALTH INS	$ 36,458	$ 40,475	$ 48,215	$ 55,372	$ 63,529	$ 48,810	$ 78,827	$ 44,506	$ 87,061	$ 94,404	$ -	$ 94,404	$ 15,577	19.8%
700-5145-161	LIFE INS	$ 186	$ 215	$ 267	$ 292	$ 415	$ 275	$ 524	$ 211	$ 595	$ 646	$ -	$ 646	$ 122	23.3%
700-5145-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ -	$ 2,000	$ -	$ 2,000	$ -	0.0%
700-5145-163	DENTAL INS	$ 2,556	$ 2,663	$ 3,097	$ 3,623	$ 4,309	$ 3,250	$ 4,609	$ 2,474	$ 4,947	$ 5,194	$ -	$ 5,194	$ 585	12.7%
700-5145-181	PAY FOR PERFORMANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-5145-190	IT HOLIDAY PREMIUM	$ -	$ -	$ -	$ -	$ -	$ -	$ 156	$ -	$ 125	$ 143	$ -	$ 143	$ (13)	-8.3%
700-5145-191	IT ON CALL PAY	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,278	$ 8,469	$ 19,224	$ 19,610	$ -	$ 19,610	$ 6,332	47.7%
700-5146-110	SALARIES & WAGES-IT	$ 150,428	$ 157,277	$ 164,860	$ 169,636	$ 162,633	$ 160,967	$ 186,865	$ 90,474	$ 187,118	$ 196,446	$ -	$ 196,446	$ 9,581	5.1%
700-5146-115	OVERTIME WAGES	$ 56	$ 612	$ 393	$ 326	$ 262	$ 330	$ 1,847	$ 1	$ 2,220	$ 2,315	$ -	$ 2,315	$ 468	25.3%
700-5146-131	FICA	$ 10,821	$ 11,552	$ 12,183	$ 12,548	$ 11,968	$ 11,814	$ 14,437	$ 6,774	$ 14,854	$ 15,583	$ -	$ 15,583	$ 1,146	7.9%
700-5146-132	WRS	$ 9,882	$ 10,660	$ 11,111	$ 10,761	$ 11,087	$ 10,700	$ 13,021	$ 6,379	$ 13,398	$ 14,157	$ -	$ 14,157	$ 1,136	8.7%
700-5146-135	LONGEVITY	$ 189	$ 203	$ 216	$ 515	$ -	$ 225	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-5146-160	HEALTH INS	$ 32,642	$ 34,585	$ 37,349	$ 36,728	$ 33,756	$ 35,012	$ 42,706	$ 20,836	$ 43,621	$ 47,294	$ -	$ 47,294	$ 4,588	10.7%
700-5146-161	LIFE INS	$ 151	$ 168	$ 215	$ 236	$ 254	$ 205	$ 280	$ 130	$ 304	$ 454	$ -	$ 454	$ 174	62.1%
700-5146-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 800	$ -	$ -	$ 800	$ -	$ 800	$ -	0.0%
700-5146-163	DENTAL INS	$ 2,397	$ 2,321	$ 2,434	$ 2,383	$ 2,249	$ 2,357	$ 2,529	$ 1,265	$ 2,529	$ 2,655	$ -	$ 2,655	$ 126	5.0%
700-5146-190	IT HOLIDAY PREMIUM	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 31	$ 36	$ -	$ 36	$ 36	100.0%
700-5146-191	IT ON CALL PAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,723	$ 4,806	$ 4,902	$ -	$ 4,902	$ 4,902	100.0%
	Personnel Costs	$ 506,286	$ 515,447	$ 555,398	$ 619,306	$ 724,426	$ 584,173	$ 868,792	$ 417,475	$ 889,285	$ 940,439	$ -	$ 940,439	$ 66,709	7.7%
700-5145-210	PROFESSIONAL SERVICES	$ 16,638	$ 37,950	$ 30,108	$ 34,246	$ 46,280	$ 33,045	$ 69,700	$ 13,253	$ 25,000	$ 70,000	$ -	$ 70,000	$ 300	0.4%
700-5145-245	SOFTWARE & MAINT	$ 200,373	$ 222,872	$ 223,882	$ 319,602	$ 382,405	$ 269,827	$ 428,900	$ 138,678	$ 420,900	$ 501,530	$ (6,250)	$ 495,280	$ 66,380	15.5%
700-5145-250	PUBLIC NOTICES & ADVERTISEMENT	$ -	$ -	$ -	$ 350	$ 371	$ 144	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-5145-290	OTHER CONTRACTUAL SERVICES	$ 350	$ -	$ -	$ 7	$ -	$ 71	$ 435	$ -	$ -	$ 435	$ -	$ 435	$ -	0.0%
	Contractual Services Costs	$ 217,362	$ 260,822	$ 253,990	$ 354,205	$ 429,056	$ 303,087	$ 499,035	$ 151,930	$ 445,900	$ 571,965	$ (6,250)	$ 565,715	$ 66,680	13.4%
700-5145-310	OFFICE SUPPLIES & POSTAGE	$ 109	$ 246	$ 36	$ 160	$ 139	$ 138	$ 250	$ 43	$ 45	$ 250	$ -	$ 250	$ -	0.0%
700-5145-320	PUB, SUBSCRIPTIONS/DUES	$ 50	$ 50	$ 50	$ 115	$ 140	$ 81	$ 140	$ 65	$ 240	$ 140	$ -	$ 140	$ -	0.0%
700-5145-325	TRAINING & TRAVEL	$ 13,270	$ 3,111	$ 4,343	$ 8,539	$ 3,516	$ 6,556	$ 20,300	$ 4,534	$ 4,550	$ 20,300	$ -	$ 20,300	$ -	0.0%
700-5145-330	VEHICLE REIMBURSEMENT	$ 832	$ -	$ 70	$ -	$ 309	$ 242	$ 550	$ 292	$ 300	$ 550	$ -	$ 550	$ -	0.0%
700-5145-340	OPER MATERIALS & SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-5145-355	EQUIPMENT EXPENSE	$ 106,219	$ 91,832	$ 30,617	$ 124,970	$ 94,707	$ 89,669	$ 120,750	$ 16,397	$ 120,750	$ 121,750	$ 2,500	$ 124,250	$ 3,500	2.9%
700-5145-363	COMMUNICATIONS EXPENSE	$ 45,503	$ 48,334	$ 52,147	$ 51,174	$ 60,681	$ 51,568	$ 73,605	$ 25,328	$ 54,000	$ 79,605	$ 900	$ 80,505	$ 6,900	9.4%
700-5145-365	TELEPHONE EXPENSE	$ 40,362	$ 47,008	$ 30,343	$ 27,166	$ 28,401	$ 34,656	$ 31,630	$ 4,868	$ 12,000	$ 29,250	$ -	$ 29,250	$ (2,380)	-7.5%
	Operating Costs	$ 206,346	$ 190,582	$ 117,606	$ 212,124	$ 187,893	$ 182,910	$ 247,225	$ 51,526	$ 191,885	$ 251,845	$ 3,400	$ 255,245	$ 8,020	3.2%

City of Fitchburg
Technology Fund #700
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
700-5145-505	LEASE/RENTAL COSTS	$ -	$ -	$ -	$ -	$ 411	$ 82	$ 27,515	$ 9,474	$ 22,000	$ 27,515	$ -	$ 27,515	$ -	0.0%
700-5145-530	DEPRECIATION EXPENSE	$ 8,944	$ 18,539	$ 23,988	$ 32,318	$ 50,443	$ 26,846	$ 97,470	$ -	$ 97,470	$ 108,455	$ -	$ 108,455	$ 10,985	11.3%
700-5145-572	INSURANCE ISF ALLOCATION	$ 4,325	$ 4,510	$ 6,515	$ 7,265	$ 8,181	$ 6,159	$ 8,726	$ 4,363	$ 8,726	$ 8,990	$ -	$ 8,990	$ 264	3.0%
700-5145-590	ALLOC INSURANCE - BLDG, LI, WC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-5145-595	WORKER'S COMPENSATION INSUR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Allocated Costs	$ 13,269	$ 23,049	$ 30,503	$ 39,583	$ 59,035	$ 33,088	$ 133,711	$ 13,837	$ 128,196	$ 144,960	$ -	$ 144,960	$ 11,249	8.4%
	Total Expenditures	$ 943,263	$ 989,900	$ 957,497	$ 1,225,218	$ 1,400,410	$ 1,103,258	$ 1,748,763	$ 634,768	$ 1,655,266	$ 1,909,209	$ (2,850)	$ 1,906,359	$ 152,658	8.7%
	Net Surplus/(Deficit)	$ 278,639	$ 147,662	$ 168,662	$ 151,539	$ 168,989	$ 183,098	$ 10,007	$ 233,933	$ 136,850	$ 7,989	$ 10	$ 7,999	$ 2,930	
	Net Invested in Fixed Assets														
	Beginning Fund Balance	$ -	$ 98,388	$ 88,948	$ 112,951	$ 145,457		$ 219,220	$ 219,220	$ 219,220	$ 271,750	$ -	$ 271,750		
	Depreciation Expense	$ (8,944)	$ (18,539)	$ (23,988)	$ (32,318)	$ (50,443)		$ (97,470)	$ -	$ (97,470)	$ (108,455)	$ -	$ (108,455)		
	Capital Purchases	$ 107,332	$ 9,099	$ 47,990	$ 64,825	$ 124,206		$ 150,000	$ 40,796	$ 150,000	$ 70,000	$ -	$ 70,000		
700-34137	Estimated Ending Fund Balance	$ 98,388	$ 88,948	$ 112,951	$ 145,457	$ 219,220		$ 271,750	$ 260,015	$ 271,750	$ 233,295	$ -	$ 233,295		
	Fixed Asset Replacement Funds														
	Beginning Fund Balance	$ -	$ 140,358	$ 217,264	$ 255,474	$ 277,244		$ 239,638	$ 239,638	$ 239,638	$ 187,108	$ -	$ 187,108		
	Depreciation Charges to Others	$ -	$ 86,005	$ 86,200	$ 86,595	$ 86,600		$ 97,470	$ 48,735	$ 97,470	$ 108,455	$ -	$ 108,455		
	Transfer from F400	$ 247,690	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -		
	Capital Purchases	$ (107,332)	$ (9,099)	$ (47,990)	$ (64,825)	$ (124,206)		$ (150,000)	$ (40,796)	$ (150,000)	$ (70,000)	$ -	$ (70,000)		
700-34205	Estimated Ending Fund Balance	$ 140,358	$ 217,264	$ 255,474	$ 277,244	$ 239,638		$ 187,108	$ 247,578	$ 187,108	$ 225,563	$ -	$ 225,563		
	Reserves														
	Beginning Fund Balance	$ 97,516	$ 137,408	$ 217,604	$ 324,053	$ 421,315		$ 554,147	$ 554,147	$ 554,147	$ 690,997		$ 690,997		
	Annual Activity	$ 39,893	$ 80,195	$ 106,449	$ 97,262	$ 132,832		$ 10,007	$ 185,198	$ 136,850	$ 7,989		$ 7,999		
	Estimated Ending Fund Balance	$ 137,408	$ 217,604	$ 324,053	$ 421,315	$ 554,147		$ 564,154	$ 739,345	$ 690,997	$ 698,986		$ 698,996		
700-33000	% of Expenditures (incl. depreciation)	14.6%	22.0%	33.8%	34.4%	39.6%		32.3%		41.7%	36.6%		36.7%		

FA #		As of 2019	As of 2020	As of 2021	As of 2022	As of 2023	Adopted Budget	As of 6/30/2024	2024 Estimate	2025 Request	Thru Adoption	2025 Budget	Budget Change
700-17001	FA - DATA STORAGE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
700-17002	FA - PRODUCTION DATA CENTER	$ 107,332	$ 107,332	$ 107,332	$ 107,332	$ 207,671	$ -	$ 5,200	$ -	$ -	$ -	$ -	$ -
700-17003	FA - FIREWALL	$ -	$ -	$ 47,990	$ 47,990	$ 47,990	$ -	$ -	$ -	$ -	$ -	$ -	$ -
700-17004	FA - WIFI	$ -	$ -	$ -	$ -	$ -	$ 60,000	$ 35,596	$ 60,000	$ -	$ -	$ -	$ (60,000)
700-17005	FA - NETWORK SWITCHES	$ -	$ 9,099	$ 9,099	$ 58,545	$ 58,545	$ 90,000	$ -	$ 90,000	$ 70,000	$ -	$ 70,000	$ (20,000)
700-17006	FA - NVR (CAMERAS)	$ -	$ -	$ -	$ -	$ 23,867	$ -	$ -	$ -	$ -	$ -	$ -	$ -
700-17007	FA - DR DATA CENTER	$ -	$ -	$ -	$ 15,379	$ 15,379	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ 107,332	$ 116,431	$ 164,421	$ 229,246	$ 353,452	$ 150,000	$ 40,796	$ 150,000	$ 70,000	$ -	$ 70,000	$ (80,000)

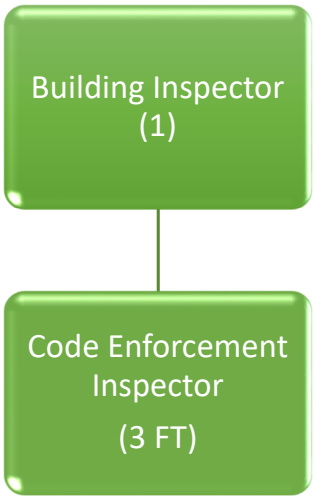
City of Fitchburg
Insurance/Risk Management Fund #710
2025 Operating Budget

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
710-4760-000	ISF Charges to Other Depts	$ 474,470	$ 484,179	$ 574,190	$ 619,487	$ 631,584	$ 556,782	$ 679,957	$ 341,578	$ 682,048	$ 714,258	$ 2,328	$ 716,586	$ 36,629	5.4%
710-4800-000	OTHER REVENUE	$ -	$ -	$ 2,260	$ -	$ -	$ 452	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-4810-000	INTEREST ON TEMP INVESTMENTS	$ 3,603	$ 984	$ 256	$ 5,247	$ 21,238	$ 6,265	$ 2,000	$ 5,494	$ 14,300	$ 2,000	$ -	$ 2,000	$ -	0.0%
710-4840-000	INSURANCE RECOVERIES - PS	$ 576	$ 9,412	$ 11,946	$ 2,104	$ 14,062	$ 7,620	$ -	$ 18,375	$ 18,375	$ -	$ -	$ -	$ -	100.0%
710-4840-001	INSURANCE RECOVERIES - HWY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,124	$ 12,124	$ -	$ -	$ -	$ -	100.0%
710-4840-005	INSURANCE RECOVERIES - GEN	$ -	$ -	$ -	$ -	$ 13,830	$ 2,766	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-4860-000	PCARD REBATE	$ 967	$ 491	$ 82	$ 28	$ 119	$ 337	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-4890-400	ALLOCATED INSURANCE DIVIDEND	$ 17,455	$ 27,529	$ 41,376	$ 54,477	$ 34,262	$ 35,020	$ 10,000	$ -	$ 11,911	$ 10,000	$ -	$ 10,000	$ -	0.0%
710-4930-000	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues	$ 497,071	$ 522,595	$ 630,111	$ 681,343	$ 715,094	$ 609,243	$ 691,957	$ 377,572	$ 738,758	$ 726,258	$ 2,328	$ 728,586	$ 36,629	5.3%

Acct #	Account Name	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	5 Year Average	2024 Adopted Budget	06/2024 YTD Actual	2024 Estimate	2025 Budget Request	Revisions Thru Adoption	2025 Mayor's Budget	Budget Change	
710-5154-210	PROFESSIONAL SERVICES	$ 132	$ 195	$ 747	$ -	$ -	$ 215	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-250	PUBLIC NOTICES & ADVERTISEMENT	$ -	$ -	$ -	$ -	$ 15	$ 3	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Contractual Services Costs	$ 132	$ 195	$ 747	$ -	$ 15	$ 217	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-510	BOILER/EQUIP BREAKDOWN INS	$ 1,178	$ 1,582	$ 4,279	$ 4,488	$ 4,772	$ 3,260	$ 6,100	$ 5,447	$ 5,447	$ 7,150	$ -	$ 7,150	$ 1,050	17.2%
710-5154-511	PROPERTY INSURANCE	$ 61,178	$ 69,173	$ 73,276	$ 79,917	$ 89,066	$ 74,522	$ 96,820	$ -	$ 97,124	$ 108,005	$ -	$ 108,005	$ 11,185	11.6%
710-5154-512	LIABILITY INSURANCE - GENERAL	$ 89,948	$ 91,337	$ 96,408	$ 107,595	$ 95,069	$ 96,071	$ 98,260	$ 97,880	$ 96,545	$ 100,000	$ -	$ 100,000	$ 1,740	1.8%
710-5154-513	POLICE PROFESSIONAL E & O	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-514	AUTOMOBILE	$ 27,932	$ 26,902	$ 30,052	$ 32,065	$ 33,132	$ 30,017	$ 36,775	$ 33,739	$ 33,739	$ 38,625	$ -	$ 38,625	$ 1,850	5.0%
710-5154-515	UMBRELLA LIABILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-516	UTILITY INSURANCE (REIMBURSED)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-517	PUBLIC OFFICIALS LIABILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-519	UNINSURED CLAIMS/DEDUCT RES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-520	EMPLOYEE BONDS & OTHER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-550	LIABILITY LOSSES RETAINED-PS	$ 13,910	$ 24,428	$ 19,822	$ 17,091	$ 19,051	$ 18,860	$ -	$ 1,740	$ 20,000	$ -	$ -	$ -	$ -	100.0%
710-5154-551	LIABILITY LOSSES RETAINED-HWY	$ 1,875	$ 5,150	$ -	$ 1,948	$ 1,583	$ 2,111	$ -	$ 1,651	$ 2,000	$ -	$ -	$ -	$ -	100.0%
710-5154-552	LIABILITY LOSSES RETAINED-UTIL	$ -	$ -	$ -	$ 378	$ 10,000	$ 2,076	$ -	$ 7,289	$ 10,000	$ -	$ -	$ -	$ -	100.0%
710-5154-553	LIABILITY LOSSES RETAINED-LIB	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-554	LIABILITY LOSSES RETAINED-SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-555	LIABILITY LOSSES RETAINED-GEN	$ 40,955	$ 13,670	$ 28,378	$ 16,016	$ 133,368	$ 46,477	$ 90,000	$ 41,500	$ 458,000	$ 90,000	$ -	$ 90,000	$ -	0.0%
710-5154-595	WORKER'S COMPENSATION INSUR	$ 253,931	$ 268,977	$ 266,314	$ 265,965	$ 238,532	$ 258,744	$ 343,000	$ 289,060	$ 289,060	$ 371,289	$ 2,328	$ 373,617	$ 30,617	8.9%
710-5154-596	UNEMPLOYMENT INSURANCE EXPENS	$ 969	$ 2,561	$ (1,798)	$ 7,883	$ -	$ 1,923	$ -	$ 163	$ 163	$ -	$ -	$ -	$ -	100.0%
710-5154-599	VOL FF ACCIDENT & HEALTH	$ 6,654	$ 6,654	$ 6,534	$ 6,415	$ 8,629	$ 6,977	$ 9,000	$ 8,629	$ 8,629	$ 9,000	$ -	$ 9,000	$ -	0.0%
	Allocated Costs	$ 498,529	$ 510,434	$ 523,264	$ 539,761	$ 633,202	$ 541,038	$ 679,955	$ 487,099	$ 1,020,707	$ 724,069	$ 2,328	$ 726,397	$ 46,442	6.8%
	Total Expenditures	$ 498,661	$ 510,628	$ 524,011	$ 539,761	$ 633,216	$ 541,256	$ 679,955	$ 487,099	$ 1,020,707	$ 724,069	$ 2,328	$ 726,397	$ 46,442	6.8%
	Net Surplus/(Deficit)	$ (1,590)	$ 11,966	$ 106,100	$ 141,582	$ 81,878	$ 67,987	$ 12,002	$ (109,527)	$ (281,949)	$ 2,189	$ -	$ 2,189	$ (9,813)	
	Beginning Fund Balance	$ 123,071	$ 121,481	$ 133,447	$ 239,547	$ 381,129		$ 463,006	$ 463,006	$ 463,006	$ 181,057		$ 181,057		
	Annual Activity	$ (1,590)	$ 11,966	$ 106,100	$ 141,582	$ 81,878		$ 12,002	$ (109,527)	$ (281,949)	$ 2,189		$ 2,189		
	Estimated Ending Fund Balance	$ 121,481	$ 133,447	$ 239,547	$ 381,129	$ 463,006		$ 475,008	$ 353,479	$ 181,057	$ 183,246		$ 183,246		
	% of Expenditures	24.4%	26.1%	45.7%	70.6%	73.1%		69.9%		17.7%	25.3%		25.2%		

Department Mission:

The mission of the Building Inspection Department is to provide the citizens of Fitchburg a safe, clean, and healthy place to live, work, and play. Our goal is to work with other departments, contractors, and the public to achieve code compliance. Through the hard work of our dedicated employees, we will provide that to the City of Fitchburg residents.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Building Inspector	1.0	1.0	1.0	1.0	1.0
Code Enforcement Inspector	2.0	2.0	3.0	3.0	3.0

Major Responsibilities & Services Provided:

- Building inspection.
- Property maintenance inspection.
- Review and issue permits.
- Oversee installation of new public infrastructure.
- Review and inspect new installations of Commercial Sprinklers & Fire Alarm Systems.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Building permits issued	1,322	1,373	1,140	1,300	1,350
Development reviews	160	160	160	170	170
Building construction value (millions)	$149	$342	$243	$300	$320
Inspections (apartment/lawn/snow/complaints)	1,500	1,700	1,400	1,800	1,900

Significant Accomplishments in 2024:

- Acquired all UDC certifications for the newer Code Enforcement Inspector
- Continued work with landlords and tenants in the Southdale neighborhood
- Continued our successful plan review process with E-Plan Exam
- Performed final inspections and issued occupancy on several large apartment complexes
- Worked with engineering on a more complete process for commercial building final inspections and occupancy

Notable Initiatives for 2025:

- Acquire certain Commercial Certifications by each Code Enforcement Inspector.
- Continue working with the Country View Mobile Home Park to ensure operating properly.
- Continue working with architects and contractors for the commercial plan review process.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$464,771	$523,175	$238,965	$498,199	$548,338	$25,163
Contractual Services	2,684	-	300	300	-	-
Operating Expenses	16,065	26,400	10,020	26,400	26,400	-
Allocated Costs	41,939	46,685	23,356	46,785	48,845	2,160
Transfers to Other Funds	-	-	-	-	-	-
Total	$525,459	$596,260	$272,641	$571,684	$623,583	$27,323

Significant Budget Changes from 2024 to 2025:

- Increased fees charged for certain building permits to account for the increased costs of providing the service. Also increased fees for residential plan review and erosion control permits. See fee schedule for details.
- Added ladder progression for a Code Enforcement Inspector I to Code Enforcement Inspector II (PBP-F).

2025 BUDGET EXPENDITURE DETAIL

Department: Building Inspection (100-5240-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
-150	Volunteer Services	Compensation - paid on-call members ***Detail of this account to be submitted with budget proposal.***	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$1,000 - Office supplies 2024 $1,000 2025 $1,000
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$250 - SWWBIA (5) $100 - SCEIA (4) $350 - ICC $200 - NFSA $1,000 - Code books New 2021 I-Codes 2024 $1,900 2025 $1,900
-323	Uniforms & Protective Gear	Uniform allowance, personal protective equipment provided to reduce exposure to hazards or infectious substances.	$2,000 - Work boots, safety equipment, work jackets and work shirts for 4 people. 2024 $2,000 2025 $2,000

2025 BUDGET EXPENDITURE DETAIL

-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$2,000 - National Fire Protection Association (4 people) $2,000 - League of Wisconsin Municipalities (4 people) $3,000 - International Association of Electrical Inspectors (4 people) $3,000 – miscellaneous staff training (winter updates) 2024 $10,000 2025 $10,000
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$3,000 - Oil changes and other maintenance, tires 2024 $3,000 2025 $3,000
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$5,000 – Fee Schedules, Building Permit Cards, Inspection Records, and UDC Seals. 2024 $5,000 2025 $5,000
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$200 - Handouts to the public with permit information. 2024 $200 2025 $200
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Replacements of minor equipment not included in the capital budget. *Detail of this account to be submitted with budget proposal.*	$400 - GFI testers, any new equipment needed for inspections 2024 $400 2025 $400
-397	Fuel Purchases	Diesel and unleaded, from City pumps and commercial stations	$2,900 - 830 gallons of unleaded gas @ $3.50/gal 2024 $2,900 2025 $2,900
-505	Leases and Rentals	Leases and Rentals of facilities and equipment	$100 – Allocated portion of centralized copier lease 2024 $-0- 2025 $100

2025 PERSONNEL SUMMARY

Department: Building Inspection

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	John Crook	Bldg. Inspection Manager	12/90	2,080		
E	Jack Pearson	Building Inspector II	5/00	2,080		30
E	Paul Scott	Building Inspector III	4/14	2,080		30
E/ PBP-F	Gabe Schrader	Building Inspector II	3/23 (DIP 1/1/25)	2,080		20
	TOTAL ALL PAGES			8,320		80

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal Ladder Progressions and Reclassifications	Proposal # F

Department:	Building Inspection
Current Position Title:	Code Enforcement Inspector I
New Position Title:	Code Enforcement Inspector II
Brief Justification: Narrative explanation on the qualifications met to be eligible for the ladder progression or explanation of reclassification request.	Once a Code Enforcement Inspector I acquires his 4 Uniform Dwelling Code (UDS) certifications they should be reclassified to a Code Enforcement Inspector II. One employee should achieve that in early 2025 so they should be reclassified to a Code Enforcement Inspector II.

Projected Costs Summary

See separate report for line-by-line calculations of costs

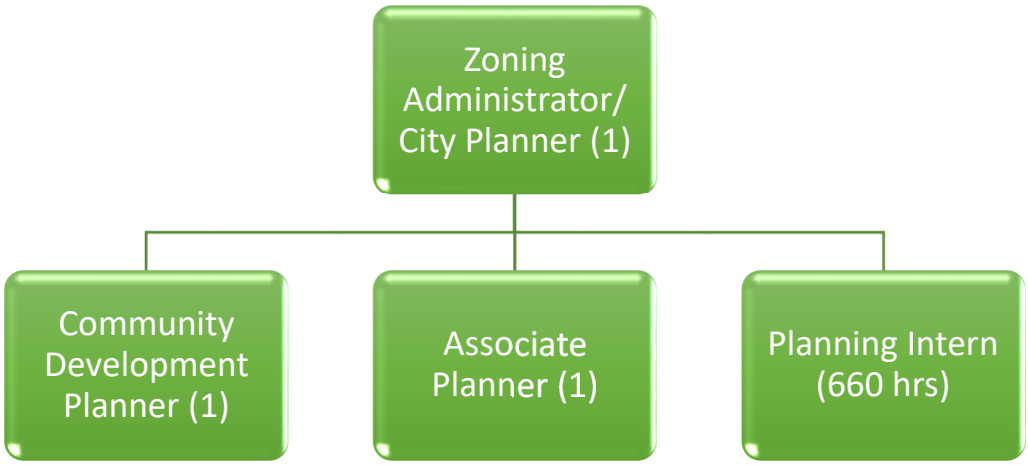
	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$4,344	$4,344		
Non Personnel Recurring Costs	$-0-	$-0-		
Non Personnel One-Time Costs	$-0-	$-0-		
Total Year One Costs	$4,344	$4,344		

Projected Cost Calculation Details

Hours	Annual Hours	2,080	Overtime Hours	20	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Grade G	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	Same
Benefits	Retirement	General	Workers Comp Class	Muni Ops		
HR					Position Classification	None

Department Mission:

The Planning and Zoning Department is striving to respect the past, safeguard the present, and assure a vital future. Through the use of innovative land use and planning techniques, the Fitchburg Planning and Zoning Department implements its mission statement.



Note: See separate executive summary for the Sustainability/ Healthy Neighborhood Initiative that is also a function of the Planning Department

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Zoning Administrator/City Planner	1.0	1.0	1.0	1.0	1.0
Community Planner	1.0	1.0	1.0	1.0	1.0
Resource Project Planner	1.0	1.0	1.0	1.0	1.0
Planning Intern	.3	.3	.3	.3	.3

Major Responsibilities & Services Provided:

- Develop, update, administer and implement: Comprehensive Plan; Park Plans, Neighborhood and Area Plans.
- Assess implications and future consequences of present and anticipated future land use patterns.
- Oversee and enforce: Zoning, land division, historic preservation, architectural review, sign, telecommunication, and extraterritorial ordinances.
- Provide staff assistance to various boards, commissions and to the public. These include, but are not limited to: Plan Commission, Agricultural and Rural Affairs, Landmarks Preservation, Zoning Board of Appeals.
- Agricultural planning and food projects.
- Assist various departments to improve health, safety, and welfare of residents.
- Review of all development proposals.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Plan Commission Items	141	137	101	110	120
Zoning permits	239	212	195	200	225
Sign permits	59	60	52	50	60
SmartCode administrative permits (article 3 and 5)	61	60	37	40	45
Architectural and design review administrative approvals	10	20	17	20	25
Minor Comprehensive Plan amendments submitted/approved					
Spring	3/3	2/1	1/0	5/5	3/3
Fall	1/1	3/3	3/3	2/2	2/2

Significant Accomplishments in 2024:

- Continued work on the two new neighborhood plans of Greenfield and South Stoner Prairie. This included over ten public meetings.
- Completed and released Request for Proposal for the update to the City's Comprehensive Plan.
- Updated and received recertification from Wisconsin Department of Agriculture and Consumer Protection of the Farmland Preservation zoning ordinance.
- Completed the Park, Open Space & Recreation Plan in coordination with the Parks Department.
- Presented Fitchburg's planning successes at the Capital Area Regional Plan Commission Spring Conference.

Notable Initiatives for 2025:

- Update the Comprehensive Plan.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$351,815	$397,423	$178,390	$396,196	$422,547	$25,124
Contractual Services	3,707	9,200	3,523	11,700	14,000	4,800
Operating Expenses	2,680	13,145	4,811	9,765	13,600	455
Allocated Costs	31,011	32,755	16,385	32,779	35,055	2,300
Transfers to Other Funds	-	-	-	-	-	-
Total	$389,213	$452,523	$203,109	$450,440	$485,202	$32,679

Significant Budget Changes from 2024 to 2025:

- Increased the fee for a Zoning Letter from $35 to $50. This amount reflects staff effort and is consistent with neighboring communities.
- Increased public notices from $5,000 to $9,000 based on recent costs.
- Added $10,000 for additional public notices for the upcoming Comprehensive Plan process (TID Closure Excess Increment Fund).

2025 BUDGET EXPENDITURE DETAIL

Department: Planning & Zoning (100-5630-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
-140	Per Diem for Commission & Committees	Includes Per Diem for 20 members; estimated 25 meetings	$2,000 - Plan Com 16 mtgs @ $125 $270 - ZBA 2 mtgs @$ 135 $540 - Landmarks 4 mtgs @ $135 $1,280 - Ag & Rural 8 mtgs @ $160 2024 $4,090 2025 $4,090
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$5,000 - General use for specific planning advice 2024 $4,200 2025 $5,000
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$9,000 - Public hearing notices for committee/commission items 2024 $5,000 2025 $9,000
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$1,600 - Office supplies & postage 2024 $1,600 2025 $1,600
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$110 - Zoning Practice $1,950 - APA/WAPA/AICP Dues (three) $200 – Congress of New Urbanism Dues (one) $50 - APA Journal $500 - Reference 2024 $2,585 2025 $2,810
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

2025 BUDGET EXPENDITURE DETAIL

-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved.	$3,000 - APA Upper Midwest Conf (out of state) 1 @ $3,000 each $1,800 - WI APA 2 @ $900 each $1,600 – Zack AICP Training and Exam $1,000 - General training other/webinars 2024 $7,130 2025 $7,400
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	$270 - Upper Midwest, travel 400 miles x rate $ 0.67 $201 - WI APA travel 300 miles x rate $ 0.67 $469 - General use 700 miles x rate $ 0.67 2024 $980 2025 $940
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$250 - Forms, reports, and specific program supplies 2024 $250 2025 $250
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$600 - Printing of education materials, ordinances and plan, and other items related to public information 2024 $600 2025 $600
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$20 – Allocated portion of centralized copier lease 2024 $-0- 2025 $20

2025 PERSONNEL SUMMARY

Department: Planning

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Deanna Schmidt	Zoning Administrator/ City Planner	01/31/2022	2,080		-
E	Zack Jones	Associate Planner	04/25/2022	2,080		55
E	Brad Sippel	Community Development Planner	08/15/2022	2,080		55
E		Planning Intern			660	-
	Note: Sustainability/HNI employees (100-5144) are also housed under Planning but reported separately.					
	TOTAL ALL PAGES			6,240	660	110

2025 BUDGET EXPENDITURE DETAIL

Department: Community Wellbeing Fund (Fund 224-5144-)

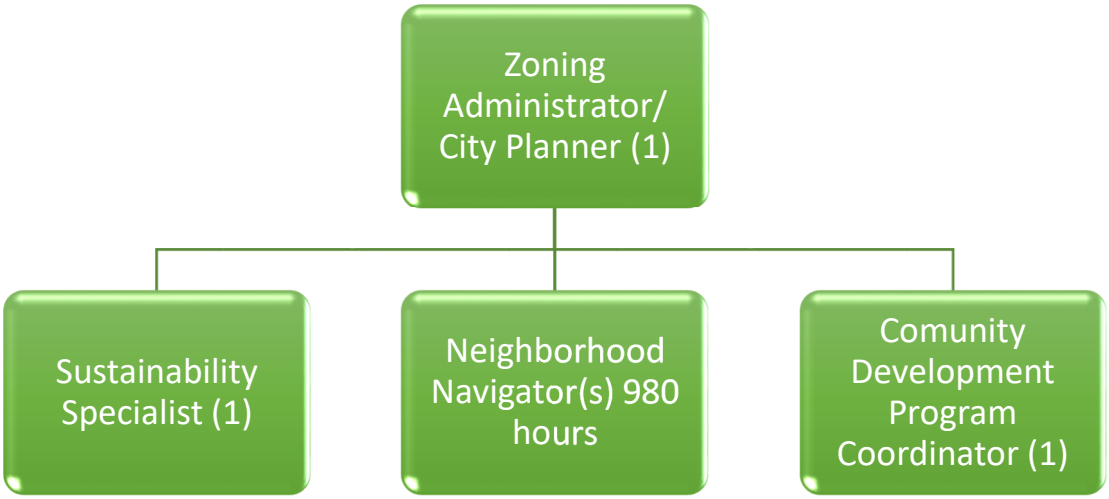
Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees		
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either hardware or software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	

2025 BUDGET EXPENDITURE DETAIL

-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-389	Grants to Others	Grants awarded to non-profit organizations as a part of the City's Healthy Neighborhood Initiative	$15,000 - Competitive grants to be awarded under HNI grant approval process 2024 $15,000 2025 $15,000
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

Department Mission:

The Sustainability/Healthy Neighborhood Initiative Division of the Planning Department inspires residents and staff to adopt sustainability practices using a multi-disciplinary approach for sustainable neighborhood development and natural resources management in the City of Fitchburg, such as climate adaptation and mitigation activities, and neighborhood-based initiatives that improve quality of life.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Sustainability Specialist	1.0	1.0	1.0	1.0	1.0
Community Development Program Coordinator	-	-	-	1.0	1.0
Neighborhood Navigator(s)	.5	.5	.5	.5	.5

Major Responsibilities & Services Provided:

- Sustainability and Healthy Neighborhood initiatives
- Support Earth Month Shred/Recycling Day at the Civic Campus and the Spring Waterway Cleanups
- Coordinate Neighborhood Navigator activities with the resources available within the Healthy Neighborhood Areas
- Manage the Healthy Neighborhood Grant Program
- Support the Teen Center Feasibility Study
- Oversee implementation of the Sustainability Plan, updating and implementation of the Bicycle & Pedestrian Plan
- Coordinate the bike-share network partnership with BCycle and other local stakeholders
- Provide communications, educational resources, and other public outreach regarding bicycling, community sustainability, and other “green” topics throughout the year

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Solar Photovoltaic Panels (kW)	463	463	463	463	463
Solar Energy Generation (kWh)	489,523	467,944	357,480	390,000	290,000
Number of Toilet Rebates Issued	23	13	15	15	15
Pounds of Electronics Recycling	16,560	26,300	20,385	22,000	23,000
Dollar Value of HNI Grants Requested	$173,428	$95,630	$124,700	$173,920	$190,000
Dollar Value of HNI Grants Awarded	$81,000	$95,630	$88,500	$138,000	$128,000
Number of HNI Grants Awarded	9	8	7	14	12

Significant Accomplishments in 2024:

- Completed the Sustainability Plan.
- Continued the Phase 2 expansion of Fitchburg B-Cycle.
- Continued feasibility studies for Teen Center.
- Prepared and released the Request for Proposals for the update of the Bicycle & Pedestrian Plan.
- Supported the repair of the solar panels on city facilities.
- Filled the new Community Development Program Coordinator Position.
- Managed a total of 14 grants in the Healthy Neighborhoods Grants Program.
- Submitted two grant requests for Congressional Direct Funding.
- Supported Finance and Public Works Departments in applying for direct pay credits for the City's purchase of 2 Ford Lightning EVs, funded by the Inflation Reduction Act.

Notable Initiatives for 2025:

- Update the HNI Strategic Plan.
- Assess and implement the results of the teen center phase 2 feasibility study, as authorized by Council.
- Begin implementation of the Sustainability Plan by identifying the highest priority and easiest to implement items.
- Complete updating of the Bicycle & Pedestrian Plan.
- Begin planning for the renewal process of the City's Bicycle-Friendly Community designation.
- Award $50,000 in additional HNI grants funded through the TID Closure Fund (year 2 of 3).

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$74,840	$196,397	$36,094	$106,765	$173,689	$(22,708)
Contractual Services	16,800	5,390	38,431	94,190	2,890	(2,500)
Operating Expenses	63,394	67,130	1,885	143,275	71,665	4,535
Allocated Costs	6,115	9,592	4,796	9,592	12,935	3,343
Transfers to Other Funds	-	-	-	-	-	-
Total	$161,149	$278,509	$81,206	$353,822	$261,179	$(17,330)

Significant Budget Changes from 2024 to 2025:

- Added membership dues, training/travel, and operating supplies funds for the new Community Development Program Coordinator position.
- Removed $2,500 for b-cycle passes purchased by the City.
- Added $1,000 for Sustainability Plan supplies and $1,000 for Sustainability Plan action item education and outreach expenses.

2025 BUDGET EXPENDITURE DETAIL

Department: Sustainability/HNI (100-5144-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees		$1,280 - HNI Committee 8 mtgs @ $160 $1,200 - Bicycle Committee 8 mtgs @ $150 2024 $2,090 2025 $ 2,480
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$2,890 - Green Tier Legacy Community energy benchmarking. Continue analyzing energy data and evaluating opportunities for energy and cost savings. 2024 $2,890 2025 $2,890
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either hardware or software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$-0- Purchase of B-Cycle passes, to be distributed in coordination with community organizations in effort towards equitable program delivery 2024 $2,500 2025 $-0-
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$150 – Membership, International Society of Sustainability Professionals $275 – Sustain Dane: Sustainable Business Network Membership $300 – Membership for the new Community Development Program Coordinator 2024 $500 2025 $725
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$650 - Growing Sustainable Communities Conference (registration, hotel, other travel costs) $150 – Renewable Energy Summit $250 – Sustainability Excellence Professional exam $400 – Tableau training courses $2,000 – Training and Conference for Community Development Program Coordinator 2024 $625 2025 $3,450

2025 BUDGET EXPENDITURE DETAIL

-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	$268 – Upper Midwest travel 400 miles x rate $.67 $268 – General use 400 miles x rate $.67 2024 $-0- 2025 $540
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$1,000 - Neighborhood Navigator program supplies $150 – Sustainability related RCC event supplies $1,000 – Sustainability Plan related supplies $500 – Community Development program supplies 2024 $2,555 2025 $2,650
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$175 – Community development event $75 – Food for Green Events $1,000 – Sustainability Plan Action Item Education and Outreach Expenses 2024 $400 2025 $1,250
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$50 - Equipment for new Community Development Program Coordinator 2024 $50 2025 $50
-389	Grants to Others	Grants awarded to non-profit organizations as a part of the City's Healthy Neighborhood Initiative	$63,000 - Competitive grants to be awarded under HNI grant approval process 2024 $63,000 2025 $63,000
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 PERSONNEL SUMMARY

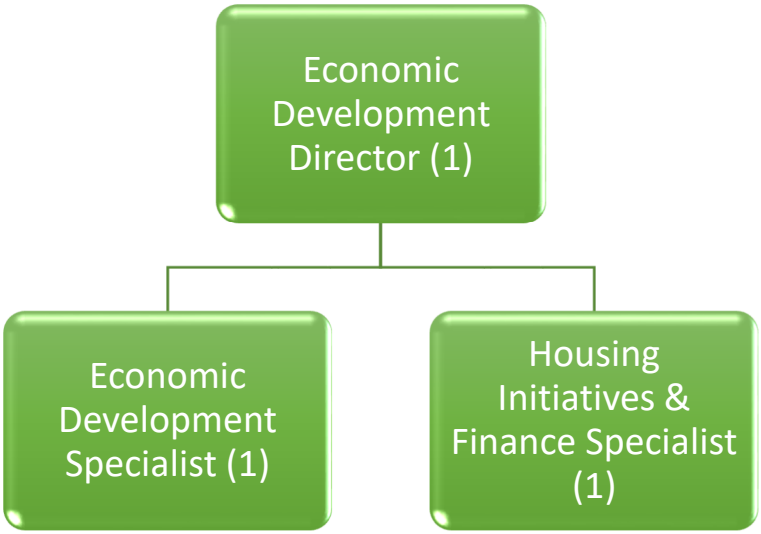
Department: Planning – Sustainability

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Philip Grupe Public Works 19.2% General Govt/HNI 50.2% Refuse Recycling 19.2% Water Utility 3.6% Sewer Utility 3.6% Stormwater 4.2%	Sustainability/HNI Specialist	8/26/19	2,080		
E	Carmen Torres-Kinerk Vacant	Neighborhood Navigator(s)			980*	
E	Vacant	Community Development Program Coordinator		2,080		
	*pool of hours					
	TOTAL ALL PAGES			4,160	980	

Department Mission:

The Economic Development Department works with business, education, government, labor and residents to encourage community and economic development including expansion of employment opportunities and tax base. Also work to foster, develop, and enhance a sense of community, a positive community image, and civic pride.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Economic Development Director	1.0	1.0	1.0	1.0	1.0
Economic Development Specialist	1.0	1.0	1.0	1.0	1.0
Housing Initiatives & Finance Specialist	-	-	-	1.0	1.0

Major Responsibilities & Services Provided:

- Promote job growth, new investments, and economic growth.
- Provide great customer service to internal and external customers.
- Retention and expansion of existing businesses.
- Recruit new businesses to Fitchburg.
- Encourage an entrepreneurial ecosystem.
- Brand Architecture – promote & market Fitchburg.
- Administer hotel room tax, affordable housing fund, revolving loan fund (RLF), venture debt, and tax incremental financing (TIF).
- Liaison to the Community and Economic Development Authority (CEDA) and Fitchburg Chamber Visitor + Business Bureau (FCVBB – the City's tourism entity).

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Hotel Room Tax Collections (a)	$250,000	$487,112	$556,888	$559,000	$545,000
Construction Permit Valuation (in millions)	$149	$342	$242	$200	$320
Tax Base-EV TID In (in billions)	$4.10	$4.84	$5.73	$6.17	$6.66
Number of TIF Districts	7	8	9	10	10

(a) – decrease in 2020 and 2021 due to COVID-19

Significant Accomplishments in 2024:

- Coordinated approval of Tax Incremental District Number 18 for the Commerce/Industrial Park.
- Processed Sub-Zero TIF No. 18 Developer Agreement.
- Received Aaa bond upgrade - Moody's tour and presentation with Administration, Finance and Ehlers.
- Connected developers of Hartung Fields with two multi-family developers.
- Worked with Colburn Hundley on Comprehensive Development Plan for Shea Property.
- Trained on and used the Buxton Analytics software.
- Assisted WisDOT with TEA Grant Jobs reporting and program feedback.
- Participated in the UW Madison Capstone Visioning for Uptown with Planning.
- Organized various City of Fitchburg 40th anniversary events.
- Presented to the FCVBB members a Fitchburg Development Update.
- Served on the Strategic Plan Committee.
- Attended the Entrepreneurs Conference and Early-Stage Symposium and had an exhibit booth at both events.
- Hired and onboarded new Housing Initiatives and Programs Specialist, with HR guidance and support.
- Worked with the City of Madison on two grant applications for funding to provide sustainable energy efficient upgrades to underserved communities.
- Purchased a site selection advertisement and worked with FCVBB on the design.
- Engaged with planning colleagues and consultants working on the South Stoner Prairie Neighborhood and Greenfield Neighborhood Planning process.
- Hosted and coordinated Dane County Executive's Informational Session of the funding available for sustainable upgrades and green energy through the Inflation Reduction Act.
- Participated in the Dane County Housing Network.
- Attended the MadREP and Urban League Economic Development Summit and Diversity Summit.

Notable Initiatives for 2025:

- Continue involvement with planning colleagues and consultants on the South Stoner Prairie Neighborhood and Greenfield Neighborhood Planning process.
- Update data and statistics in the 2019 Housing Plan.
- Engage with Dane County on Regional Housing Strategies implementation which align with goals and initiatives identified in the Fitchburg's Housing Plan.
- Begin update to City in Motion planning document.
- Collaborate with UW Health on rehabilitation hospital and other long-term planning efforts and Uptown visioning with Avante.
- Engage in the comprehensive plan and zoning updates.
- Continue to seek developer for the Foseid property.
- Identify and facilitate development opportunities in TIDs 10,13,16,17,18.
- Collaborate with the Verona Area School District on long-range planning.
- Coordinate with Colburn Hundley on implementation of the comprehensive development plan for the former quarry site (Shea property).
- Research additional funding sources for housing strategies.
- Continue to expand the use of the Buxton Analytic software.

- Develop a TID information page on the city's website.
- Purchase an In Business Magazine Fitchburg insert.

Financial Summary:

Economic Development (-5670-)

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$284,304	$426,011	$143,556	$372,914	$442,592	$16,581
Contractual Services	960	960	1,224	1,224	1,440	480
Operating Expenses	5,009	7,975	2,951	18,978	9,665	1,690
Allocated Costs	24,195	29,772	14,892	29,792	34,315	4,543
Transfers to Other Funds	-	-	-	-	-	-
Total	$314,468	$464,718	$162,623	$422,908	$488,012	$23,294

CEDA (Fund 225)

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$58,075	$60,895	$30,440	$121,775	$63,690	$2,795
Contractual Services	5,000	-	-	5,000	5,000	5,000
Operating Expenses	467,183	421,595	71,011	421,595	455,340	33,745
Allocated Costs	1,565	1,565	783	1,565	1,570	5
Transfers to Other Funds	-	-	-	-	-	-
Total	$531,823	$484,055	$102,234	$549,935	$525,600	$41,545

Significant Budget Changes from 2024 to 2025:

- Increased software, memberships, training and travel, and mileage for the new Housing Initiative and Program Specialist.
- Increased hotel tax revenue projections based on recent collections which also increased the 70% that is required to be remitted to the Fitchburg Chamber Visitor and Business Bureau (FCVBB).
- Reinstated Buxton software ($35,000 total with funding from room tax and four TID districts).
- Added $600 in membership and for the Greater Madison Area Postal Customer Council.
- Increased training and travel funding for two new events (Greater Madison Chamber of Commerce Icebreaker $300 and Boys and Girls Club White Party $400) and for additional events that are identified throughout the year and have an expectation that the City should attend ($1,000).
- Increased business appreciation luncheon costs from $12,000 to $14,500 due to food and beverage costs.

2025 BUDGET EXPENDITURE DETAIL

Department: Community & Economic Development (100-5670-)

Economic Development Fund 100

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
-140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	$280 - Chairman 8 meetings $800 - Citizen members 4 -8 meetings per year @ $25 2024 $1,080 2025 $1,080
		CONTRACTUAL SERVICES	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	$1,440 - ACT contact management software 2024 $960 2025 $1,440
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$325 - General office supplies $925 - Business luncheon postage $425 - General postage 2024 $1,675 2025 $1,675
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$700 - WEDA $655 - IEDC $200 - Wisconsin State Journal $85 - Site Selection $60 - Midwest Real Estate News $75 - CIREX $100 - ICSC Membership $30 - Dane County Directory 2024 $1,885 2025 $1,905
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$1,800 - WEDA or ICSC Conference $700 - Ehlers Conference $600 - MadREP Summit 2024 $1,560 2025 $3,100
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	$800 – 1,200 miles @ $.66 2024 $755 2025 $800
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere. USBs	$1,250 - Marketing Materials 2024 $1,250 2025 $1,250

2025 BUDGET EXPENDITURE DETAIL

-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$525 - Trade Ring Analysis 2024 $525 2025 $525
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	$408 - Phone/Data Plan Allowance ($34 per month) 2024 $325 2025 $410
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$20 – Allocated portion of centralized copier lease 2024 $-0- 2025 $20

2025 PERSONNEL SUMMARY

Department: Community & Economic Development

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Mike Zimmerman	Economic Development Director	9/5/95	2,080		
E	Joyce Frey	Economic Development Specialist	5/5/97	2,080		
E	Loreen Gage	Housing Initiatives and Finance Specialist	7/22/24	2,080		
E	Holiday Premium				8 hrs	
	TOTAL ALL PAGES			6,240	8 hrs holiday premium	

2025 BUDGET EXPENDITURE DETAIL

Department: CEDA (225-5610-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$5,000 – Buxton Software (shared cost) 2024 $5,000 2025 $5,000
		OPERATING SUPPLIES & EXPENSE	
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$310 - Greater Madison Chamber Dues $2,000 - MadREP Dues $830 - BioFoward Dues $3,000 – WTC Membership $500 – Madison Black Chamber Dues $180 - Latino Chamber of Commerce $800 - Dane Buy Local $600 - Greater Madison Area Postal Customer Council 2024 $7,120 2025 $8,220
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$4,500 - IEDC Conference/Webinars, ED or Broadband Conf $225 - Fitchburg CVBB Annual Meeting $675 - BioForward Health Summit $300 – Greater Madison Chamber Annual Meeting $150 - Madison Black Chamber Awards Dinner $300 – Dane County Housing Summit $300 – Greater Madison Chamber of Commerce Icebreaker $400 – Boys and Girls Club White Party $1,000 - Misc Special Events, Conference or Webinars 2024 $5,575 2025 $7,850
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$38,770 - FTN Marketing, Advertising, Expos, including In Business Magazine insert, banners, fireworks, sponsorships, biz recruitment expenses, special events and misc. 2024 $25,000 2025 $38,770
-360	Business Appreciation Luncheon	Annual Business Appreciation Program for Fitchburg Businesses includes annual luncheon	$3,000 - Luncheon Speaker $4,500 - Expenses (stage, decorations, promo items, invites, rental) $7,000 - Food and Beverages 2024 $12,000 2025 $14,500
-390	Room Tax Payment to FCVBB	Disbursement of 70% of hotel room tax revenue to Fitchburg Chamber Visitor and Business Bureau (FCVBB) as the City's tourism entity per State Statute. The FCVBB manages contract with regional tourism entity Destination Madison.	$381,500 - 70% of room tax collected per ACT 55 $545,000 x 70% = $381,506 2024 $367,500 2025 $381,500
-392	Other Promotional Expenses		$1,200 - Holiday Lighting $800 - Memorial Day Observance $2,500 - Other promotional expenses (USB, Pens, Bags, Mugs, Shirts etc.) 2024 $4,400 2025 $4,500

2025 BUDGET EXPENDITURE DETAIL

-393	Signage Improvements – from designated fund balance for signs		2024 $-0- 2025 $-0-
-394	Sports Related Promotional Expense (segregate 30% funding of the 1% Room Tax)		2024 $-0- 2025 $-0-
-505	Leases and Rentals	Leases and rentals of facilities and equipment	2024 $-0- 2025 $-0-
-570	Allocation from Technology Fund		$1,570 - Header Package 2024 $1,565 2025 $1,570
225-5922-100	Transfer to General Fund		Marketing Salary Allocation (20%) 2024 $60,895 2025 $63,690

Department Mission:

To effectively utilize funding resources to revitalize the city's existing older single-family and multi-family housing with an emphasis on energy efficiency, healthy, safety and sustainable upgrades. The city will prioritize upgrades to existing affordable units that will continue to maintain affordability after the upgrades. Promote the development of single family and multi-family ownership units including affordable housing through innovative programs. Support projects to expand the supply of affordable multi-family rental units through tax credit programs and by incorporating affordable units within market rate buildings utilizing TIF. Expand the supply and broaden the affordability of senior housing.

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
None					

Major Responsibilities & Services Provided:

- Housing & Community, & Redevelopment Authority.
- Serves as the liaison to the Housing Advisory Committee.
- Develops housing initiatives and programs, and provides direct communication with property owners and managers

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
TID Extension Transfers In					
Affordable Housing (millions)	-	$1.9	$3.4	$1.3	-
General Housing (millions)	-	$.8	$1.5	$.5	-
Total (millions)	-	$2.7	$4.9	$1.8	-
TIF District #	n/a	#6	#4	#15	n/a

Significant Accomplishments in 2024:

- Implemented the Efficiency Navigator Program in partnership with Sustain Dane.
- Proceeded with the Rent to Own Townhouse Endowment Pilot Program Phase ll.
- Evaluated market workforce units within market rate development program.
- Hired and on boarded the Housing Initiatives and Program Specialist.
- Became member of the Dane County Housing Network.

Notable Initiatives for 2025:

- Analyze and update data and statistics in the 2019 Housing Plan.
- Introduction and outreach to the large multi-family housing complexes and regional housing partners.
- Participate in the Dane County Housing Strategy Implementation Plan when objectives align with Fitchburg's Housing Goals.
- Research additional funding for housing and affordable housing strategies.
- Work with City of Madison on projects related to the grant awards.
- Continue implementation of the Efficiency Navigator Program and other housing strategies as approved by the Common Council.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$54	$1,260	$-	$1,260	$1,260	$-
Contractual Services	20,588	465,000	9,938	465,000	188,000	(277,000)
Operating Expenses	960	600	-	600	1,000	400
Allocated Costs	-	-	-	-	-	-
Transfers to Other Funds	-	3,700,000	-	-	1,000,000	(2,700,000)
Total	$21,602	$4,166,860	$9,938	$466,860	$1,190,260	$(2,976,600)

Significant Budget Changes from 2024 to 2025:

- Added $100,000 to the efficiency navigator program to expand the program in 2025 ($390,000 in 2024)
- Added $63,000 to implement housing strategies, as authorized by the Council ($50,000 in 2024).

2025 BUDGET EXPENDITURE DETAIL

Department: Affordable Housing

Affordable Housing (226-5610-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
-140	Per Diem for Commission	Includes Per Diem for 9 members; estimated 4 meetings	
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$100,000 – Efficiency Navigator Program $63,000 – Housing Strategies, as authorized by Council 2024 $400,000 2025 $163,000
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications & Dues	Professional Organization dues, reference materials or publications	
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$1,000 – WHEDA Housing Conference 2024 $600 2025 $1,000
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 BUDGET EXPENDITURE DETAIL

General Housing (226-5670-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission	Includes Per Diem for 9 members; estimated 4 meetings	Housing Committee $1,050 - 7 Members @ $25 / meeting * 6 meetings $210 - 1 Chair @ $35 / meeting * 6 meetings *Increased from 4 to 6 meetings with PBP#76 2024 $1,260 2025 $1,260
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$25,000 – professional services for housing related program development 2024 $25,000 2025 $25,000
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-505	Leases and Rentals	Leases and rentals of facilities and equipment	
226-5920-400	Other Financing Uses	Transfer to F400-Housing	$1,000,000 – Land Banking Program 2024 $-0- 2025 $1,000,000

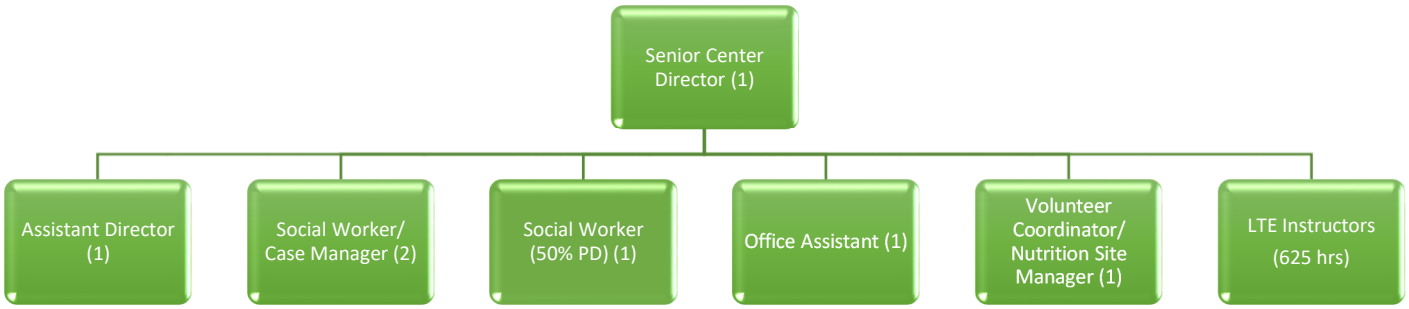
Department Mission:

The mission of the Fitchburg Senior Center is to advance healthy aging from vibrant to vulnerable populations through diverse social, recreational, and volunteer opportunities and supportive services.

Vision Statement

The vision of the Fitchburg Senior Center is to become the recognized leader in building connections and opportunities to reimagine aging and empower individuals to be their best selves.

Authorized Positions (FTE):



	2021	2022	2023	2024	2025
Senior Center Director	1.0	1.0	1.0	1.0	1.0
Senior Center Assistant Director	1.0	1.0	1.0	1.0	1.0
Social Worker/Case Manager	2.0	2.0	2.0	2.0	2.0
Social Worker (50% Public Safety)	-	.5	.5	.5	.5
Volunteer Coordinator/Nutrition Site Manager	1.0	1.0	1.0	1.0	1.0
Office Assistant	1.0	1.0	1.0	1.0	1.0
LTE Instructor(s)	.2	.2	.3	.3	.3

Major Responsibilities & Services Provided:

- Implements Dane County contracted programs that include case management and nutrition services.
- Develops relevant programs that meet the needs of a diverse senior population.
- Provides customer service and activities to approximately 200 older adults each day.
- Manages the scheduling and supervision of approximately 150 volunteers each month.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Pre-Registered Programs /year	COVID	167	209	210	210
Case Management Clients (2 or more services)	388	432	460	470	480
Information & Assistance Clients	203	345	312	350	400
Meals Served	11,899	14,094	16,363	18,500	19,000
Medical Rides Provided	104	228	219	242	250
Program Revenue	$19,532	$32,401	40,217	45,000	48,000
Dane County Contract Payments	$92,299	$100,867	127,455	150,161	150,161

Significant Accomplishments in 2024:

- Completed Wisconsin Association of Senior Centers state re-accreditation.
- Engaged no less than 15% of residents from Highline (24), Limerick (15) and Novation Commons (9) in Senior Center programs/services, through stronger connections with apartment managers.
- Increased outreach efforts in the Allied Drive neighborhood.
- Completed a Department SWOT analysis.

Notable Initiatives for 2025:

- Diversify methods of volunteer recruitment.
- Increase outreach & development of DEI initiatives.
- Continue to explore transportation options.
- Continue to work through the Inclusion Took Kit.
- Develop an Ambassador Program to build stronger connections in the community.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$755,018	$779,334	$381,113	$778,334	$818,425	$39,091
Contractual Services	14,150	22,840	8,017	19,900	22,995	155
Operating Expenses	21,014	24,065	10,509	23,705	23,800	(265)
Allocated Costs	55,844	59,660	30,371	60,692	62,655	2,995
Transfers to Other Funds	-	-	-	-	-	-
Total	$846,026	$885,899	$430,010	$882,631	$927,875	$41,976

Significant Budget Changes from 2024 to 2025:

- Increased yearly newsletter advertising fee from $200 to $250.
- Increased per diem budget for Commission members from $500 to $900 based on recent payments.
- Removed $1,000 contribution to the Oregon Adult Day Care and encouraged the Oregon Director to apply for HNI funds.
- Added yearly fee of $360 for people counting software.

2025 BUDGET EXPENDITURE DETAIL

Department: Senior Center (100-5460-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	$900 - Commission on Aging meetings 2024 $500 2025 $900
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-211	Oregon Senior Center Contribution	Annual contribution to the Oregon Senior Center based on usage by our residents	$-0- Annual contribution to the Oregon Senior Center Adult Day Program serves between 2-4 Fitchburg residents per year. 2024 $1,000 2025 $-0-
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$1,000 - Repairs/Maintenance on kitchen appliances, sound system, hot/cold well, commercial coffee maker, etc. 2024 $500 2025 $1,000
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$175 - Canva (reclassified from other accounts) $500 - Web mail (reclassified from other accounts) $360 - Facility Sight (new) 2024 $-0- 2025 $1,035
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$660 - Charter Cable @ $55/month $13,000 - Independent contractor payments $100 - Language Line Inc. - translation services $7,200 - Supplemental transportation contract 2024 $21,340 2025 $20,960
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$350 - General Postage $1,300 - Office supplies 2024 $1,600 2025 $1,650
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$325 - Movie License $500 - SESAC Music License (other 50% billed to Chamber) $75 - WI Assoc. of Senior Centers (WASC) $200 - Social Work license renewal (odd years only) 2024 $1,255 2025 $1,100
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

2025 BUDGET EXPENDITURE DETAIL

-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	6 staff @ $400; 1 staff @ $200 (50% w/ PD) Wisconsin Association of Senior Centers spring and fall trainings, Social Work trainings, nutrition trainings 2024 $2,600 2025 $2,600
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	$500 - Home visits, staff trainings or conferences and regular meetings. 2024 $660 2025 $500
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$200 - Repair/Maintenance on Senior Center vehicle 2024 $200 2025 $200
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$600 - Appointment cards, loan closet carbon copy forms, receipt forms, program materials 2024 $600 2025 $600
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$5,300 - Newsletter printing $400 - Marketing materials, brochures, posters, flyers $300 - Senior Center ads in area publications 2024 $6,000 2025 $6,000
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$2,250 - Wireless microphone, headsets, podium, shelving, displays, etc. 2024 $2,250 2025 $2,250
-386	Nutrition Program	Supplies for congregate meal site and home delivered meal program	$3,500 - Supplies for congregate meal and home delivered meal program. 2024 $3,500 2025 $3,500
-387	Program Expenses	Expenses incurred to provide programming	$2,500 - Senior center events, program supplies, outreach supplies 2024 $2,500 2025 $2,500
-391	Volunteer Program	Expenses to support volunteer program	$2,500 - Annual volunteer appreciation event, seasonal thank you gifts. 2024 $2,500 2025 $2,500
-397	Fuel Purchases	Fuel – diesel and unleaded, from City pumps and commercial stations	$400 - 115 gallons X $3.50/gallon 2024 $400 2025 $400
-505	Leases and Rentals	Leases and rentals of facilities and equipment	2024 $-0- 2025 $-0-

2025 PERSONNEL SUMMARY

Department: Senior Center

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Jill McHone	Director	9/93	2,080	0	0
E	David Hill	Assistant Director	9/98	2,080	0	0
E	Amy Jordan	Social Worker	8/04	2,080	0	0
E	Katie Bogucki	Social Worker	3/22 FT 1/1/19	2,080	0	0
E	Sarah Folkers	Social Worker (50% in Public Safety)	1/06	1,040	0	0
E	Mandi Miller	Volunteer Coordinator/Nutrition Site Manager	7/07	2,080	0	0
E	Suzie Jones	Office Assistant	12/17	2,080	0	0
E	LTE/Various	Exercise Instructors	Various		625*	0
	* Pool of hours available					
	TOTAL ALL PAGES			13,520	625	

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal
Ladder Progressions and Reclassifications

Proposal # G

Department:	Senior Center
Current Position Title:	Assistant Director
New Position Title:	Same
Brief Justification: Narrative explanation on the qualifications met to be eligible for the ladder progression or explanation of reclassification request.	I am requesting that the Assistant Director position be moved from Grade H to Grade I on the City's pay scale. The Assistant Director position has evolved a great deal since it's creation over 20 years ago. In addition to the day-to-day oversight of all programs, the major increase in responsibility includes taking on the supervision of LTE exercise instructors and all independent contractors. The position works very closely with the Office Assistant position and often times supervises that position when working on specific projects. The expectations and duties of this role are equivalent to the Community Center/Recreation Director position which is currently in Grade I.

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$5,374	$5,374		
Non Personnel Recurring Costs	$-0-	$-0-		
Non Personnel One-Time Costs	$300	$300		
Total Year One Costs	$5,674	$5,674		

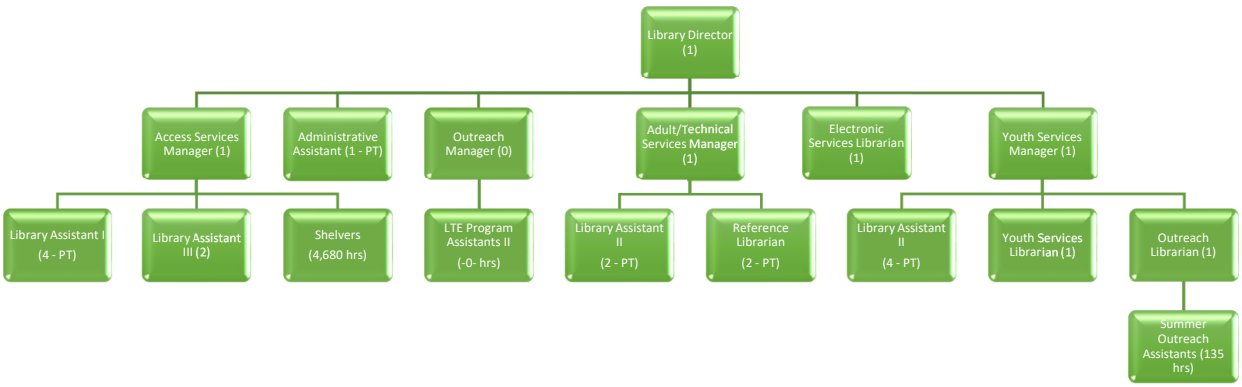
Projected Cost Calculation Details

Hours	Annual Hours	2,080	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Grade I	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	Same
Benefits	Retirement	General	Workers Comp Class	Muni Ops		
HR					Position Classification	$300

Department Mission:

The Fitchburg Public Library inspires and connects people of all ages through a variety of enriching, innovative, and engaging experiences offered in welcoming spaces to enhance and strengthen our diverse community.

The Fitchburg Public Library fosters and supports a lifetime of learning, curiosity, and discovery in a diverse and vibrant community.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Library Director	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	.5	.5	.5	.5	.5
Access Services Manager	1.0	1.0	1.0	1.0	1.0
Adult/Technical Services Manager	1.0	1.0	1.0	1.0	1.0
Youth Services Manager	1.0	1.0	1.0	1.0	1.0
Outreach Librarian/Volunteer Coordinator	1.0	1.0	1.0	1.0	1.0
Electronic Services Librarian	1.0	1.0	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0	1.0	1.0
Reference Librarian	1.0	1.0	1.0	1.0	1.0
Library Assistant III	2.0	2.0	2.0	2.0	2.0
Library Assistant II	3.0	3.0	3.0	3.0	3.0
Library Assistant I	1.5	1.5	1.5	1.5	1.5
Library Shelvers (pool of hours)	2.8	2.8	2.3	2.3	2.3
LTE Library Assistant I	.3	.3	.3	.3	.3
LTE Summer Outreach Assistant (pool of hours)	-	-	-	.1	.1

Major Responsibilities & Services Provided:

- The library offers over 100,000 physical items for checkout, including books, movies, CDs, video games and audio books. We also offer access to over 2 million items through LINKcat.
- Patrons can use desktop or laptop computers at the library or access our free Wi-Fi. We offer Kindles and Roku for checkout, as well as e-books and e-audiobooks for checkout through Overdrive and Comics Plus.
- We offer over 400 programs each year for all ages, from babies to tweens to adults!
- Popular spaces in the library include individual study areas, group study rooms, a teen area and a quiet reading room.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Items checked out	237,191	306,663	306,630	310,000	315,000
Items checked in	171,678	230,137	233,071	235,000	240,000
Programs presented	254	343	518	520	520
Program attendees	13,703	10,359	13,967	14,000	14,000
Computer sessions	2,816	5,836	5,752	5,000	4,800
Wi-Fi sessions	240,268	350,113	395,327	400,000	405,000
Meeting room reservations	159	540	674	750	800
Weekly visitor count	2,198	2,640	2,709	3,000	3,000
Outreach events	0	49	60	70	75

Significant Accomplishments in 2024:

- Began work on a new strategic plan.
- Installed a new and improved StoryWalk in McKee Farms Park.
- Installed new people counters.
- Converted former gallery space into a conference room.
- Reassessed collection areas to meet new technology needs.

Notable Initiatives for 2025:

- Redesign second floor to create more living room space and redistribute computers.
- Finalize our third strategic plan.
- Update and review our position descriptions, hiring requirements and application process to be more equitable and inclusive.
- Additional projects as determined by new strategic plan.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$1,488,017	$1,590,941	$755,792	$1,580,430	$1,660,829	$69,888
Contractual Services	148,243	151,160	112,304	149,900	155,875	4,715
Operating Expenses	358,029	345,400	137,056	346,463	334,500	(10,900)
Allocated Costs	147,607	159,990	79,813	159,990	159,450	(540)
Transfers to Other Funds (includes capital)	354,240	261,200	225,200	225,200	446,210	185,010
Total	$2,496,136	$2,508,691	$1,310,165	$2,461,983	$2,756,864	$248,173

Significant Budget Changes from 2024 to 2025:

- County funding decreased by $20,000 due to cross municipal use/Town of Madison allocation.
- Administrative fee to City increased $20,000 due to new positions.
- Decreased utility costs from $76,000 to $64,600 with new chiller and functioning solar array.
- Decreased copier costs from $23,750 to $18,300 with new contract.

2025 BUDGET EXPENDITURE DETAIL

Department: Library (250-5511)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
-140	Per Diem for Commission & Committees	Includes Per Diem for 6 members; estimated 12 meetings	$1,920 - Library Board 5 members x 12 meetings @$25 per meeting; 1 chair x 23 meetings @$35 per meeting 2024 $1,800 2025 $1,920
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$19,000 - Repairs to elevators, HVAC, HRU, roof, doors, plumbing, electrical, lighting, HVAC annual maintenance, pest control, etc. 2024 $19,000 2025 $19,000
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	$500 - Meeting room scheduling software $2,300 - Print management software $800 - Digital sign software $400 - Public computer reservation software $900 - People counting software $1,150 - Summer reading software 2024 $4,900 2025 $6,050
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$100 - Recruitment costs for summer outreach LTE 2024 $210 2025 $100
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$87,685 - SCLS Technology fee $6,000 - Bibliotheca service contract $17,990 - Envisionware service contract $4,500 - Johnson Controls $9,000 - Kone Elevator; inspection & permits $1,300 - QPS $150 - Recruitment costs (background checks) $100- Flexible spending account administration 2024 $123,050 2025 $126,725
-291	Contract Services-Performers/Presenters		$2,000 – Performers- youth services $1,000 - Performers- adult services $1,000 - Performers- outreach 2024 $4,000 2025 $4,000
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$1,000 – Postage 2024 $1,500 2025 $1,000
-320	Publications & Dues	Professional Organization dues, reference materials or publications	

2025 BUDGET EXPENDITURE DETAIL

-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	2024 $300 2025 $-0-
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$4,000 - ALA, WLA, Local classes, Webinars 2024 $4,000 2025 $4,000
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	300 miles x $.67/mile 2024 $200 2025 $200
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$2,000 - Maintenance and license fees for outreach van 2024 $200 2025 $2,000
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$8,000 - General library supplies $1,000 - Programming, adult $3,000 - Programming, kids $2,000 - Programming, outreach $10,000 - Strategic Plan implementation (fund balance) 2024 $24,000 2025 $24,000
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$1,500 - Printing program materials, fliers, bookmarks, pamphlets. 2024 $1,500 2025 $1,500
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$6,000 - Building maintenance supplies (hardware, ballasts, bulbs, building materials, etc.) 2024 $6,000 2025 $6,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$15,000 - Computer replacements $12,000 - Furniture & carts (fund balance) $12,000 - Strategic Plan implementation (fund balance) 2024 $39,000 2025 $39,000
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services), minor repairs or preventative maintenance for the facility.	$6,000 - Custodial supplies 2024 $6,000 2025 $6,000
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	$60,600 - MG&E $4,000 - Utilities 2024 $76,000 2025 $64,600

2025 BUDGET EXPENDITURE DETAIL

-387	Library Collections		$185,000 - Books, books on CD, Playaways, DVDs, music CDs, video games, etc. 2024 $185,000 2025 $185,000
-390	Other Operating Expense		$1,000 - Reimbursements for lost-paid-found items, items lost off the hold shelf, forwarding payments to other libraries. 2024 $1,500 2025 $1,000
-397	Fuel Purchases	Fuel – diesel and unleaded, from City pumps and commercial stations	$200 - 57 gallons unleaded gas @ $3.50 2024 $200 2025 $200
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$18,300 - Gordon Flesch copier leases 2024 $23,750 2025 $18,300
-570 (transfer)	City technology allocation (operating)		$99,375 - Allocation from city technology fund for operating costs, based on number of users that access the technology infrastructure. 2024 $93,070 2025 $99,375
-572 (transfer)	Allocated Insurance		$31,600 - Library's share of the City's insurance cost including property, liability, and workers compensation. 2024 $33,555 2025 $31,600
-573 (transfer)	City technology allocation (capital)		$10,175 - Allocation from city technology fund for capital costs, based on number of users that access the technology infrastructure. 2024 $9,615 2025 $10,175
-596	Unemployment Expense		$-0- Unemployment claims filed by former Library employees 2024 $-0- 2025 $-0-
5920-100 (transfer)	Administrative Fee		$245,200 - Transfer to General Fund for administrative services performed on behalf of the library including accounting, human resources, administration, legal, salary and benefits for shared positions, etc. 2024 $225,200 2025 $245,200
5920-400 (transfer)	Capital Projects		$200,000 - Transfer for library conference room (CIP#5205) $1,010 - Transfer for audio-visual equipment replacement (CIP #1715) 2024 $36,000 2025 $201,010

2025 PERSONNEL SUMMARY

Department: Library

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

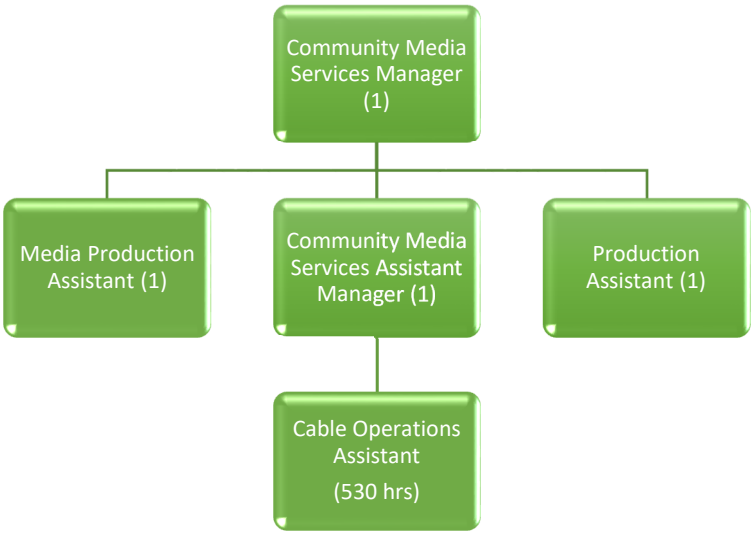
E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Wendy Rawson	Library Director	10/4/10	2,080		
E	Phil Hansen	Circulation Manager	4/18/11	2,080		
E	Tegan Karow	Adult/Technical Services Manager	6/19/17 (this position)	2,080		
E	Kristin Garvey	Youth Services Manager	5/15/23 (this position)	2,080		
E	Lisa Stippich	Digital Services Librarian	7/26/17	2,080		
E	Minda Maurer	Outreach Services Librarian	3/31/22	2,080		
E	Margaret Howard	Youth Services Librarian	6/12/23 (in this position)	2,080		
E	Rachel Holtan	Library Assistant III, Circulation	8/22/22 (this position)	2,080		
E	Jennifer Foster	Library Assistant III, Circulation	1/2/18 (this position)	2,080		
E	Rebecca Swanson	Reference Librarian	5/27/14(this position	1,040		
E	Erin Saylor	Reference Librarian	5/23/11	1,040		
E	Tim Powers	Administrative Assistant	5/1/23 (this position)	1,040		
E	Kora Quinn	Library Assistant II, Adult Services	4/1/23	1,040		
E	Vacant	Library Assistant II, Adult Services		1,040		
E	Lynn Behrend	Library Assistant II, Youth Services	6/12/23	1,040		
E	Jessi Neumann	Library Assistant II, Youth Services	7/22/19	1,040		
E	Christine Virnig	Library Assistant	8/17/20	1,040		

2025 PERSONNEL SUMMARY

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
		II, Youth Services				
E	Charmaine Sprengelmeyer	Library Assistant II, Youth Services	9/9/20	1,040		
E	Tyler Oakey	Library Assistant I, Circulation	1/11/21(this position)	1,040		
E	Haylee Peck	Library Assistant I, Circulation LTE	10/4/22	520		
E	Ward, Karen	Library Assistant I, Circulation	3/21/22 (this position)	1,040		
E	Alves, Murilo	Library Assistant I, Circulation		1,040		
E	Various (10-11)	Shelvers			4,680*	
E	Various (1-3)	Summer Outreach Assistants			135*	
	*Pool of hours					
	TOTAL ALL PAGES			31,720	4,815	

Department Mission:

Fitchburg Access Community Television (FACTv) is your local community media station. FACTv began its existence as a cable (PEG) television center offering community members tools and training to produce their own programming. But over the past ten years, it has evolved into a professional-quality news and civic information outlet with a hyper-local focus benefitting all Fitchburg residents. Its mission is to deliver current affairs, breaking news, official city information and involve the community in both local government and public events. FACTv is the prime vehicle for helping the citizens of Fitchburg understand the function of their city and the direction of its growth.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Community Media Services Manager	1.0	1.0	1.0	1.0	1.0
Community Media Services Assistant Manager	1.0	1.0	1.0	1.0	1.0
Production Assistant	1.0	1.0	1.0	1.0	1.0
Media Production Assistant	-	.5	.5	.5	.5
Cable Operations Assistant III	.5	-	-	-	-
Cable Operations Assistant II	-	-	-	-	-
Cable Operations Assistant I	.3	.3	.3	.3	.3

Major Responsibilities & Services Provided:

- Broadcast 24/7/365 to two channels (F1 GOV, F2 COM) over all cable outlets as well as live and on-demand internet streaming to major hosts (City website, Roku, Apple TV, Amazon Fire TV and more as new avenues are developed). Also, to maintain a city presence on major social media channels through our video production.
- Deliver community-focused news, current events, and vital city information to residents in a timely manner.
- Develop, create, and produce new and continuing community-based program content for all the above channels involving city departments, interested citizens and FACTv personnel.
- Provide overall city communications through multiple platforms.
- Provide educational opportunities and assist community members with equipment and expertise to produce their own programs.
- Assist city staff and other related area governmental bodies with multi-media services to inform and enlighten the citizenry.
- Provide access to hybrid meetings through video conferencing.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Total Productions	656	658	678	650	650
Government Meetings Produced	281	261	286	260	260
Government Meeting Total Hours	365	364	388:23:40	370	370
Talking Fitchburg Shows	248	128	n/a	n/a	n/a
Talking Fitchburg Updates	253	372	279	270	270
Community Bulletin Board	336	200	200	200	200
Facebook Page Reach	46,197	19,816	22,200	25,000	27,000
Facebook Like/ Followers	987	1,392	1,510	1,850	2,000
YouTube Views	31,407	35,233	40,700	45,000	70,000
YouTube Subscribers	360	511	652	750	800
Streaming Page Views – Community	13,402	n/a (a)	365 (LIVE)	450	550
Streaming Page Views – Government	5,708	n/a (a)	3,672 (LIVE)	4,000	5,000
Sessions	15,678	n/a (a)	5,742 (Views on VOD)	6,000	6,500
Total Page Views	47,255	n/a (a)	1225:51:00 90 Hours Viewed	1,500	2,000
Franchise Fee Revenue	4.0% $227,648	4.0% $229,235	4.0% $212,166	4.0% $205,000	4.0% $196,000

(a) – data unavailable due to changes in software analytics, future years may not be comparable due to change in algorithms

Significant Accomplishments in 2024:

- Implemented new marketing plan and strategies
- Completed various AV projects - Senior Center Dining Room AV system, digital signage, conference room 213 AV upgrade
- Expanded partnership with Verona Area School District and area school video programs

Notable Initiatives for 2025:

- Move forward with marketing plan started in late 2024
- Increase awareness about FACTv with in-person events throughout the City of Fitchburg
- Expand community partnerships with non-profits, local schools, and community members

Financial Summary:

Fund 207 (FACTv Special Revenue Fund)

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$-	$-	$-	$-	$-	$-
Contractual Services	-	-	-	-	-	-
Operating Expenses	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Transfers to Other Funds (includes capital)	192,446	-	-	-	-	-
Total	$192,446	$-	$-	$-	$-	$-

Fund 100 (FACTv within General Fund)

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$336,743	$358,897	$170,164	$359,131	$376,991	$18,094
Contractual Services	3,848	16,530	8,045	16,530	16,600	70
Operating Expenses	12,855	28,630	10,496	28,630	22,430	(6,200)
Allocated Costs	47,030	49,589	24,795	49,589	53,160	3,571
Transfers to Other Funds (includes capital)	-	-	-	-	-	-
Total	$400,476	$453,646	$213,500	$453,880	$469,181	$15,535

Significant Budget Changes from 2024 to 2025:

- Increased fee for production services to account for the increased costs of providing the service. See revised fee schedule for details.
- Franchise fees continue to decline. The 2024 projection includes a decrease in total franchise fees collected from $212,166 to $204,500. 2025 budget assumes the trend will continue, though it will be partially offset by the increase in houses built in the City. Net impact is a $10,000 decrease in the 2025 budget.
- Removed $6,200 of minor equipment replacements.

2025 BUDGET EXPENDITURE DETAIL

Department: FACTv (207-5570- for 2022 & before; 100-5570 for 2023 & beyond)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	Consultation on AV, computers, other multi-media projects, advertising, marketing 2024 $-0- 2025 $-0-
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$3,000 – Misc. Repairs 2024 $3,000 2025 $3,000
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	$1,600 - Tightrope Software Assurance $2,400 - Tightrope Cablecast Reflect $750 - Tightrope Cablecast Apps $2,950 – Digital Signage (reallocated from other areas) $2,500 - 1 Staff Apple Computer (Replacement) $100 – Telestream (Wirecast) Support Contract $2,000 - Computer Repairs & Maintenance 2024 $12,300 2025 $12,300
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$-0- Advertisements for FACTv including Print, Web, Other Media Outlets 2024 $-0- 2025 $-0-
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$900 - Cable TV service $400 - Santa Rental, Children's Holiday Party 2024 $1,230 2025 $1,300
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$500 - General office supplies & postage. 2024 $500 2025 $500
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$350 - Wisconsin Community Media Yearly Membership $400 - Alliance for Community Media Yearly Membership $845 – City-County Communications & Marketing Association Yearly Membership $5 – Dane County Clerk Book 2024 $1,600 2025 $1,600

2025 BUDGET EXPENDITURE DETAIL

-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	$-0- FACTv Shirts, Hats, Jackets, Rain Gear 2024 $-0- 2025 $-0-
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved.	$3,500 - Ongoing training for staff development. 2024 $3,500 2025 $3,500
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS Rate.	$105 - 160 miles * $.67/mile 2024 $105 2025 $105
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$2,500 - Repairs & Accessories 2024 $2,500 2025 $2,500
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$7,000 - Production media, storage devices, batteries, power supplies, AV cables and supplies, set design & studio materials, lighting accessories, headphones, parking, refreshments, other supplies as needed. $350 – Motion Array Media Library $2,000 - iStock Essentials 750- Photo Library 2024 $9,350 2025 $9,350
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$1,000 - FACTv informational materials including printed material, posters, banners, flyers, Facebook advertising, other social media advertising, other promotional materials. 2024 $1,000 2025 $1,000
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$3,000 - Maintenance & repairs: cameras, microphones, TV's, AV systems, misc. parts for all equipment. 2024 $3,000 2025 $3,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Replacement of minor equipment. 2024 $6,200 2025 $-0-
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-397	Fuel Purchases	Fuel – diesel and unleaded, from City pumps and commercial stations.	$875 - Fuel: 250 gallons unleaded $3.50/gallon 2024 $875 2025 $875
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 PERSONNEL SUMMARY

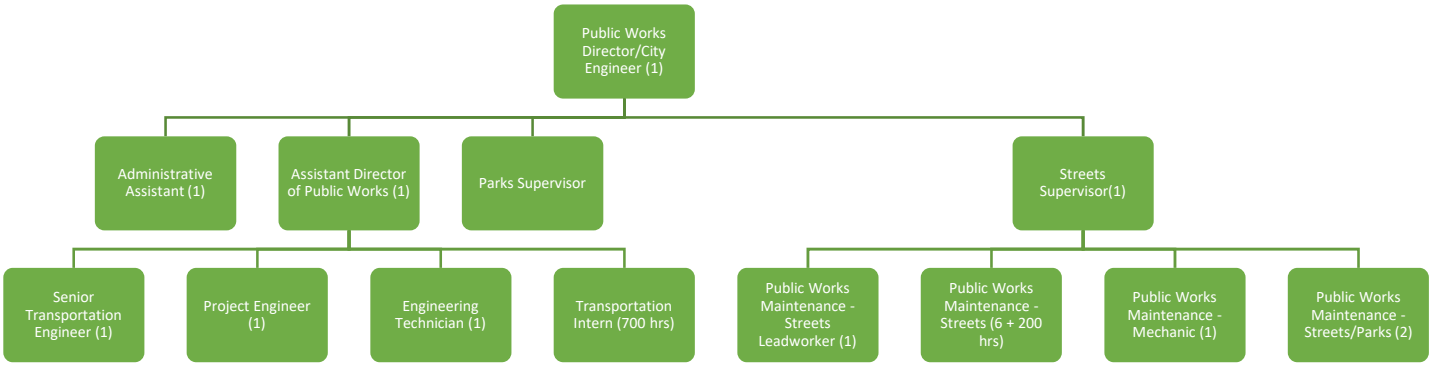
Department: Administration/FACTv

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Jeremy Crosby	Manager	4/2010	2,080		
E	Scott Yarbrough	Assistant Manager	6/2017	2,080		
E	Nick Boucher	Production Assistant	10/2022	2,080		
E	George Cloyd	Cable Op Asst I	2/2020		530*	
E	Chad Cole	Media Production Assistant	8/2011 DIP 1/2022	1,040		
E	Holiday Premium				8 hrs	
	*Pool of LTE hours					
	TOTAL ALL PAGES			7,280	530* LTE 8 hrs holiday premium	

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Note: Building & Grounds, Parks, Utility, and Solid Waste divisions are not included in this organizational chart though they are part of the Public Works Department.

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Director of Public Works/City Engineer	1.0	1.0	1.0	1.0	1.0
Assistant Director of Public Works	-	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Senior Transportation Engineer	1.0	1.0	1.0	1.0	1.0
Project Engineer	1.0	1.0	1.0	1.0	1.0
Engineering Technician	1.0	1.0	1.0	1.0	1.0
Transportation Intern	.3	.3	.3	.3	.3
Public Works Supervisor – Streets	1.0	1.0	1.0	1.0	1.0
Public Works Maintenance – Mechanic	1.0	1.0	1.0	1.0	1.0
Public Works Maintenance Lead Worker – Streets	-	-	1.0	1.0	1.0
Public Works Maintenance – Streets	7.0	7.0	6.0	6.0	6.0
Public Works Maintenance – Parks/Streets	1.0	2.0	2.0	2.0	2.0
LTE Public Works Maintenance – Streets	.1	.1	-	-	-

Major Responsibilities & Services Provided:

- Plan and oversee capital improvements for City infrastructure.
- Streets maintenance.
- Traffic control.
- Bicycle and pedestrian accommodation.
- Maintain geographic information system.
- Review and issue permits.
- Oversee installation of new public infrastructure.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Centerline miles of road maintained	140.83	137.9	140.75	141.44	142.25
Miles of path/sidewalk maintained (Plowed)	37.74	36	50.8	50.8	52
Acres of parking lots plowed	15.7	12	12	12	12
Development reviews	84	90	82	104	110
Miles of existing roads resurfaced	2.4	-	4.1	5.1	4.0
Miles of surface maintenance	3.0	3.6	-	36	15
Grant funding obtained (approximate in millions)	$1.7	$5.0	$4.0	$2.9	$3.0
Grant funding applied (approximate in millions)	n/a	n/a	$4.0	$2.9	$3.0
Traffic counts/studies completed	42	20	28	35	40
Right-of-way permits reviewed	174	199	190	115	120

Significant Accomplishments in 2024:

- Updated the Neighborhood Traffic Management Plan (NTMP).
- Created City-wide traffic and transportation map.
- Increased the number of traffic studies.
- Performed more design work in-house.
- Increased resurfacing by 25% due to projects not being completed the past two years.
- Increased surface maintenance from past average by about 10 times.
- Created new form for Right-of-Way permits.
- Designed and bid Fitchrona Road from Tonto Trail to Nesbitt Road.
- Designed and bid Syene Road from East Cheryl Parkway to McCoy Road.

Notable Initiatives for 2025:

- Develop detailed pavement maintenance strategy.
- Perform automated, in-house bike and pedestrian counts.
- Develop city-wide Vision Zero program as a part of the Safe Streets for All grant application.
- Reconstruct Fitchrona Road from Tonto Trail to Nesbitt Road.
- Reconstruct Syene Road from East Cheryl Parkway to McCoy Road.
- Perform preventative maintenance on ~15 miles of roads.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$1,224,550	$1,376,195	$680,610	$1,387,938	$1,464,388	$88,193
Contractual Services	276,868	345,380	107,666	360,006	357,680	12,300
Operating Expenses	288,742	867,265	125,409	1,346,285	861,145	(6,120)
Allocated Costs	197,407	211,966	106,092	212,274	224,005	12,039
Transfers to Other Funds	-	-	-	-	-	-
Total	$1,987,567	$2,800,806	$1,019,777	$3,306,503	$2,907,218	$106,412

Significant Budget Changes from 2024 to 2025:

- Added Streetlight Traffic Data Collection for $13,600. This is traffic data software that will give data on the entire city.
- Added Outlook Message Save for $200 to allow staff to archive relevant project emails more efficiently.
- Reduced vehicle mileage reimbursement to $500 because staff does not utilize all available mileage.
- Reclassified $4,750 of the electric vehicle charging budget to the building budget, based on recent costs.
- Increased poles and lights replacement stock budget from $15,000 to $17,800 due to poles being more expensive to replace. Also increased the accident recovery revenue from $12,000 to $13,000 to account for this increase when the incidents are recoverable by a responsible party.

2025 BUDGET EXPENDITURE DETAIL

Department: Public Works (100-5300-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
-140	Per Diem for Commissions/Committees	Includes Per Diem for 2 members; estimated 12 meetings	$1,200 - Board of Public Works: Half of costs from General Fund; Remainder from Utility Fund. $25 per meeting for citizen members. 4 members for 24 meetings * 50% $1,850 - TTC: $35 per meeting for the Chairperson and $25 per meeting for citizen members. 7 members for 10 meetings. 2024 $3,050 2025 $3,050
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$8,000- For outside engineering opinions or assistance from consultants $2,880 - Mandatory bridge inspections 9 @ $320 each 2024 $10,880 2025 $10,880
-220	Streetlight & Signal Energy	Energy costs associated with City owned streetlights	$260,000 – existing 2,000 fixtures, 20 signals, and 13 warning sirens. Includes MG&E rate restructuring, 3 new traffic signals, and new development streetlights 2024 $260,000 2025 $260,000
-225	Streetlight and Warning Siren Maintenance	Includes costs to maintain the City's streetlights and warning sirens.	$30,000 - For costs associated beyond normal maintenance to include labor and materials for streetlights repaired by licensed electricians. Also includes cost for maintaining city warning sirens. Some street light accidents with drivers reimbursed. 2024 $30,000 2025 $30,000
-230	Traffic Signal Maintenance	Includes costs to maintain the City's traffic signals.	$29,000 - For our share of costs of maintaining traffic signals throughout the City. Two new signals in 2024. 2024 $29,000 2025 $29,000
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	2024 $-0- 2025 $-0-
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either hardware or software repairs, enhancements or replacement.	$3,300 - (3/7 GF, 2/7 Storm, 1/7 Water,1/7 San) - Truck diagnostic software. $4,000 - AEC Collection License - 2 @ $2,000 $1,000 - AutoCAD Lite License - 2 @ $500 $1,900 - Traffic Cloud Management Account $900 – Bluebeam – 3 @ $300 $200 – Outlook Message Save $13,600 – Streetlight Traffic Data Collection $1,800 – Misc. 2024 $14,600 2025 $26,700
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$1,100 - For notices requiring publication including projects and public information meetings. 2024 $900 2025 $1,100

2025 BUDGET EXPENDITURE DETAIL

-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	2024 $-0- 2025 $-0-
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$1,500 - Postage $600 - General office supplies 2024 $2,100 2025 $2,100
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$8,400 - Madison Area Metropolitan Planning Organization Agency (MPO) $1,100 – 5 @ American Public Works Association $600 – 2 @ Institute of Transportation Engineers $100 – Miscellaneous $100 - CDL certification renewal $0 – PE License Renewal 3 @ $70 (Biannual renewal) 2024 $9,660 2025 $10,300
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	Uniforms for Streets Division, including protective gear, also protective clothing for Engineering Division. $200 – first aid supplies $10,710 – $1,190 x 9 per person for uniforms $3,750 – 15 work boots $250 each $200 – safety eyeglasses $3,295 – miscellaneous 2024 $20,945 2025 $18,155
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Training for Streets (9), Administrative (1) and Engineering Public Works Employees (5). $625 - State APWA Chapter Conferences 5 @ $125 $500 – Concrete testing Certifications/Training $500 - Admin Asst. Contract Management $2,000 - Streets Staff (CDL/Safety/Tree/Bucket) 10 @ $200 $1,500 - Snow Plow Rodeo 6 @ $250 $85 – Streets/Stormwater PW Crew (33%) $400 - ASE Certifications $3,600 – PE Continuing Education (One week class x 3) $5,000 – CDL Training and License PW Maintenance. Worker $4,000 - Misc 2024 $19,410 2025 $18,210
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate	$500 – 746 miles @ $.67/mile 2024 $1,320 2025 $500

2025 BUDGET EXPENDITURE DETAIL

-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$20,000 - truck repairs $8,000- 500 gallons of oil @ $16.00 $1,800- Uria 900 gallons $2,200 - 10 tires @ $220 $3,600 - 6 plow truck tires @ $600 $4,400- 8 plow truck tires @ $550 $1,000 - 2 tractor tires @ $500 $2,000 - 4 tractor tires @ $500 $500 - tire repair $7,000 - 7 sets plow blades @ $1,000 $4,000 - miscellaneous 2024 $54,500 2025 $54,500
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Engineering supplies such as paint, marking ribbon, hubs and lathes, no parking signs, traffic count supplies. $350 - Material testing supplies $150 - Marking paint $700 - Hubs & lathes $300 - Miscellaneous 2024 $1,500 2025 $1,500
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	2024 $-0- 2025 $-0-
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	Parts for repair of Street equipment, shop supplies and tools. $600 - Welding supplies $5,000 - Shop supplies $6,000- Misc. tools and supplies $3,400 - Air compressor repairs mower parts $20,000 - Truck equipment parts and paint $2,000 - Misc. supplies $2,600 - Shop Towels $2,600 - Floor Mats 2024 $42,200 2025 $42,200
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	2024 $-0- 2025 $-0-
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	2024 $-0- 2025 $-0-
-363	Communications Expense	Includes maintenance of existing radios.	$1,500 - Repairs of radio system. 2024 $1,500 2025 $1,500
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	$250 - EV charging (most moved to building budget) 2024 $5,000 2025 $250

2025 BUDGET EXPENDITURE DETAIL

-370	Roadway Supplies	Non-capital items related to maintenance of the roadways, includes signage, painting, gravel, stone, salt, sand, misc.	Supplies to maintain over 165 centerline miles of roadway. $65,800–700 tons of seasonal salt @ $94.00/ton $37,600 – 400 tons of early fill salt @ $94.00/ton $18,800 - 200-ton vendor reserve $16,000 - 40,000 gals of salt brine @ $0.40/gal $2,500 - 250 tons of sand @ $10/ton $7,150 - 650 tons of gravel @ $11/ton $3,000 - Curb paint $7,880 - Street sign supplies $17,500 – Street sign zone blanket replacement (350 signs @ $50 per sign) $25,000 - Cold mix asphalt & hot mix asphalt and tack $500 - Mailbox replacement $15,000 – 5,000 gals of organic deicer $2,500 - Manhole tar $5,000 – ROW infrastructure repair (retaining walls and fences) 2024 $224,230 2025 $224,230
-371	Poles and Lights/Replace stock	Includes non-capital streetlights and poles to be used as needed.	$17,800 - For new streetlights and replacement of existing poles and fixtures where needed for stock and accidents. 2024 $15,000 2025 $17,800
-375	Road Maintenance	Costs incurred in maintaining the City's road infrastructure. Capital amounts for replacements included in the capital projects fund.	Chip sealing, crack filling of streets per our street maintenance program, and pavement marking replacement. Pavement marking replacement assumed replacement of 20% of City's total pavement markings every year to refresh striping after 5 year useful life. $54,000 – 36,000 lbs of crack filling @ $1.50 $248,600 – 113,000 sq yards of surface sealing @ $2.20 $91,000 – 52,000 linear feet of pavement markings @ $1.75 2024 $393,600 2025 $393,600
-397	Fuel Purchases	Fuel – diesel and unleaded, from City pumps and commercial stations	$20,300 - 5,800 gallons unleaded gas @ $3.50 $56,000 - 14,000 gallons of diesel fuel @ $4.00 2024 $76,300 2025 $76,300
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$200 – Allocated portion of centralized copier lease 2024 $-0- 2025 $200

2025 PERSONNEL SUMMARY

Department: Public Works

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Tim Voelker 34% Public Works 33% Stormwater 16.5% Water Utility 16.5% Sewer Utility	Director of Public Works/ City Engineer	1/23/2023	2,080		
E	Tracy Foss 34% Public Works 33% Stormwater 16.5% Water Utility 16.5% Sewer Utility	Assistant Director of Public Works	11/1/1999 (in position 4/3/2023)	2,080		
E	Dena Uselmann Public Works 50% Building Inspection 25% Refuse Recycling 25%	Administrative Assistant	12/12/2016	2,080		20
E	Ross Kahler	Senior Project Engineer (Transportation)	1/17/2023 (in position 7/10/2023)	2,080		
E	Zac Laundrie	Project Engineer	7/10/2023	2,080		
E	Samantha Hageman	Engineering Technician	3/6/2023	2,080		60
E	Intern	Transportation Intern			700	40
E	Mark Hodel	Streets Supervisor	12/24/1990	2,080		79
E	Jon Ferger	Streets Maintenance	6/17/2019	2,080		85
E	Andrew Bamlett	Streets Maintenance	7/1/13 in position 6/13/22	2,080		85
E	Randy Kuschel	Streets Maintenance	5/1/2023	2,080		85
E	Russ Jones	Streets Maintenance Lead Worker	12/22/2008 (in position 1/9/2023)	2,080		85
E	Lonnie Tracy	Streets Maintenance	1/5/2009	2,080		85
E	Brad Nelson	Streets Maintenance	9/30/2019	2,080		85
E	Steve Droster	Streets/Parks Maintenance	11/29/2010 in position 10/10/2016	2,080		85
E	Marcus Sutter	Streets/Parks Maintenance	09/13/2021 in position 12/12/2022	2,080		82
E	Robert Wipperfurth	Streets Maintenance/ Mechanic	7/13/2009 in position 1/4/2016	2,080		85

E	Ryan Hoven 33% Streets 67% Stormwater	Streets/Stormwater Maintenance	3/15/2021	2,080		85
E	Holiday Premium				300 hrs	
E	On Call Pay				274 hrs	
	TOTAL ALL PAGES			35,360	700 LTE 300 hrs holiday premium 274 hrs on call pay	1,046

Public Works Department – Refuse Division
2025 Annual Operating Budget

Department Mission:

Provide the citizens of Fitchburg with cost effective, environmentally sound management services focused on the diversion of materials from the landfill and promoting sustainability through waste reduction, reuse, recycling, innovative technology, customer service and education.

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
None					

Major Responsibilities & Services Provided:

- Manage refuse, recycling, sharps disposal, brush and yard waste contract services.
- Ensure City drop off site is managed effectively.
- Ensure City compost site meets permit regulations.
- Ensure continued outreach and education measures effectively increase sustainability and reduce waste to landfills.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Number of Refuse/Recycling Customers	5,901	6,083	6,202	6,350	6,475
Pounds of Recycling per Customer	825	789	745	775	775
Pounds of Refuse per Customer	1,361	1,306	1,297	1,350	1,350
Tons of Recycling	2,435	2,400	2,310	2,400	2,400
Oil Recycling Gallons	5,125	3,450	4,495	4,500	4,500
Tons of Compost Processed/Used	721	918	1,372	1,400	1,400
Shred/Recycling Day Collections					
Paper (tons)	5.32	5.38	5.03	7.00	7.00
Electronics (tons)	8.41	13.15	10.19	10.00	10.00
Unused/Expired Medication (pounds)	72	189	118	-	-
DNR Grant Awarded	$105,273	$105,314	$105,347	$106,380	$106,380
Annual Charge per Unit (service year)					
Refuse/Recycling	$209	$215	$228	$232	$232
Brush Collection	$6.40	$6.75	$7.00	$7.25	$7.25

Significant Accomplishments in 2024:

- Explored feasibility of organics collection program.
- Issued requests for proposals for City-wide collection services starting in 2025.

Notable Initiatives for 2025:

- Work with Dane County to expand food waste diversion opportunities.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$120,699	$179,116	$75,977	$169,486	$157,155	$(21,961)
Contractual Services	1,428,524	1,391,150	597,542	1,391,272	1,420,400	29,250
Operating Expenses	8,685	17,495	1,539	17,745	17,195	(300)
Allocated Costs	23,642	25,610	11,562	25,610	25,730	120
Transfers to Other Funds (includes capital)	32,513	32,513	11,258	32,513	32,513	-
Total	$1,614,063	$1,645,884	$697,878	$1,636,626	$1,652,993	$7,109

Significant Budget Changes from 2024 to 2025:

- Yard waste grinding increased from $20,000 to $30,000 to accommodate increased yardwaste volumes at drop-off site and to provide for additional grinding for brush collected by City crews resulting from storm damage.
- Refuse collection increased from $559,500 to $655,350 to reflect rates outlined in 2025-2029 solid waste contract.
- Recycling collection decreased from $453,000 to $344,640 to reflect rates outlined in 2025-2029 solid waste contract, due to the removal of unlimited recycling.
- Yardwaste collection increased from $85,000 to $119,050 to reflect rates outlined in 2025-2029 solid waste contract. This assumes that an additional yardwaste collection will be added in the fall.

2025 BUDGET EXPENDITURE DETAIL

Department: Public Works - Solid Waste Collection (213-5362-)

(Refuse, Recycling, Yardwaste, and Brush)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
-140	Per Diem for Commission & Committees – Resource Conservation Commission	Includes Per Diem for 6 members; estimated 10 meetings, council rep not paid	$1,600 - RCC: $35 per meeting for the Chairperson and $25 per meeting for citizen members. 6 members for 10 meetings. 2024 $1,600 2025 $1,600
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	$30,00 - Recollect software 2024 $2,500 2025 $3,000
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Includes the following, assuming 6,350 homes in the first half of the year and 6,475 in the 2nd half of the year $655,350 - Refuse collection: $8.50/unit/month $344,640 - Recycling collection: $4.47/unit/month $250 - ~10 Recycling Cart Swaps $119,050 - Yardwaste collection: $3.70/unit/collection* $202,390 - Brush collection: $2.25/unit/collection** 5x/wk at the Recycling Drop-off Site $30,000 - Yard Waste Grinding: 3 times/year $23,620 - Brush and Yardwaste disposal fees $3,000 - Sharps collection program $600 - Tire disposal $3,000 - Oil disposal: 5 times/yr $3,000 - Oil filter disposal: 5 times/yr $2,500 - Illegally dumped bulk items $30,000 – Fuel surcharge *Note: there are 5 yard waste collections planned – 2 in Spring and 3 in Fall **Note: There are 14 brush collections planned for the year. Seven for the 1st half and seven in the 2nd half of the year. 2024 $1,388,650 2025 $1,417,400

2025 BUDGET EXPENDITURE DETAIL

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$825 - Postage Recycling packets to new residents = 200 @ 3.95 each ~50 citation and warning letters @ $.63 $150 - General office supplies 2024 $975 2025 $975
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$170 - Associated Recyclers of Wisconsin $50 - Recycling related publications 2024 $1,070 2025 $220
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	$100 - Engineer Tech Uniform 2024 $100 2025 $100
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$400- APWA conferences $150 - AROW/WCSWMA/NEWCMG conference 2024 $550 2025 $550
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	2024 $-0- 2025 $-0-
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	2024 $-0- 2025 $-0-
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$250 - Miscellaneous printing and supplies – i.e. Recycling Compliance Assurance Plan, Solid Waste Annual Report $300 - Recycling Supplies 2024 $550 2025 $550
-345	Public Information & Education	Quarterly newsletters and other public education materials: production, printing, DVDs or other media, mailing costs	$4,200 – Community Outreach and Communication (Recreation, Utilities, and Administration budgets also include similar funding) $8,350 - Fitchburg Star advertising – printing and mailing of solid waste information – 12 editions/yr $75 - Speakers/Films $75 - Food for Green Events $600 – Recycling Events 2024 $13,000 2025 $13,300
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	

2025 BUDGET EXPENDITURE DETAIL

-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	
-380	Yard Waste Polybag		$1,000 - ~400 Yard waste Polybags to make available for residents (1 free polybag/residential unit/year available on first come first served basis) 2024 $1,000 2025 $1,000
-381	Recycling Drop off Site Maintenance and Improvements	Non-capital improvements to recycling drop-off site.	2024 $-0- 2025 $-0-
-397	Fuel Purchases	Fuel – diesel and unleaded, from City pumps and commercial stations	$500 - 140 gallons unleaded gas @ $3.50 2024 $250 2025 $500
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$3,000 – Flock Software 2024 $2,500 2025 $3,000
-570 (transfer)	City technology allocation (operating)		$12,440 - Allocation from city technology fund for operating costs based on number of users that access the technology infrastructure. 2024 $11,750 2025 $12,440
-572 (transfer)	Allocated Insurance		$9,515 – Allocated share of the City's insurance cost including property, liability, and workers compensation. 2024 $10,645 2025 $9,515
-573 (transfer)	City technology allocation (capital)		$775 - Allocation from city technology fund for capital costs based on number of users that access the technology infrastructure. 2024 $715 2025 $775
5920-100 (transfer)	Administrative Fee		$20,000 - Transfer to General Fund for administrative services performed on behalf of the refuse fund including accounting, human resources, administration, salary and benefits for shared positions, etc. 2024 $20,000 2025 $20,000
5920-300 (transfer)	Rent allocation		$2,513 - Transfer to General Service Fund for building rent (City Hall, maintenance facility) 2024 $2,513 2025 $2,513

Department Mission:

The City partners with Madison Metro to provide transit service within the City limits. Through this partnership, the City provides public transportation that provides an opportunity to reduce fuel consumption (with reduction in single-occupancy vehicles), thereby reducing the carbon-footprint of the City and reaffirming the City's commitment to address global climate change through clean energy.

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
None					

Major Responsibilities & Services Provided:

- Transit operation and planning.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Property Tax Support	$502,000	$390,307	$552,395	$705,482	$721,044
Mass Transit Operating Assistance Grant	$-0-	$862,503	$937,054	$1,254,192	$1,300,000

Significant Accomplishments in 2024:

- Coordinated new and existing transit routes throughout the City.
- Continued to coordinate with Madison Metro Transit on Bus Rapid Transit Project.
- Installed 23 new ADA accessible bus stop pads.
- Installed 7 new bus shelters.
- Executed new Partner Agreement for Metro Transit Service.

Notable Initiatives for 2025:

- Continue design work on Bus Rapid Transit Project.
- Enhance transit and paratransit bus service if additional funding is provided through the referendum.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$-	$5,497	$-	$5,477	$5,914	$417
Contractual Services	1,408,960	1,960,830	487,295	1,949,181	2,020,000	59,170
Operating Expenses	-	-	-	-	-	-
Allocated Costs	-	125	63	125	130	5
Transfers to Other Funds	-	-	-	-	-	-
Total	$1,408,960	$1,966,452	$487,358	$1,954,783	$2,026,044	$59,592

Significant Budget Changes from 2024 to 2025:

- Madison Metro Transit Subsidy increased to show projected cost based on revised Intergovernmental Agreement.

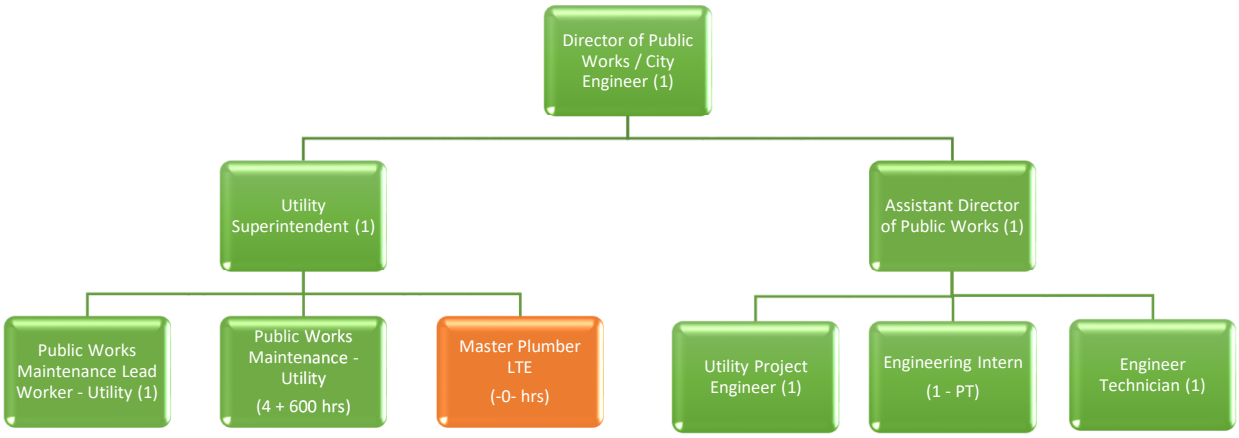
2025 BUDGET EXPENDITURE DETAIL

Department: Public Works – Mass Transit (100-5352- for 2022 & before; Fund 231 for 2023 & beyond)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
-200	Madison Metro Transit Subsidy	Reimbursement to Madison Metro Transit for the provision of transit services throughout the City.	The actual cost to provide the existing level of transit service in Fitchburg is higher than the amount budgeted here. After factoring in the revenue for the route and the various aids (capital, federal, and state) that are available for transit, the cost to Fitchburg is reduced. 2024 $1,960,830 2025 $2,020,000
-290	Other Contractual Services	Ride-Share Services	2024 $-0- 2025 $-0-

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Utility Supervisor	1.0	1.0	1.0	1.0	1.0
Public Works Maintenance Lead Worker – Utility	-	-	1.0	1.0	1.0
Public Works Maintenance – Utility	4.0	4.0	4.0	4.0	4.0
LTE Public Works Maintenance – Utility	.3	.3	.3	.3	.3
LTE Master Plumber	-	-	-	.2	-
Utility Engineer	1.0	1.0	1.0	1.0	1.0
Engineering Technician	1.0	1.0	1.0	1.0	1.0
Engineering Intern	.4	.4	.4	.4	.4

Major Responsibilities & Services Provided:

- Plan and oversee capital improvements for City infrastructure.
- Water supply and distribution.
- Wastewater collection.
- Review and issue permits.
- Oversee installation of new public infrastructure.
- Emergency management.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Feet of water main	653,140	656,091	671,516	680,591	689,500
Feet of sanitary sewer	482,113	485,066	493,507	500,910	508,300
Water customers served	7,239	7,387	7,563	7,713	7,863
Sewer customers served	6,529	6,799	6,970	7,120	7,270

Significant Accomplishments in 2024:

- Designed and bid Well 12 Drilling, Well 12 Pump House, Tower D, PLC replacements, and reservoir/tower improvements.
- Implemented unidirectional flushing program.
- Replaced 1.5" and 2" meters.
- Installed water main and sanitary sewer in 4th addition to Terravessa (Phase 1), Highfield Reserve (Phase 3), Hartung, Inspiration of Swan Creek, and Oak Meadow Reserve.
- Completed cross connection inspections.
- Worked on the design of the Syene Interceptor Extension and the McCoy Interceptor.
- Completed Fish Hatchery Road and Well 12 sanitary sewer lining.
- Replaced water main on Fish Hatchery Road at Nine Springs Creek crossing.
- Completed well maintenance and treatment at Wells 4 and 10.

Notable Initiatives for 2025:

- Drill Well 12.
- Construct Well 12 Pump House, Tower D, PLC replacements, and reservoir/tower improvements.
- Finish installation of 1.5" and 2" meter replacements if not completed in 2024.
- Replace water main at west end of Crescent Road to City limits.
- Construct the McCoy Interceptor and Syene Interceptor Extension.
- Install water main and sanitary sewer in 4th Addition to Terravessa (Phase 2), Highfield Reserve (Phase 4), 7th Addition to Nine Springs, ThermoFisher, and Wingra.
- Install water main on Fitchrona Road and Syene Road (Phase 2).
- Complete sewer rate study to ensure rates are sufficient to cover anticipated expenses.

Financial Summary:

Water (Fund 602)

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$816,817	$874,014	$425,952	$908,791	$902,272	$28,258
Contractual Services	480,146	407,560	95,846	406,344	325,415	(82,145)
Operating Expenses	594,418	644,485	260,955	639,560	742,510	98,025
Allocated Costs	1,748,748	1,728,862	56,716	1,730,897	1,891,058	162,196
Transfers to Other Funds	31,667	31,667	15,834	31,667	31,700	33
Total	$3,671,796	$3,686,588	$855,303	$3,717,259	$3,892,955	$206,367

Sewer (Fund 603)

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$206,041	$369,411	$131,593	$355,091	$340,048	$(29,363)
Contractual Services	142,062	121,650	23,895	122,650	169,605	47,955
Operating Expenses	3,034,824	3,298,705	845,958	3,288,780	3,540,330	241,625
Allocated Costs	495,446	448,030	24,030	473,045	480,503	32,473
Transfers to Other Funds	20,000	20,000	10,000	20,000	20,000	-
Total	$3,898,373	$4,257,796	$1,035,476	$4,259,566	$4,550,486	$292,690

Significant Budget Changes from 2024 to 2025:

- Master plumber LTE hours removed for 2025 as all of the meters were replaced in 2024 (2024 budget amendment R-59-24)
- Decreased Maintenance of Wells Below Ground by $45,000 due to no planned specific maintenance in 2025.
- Increased Power Purchased for Pumping by $38,000 due to increasing energy costs.
- Decreased Wellhouse Maintenance by Others by $38,000 due to less planned maintenance in 2025.
- Increased Maintenance of Transmission & Distribution Mains by Others by $25,000 for increased valve box adjustment costs, increased emergency water main repair costs, and to add diggers hotline costs.
- Increased Maintenance of Meters Repair Supplies by $10,000 for Utility supplied meter horns for 1" and smaller meters.
- Allocated 50% of the Sensus costs for meter reading to the sewer budget.
- Increased Admin Fees by $67,700 due to increased costs billed to the Utility by the City for general staff time.
- Increased Taxes by $150,000 due to increasing infrastructure and associated City taxes.
- Increased Other Operating Supplies and Expenses by $156,000 due to MMSD rate increases.
- Increased Maintenance of Collection System by $37,000 for additional sewer lining costs and for lateral install/replacement costs. Lateral costs are not capital costs.
- Increased Maintenance of Collection System by $30,000 to include digger's hotline locate costs as well as sewer structure maintenance costs completed as part of the resurfacing project.
- Increased Depreciation Expense by $25,000 based on plant values within the utility.
- Fee schedule changes
    - Updated water impact fees based on ENR construction cost index.
    - Added $105 meter fee for meters 1" and smaller for the cost to provide a meter horn.
    - Sewer rates are expected to increase due to the pass-through of costs from Madison Metro Sewerage District. Exact amounts to be determined.

2025 BUDGET EXPENDITURE DETAIL

Department: Public Works - Water Utility (FUND 602)

WATER REVENUES

Acct #		Account Title	Usual Revenues for this Account	Detail of Proposed Revenues
602-4460	-000	Unmetered Sales	Sales to general customers, included in building permits	2024 $16,000 2025 $16,000
602-4461	-000	Metered Residential	Measured sales to residential customers	2024 $1,200,000 2025 $1,200,000
602-4461	-001	Metered Commercial	Measured sales to commercial customers	2024 $310,000 2025 $ 310,000
602-4461	-002	Metered Industrial	Measured sales to industrial customers	2024 $115,000 2025 $115,000
602-4461	-003	Metered - Res Irrigation	Measured sales to Residential irrigation customers.	2024 $55,000 2025 $ 63,000
602-4461	-004	Metered - Comm Irrigation	Measured sales to Commercial irrigation customers.	2024 $58,000 2025 $65,000
602-4461	-005	Metered - Ind Irrigation	Measured sales to Industrial irrigation customers.	2024 $16,000 2025 $21,000
602-4461	-006	Metered - Mult Fam Residential	Measured sales to multi-family residential customers.	2024 $685,000 2025 $695,000
602-4461	-007	Metered - Mult Fam Res IRR	Measured sales to multi-family residential irrigation customers.	2024 $18,000 2025 $20,000
602-4462	-000	Private Fire Protection	Billing for the use of fire protection apparatus and water delivered in connection with the sprinklers	2024 $115,000 2025 $117,000
602-4463	-000	Public Fire Protection	Net billing to municipalities for use of hydrants for the purpose of fire protection to the general public	2024 $728,000 2025 $ 738,000
602-4464	-000	Sales to Public Authority	Measured sales to public authority customers	2024 $15,000 2025 $16,500
602-4464	-001	Irrigation Sales to Pub Auth	Measured sales to Public Authority irrigation customers.	2024 $8,000 2025 $7,600

2025 BUDGET EXPENDITURE DETAIL

OTHER WATER REVENUES				
602-4470	-000	Forfeited Discounts	Additional charges imposed due to failure of customers payments not received on due date	2024 $9,000 2025 $8,000
602-4471	-000	Miscellaneous Service Revenues	Charges collected for reconnecting disconnecting meters, water permit fees, NSF check fees, information collected for title companies	2024 $4,500 2025 $4,500
602-4472	-000	Rents from Water Property	Rents generated from contracts with cellular companies that lease space for equipment on our water towers.	2024 $135,600 2025 $141,025
602-4474	-000	Other Revenues - Joint Metering	Charges billed to sewer side of meters, sales of scrap, miscellaneous income	2024 $30,000 2025 $35,000
602-4475	-000	P-Card Rebate	Rebate from use of company issued credit cards	2024 $5,000 2025 $5,000
602-4631	-100	Reimbursed from Projects/ Developers	Reimbursement from developers and other parties for staff time spent on non-city projects	2024 $5,000 2025 $10,000
INTEREST, CIAC, AND AMORTIZATION				
602-4419	-000	Interest Income	Interest earned	2024 $200,000 2025 $150,000
602-4420	-000	Interest on Leases		2024 $-0- 2025 $25,000
602-4421	-000	CIAC – Impact Fees	Charges to cover the cost of additional water infrastructure from developers	2024 $1,000,000 2025 $1,000,000
602-4421	-001	CIAC – Impact Fees	Charges to cover the cost of additional water infrastructure charged on Building Permits.	2024 $400,000 2025 $350,000
602-4421	-002	CIAC-from Municipality	Charges to cover the cost of additional water infrastructure from municipality	
602-4425	-000	Misc Amortization	PSC Regulatory Liability	2024 $-0- 2025 $-0-

2025 BUDGET EXPENDITURE DETAIL

WATER EXPENDITURES

SOURCE OF SUPPLY EXPENSES				
Acct #		Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
602-5602	-340	Purchased Water	Water and Public Fire Protection purchased for Rimrock Road and Jamestown Neighborhoods.	$25,000 – Rimrock $25,000 – Huegel Jamestown 2024 $55,000 2025 $50,000
602-5614	-240	Maintenance of wells (below ground) - by others	Repair and maintenance of wells contracted by the Utility.	$40,000 – Well Maintenance 2024 $85,000 2025 $40,000
602-5614	-350	Maintenance of Wells (below ground-Repair and Supplies	Maintenance of wells including supplies for repair	$5,000 - Transducers/Misc. 2024 $5,000 2025 $5,000
PUMPING EXPENSES				
602-5623	-365	Power purchased for pumping	Cost of electricity, natural gas, and diesel fuel used directly in operation of pumps	$315,000 – MGE 2024 $277,000 2025 $315,000
602-5624	-245	SCADA Computer Maintenance & Repair		$3,000 - SCADA system modifications 2024 $3,000 2025 $3,000
602-5626	-323	Misc Expenses	Protective Gear	$750 – Boots ($125 x 6 employees ½ sewer) $1,050 – Vests, Clothing, gloves 2024 $1,500 2025 $1,800
602-5626	-340	Misc Exp	Part of Maint. Facility Exp	$2,000 - Misc. Expense 2024 $1,200 2025 $2,000
602-5626	-350	Misc Exp	Repair and Maint Supplies, tools	$1,500 – General maintenance & tools 2024 $1,500 2025 $1,500
602-5627	-922	Rents	Public Works Maintenance Facility Rents	$10,000 – Rent 2024 $10,000 2025 $10,000
602-5630	-340	Pumping Operating Supplies	Maintenance of pumping equipment	$500 – Misc. Supplies 2024 $500 2025 $500
602-5631	-240	Wellhouse Maint by others		$10,000 – Well 4 Door Replacements $7,000 – Well 11 Cameras 2024 $55,000 2025 $17,000
602-5631	-350	Maint Wellhouse & Booster Sta. supplies	Fire extinguisher protection	$3,700 – Hoses, pump supplies 2024 $3,700 2025 $3,700
602-5633	-240	Maint of Pumping Equipment by others	General maintenance expenses of pumping equipment, Including well pump and electrical inspection program, service agreement for maintenance of generators	$4,000 – Generator Maintenance $2,000 – Emergency repairs $-0- – Generator Batteries (2026) 2024 $5,000 2025 $6,000
602-5633	-355	Maint of Pumping Equipment Expense		$4,000 - General repairs 2024 $2,000 2025 $4,000

2025 BUDGET EXPENDITURE DETAIL

WATER TREATMENT EXPENSES				
602-5641	-340	Chemicals	Cost of all chemicals in used in the treatment of water	2024 $80,000 2025 $82,000
602-5642	-290	Water testing	DNR testing, weekly water tests	$5,000 – PFAS $15,000 – DNR/EPA Testing 2024 $20,000 2025 $20,000
602-5643	-340	Miscellaneous Expenses	Operating materials and supplies	$1,500 – Supplies 2024 $1,000 2025 $1,500
602-5651	-240	Maint of Water Treatment Structure-by others	Repairs to treatment structures by others	$10,000 – Well 5 & 11 Chemical Room Resin Floors 2024 $10,000 2025 $10,000
602-5651	-350	Maint & Repair Supplies-Water Treatment Structure	Supplies used in maintaining general maintenance of treatment structures	$500 – Chemical Line Replacements, misc 2024 $500 2025 $500
602-5652	-240	Maint Water Treatment Equip-by others	Chemical pump maintenance by others	$3,000 – Scale sensors 2024 $3,000 2025 $3,000
602-5652	-350	Maint & Repair Supplies- Water Treatment Equip	Supplies for general maintenance of chemical pumps	$2,500 – Chemical feed equipment 2024 $2,500 2025 $2,500
602-5652	-355	Maint Water Treatment Equipment Exp	Equipment Expenses for maintaining chemical pumps	$2,500 – Treatment Equipment Replacements, Misc 2024 $9,000 2025 $2,500
WATER TRANSMISSION AND DISTRIBUTION EXPENSES				
602-5662	-340	Transmission & Distribution Mains Expenses	Supplies used for flushing mains.	$1,000 – Diffusers, hoses 2024 $1,000 2025 $1,000
602-5665	-323	Uniforms & Protective Gear	Cleaning and replacement of uniforms and protective gear	$1,000 – Winter gear 2024 $1,000 2025 $1,000
602-5665	-340	Maintenance Facility Expense	¼ Maintenance Facility Expenses	$1,300 – Shared Maintenance Facility costs 2024 $1,200 2025 $1,300
602-5666	-922	Rents	Rent of Public Works Maintenance Facility	$10,000 – Rent of PW Maintenance Facility 2024 $10,000 2025 $10,000
602-5671	-240	Maint of Structures & Improvements by others		$500 – Storage Equipment 2024 $500 2025 $500
602-5671	-350	Maintenance of Structures & Imp repair & supplies		$1,000 –Tower misc. repairs 2024 $3,000 2025 $1,000
602-5672	-240	Maintenance of Reservoirs & Towers-by others	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of reservoirs/towers	$4,500 – General Maintenance $7,000 - Camera @ Tower E 2024 $4,500 2025 $11,500

2025 BUDGET EXPENDITURE DETAIL

602-5672	-350	Maintenance of Reservoirs & Towers Repair & Maint Supplies	Landscaping and mowing materials.	$1,000 – Tower mowing, landscaping 2024 $1,000 2025 $1,000
602-5673	-240	Maint of Transmission & Distribution Mains-by others	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of transmission and distribution mains. Including costs to repair water main breaks and parts to repair mains and valves. Manhole & valve adjustments	$50,000 – Emergency Water Main Repairs $20,000 – Valve/Manhole Adjustments $5,000 - Digger's Hotline tickets (1/2 sewer) 2024 $50,000 2025 $75,000
602-5673	-350	Maint of Transmission & Distribution Mains-Repair supplies	Supplies relating to Water main repairs	$25,000 – Valve boxes, valves, castings, water main 2024 $25,000 2025 $25,000
602-5675	-240	Maintenance of Services – by others	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of services.	$25,000 – Service Repairs 2024 $25,000 2025 $25,000
602-5675	-340	Maintenance of Services-Operating Materials	Materials used specifically for the purpose of preventing failure, restoring serviceability or maintaining life of services.	$6,000 - Flags & locate paint, misc 2024 $5,000 2025 $6,000
602-5675	-350	Maintenance of Services-Repair Supplies	Supplies costs to repair water service leaks and stop boxes.	$6,000 – Curb stops, corp boxes, copper pipe 2024 $3,500 2025 $6,000
602-5676	-240	Maintenance of Meters-by others	Work performed specifically for meters, meter repairs and transponder installation. Includes supplies to repair water meters	$7,000 - Large meter testing & change outs 2024 $20,000 2025 $7,000
602-5676	-350	Maintenance of Meters-Repair Supplies	Supplies to repair water meters	$15,000 – Meter repair supplies, tools, meter horns 2024 $5,000 2025 $15,000
602-5677	-240	Maintenance of Hydrants-by others	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of hydrants.	$10,000 – Hydrant Painting 2024 $10,000 2025 $10,000
602-5677	-350	Maintenance of Hydrants	Includes cost to repair broken hydrants and parts to repair hydrants, including flexi flags.	$600 – Hydrant Paint $500 – Flags $5,000 – Extensions $5,000 – Repair Kits 2024 $11,100 2025 $11,100
602-5678	-240	Maintenance of Misc Plant by others	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of misc. plant.	$4,000 – Pipe verification 2024 $4,000 2025 $1,000
602-5678	-350	Maintenance of Misc Plant Repair Supplies	Supplies specifically for the purpose of preventing failure, restoring serviceability or maintaining life of misc. plant.	$500 – Repair supplies 2024 $500 2025 $500
602-5678	-355	Maintenance of Misc Plant-Equipment Exp	Includes cross connection inspections	$2,000 – Pipe verification, cross connections 2024 $15,000 2025 $2,000

2025 BUDGET EXPENDITURE DETAIL

WATER CUSTOMER ACCOUNTS EXPENSES				
602-5903	-290	PSN Fees		$24,000 – PSN Fees $105 – Monthly PSN CC Machine Fee 2024 $23,000 2025 $24,105
602-5903	-323	Uniforms		2024 $-0- 2025 $4,500
602-5905	-310	Miscellaneous Customer Expenses	Materials used in communication service & office supplies, printing bills.	$7,500 – Postage, Mailing, Envelopes, Bill stock $16,000 – Sensus (½ sewer) 2024 $8,000 2025 $23,500
602-5906	-310	Customer Service & Info Expense	Costs of printing relating to water conservation	$1,000 – Brochures 2024 $550 2025 $1,000
WATER ADMINISTRATIVE & GENERAL EXPENSES				
602-5920	-185	FSA Administrative Fees	Third-party administration fees for the employee flexible spending accounts	$100 – FSA administrative fees 2024 $100 2025 $100
602-5921	-245	Computer Related Repairs, Maintenance & Subscriptions	Cost incurred for software, support or upgrades	$3,000 - Iwater Support $4,500 - Water CAD Software/Maint $6,000 - SCADA $2,200 - CIVIC $3,300 – General supplies, toner, batteries $5,500 - Wonderware $2,000 – AutoCad $1,100 – Truck Diagnostics $300 – Blue Beam $16,000 – Software/Repairs/General 2024 $60,000 2025 $43,900
602-5921	-310	Office Supplies & Expenses	Office supplies, communication service (telephones), small office equipment	$5,000 – Office supplies 2024 $5,000 2025 $5,000
602-5921	-505	Leases/Rental costs	Copier allocations	$100 – Copier allocation 2024 $-0- 2025 $100
602-5921	-570	IT Operating ISF Allocation		$67,298 - Allocation from city technology fund for operating costs, based on number of users that access the technology infrastructure. 2024 $59,705 2025 $67,298
602-5921	-573	IT Capital ISF Allocation		$3,875 - Allocation from city technology fund for capital costs, based on number of users that access the technology infrastructure. 2024 $3,575 2025 $3,875
602-5923	-210	Professional Services	Fees & Expenses of professional consultants (Auditors, engineering consultants, attorneys, etc.)	$4,000 - Annual external audit $1,300 - PSC report preparation $20,000 - Engineering consultants 2024 $25,300 2025 $25,300
602-5923	-210	Permits		2024 $-0- 2025 $60

2025 BUDGET EXPENDITURE DETAIL

602-5923	-290	Outside Services Employed		$2,500 - Existing staff recruitments $50 - Language Line 2024 $2,760 2025 $2,550
602-5926	-323	Uniforms		moved to 602-5903-323 2024 $4,050 2025 $-0-
602-5928	-210	Regulatory Commission Expenses	Expenses incurred by the utility in connection with formal cases before regulatory commissions	 2024 $1,000 2025 $-0-
602-5930	-250	Public Ads, Notices	Advertisements and public notices	$500 – Project notices, changes 2024 $500 2025 $500
602-5930	-320	Publications, Dues	Professional Organization dues, reference material and publications	$600 - WRWA Membership $500 - WRWA Dues $350 - AWWA Member $210 – APWA membership (cost share with sewer) $1,500 – Code Updates AWWA 2024 $3,160 2025 $3,160
602-5930	-325	Training & Staff Development	Costs for conferences and seminars	$6,125 - Annual conference $600 - Material Certifications $2,500 - CDL Training 2024 $9,225 2025 $9,225
602-5930	-330	Vehicle Use Reimbursement	Reimb for use of personal vehicle	760 miles @ $.66/mile 2024 $500 2025 $500
602-5930	-350	Misc Gen repair supplies		$8,000 - Well abandonment $1,000 - Repair supplies $1,000 – Tools, Torch (1/2 sewer) $600 – metal detector (1/2 sewer) 2024 $9,000 2025 $10,600
602-5930	-365	Utilities	Stormwater Charges (Utility Bills)	$1,200 – Stormwater utility bills 2024 $1,200 2025 $1,200
602-5930	-389	Admin Fees		$120,000 - Transfer to General Fund for administrative services performed on behalf of the utility including accounting, human resources, administration, legal, salary and benefits for shared positions, etc. 2024 $72,600 2025 $120,000
602-5931	-922	Rents	City Hall rent for use of space by Utility	$11,700 - Transfer to General Fund for building rent (City Hall) 2024 $11,700 2025 $11,700
602-5932	-335	Maint of Vehicle Maint	Maintenance expenses incurred to repair/maintain vehicles.	$1,500 – Tires $5,500 – Repairs $3,750 – Tommy Lift (1/2 sewer) $600 – Toolboxes (1/2 sewer) 2024 $7,000 2025 $11,350
602-5932	-365	Utilities	EV Charging costs	$75 – EV Charging 2024 $2,500 2025 $75

2025 BUDGET EXPENDITURE DETAIL

602-5932	-397		Fuel costs	$7,000 – 2,000 gallons unleaded gas @ $3.50 $2,000 - 500 gallons of diesel fuel @ $4.00 2024 $9,000 2025 $ 9,000
WATER DEPRECIATION & TAX EXPENSES				
602-5403	-530	Depreciation Expense	All classes of depreciable utility plant in service	2024 $400,000 2025 $400,000
602-5403	-531	Depreciation Expense-Contributed Plant	All classes of depreciable contributed utility plant in service	2024 $425,000 2025 $425,000
602-5408	-534	Taxes	Includes FICA taxes from payroll, tax equivalent paid to city for services	$3,500 – Remainder assessment $41,500 – FICA taxes - Combined with wage accts $900,000 – tax equivalent paid to the city for services (PILOT) 2024 $795,000 2025 $945,000

2025 PERSONNEL SUMMARY

Department: Public Works – Utility

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Chelsea Wilson 50% Water 50% Sewer	Utility Project Engineer	11/1/23	2,080		
E	John Roche 50% Water 50% Sewer	Engineering Technician	9/30/19	2,080		50
E	Intern 50% Water 50% Sewer	Engineering Intern	5/16/22		820	
E	Barry Schwingel	Utility Supervisor	5/3/21	2,080		154
E	Marshall Charlesworth	Utility Maintenance Worker	8/10/22	2,080		54
E	Brian Kalupa	Utility Maintenance Worker	2/19/18	2,080		54
E	Jason Anderson	Utility Maintenance Lead Worker	9/11/13	2,080		76
E	Matt Harried	Utility Maintenance Worker	1/31/22	2,080		54
E	Tim Maier	Utility Maintenance Worker	6/20/23	2,080		54
E	Various LTE	Seasonal Maint. Worker(s)	Various		600*	
E	Various LTE	Master Plumber			400-400 =-0-^	
E	On Call Pay				548 hrs	
	Total This Page			16,640	1,420 LTE 548 on call	496

*Pool of hours
^Budget amendment approved in 2024 to accelerate all LTE Master Plumber hours to 2024.

2025 BUDGET EXPENDITURE DETAIL

Department: Public Works – Sewer Utility (FUND 603)

SANITARY SEWER REVENUES

Acct #		Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
603-4621	-001	Un-Metered Residential	Flat rate sales to residential customers	2024 $11,000 2025 $10,400
603-4621	-002	Un-Metered Commercial	Flat rate sales to commercial customers	2024 $ 780 2025 $ 500
603-4621	-003	Un-Metered Industrial	Flat rate sales to industrial customers	2024 $-0- 2025 $ -0-
603-4621	-004	Un-Metered Public Authority	Flat rate sales to public authority customers	2024 $-0- 2025 $ -0-
603-4621	-005	Lift Sta # 1 - Residential	Flat rate sales to customers in the Terravessa Service area	2024 $24,200 2025 $30,000
603-4621	-006	Badger Lift Station Zone	Flat rate sales to customers in the Badger Service area	2024 $9,000 2025 $8,500
603-4622	-000	Metered Residential	Measured sales to residential customers	2024 $1,950,000 2025 $2,010,000
603-4622	-001	Metered Commercial	Measured sales to commercial customers	2024 $510,000 2025 $530,000
603-4622	-002	Metered Industrial	Measured sales to industrial customers	2024 $270,000 2025 $240,000
603-4622	-003	Metered Public Authority	Measured sales to public authority customers	2024 $24,000 2025 $26,000
603-4622	-004	Metered Multi Family Residential	Measured sales to multi-family residential customers	2024 $1,122,200 2025 $1,230,000
603-4622	-005	Metered Res – Lift Station #1	Flat rate charge for homes in the Terravessa subdivision	2024 $-0- 2025 $-0-

NON-OPERATING SEWER REVENUES

603-4419	-000	Interest		2024 $50,000 2025 $100,000
603-4421	-000	CIAC		2024 $400,000 2025 $500,000
603-4631	-000	Forfeited Discounts	Additional charges imposed due to failure of customers payments not received on due date	2024 $8,000 2025 $8,200
603-4631	-100	Reimbursements	Reimbursements from Developers/Projects	2024 -0- 2025 $8,000
603-4635	-000	Miscellaneous Revenues	Charges collected for NSF check fees, information collected for title companies, sewer side of reconnecting meters	2024 $2,500 2025 $2,100
603-4475	-000	P-Card Rebate	Income from use of P-Card	2024 $300 2025 $350

2025 BUDGET EXPENDITURE DETAIL

SANITARY SEWER EXPENSES

Acct #		Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
603-5827	-340	Other Operating Supplies & Expenses - Includes MMSD	Costs incurred for services rendered by MMSD, general supplies used	$3,215,000 – MMSD $32,000 – City of Madison Shared Sewer $1,000 - Locate Flags 2024 $3,090,000 2025 $3,248,000
603-5828	-335	Transportation Expense	Cost of operation and maintenance of transportation equipment	$7,500 – Vac Truck $2,500 – Preventative Maintenance 2024 $6,500 2025 $10,000

SEWER MAINTENANCE EXPENSES

603-5830	-355	Meter Expenses	Joint metering expenses allocated from water for meter costs	$105,000 – Joint Metering 2024 $98,000 2025 $105,000
603-5831	-210	Maintenance of Collection System	Annual televising, in line repairs	$25,000 - Annual televising 40,000 feet $30,000 - Sewer Lining $25,000 - Laterals 2024 $43,000 2025 $80,000
603-5831	-350	Maintenance of Collection System	Materials and expenses incurred in repairing, adding sewer lining, maintaining sewer collection system (back-ups) and road resurfacing projects. Includes cost to repair sewers.	$9,000 – Pipe castings $3,000 – Maintenance Supplies $5,000 - Diggers Hotline $25,000 – Maint & Road resurfacing 2024 $12,000 2025 $42,000
603-5834	-350	Maintenance of General Plant	Materials and expenses incurred in maintaining equipment and maintenance facility expenses paid by City.	$2,000 – Maintenance Supplies & tools $2,000 – Sewer Cleaning Headsets 2024 $2,000 2025 $4,000
603-5835	-240	Lift Station #1 Repairs by others		$2,400 – Generator Inspection $7,600 – Emergency Repairs 2024 $10,000 2025 $10,000
603-5835	-320	Maintenance of Lift Station #1 - Terravessa	Material & expenses related to permitting, training & staff development	$100 – Permit fees 2024 $100 2025 $100
603-5835	-325	Maintenance of Lift Station #1 - Terravessa	Costs for conferences, seminars and training	$1,000 – Operator certifications 2024 $1.000 2025 $1,000
603-5835	-350	Maintenance of Lift Station #1 - Terravessa	Misc general repair and maintenance supplies	$1,500 – Emergency Repairs $1,600 - Chemicals 2024 $1,500 2025 $3,100
603-5835	-355	Maintenance of Lift Station #1 - Terravessa	Materials and expenses related to equipment	$2,000 – Maintenance of Equipment 2024 $1,500 2025 $2,000
603-5835	-365	Maintenance of Lift Station #1 - Terravessa	Expenses related to the utility costs	$15,000 - MGE Electric & Gas 2024 $15,000 2025 $15,000
603-5836	-240	Maintenance of Lift Station repairs by others – Badger Lift		$3,500 – Shared Expense – City of Madison 2024 $2,300 2025 $3,500

2025 BUDGET EXPENDITURE DETAIL

SEWER CUSTOMER ACCOUNT EXPENSES

603-5903	-290	Accounting and Collecting Expenses - PSN fees	Fees paid by Utility for customers using credit card and/or making payment online.	$24,000 – PSN Fees $105 – CC Machine Monthly 2024 $22,000 2025 $24,105
603-5903	-310	Accounting & Collecting Office Supp/Postage	Office supplies & Postage	$5,500 – Postage, Mailing & Permit $3,000 – Envelopes / Bill stock $16,000 – Sensus (½ Water) 2024 $7,500 2025 $24,500

SEWER ADMINISTRATIVE & GENERAL EXPENSES

603-5921	-245	Computer Related Repairs, Maintenance & Subscriptions	Cost incurred for software, support, or upgrades	$5,000 - SCADA event log $2,000 - Auto CAD license $2,200 - CIVIC $3,000 - I-Water $1,100 - Sewer Truck Diagnostics $1,600 - Truck Diagnostics $300 - Blue Beam 2024 $17,000 2025 $15,200
603-5921	-310	Office Supplies and Expenses	Office supplies, communication service (telephones), small office equipment	$3,000 – Office Supplies 2024 $3,000 2025 $3,000
603-5921	-505	Leases/Rental Costs		 2024 $-0- 2025 $-0-
603-5921	-570	IT Operating ISF Allocation		$29,758 - Allocation from city technology fund for operating costs, based on number of users that access the technology infrastructure. 2024 $21,395 2025 $29,758
603-5921	-573	IT Capital ISF Allocation		$1,080 - Allocation from city technology fund for capital costs, based on number of users that access the technology infrastructure. 2024 $880 2025 $1,080
603-5923	-210	Professional Services	Fees & Expenses of professional consultants	$4,500 - annual external audit $8,000 - engineering consultants $24,000 - Sewer Rate Consultant 2024 $27,150 2025 $36,500
603-5923	-290	Outside Services Employed	HR recruitment costs	$100 – existing position recruitments 2024 $100 2025 $ 100
603-5926	-323	Uniforms	Replacement and cleaning of uniforms	$4,200 – Existing staff uniforms $750 – Boots (1/2 water - $125 x 6) 2024 $3,400 2025 $4,950
603-5930	-250	Misc Public Notices/Ads		$200 – Publish notices 2024 $100 2025 $200
603-5930	-320	Publication Dues & Subscriptions	Memberships	$105 - APWA ½ cost of membership 2024 $105 2025 $105

2025 BUDGET EXPENDITURE DETAIL

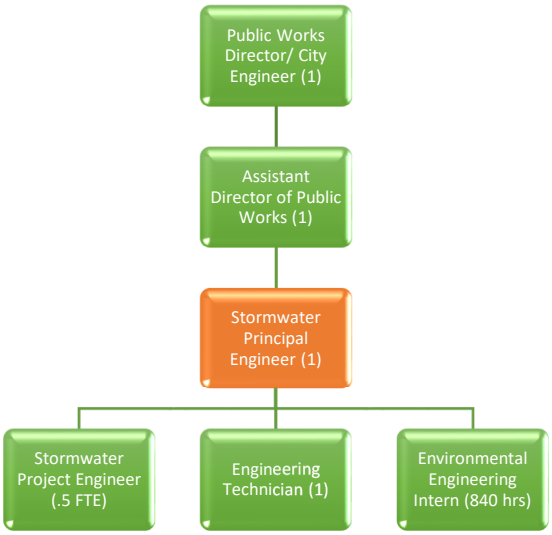
603-5930	-325	Training & Staff Development	Costs for conferences and seminars	$600 - Material Certifications $2,000 - Miscellaneous Staff Training $2,500 - CDL Training $1,000 – WW Certification 2024 $5,100 2025 $6,100
603-5930	-340	Miscellaneous General	Rebates, training expenses, general expenses	$10,000 - Toilet Rebates $4,000 - Misc. 2024 $14,000 2025 $14,000
603-5930	-350	Miscellaneous General	Misc general repair and maintenance supplies	$1,000 – General repair $1,000 – Tool, Torch $600 – Metal detector 2024 $1,000 2025 $2,600
603-5930	-389	Admin Fees		$46,800 - Transfer to General Fund for administrative services performed on behalf of the utility including accounting, human resources, administration, legal, salary and benefits for shared positions, etc. 2024 $26,500 2025 $46,800
603-5930	-922	Rents	For rent of Public Works Maintenance Facility	$20,000 - Transfer to General Fund for building rent (Maintenance Facility) 2024 $20,000 2025 $20,000
603-5932	-397	Gasoline/Fuel		$6,000 - 1715 gallons unleaded gas @ $3.50 $2,000 - 500 gallons of diesel fuel @ $4.00 2024 $8,000 2025 $8,000
603-5932	-365	Utilities	EV Charging	$75 - EV Charging 2024 $2,500 2025 $75

SEWER DEPRECIATION & TAX EXPENSES

603-5403	-530	Depreciation Expense	All classes of depreciable utility plant in service	2024 $400,000 2025 $425,000
603-5408	-534	Taxes	Includes FICA taxes from payroll	Included in labor accounts -131 2024 $-0- 2025 $-0-

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Stormwater Principal Engineer	-	-	-	-	1.0
Stormwater Project Engineer	1.0	1.5	1.5	1.5	.5
Engineering Technician	1.0	1.0	1.0	1.0	1.0
Environmental Engineering Intern	.4	.4	.4	.4	.4

Major Responsibilities & Services Provided:

- Plan and oversee capital improvements for City infrastructure.
- Plan and oversee maintenance activities for existing stormwater infrastructure.
- Sustainability initiatives.
- Maintain compliance with the City's MS4 (Municipal Separate Storm Sewer System) Permit.
- Maintain geographic information system.
- Review and issue permits.
- Oversee installation of new public infrastructure.
- Ensure State and Federal Environmental permit compliance through effective education and management practices.
- Manage over 100 public pond and stormwater greenway facilities throughout the community.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Erosion Control Permits	32	31	20	30	30
Stormwater Facilities (Ponds and Infiltration Basins)	122	122	124	126	128

Significant Accomplishments in 2024:

- Developed a proactive maintenance plan for stormwater infrastructure. Updated Stormwater Utility Maintenance Plan.
- Completed stormwater quality model for TMDL.
- Completed permitting for the Area H regional basin.
- Completed construction of Greenway Cross storm sewer extension project.
- Worked with Department of Natural Resources on phosphorous reduction projects.

Notable Initiatives for 2025:

- Complete Crescent Road stormwater improvements project.
- Complete Fitchrona Road/Goose Lake stormwater improvements project.
- Complete Schumann Drive storm sewer upsizing project.
- Complete dredging and repairs to the Quarry Hill pond and Techlands infiltration basin.
- Obtain Urban non-point construction grant for water quality improvement project.
- Review rates for possible rate increase.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$441,275	$498,969	$213,946	$485,655	$560,799	$61,830
Contractual Services	258,718	402,660	141,575	402,660	403,335	675
Operating Expenses	129,836	226,365	75,729	220,610	250,450	24,085
Allocated Costs	1,047,626	823,265	33,040	823,265	824,514	1,249
Transfers Out	2,513	2,513	1,257	2,513	2,515	2
Total	$1,879,968	$1,953,772	$465,547	$1,934,703	$2,041,613	$87,841

Significant Budget Changes from 2024 to 2025:

- Added reclassification of a Senior Project Engineer to a Principal Engineer (PBP-H).

2025 BUDGET EXPENDITURE DETAIL

Department: Public Works – Stormwater Utility (FUND 604)

STORM WATER REVENUES

Acct #		Account Title	Usual Revenues for this Account	Detail of Proposed Revenues
604-4461	-000	Res-Urban Service Area	Single & Duplex family - urban stormwater charges. Billed quarterly.	2024 $525,000 2025 $525,000
604-4461	-001	Res- Rural	Single & Duplex family - rural stormwater charges. Billed annually.	2024 $44,000 2025 $44,000
604-4461	-002	Rural Single/Duplex	Single & Duplex units - rural. Billed quarterly.	2024 $10,500 2025 $10,500
604-4462	-000	Non Residential - Urban	Non-residential - urban billed quarterly. Site specific calculation.	2024 $895,000 2025 $902,000
604-4462	-001	Non Residential-Rural	Non-residential - rural billed quarterly. Site specific calculation.	2024 $62,500 2025 $62,500
604-4463	-000	Multi-Family - Urban	Multi-family - urban billed quarterly.	2024 $360,000 2025 $370,000
604-4463	-001	Multi-Family - Rural	Multi-family - rural billed quarterly	2024 $5,000 2025 $5,000

NON-OPERATING STORM WATER REVENUES

604-4329	-100	Federal Grants		$6,750 – USGS Swan Creek Monitoring $300,000 - Grant 2024 $6,750 2025 $306,750
604-4421	-000	CIAC		$500,000 – Developer Contributions 2024 $500,000 2025 $500,000
604-4460	-000	Stormwater Grants		$-0 – Town of Dunn Swan Creek Monitoring 2024 $2,000 2025 $-0-
604-4470	-000	Forfeited Discounts	Additional charges imposed due to failure of customers payments not received on due date	2024 $6,500 2025 $6,500
604-4474	-000	Misc. Revenue	Sales of scrap, miscellaneous income.	2024 $-0- 2025 $-0-
604-4474	-001	Permit Revenues	Stormwater permits	2024 $25,000 2025 $30,000
604-4475	-000	P-Card Rebate	Rebate from P-Card use	2024 $700 2025 $750

INTEREST

604-4419	-000	Interest Income		2024 $50,000 2025 $60,000

2025 BUDGET EXPENDITURE DETAIL

STORM WATER EXPENDITURES

Acct #	Object	Account Title	Typical Expenditures for this Account	Detail of Proposed Expenses
604-5601	-240	Inlet Repair by others	Inlet Repair & Maintenance	2024 $-0- 2025 $-0-
604-5601	-340	Operating Mat'l & Supplies	Signs, miscellaneous supplies	$8,000 – Sign & construction material $2,000 – Dog Waste Bags 2024 $10,000 2025 $10,000
604-5601	-350	Maintenance Supplies	Culverts, pipes, inlets, manholes, outfalls, oil bags, filter bags, frames, pond identification signs, and rip rap	$14,000 – Culverts $16,000 – Inlets $8,000 - Oil filters (Lacy Road) annually $1,000 – Pond Signs 2024 $40,000 2025 $39,000
604-5601	-355	Equipment Expenses	Maintenance of vehicles, survey equipment, and street sweeper	$24,000 - Sweeper Maint $40,000 – General Equip $1,500 - Pump 2024 $58,000 2025 $65,500
604-5905	-310	Customer Supplies & Expenses	Postage, office supplies, invoices	$4,500 - Postage $4,500 - Billing (Envelopes) $1,000 - Misc. 2024 $8,000 2025 $10,000
604-5921	-310	Office Supplies	Office supplies	$3,000 – Office Supplies 2024 $3,000 2025 $3,000
604-5921	-505	Lease/Rental Costs		$-0- Maintenance facility copier (shared expense) (shifted $700 to the IT fund) 2024 $-0- 2025 $-0-
604-5923	-210	Professional Services	Fees & expenses of professional consultants (Auditors, engineering consultants, legal, etc.)	$4,000 - Financial Audit $35,000 -Dane County ECSWM Review/Enforcement $105,000 - MMSD adaptive management/Yahara WINS $122,500 - Vegetation management $50,000 - Stormwater System Consulting Imprvmts $27,000 - Swan Creek Monitoring Station 2024 $343,500 2025 $343,500
604-5923	-290	Outside Services Employed	Contracted Construction Services Recruitment costs.	$12,000 – Consultants $24,000 – Disposal of Materials collected by Street Sweeper $110 – Hearing Conservation Program 2024 $36,110 2025 $36,110
604-5925	-572	Insurance ISF Allocation		$20,905- Allocation from city insurance fund 2024 $20,845 2025 $20,905
604-5926	-323	Uniforms	Personal protective equipment (PPE), waterproof, steel toe, knee-high boots for environmental engineer and engineering tech	$500 – Existing employees 2024 $1,000 2025 $500
604-5930	-213	Permits & Fees	Required permits	$4,000 - Annual DNR NR216 Permit $500 - Miscellaneous 2024 $4,500 2025 $4,500

2025 BUDGET EXPENDITURE DETAIL

604-5930	-245	Computer Related Repairs, Maintenance & Subscriptions	Software,miscellaneous equipment, toner, etc.	$3,000 - Permitrack $2,300 - AutoCad Maintenance $6,000 – AutoCad Civil 3D $1,075 - Civic systems $900 - Blue Beam $1,450 – Equipment/Toner/Other 2024 $14,050 2025 $14,725
604-5930	-250	Public Notices/Ads		$300 – Public Notices $4,200 – Community Outreach and Communication (Recycling, Recreation, and Administration budgets also include similar funding) 2024 $4,500 2025 $4,500
604-5930	-320	Publications, Dues	$10 - Wisc. Natural Resources $620 - League of WI Municipalities	$350 - APWA membership (16%) $10 - Wisc. Natural Resources $620 - League of WI Municipalities $195 – Misc 2024 $1,175 2025 $1,175
604-5930	-325	Misc Training & Staff Development	Hotel, conference, seminar fees, meal reimbursements	$2,600 - UW – Stormwater Class $1,000 - APWA Conferences $725 - Hotel/Conference Lodging $2,330 - Miscellaneous Training $700 – NASECA Conference $500 – ACI Concrete Certification 2024 $7,855 2025 $7,855
604-5930	-330	Vehicle Use Reimb	Mileage on personal vehicle incurred while traveling to conferences, seminars	300 miles @ $.66/mile 2024 $400 2025 $200
604-5930	-345	Public Education & Outreach	Flyers, mail stuffers, any outreach programming	$10,820 - MaMSWAP $4,500 - Advertising FS $300 – Sustainability / RCC Event Supplies $75 – Speakers / Films $75 – Food for Green Events $250 – Waterway Clean-up 2024 $15,035 2025 $16,020
604-5930	-389	Admin Fees		$65,200 - Transfer to General Fund for administrative services performed on behalf of the utility including accounting, human resources, administration, legal, salary and benefits for shared positions, etc. 2024 $42,400 2025 $65,200
604-5930	-570	IT ISF Allocation		$34,440 - Allocation from city technology fund for operating costs, based on number of users that access the technology infrastructure. 2024 $32,970 2025 $34,440
604-5930	-573	IT Capital ISF Allocation		$2,005 - Allocation from city technology fund for capital costs, based on number of users that access the technology infrastructure. 2024 $1,900 2025 $2,005
604-5930	-922	Rents	Rent for use of City Hall space by Stormwater Utility	$2,515 - Transfer to General Fund for building rent (City Hall) 2024 $2,515 2025 $2,515

2025 BUDGET EXPENDITURE DETAIL

604-5932	-335	Transportation Expense	Vehicle maintenance	$5,000 – Vehicle Maintenance 2024 $5,000 2025 $5,000
604-5932	-355	Equipment Expense	Maintenance of Street Sweeper and pump	2024 $7,500 2025 $0
604-5932	-397	Gasoline/Diesel		$6,752 - 1,929 gallons unleaded gas @ $3.50 $20,248 - 5,062 gallons of diesel fuel @ $4.00 2024 $27,000 2025 $27,000
604-5403	-530	Depreciation Expense	All classes of depreciable utility plant in service	2024 $750,000 2025 $750,000
604-5430	-532	Interest on Debt to Municipality		$17,164 – interest on advance from Capital Projects Fund for Sodfather land purchase (3.25%) 2024 $17,550 2025 $17,164

2025 PERSONNEL SUMMARY

Department: Public Works – Stormwater

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E PBP-H	Ben Schulte Stormwater 50% Refuse and Recycling 50%	Environmental Principal Engineer	5/24/22 (DIP 1/1/25)	2,080		
E	Andrea Schmitt Stormwater 50% Refuse and Recycling 50%	Stormwater Project Engineer (part-time)	6/12/23	1,040		
E	Bakha Yunusov Stormwater 50% Refuse and Recycling 40% Public Works 10%	Engineering Technician	12/04/23	2,080		60
E	Intern 71% Stormwater (600 hrs) 29% Refuse (240 hrs)	Environmental Engineering Intern	5/20/24		840	
	TOTAL ALL PAGES			5,200	840	60

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal Ladder Progressions and Reclassifications	Proposal # H

Department:	Public Works
Current Position Title:	Senior Project Engineer (Environmental)
New Position Title:	Principal Engineer (Environmental)
Brief Justification: Narrative explanation on the qualifications met to be eligible for the ladder progression or explanation of reclassification request.	Public Works is requesting that the Environmental Senior Project Engineer position be evaluated for reclassification to a Principal Engineer (Environmental). For well over a year now, the employee has been performing the essential duties and responsibilities of a Principal Engineer. Specifically, he has supervised the Environmental Engineering Technician since being hired in May 2022, participated in hiring decisions for multiple engineering positions, and provided essential training to new engineering staff. The employee has managed all environmental related public works projects since being hired. In particular, he has determined the environmental project priorities for the city, compiled project budget estimates, reviewed and monitored project expenditures throughout the budget year. He meets the minimum qualifications of having a bachelor's degree in geotechnical engineering and geology from the University of Wisconsin Madison, seven years of civil engineering experience, and has two years of experience supervising the Environmental Engineering Technician. He also meets the licensure requirements of the position by possessing a valid Wisconsin driver's license and is registered as a Professional Engineer with the State of Wisconsin. In addition, he continues to perform his job functions with greater professional expertise every day.

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Rates
Personnel Costs	$6,228			$6,228
Non Personnel Recurring Costs	$-0-			$-0-
Non Personnel One-Time Costs	$-0-			$-0-
Total Year One Costs	$6,228			$6,228

Projected Cost Calculation Details

Hours	Annual Hours	2,080	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Grade M	Other Payments (i.e. stipends, tuition)		Payroll Fees ($15/ month / person)	Same
Benefits	Retirement	General	Workers Comp Class	Muni Ops		
HR					Position Classification	None

Department Mission:

Buildings and Grounds, through its dedicated employees, strives to maintain, repair, and operate City facilities in a manner that ensure long-term performance of the buildings and an effective workplace for the City staff and visitors.

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Director of Public Works/City Engineer	1.0	1.0	1.0	1.0	1.0
Building & Grounds Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0
Custodian	4.5	4.5	4.5	4.5	5.5

Major Responsibilities & Services Provided:

- Building maintenance.
- Custodial services for City buildings.
- Sustainability initiatives.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Actual
Number of Buildings Maintained	8	8	8	8	9

Significant Accomplishments in 2024:

- Installed Library chiller.
- Replaced entrance flooring at City Hall and Senior Center.
- Attended several Hub building design meetings.
- Attended new police services facility initial design meetings.

Notable Initiatives for 2025:

- Replace boiler City Hall.
- Replace air handler and condenser at Community Center.
- Develop a staffing plan for Hub building custodial and maintenance services.
- Continue attending new Police facility design meetings.
- Develop a staffing plan for Police facility custodial and maintenance services.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$274,052	$318,757	$132,913	$329,078	$426,360	$107,603
Contractual Services	126,038	169,225	37,206	169,225	178,700	9,475
Operating Expenses	316,400	335,705	126,087	336,150	380,855	45,150
Allocated Costs	41,370	44,482	22,241	44,482	54,916	10,434
Transfers to Other Funds	-	-	-	-	-	-
Total	$757,860	$868,169	$318,447	$878,935	$1,040,831	$172,662

Significant Budget Changes from 2024 to 2025:

- Added new permanent full-time custodial position to support the Hub and Maintenance Facility (PBP#4), which was planned by Council with the 2024 budget.
- Removed prior year one-time purchases including $8,500 from the maintenance facility budget, $4,800 from the City Hall budget, and $4,000 from the Community Center budget.
- Added $7,500 for door openers at City Hall. These are the handicap openers for the main entrance. The current system is obsolete and not always working. This would upgrade the doors to electric openers.
- Added $7,000 for boiler exhaust replacement in the Community Center. This is to replace the current boiler exhaust since it has several leaks and needs replacement.
- Added operating costs for the Hub ($52,000), which was planned by Council with the 2024 budget.

2025 BUDGET EXPENDITURE DETAIL

Department: Public Works – City Facility Buildings & Grounds (various)

100-5162 Public Safety Building (Headquarters) Building & Grounds Budget

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$1,500 - Annual service contract for generator $1,000 - Quarterly sprinkler system test $1,000 - Repairs to station appliances $5,000 - Repairs to station heating/cooling $2,000 - Miscellaneous building repairs $825 - Pest control 2024 $11,050 2025 $ 11,325
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services – LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of	

2025 BUDGET EXPENDITURE DETAIL

		forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$1,000 - Garage door maintenance $1,500 - Misc. materials for facility repair and maintenance 2024 $2,500 2025 $2,500
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$-0- Misc. small station equipment (kitchen utensils/tools, dorm room items) 2024 $-0- 2025 $-0-
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	$1,800 - Paper & cleaning products $200 - Water softener salt 2024 $2,000 2025 $2,000
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	$25,000 - Gas & electric $3,000 - Fitchburg Utility District 2024 $28,000 2025 $28,000
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 BUDGET EXPENDITURE DETAIL

100-5164 – PW Maint. Facility Building & Grounds Budget

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	$3,500 - Repairs to Service Doors $1,000 - Maintenance Alarms $850 - Quarterly Sprinkler Inspections $1,500 - Annual Backflow Valve Inspections $6,000 - Misc. Building Repairs $600 - Fuel Tank Inspections $800 - Hoist Inspections $800 - Crane Inspections $3,500 - Floor Waxing $700 - Fire Ext. Inspection $6,000 - HVAC Repairs $1,500 - Security system $2,500 - Solar Repair 2024 $38,250 2025 $29,250
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

2025 BUDGET EXPENDITURE DETAIL

-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	$1,000 - Light Bulbs, Fixtures, Ballasts $3,000 - Misc. Items $-0- Interior LED $1,000 - Exterior LED 2024 $5,500 2025 $5,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	2024 $-0- 2025 $-0-
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	$2,500 - Misc. Custodial Supplies 2024 $1,000 2025 $2,500
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	$33,000 - Electric & Gas (includes amount reclassified from Public Works budget) $450 - Drinking Water $4,000 - Water/Sewer/Storm 2024 $32,900 2025 $37,450
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 BUDGET EXPENDITURE DETAIL

100-5165 City Hall Building & Grounds Budget

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$500 - Fitness Machine Maintenance $10,000 - Miscellaneous Building Repairs $1,700 - Generator Inspection $800 - Pest Control $5,000 - Elevator Inspections $10,000 - HVAC Repairs $1,500 - Sprinkler Inspections $4,600 - Fire Testing $1,400 - Scissor Lift Repair $2,000 - Security System $6,000 - Unexpected repairs $2,500 - Solar Repairs $7,500 - Entrance door openers 2024 $49,500 2025 $53,500
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$375 - Cable service for fitness room 2024 $375 2025 $375

2025 BUDGET EXPENDITURE DETAIL

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	$300 - Work boots $400 - Shirts $400 - PBP#4 Hub/Maintenance Facility Custodian) This includes maintenance supervisor and 3 custodians. 2024 $700 2025 $1,100
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Training for staff on building equipment 2024 $-0- 2025 $-0-
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$1,000 - Vehicle expense for building maintenance vehicle. 2024 $1,000 2025 $1,000
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$8,000 - Bulbs/Ballasts, Tools, Paint, Filters, Misc. building repair 2024 $8,000 2025 $8,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$2,000 - New janitorial equipment such as a cart, vacuum cleaner, mops, buckets. Replace as needed. 2024 $1,700 2025 $2,000
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	$8,000 - Custodial Supplies: paper products, chemicals, etc. 2024 $8,000 2025 $8,000
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	$100,000 - Water, sewer, electric, and natural gas charges for City Hall 2024 $100,000 2025 $100,000

2025 BUDGET EXPENDITURE DETAIL

-397	Fuel Purchases	Fuel – diesel and unleaded, from City pumps and commercial stations	$805 - 230 gallons unleaded $3.50/gallon 2024 $805 2025 $805
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 BUDGET EXPENDITURE DETAIL

100-5166 Police Evidence Facility

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$7,000 - Generator, Fire Suppression, & Furnace Maintenance Repairs not covered by maintenance agreement. Pest Control. 2024 $7,000 2025 $7,000
		OPERATING SUPPLIES & EXPENSE	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$500 – Misc. Supplies 2024 $500 2025 $500
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	$3,100 - MGE 2024 $3,100 2025 $3,100

2025 BUDGET EXPENDITURE DETAIL

100-5167 – West Fire Station #2 Building & Grounds Budget

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$7,500 - Repairs to station heating/cooling $3,000 - Repairs to other station systems $1,600 - Generator Inspections $2,000 - Fire System Inspection $450 - Pest Control $2,500 - Garage Door Repairs $2,500 - Solar Repairs 2024 $20,050 2025 $ 19,550
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services – LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of	

2025 BUDGET EXPENDITURE DETAIL

		forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$4,000 - Misc. materials for facility repair, filters 2024 $4,000 2025 $4,000
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$1,500 - Miscellaneous small equipment purchases 2024 $1,500 2025 $1,500
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	$3,600 - Paper & cleaning products $400 - Water softener salt 2024 $4,000 2025 $4,000
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	$23,000 - Gas & electric $5,500 - Fitchburg Utility District 2024 $28,000 2025 $28,500
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 BUDGET EXPENDITURE DETAIL

100-5168 – East Fire Station #3 Building & Grounds Budget

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$6,000 - Repairs to station heating/cooling $5,000 - Repairs to other station systems $1,600 - Generator Inspections $2,500 - Sprinkler test $900 - Pest Control $1,000 - Security System Repairs $2,500 Solar Repairs 2024 $19,300 2025 $19,500
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services – LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program	

2025 BUDGET EXPENDITURE DETAIL

		specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$2,500 - Misc. materials for facility repair 2024 $2,500 2025 $2,500
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$1,000 – Misc. cleaning equipment 2024 $1,000 2025 $1,000
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	$4,000 - Paper & cleaning products 2024 $4,000 2025 $4,000
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	$31,000 - Gas & electric $5,400 - Fitchburg Utility District 2024 $36,000 2025 $36,400
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 BUDGET EXPENDITURE DETAIL

100-5514 – Comm. Center Building & Grounds Budget

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$7,000 - HVAC Repairs $3,000 - Elevator Inspections $700 - Pest Control $1,500 - Sprinkler Inspection $7,000 - Misc. Building Repairs $7,000 - Boiler exhaust replacement 2024 $23,200 2025 $26,200
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$500 - Security for large events (offset by rental revenue) 2024 $500 2025 $500
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	

2025 BUDGET EXPENDITURE DETAIL

-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$10,000 - Paint, Ceiling Tiles, Bulbs, Ballasts, HVAC Filters Misc. Building Repair Supplies 2024 $10,000 2025 $10,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$2,000 - Vacuum, Cleaning Cart, Misc. Small Equipment 2024 $2,000 2025 $2,000
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	$7,000 - Custodial Supplies 2024 $7,000 2025 $7,000
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	$32,000 - MG&E $5,500 - Storm/Water/Sewer 2024 $40,000 2025 $37,500
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 BUDGET EXPENDITURE DETAIL

100-5515 Hub Building & Grounds Budget

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$1,500 - Quarterly sprinkler system test $1,000 - Pest control $1,500 - Landscaping, snow removal, etc. $1,500 - Floor waxing $6,000 - HVAC repairs 2024 $-0- 2025 $11,500
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services – LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items	

2025 BUDGET EXPENDITURE DETAIL

		not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$5,000 - Miscellaneous building repair supplies 2024 $-0- 2025 $5,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$7,500 - Miscellaneous small equipment 2024 $-0- 2025 $7,500
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	$4,000 - Paper, cleaning products, softener salt, etc. 2024 $-0- 2025 $4,000
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	$20,000 - Gas & electric $4,000 - Fitchburg Utility District 2024 $-0- 2025 $24,000
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 PERSONNEL SUMMARY

Department: Public Works Building & Grounds

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Kevin Richmond	Buildings & Grounds Supervisor	4/2011	2,080		50
E	Larry Schlimgen	Custodian	1/2001	2,080		50
E	Dan Ohm 50% Library 50% General Fund	Custodian	7/2014	2,080		50
E	Ana Lopez	Custodian	7/2017	1,040		
E	Dale Riek 100% Library	Custodian	7/2011 DIP 1/2022	2,080		
E	Craig Pringle 100% Community Center	Custodian/Wknds Only	2/2019		520	
E	Vacant	Custodian/Wknds Only			520	
E	On Call Pay				548	
N#4	New 50% Hub 50% Maint Fac	Custodian	1/1/25	2,080		
	TOTAL ALL PAGES			11,440	1,588	150

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 4

Department:	Public Works (Building & Grounds)
Position Title:	Custodian – Hub/PW Maintenance Building
Position Timing: The year the position is projected to start and any other timing items.	Permanent position beginning in 2025.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Duties include general custodial tasks such as restroom facilities maintenance, rubbish removal, vacuuming, dusting, and snow removal of sidewalks. Part of on-call rotation for off hours building maintenance and security issues.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Building Maintenance doesn't have the staffing to add another building to their workload. In addition, Building Maintenance currently doesn't clean the Public Works (PW) Maintenance Building. The PW Maintenance Building is cleaned by the streets, utility, and parks staff. Better use of City resources would be to hire a new custodian that would be able to clean both the new Hub facility and PW Maintenance Building as well as help with other City facilities when needed.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	If position isn't granted and Hub is constructed, an alternative strategy would be to hire a cleaning crew to clean and maintain the new Hub. Another alternative strategy would be to have current staff clean and maintain the Hub by lessening the level of service on the existing buildings.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

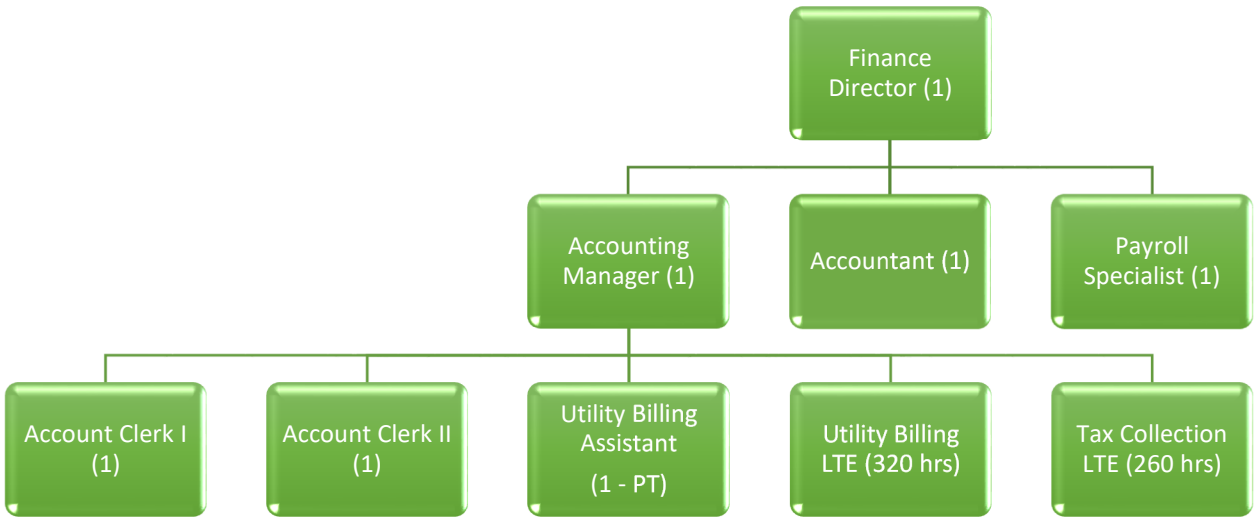
	2008	2013	2019	2020	2021	2022	2023
City Buildings	5	6	8	8	8	8	8
Custodial Staff	-	-	3.5	3.5	3.5	3.5	3.5

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included in staffing study Position Requests Submitted by Department, in priority order: 1) Custodian – Hub/PW Maintenance Building 2) Custodian – Police Facility 3) Custodian – Police and Other City Facilities

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$83,997	$83,997		
Non Personnel Recurring Costs			$1,060	$1,060		
Non Personnel One-Time Costs			$3,130	$3,130		
Total Year One Costs			$88,187	$88,187		
Projected Cost Calculation Details						
Hours	Annual Hours	2,080	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Grade A	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	General	Workers Comp Class	Muni Ops		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	 $400 $400	Protective Gear/ PPE Year 1 Year 2+	 None	Clothing Allowance Year 1 Year 2+	 None
Misc.	Office Equipment Year 1 Year 2+	 None	Training Year 1 Year 2+	 None	Dues Year 1 Year 2+	 None
Technology	Software Year 1 Year 2+	None	Desk Phone Year 1 Year 2+	None	Cell Phone Year 1 Year 2+	 $900 $480
	Computer/ Laptop	$2,500	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$200	Drug Test/ Background	$10	Position Classification	None
Vehicles	Mileage ($.67/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

Department Mission:

To be accountable to the citizens of the City of Fitchburg and others for the proper accounting of their tax and other remittances to the City government. To ensure the City's long-term fiscal sustainability by implementing sound accounting and budgeting practices and promoting financial stewardship and safekeeping of City assets. To provide responsive financial management support services to the City Council, the City Administrator, and all City departments to assist in responsible decision making.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Finance Director	1.00	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Accountant	-	-	1.00	1.00	1.00
Account Clerk II	2.00	1.00	1.00	1.00	1.00
Account Clerk I	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	-	1.0	1.00	1.00	1.00
Utility Billing Assistant	.50	.50	.50	.50	.50
Utility Billing LTE	.15	.15	.15	.15	.15
Tax Collection LTE	.10	.10	.10	.13	.13

Major Responsibilities & Services Provided:

- Ensuring that bills incurred by the various departments are paid efficiently and in accordance with City policies.
- Collecting, depositing, recording, and investing cash receipts, including property taxes.
- Billing utility and other customers and pursuing collection activities when needed.
- Making sure payroll and all the associated employer related payments are paid accurately and on time.
- Coordinating the annual capital improvement plan and operating budget processes.
- Reporting to departments, elected officials, citizens, and other interested parties about the financial status of the City.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
GFOA Certificate of Achievement	Yes	Yes	TBD	Yes	Yes
Tax Bills Issued	9,036	9,207	9,574	8,900	8,900
Total Tax Roll (year collected, millions)	$87.6	$95.9	$113	$120	$125
Utility Customers	7,239	7,387	7,563	7,713	7,900
Utility Billing Payments	23,336	28,522	30,435	30,000	30,000
Payroll Transactions	7,153	7,244	7,468	7,500	7,600
% Direct Deposit	97%	97%	98%	98%	98%
Accounts Payable Checks	1,353	1,478	1,796	1,700	1,700
P-Card Transactions	3,959	4,267	4,169	4,300	4,300
P-Card Rebate	$58,899	$68,190	$60,243	$68,000	$68,000
Special Assessment Letters Issued	730	625	496	600	600
Investment Plan Projects Monitored	-	58	68	81	81

Significant Accomplishments in 2024:

- Researched options for new payroll provider that better meets needs of local government employers.
- Worked with Council, Administration, and consultants to provide information about a levy limit referendum in November 2024.
- Learned about new maintenance of effort requirements to ensure the City complies.
- Drafted new accounts receivable write-off policy and coordinated large volume of write-offs in accordance with the new policy.
- Participated in union negotiations.
- Issued request for proposals (RFP) for audit services from 2024-2028.
- Implemented new police impact fee to partially fund the new facility.
- Received Certified Public Finance Officer (CPFO) certification. The Accountant successfully passed seven exams to demonstrate his knowledge within specialized areas.

Notable Initiatives for 2025:

- Implement new budget software including CIP, personnel, and operating.
- Continue with implementation of new payroll software.
- Review financial policies for possible modifications based on best practice recommendations.

Financial Summary:

	2023 Actual	2023 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$447,013	$484,985	$225,497	$483,451	$511,692	$26,707
Contractual Services	111,763	327,470	75,800	531,333	330,580	3,110
Operating Expenses	15,607	19,285	5,510	19,395	19,930	645
Allocated Costs	22,526	27,607	13,905	27,807	29,520	1,913
Transfers to Other Funds	-	-	-	-	-	-
Total	$596,909	$859,347	$320,712	$1,061,986	$891,722	$32,375

Significant Budget Changes from 2024 to 2025:

- Shared revenue increased by 2.3% or approximately $30,000 based on the increase in state sales and use tax revenues determined by the Legislative Fiscal Bureau.
- Exempt personal property aid increased approximately $333,000 due to 2023 Act 12 that included a full repeal of personal property tax.
- General Transportation Aid (GTA) from the State increased approximately $223,000 based on the City's financial investment in transportation projects.
- Exempt Computer Aid and Exempt Personal Property Aid increased by City's share of former TID #15 aid (~$13,000 total).
- Increase in number of tax bills due to growth offset by decrease in tax bill counts due to the repeal of personal property taxes.
- Included $200 for the allocated cost of the central copier lease. A similar addition was included for most other departments.
- Reduced employee retirement reserve payouts from $200,000 to $150,000 based on retirements experienced and expected. Amounts are funded with assigned fund balance.
- Decreased unallocated contingency from $127,500 to $25,000. The amount for 2024 was uniquely high as it included the reservation of funding for the operating costs of the future Hub park facility.
- Added $86,000 of designated contingency for the City's share of approved rescinded taxes. The exact amount will be determined by the State and there is a corresponding levy limit adjustment for the amount.
- Decreased transfers to the capital projects fund from $3,137,500 to $1,068,230 based on the Adopted Capital Improvement Plan.
- Added $995,490 transfer to the capital projects fund for future gaps in the expenditure restraint incentive program (ERIP) based on the Adopted Capital Improvement Plan.

2025 BUDGET EXPENDITURE DETAIL

Department: Finance (100-5152-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-212	Audit and Financial Consulting	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$40,000 - Annual external audit fees $9,000 - Single Audit fees ($750K+ prior year fed awards) $550 - CAFR Excellence Award application 2024 $47,740 2025 $49,550
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	$8,500 - Accounting software support (existing) $150,000 - Accounting software support (new software) $50,000 - Budgeting software (new software) $10,000 - Lease software (existing) $1,000 - CIP software support (existing) $60,180 - ongoing fees for timekeeping/payroll (existing) (including new proposals/Council amendments approved) 2024 $278,380 2025 $279,680
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$1,300 - Outsourced tax bill stuffing and mailing $50 - Language Translation line 2024 $1,350 2025 $1,350
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$600 - Office Supplies and ink/toner $2,000 - Postage – A/P, A/R, payroll, etc. $4,200 - Postage – tax bills 2024 $6,200 2025 $6,800
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$75 – WGFOA (three members) $450 - GFOA (two members) $45 CPA license renewal (odd years) $350 – CPFO certification renewal (two certifications) $350 - WICPA (one member) $60 - MTAW (one member) 2024 $1,285 2025 $1,330

2025 BUDGET EXPENDITURE DETAIL

-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$3,000 – GFOA (1 employee) $2,000 – WGFOA (2 employees) $750 – Ehler's (2 employees) $500 – MTAW (1 employee) $500 – Accounting software (4 employees) $1,650 - Miscellaneous * Additional staff training paid through utilities 2024 $8,400 2025 $8,400
-326	Tuition Reimbursement	Collective Bargaining Agreement and Employee Handbook Tuition	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	$840 - General training: 1,255 miles @ $.67 2024 $840 2025 $840
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$-0- W-2s (part of timekeeping service) $1,500 - Tax Bills – insert printing $400 - Tax Bills – envelopes $100 - Dog/Cat license tags $510 - Miscellaneous (storage boxes, County directory, etc.) 2024 $2,510 2025 $2,510
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Replacements of minor equipment not included in the capital budget.	$50 – Miscellaneous 2024 $50 2025 $50
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$200 – Allocated portion of centralized copier lease 2024 $-0- 2025 $200

2025 PERSONNEL SUMMARY

Department: Finance

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Misty Dodge	Finance Director	9/2/14	2,080		0
E	Robert Cornelius	Accountant	3/29/21 (3/6/23 in position)	2,080		0
E	Kim Hauge	Payroll Specialist	9/23/06 (11/14/22 in position)	2,080		10
E	Various	Tax Collection LTE			260	0
E	Holiday Premium				16 hrs	
	Split with other funds					
E	Kari Miller General Fund – 25% Water – 28.13% Sewer – 28.12% Stormwater – 18.75%	Accounting Manager	12/1/04 (5/11/15 in position)	2,080		0
E	Jessica Kriedeman General Fund – 40% Water – 22.5% Sewer – 22.5% Stormwater – 15%	Accounting Clerk II	4/26/23	2,080		5
E	Becky Neefe General Fund – 20% Water – 30% Sewer – 30% Stormwater – 20%	Accounting Clerk I	4/30/18	2,080		10
E	Brenda Yoerger Water – 34%	Utility Billing	12/14/15 (5/7/18 in	1,040		0

2025 PERSONNEL SUMMARY

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
	Sewer – 33% Stormwater – 33%	Assistant	position)			
E	Various	Utility Cash Collection LTE			320	0
	TOTAL ALL PAGES			13,520	580 LTE 16 hrs Holiday Premium	25

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 3

Department: Finance/Public Works

Position Title: New Finance Manager

Position Timing:
The year the position is projected to start and any other timing items.

Permanent position beginning 2025, if approved by referendum

Job Functions:
The role this position will play in the department, including specific job duties. Alternatively, attach a job description.

The position would assist in the management of the financial operations of the City, including supporting the Finance Director in budget management, financial reporting, staff supervision and development, and policy development.

This position would also serve the Public Works Department with procurement support (bid drafting and coordination, large project tracking), budget support (recommendations, monitoring), and grant support (drafting applications, monitoring requirements, reporting). As time allows, the position could also assist other department heads that don't have administrative support with procurement functions including resolution writing, bid posting, and compiling bid tabulations.

Brief Justification:
Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.

One primary goal of this position would be to alleviate some administrative burden from the public works engineers by performing the higher-level finance tasks (not clerical tasks). This position would also ensure completeness of procurement requirements of City ordinances/State Statute/granting agencies on large public works projects and hopefully increase grant funding provided to the City for priority projects within public works, including infrastructure projects and City facility projects.

In addition, this role would provide management support to the Finance Department and allow for improved budgeting and financial processes.

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

Continued de-prioritization of projects and initiatives based on staff capacity. Procurement and grant tasks within public works could remain a responsibility of the engineers and engineer technicians.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Public Works Purchase Orders	n/a	n/a	93	117	140	74	80
Public Works General Fund Operating Budget*	$1.4 million	$1.5 million	$2.0 million	$2.1 million	$2.1 million	$2.4 million	$2.7 million
Public Works Capital Budget*	$0.9 million	$1.8 million	$2.6 million	$16.8 million	$11.4 million	$2.9 million	$4.4 million
All Funds Expenditure Budget	$26.9	$40.6	$83.8	$66.5	$87.8	$64.6	$107.5
Permanent FTE	145.5	195.0	179.3	181.3	182.7	190.6	198.6

*excludes utilities, TID, parks, and buildings & grounds

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: High

Position Requests Submitted by Department, in priority order:
1) New Finance Manager
2) Part-Time Utility Billing Assistant
3) New Budget Analyst
4) New Accounting Intern

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$137,060	$	$	$
Non Personnel Recurring Costs			$2,430	$	$	$
Non Personnel One-Time Costs			$5,510	$	$	$
Total Year One Costs			$145,000	$	$	$
Projected Cost Calculation Details						
Hours	Annual Hours	2,080	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Estimated Grade K	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	General	Workers Comp Class	Office/Mgmt		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	None	Protective Gear/ PPE Year 1 Year 2+	None	Clothing Allowance Year 1 Year 2+	None
Misc.	Office Equipment Year 1 Year 2+	$2,050 $50	Training Year 1 Year 2+	$1,500 $1,500	Dues Year 1 Year 2+	$200 $200
Technology	Software Year 1 Year 2+	$500 $500	Desk Phone Year 1 Year 2+	$500 $-0-	Cell Phone Year 1 Year 2+	None
	Computer/ Laptop	$2,500	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$200	Drug Test/ Background	$10	Position Classification	$300
Vehicles	Mileage ($.67/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

2025 BUDGET EXPENDITURE DETAIL

Department: Interdepartmental (100-5190-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
-189	Employee Retirement Reserve	Payments made to retired employees based on sick leave bank at time of retirement.	$150,000 - Payouts based on known retirements as of when budget was prepared. Amount to be funded through assigned fund balance for employee retirement reserve. 2024 $200,000 2025 $150,000
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-255	Debt Collection Expense	Expenses paid to the collection agency for services on collection of bad debt	$2,000 - Collection Agency Fees (fees passed on to debtor with new collection agency) 2024 $2,000 2025 $2,000
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	

2025 BUDGET EXPENDITURE DETAIL

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$12,000 - General office supplies (general fund) 2024 $12,000 2025 $12,000
-320	Publications & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Replacements of minor equipment not included in the capital budget.	
-380	Employee Recognition and Memorials	Purchases for employee recognitions and memorials.	$2,000 - Service Awards (based on years of service) $1,500 - Employee Recognition Luncheon $750 - Cards/Flowers/Memorials 2024 $4,250 2025 $4,250
-381	Safety and Health Programs	Employee safety and wellness committees	$100 - City-wide safety and wellness initiatives 2024 $100 2025 $100
-505	Leases and Rentals	Leases and rentals of facilities and equipment	
-735	Special Charges	Payment of special assessments and special charges on tax roll	$30 – private septic charges paid to PHMDC for City parcels 2024 $-0- 2025 $30
-991	Bad Debt Expense	Uncollectible amounts from personal property taxes, court fines and forfeitures, special assessments, and misc. uncollectible accounts	$100 – special assessment bad debt $-0- personal property bad debt recorded as contra-revenue $-0- municipal court bad debt recorded as contra-revenue $2,900 – miscellaneous bad debt 2024 $3,000 2025 $3,000
-900	Undesignated Contingency	Allocation for unplanned events	$25,000 - Unallocated contingency funding to address unplanned events during the year. Any unspent amount will be requested for carryover to future years. Note: 2024 included the reserve amount for future Hub operating costs 2024 $127,500 2025 $25,000

2025 BUDGET EXPENDITURE DETAIL

-901	Designated Contingency	Allocation for planned events	$86,000 - Allocated contingency funding to reimburse the prior year funds for the City's share of refunded taxes. Note: there is a corresponding levy limit adjustment for this amount. 2024 $-0- 2025 $86,000

2025 BUDGET EXPENDITURE DETAIL

Department: Interfund Transfers (100-5920-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		OTHER FINANCING USES	
-951	Transfer to Capital Projects Fund – Equipment	Transfers from the General Fund to the Capital Projects Fund for capital equipment purchases	$20,000- Anticipated gasoline budget savings that, if realized, would be transferred to the hybrid and electric vehicle capital project #1042 $500,000 – Transfer to Capital Projects Fund for 2025 project #1045 for future grant matches $30,180 – Transfer to Capital Projects Fund for 2025 project #2198 for police equipment previously included in the General Fund $36,050 – Transfer to Capital Projects Fund for 2025 project #2238 to install a new early warning siren $250,000 – Transfer to Capital Projects Fund for 2025 project #3198 to account for delays in public works equipment being added to the replacement fund and significantly increased costs. $44,000 – Transfer to Capital Projects Fund for 2025 project #6354 to purchase next replacement of tables/chairs with subsequent replacement fund. $188,000 – Transfer to Capital Projects Fund as identified in the adopted 2025-2034 CIP for 2026 & beyond projects less amount transferred previously (adjusted by Omnibus Amendment at budget adoption, if needed) 2024 $3,137,500 2025 $1,068,230
-952	Transfer to Capital Projects Fund – Roads	Transfers from the General Fund to the Capital Projects Fund for road resurfacing and reconstruction	
-953	Transfer to Capital Projects Fund – Parks	Transfers from the General Fund to the Capital Projects Fund for capital park related purchases	
-954	Transfer to Capital Projects Fund – Other	Transfers from the General Fund to the Capital Projects Fund for other purposes	$995,490 - Anticipated transfer to Expenditure Restraint Program Gaps fund (adjusted by Omnibus Amendment at budget adoption, if needed) 2024 $-0- 2025 $995,490

Department Mission:

To track the projects funded with the American Rescue Plan Act Fiscal Recovery Funds (ARPA/FRF) received from the U.S. Treasury in 2021/2022. The Council priorities for this funding were first identified in the ARPA/TID Closure Investment Plan and further refined through updates to that Plan and the CIP and budget processes.

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
None					

Major Responsibilities & Services Provided:

- Coordinating the ARPA/TID Closure Investment Plan creation and adoption process.
- Monitor projects and close-out projects when complete.
- Complete reporting with the United States Treasury.
- Monitor compliance with grant requirements.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
# of Projects in Investment Plan	-	34	33	28	-
Grant Funding Spent (millions)	-	$0.3	$1.3	$1.6	-
Grant Funding Remaining (millions)	-	$2.9	$1.6	-	-

Significant Accomplishments in 2024:

- Participated in an Alternative Compliance Exam for ARPA funds spent in 2023 with the external auditors.

Notable Initiatives for 2025:

- Complete final grant reporting and close-out the grant.

Financial Summary:

	2023 Actual	2023 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$-	$-	$-	$-	$-	$-
Contractual Services	24,999	15,000	21,897	87,624	-	(15,000)
Operating Expenses	-	-	-	34,414	-	-
Allocated Costs	-	-	-	-	-	-
Transfers to Other Funds	1,256,305	-	-	1,675,025	-	-
Total	$1,281,304	$15,000	$21,897	$1,797,063	$-	$(15,000)

Significant Budget Changes from 2024 to 2025:

- All projects must be obligated by the end of 2024 and spent by the end of 2026 so no projects are included in the 2025 budget. Any projects obligated but not yet completed will be included in the 2024 to 2025 carryover process.

2025 BUDGET EXPENDITURE DETAIL

Fund: ARPA GRANT FUNDS (229-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
5300-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
5520-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$0 – Consultant to update/complete tree inventory (done) 2024 $15,000 2025 $-0-
OPERATING SUPPLIES & EXPENSE			
5144-389	Grants to Others	Grants awarded to non-profit organizations as a part of the City's Healthy Neighborhood Initiative	
5165-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department.	$0 – Masks and other protective equipment to reduce transmission of COVID-19 for staff and customers (City Hall) 2024 $-0- 2025 $-0-
5165-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	$0 – Custodial and sanitation supplies to reduce transmission of COVID-19 for staff and customers (City Hall) 2024 $-0- 2025 $-0-
5210-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department.	$0 – Masks and other protective equipment to reduce transmission of COVID-19 for staff and customers (Police Station) 2024 $-0- 2025 $-0-
5210-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	$0 – Custodial and sanitation supplies to reduce transmission of COVID-19 for staff and customers (Police Station) 2024 $-0- 2025 $-0-
5220-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department.	$0 – Masks and other protective equipment to reduce transmission of COVID-19 for staff and customers (Fire Station) 2024 $-0- 2025 $-0-
5220-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	$0 – Custodial and sanitation supplies to reduce transmission of COVID-19 for staff and customers (Fire Station) 2024 $-0- 2025 $-0-
5460-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department.	$0 – Masks and other protective equipment to reduce transmission of COVID-19 for staff and customers (Senior Center) 2024 $-0- 2025 $-0-

2025 BUDGET EXPENDITURE DETAIL

5460-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	$0 – Custodial and sanitation supplies to reduce transmission of COVID-19 for staff and customers (Senior Center) 2024 $-0- 2025 $-0-
5511-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$0 – Masks and other protective equipment to reduce transmission of COVID-19 for staff and customers (Library) 2024 $-0- 2025 $-0-
5511-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	$0 – Custodial and sanitation supplies to reduce transmission of COVID-19 for staff and customers (Library) 2024 $-0- 2025 $-0-
5520-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere.	2024 $-0- 2025 $-0-
5520-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department.	$0 – Masks and other protective equipment to reduce transmission of COVID-19 for staff and customers (Parks) 2024 $-0- 2025 $-0-
TRANSFERS OUT TO OTHER FUNDS			
5920-400	Transfer to Capital Projects Fund		2024 $-0- 2025 $-0-
5920-700	Transfer to Technology Fund		

Reconciliation:

$10,881 spent in 2021 (actual)
$294,259 spent in 2022 (actual)
$1,281,305 spent in 2023 (actual)
$1,018,059 carryover from 2023 to 2024
$15,000 budgeted in 2024
$1,080,000 budget amendment approved in 2024 (R-62-24)
$50,000 budget amendment approved in 2024 (R-45-24)
$3,749,504 authorized through 9/10/24
-$365,996 funding authorization removal anticipated (includes administrative fees repurposed)
$140,000 budget amendment anticipated in 2024 (TBD)
$3,523,508 anticipated projects

$3,222,954 available ARPA funds
$174 interest earned in 2021 (actual)
$35,833 interest earned in 2022 (actual)
$154,490 interest earned in 2023 (actual)
$110,000 estimated interest in 2024
$3,523,451 available funding

Finance Department – TID Close Excess Increm Fund
2025 Annual Operating Budget

Department Mission:

To track the projects funded with the excess tax increment received upon closure of successful Tax Increment Districts (TID). The Council priorities for this funding were first identified in the ARPA/TID Closure Investment Plan and further refined through updates to that Plan and the CIP and budget processes.

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
None					

Major Responsibilities & Services Provided:

- Coordinating the ARPA/TID Closure Investment Plan creation and adoption process.
- Monitor projects and close-out projects when complete.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
# of Projects in Investment Plan	-	23	42	56	56
Excess Increment Received from Closure					
TID #	-	6	4/15	-	-
Amount (millions)	-	$1.8	$5.8	-	-
Funding Remaining, including interest revenue (millions)	-	$1.7	$7.0	$2.3	$1.8

Significant Accomplishments in 2024:

- None

Notable Initiatives for 2025:

- None

Financial Summary:

	2023 Actual	2023 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$-	$-	$-	$-	$-	$-
Contractual Services	91,251	550,000	98,440	1,082,748	172,500	(377,500)
Operating Expenses	530	50,000	-	65,000	50,000	-
Allocated Costs	-	-	-	-	-	-
Transfers to Other Funds	453,843	657,550	-	3,420,118	275,000	(382,550)
Total	$545,624	$1,257,550	$98,440	$4,567,866	$497,500	$(760,050)

Significant Budget Changes from 2024 to 2025:

- Reinstated certain projects from the Investment Plan that were delayed in the 2024 budget. Delayed certain projects to 2026.
- Added projects newly identified in the Adopted 2025-2034 Capital Improvement Plan. Delayed certain projects to 2026.
- Added $10,000 for comprehensive plan additional printing and public notices.
- Reclassified $2,500 in Emerald Ash Borer (EAB) treatment from the General Fund to the TID Closure funding.

2025 BUDGET EXPENDITURE DETAIL

Fund: TID Closure Excess Increment (230-) `

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
5115-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$-0- Ordinance review by consultant and facilitation of updates (delay to 2026) 2024 $50,000 2025 $-0-
5115-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere.	$-0- UniverCity Year partnership (delay to 2026) 2024 $-0- 2025 $-0-
5144-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	2024 $40,000 2025 $-0-
5144-389	Grants to Others	Grants awarded to non-profit organizations as a part of the City's Healthy Neighborhood Initiative	$50,000 - Competitive grants to be awarded under HNI grant approval process (add'l $50,000 in 2026) 2024 $50,000 2025 $50,000
5152-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	2024 $75,000 2025 $-0-
5153-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	2024 $-0- 2025 $-0-
5210-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	2024 $-0- 2025 $-0-
5300-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	-0- Consultant to plan for park and rides (delay to 2026) $25,000 Traffic study audit/traffic safety analysis 2024 $-0- 2025 $25,000
5520-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere.	$135,000 Additional tree replacement for emerald ash borer (EAB) affected trees $2,500 Chemical treatment of EAB (moved from General Fund) 2024 $10,000 2025 $137,500
5630-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	2024 $375,000 2025 $-0-
5630-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$10,000 – Additional printing and public notices for the Comprehensive Plan (new) 2024 $-0- 2025 $10,000
5670-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	2024 $-0- 2025 $-0-

2025 BUDGET EXPENDITURE DETAIL

OPERATING SUPPLIES & EXPENSE			
5143-325	**Training & Staff Development** -	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved.	2024 $-0- 2025 $-0-
5210-355	Equipment Expense	Replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	2024 $-0- 2025 $-0-
TRANSFERS OUT TO OTHER FUNDS			
5920-400	Transfer to Capital Projects Fund		$25,000 – City-Wide AV Equipment $-0- Traffic Calming Program (delay to 2026) $250,000 – Tennis/Pickleball Courts 2024 $657,550 2025 $275,000

Reconciliation:

$-0- spent in 2021 (actual)
$161,035 spent in 2022 (actual)
$526,968 spent in 2023 (actual)
$3,430,786 carried over from 2023 to 2024
$1,257,550 budgeted in 2024
-$50,000 budget amendment approved in 2024 (R-45-24)
$30,000 budget amendment approved in 2024 (R-122-24)
$9,530 budget amendment approved in 2024 (R-151-24)
$5,365,869 appropriated through 9/15/24
$497,500 budgeted in 2025 (Mayor's Proposed)
$5,863,369 appropriated through 2025, if approved

$901,000 future projects included in 2025-2034 Adopted CIP
$180,000 delayed project from 2025-2034 Adopted CIP
$595,000 future projects for operating budget
$1,676,000 future projects identified

$7,539,369 total projects identified

$1,846,018 TID #6 excess increment (actual)
$5,702,612 TID #4 excess increment (actual)
$58,706 TID #15 excess increment (actual)
$7,607,336 available increment (actual)
$61,549 interest earned through 2023
$7,668,885 funding available as of 12/31/23

Department Mission:

To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
None					

Major Responsibilities & Services Provided:

- Monitoring debt issuance, payments, and continuing disclosure requirements.
- Evaluate debt needs and coordinate the issuance of external debt.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Credit Rating – GO Debt	Aa1	Aa1	Aa1	Aaa	Aaa
Debt Issued (millions)	$15.5	$-0-	$-0-	$8.8	$30.0
Outstanding Debt as of 12/31 (millions)	$67.9	$62.3	$56.0	$60.9	$85.5
Debt Limit Used					
State Statute (5% of EV)	27%	20%	20%	21%	28%
City Policy (3% of EV)	45%	33%	33%	35%	46%
Debt Service Mill Rate (per $1,000 in equalized value)	$1.16	$1.10	$0.96	$0.94	$0.91
Debt Expense as a Ratio of Operating Budget (policy 15-25%)					
Unadjusted	40%	21%	20%	15%	16%
Adjusted	20%	20%	17%	15%	16%

Significant Accomplishments in 2024:

- Issued $8.8 million in general obligation notes to fund fire equipment and a new police services facility.
- Awarded Aaa rating by Moody's Investor Services, the highest rating available from the third-party rating agency.

Notable Initiatives for 2025:

- Prepare a five-year arbitrage report for 2020 debt issuance to demonstrate IRS compliance.
- Issue approximately $30 million of debt for various road projects and the new police services facility, if the projects move forward as budgeted.

Financial Summary:

	2023 Actual	2023 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Total	$8,129,500	$7,254,461	$2,968,228	$7,877,218	$7,416,186	$161,725

Significant Budget Changes from 2024 to 2025:

- Increased transfers into the debt service fund from various TID funds based on the established re-payment schedules for TID debt.
- Decreased use of premium to pay for interest expense based on funds available from prior debt issuances.
- Increased principal and interest expenses based on required payment schedules for the debt issued.
- Changed future debt issuances from bonds to notes, even if they qualify for bonds. Now that the State changed the law to allow Notes to be issued for 20 years, there is little incentive to issue Bonds with the more restrictive requirements.

City of Fitchburg
Schedule of Indebtedness
2025 Budget

Debt Issuance	Interest Rates	Balance at 12/31/23	Additions	Payments	Balance at 12/31/24	2025 Budgeted New Debt	2025 Budgeted Payments	Projected Balance at 12/31/25	Total Issue Balance	Maturity Date
2015 Gen'l Obligation Notes - (CIP)	1.00-2.00%	$ 440,000		$ (220,000)	$ 220,000		$ (220,000)	$ -	$ -	2025
2015 Gen'l Obligation Bonds - (CIP)	2.00-3.00%	$ 740,000		$ (50,000)	$ 690,000		$ (55,000)	$ 635,000	$ 635,000	2035
2016A Gen'l Obligation Notes - (CIP)	1.25-2.00%	$ 1,190,000		$ (395,000)	$ 795,000		$ (395,000)	$ 400,000	$ 400,000	2026
2016B Gen'l Obligation Bonds - (CIP)	2.00-2.60%	$ 3,645,000		$ (240,000)	$ 3,405,000		$ (245,000)	$ 3,160,000	$ 3,160,000	2036
2017A Gen'l Obligation Notes - (CIP)	2.00-3.00%	$ 315,000		$ (75,000)	$ 240,000		$ (80,000)	$ 160,000	$ 160,000	2027
2017B Gen'l Obligation Bonds - (CIP)	3.00%	$ 5,730,000		$ (335,000)	$ 5,395,000		$ (345,000)	$ 5,050,000	$ 5,050,000	2037
2018A Gen'l Obligation Notes - (CIP)	3.00%	$ 250,000		$ (50,000)	$ 200,000		$ (50,000)	$ 150,000	$ 150,000	2028
2018B Gen'l Obligation Bonds - (CIP)	3.00-3.375%	$ 3,385,000		$ (180,000)	$ 3,205,000		$ (185,000)	$ 3,020,000		2038
2018B Gen'l Obligation Bonds Refunding - (Library)	3.00-3.375%	$ 2,135,000		$ (275,000)	$ 1,860,000		$ (290,000)	$ 1,570,000	$ 4,590,000	2030
2019A Gen'l Obligation Bonds - (CIP)	2.00-3.00%	$ 1,710,000		$ (155,000)	$ 1,555,000		$ (135,000)	$ 1,420,000	$ 1,420,000	2038
2019A Gen'l Obligation Bonds - (TID #10)	2.00-3.00%	$ 3,870,000		$ (180,000)	$ 3,690,000		$ (190,000)	$ 3,500,000	$ 3,500,000	2039
2019A Gen'l Obligation Bonds - (Assessed)	2.00-3.00%	$ 1,940,000		$ (305,000)	$ 1,635,000		$ (310,000)	$ 1,325,000	$ 1,325,000	2029
2020A Gen'l Obligation Bonds - Refunding 2012B	1.15-5.00%	$ 1,430,000		$ (195,000)	$ 1,235,000		$ (215,000)	$ 1,020,000	$ 1,020,000	2040
2020A Gen'l Obligation Bonds - (CIP)	1.15-5.00%	$ 7,360,000		$ (380,000)	$ 6,980,000		$ (400,000)	$ 6,580,000	$ 6,580,000	2040
2020A Gen'l Obligation Bonds - (TID #10)	1.15-5.00%	$ 8,100,000		$ (135,000)	$ 7,965,000		$ (285,000)	$ 7,680,000	$ 7,680,000	2040
2020A Gen'l Obligation Bonds - (Assessed)	1.15-5.00%	$ 260,000		$ (30,000)	$ 230,000		$ (35,000)	$ 195,000	$ 195,000	2040
2021A Gen'l Obligation Bonds - (CIP)	1.50-4.00%	$ 7,180,000		$ (265,000)	$ 6,915,000		$ (115,000)	$ 6,800,000	$ 6,800,000	2041
2021A Gen'l Obligation Bonds - (TID #9)	1.50-4.00%	$ 4,855,000		$ (350,000)	$ 4,505,000		$ (225,000)	$ 4,280,000	$ 4,280,000	2041
2021A Gen'l Obligation Bonds - (TID #13)	1.50-4.00%	$ 1,510,000		$ (95,000)	$ 1,415,000		$ (80,000)	$ 1,335,000	$ 1,335,000	2041
2021A Gen'l Obligation Bonds - (TID #10)	1.50-4.00%	$ -	$ -	$ -	$ -		$ -	$ -	$ -	2041
2024A Gen'l Obligation Notes - (CIP)	4.00-5.00%	$ -	$ 8,790,000	$ -	$ 8,790,000		$ (1,565,000)	$ 7,225,000	$ 7,225,000	2043
2025A Gen'l Obligation Notes - (CIP)	est 3%	$ -	$ -	$ -	$ -	$ 30,000,000	$ -	$ 30,000,000	$ 30,000,000	2044
TOTAL INDEBTEDNESS		**$ 56,045,000**	**$ 8,790,000**	**$ (3,910,000)**	**$ 60,925,000**	**$ 30,000,000**	**$ (5,420,000)**	**$ 85,505,000**	**$ 85,505,000**	

	Balance at 12/31/23	Additions	Payments	Balance at 12/31/24	2025 Budgeted New Debt	2025 Budgeted Payments	Projected Balance at 12/31/25
Tax Increment District #9	$ 4,855,000	$ -	$ (350,000)	$ 4,505,000	$ -	$ (225,000)	$ 4,280,000
Tax Increment District #10	$ 11,970,000	$ -	$ (315,000)	$ 11,655,000	$ -	$ (475,000)	$ 11,180,000
Tax Increment District #13	$ 1,510,000	$ -	$ (95,000)	$ 1,415,000	$ -	$ (80,000)	$ 1,335,000
Stormwater Utility	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Assessed	$ 2,200,000	$ -	$ (335,000)	$ 1,865,000	$ -	$ (345,000)	$ 1,520,000
TOTAL DEBT - NON LEVY	**$ 20,535,000**	**$ -**	**$ (1,095,000)**	**$ 19,440,000**	**$ -**	**$ (1,125,000)**	**$ 18,315,000**
Library	$ 3,565,000	$ -	$ (470,000)	$ 3,095,000	$ -	$ (505,000)	$ 2,590,000
CIP	$ 31,945,000	$ 8,790,000	$ (2,345,000)	$ 38,390,000	$ 30,000,000	$ (3,790,000)	$ 64,600,000
TOTAL DEBT - TAX LEVY	**$ 35,510,000**	**$ 8,790,000**	**$ (2,815,000)**	**$ 41,485,000**	**$ 30,000,000**	**$ (4,295,000)**	**$ 67,190,000**
TOTAL INDEBTEDNESS	$ 56,045,000	$ 8,790,000	$ (3,910,000)	**$ 60,925,000**	$ 30,000,000	$ (5,420,000)	**$ 85,505,000**
check	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Note: Tax Increment District and Utility borrowing do not require general tax levy to service debt. Assessed projects also do not typically require general tax levy to service debt.

		Equalized Value (TID in)	Debt Maximum - State (5%)	Debt Maximum - City (3%)
2024 Value (TID in) - includes our portion of Town of Madison		6,167,362,500	$ 308,368,125	$ 185,020,875
12/31/24 Projected Debt as a Percent of EV		0.99%	19.76%	32.93%
2025 Estimated Value (TID in)	8.0%	6,660,751,500	$ 333,037,575	$ 199,822,545
12/31/25 Projected Debt as a Percent of EV		1.28%	25.67%	42.79%

Department Mission:

To account for the majority of the capital projects included in the ten-year Capital Improvement Plan (CIP) adopted by the Council under Ordinance 10-68 (excluding utility projects shown in the enterprise funds). This plan sets forth the capital improvements, estimated costs, and proposed funding sources for each project or capital expenditure. All capital improvements and capital expenditures which are expected to exceed $10,000 in value and which are likely to have a useful life of five years or more shall be included in the capital plan.

The current and past Adopted CIPs are available on the City's website: http://www.fitchburgwi.gov/176/Capital-Improvement-Plan

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
None					

Major Responsibilities & Services Provided:

- Coordinating the annual capital improvement plan (CIP) creation and adoption process.
- Monitor capital projects and close-out projects when complete.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
# of Years in the Adopted CIP	10	10	10	10	10
Projects within the Adopted CIP					
Project Count	105	116	120	122	130
Cost (millions) – all years	$138.9	$120.8	$137.7	$150.1	$188.3
Cost (millions) – first year	$30.1	$11.2	$24.8	$44.1	$33.5
Property Tax Funding of Capital Projects (millions)	$1.7	$1.9	$2.2	$2.4	$2.6

Significant Accomplishments in 2024:

- Created more accurate building system replacement fund projections and supporting documents.

Notable Initiatives for 2025:

- Create more thorough parking lot projections and supporting documents.
- Create more thorough park equipment projections and supporting documents.

Financial Summary:

	2023 Actual	2023 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Total	$17,188,250	$35,513,508	$2,486,849	$65,659,922	$25,694,185	$(9,819,323)

Significant Budget Changes from 2024 to 2025:

- Under ordinance 10-68(d) the mayor shall provide the common council members, at the time of submittal of the budget to the committee, a statement setting forth any project or amount in the capital improvement plan for that budget year which has not been included in the annual budget submitted to the committee and the mayor's reasons for not including such project or amount.
    - CIP #3450 – Delayed traffic calming funded by TID closure excess increment to 2026.
    - CIP #3520 – Basswood closure project was removed due to Sub Zero completing the project as a part of their Corporate Center development agreement (TID #18).
    - CIP #6266 – Further delayed $142,000 for Phase 1 of the agricultural park in Terravessa based on the funds available. It is expected that this new park concept will require multiple phases and this delay alone is not anticipated to impact the overall project.
    - CIP #6266 – Delayed $250,000 for Phase 2 of the agricultural park in Terravessa based on the funds available.
    - CIP #9999 – The $650,000 of ERP aid was applied to specific projects. These projects meet the criteria of our policy.
- Clerical corrections to the Adopted CIP include:
    - CIP #6266: The amounts and "2024 Budget Update" note appropriately identified the $142,000 for the Terravessa ag park that was delayed in 2024 due to unavailable funding; however the delayed amount wasn't reflected correctly in the upcoming projects and estimated timing sections of the project. The initial 2025 budget included the delayed funding in accordance with the Adopted CIP, but was subsequently further delayed to 2026 based on funds available.

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
ARPA/FRF													
Traffic Calming Program	3450	3	0										*0*
ARPA/FRF Total			**0**										***0***
Assessed (non-util, non-debt)													
Herman Road Realignment/Extension - Revised	3365	5								400,000			*400,000*
Sidewalks and Paths	3486	2	33,723	34,735	35,777	36,850	37,955	39,094	40,267	41,475	42,719	44,001	*386,596*
Fitchrona Rd (Lacy to Nesbitt) - Revised	3492	3	0										*0*
Anton Dr Roundabout and Sidewalk - New	3513	4			0								*0*
Assessed (non-util, non-debt) Total			**33,723**	**34,735**	**35,777**	**36,850**	**37,955**	**39,094**	**40,267**	**441,475**	**42,719**	**44,001**	***786,596***
Borrowing (non-util, GO debt)													
Maintenance Facility Expansion - New	1021	3				100,000	800,000	16,800,000					*17,700,000*
Police Mobile and Portable Radios	2125	2								1,362,630			*1,362,630*
Police Facility - Revised	2141	2	5,000,000										*5,000,000*
Air/Light/Rehab Vehicle - Revised	2229	3									1,310,000		*1,310,000*
Command Unit - Revised	2239	3				1,311,000							*1,311,000*
Aerial Ladder Truck - New	2247	3					2,911,000						*2,911,000*
Fire Engines - Revised	2250	2						1,519,000				1,700,000	*3,219,000*
Fire Portable/Mobile Radios - Revised	2265	3								1,130,000			*1,130,000*
Herman Road Realignment/Extension - Revised	3365	5							132,500	925,000			*1,057,500*
Syene Road (McCoy Road N to City Limit)	3367	3		200,000	730,000								*930,000*
S. Syene (McCoy to Lacy) - Revised	3368	2	5,162,000										*5,162,000*

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Traceway and Leopold Bike and Ped - New	3432	3			50,000	500,000							550,000
Fitchrona Rd (Lacy to Nesbitt) - Revised	3492	3	1,506,313										1,506,313
Lacy/Seminole and Seminole Path N - Rev	3495	3	0	0									0
CTH MM (McCoy Rd to USH 12/18) - Revised	3502	3		0									0
CTH D (Sparkle Stone - 450' S of Byrneland) - Rev	3503	4			500,000	300,000	988,000						1,788,000
Fitchrona Rd (N of Whalen to S of Whalen)	3506	2	50,000	920,000									970,000
Irish Ln (FHR to S. Syene) - Revised	3508	3		400,000	0	1,200,000							1,600,000
Southdale Bike Connection - New	3509	3				75,000	750,000						825,000
Extend Bus Rapid Tranist (BRT) - New	3519	3									5,500,000		5,500,000
Neighborhood Hub Phase 2 - Revised	6273	3						585,500	5,000,000				5,585,500
Northwest Teen Center - Revised	6275	3	2,000,000	2,000,000									4,000,000
Kids Crossing Playground - Revised	6277	3	375,000	600,000									975,000
City Hall Remodeling - Revised	6307	3		6,500,000									6,500,000
Borrowing (non-util, GO debt) Total			**14,093,313**	**10,620,000**	**1,280,000**	**3,486,000**	**5,449,000**	**18,904,500**	**5,132,500**	**3,417,630**	**6,810,000**	**1,700,000**	***70,892,943***
Capital Property Tax Levy													
Telephone System	1016	2						150,000					150,000
Website	1024	3			20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	160,000
Door Access System	1025	2				20,000	20,000	20,000	20,000	20,000	20,000	20,000	140,000
Video Security System	1035	2			12,500	12,875	13,261	13,659	14,069	14,491	14,926	15,373	111,154
Solar Investment	1038	3		0		0							0
Electronic Poll Books	1039	3						10,815	11,139	11,474	11,818	12,172	57,418
General Fleet Vehicles - Revised	1043	4	2,781	2,864	2,950	3,039	3,130	3,224	3,321	3,421	3,524	3,630	31,884
Assessing Fleet Vehicles - Revised	1539	3	3,399	3,501	3,606	3,714	3,825	3,940	4,058	4,180	4,305	4,434	38,962
B&G Fleet Vehicle	1699	3	2,678	2,758	2,841	2,926	3,014	3,105	3,198	3,294	3,392	3,494	30,700
Video Delivery System	1711	2					10,000	10,000	10,000	10,000	10,000	10,000	60,000
FACTv Fleet Vehicle Replacement Fund	1712	3	2,185	2,251	2,319	2,388	2,460	2,534	2,610	2,688	2,768	2,852	25,055
Video Switchers	1714	2	5,950	5,950	5,950	5,950	5,950	5,950	5,950	5,950	5,950	5,950	59,500
City-Wide AV Equipment - Revised	1715	3	31,815	32,133	32,455	32,780	33,108	33,438	33,772	34,110	34,451	34,795	332,857
GIS System	2014	2	0	0	5,500		0			5,500			11,000
GPS System	2016	2	2,400	2,400	2,400	2,400	2,400	2,600	2,600	2,600	2,600	2,600	25,000

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Conducted Electrical Weapons (CEW)	2126	2	15,869	16,345	16,835	17,340	17,860	18,396	18,948	19,516	20,101	20,704	*181,914*
Evidence Processing Facility - Revised	2127	2	5,837	6,012	6,192	6,378	6,569	6,766	6,969	7,178	7,393	7,615	*66,909*
Police Body Cameras - Revised	2140	2	27,189	28,005	28,845	29,710	30,601	31,519	32,465	33,439	34,442	35,475	*311,690*
Police Facility - Revised	2141	2			200,000	206,000	212,180	218,545	225,102	231,855	238,810	245,975	*1,778,467*
Police Equipment - Reinstated	2198	3	16,929	17,437	17,960	18,499	19,054	19,626	20,215	20,821	21,446	22,089	*194,076*
Police Fleet Vehicles - Revised	2199	2	282,759	291,242	299,979	308,978	318,247	327,794	337,628	347,757	358,190	368,936	*3,241,510*
Air/Light/Rehab Vehicle - Revised	2229	3				0	0	0	0	0	0		*0*
Fire Water Tenders (2) - Revised	2233	3	44,944	47,641	50,499	53,529	56,741	60,145	63,754	67,579	71,634	75,932	*592,398*
Fire Station #3 Building Systems - Revised	2236	5	33,646	34,655	35,695	36,766	37,869	39,005	40,175	41,380	42,621	43,900	*385,712*
Early Warning Sirens - Revised	2238	3	0										*0*
Command Unit - Revised	2239	3					0	0	0	0	0	0	*0*
Fire Station #2 Building Systems - Revised	2241	2	25,064	25,816	26,590	27,388	28,210	29,056	29,928	30,826	31,751	32,704	*287,333*
SCBA & Related Equipment - Revised	2254	3			8,292	8,541	68,228	70,275	72,383	74,554	76,791	79,095	*458,159*
Extrication Equipment - Revised	2256	2				17,922	18,460	19,014	19,584	20,172	20,777	21,400	*137,329*
Fire Department Headquarters - Revised	2267	2	7,555	7,782	8,015	8,255	8,503	8,758	9,021	9,292	9,571	9,858	*86,610*
Fire Fleet Vehicles - Revised	2299	2	44,857	46,203	47,589	49,017	50,488	52,003	53,563	55,170	56,825	58,530	*514,245*
Additional Front Line Ambulances	2309	2	0	0	0	0	0	5,000	25,969	26,748	27,551	28,377	*113,645*
EMS Fleet Vehicles - Revised	2399	2	125,651	129,421	133,304	137,303	141,422	145,665	150,035	154,536	159,172	163,947	*1,440,456*
Building Inspection Vehicles - Revised	2407	3	5,871	6,047	6,228	6,415	6,607	6,805	7,009	7,219	7,436	7,659	*67,296*
Police Dispatch Consoles - Revised	2601	3	48,925	50,393	51,905	53,462	55,066	56,718	58,420	60,173	61,978	63,837	*560,877*
Fitch-Rona Analog Tactical System (FRATS) - Rev	2602	3	15,914	16,391	16,883	17,389	17,911	18,448	19,002	19,572	20,159	20,764	*182,433*
Transit Shuttle - Revised	3109	3			2,425	2,498	2,573	2,650	2,730	2,811	2,896	2,983	*21,566*
Highway Equipment - Revised	3198	2	294,478	303,312	312,411	321,783	331,436	341,379	351,620	362,169	373,034	384,225	*3,375,847*
Snow Plow Fleet & Equipment	3199	2	305,283	314,441	323,874	333,590	343,598	353,906	364,523	375,459	386,723	398,325	*3,499,722*
Street Resurfacing Program	3319	2	1,159,059	1,205,094	1,251,129	1,297,164	1,321,716	1,367,751	1,413,786	1,459,821	1,503,616	1,548,724	*13,527,860*
McKee Road Path - New	3431	4	0	0									*0*
Sidewalks and Paths	3486	2	78,688	81,048	83,480	85,984	88,564	91,221	93,957	96,776	99,680	102,670	*902,068*
Maintenance of Arterials	3497	2	70,782	72,905	75,092	77,345	79,665	82,055	84,517	87,053	89,664	92,354	*811,432*
Library Building Systems - Revised	5298	3	15,450	15,914	16,391	16,883	17,389	17,911	18,448	19,001	19,571	20,158	*177,116*
Parks Equipment - Revised	6198	2	261,407	269,249	277,326	285,646	294,215	303,041	312,132	321,496	331,141	341,075	*2,996,728*
Park System Improvements - Revised	6259	3	62,000	63,000	64,000	65,000	66,000	67,000	68,000	69,000	70,000	71,000	*665,000*
Parking Lot Resurfacing	6262	3	73,170	76,828	80,670	84,704	88,939	93,386	98,055	102,958	108,106	111,349	*918,165*

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Tennis/Pickleball Courts - Revised	6263	3	68,935	71,003	73,133	75,327	77,587	79,915	82,312	84,781	87,324	89,944	*790,261*
Large Park Shelters	6264	3	52,000	53,000	54,000	55,000	56,000	57,000	58,000	59,000	60,000	61,000	*565,000*
Neighborhood Hub Phase 1 Building Systems - Rev	6272	3	22,500	23,175	23,870	24,586	25,324	26,084	26,866	27,672	28,502	29,357	*257,936*
Neighborhood Hub Phase 2 - Revised	6273	3								27,700	28,531	29,387	*85,618*
Northwest Teen Center - Revised	6275	3				15,000	15,450	15,914	16,391	16,883	17,389	17,911	*114,938*
Agricultural Museum - New	6278	5									50,000		*50,000*
City Campus Building Systems - Revised	6302	2	58,417	60,170	61,975	63,834	65,749	67,721	69,753	71,846	74,001	76,221	*669,687*
Maintenance Facility Building Systems - Revised	6304	3	8,499	8,754	9,017	9,288	9,567	9,854	10,150	10,455	10,769	11,092	*97,445*
Sr. Center Fleet Vehicles	6352	2	3,934	4,052	4,173	4,299	4,428	4,560	4,697	4,838	4,983	5,133	*45,097*
CC/Senior Seating and Tables - Revised	6354	2	7,003	7,213	7,429	7,652	7,882	8,118	8,362	8,613	8,871	9,137	*80,280*
Kitchen Equipment - New	6356	3							16,100				*16,100*
Expend Restraint Incentive Prog (ERIP) Aid - Rev	9999	n/a	-650,000	-650,000	-650,000	-650,000	-650,000	-650,000	-650,000	-650,000	-650,000	-650,000	*-6,500,000*
Capital Property Tax Levy Total			**2,643,823**	**2,754,405**	**3,115,727**	**3,284,547**	**3,457,246**	**3,752,269**	**3,771,286**	**3,923,827**	**4,105,183**	**4,194,142**	***35,002,455***
Contribution from Other Entities													
Additional Front Line Ambulances	2309	2	0	0	0	0	0	5,000	25,969	26,748	27,550	28,377	*113,644*
Fitch-Rona Analog Tactical System (FRATS) - Rev	2602	3									225,000		*225,000*
Fitchrona Rd (Lacy to Nesbitt) - Revised	3492	3	329,500										*329,500*
CTH MM (McCoy Rd to USH 12/18) - Revised	3502	3		0									*0*
CTH D (Sparkle Stone - 450' S of Byrneland) - Rev	3503	4			500,000		3,952,000						*4,452,000*
Fitchrona Rd Sanitary Sewer Lining - Revised	4643	3			54,000								*54,000*
Fitchrona Road Stormwater - Revised	4713	6	50,000										*50,000*
Lake Barney Watershed - Revised	4718	9	0		350,000								*350,000*
Recreational Circuit Dunn's Marsh - Removed	6271	5					0						*0*
Northwest Teen Center - Revised	6275	3		925,000									*925,000*
Contribution from Other Entities Total			**379,500**	**925,000**	**904,000**	**0**	**3,952,000**	**5,000**	**25,969**	**26,748**	**252,550**	**28,377**	***6,499,144***

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Expenditure Restraint													
Expend Restraint Incentive Prog (ERIP) Aid - Rev	9999	n/a	650,000		400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	*3,850,000*
Expenditure Restraint Total			**650,000**		**400,000**	**400,000**	**400,000**	**400,000**	**400,000**	**400,000**	**400,000**	**400,000**	***3,850,000***
Grants/Donations (non-util)													
Solar Investment	1038	3		50,000		50,000							*100,000*
Transit Shuttle - Revised	3109	3		64,000					79,000				*143,000*
Street Resurfacing Program	3319	2	75,500		76,255		77,018		77,788		78,566		*385,127*
Syene Road (McCoy Road N to City Limit)	3367	3			730,000								*730,000*
S. Syene (McCoy to Lacy) - Revised	3368	2	1,710,000										*1,710,000*
McKee Road Path - New	3431	4	64,000	320,000									*384,000*
Fitchrona Rd (Lacy to Nesbitt) - Revised	3492	3	2,886,086										*2,886,086*
CTH MM (McCoy Rd to USH 12/18) - Revised	3502	3		0									*0*
Irish Ln (FHR to S. Syene) - Revised	3508	3			400,000	2,400,000							*2,800,000*
CTH MM Bike Underpass	3514	3		432,000									*432,000*
Extend Bus Rapid Tranist (BRT) - New	3519	3									0		*0*
Tennis/Pickleball Courts - Revised	6263	3	0										*0*
Recreational Circuit Dunn's Marsh - Removed	6271	5					0						*0*
Neighborhood Hub Phase 2 - Revised	6273	3							0				*0*
Kids Crossing Playground - Revised	6277	3		0									*0*
Agricultural Museum - New	6278	5										500,000	*500,000*
Grants/Donations (non-util) Total			**4,735,586**	**866,000**	**1,206,255**	**2,450,000**	**77,018**		**156,788**		**78,566**	**500,000**	***10,070,213***
Other (describe)													
Lacy/Seminole and Seminole Path N - Rev	3495	3	750,000										*750,000*
Other (describe) Total			**750,000**										***750,000***
Payments From Other Funds													
Hybrid and Electric Vehicles - Revised	1042	3	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	*200,000*
Payments From Other Funds Total			**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	***200,000***

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Project Fund Balance Applied													
Website	1024	3		100,000									100,000
Door Access System	1025	2			200,000								200,000
Video Security System	1035	2		125,000									125,000
Electronic Poll Books	1039	3					105,000						105,000
GIS System	2014	2	0	0									0
GPS System	2016	2					16,800						16,800
Air/Light/Rehab Vehicle - Revised	2229	3			0						800,000		800,000
Command Unit - Revised	2239	3				0							0
SCBA & Related Equipment - Revised	2254	3		161,000		577,000							738,000
Extrication Equipment - Revised	2256	2			174,000								174,000
McKee Road Path - New	3431	4	16,000	80,000									96,000
CTH MM (McCoy Rd to USH 12/18) - Revised	3502	3		285,000									285,000
CTH MM Bike Underpass	3514	3	150,000	324,000									474,000
IT Equipment - Revised	7000	2	117,670	117,670	117,670	117,670	117,670	117,670	117,670	117,670	117,670	117,670	1,176,700
Expend Restraint Incentive Prog (ERIP) Aid - Rev	9999	n/a	0	650,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	2,650,000
Project Fund Balance Applied Total			**283,670**	**1,842,670**	**741,670**	**944,670**	**489,470**	**367,670**	**367,670**	**367,670**	**1,167,670**	**367,670**	***6,940,500***
Sale/Trade In (non-hwy, non-util)													
Air/Light/Rehab Vehicle - Revised	2229	3			0						90,000		90,000
Command Unit - Revised	2239	3				50,000							50,000
Aerial Ladder Truck - New	2247	3					20,000						20,000
Fire Engines - Revised	2250	2						100,000				125,000	225,000
Sale/Trade In (non-hwy, non-util) Total					**0**	**50,000**	**20,000**	**100,000**			**90,000**	**125,000**	***385,000***
SRF - Affordable Housing Fund													
Land Banking Fund - New	1031	3	1,000,000										1,000,000
SRF - Affordable Housing Fund Total			**1,000,000**										***1,000,000***
SRF - Cable Fund (transfer)													
Video Delivery System	1711	2					0	0	0	0	0	0	0
SRF - Cable Fund (transfer) Total							**0**	**0**	**0**	**0**	**0**	**0**	***0***

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
SRF - FACTv Fund Balance Applied													
FACTv Facility & Equipment	1710	3	10,000	20,000									*30,000*
City-Wide AV Equipment - Revised	1715	3		40,000									*40,000*
SRF - FACTv Fund Balance Applied Total			**10,000**	**60,000**									***70,000***
SRF - Library Fund Balance Applied													
City-Wide AV Equipment - Revised	1715	3	1,010	1,020	1,030	1,040	1,050	1,061	1,072	1,083	1,094	1,105	*10,565*
Library Outreach Vehicle	5202	2			60,500								*60,500*
Self-Check Machines - Revised	5203	2		85,000									*85,000*
Library Remodel - New	5205	3	200,000										*200,000*
SRF - Library Fund Balance Applied Total			**201,010**	**86,020**	**61,530**	**1,040**	**1,050**	**1,061**	**1,072**	**1,083**	**1,094**	**1,105**	***356,065***
SRF - Park Improve/ Dedication Fees													
Moraine Edge Park - Revised	6244	5										2,000,000	*2,000,000*
New Park Developments - Revised	6266	3	612,000				800,000	50,000	500,000				*1,962,000*
Recreational Circuit Dunn's Marsh - Removed	6271	5					0						*0*
SRF - Park Improve/ Dedication Fees Total			**612,000**				**800,000**	**50,000**	**500,000**			**2,000,000**	***3,962,000***
SRF - Refuse and Recycling Fund													
Recycling Drop-Off Site	4652	3	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	*100,000*
SRF - Refuse and Recycling Fund Total			**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	***100,000***
TID - Future													
Extend Bus Rapid Tranist (BRT) - New	3519	3									0		*0*
TID - Future Total											**0**		***0***
TID #10													
Bryant Rd (Greenway Cross to W Beltline Hwy) - Rev	3512	4	300,000	1,500,000									*1,800,000*
Extend Bus Rapid Tranist (BRT) - New	3519	3	1,500,000										*1,500,000*
TID #10 Total			**1,800,000**	**1,500,000**									***3,300,000***

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
TID #16													
Latitude 43 Extension	3507	4			120,000	600,000							720,000
Southdale Bike Connection - New	3509	3				75,000	750,000						825,000
TID #16 Total					**120,000**	**675,000**	**750,000**						***1,545,000***
TID #18													
Basswood Drive Reconstruction - New	3520	4	385,000										385,000
TID #18 Total			**385,000**										***385,000***
TID Borrowing													
Lacy/Seminole and Seminole Path N - Rev	3495	3	0	0									0
Anton Dr Roundabout and Sidewalk - New	3513	4		600,000	2,138,000								2,738,000
Haight Farm Dr (Lacy to USH 14) - Revised	3515	3			600,000	3,605,000							4,205,000
Maloney Dr (CTH MM to City Limits) - New	3516	3		200,000	1,000,000								1,200,000
Lacy/Seminole Regional Stormwater	4723	1		1,233,200									1,233,200
TID Borrowing Total			**0**	**2,033,200**	**3,738,000**	**3,605,000**							***9,376,200***
TID Closure Excess Increment													
Solar Investment	1038	3		50,000		50,000							100,000
City-Wide AV Equipment - Revised	1715	3	25,000										25,000
Transit Shuttle - Revised	3109	3		16,000									16,000
Traffic Calming Program	3450	3	180,000										180,000
Tennis/Pickleball Courts - Revised	6263	3	250,000	250,000									500,000
Community Tree Gravel Beds - Revised	6276	3		35,000									35,000
Kids Crossing Playground - Revised	6277	3		0									0
Senior Center Commercial Kitchen - Revised	6355	4	0		500,000								500,000
TID Closure Excess Increment Total			**455,000**	**351,000**	**500,000**	**50,000**							***1,356,000***
Transfer from General Fund													
Capital Grant Match Funding - Revised	1045	n/a	500,000										500,000

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Video Delivery System	1711	2				60,000							60,000
City-Wide AV Equipment - Revised	1715	3			30,000	20,000							50,000
Police Equipment - Reinstated	2198	3	30,180										30,180
Early Warning Sirens - Revised	2238	3	36,050										36,050
Highway Equipment - Revised	3198	2	250,000										250,000
CC/Senior Seating and Tables - Revised	6354	2	44,000										44,000
Transfer from General Fund Total			**860,230**		**30,000**	**80,000**							***970,230***
Utility - Assessed (sewer)													
Fitchrona Rd (Lacy to Nesbitt) - Revised	3492	3	0										0
McCoy Interceptor Extension - Reinstated	4637	3	470,000										470,000
Goodland Park Drive Sanitary Sewer Extend - New	4700	3		10,000	240,000								250,000
Utility - Assessed (sewer) Total			**470,000**	**10,000**	**240,000**								***720,000***
Utility - Assessed (storm)													
Storm Sewer on Florann Drive and Lyman Lane - Rev	4726	5										90,000	90,000
Pheasant Ridge Trail Stormsewer Extend - New	4731	5						0	0				0
Utility - Assessed (storm) Total								**0**	**0**			**90,000**	***90,000***
Utility - Assessed (water)													
Fitchrona Rd (Lacy to Nesbitt) - Revised	3492	3	0										0
Haight Farm Dr (Lacy to USH 14) - Revised	3515	3				620,000							620,000
Irish Lane Water Main - Revised	4802	3			10,000	268,125							278,125
Goodland Park Drive Water Main - New	4811	3			151,600								151,600
Utility - Assessed (water) Total			**0**		**161,600**	**888,125**							***1,049,725***
Utility - Borrowing (sewer assess)													
Syene Interceptor Extension	4638	3					135,000	1,350,000					1,485,000
Utility - Borrowing (sewer assess) Total							**135,000**	**1,350,000**					***1,485,000***

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Utility - Borrowing (storm)													
Fitchrona Rd (Lacy to Nesbitt) - Revised	3492	3	791,795										*791,795*
Stormwater Pond Dredging and Retrofits - Revised	4702	2						600,000					*600,000*
Upsize Schumann Drive Storm Sewer	4719	4	824,000										*824,000*
Utility - Borrowing (storm) Total			**1,615,795**					**600,000**					***2,215,795***
Utility - Grants/Donations													
Fitchrona Road Stormwater - Revised	4713	6	-400,000										*-400,000*
Lake Barney Watershed - Revised	4718	9	0										*0*
Nine Springs Creek Restoration (Golf Course) - Rev	4727	4	0	0		300,000							*300,000*
Utility - Grants/Donations Total			**-400,000**	**0**		**300,000**							***-100,000***
Utility - Impact Fees													
Herman Road Realignment/Extension - Revised	3365	5							17,500	175,000			*192,500*
Fitchrona Rd (Lacy to Nesbitt) - Revised	3492	3	87,500										*87,500*
Haight Farm Dr (Lacy to USH 14) - Revised	3515	3				25,000							*25,000*
Well 13 and Pump House	4519	3			150,000	270,000	2,700,000						*3,120,000*
Main Oversize/Service Insulation/Hydrants	4632	3	47,762	49,195	50,671	52,191	53,756	55,369	57,030	58,741	60,503	62,319	*547,537*
Irish Lane Water Main - Revised	4802	3			0	178,875							*178,875*
Goodland Park Drive Water Main - New	4811	3		10,000	78,400								*88,400*
Utility - Impact Fees Total			**135,262**	**59,195**	**279,071**	**526,066**	**2,753,756**	**55,369**	**74,530**	**233,741**	**60,503**	**62,319**	***4,239,812***
Utility - Rates (sewer)													
GIS System	2014	2	0	0	1,500		0			1,500			*3,000*
GPS System	2016	2					11,200						*11,200*
Street Resurfacing Program	3319	2	38,000	40,850	43,914	47,207	50,748	54,554	58,645	63,044	67,772	72,855	*537,589*
S. Syene (McCoy to Lacy) - Revised	3368	2	6,000										*6,000*
Fitchrona Rd (Lacy to Nesbitt) - Revised	3492	3	16,047										*16,047*

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Water/Sewer Equipment - Revised	4598	2	40,000	0	36,240	110,000	0	702,500	0	0	5,000	0	*893,740*
Fitchrona Rd Sanitary Sewer Lining - Revised	4643	3			54,000								*54,000*
Lift Station Equipment	4699	2	21,733	22,385	23,057	23,748	24,461	25,195	25,950	26,729	27,531	28,357	*249,146*
Customer Water Meters	4805	2	33,475	34,479	35,514	36,579	37,676	38,807	39,971	41,170	42,405	43,677	*383,753*
AMI/Meters	4807	2							50,000	500,000	300,000		*850,000*
Utility - Rates (sewer) Total			**155,255**	**97,714**	**194,225**	**217,534**	**124,085**	**821,056**	**174,566**	**632,443**	**442,708**	**144,889**	***3,004,475***
Utility - Rates (stormwater)													
GIS System	2014	2	0	0	1,500		0			1,500			*3,000*
GPS System	2016	2					16,800						*16,800*
Street Resurfacing Program	3319	2	99,217	106,658	114,658	123,257	132,501	142,439	153,122	164,606	176,951	190,223	*1,403,632*
Herman Road Realignment/Extension - Revised	3365	5							20,000	200,000			*220,000*
S. Syene (McCoy to Lacy) - Revised	3368	2	1,035,000										*1,035,000*
Stormwater Pond Dredging and Retrofits - Revised	4702	2	420,000	225,000	230,000	235,000	240,000	245,000	250,000	255,000	260,000	265,000	*2,625,000*
Traceway Drive Storm Sewer Reroute	4711	3			37,000	395,000							*432,000*
Fitchrona Road Stormwater - Revised	4713	6	450,000										*450,000*
Drainage and Flooding Improvements	4714	3	41,792	43,046	44,337	45,667	47,037	48,448	49,902	51,399	52,941	54,529	*479,098*
Lake Barney Watershed - Revised	4718	9	0		350,000								*350,000*
Lacy/Seminole Regional Stormwater	4723	1	80,000	78,700									*158,700*
Storm Sewer on Florann Drive and Lyman Lane - Rev	4726	5										90,000	*90,000*
Nine Springs Creek Restoration (Golf Course) - Rev	4727	4	0	0	55,000	300,000							*355,000*
Pheasant Ridge Trail Stormsewer Extend - New	4731	5						35,000	315,000				*350,000*
Yarmouth Greenway Stablization - New	4732	3	60,000	300,000									*360,000*
Stormwater Equipment	4798	2	0	38,000	0	42,500	0	290,000	0	0	0		*370,500*
Utility - Rates (stormwater) Total			**2,186,009**	**791,404**	**832,495**	**1,141,424**	**436,338**	**760,887**	**788,024**	**672,505**	**489,892**	**599,752**	***8,698,730***
Utility - Rates (water)													
GIS System	2014	2	0	0	1,500		0			1,500			*3,000*
GPS System	2016	2					11,200						*11,200*
Street Resurfacing Program	3319	2	30,000	32,250	34,669	37,269	40,064	43,069	46,299	49,771	53,504	57,517	*424,412*

Source	#	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
S. Syene (McCoy to Lacy) - Revised	3368	2	87,000										*87,000*
Fitchrona Rd (Lacy to Nesbitt) - Revised	3492	3	44,879										*44,879*
SCADA	4522	2					30,000						*30,000*
Water Tower Repainting - Revised	4525	2				20,000	320,000	330,000	320,000				*990,000*
Water/Sewer Equipment - Revised	4598	2	40,000	0	36,240	110,000	0	102,500	0	7,500	5,000	0	*301,240*
Main Oversize/Service Insulation/Hydrants	4632	3	47,762	49,195	50,671	52,191	53,757	55,370	57,031	58,742	60,504	62,319	*547,542*
Well Maintenance - Revised	4633	3	50,000	0	0	320,000	0	350,000		200,000	300,000	200,000	*1,420,000*
Irish Lane Water Main - Revised	4802	3			10,000	424,000							*434,000*
Tower Hill Water Main - Revised	4803	3	0		20,000	980,000							*1,000,000*
Customer Water Meters	4805	2	33,475	34,479	35,514	36,579	37,676	38,807	39,971	41,170	42,405	43,677	*383,753*
AMI/Meters	4807	2							50,000	500,000	300,000		*850,000*
McKee Road Water Main - New	4808	2	30,000	1,570,000									*1,600,000*
Anton Drive Water Main - New	4809	2			20,000	480,000							*500,000*
Belmar Water Main - New	4810	2	10,000	500,000									*510,000*
Utility - Rates (water) Total			**373,116**	**2,185,924**	**208,594**	**2,460,039**	**492,697**	**919,746**	**513,301**	**858,683**	**761,413**	**363,513**	***9,137,026***
GRAND TOTAL			**33,458,292**	**24,247,267**	**14,078,944**	**20,626,295**	**19,405,615**	**28,156,652**	**11,975,973**	**11,005,805**	**14,732,298**	**10,650,768**	***188,337,909***

Department Mission:

To encourage development and redevelopment in accordance with the City's economic development, job creation, comprehensive planning, and revitalization goals. Tax increment districts (TID) are an economic tool that uses tax revenue generated by properties within the district to provide development incentives and complete projects identified in the TID project plan. Projects must meet the 'but for' test, meaning that but for the TID's participation in a project, the project would not happen.

All TID project plans are available on the City's website: http://www.fitchburgwi.gov/929/Tax-Increment-Districts

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
None					

Major Responsibilities & Services Provided:

- Participating in creation, amendment, and closure of tax increment districts (TID)
- Participating in development agreement negotiations, incentive bond issuance, and incentive bond payments.
- Monitoring compliance with TID statutes and completing required reporting to the State.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Active Districts					
Count	7	8	8	9	9
Increment Value as of 1/1, excluding decrement (millions)	$571.4	$544.8	$413.6	$311.9[(a)]	$360.0
Increment Revenue (millions)	$13.1	$11.1	$8.0	$6.0	$6.5
District Activity					
Districts Created	-	-	-	1	-
Districts Amended	-	2	2	-	-
Districts Terminated	-	1	2	-	-
TID Incentives (PAYGO) Activity					
Active	8	9	10	12	12
New	3	2	3	2	1
Terminated	1	1	2	-	-
Approved but Not Yet Issued	5	4	2	1	-
TID Value as a % of Total City (12% test)	13.9%	11.7%	7.2%	5.1%	5.4%

(a) Includes recalculation of base values and removal of personal property values

Significant Accomplishments in 2024:

- Completed 100% spend-down and termination audits for TID #15 (former Town TID #2).
- Created TID #18 for a Commerce and Industrial Park near Seminole Highway, prior to TID related levy limit change (creation before 9/30/24).
- Participated in negotiations for a TID incentive for Sub Zero corporate building.
- Issued PAYGO for Ochalla Springs and Arlo Mixed Use.
- Worked with the State to recalculate the TID base values due to the removal of personal property.

Notable Initiatives for 2025:

- Issue PAYGO for Sub Zero Corporate Building.

Financial Summary:

	2023 Actual	2023 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Total	$33,961,528	$7,718,456	$4,165,721	$9,933,265	$8,370,061	$651,605

Significant Budget Changes from 2024 to 2025:

- Created new fund for newly created TID 18.
- Personal property taxes were repealed starting with the 2025 budget so incremental revenue is expected to decrease. A new state aid is expected to make up the difference (total for all TIDs is approximately $1.4 million in new state aid).
- Removed interest on advance from TID 9 due to payoff of remaining advance.
- Included the continuation of Buxton software, including an allocated cost to TIDs 10, 13, 16, and 17.
- Included principal and interest expenses based on required payment schedules for the incentives issued and TID portion of external debt.
- Included capital projects based on the Adopted 2025-2034 CIP, except as described on the capital projects fund executive summary.

2025 BUDGET EXPENDITURE DETAIL

Fund: TID #9 (409-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
5190-___	Staff Charges	Staff charges for time spent on projects within the District, split by project type	$10,000 General activities $4,000 Specific projects 2024 $16,000 2025 $14,000
5730-001	DOR Fees	Fees paid to the Department of Revenue	$150 Annual fee $-0- Amendment/Creation fee 2024 $150 2025 $150
5730-002	Other Administration	Includes services purchased for department not more accurately described elsewhere.	$5,000 Miscellaneous fees required to administer the district 2024 $5,000 2025 $5,000
5730-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$2,000 Miscellaneous professional services 2024 $2,000 2025 $2,000
5730-014	Interest on Advance	Interest payment on advance from the General Fund to pay for costs of the District prior to sufficient increment being generated	$-0- Interest on Advance from General Fund 2024 $10,000 2025 $-0-
5730-022	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$146,944 Sub Zero Expansion 2018A 2024 $158,944 2025 $146,944
5730-122	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$200,000 Sub Zero Expansion 2018A 2024 $200,000 2025 $200,000
5732-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$25,000 Miscellaneous professional services 2024 $25,000 2025 $25,000
5732-101	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$400,000 Sub Zero Design Facility 2023C 2024 $260,000 2025 $400,000
5732-102	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$285,000 Promega Corporation-Facility 2022A $-0- Promega Corporation-Public Improvements 2023B 2024 $270,000 2025 $285,000
5732-103	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$65,000 Supreme Structures 2021B 2024 $62,000 2025 $65,000
5732-201	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$250,036 Sub Zero Design Facility 2023C 2024 $263,250 2025 $250,036

2025 BUDGET EXPENDITURE DETAIL

5732-202	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$535,554 Promega Corporation-Facility 2022A $-0- Promega Corporation-Public Improvements 2023B 2024 $538,441 2025 $535,554
5732-203	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$7,815 Supreme Structures 2021B 2024 $10,790 2025 $7,815
TRANSFERS OUT TO OTHER FUNDS			
5922-300	Transfer to Debt Service Fund		$225,000 General Obligation Bonds 2021A Principal $122,744 General Obligation Bonds 2021A Interest 2024 $350,000 2025 $347,744

2025 BUDGET EXPENDITURE DETAIL

Fund: TID #10 (410-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
5190-___	Staff Charges	Staff charges for time spent on projects within the District, split by project type	$10,000 General activities $6,000 Specific projects 2024 $18,000 2025 $16,000
5730-001	DOR Fees	Fees paid to the Department of Revenue	$150 Annual fee $-0- Amendment/Creation fee 2024 $150 2025 $150
5730-002	Other Administration	Includes services purchased for department not more accurately described elsewhere.	$5,000 Miscellaneous fees required to administer the district 2024 $5,000 2025 $5,000
5730-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$10,000 Miscellaneous professional services $7,500 Buxton software (allocated portion) 2024 $10,000 2025 $17,500
5730-012	Interest on Advance	Interest payment on advance from the General Fund to pay for costs of the District prior to sufficient increment being generated	$20,000 Interest on Advance from General Fund 2024 $10,000 2025 $20,000
5731-101	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$102,717 Plesko/Highline 2021A 2024 $93,748 2025 $102,717
5731-102	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$215,000 3101 SFH 2022B 2024 $205,000 2025 $215,000
5731-104	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$325,000 Ochalla (not yet issued) 2024 $115,000 2025 $325,000
5731-201	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$159,916 Plesko/Highline 2021A 2024 $162,561 2025 $159,916
5731-202	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$155,961 3101 SFH 2022B 2024 $164,711 2025 $155,961
5731-204	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$62,349 Ochalla (not yet issued) 2024 $64,203 2025 $62,349
5732-022	Bryant Road Plan / Analysis	Delineation between City ROW and street more walkable. Improvements to prepare area for redevelopment	$-0- Bryant Road Analysis 2024 $50,000 2025 $-0-
5732-023	Bryant Road Engineering	Delineation between City ROW and street more walkable. Improvements to prepare area for redevelopment	$300,000 Bryant Road Reconstruction (CIP #3512) 2024 $-0- 2025 $300,000

2025 BUDGET EXPENDITURE DETAIL

5732-024	Bryant Road Reconstruction	Delineation between City ROW and street more walkable. Improvements to prepare area for redevelopment	$-0- Bryant Road Reconstruction (CIP #3512) 2024 $-0- 2025 $-0-
5732-026	Bus Rapid Transit	Developing north-south Bus Rapid Transit by Madison Metro Transit System	$1,500,000 Bus Rapid Transit (CIP #3519) 2024 $-0- 2025 $1,500,000
TRANSFERS OUT TO OTHER FUNDS			
5922-300	Transfer to Debt Service Fund		$190,000 General Obligation Bonds 2019A Principal $87,365 General Obligation Bonds 2019A Interest $285,000 General Obligation Bonds 2020A Principal $165,931 General Obligation Bonds 2020A Interest 2024 $584,196 2025 $728,296

2025 BUDGET EXPENDITURE DETAIL

Fund: TID #11 (411-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
5190-___	Staff Charges	Staff charges for time spent on projects within the District, split by project type	$5,000 General activities $2,000 Specific projects 2024 $7,000 2025 $7,000
5730-001	DOR Fees	Fees paid to the Department of Revenue	$150 Annual fee $-0- Amendment/Creation fee 2024 $150 2025 $150
5730-002	Other Administration	Includes services purchased for department not more accurately described elsewhere.	$1,000 Miscellaneous fees required to administer the district 2024 $1,000 2025 $1,000
5730-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$2,000 Miscellaneous professional services 2024 $2,000 2025 $2,000
5730-100	Interest on Advance	Interest payment on advance from the General Fund to pay for costs of the District prior to sufficient increment being generated	$1,000 Interest on Advance from General Fund 2024 $1,000 2025 $1,000
5730-101	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	2024 $-0- 2025 $-0-
5730-201	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	2024 $-0- 2025 $-0-
		TRANSFERS OUT TO OTHER FUNDS	
5922-300	Transfer to Debt Service Fund		2024 $-0- 2025 $-0-

2025 BUDGET EXPENDITURE DETAIL

Fund: TID #12 (412-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
5190-___	Staff Charges	Staff charges for time spent on projects within the District, split by project type	$2,000 General activities $1,000 Specific projects 2024 $3,000 2025 $3,000
5730-001	DOR Fees	Fees paid to the Department of Revenue	$150 Annual fee $-0- Amendment/Creation fee 2024 $150 2025 $150
5730-002	Other Administration	Includes services purchased for department not more accurately described elsewhere.	$5,000 Miscellaneous fees required to administer the district 2024 $5,000 2025 $5,000
5730-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$2,000 Miscellaneous professional services 2024 $2,000 2025 $2,000
5730-100	Interest on Advance	Interest payment on advance from the General Fund to pay for costs of the District prior to sufficient increment being generated	$-0- Interest on Advance from General Fund 2024 $-0- 2025 $-0-
5730-101	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$1,110,000 Promega 2021C 2024 $1,045,000 2025 $1,110,000
5730-201	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$664,821 Promega 2021C 2024 $704,008 2025 $664,821
		TRANSFERS OUT TO OTHER FUNDS	
5922-300	Transfer to Debt Service Fund		2024 $-0- 2025 $-0-

2025 BUDGET EXPENDITURE DETAIL

Fund: TID #13 (413-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
5190-___	Staff Charges	Staff charges for time spent on projects within the District, split by project type	$10,000 General activities $12,000 Specific projects 2024 $15,000 2025 $22,000
5730-001	DOR Fees	Fees paid to the Department of Revenue	$150 Annual fee $-0- Amendment/Creation fee 2024 $150 2025 $150
5730-002	Other Administration	Includes services purchased for department not more accurately described elsewhere.	$2,000 Miscellaneous fees required to administer the district 2024 $2,000 2025 $2,000
5730-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$10,000 Miscellaneous professional services $7,500 Buxton software (allocated portion) 2024 $20,000 2025 $17,500
5730-100	Interest on Advance	Interest payment on advance from the General Fund to pay for costs of the District prior to sufficient increment being generated	$-0- Interest on Advance from General Fund 2024 $-0- 2025 $-0-
5731-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$-0- Miscellaneous professional services 2024 $50,000 2025 $-0-
5731-101	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$110,000 Phoenix RE LLC 2020B 2024 $105,000 2025 $110,000
5731-103	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$-0- Arlo (not yet issued) 2024 $-0- 2025 $-0-
5731-201	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$102,300 Phoenix RE LLC 2020B 2024 $108,750 2025 $102,300
5731-203	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	$62,114 Arlo (not yet issued) 2024 $-0- 2025 $62,114
TRANSFERS OUT TO OTHER FUNDS			
5922-300	Transfer to Debt Service Fund		$80,000 General Obligation Bonds 2021A Principal $38,444 General Obligation Bonds 2021A Interest 2024 $97,004 2025 $118,444

2025 BUDGET EXPENDITURE DETAIL

Fund: TID #14 (414-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
5190-___	Staff Charges	Staff charges for time spent on projects within the District, split by project type	$5,000 General activities $5,000 Specific projects 2024 $10,000 2025 $10,000
5730-001	DOR Fees	Fees paid to the Department of Revenue	$150 Annual fee $-0- Amendment/Creation fee 2024 $150 2025 $150
5730-002	Other Administration	Includes services purchased for department not more accurately described elsewhere.	$2,000 Miscellaneous fees required to administer the district 2024 $2,000 2025 $2,000
5730-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$20,000 Miscellaneous professional services 2024 $20,000 2025 $20,000
5730-100	Interest on Advance	Interest payment on advance from the General Fund to pay for costs of the District prior to sufficient increment being generated	$1,200 Interest on Advance from General Fund 2024 $1,000 2025 $1,200
5730-101	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	2024 $-0- 2025 $-0-
5730-201	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	2024 $-0- 2025 $-0-
		TRANSFERS OUT TO OTHER FUNDS	
5922-300	Transfer to Debt Service Fund		2024 $-0- 2025 $-0-

2025 BUDGET EXPENDITURE DETAIL

Fund: TID #16 (416-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
5190-___	Staff Charges	Staff charges for time spent on projects within the District, split by project type	$10,000 General activities $2,000 Specific projects 2024 $12,000 2025 $12,000
5730-001	DOR Fees	Fees paid to the Department of Revenue	$150 Annual fee $-0- Amendment/Creation fee 2024 $150 2025 $150
5730-002	Other Administration	Includes services purchased for department not more accurately described elsewhere.	$2,000 Miscellaneous fees required to administer the district 2024 $2,000 2025 $2,000
5730-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$20,000 Miscellaneous professional services $7,500 Buxton software (allocated portion) 2024 $20,000 2025 $27,500
5730-007	Neighborhood Plan market Analysis	Neighborhood plan market analysis not provided by staff	$62,500 Miscellaneous professional services 2024 $-0- 2025 $62,500
5730-008	Wayfinding/ Placemaking	Logo implementation and wayfinding	2024 $40,000 2025 $-0-
5730-100	Interest on Advance	Interest payment on advance from the General Fund to pay for costs of the District prior to sufficient increment being generated	$500 Interest on Advance from General Fund 2024 $-0- 2025 $500
5730-101	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	2024 $-0- 2025 $-0-
5730-201	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	2024 $-0- 2025 $-0-
TRANSFERS OUT TO OTHER FUNDS			
5922-300	Transfer to Debt Service Fund		2024 $-0- 2025 $-0-

2025 BUDGET EXPENDITURE DETAIL

Fund: TID #17 (417-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
5190-___	Staff Charges	Staff charges for time spent on projects within the District, split by project type	$10,000 General activities $2,000 Specific projects 2024 $12,000 2025 $12,000
5730-001	DOR Fees	Fees paid to the Department of Revenue	$150 Annual fee $-0- Amendment/Creation fee 2024 $150 2025 $150
5730-002	Other Administration	Includes services purchased for department not more accurately described elsewhere.	$2,000 Miscellaneous fees required to administer the district 2024 $2,000 2025 $2,000
5730-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$20,000 Miscellaneous professional services $7,500 Buxton software (allocated portion) 2024 $20,000 2025 $27,500
5730-012	Wayfinding/ Placemaking	Logo implementation and wayfinding	2024 $65,000 2025 $-0-
5730-013	Neighborhood Plan Market Study	Neighborhood plan market study not provided by staff	$35,000 Miscellaneous professional services 2024 $-0- 2025 $35,000
5730-100	Interest on Advance	Interest payment on advance from the General Fund to pay for costs of the District prior to sufficient increment being generated	$500 Interest on Advance from General Fund 2024 $-0- 2025 $500
5730-101	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	2024 $-0- 2025 $-0-
5730-201	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	2024 $-0- 2025 $-0-
TRANSFERS OUT TO OTHER FUNDS			
5922-300	Transfer to Debt Service Fund		2024 $-0- 2025 $-0-

2025 BUDGET EXPENDITURE DETAIL

Fund: TID #18 (418-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
5190-___	Staff Charges	Staff charges for time spent on projects within the District, split by project type	$10,000 General activities 2024 $-0- 2025 $10,000
5730-001	DOR Fees	Fees paid to the Department of Revenue	$150 Annual fee $-0- Amendment/Creation fee 2024 $-0- 2025 $150
5730-002	Other Administration	Includes services purchased for department not more accurately described elsewhere.	$2,000 Miscellaneous fees required to administer the district 2024 $-0- 2025 $2,000
5730-003	Legal, Consulting, and Other Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$20,000 Miscellaneous professional services 2024 $-0- 2025 $20,000
5730-100	Interest on Advance	Interest payment on advance from the General Fund to pay for costs of the District prior to sufficient increment being generated	$-0- Interest on Advance from General Fund 2024 $-0- 2025 $-0-
5730-101	Development Incentive – Principal	Principal payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	2024 $-0- 2025 $-0-
5730-201	Development Incentive – Interest	Interest payments on TID incentive PAYGO bonds, in accordance with the development agreement and payment schedule	2024 $-0- 2025 $-0-
		TRANSFERS OUT TO OTHER FUNDS	
5922-300	Transfer to Debt Service Fund		2024 $-0- 2025 $-0-

Department Mission:

To provide financial protection and risk management for City employees and functions. The City purchases property insurance, auto insurance, liability insurance, and workers compensation insurance through the internal service fund and charges each department their representative share of the cost.

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
None					

Major Responsibilities & Services Provided:

- Monitor insurance coverage and consider changes based on recommendations from the provider.
- Encourage staff and elected official trainings to reduce liabilities.
- Support the safety team which includes representatives from across the organization.
- Review and submit claims to the insurance company. Coordinate the execution of the recommended action.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Workers Compensation					
# of Claims Filed	34	33	45	35	37
Mod Factor	.85	.86	.85	1.03	1.20
Self Insurance Retention					
Liability Retained (thousands)	$37.5	$37.5	$37.5	$37.5	$37.5
Annual Cost, excl. TID (thousands)	$48.2	$35.4	$164.0	$90.0	$90.0
Value Insured					
Vehicles (millions)	$9.1	$9.4	$9.0	$9.0	$9.0
Property (millions)	$107.5	$114.9	$124.4	$141.0	$146.4

Significant Accomplishments in 2024:

- Settled AMC assessment claim for 2021 and 2022.
- Trailers moved from auto insurance to contractors equipment through property insurance in order to receive better coverage at a better price.
- Reconvened the safety team to discuss immediate safety concerns, the new emergency notification system, and plan for an upcoming active shooter training.

Notable Initiatives for 2025:

- Consider issuing a request for proposals (RFP) for insurance services.
- Make safety assessments and identify training needs for City staff.

Financial Summary:

	2023 Actual	2023 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$-	$-	$-	$-	$-	$-
Contractual Services	15	-	-	-	-	-
Operating Expenses	-	-	-	-	-	-
Allocated Costs	633,202	679,955	487,099	1,020,707	726,397	46,442
Transfers to Other Funds	-	-	-	-	-	-
Total	$633,217	$679,955	$487,099	$1,020,707	$726,397	$46,442

Significant Budget Changes from 2024 to 2025:

- Workers compensation insurance decreased due to lower premium rates; however, it was partially offset by increasing wages.
- Worker's compensation mod factor increased from 1.03 to 1.20 resulting in a premium increase of approximately $50,000.
- Increased insurance premiums based on increases in insured values and anticipated increases in rates, including the construction of the new hub facility.
- Added a liability dividend revenue based on historical trends of a dividend being awarded.
- Added $1,095 for a new property insurance coverage type for utility meters, which would cover the cost of replacing utility meters if they are damaged due to a covered peril and no longer operational. This coverage is considerably less expensive than scheduling the meters under property in the open.

2025 BUDGET EXPENDITURE DETAIL

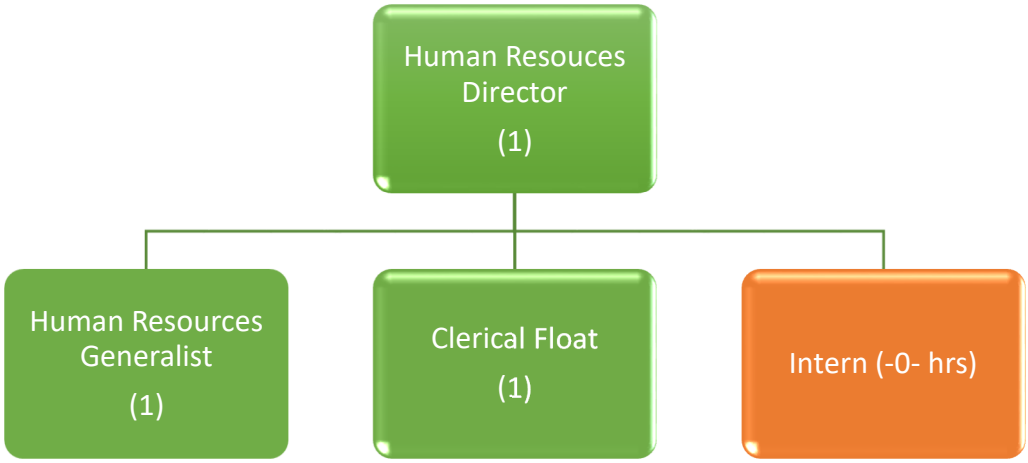
Department: Insurance/Risk Management (Fund 710)

INSURANCE EXPENSE			
-510	Boiler/ Equipment Breakdown Insurance		$7,150 – Equipment Breakdown 2024 $6,100 2025 $7,150
-511	Property Insurance		$96,040 – Building, Contents, Property in the Open (PITO) $10,780 – Contractor's Equipment $90 – Foot Bridges $1,095 – Utility Meter (new) 2024 $96,820 2025 $108,005
-512	Liability Insurance – General		$88,460 – General Liability $3,545 – Excess Liability/Umbrella $400 – Volunteer Blanker Accident $6,715 – Employment Practices $880 – Crime 2024 $98,260 2025 $100,000
-514	Automobile Insurance		$38,625 - City-wide automobile insurance 2024 $36,775 2025 $38,625
-550	Liability Losses Retained – Public Safety	Self-Insured Retention (SIR), similar to a deductible	Note: all budgeted as general, but will pay claims out of appropriate account 2024 $-0- 2025 $-0-
-551	Liability Losses Retained – Highway	Self-Insured Retention (SIR), similar to a deductible	Note: all budgeted as general, but will pay claims out of appropriate account 2024 $-0- 2025 $-0-
-552	Liability Losses Retained – Utilities	Self-Insured Retention (SIR), similar to a deductible	Note: all budgeted as general, but will pay claims out of appropriate account 2024 $-0- 2025 $-0-
-553	Liability Losses Retained – Library	Self-Insured Retention (SIR), similar to a deductible	Note: all budgeted as general, but will pay claims out of appropriate account 2024 $-0- 2025 $-0-
-554	Liability Losses Retained – Other Special Revenue Funds	Self-Insured Retention (SIR), similar to a deductible	Note: all budgeted as general, but will pay claims out of appropriate account 2024 $-0- 2025 $-0-
-555	Liability Losses Retained – General	Self-Insured Retention (SIR), similar to a deductible	$90,000 – budgeted for all SIR across all functions Note: insurance policy is $37,500 / claim 2024 $90,000 2025 $90,000
-595	Workers Compensation Insurance		$371,290 – Existing employees $2,327 – New staffing proposals included Note: includes 1.20 mod factor 2024 $343,000 2025 $373,617
-596	Unemployment Insurance		 2024 $-0- 2025 $-0-
-599	Volunteer Firefighter Accident and Health Insurance		$9,000 – Fire fighter accident insurance 2024 $9,000 2025 $9,000

Human Resources Department
2025 Annual Operating Budget

Department Mission:

The mission of the Fitchburg Human Resources Department is to recruit, develop and retain a diverse, talented and engaged workforce to support the City in moving forward.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Human Resources Director	-	-	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	-	-	-
Human Resources Generalist	-	-	.80	1.00	1.00
Human Resources Specialist	.80	.80	-	-	-
Clerical Float Administrative Assistance	-	1.00	1.00	1.00	1.00
Intern	-	-	-	.12	-

Major Responsibilities & Services Provided:

- Recruitment and selection activities for all City Departments and positions.
- Benefits and compensation administration including job classification.
- Policy development and interpretation.
- Legal compliance and reporting.
- Collective bargaining.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Requisitions Received (Recruitments)	55	89	68	60	85
Applications Received	947	1,121	860	700	1,000
Interviews Administered	332	446	333	325	425
Hires	65	89	93	80	90
Employee Turnover	14%	19%	8%	7%	8%
Worker's Comp – Mod Factor	.85	.85	1.03	.95	.85

Significant Accomplishments in 2024:

- Created and implemented a summer youth job shadowing program during 2024 Government Week open to middle and high school aged youth. The purpose of such a program is to expose youth to opportunities in local government.
- Completed the NeoGov Attract recruitment enhancement. This involved numerous meetings and hours of building and meeting with our representative to create a website that shares our work culture and started holding hiring campaigns for Police Officer.
- Acted as staff contact to the Mayor's new ad-hoc Community Equity Committee. This is the City's first ever community equity team made up of Fitchburg residents. All with varying knowledge and diversity to help us move forward.

Notable Initiatives for 2025:

- Plan a new annual Employee Recognition Ceremony targeted for early 2025
- Plan for the return of Take your Child to Work Day – Thursday, April 24, 2025
- Coordinate the successful filling of the Fire Chief vacancy by June 2025

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$275,378	$347,560	$159,437	$361,872	$366,179	$18,619
Contractual Services	42,685	72,625	48,793	73,725	69,525	(3,100)
Operating Expenses	7,291	7,985	5,936	7,960	10,555	2,570
Allocated Costs	18,848	23,228	11,674	23,428	27,835	4,607
Transfers to Other Funds	-	-	-	-	-	-
Total	$344,202	$451,398	$225,840	$466,985	$474,094	$22,696

Significant Budget Changes from 2024 to 2025:

- Added 2% cost-of-living-adjustment (COLA) on permanent, non-union employee pay plan and the Hourly/Limited Term/Seasonal & Intern pay plan.
- Added 1% pay for performance base for permanent, non-union employees that are within the merit range of the pay plan.
- Adjusted union employee pay plan rates based on anticipated future union contract settlement.
- Increased employer share of Wisconsin State Retirement (WRS) contributions from 14.32% to 15.01% for public safety employees (4.8% increase in the percentage) and from 6.9% to 6.95% for general employees (.7% increase in the percentage).
- Increased employer share of health insurance premiums by an average of 8.5%, depending on the specific plan elected by the employee.
- Removed HR Intern that was approved in 2024 as a one-year position.
- Added $1,505 for one employee for two classes based on the tuition reimbursement policy within the employee handbook.
- Added $900 for Bring your Child to Work Day in April (for some snacks and water, tote bag, and shirt)
- Added $800 for a new annual Employee Recognition Ceremony to recognize 4 employees every year with their families (for light food and refreshments and a plaque).

2025 BUDGET EXPENDITURE DETAIL

Department: Human Resources (100-5143-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$825 – Carlson Dettmann reclassification studies $50 – Labor Poster Compliance $750 – ACA filling 2024 $1,625 2025 $1,625
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$14,071 – Perform annual license $1,402 – SSO Integration annual fee $494 -Text Messaging Candidates $10,808 – Attract annual license Insight annual license (paid by CVMIC) Onboard annual license (paid by CVMIC) 2024 $30,085 2025 $26,775
-250	Recruitment & Testing – general	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$2,100 – Recruitment Ads $500 – Criminal Background Checks $750 – FutureQuest event $320 – Hearing Conservation Program $600 – Bilingual testing (8 @ $75) $790 – Recruitment and testing for new staffing proposals 2024 $4,850 2025 $5,060
-251	Recruitment & Testing – Police	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$10,500 – Medical Testing including physicals, drug testing, psychological and PEP. (Note: one officer's total background is $1,376) $2,850 – Hearing Conservation Program $450 – Bilingual testing (6 @ $75) $810 – Recruitment and testing for new staffing proposals 2024 $14,610 2025 $14,610
-252	Recruitment & Testing – Fire	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$1,500 – Recruitment Ads $2,000 – Selection/Testing $2,000 – Medical Testing $2,640 – Hearing Conservation Program $300 – Bilingual testing (4 @ $75) $3,200 – Recruitment and testing for new staffing proposals 2024 $11,640 2025 $11,640
-253	Recruitment & Testing – Streets	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$250 – Recruitment Ads $50 – Background Checks $50 – Selection/Testing $200 – Pre-Employ Medical Testing $450 – Random (CDL) Testing $740 – Hearing Conservation Program $75 – Bilingual testing (1 @ $75) 2024 $1,815 2025 $1,815

2025 BUDGET EXPENDITURE DETAIL

-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$4,900 – Employee Assistance Program $3,100– Flexible Spending Account Administration 2024 $8,000 2025 $8,000

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OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$100 – Recruitment Postage $250 – Toner $150 – Miscellaneous Office Supplies 2024 $550 2025 $500
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$230 – NPELRA (Director) $285 – National SHRM (Director) $130 – GMA SHRM -Generalist $145 – GMA SHRM - Float 2024 $575 2025 $790
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved.	$3,000 – NPELRA National Conference (Director) $130 – WPELRA State Conference in Madison (Float) $1,100 – SHRM State Conference (Generalist) 2024 $3,630 2025 $4,230
-326	Tuition Reimbursement	Collective Bargaining Agreement and Employee Handbook Tuition	$1,505 – tuition reimbursement for 2 classes for 1 employee 2024 $-0- 2025 $1,505
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	$230 – 350 miles @ $.66/mile 2024 $230 2025 $230
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$1,000 - Employee Badging Supplies $300 – Fitchburg items for outreach events 2024 $1,000 2025 $1,300
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$2,000 - Equipment to satisfy necessary accommodation requests 2024 $2,000 2025 $2,000
-505	Leases and Rentals	Leases and Rentals of facilities and equipment	$200 – Allocated portion of centralized copier lease 2024 $-0- 2025 $200

2025 PERSONNEL SUMMARY

Department: Human Resources

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Sarah Olson	HR Director	08/06/2018 (in position 1/23/23)	2,080		
E	Amy Tracy	HR Generalist	07/24/2012 (in position 1/23/23)	2,080		
E	Sarah Masa-Myers	Clerical Float Administrative Assistant	3/2/20 (In position 03/21/2022)	2,080		
E	Intern	HR Intern			240-240 =-0-^	
	TOTAL ALL PAGES			6,240	0	

^authorized in 2024 as a one-year position only

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 2

Department:	Human Resources
Position Title:	HR Generalist/Business Partner
Position Timing: The year the position is projected to start and any other timing items.	2025, if approved by referendum
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Development and implementation of recruitment and selection processes, the coordination and administration of employee benefits, the development and implementation of retention strategies, the development of diversity and inclusion initiatives and other related professional human resource activities and functions.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The Baker Tilly organization study recommended an additional 1.0 FTE Human Resources Generalist due to workload and the average HR to staff ratio. Please see Baker Tilly's recommendation in their 2023 final report. Up until 2024 when the part-time HR Generalist went to a full-time status, it's been extremely difficult to keep up with all of the responsibilities that goes with supporting a workforce of close to 300 employees. Human Resources has been recovering since the pandemic and able to maintain status quo. Recruitment and retention of the Police Department and Engineering in the last few years has been increasingly challenging. We have added several new positions through the Town of Madison annexation and through the budget process in the last few years. A growing workforce equates to an increase in FMLA, workers compensation, and employee relations issues. With those increased needs, we need to be properly staffed so HR staff isn't getting burned out and we can best support the organization and staff.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	We have been utilizing the Shared Admin Clerk more with retention strategies and employee engagement and large time consuming projects. While it's been a great strategy to give the Shared Admin some HR work, it's not an equitable and long-term solution to give someone in pay grade C, regular assignments that someone in pay grade G typically performs. I do want to acknowledge that Baker Tilly recommended not one but two additional HR positions. I am confident one additional 1.0 FTE position is all that is needed in order to move HR forward. There's competing needs in other City departments that HR acknowledges and supports.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

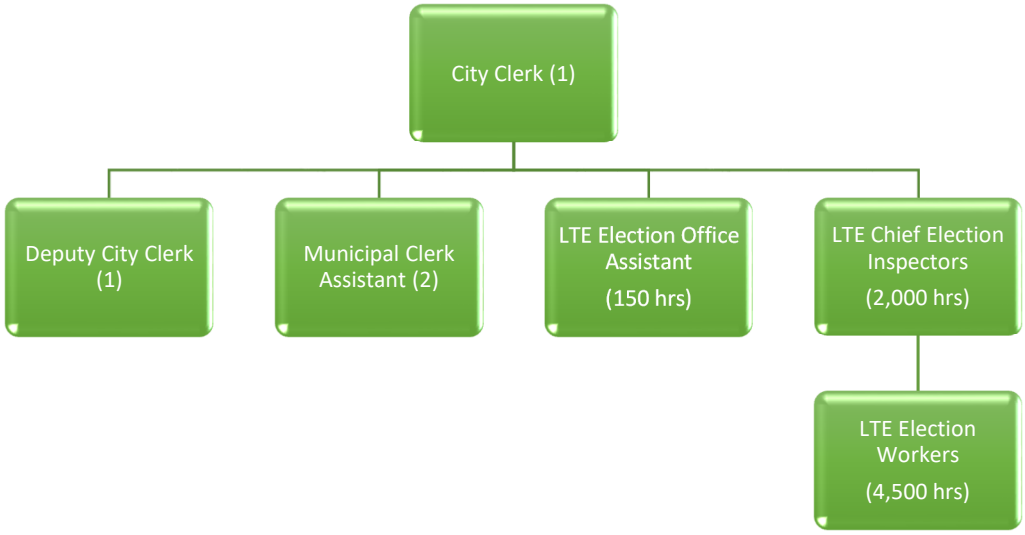
	2008	2013	2019	2020	2021	2022	2023
Hires	N/A	53	88	36	65	89	93
Interviews	N/A	265	362	216	332	446	333

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: High Position Requests Submitted by Department, in priority order: 1) Human Resources Generalist/Business Partner

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$112,410	$112,410		
Non Personnel Recurring Costs			$2,380	$2,380		
Non Personnel One-Time Costs			$3,210	$3,210		
Total Year One Costs			$118,000	$118,000		
Projected Cost Calculation Details						
Hours	Annual Hours	2,080	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Grade G	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	General	Workers Comp Class	Office/Mgmt		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	None	Protective Gear/ PPE Year 1 Year 2+	None	Clothing Allowance Year 1 Year 2+	None
Misc.	Office Equipment Year 1 Year 2+	 $50 $50	Training Year 1 Year 2+	 $1,500 $1,500	Dues Year 1 Year 2+	 $150 $150
Technology	Software Year 1 Year 2+	$500 $500	Desk Phone Year 1 Year 2+	$500 $-0-	Cell Phone Year 1 Year 2+	None
	Computer/ Laptop	$2,500	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$200	Drug Test/ Background	$10	Position Classification	None
Vehicles	Mileage ($.67/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

Department Mission:

The mission of the City of Fitchburg Clerk's Office is to maintain and provide public records and provide quality services to the elected officials, city staff, and to the citizens of the City of Fitchburg. The City Clerk's Office is dedicated to service excellence in an efficient, effective, and professional manner.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Municipal Clerk Assistant	2.0	2.0	2.0	2.0	2.0
LTE Chief Election Inspectors	.2	.3	.3	1.0	.5
LTE Election Workers	.5	1.6	.8	2.2	1.2
LTE Election Office Staff	.1	.1	.1	.1	.1

(a) Election worker LTE hours based on number and type of elections to occur each year.

Major Responsibilities & Services Provided:

- The clerk's office is the main point of contact for all residents and customers who contact City Hall either by phone or in-person.
- Cash receipting for all licenses and permits generated throughout the City.
- Conduct fair and impartial elections while keeping up with the everchanging laws and regulations related to elections.
- Prepare Board of Review, Common Council, Public Safety & Human Services, and Committee of the Whole agendas, packets, and minutes.
- Coordinate applications for approval of all Sound, Street Use, and Special events within the City.
- Issue Pet, Alcohol and Operator's Licenses for the City.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Pet Licenses Issued	1,789	1,743	1,277	1,300	1,500
Operator Licenses Issued	216	88	264	100	275
Alcohol Licenses Issued	49	51	58	55	57
Street Use/Event Permits Issued	71	76	119	75	100
Absentee Ballots Issued	3,871	10,416	6,342	15,300	5,000
Voter Registrations (clerk's office & Election Day)	100	4,080	458	5,000	500
Records Requests Completed	119	100	92	100	100

Significant Accomplishments in 2024:

- Coordinated polling location change for District #3 Ward 12 to Doxa Church
- Coordinated the addition of a sixth polling location for District #4 Ward 19 at Blackhawk Church
- Implemented new state approved certificate absentee ballot envelops.
- Conducted four elections including the November Presidential Election.
- Assisted in the referendum process and implementation on the November ballot.
- Continued to educate voters on using the MyVote website and requesting an absentee ballot.
- Continued to work with IT on adding event license applications to OpenGov
- Participated in project to remodel front counter and ensure customer service continues without interruption.

Notable Initiatives for 2025:

- Work with other departments to implement a new software to collect electronic signatures.
- Begin budget preparations for adding a seventh polling location to be used in the 2026 February election and beyond.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$395,217	$506,701	$208,419	$509,616	$487,169	$(19,532)
Contractual Services	25,684	29,480	13,574	36,835	42,205	12,725
Operating Expenses	38,829	103,720	49,884	96,728	66,095	(37,625)
Allocated Costs	33,628	39,463	19,142	39,463	40,975	1,512
Transfers to Other Funds	-	-	-	-	-	-
Total	$493,358	$679,364	$291,019	$682,642	$636,444	$(42,920)

Significant Budget Changes from 2024 to 2025:

- Removed additional hours from 2024 for over-time, election worker, and chief election inspector hours due to two elections in 2025.
- Reclassified $7,355 for election software from election costs to software costs.
- Increased postage for absentee ballots via mail and pet licenses. Postage has increased by .05 for a one-ounce envelope.
- Added additional DS200 tabulating machines and electronic poll book server unit with the intention of the equipment being available for an additional polling location in 2026.
- Added $5,000 for language translation services at certain Council meetings and enhance availability of language support at the front counter of City Hall.

2025 BUDGET EXPENDITURE DETAIL

Department: City Clerk Budget Narrative (100-5142-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$7,745 – Civicplus/ Municode Full Supplemental Subscription Fee (future increases will be 5% every year) $5,000 – Language Translation Service 2024 $7,375 2025 $12,745
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$1,280 - Business & Animal License Program Annual Renewal $245 – Credit card acceptance machine and monthly service $7,355 – Elections manager software (moved from -390) 2024 $1,525 2025 $ 8,880
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$4,000 - Ordinances $1,500 - Alcohol licensing $13,000 - Minutes $1,000 – Misc. 2024 $19,500 2025 $19,500
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$1,080 - Shredding service: 2 containers @ $45/month each 2024 $1,080 2025 $1,080

2025 BUDGET EXPENDITURE DETAIL

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$1,500 - Supplies $1,600 - Postage ~$125/month $1,200 – Postage for pet licenses (OpenGov License Program) (does not include election/absentee mailing see account #390) 2024 $4,100 2025 $4,300
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$260 - Clerks Association 4 employees @ $65 $350 - IIMC (Clerk & Deputy) $10 - Business Tax Registration Renewal 2024 $620 2025 $620
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$280 - District Meetings 4 mtgs year x 2 staff @ $35 $2,000 - WMCA Clerks Conference 2 staff @ $1,000 $1,000 - Clerk's Institute 1 staff @ $1,000 ea. $550 - League of WI Municipalities - CTFO Conference x 2 $50 - BOR Training (online series) $2,500 - General training for all four staff 2024 $6,380 2025 $6,380
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	1,560 miles @ x $.66 2024 $1,030 2025 $1,030
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$20 - Dane County Directories $100 – Notary Renewal – Two (2) Staff Members 2024 $120 2025 $120
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	

2025 BUDGET EXPENDITURE DETAIL

-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-390	Election Supplies	Other: Departmental Specific Election Related Costs other than Personnel (see acct 120 for those costs)	$3,180 - Maintenance Contract (Silver) DS200 Equipment (12) $1,295 - Maintenance Contract (Silver) Express Vote (7) $15,750 - Absentee Mailing 2 elections (9,000 @ $1.75) $600 – Traditional Election Notices (2 @ $300) $5,000 - Absentee Envelopes $200 - Voter Stickers $8,500 - Misc. supplies (pens, absentee labels, coding/printing costs, misc.) $720 - Wireless modem internet connection (12 DS200 @ $5 each per month) $2,400 – Badger Book Server Unit $16,000 – DS200 Tabulator (2 @ $8,000) 2024 $91,470 2025 $53,645
-397	Fuel Purchases	Fuel – Diesel and unleaded, from city pumps and commercial stations	
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$400 - Rental of the Wyndham banquet facility for District #2 polling location ($200 * 2 elections) $600 - Rental of the Catholic Multi-Cultural Center facility for District #1 polling location ($300 * 2 elections) $2,015 - Postage Machine $167.64/ month 2024 $3,875 2025 $3,015

2025 PERSONNEL SUMMARY

Department: Clerks

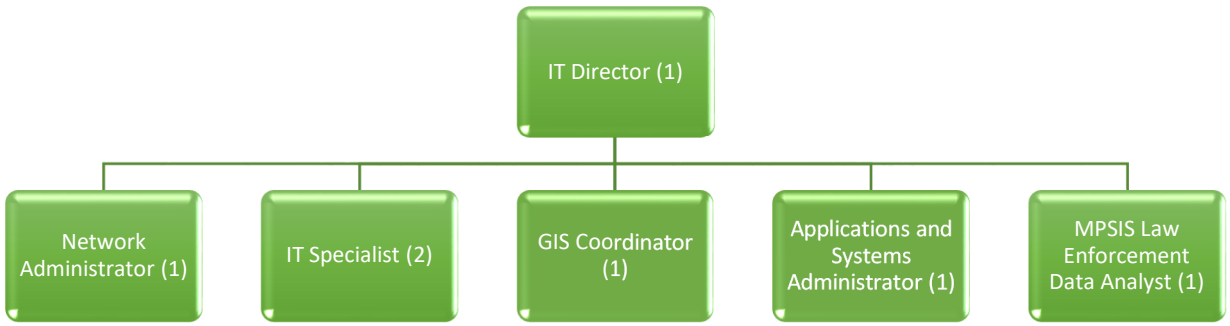
E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Tracy Oldenburg	Clerk	4/14/2008 (in position 7/29/19)	2,080		
E	Jami Erickson	Deputy Clerk	10/16/2019	2,080		50
E	Stephanie Martinez	Municipal Clerk Assistant		2,080		35
E	Ruth Becker	Municipal Clerk Assistant	6/15/2015	2,080		35
E	Election Workers	Chief Inspectors	Various		1,000*	
E	Election Workers	Election Inspectors	Various		2,500*	
E	LTE Office Staff	Elections			100*	
	*Pool of hours					
	TOTAL ALL PAGES			8,320	3,600*	120

Reduction from 2024 based on only two Elections for 2025.

Department Mission:

The mission of the City of Fitchburg Information Technology Department is to provide high-quality, secure, and cost-effective information systems and services to all City departments through excellent customer service, continuous improvement, innovative problem-solving, and adherence to industry standards and best practices.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
IT Director	1.0	1.0	1.0	1.0	1.0
Network Administrator	1.0	1.0	1.0	1.0	1.0
IT Specialist	2.0	2.0	2.0	2.0	2.0
GIS Coordinator	-	1.0	1.0	1.0	1.0
Applications and Systems Administrator	-	-	1.0	1.0	1.0
IT Intern	.4	.4	-	-	-
MPSIS Law Enforcement Data Analyst	1.0	1.0	1.0	1.0	1.0

Major Responsibilities & Services Provided:

- Technology support for City staff for city-supplied technology systems and services.
- Installation, configuration, and support of City network servers, systems, and infrastructure.
- Strategic planning and direction for City information systems and services.
- Management of the shared MPSIS police information system.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Number of I.T. helpdesk tickets submitted	2,253	2,332	2,709	2,800	2,900
Number of staff supported – City	250	250	260	270	280
Number of staff supported – MPSIS	270	270	273	277	287
Number of PC's supported	215	227	272	275	280
Number of Servers	85	78	74	80	80

Significant Accomplishments in 2024:

- Refreshed all wireless access points and added one.
- Implemented a new helpdesk system.
- Completed digital signage upgrade with FACTv.
- Completed OnBase upgrade.

Notable Initiatives for 2025:

- Implement security auditing software. Per the Federal Bureau of Investigation we are required to track and store changes made on our systems. We will start compliance by tracking changes to our files and user accounts.
- Implement digital signature software for contracts, resolutions, etc. and explore other uses of AI in City functions.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$724,426	$868,792	$417,475	$889,285	$940,439	$71,647
Contractual Services	429,056	499,035	151,930	445,900	565,715	66,680
Operating Expenses	187,893	247,225	51,526	191,885	255,245	8,020
Allocated Costs	59,035	133,711	13,837	128,196	144,960	11,249
Transfers Out	-	-	-	-	-	-
Total	$1,400,410	$1,748,763	$634,768	$1,655,266	$1,906,359	$157,596

Significant Budget Changes from 2024 to 2025:

- Increased VmWare maintenance from $7,500 to $20,000 due to new ownership of the company.
- Increased pdf software from $2,600 to $9,750 due to an increase in the number of users from 20 to 75.
- Added $5,000 of funds to begin exploring the use of artificial intelligence (AI) in City functions.
- Increased Microsoft enterprise license agreement from $113,100 to $134,055 due to staff growth and rising prices.
- Increased digital signature software budget from $10,000 to $17,500 based on current estimated pricing.
- Added $7,000 for security auditing software.
- Reduced text messaging service from $12,000 to $6,000.
- Added $6,000 for internet access at the Hub.
- Updated depreciation expense based on Adopted 2025-2034 Capital Improvement Plan (CIP).

2025 BUDGET EXPENDITURE DETAIL

Department: Information Technology (700-5145-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$2,000 - City-wide printer maintenance $500 - Web Site Domain Registration $42,000 - Consultant fees for network and application upgrades and support $15,000 - OneNeck Data Center hosting fee $500 – OneNeck internet backup burst fees $9,800 - Offsite data backup $200 – Drive Destruction CJIS 2024 $69,700 2025 $70,000
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$20,000 - VMware Maintenance $40,900 - GIS Enterprise License Agreement $38,000 - ECM Annual Maintenance $7,100 - Network Antivirus Annual Fee $500 - Video Security System Maintenance $12,000 – Backup Software Renewal $2,700 - Adobe Creative Cloud Annual Fee $2,000 - Microsoft True-up Licensing $500 – Adobe Premiere Essentials $9,750 - PDF Software $10,985 - HelpDesk Annual Maintenance $30,100 - Web Site Annual Maintenance (includes header package) $134,090 - Microsoft Enterprise License Agreement $12,440 – MS Office Local Install $5,905 - Microsoft Library Email Licensing $500 - Password Security $7,300 - Social Media Archiving $15,230 – VXRail Support $15,000 - Network Switch Maintenance $1,700 – Ninite Software Patching System $2,600 - ScreenConnect Annual Fee $1,900 - PRTG Network Monitor $600 - DeepFreeze Utility $6,600 - Intradyn Email Archiving $9,280 - Email Security $6,000 - Text Messaging Service $72,100 - OpenGov Subscription $17,500 – Digital Signature Software $7,000 – Netwrix Security Auditor $5,000 – AI pilot program 2024 $428,900 2025 $495,280
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	

2025 BUDGET EXPENDITURE DETAIL

-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere.	$335 - Flexible Spending Account Administration $100 - Recruitment costs 2024 $435 2025 $435

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$250 - General office supplies 2024 $250 2025 $250
-320	Publications, Dues	Professional Organization dues, reference materials or publications	$140 - Primarily used for purchasing computer-related manuals and publications and association dues 2024 $140 2025 $140
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$2,300 – CBNuggets Online Training $3,100 – Conference - Kersten $3,100 – Training Class - Yim $3,100 – Training Class - Chavez $2,500 – Conference IT Director $3,100 – GIS Coordinator $3,100 – Applications & Systems Administrator 2024 $20,300 2025 $20,300
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	830 miles @ $.66 2024 $550 2025 $550
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	

2025 BUDGET EXPENDITURE DETAIL

-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	This account contains most computer replacements including City Hall, Police computer and mobile computers, Fire, and Election equipment. Computers are on a 4 year replacement cycle, monitors and printers are 7 years, and election and meeting laptops are replaced every 5 years. $106,000 - Computer Replacement $6,000 - Shared Equipment Replacement $2,000 - Printer Replacement $7,750 - Peripherals Replacement $2,500 – PBP #4 Hub/PW Custodian equipment 2024 $120,750 2025 $124,250
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	$56,365 – City-Wide Cell Phone Charges $1,000 – McKee Park Network Access $12,240 – City Internet Access Charges $4,000 – Teleconferencing Subscriptions $6,000 – HUB Internet Access $900 – PBP #4 Hub/PW Custodian Cell Phone 2024 $73,605 2025 $80,505
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	$16,600 – VOIP Phone System Annual Maintenance $6,720 – City Land Line Phone Charges $4,950 – Analog Phone Charges $980 – Cloud Fax Solution 2024 $31,630 2025 $29,250
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$9,290 – copier on 2nd floor of city hall (lease $653 / month; maintenance $120/month) $5,500 – copier on 3rd floor of city hall $2,000 – copier in senior center $3,100 – copier at maintenance facility $1,900 – copier in police department $5,725 – copier in fire stations *consolidated into IT fund in 2024 (all except library) 2024 $27,515 2025 $27,515
-530	Depreciation Expense	The technology capital assets are depreciated using the straight-line method over their useful lives and the cost is recovered through departmental charges to fund the future replacement	$45,000 – Production Data Center (6 years) $9,600 – Firewall (5 years) $12,000 – WiFi (5 years) $46,070 – Network Switches (7 years) $5,000 – NVR (5 years) -$9,215 – MPSIS share of all assets 2024 $97,470 2025 $108,455

2025 PERSONNEL SUMMARY

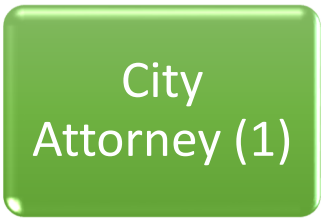
Department: Information Technology

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Joseph, Nicolas	IT Director	10/16/23	2,080		
E	Eric Kersten	Network Administrator	8/22/16	2,080		48
E	JD Yim	IT Specialist	5/30/2023	2,080		48
E	Michael Chavez	IT Specialist	12/14/2020	2,080		48
E	Stan Howard	Law Enforcement Data Analyst	5/23/2016	2,080		
E	Dakota Dorn	GIS Coordinator	3/10/2022	2,080		
E	Rob Kadonsky	Applications and Systems Administrator	9/10/2018 (in position 02/20/23)	2,080		40
E	Holiday Premium				8 hrs	
E	On Call Pay				548	
	TOTAL ALL PAGES			14,560	8 hrs holiday premium 548 hrs on call	184

Department Mission:

The City Attorney is the Chief Legal Officer of the City. Under the direction of the Mayor and City Council, the City Attorney provides legal counsel and handles legal matters for the City, including prosecuting municipal citations in municipal court, assisting in the preparation and review of legal documents and legislation, and other matters in which there is a city interest.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
City Attorney	1.0	1.0	1.0	1.0	1.0

Major Responsibilities & Services Provided:

- Provides legal counsel to the Common Council, the Mayor, the Administrator, and department heads on a regular basis; attends and advises on issues at City Council meetings, commission meetings, committee meetings, as required.
- Drafts legal opinions, as required.
- Drafts and conducts legal reviews, and provides input regarding various contracts, documents, ordinances, and other legal paperwork; drafts and reviews real estate transactions including offers to purchase, deeds, closing statements, and various buyers or seller documents; reviews leases, easements, covenants, affidavits, and related documents.
- Represents the City of Fitchburg in all aspects of litigation, including the preparation of pleadings and legal research. Represents the City of Fitchburg in administrative hearings before state and federal boards and commissions.
- Prosecutes all municipal citations in Municipal and Circuit Court. Conducts legal research and analysis of statutes, ordinances, contracts, and other documents to render appropriate legal opinions.
- Obtains, hires, and assists outside special legal counsel for selected legal matters.
- Review municipal codes and recommend changes for compliance with state and federal laws, rules and regulations.
- Provides advice regarding parliamentary procedures, as required.
- Attends various board, committee, or departmental meetings providing legal advice or guidance.
- Performs related administrative tasks; advises the Clerk on agendas, minutes, open record requests and related legal issues; responds to media requests and inquiries; responds to citizen inquiries and provides legal explanation regarding laws and policies.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Municipal Pretrial Hearing Dates	38	33	40	42	45
Municipal Trials/ Hearings	9	8	2	5-6	6
Dane Court Municipal Decision Appeals, Jury Trials, and Other Circuit Court Actions handled internally	2	6	10	12	14
Court of Appeals Cases	-	-	-	-	-
Supervising Cases Handled by Outside Counsel, e.g. Insurance Defense	8	7	10	9	10
TIDs Created or Amended	-	1	2	1	-

Significant Accomplishments in 2024:

- Reviewed and revised the City Code of ordinances, including a large update to open burn ordinances and multiple committee ordinance updates.
- Managed and coordinated outside legal representation of several tax assessment cases.
- Continued to manage all municipal court and municipal offenses removed or appealed to circuit court internally despite the significant increase due to cases.

Notable Initiatives for 2025:

- No significant changes anticipated beyond general growth of the needs of legal department due to growth of the City.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$172,729	$187,962	$88,972	$185,922	$194,894	$6,932
Contractual Services	6,530	50,000	2,510	50,000	50,000	-
Operating Expenses	1,140	4,680	1,532	4,680	4,805	125
Allocated Costs	7,865	8,275	4,137	8,275	7,790	(485)
Transfers to Other Funds	-	-	-	-	-	-
Total	$188,264	$250,917	$97,151	$248,877	$257,489	$6,572

Significant Budget Changes from 2024 to 2025:

- None

2025 BUDGET EXPENDITURE DETAIL

Department: Legal (100-5130-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
CONTRACTUAL SERVICES			
-202	Outside Legal (Ordinance Violations)	Outside legal services for jury trials, as needed	Now handled internally
-203	Outside Legal	Outside legal services as needed based on projects, issues	$50,000 - Outside legal services as needed based on projects, issues 2024 $50,000 2025 $50,000
-210	Professional Services	Engineering, Auditing Services, or other Professional Service not provided by staff (excludes legal)	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$675 - State and Local Bar dues $1,000 - Additional State Bar Publications 2024 $1,550 2025 $1,675
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

2025 BUDGET EXPENDITURE DETAIL

-325	**Training & Staff Development** – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$2,000 - Annual trainings for City Attorney including DOJ OWI prosecution seminar, Municipal Attorney Seminar, Ehlers Seminar and other relevant trainings 2024 $2,000 2025 $2,000
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Travel to and from seminars, significant trips to state law library for online research 800 miles @ $.67/mile 2024 $530 2025 $530
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$600 - Filing fees for circuit court actions initiated by the City and e-filing fees for appeals of municipal judgments. 2024 $600 2025 $600
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 PERSONNEL SUMMARY

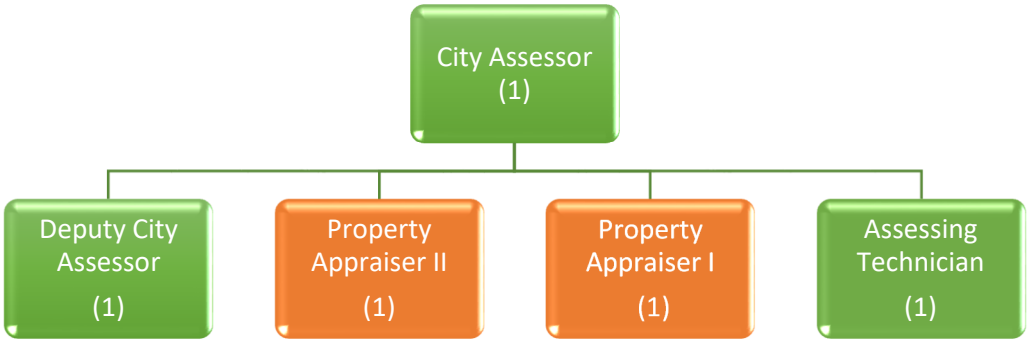
Department: Legal

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Valerie Zisman	City Attorney	6/6/2016 (date in position 11/3/17)	2,080		
	TOTAL ALL PAGES			2,080		

Department Mission:

To produce fair and uniform assessments on all residential, commercial, agricultural real property and business personal property, ensuring equity in the distribution of the tax levy.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
City Assessor	1.0	1.0	1.0	1.0	1.0
Deputy City Assessor	-	-	1.0	1.0	1.0
Commercial Property Appraiser	1.0	1.0	-	-	-
Property Appraiser II	-	-	-	1.0	1.0
Residential Property Appraiser	1.0	1.0	1.0	-	-
Property Appraiser I	1.0	1.0	1.0	1.0	1.0
Assessing Technician	-	1.0	1.0	1.0	1.0
Assessing Intern	.3	-	-	-	-

Major Responsibilities & Services Provided:

- Annual revaluation of all residential, commercial, agricultural, and business personal property.
- Annual property reviews and market analysis to establish class & neighborhood trending.
- Import annual split roll from Dane County - add all new parcels and delete historical parcels.
- Annual building permit and subdivision reviews for establishing net new construction.
- Timely mailing of notices; preparation for Open Book and Board of Review.
- Completion of Assessment Roll and Statement of Assessments.
- Timely filing of all mandatory reports with DOR.
- Provide data for TID Increment Values and DOR Compliance for new TID/Amendments.
- Monitor ag-use conversion acres and complete report for Dane County Treasurer.
- Property Assessment Appeals – Board of Review, 70.85 Appeal, Certiorari, Circuit Court.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Annual Ratio for DOR Compliance	96.11	100.01	86.48	100.00	100.00
Changed Assessment Notices Sent	2,439	9,737	1,656	9,168	9,200
No. of Parcels Reviewed at Open Book	137	305	54	220	200
Open Book Value Adjustments Granted	67	122	42	111	100

Significant Accomplishments in 2024:

- Completed citywide market update revaluation
- Comprehensive review of all agricultural properties
- Implemented more standardized processes, procedures, and modeling in both commercial and residential market segments
- Removal of personal property from assessment roll
- Implemented process to physically inspect all assessments at least once every 10 years

Notable Initiatives for 2025:

- Completing another citywide market update revaluation
- Increasing utilization of areas of Market Drive that will increase efficiency and uniformity
- Cross training of employees in areas outside of their primary scope of work
- Continued to work towards State Statute digital expectations: photos, electronic sketches, land records.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$437,767	$526,044	$245,790	$521,772	$559,835	$33,791
Contractual Services	31,612	45,510	4,484	45,510	53,340	7,830
Operating Expenses	15,677	21,795	8,947	19,215	18,240	(3,555)
Allocated Costs	45,221	41,750	20,887	41,850	43,975	2,225
Transfers to Other Funds	-	-	-	-	-	-
Total	$530,277	$635,099	$280,108	$628,347	$675,390	$40,291

Significant Budget Changes from 2024 to 2025:

- Added ladder progression for a Property Appraiser I to Property Appraiser II (PBP-A).
- Increased postage from $8,110 to $9,560 due an increase in the number of inspection letters.
- Increased vehicle maintenance from $200 to $1,000 and fuel from $855 to $1,100 now that the department has a retired police vehicle to use. Also decreased mileage reimbursement from $1,320 to $670 due to the availability of a fleet car.
- Increased CoStar subscription by 5% and reclassified from dues to software.

2025 BUDGET EXPENDITURE DETAIL

Department: Assessing (100-5153-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees _____	Includes Per Diem Boards, Commissions, and Committees	BOR $1,050 - 7 Members @ $25 / meeting * 6 meetings $210 - 1 Chair @ $35 / meeting * 6 meetings 2024 $1,260 2025 $1,260
CONTRACTUAL SERVICES			
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$9,300 - Annual support fee for Market Drive assessing software for Large Municipality Edition $2,750 - WEB Access – Property Data $2,000 - Anticipated incident support $5,940 – Co-Star Subscription ($495 @ 12 months) (Moved from -320) 2024 $12,160 2025 $19,990
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$28,250 - DOR MFG Fee $600 - Laredo (Dane County Program for record access) $4.500 - Outsourced Assessment Notice Insert and Presort 2024 $33,350 2025 $33,350
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$6,900 – RE Assessment Notice Postage and Envelopes (9,400 @$.73) $1,460 - Request to view property letters (2,000 @ $.73) $400 - Mail income and expense letters (550 @ $.73) $800 - Office Supplies 2024 $8,110 2025 $9,560
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$300 - WAAO Membership Dues (5 @ $60) $700 - Marshall Swift Commercial Brown Book Renewal $-0- Co-Star Subscription – moved to -245 $70 – Exam and recertification fee 2024 $6,470 2025 $1,070
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	$240 - Replacement Boots (3 Field Positions @ $80) 2024 $240 2025 $240
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$1,850 - Municipal Assessors Institute $1,350 - Residential/Commercial Appraisal Training $400 - WAAO Quarterly Meetings 2024 $3,600 2025 $3,600
-326	Tuition Reimbursement	Collective Bargaining Agreement and Employee Handbook Tuition	$650 – tuition reimbursement for 2 classes for 1 employee 2024 $650 2025 $650
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	One Personal Car for Field Reviews/Conference Meetings $670 – 1,000 Miles @ $.67/ mile 2024 $1,320 2025 $670

2025 BUDGET EXPENDITURE DETAIL

-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$1,000 - vehicle repairs and maintenance. 2024 $ 200 2025 $1,000
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$50 - Maps/Forms/Printing $250 – Measurement Tools, Cameras, etc. 2024 $300 2025 $300
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$50 – Miscellaneous 2024 $50 2025 $50
-397	Fuel Purchases	Diesel and unleaded, from City pumps and commercial stations	$1,100 - 315 gallons unleaded gas @ $3.50 2024 $855 2025 $1,100
-505	Leases and Rentals	Leases and Rentals of facilities and equipment	$100 – Allocated portion of centralized copier lease 2024 $-0- 2025 $100

2025 PERSONNEL SUMMARY

Department: Assessing

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Chris Leitz	City Assessor	01/10/2023	2,080		
E	Craig Olson	Deputy Assessor	5/31/2022	2,080		
E/ PBP-A	Julia Stover	Property Appraiser II	12/20/2021 (in position 1/1/25)	2,080		40
E	Trent Milliken	Property Appraiser I	5/15/2023	2,080		40
E	Andrew Woodruff	Assessing Technician	12/20/2021	2,080		
	TOTAL ALL PAGES			10,400	-0-	80

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal Ladder Progressions and Reclassifications	Proposal # A

Department:	Assessing
Current Position Title:	Property Appraiser I
New Position Title:	Property Appraiser II / Residential Appraiser
Brief Justification: Narrative explanation on the qualifications met to be eligible for the ladder progression or explanation of reclassification request.	Property Appraiser II will generally be the lead residential appraiser who is responsible for the more complex tasks in residential assessment. The property appraiser II will also assist with commercial assessment tasks and will be the lead on residential modeling.

Projected Costs Summary

See separate report for line-by-line calculations of costs

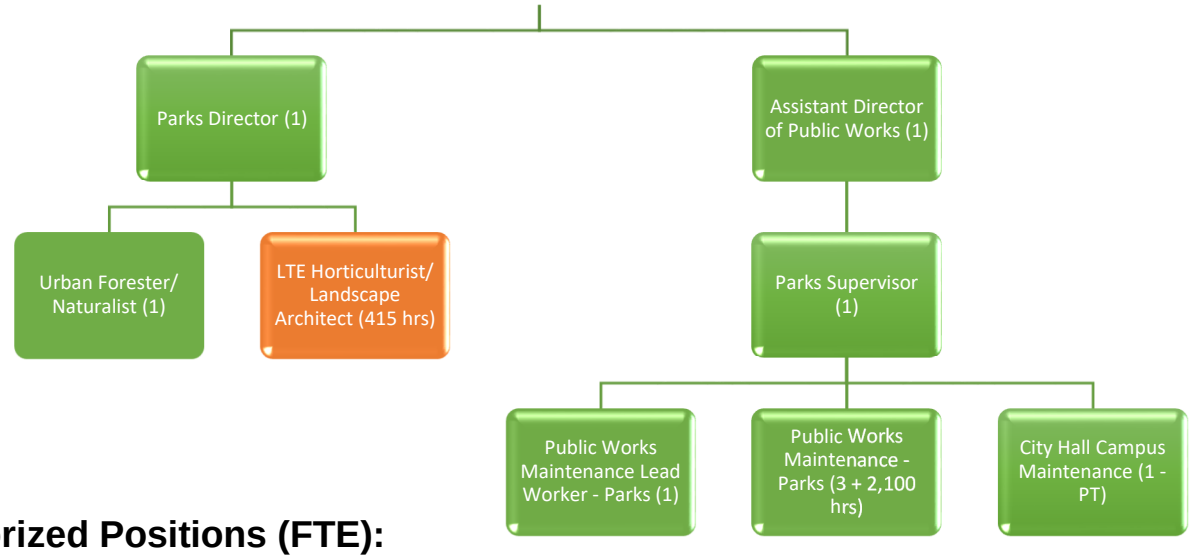
	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$4,231	$4,231		
Non Personnel Recurring Costs	$-0-	$-0-		
Non Personnel One-Time Costs	$-0-	$-0-		
Total Year One Costs	$4,231	$4,231		

Projected Cost Calculation Details

Hours	Annual Hours	2,080	Overtime Hours	40	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Grade G	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	Same
Benefits	Retirement	General	Workers Comp Class	Muni Ops		
HR					Position Classification	None

Department Mission:

Create an ideal system of parks, open spaces, trails, forest, and other natural areas that will enhance the health and quality of life for all ages and interests and promote a strong sense of community.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Reports to Parks					
Parks Director	1.0	1.0	1.0	1.0	1.0
Urban Forester/Naturalist	.6	.8	.8	1.0	1.0
LTE Horticulturist/Landscape Artist	.2	.2	.2	.2	.2
Reports to Public Works					
Public Works Supervisor – Parks	1.0	1.0	1.0	1.0	1.0
Public Works Maintenance Lead Worker – Parks	-	-	1.0	1.0	1.0
Public Works Maintenance – Parks	4.0	4.0	3.0	3.0	3.0
LTE Public Works Maintenance – Parks	1.0	1.0	1.0	1.0	1.0
City Hall Campus Maintenance	.3	.3	.3	.3	.3

Major Responsibilities & Services Provided:

- Provide an exceptional and diverse system of trails, parks, open spaces, and recreational facilities that are safe, accessible, affordable, well-planned, and maintained, which meet the needs of the community.
- Understand the environment of the urban forest and use best management practices to assure that the urban forest is maintained in good health, that risk of injury and property damage is minimized, and to maximize the benefits that the urban forest provides to the community and its citizens through diversity and function.
- Conserve, protect and enhance Fitchburg's most valued natural, cultural, and historical resources for generations to come.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Tree plantings	225	249	401	325	400
Trees treated for emerald ash borer	148	118	102	101	90
Natural areas burned #/acres	7/13	8/15	8/15	9/18	9/18
Volunteer hours in natural areas	550	850	1,500	1,000	1,000
Park acres	729	788	788	818	830

Significant Accomplishments in 2024:

- Updated Park and Open Space Plan.
- Implemented phase 1 of the Nine Springs Hub Park construction.
- Implemented Stoner Prairie Park Plan.
- Continued planning efforts of Terravessa Ag Park Plan.
- Completed a street and park tree inventory.
- Began an Urban Forestry Strategic Management Plan.
- Updated the Emerald Ash Borer (EAB) Management Plan.
- Completed the first tree pit tree planting project in the City of Fitchburg.
- Wrote grants to capture federal funds available for green infrastructure.
- Coordinated Tower Hill shelter renovation, siding replacement at McKee Farms Park shelter, and McGaw pickleball court expansion including lights.
- Installed ProBounce tennis court surfacing in McKee Farms Park.
- Installed new half-court basketball court in Seminole Glen and Hillside Heights.
- Installed new playground in Arrowhead Park and relocated playground in Hillside Heights Park.
- Constructed new front parking lot in McKee Farms Park.
- Installed additional water spigot at Community Gardens in Swan Creek Park
- Installed donated Ninja course in McKee.
- Repaved Wildwood South asphalt paths, section of Mickelson woods path from Brendan to Fish Hatchery, and section of path Quarry Hill Drive to Shale Road.
- Installed new drinking fountain in Belmar and Huegel Jamestown Parks.
- Painted gazebos in Quarry Ridge & Byrne Parks.

Notable Initiatives for 2025:

- Implement Southdale Park amenities improvements.
- Conduct a tree canopy renovation in the City of Fitchburg Healthy Neighborhoods.
- Complete planting ash tree replacements.
- Replace Chicory Meadow and Rimrock Park playgrounds and swing sets.
- Design replacement of Chicory Meadow tennis court (construction in 2026).
- Install an open air shelter at Playground for all – Inclusive playground in McKee Farms Park and shade structure(s) for new pickleball courts in McGaw (funded by park fees in Fund 203).
- Design new Kids Crossing playground in McKee Farms Park. Construction is expected to begin in 2026.
- Celebrate Parks Month with a new activity/event in a Community Park.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$859,186	$952,016	$452,194	$967,713	$1,054,320	$102,304
Contractual Services	214,153	225,000	96,840	225,325	224,000	(1,000)
Operating Expenses	202,190	215,725	103,012	215,725	212,690	(3,035)
Allocated Costs	92,934	101,871	50,936	101,871	103,935	2,064
Transfers to Other Funds	-	-	-	-	-	-
Total	$1,368,463	$1,494,612	$702,982	$1,510,634	$1,594,945	$100,333

Significant Budget Changes from 2024 to 2025:

- Increased Nine Springs Golf Course management fee from $54,000 to $55,000 based on the current ten-year contract.
- Increased median mowing and maintenance from $100,000 to $103,000.
- Reclassified $2,500 in Emerald Ash Borer (EAB) treatment from the General Fund to the TID Closure Excess Increment Fund.
- Removed $7,500 shade structure fabric replacement as it was a one-time expense.
- Added $5,365 for a small equipment replacement fund.

2025 BUDGET EXPENDITURE DETAIL

Department: Parks (100-5520-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Parks Commission	Includes Per Diem for 7 members; estimated 12 meetings	Parks Commission: $1,800 - 6 members * 12 meetings * $25 /meeting $420 - Chair * 12 meetings * $35/meeting TAC: $1,200 - 6 members * 8 meetings *$25 / meeting 2024 $3,420 2025 $3,420
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$500 - Bid notification for purchases, public notices on park master plans and other public projects 2024 $500 2025 $500
-289	Golf course maintenance		$55,000 - Contract payment to Nine Springs Golf Course 2024 $54,000 2025 $55,000
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	This account includes replacement, pruning and removal of street trees. It also includes resurfacing of asphalt paths and parking lots along with contracted mowing of selected highway medians. Trees added due to new developments, road construction projects, city building projects, and park development are all funded in addition to these amounts. $103,000 – Median mowing and maintenance $23,000 – Prairie/Long grass burns/maintenance $8,000 – Bike path maintenance $1,000 – Basketball court maintenance (crack fill/paint lines on various courts) $7,500 - Athletic fence repair $5,000 – security camera repairs $-0- EAB chemical treatment (moved to TID closure fund) $3,500 – Maintenance and removal of larger street trees $17,500 – New trees 2024 $170,500 2025 $168,500

2025 BUDGET EXPENDITURE DETAIL

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$330 - Office supplies $420 - Mailing 2024 $750 2025 $750
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$250 - Wisconsin Parks & Recreation Association $400 - WAA Wisconsin Arborist Association $100 - Bird City application 2024 $750 2025 $750
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	$7,000 - Uniforms $2,000 - Safety Gear $200 - T-shirts for seasonal employees $100 – T-shirts for seasonal employees 2024 $11,300 2025 $9,300
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Includes Wisconsin Parks and Recreation training and Urban Forestry training which maintains necessary professional certifications as well as worker safety and tuition reimbursement for ArcGIS courses. $1,000 - WAA Conference $500 - WPRA Conference $2,375 - Staff Training $200 – Pesticide Applicator License $5,000 – CDL training 2024 $9,075 2025 $9,075
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$7,500 – Vehicle including Forestry Repairs 2024 $7,500 2025 $7,500
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$6,000 - Ball Field Material $5,000 - Sports Field Maintenance Supplies $2,000 - Event Volunteer Activities $3,000 - Weed Control – Fish Hatchery and PD boulevards, City Hall, and Athletic Fields $2,000 - Forestry Supplies $1,200 - Control of invasive weeds $800 - Misc Miscellaneous supplies $4,000 - Porta Potties for existing parks 2024 $24,000 2025 $24,000
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	

2025 BUDGET EXPENDITURE DETAIL

-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	Repairs or maintenance on Parks maintenance items performed by parks personnel such as weed trimmers, mowers, chain saws, etc. $500 - Survey supplies $1,000 - Chain saw and small engine repair $4,000 - Mower supplies $3,000 - Equipment repair $500 - Landscape equipment repair $3,000 - Play equipment repair $1,500 - Shop supplies $500 - Volleyball court maintenance $10,000 - Playground mulch $4,000 - General Park maintenance $12,500 - Splash pad Maintenance $2,500 - Quarry Ridge Mountain bike maintenance $750 – Fire Extinguisher Maintenance $0 – Shade Structure fabric replacement Splashpad 2024 $49,250 2025 $43,750
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Chain saws for forestry operations, shop tools, hand mowers, weed eaters, shovels, and rakes along with miscellaneous tools for staff and volunteers. $250 - Hand tools $1,800 - Plow Blades $500 - Shop tools $500 - Replace small engines $250 -Volunteer tools $900 - Chain Saws $6,500 - Bucket truck inspection & maintenance $3,000 - General maintenance 2024 $13,700 2025 $13,700
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services), minor repairs or preventative maintenance for the facility.	This area includes the maintenance and repair of park shelters and restrooms. This includes hiring of electricians, plumbers, and septic specialists when necessary. $1,500 - Plumbing $2,350 - Electric $250 - Well and Septic $4,500 - Paper products for shelters $1,000 - Chemicals Splash Pad $6,250 - Shelter repair (painting etc.) $550 - Splash pad license $1,000 – Drinking fountain repairs 2024 $17,300 2025 $17,400
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	

2025 BUDGET EXPENDITURE DETAIL

-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	Based on previous years history. This includes the following utilities: $24,000 - Electric $3,210 - Water & sewer $9,000 - Storm water utility district charge $180 - Power for aerator at McKee South Pond $2,000 - Ice rink water (McKee and Jamestown) $500 - Dawley Park Utilities $3,110 - Splash Pad Utilities (water and electric) $1,000 – Southdale Park electric and sewer 2024 $44,000 2025 $43,000
-395	Equipment Replacement Reserve	Routine replacement of small pieces of equipment that do not qualify for the CIP	$5,365 – Small Equipment replacement fund (see spreadsheet) 2024 $-0- 2025 $5,365
-397	Fuel Purchases	Fuel – diesel and unleaded, from City pumps and commercial stations	$16,100 - 4,600 gallons unleaded $3.50/gallon $22,000 - 5,500 gallons diesel $4.00/gallon 2024 $38,100 2025 $38,100
-505	Leases and Rentals	Leases and rentals of facilities and equipment	2024 $-0- 2025 $-0-

2025 BUDGET EXPENDITURE DETAIL

City of Fitchburg
Parks Small Equipment Replacement Fund Supporting Document
Created: July 2024

Vehicle/ Equipment Name	Vehicle/ Equip #	Replacement Cost (a),(b)	Trade-in Value (a)	Net Cost (a)	DOT Useful Life	CoF Useful Life	Annual Cost
Double D Trailer	262	$ 5,000	$ 500	$ 4,500	10	15	$ 300
Snowblower for JD mower	208	$ 4,600	$ 100	$ 4,500	10	10	$ 450
Skidsteer Auger	209	$ 5,175	$ 500	$ 4,675	10	15	$ 312
Zamboni	210	$ 3,450	$ 500	$ 2,950	n/a	15	$ 197
Toolcat V Plow	215	$ 7,000	$ 500	$ 6,500	10	10	$ 650
Toolcat Fork Grapple	216	$ 3,450	$ 500	$ 2,950	10	15	$ 197
Snowblower SB240	213	$ 8,000	$ 500	$ 7,500	10	10	$ 750
Stump Grinder	212	$ 8,500	$ 1,000	$ 7,500	10	10	$ 750
Lawn Roller	211	$ 6,900	$ 2,000	$ 4,900	10	15	$ 327
Snowblower	214	$ 8,000	$ -	$ 8,000	10	15	$ 533
Toolcat V Plow	217	$ 7,000	$ 500	$ 6,500	10	15	$ 433
Toolcat Salter	218	$ 4,000	$ 500	$ 3,500	10	15	$ 233
Toolcat Salter	219	$ 4,000	$ 500	$ 3,500	10	15	$ 233
				$ 67,475			$ 5,365

Inflation assumption	3%	(c)	
2024 allocated cost		$	5,365
2025 allocated cost		$	5,526
2026 allocated cost		$	5,692
2027 allocated cost		$	5,863

(a) - All dollar values are based on 2024. These costs will be updated each year for major changes and thoroughly reviewed every five years.
(b) - Replacement cost includes the cost of the vehicle/equipment, along with equipment and change-over costs.
(c) - Inflation estimate is based on the typical annual increase experienced with fleet purchases.

2025 BUDGET EXPENDITURE DETAIL

Department: Park Fees – Prior to Law Change (Fund 202)

Acct #	Account Title	Detail of Proposed Expenditures
202-5762-017	Park Improvement Fees – Quarry Hill	2024 $-0- 2025 $-0-
202-5762-020	Park Improvement Fees – Swan Creek	2024 $-0- 2025 $-0-
202-5762-033	Park Improvement Fees and Fees in Lieu of Park Land Dedication – Fahey Fields	2024 $-0- 2025 $-0-

2025 BUDGET EXPENDITURE DETAIL

Department: Park Fees – After Law Change (Fund 203)

Acct #	Account Title	Detail of Proposed Expenditures
203-5761-001	Park Improvement Fees – Terravessa	2024 $77,000 2025 $-0-
203-5761-005	Park Improvement Fees – Artisan Village	2024 $17,000 2025 $-0-
203-5761-006	Park Improvement Fees – North Park	2024 $26,000 2025 $-0-
203-5761-007	Park Improvement Fees – North Stoner Prairie	2024 $-0- 2025 $-0-
203-5761-008	Park Improvement Fees – Nine Springs	2024 $31,000 2025 $-0-
203-5761-010	Park Improvement Fees – Quarry Ridge Retirement Community	2024 $-0- 2025 $-0-
203-5761-012	Park Improvement Fees – Crescent Crossing	2024 $-0- 2025 $-0-
203-5761-016	Park Improvement Fees – Edge at Terravessa	2024 $31,000 2025 $-0-
203-5762-001	Park Fees In Lieu of Land Dedication – Terravessa	$-0- Agricultural Park phase 1 ($142,000 delayed based on funding available) $-0- Agricultural Park phase 2 ($250,000 delayed based on funding available) 2024 $-0- 2025 $-0-
203-5762-005	Park Fees in Lieu of Land Dedication – Artisan Village	2024 $443,000 2025 $-0-
203-5762-007	Park Fees In Lieu of Land Dedication – North Stoner Prairie	2024 $-0- 2025 $-0-
203-5762-010	Park Fees In Lieu of Land Dedication – Quarry Ridge Retirement Community	2024 $-0- 2025 $-0-
203-5762-012	Park Fees In Lieu of Land Dedication – Crescent Crossing	2024 $-0- 2025 $-0-
203-5762-017	Park Fees In Lieu of Land Dedication – Highfield Reserve	$170,000 – Open air shelter at Inclusive Playground $50,000 – Shade structure(s) at McGaw pickleball courts 2024 $353,000 2025 $220,000

Projects are allocated to park fees based on location of park, timing of fee collections, amount of available funding, and whether the project is a community-wide amenity.

2025 PERSONNEL SUMMARY

Department: Parks, Recreation & Forestry

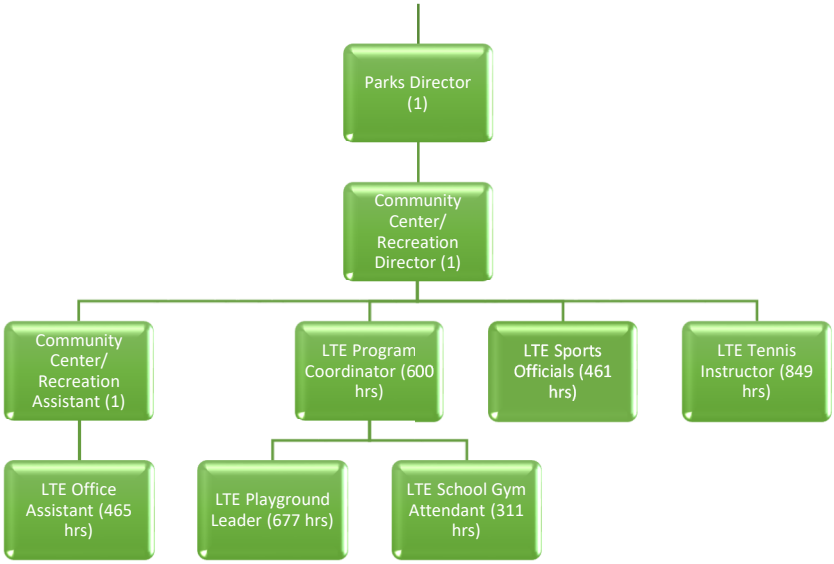
E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Scott Endl	Parks Director	11/27/06	2,080		
E	Johren Frydenlund	Parks/Forestry Maintenance Supervisor	8/16/10 Streets 12/1/03	2,080		60
E	Mike Mahal	Parks Maintenance Lead Worker	5/1/01 (in position 1/9/23)	2,080		81
E	Anthony Pelletter	Parks Maintenance Worker	4/02/97 in position 7/09/18	2,080		59
E	Adam Cairo	Park Maintenance worker	12/5/22	2,080		81
E	Anna Healy	Urban Forester/ Naturalist	1/14/16	2,080		
E	Perreault, Travis	Parks Maintenance	02/29/24	2,080		81
E	Holiday Premium				312	
E	On Call Pay				274 hrs	
E	Various LTE 3 month seasonal (~4 positions)	LTE Parks Maintenance Worker			1,920*	180*
E	Various LTE	LTE City Hall Campus Maintenance			720*	
E	Various LTE	LTE Horticulturist / Landscape Architect			415(a) *	
	Note: Shared Maintenance Workers created in 2017 and 2022 are listed on Public Works Personnel Summary					
	* Pool of LTE hours to be split among LTE employees					
	TOTAL ALL PAGES			14,560	3,641	542

(a) Adjusted by 2024 budget amendment

Department Mission:

Create high quality recreational opportunities that will enhance the health and quality of life for all ages and interests and promote a strong sense of community.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Community Center/Recreation Director	1.0	1.0	1.0	1.0	1.0
Community Center/Recreation Assistant	1.0	1.0	1.0	1.0	1.0
LTE Office Assistant	.2	.2	.2	.2	.2
LTE Program Coordinator	.3	.3	.3	.3	.3
LTE Playground Leader	.3	.3	.3	.3	.3
LTE School Gym Attendant	.1	.1	.1	.1	.1
LTE Sports Officials	.3	.3	.2	.2	.2
LTE Tennis Instructor	.4	.4	.4	.4	.4
Event Supervisor	.4	.4	.4	.4	.4

Major Responsibilities & Services Provided:

- Enhance the quality of life for Fitchburg residents of all ages by offering a variety of affordable and lifelong recreational opportunities and special events.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Recreation program users					
Resident	1,273	1,670	1,751	1,800	1,850
Non-Resident	531	676	884	900	950
Total	1,804	2,346	2,635	2,700	2,800
Recreation program revenue	$102,509	$159,769	$181,744	$170,000	$222,000*
Community Center rental revenue	$2,530	$11,244	$20,035	$22,000	$24,000
Park shelter/Athletic field revenue	$55,198	$68,794	$75,862	$73,000	$75,000

* Budget amount is based on cost recovery of budgeted expenses

Significant Accomplishments in 2024:

- Offered 225+ youth and adult recreation programs.
- Hosted end of season 5th/6th grade girls basketball tournament.
- Ordered replacement tables/chairs for main level of Community Center.
- Increased pickleball programming at McGaw Park.
- Sold 50+ Wisconsin State Trail Passes and 500+ Discount Tickets (Noah's Ark, Mt Olympus, Milwaukee Zoo, Land of Natura) to date.
- Manage 125+ Community Center rentals, 400+ Park Shelter rentals and countless athletic facility reservations including; ball diamonds, soccer fields, pickleball courts, etc.

New Initiatives for 2025:

- Continue to look for new youth and adult program opportunities.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$240,456	$267,838	$121,872	$267,160	$279,048	$11,210
Contractual Services	82,944	95,500	51,949	95,500	95,500	-
Operating Expenses	22,167	47,700	10,296	47,775	48,700	1,000
Allocated Costs	26,310	27,930	14,047	28,130	29,690	1,760
Transfers to Other Funds	-	-	-	-	-	-
Total	$371,877	$438,968	$198,164	$438,565	$452,938	$13,970

Significant Budget Changes from 2024 to 2025:

- Increased community center rental fees, park shelter reservation fees, and diamond/field/court fees. See revised fee schedule for specific details.
- Revised cancellation policy to retain 30% instead of 10% when more than two weeks notice is provided and 50% instead of 20% when less than two weeks notice is provided.
- Increased Fitchburg Community Center rental fees from $15,000 to $24,000.
- Increased Park Shelter rental fees from $60,000 to $75,000
- Added $1,000 to host an event in July to celebrate Parks Week.

2025 BUDGET EXPENDITURE DETAIL

Department: Recreation (100-5530-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	$5,500 – Online registration and scheduling software upgrade. 2024 $5,500 2025 $5,500
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$90,000 - Program fees pay for these expenses. Payment for independent contractors, including instructors of enrichment programs. These programs use an 80/20 split and generate income. 2024 $90,000 2025 $ 90,000
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$275 - Printing & mailing of materials for coaches, instructors, staff & businesses 2024 $275 2025 $275
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$300 - WPRA $500 - Music License BMI 2024 $800 2025 $800
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$1,200 - WPRA Conference (Rec Director & Assistant) $200 - Staff Training 2024 $1,400 2025 $1,400
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	

2025 BUDGET EXPENDITURE DETAIL

-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$500 - Maintenance on two vehicles 2024 $500 2025 $500
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$4,200 – Community Outreach and Communication (Recycling, Utilities, and Administration budgets also include similar funding) $1,000 – Celebration event for Parks Week 2024 $4,200 2025 $5,200
-350	Repair & Maintenance Supplies	Supplies required performing repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	2024 $-0- 2025 $-0-
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-387	Recreation Program Expense	Expenses to provide programming.	$40,000 - Expenses for youth & adult recreation programs (Equipment). This expense is offset by registration fees collected for programs. 2024 $40,000 2025 $40,000
-397	Fuel	Gasoline	$525 - 150 gallons unleaded $3.50/gallon 2024 $525 2025 $525
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$200 – Allocated portion of centralized copier lease 2024 $-0- 2025 $200

2025 PERSONNEL SUMMARY

Department: Recreation & Community Center

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Chad Sigl	Recreation Director	11/3/08	2,080		
E	CeCe Staege	Recreation Assistant	5/17/21	2,080		60
E	(2) LTE Recreation Seasonal	Program Coordinator			600*	
E	(3) LTE Recreation Seasonal	Program Assistant			677*	
E	(3) LTE Recreation Seasonal	Tennis Instructor			849*	
E	(2) LTE Recreation Seasonal	School Gym Attendant			311*	
E	(1) LTE Recreation	Office Assistant			465*	
E	Referees	Sports Officials			461*	
E	Various 100% Community Center	Community Center Attendants			750*	
	TOTAL ALL PAGES			4,160	4,113	60

*pool of LTE hours available

Parks Department – Cemetery
2025 Annual Operating Budget

Department Mission:

The Oak Hill Cemetery is designed to be a comforting environment for all that offers an opportunity to engage in ritual. It fosters connections and ongoing bonds with loved ones and provides an environment to reflect.

Authorized Positions (FTE):

	2021	2022	2023	2024	2025
None					

Major Responsibilities & Services Provided:

- Work with residents to lay their loved ones to rest in single, double, or cremains plots.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Cemetery lots sold during the year	35 $20,660	33 $18,995	21 $14,095	30 $20,250	30 $20,250
Cemetery lots available as of 12/31	493	460	439	409	379

Significant Accomplishments in 2024:

- None

Notable Initiatives for 2025:

- None

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$662	$-	$536	$802	$-	$-
Contractual Services	675	-	-	-	-	-
Operating Expenses	-	200	-	-	200	-
Allocated Costs	-	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-	-
Total	$1,337	$200	$536	$802	$200	$-

Significant Budget Changes from 2024 to 2025:

- Increased grave lots from $1,500 to $1,600 for residents and $1,700 to $1,800 for non-residents.
- Increased charge for single plots from $750 to $800 for residents and $850 to $900 for non-residents.
- Increased charge for cremains plots from $350 to $400 for residents and $400 to $450 for non-residents.

2025 BUDGET EXPENDITURE DETAIL

Department: Cemetery (227-5491-)

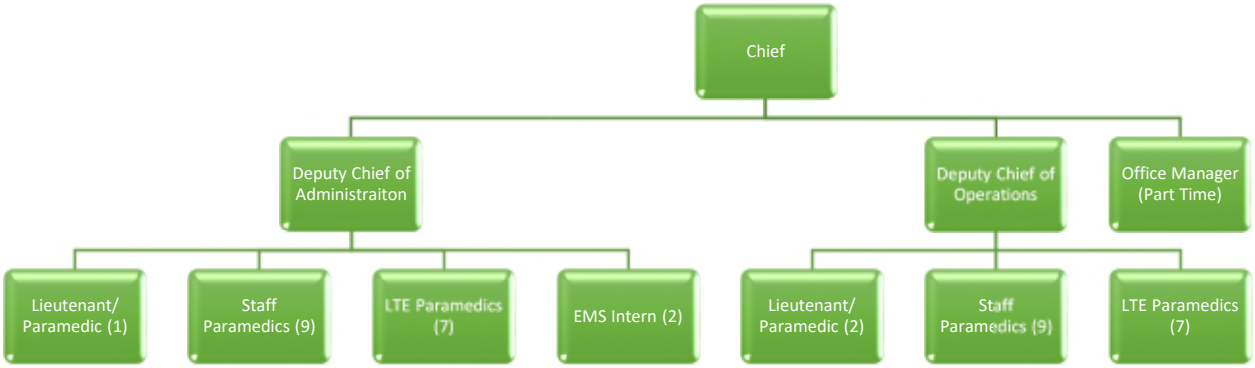
Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission		
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere.	2024 $-0- 2025 $-0-
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	2024 $-0- 2025 $-0-
-320	Publications & Dues	Professional Organization dues, reference materials or publications	2024 $-0- 2025 $-0-
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	2024 $-0- 2025 $-0-
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	2024 $-0- 2025 $-0-
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	

2025 BUDGET EXPENDITURE DETAIL

-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$200 - Weed Control 2024 $200 2025 $200
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	2024 $-0- 2025 $-0-
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

Department Mission:

Fitch-Rona EMS is committed to the compassionate delivery of professional pre-hospital healthcare to the residents, neighbors, and visitors of the Fitchburg-Verona area. Note: All amounts below are for the entire EMS district.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
EMS Chief	1.0	1.0	1.0	1.0	1.0
Deputy Chief	1.0	1.0	1.0	2.0	2.0
Lieutenant	3.0	3.0	3.0	3.0	3.0
Staff Paramedics	18.0	18.0	18.0	18.0	18.0
Office Manager	.3	.3	.3	.3	.3
LTE Paramedics	1.6	1.6	1.3	1.3	1.3
EMS Intern	-	-	.3	.6	.6

Major Responsibilities & Services Provided:

- The joint-municipal EMS District provides emergent and non-emergent pre-hospital medical care for residents and guests in the municipalities of Fitchburg, Verona, and the Town of Verona.
- The District operates three-paramedic level ambulances 24/7. These are stationed at Fitchburg Fire Station #2 on Marketplace Dr, Fitchburg Fire Station #3 on South Syene Road, and the Verona Fire Station on Lincoln St.
- We provide medical support for large events and athletic activities throughout the Fitch-Rona EMS District and the Alliant Energy Center.
- We provide education and training in First Aid, CPR, and Bleeding Control for area public safety departments, businesses, citizens of the district, and some neighboring communities.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Annual Run Volume	4,184	4,267	4,858	5,021	5,172
Calls in Fitchburg	2,663 (64%)	2,676 (63%)	3,185 (66%)	3,300 (66%)	3,413 (66%)
Total Revenue (in millions)	$1.64	$1.86	$1.83**	$2.10**	$1.95
Fitchburg Allocation of District Net Budget based on Equalized Value	50.5%	53.3%	53.6%	56.2%	56.1%

** A change in the billing companies in the last half of 2023 contributed to an unavoidable disruption in billing and a lower received run revenue in 2023 that will be reflected as a higher actual income in 2024.

Significant Accomplishments in 2024:

- Dane County and Fitch-Rona continued to have higher than average sudden cardiac arrest survival rates due to bystander CPR. Increasing public CPR classes and assisting with the deployment of public-access Automated Defibrillators (AEDs) will continue to benefit the residents and visitors in our communities. Fitch-Rona had a 25% survival to hospital discharge rate compared to 9% state-wide and 8% nationwide.
- The district received a grant from Epic Systems for the purchase and training for point-of-care ultrasound in 2023. This procedure is relatively new in the field of EMS and allows paramedics to view heart function in patients who may be in severe shock, or near cardiac arrest states, and guide a more appropriate treatment plan that would otherwise go unrecognized. The full-time paramedics were trained, and the unit deployed in 2024. FitchRona is the first in Dane County to add this skill set to our scope of care.

Notable Initiatives for 2025:

- UW Health provides medical direction for Fitch-Rona EMS and six other EMS agencies in Dane County as part of a consortium. The UW System has embarked on a robust airway management registry that will gather data to guide larger system-wide training, as well as target any opportunities for improvement on a critical EMS skill.
- The next Collective Bargaining Agreement will be negotiated for the full-time staff in 2025. A collaborative effort to ensure the district is progressive in the recruitment and retention of employees in conjunction with fiscal responsibility will be a welcomed challenge.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$3,237,216	$3,368,556	$1,717,139	$3,209,898	$3,497,850	3.8%
Operating Expenses	$521,648	$534,821	$267,297	$534,821	$672,727	15.8%
Total	$3,758,864	$3,969,574	$1,984,436	$3,744,719	$4,060,577	5.6%
Fitchburg Share of Operating Cost	$1,031,222	$1,160,961	$580,480	$1,160,961	$1,219,145	5.0%

Significant Budget Changes from 2024 to 2025:

- A stipend for the additional duty of Field Training Officer has been included in the salary line. This additional responsibility has been a collaborative effort with a small workgroup of employees to greatly improve the onboarding process for new part-time employees, interns, and students. The stipend for the additional role is more in line with other public safety groups and collective bargaining units.
- The Wisconsin State Retirement System (WRS) employer contribution increased from 14.32% to 15.01%, which is a 4.8% increase in the percentage.
- The addition of a sixth ambulance to the fleet (though not staffed full-time) increases the cost of licensing data terminals, mobile connections, technology, and routine preventive maintenance.
- Included $112,000 of reserve funding to allow for the maximum levy limit adjustment based on CPI.

1		2024 Budget		2025 Operating Budget		Difference 2024Budget vs. 2025 Budget		Percent Change
2	**Revenues**							
3	Run Income	$ 1,840,058		$ 1,945,790		$ 105,732		5.7%
4	Run Income Subtotal	$ 1,840,058		$ 1,945,790		$ 105,732		5.7%
5								
6	City of Fitchburg*	*$ 1,160,961*		*$ 1,219,145*		$ 58,184		5.01%
7	City of Verona*	*$ 807,610*		*$ 842,337*		$ 34,727		4.30%
8	Town of Verona*	*$ 98,445*		*$ 112,904*		$ 14,460		14.69%
9	Municipalities Sub-Total	$ 2,067,016		$ 2,174,387		$ 107,371		5.19%
10						$ -		
11	Interest Income	$ 4,000		$ 4,300		$ 300		7.5%
12	Contracted Events	$ 38,500		$ 48,100		$ 9,600		24.9%
13								
14								
15	Misc. Sub-Total	$ 42,500		$ 52,400		$ 9,900		23.3%
16	**Total Revenues**	**$ 3,949,574**		**$ 4,172,577**		**$ 223,003**		**5.6%**
17								
18	**Expenses**							
19	Salaries & Wages	$ 1,770,368		$ 1,865,340		$ 94,972		5.4%
20	Scheduled Overtime	$ 401,770		$ 408,129		$ 6,359		1.6%
21	Unscheduled Overtime	$ 107,433		$ 110,656		$ 3,223		3.0%
22	Soc.Sec.&Medicare Taxes	$ 178,920		$ 186,794		$ 7,874		4.4%
23	Retirement Plan	$ 309,071		$ 346,088		$ 37,017		12.0%
24	Miscellaneous Benefits	$ 8,483		$ 8,483		$ -		0.0%
25	Health & Dental Ins.	$ 451,010		$ 429,538		$ (21,472)		-4.8%
26	Worker's Comp. Ins.	$ 81,284		$ 82,439		$ 1,155		1.4%
27	Income Continuation	$ 2,400		$ 2,400		$ -		0.0%
28	Sick Time Over Cap	$ 24,817		$ 24,983		$ 166		0.7%
29	Medical Director Annual Fee	$ 33,000		$ 33,000		$ -		0.0%
30	**Salary Sub-Total**	**$ 3,368,556**		**$ 3,497,850**		**$ 129,294**		**3.8%**
31								
32	Oil, Fuel & Lube	$ 41,618		$ 40,754		$ (864)		-2.1%
33	Repair and Replacement Parts	$ 52,500		$ 63,700		$ 11,200		21.3%
34	Medical Supplies	$ 132,072		$ 131,700		$ (372)		-0.3%
35	Office Supplies	$ 1,600		$ 1,600		$ -		0.0%
36	Postage	$ 900		$ 950		$ 50		5.6%
37	Public Education	$ 2,000		$ 3,300		$ 1,300		65.0%
38	Staff Training	$ 32,500		$ 32,500		$ -		0.0%
39	Staff Support	$ 4,200		$ 4,200		$ -		0.0%
40	Uniforms	$ 17,100		$ 17,750		$ 650		3.8%
41	Personnel Recruitment	$ 2,100		$ 3,000		$ 900		42.9%
42	Subscriptions & Dues	$ 1,000		$ 1,100		$ 100		10.0%
43	Admin Space Lease	$ 7,125		$ 7,125		$ -		0.0%
44	Facilities Furnishings	$ 1,800		$ 1,800		$ -		0.0%
46	Telephone	$ 9,100		$ 9,100		$ -		0.0%
47	Radio Equipment	$ 4,500		$ 6,000		$ 1,500		33.3%
48	Radio Maintenance	$ 4,500		$ 2,400		$ (2,100)		-46.7%
49	Medical Equipment	$ 5,600		$ 5,600		$ -		0.0%
50	Medical Equipment Maint.	$ 13,700		$ 13,700		$ -		0.0%
51	EMT Safety Equipment	$ 1,300		$ 1,700		$ 400		30.8%
52	Training Equipment	$ 500		$ 800		$ 300		60.0%
53	Office Equipment	$ 2,000		$ 2,200		$ 200		10.0%
55	Computer Support	$ 24,100		$ 24,100		$ -		0.0%
56	Accounting Fees	$ 16,700		$ 16,900		$ 200		1.2%
57	Legal Fees General	$ 5,000		$ 5,000		$ -		0.0%
59	Assigned Funds - Labor Contract	$ 6,000		$ 6,000		$ -		0.0%
60	Property Insurance	$ 31,100		$ 34,000		$ 2,900		9.3%
61	Billing Service	$ 110,403		$ 116,747		$ 6,344		5.7%
62	Paramedic Intern Program	$ 9,000		$ 9,000		$ -		0.0%
63	Reserve Funding	$ 41,000		$ 112,000		$ 71,000		173.2%
64	**Misc. Expense Sub-Total**	**$ 581,018**		**$ 674,727**		**$ 93,709**		**16.1%**
65	**TOTAL EXPENSES**	**$ 3,949,574**		**$ 4,172,577**		**$ 223,003**		**5.6%**

Net Operating Cost And Apportionments

2025 EMS District Budget	2022 Budget		2023 Budget		2024 Budget		2025 Submitted	
Operating Budget	*$3,327,975*		*$3,667,236*		$3,949,574		$4,172,577	
Service Income Estimate	*$1,572,130*	*47.2%*	*$1,699,600*	*46.3%*	$1,840,058	*46.6%*	$1,945,790	*47.9%*
Interest and Contracted Events	*$0*		*$42,200*		$42,500		$52,400	
Net Operating Cost	$1,755,845	*52.8%*	$1,925,436	*52.5%*	$2,067,016	*52.3%*	$2,174,387	*52.1%*
City of Fitchburg Apportionment	$936,571	*53.3%*	$1,031,222	*53.6%*	$1,160,961	*56.2%*	$1,219,145	*56.1%*
City of Verona Apportionment	$730,914	*41.6%*	$801,834	*41.6%*	$807,610	*39.1%*	$842,337	*38.7%*
Town of Verona Apportionment	$88,360	*5.0%*	$92,380	*4.8%*	$98,445	*4.8%*	$112,904	*5.2%*

Apportionments to Municipalities

	City of Fitchburg	City of Verona	Town of Verona	Total
2024 Equalized Valuations (TID-in)	**6,167,362,500**	**4,261,182,200**	**571,156,700**	**10,999,701,400**
Note: Personal Property Repeal				
Percentage of Total Valuation	56.068454%	38.739072%	5.192475%	100.0000%
2025 Municipal Costs	**$ 1,219,145.09**	**$ 842,337.28**	**$ 112,904.48**	**$ 2,174,386.85**
	Line 6	**Line 7**	**Line 8**	**Line 9**

Budget Apportionment Comparisons

2023 Equalized Valuations (TID-in)	**5,733,042,400**	**3,988,131,200**	**486,138,600**	**10,207,312,200**
Percentage of Total Valuations	56.166034%	39.071316%	4.762650%	100.0000%
2024 Municipal Costs	$ 1,160,960.70	$ 807,610.22	$ 98,444.73	$ 2,067,015.65
$ Change from last year	58,184	34,727	14,460	107,371
% Change from last year	5.01%	4.30%	14.69%	5.19%

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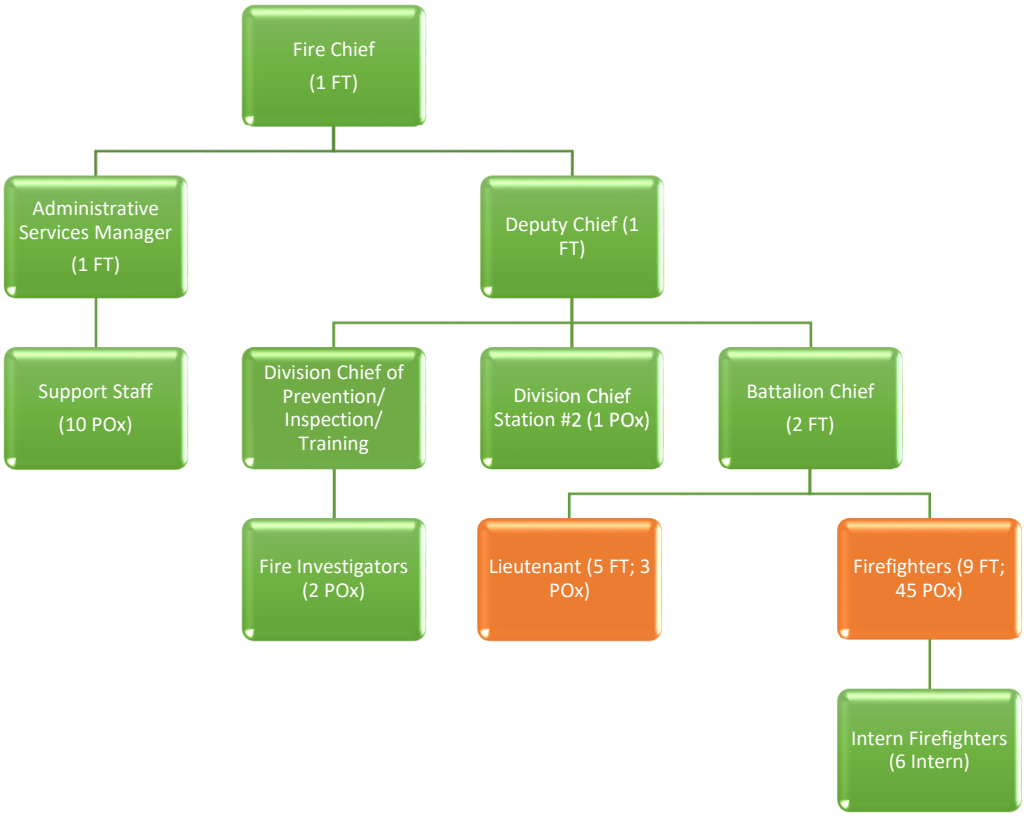
Department Mission:

The Fitchburg Fire Department strives **To Serve** by providing care through a dedicated and dependable response; **To Learn** by exercising readiness through repetition and vigilance we will train to our limits as we work toward competence and confidence; **To Respect** by exhibiting teamwork, honor, and accountability at all levels continually treating others in a way that we would want to be treated; and **To Lead** through initiative and service excellence- we are committed to be an example in our profession and in our community.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Career					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Administrative Services Manager	1.0	1.0	1.0	1.0	1.0
Deputy Chief	1.0	2.0	2.0	2.0	1.0
Division Chief	-	-	1.0	1.0	1.0
Battalion Chief	-	-	-	-	2.0
Lieutenant	3.0	3.0	3.0	3.0	5.0
Firefighters	9.0	10.0	11.0	12.0	9.0
Interns	6.0	6.0	6.0	6.0	6.0
Paid on Call/Paid on Premise/POx					
On-Call Firefighters	20.0	13.3	13.3	13.3	13.3
On-Call Officer in Charge	3.8	2.5	2.5	2.5	2.5

(a) Includes budget amendments in 2022 and 2023 that changed staffing.

Major Responsibilities & Services Provided:

- Emergency response to fire and rescue situations/incidents.
- Initial response to emergency medical incidents and initiate patient contact and care.
- Fire prevention, fire inspection, code enforcement, and cause/origin investigation.
- Community risk reduction through purposeful outreach and education.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Total Calls for Service	2,102	2,155	2,631	2,848	3,075
Public Education Hours	44.5	50.25	666	700	700
Routine Fire Inspections	2,150	2,149	2,423	2,448	2,473
Training Hours	5,577	4,882	3,919	6,720	6,800

(a) – decrease due to COVID-19

Significant Accomplishments in 2024:

- Completed a Staffing Plan to address the nationwide trend of diminishing recruitment and retention of part-time/paid-on-call personnel (hire more career personnel).
- Specified and purchased a Fire Engine to replace the existing back-up (Engine 11-1569).
- Revised fire prevention and education programs including a Community Fire Academy.
- Implemented Municipal Ordinances: Open Burning (Chapter 70)
- Started revisions to Emergency Management and Services (Chapter 42) and Fire Prevention and Protection (Chapter 44).
- Completed Insurance Services Office Audit
- Completed Wisconsin Department of Safety and Professional Services 2% dues Audit
- Completed Tender refurbishment project
- Completed Utility Vehicle refurbishment project
- Completed mobile and portable radio replacement project
- Prepared for National Fire Incident Reporting System (NFIRS) replacement. Transitioned to the National Emergency Response Information System (NERIS) is going to be directed by the United States Fire Administration in the near future.
- Added (2) Full-time Battalion Chiefs to cover Officer-In-Charge position, due to the loss of POx Chiefs

Notable Initiatives for 2025:

- Hire a full-time Fire Chief to replace the vacancy.
- Complete revision of Chapter 42 – Emergency Management Ordinance
- Complete revision of Chapter 44 – Fire Prevention Ordinance
- Expand emergency training for all staff and elected officials.

Financial Summary:

-5220- Fire Department

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$3,160,523	$3,435,078	$1,539,185	$3,139,469	$3,527,569	$92,491
Contractual Services	38,204	39,840	23,088	40,425	40,425	585
Operating Expenses	292,801	308,610	107,907	320,150	310,150	1,540
Allocated Costs	334,522	360,755	183,367	363,744	400,350	39,595
Transfers to Other Funds	-	-	-	-	-	-
Total	$3,826,050	$4,144,283	$1,853,547	$3,863,788	$4,278,494	$134,211

-5290- Other Public Safety

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$135	$1,500	$-	$1,500	$1,500	$-
Contractual Services	1,151,562	1,286,961	1,199,000	1,286,961	1,358,805	71,844
Operating Expenses	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-	-
Total	$1,151,697	$1,288,461	$1,199,000	$1,288,461	$1,360,305	$71,844

Significant Budget Changes from 2024 to 2025:

- 2024 budget amendment approved by Council to reclassify a full-time firefighter position to a full-time battalion chief position, including a reduction in paid-on-call hours.
- 2024 budget amendment approved to reclassify one deputy chief position to a battalion chief position.
- Included reclassification of two full-time Firefighters to Lieutenants (PBP-B and PBP-C).
- Increased vehicle maintenance budget from $48,000 to $50,000 based on recent experience.
- Increased Analog Tactical radio system maintenance costs from $20,000 to $33,660 due to equipment no longer being covered under warranty. $9,000 of the total cost is reimbursed by the City of Verona and Epic.

2025 BUDGET EXPENDITURE DETAIL

Department: Fire (100-5220-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$500 - Critical incident counseling and debriefing 2024 $500 2025 $500
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$6,000 - Annual testing of equipment and preventative maintenance $6,000 - Annual repairs to equipment 2024 $12,000 2025 $12,000
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements, or replacement.	Annual Fire Dept. specific software support agreements: $10,750 – Fire Records Management Software $4,000 - FIREManager scheduling site $3,000 – Central Square CAD Support Agreement $30 – BlueHost, FirstRespondWell site $810 – IamResponding (emergency alerting) $585 – Knox KeySecure Cloud 2024 $18,590 2025 $19,175
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	$500 - Recruitment materials 2024 $500 2025 $500
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$8,000 - Cost of continuation for firefighter physical assessment, auditory, and pulmonary function (45 members x $175) $250 - Dane County Hazmat contract 2024 $8,250 2025 $8,250
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$1,500 - Office supplies, copies, paper $1,000 - Business Cards, misc. printing $500 - Shipping, including City meter charges 2024 $3,000 2025 $3,000
-320	Publications & Dues	Professional Organization dues, reference materials or publications	Subscriptions: $1,600 - NFPA electronic codes $90 - National Information Officers Association $75 - WI Fire Service Admin Association (1 @ $75) $570 - WI State Fire Chiefs Association (6 @ $95) $500 - Dane County Fire Chiefs Association $760 - WI State Fire Inspectors Association (19 @ $40) $200 - Int'l Assoc of Arson Investigators (2 @ $100) $80 - WI State Emergency Service Instructors (2 @ $40) $225 - NFPA (1 @ $225) $30 - South WI & North IL Fire/Rescue Association $1,650 - Int'l Assoc of Fire Chiefs (6 @ varies) $20 - Dane County Clerk 2024 $6,360 2025 $5,800

2025 BUDGET EXPENDITURE DETAIL

-323	Uniforms	Uniform allowance set by union contract or common council, if not part of payroll.	$5,000 - POC/POP/Intern annual clothing allowance $3,000 - Class B & Brass purchases $3,500 - Recognition & Awards Program ongoing costs $5,320 – Uniforms for additional career Firefighter (PBP# 45) $5,320 – Uniforms for additional career Firefighter (PBP# 46) 2024 $22,140 2025 $22,140
-324	Protective Gear	Personal protective equipment provided to reduce exposure to hazards or infectious substances.	$30,500 - Annual replacement of turnout gear $33,000 - New member turnout gear $2,000 - Repairs to turnout gear 2024 $65,500 2025 $65,500
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$16,000 - Externally delivered training $2,500 - Madison College $4,500 - Materials for in-house training (includes books, videos, extrication cars, equipment) $2,000 – CPR/EMR/EMT expenses 2024 $25,000 2025 $25,000
-326	Tuition Reimbursements	Includes reimbursements to Firefighter-Interns as part of the Department's Intern program	$21,000 - Intern Program tuition reimbursement ($3,000/calendar yr for 9 interns) 2024 $21,000 2025 $21,000
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$42,000 - Labor and materials for vehicle repairs $8,000 - Labor and materials for preventative maintenance 2024 $48,000 2025 $50,000
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$2,000 - Meals while hosting regional committee meetings, interview panels $5,000 - Misc. operating supplies, including batteries $3,000 – mattress replacements 2024 $10,000 2025 $10,000
-341	Medical/EMS Supplies	Includes typical medical and EMS supplies necessary to carry out the emergency medical first response functions of the department. Includes refilling oxygen bottles and miscellaneous EMS supplies such as bandages, splints, etc.,	$7,000 - New and replacement medical/EMS supplies used on emergency calls, including oxygen tank refill EMR equipment and supplies needed for scope of practice Post fire incident decontamination supplies (gloves) $3,500 – AED/Defib and portable suction replacement 2024 $10,500 2025 $10,500
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$3,500 - Public education materials $1,000 - Citizens CERT Academy one week summer program $500 - Investigation Materials & Equipment 2024 $5,000 2025 $5,000

2025 BUDGET EXPENDITURE DETAIL

-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$3,000 - Misc. hardware and tools for general maintenance and repairs to both stations 2024 $3,000 2025 $3,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$25,000 - New and replacement firefighting and rescue equipment carried on fire apparatus 2024 $25,000 2025 $25,000
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense and video conferencing expenses.	$5,275 - Repairs to communications equipment $6,000 - Replacement emergency pagers $225 - Dane Com 2024 $11,500 2025 $11,500
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	$6,850 - Monthly cable payment (stations 1, 2, 3 & EOC) 2024 $6,750 2025 $6,850
-397	Fuel Purchases	Fuel – diesel and unleaded, from City pumps and commercial stations	$35,060 - Diesel: 8,765 gallons @ $4.00 $10,800 - Gas: 3,085 gallons @ $3.50 2024 $45,860 2025 $45,860
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

100-5290 Other Public Safety

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for citizen members of committees and commissions	$1,000 - Police & Fire Commission $500 - EMS Commission 2024 $1,500 2025 $1,500
CONTRACTUAL SERVICES			
-265	Weights & Measures	Professional services paid to DATCP for weights and measures monitoring of Fitchburg businesses	$6,000 – DATCP, Weights and Measures 2024 $6,000 2025 $6,000
-269	Dane Com/Analog Tactical	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$85,000 - Radio System Annual Operating & Maint. $33,660 - GenCom Maintenance Contract for Analog Radio System $10,000 - Utilities and HVAC and Generator maint. $5,000 - Non-contract contingency funds for repairs not covered under maintenance agreements 2024 $120,000 2025 $133,660

Note: The 'other public safety' accounts benefit multiple departments but are housed in the Fire Department/Emergency Management budget worksheets so that they are in a single location.

2025 PERSONNEL SUMMARY

Department Fire Department

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Vacant	Fire Chief (Day)	TBD	2,080		0
E	Kim Miller	Admin Svcs Mgr	12/28/21	2,080		0
E	Chad Grossen	Deputy Chief (Day)	10/04/96	2,080		0
E	Mark Mlekush	Division Chief (Day)	04/17/23	2,080		0
E	Rob Kunze	Battalion Chief	01/06/03 (In position 08/05/24)	2,496^		576^
E	David Zuehlke	Battalion Chief	08/25/08 (In position 08/05/24)	2,496^		576^
E	Dave Berman	Lieutenant (Shift)	07/26/99	2,496		215
E	Jason Ladwig	Lieutenant (Shift)	09/21/98 (in position 9/2/24)	2,496		215
E	Dale Struckmeyer	Lieutenant (Shift)	03/03/03	2,496		215
E	Wayne Aeschbach	Firefighter (Shift)	10/20/97	2,496		215
E	Vacant	Firefighter (Shift)	TBD	2,496		215
E	Jeremy Brueggemann	Firefighter (Shift)	05/07/07	2,496		215
E	Matthew Sutter	Firefighter (Shift)	02/12/18	2,496		215
E	Alex Wichmann	Firefighter (Shift)	11/01/18	2,496		215
E	Tori Mielke	Firefighter (Shift)	06/12/23 (In position 08/19/24)	2,496		215
E	Scott Westphal	Firefighter (Shift)	08/26/19	2,496		215
E	Camden Parman	Firefighter (Shift)	06/13/22	2,496		215
E	Matthew Suchomel	Firefighter (Shift)	06/13/22	2,496		215
E	Garrett Christian	Firefighter (Shift)	03/06/23	2,496		215
E	Bryan Balzano	Firefighter (Shift)	10/02/23	2,496		215

2025 PERSONNEL SUMMARY

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours	Other
E	**Second Year** Kaylin Bergum Vacant (Prev Mielke) Alex Shaw **First Year** Brock Buskager Clara Davel Joseph Fogeltanz	Firefighter - Intern					$23,400 Annual stipends
E	Various: Fill-in (60 POX)	Paid-on-Call Paid-on-Premises Support Staff		18,725		3,000^	
E	Various: Emergency Response			3,200		600^	
E	Various: Training			3,500^		650^	
E	Various: Officer in Charge (OIC) aka car coverage			2,920^		550^	
E	Various: Other			1,900		350^	
E	Acting Company Officer Stipends (Career, per contract)	1 per shift, 2 shifts per day @ $10 per shift, plus additional 20% shift coverage					$8,760 Annual Stipends
E	Holiday Premium	(8 full & 2 half day holidays) * 6 FF & 3 POX * 24 hr shifts					1,944hrs

^ adjusted by budget amendment resolution in 2024 (R-106-24)

Note: Two reclassifications of full-time Firefighters to full-time Lieutenants were included in the 2025 budget but the specific employees impacted will be determined through a promotional process

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 10
Department:	Fire Department
Position Title:	Additional Career Firefighter/ Inspector (1 of 6)
Position Timing: The year the position is projected to start and any other timing items.	Permanent Full Time Career Firefighter in 2025, if approved by referendum
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	**Essential Functions:** • Perform duties and activities as may be required by municipal ordinance, state statute, or policies and procedures of the fire department to ensure compliance with building construction, fire prevention, and life safety codes. • Inspect buildings for potential fire hazards and evaluate compliance with fire prevention ordinances. • Identify fire regulation violations and issue reports and forms to building owners. • Instruct the public on fire and life safety topics. • Attend required drills and other in-service training activities conducted by the fire department. • Attend external fire service-related courses as approved by the Fire Chief. • Read and study assigned materials in order to remain current on topics related to fire prevention and suppression, technical rescue, fire and life safety codes, and public safety education. • Inspect, operate, and maintain fire apparatus, fire stations and other fire department facilities, grounds, and equipment as assigned. • Perform hydrant and hose tests as required.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Under the general management of the Fire Lieutenant, this position is responsible for responding to requests for emergency assistance and performing fire prevention inspections. The position generally functions at the task level to stabilize emergency incidents and enforce municipal fire prevention ordinances. The position requires extensive training in the operation and maintenance of motorized fire apparatus, hand tools, and power equipment. Performance of assigned duties will often occur in hazardous settings under a wide range of environmental conditions. **Other Functions:** • Acknowledge and respond to dispatched alarms and other calls for emergency assistance. • Select and don personal protective equipment appropriate to the emergency response. • Drive and operate fire department vehicles and equipment. • Communicate with incident commander and other responders via radio. • Perform search and rescue tasks, as required, to accomplish life safety objectives established by the incident commander. • Perform fire suppression tasks or other related activities, as required, to accomplish incident stabilization objectives established by the incident commander. • Perform salvage and overhaul tasks, as required, to accomplish property conservation objectives established by the incident commander. • Inspect and restore personal protective equipment, fire apparatus, facilities, and equipment upon the conclusion of each emergency response in order to ensure readiness for use during any subsequent emergency event.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 10

Department: Fire Department

Position Title: Additional Career Firefighter/ Inspector (1 of 6)

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

Under a combination fire department model, positions not staffed by career firefighters have typically been staffed by paid-on-call/paid-on-premises (POx) firefighters. The Fitchburg Fire Department is experiencing the same decline in POx firefighter recruitment as other departments are nationwide. Maintaining minimum staffing often requires the Fitchburg Fire Department to staff positions with off-duty firefighters (at an overtime rate).

Although the Fitchburg Fire Department is interested in maintaining its status as a combination department, it is imperative to consider the ratio of firefighters and transition from a predominantly POx department to a predominantly career department (10 – 15-year transition).

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2017	2018	2019	2020	2021	2022	2023
Population	27,936	28,316	29,177	30,391	31,817	31,868	34,019
Call Volume	2,054	2,105	2,091	1,927	2,128	2,718	2,631
POx Staff	54	49	52	49	45	30	30
Career Staff	14	14	14	14	14	16	18
Total Staff	74	70	77	73	68	63	54

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study.

Position Requests Submitted by Department, in priority order:
1) Additional Career Firefighter/Inspector (1 of 6)
2) Additional Career Firefighter/Inspector (2 of 6)
3) Additional Career Firefighter/Inspector (3 of 6)
4) Additional Career Firefighter/Inspector (4 of 6)
5) Additional Career Firefighter/Inspector (5 of 6)
6) Additional Career Firefighter/Inspector (6 of 6)
7) Increase POx Minimum Pay to $15 / Hour and incorporate into LTE pay schedule
8) Reclassifying Firefighter to Lieutenant Promotion (1 of 4)
9) Reclassifying Firefighter to Lieutenant Promotion (2 of 4)
10) Reclassifying Firefighter to Lieutenant Promotion (3 of 4)
11) Reclassifying Firefighter to Lieutenant Promotion (4 of 4)
12) Additional Division/Battalion Chief

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$124,900	$124,900		
Non Personnel Recurring Costs			$1,600	$1,600		
Non Personnel One-Time Costs			$6,500	$6,500		
Total Year One Costs			$133,000	$133,000		
Projected Cost Calculation Details						
Hours	Annual Hours	2,496	Overtime Hours	215	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	IAFF Local 311 CBA	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	Protective	Workers Comp Class	Firefighter		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	 $700 $-0-	Protective Gear/ PPE Year 1 Year 2+	 $4,200 $420	Clothing Allowance Year 1 Year 2+	 $500 $500
Misc.	Office Equipment Year 1 Year 2+	 None	Training	 None	Dues	 None
Technology	Software Year 1 Year 2+	 $500 $500	Desk Phone Year 1 Year 2+	 None	Cell Phone Year 1 Year 2+	 None
	Computer/ Laptop	None	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$300	Drug Test/ Background	$1,300	Position Classification	None
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 11
Department:	Fire Department
Position Title:	Additional Career Firefighter/ Inspector (2 of 6)
Position Timing: The year the position is projected to start and any other timing items.	Permanent Full Time Career Firefighter in 2025, if approved by referendum
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	**Essential Functions:** • Perform duties and activities as may be required by municipal ordinance, state statute, or policies and procedures of the fire department to ensure compliance with building construction, fire prevention, and life safety codes. • Inspect buildings for potential fire hazards and evaluate compliance with fire prevention ordinances. • Identify fire regulation violations and issue reports and forms to building owners. • Instruct the public on fire and life safety topics. • Attend required drills and other in-service training activities conducted by the fire department. • Attend external fire service-related courses as approved by the Fire Chief. • Read and study assigned materials in order to remain current on topics related to fire prevention and suppression, technical rescue, fire and life safety codes, and public safety education. • Inspect, operate, and maintain fire apparatus, fire stations and other fire department facilities, grounds, and equipment as assigned. • Perform hydrant and hose tests as required.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Under the general management of the Fire Lieutenant, this position is responsible for responding to requests for emergency assistance and performing fire prevention inspections. The position generally functions at the task level to stabilize emergency incidents and enforce municipal fire prevention ordinances. The position requires extensive training in the operation and maintenance of motorized fire apparatus, hand tools, and power equipment. Performance of assigned duties will often occur in hazardous settings under a wide range of environmental conditions. **Other Functions:** • Acknowledge and respond to dispatched alarms and other calls for emergency assistance. • Select and don personal protective equipment appropriate to the emergency response. • Drive and operate fire department vehicles and equipment. • Communicate with incident commander and other responders via radio. • Perform search and rescue tasks, as required, to accomplish life safety objectives established by the incident commander. • Perform fire suppression tasks or other related activities, as required, to accomplish incident stabilization objectives established by the incident commander. • Perform salvage and overhaul tasks, as required, to accomplish property conservation objectives established by the incident commander. • Inspect and restore personal protective equipment, fire apparatus, facilities, and equipment upon the conclusion of each emergency response in order to ensure readiness for use during any subsequent emergency event.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 11

Department: Fire Department

Position Title: Additional Career Firefighter/ Inspector (2 of 6)

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

Under a combination fire department model, positions not staffed by career firefighters have typically been staffed by paid-on-call/paid-on-premises (POx) firefighters. The Fitchburg Fire Department is experiencing the same decline in POx firefighter recruitment as other departments are nationwide. Maintaining minimum staffing often requires the Fitchburg Fire Department to staff positions with off-duty firefighters (at an overtime rate).

Although the Fitchburg Fire Department is interested in maintaining its status as a combination department, it is imperative to consider the ratio of firefighters and transition from a predominantly POx department to a predominantly career department (10 – 15-year transition).

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2017	2018	2019	2020	2021	2022	2023
Population	27,936	28,316	29,177	30,391	31,817	31,868	34,019
Call Volume	2,054	2,105	2,091	1,927	2,128	2,718	2,631
POx Staff	54	49	52	49	45	30	30
Career Staff	14	14	14	14	14	16	18
Total Staff	74	70	77	73	68	63	54

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study.

Position Requests Submitted by Department, in priority order:
1) Additional Career Firefighter/Inspector (1 of 6)
2) Additional Career Firefighter/Inspector (2 of 6)
3) Additional Career Firefighter/Inspector (3 of 6)
4) Additional Career Firefighter/Inspector (4 of 6)
5) Additional Career Firefighter/Inspector (5 of 6)
6) Additional Career Firefighter/Inspector (6 of 6)
7) Increase POx Minimum Pay to $15 / Hour and incorporate into LTE pay schedule
8) Reclassifying Firefighter to Lieutenant Promotion (1 of 4)
9) Reclassifying Firefighter to Lieutenant Promotion (2 of 4)
10) Reclassifying Firefighter to Lieutenant Promotion (3 of 4)
11) Reclassifying Firefighter to Lieutenant Promotion (4 of 4)
12) Additional Division/Battalion Chief

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$124,900	$124,900		
Non Personnel Recurring Costs			$1,600	$1,600		
Non Personnel One-Time Costs			$6,500	$6,500		
Total Year One Costs			$133,000	$133,000		
Projected Cost Calculation Details						
Hours	Annual Hours	2,496	Overtime Hours	215	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	IAFF Local 311 CBA	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	Protective	Workers Comp Class	Firefighter		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	 $700 $-0-	Protective Gear/ PPE Year 1 Year 2+	 $4,200 $420	Clothing Allowance Year 1 Year 2+	 $500 $500
Misc.	Office Equipment Year 1 Year 2+	 None	Training	 None	Dues	 None
Technology	Software Year 1 Year 2+	 $500 $500	Desk Phone Year 1 Year 2+	 None	Cell Phone Year 1 Year 2+	 None
	Computer/ Laptop	None	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$300	Drug Test/ Background	$1,300	Position Classification	None
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 12
Department:	Fire Department
Position Title:	Additional Career Firefighter/ Inspector (3 of 6)
Position Timing: The year the position is projected to start and any other timing items.	Permanent Full Time Career Firefighter in 2025, if approved by referendum
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	**Essential Functions:** • Perform duties and activities as may be required by municipal ordinance, state statute, or policies and procedures of the fire department to ensure compliance with building construction, fire prevention, and life safety codes. • Inspect buildings for potential fire hazards and evaluate compliance with fire prevention ordinances. • Identify fire regulation violations and issue reports and forms to building owners. • Instruct the public on fire and life safety topics. • Attend required drills and other in-service training activities conducted by the fire department. • Attend external fire service-related courses as approved by the Fire Chief. • Read and study assigned materials in order to remain current on topics related to fire prevention and suppression, technical rescue, fire and life safety codes, and public safety education. • Inspect, operate, and maintain fire apparatus, fire stations and other fire department facilities, grounds, and equipment as assigned. • Perform hydrant and hose tests as required.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Under the general management of the Fire Lieutenant, this position is responsible for responding to requests for emergency assistance and performing fire prevention inspections. The position generally functions at the task level to stabilize emergency incidents and enforce municipal fire prevention ordinances. The position requires extensive training in the operation and maintenance of motorized fire apparatus, hand tools, and power equipment. Performance of assigned duties will often occur in hazardous settings under a wide range of environmental conditions. **Other Functions:** • Acknowledge and respond to dispatched alarms and other calls for emergency assistance. • Select and don personal protective equipment appropriate to the emergency response. • Drive and operate fire department vehicles and equipment. • Communicate with incident commander and other responders via radio. • Perform search and rescue tasks, as required, to accomplish life safety objectives established by the incident commander. • Perform fire suppression tasks or other related activities, as required, to accomplish incident stabilization objectives established by the incident commander. • Perform salvage and overhaul tasks, as required, to accomplish property conservation objectives established by the incident commander. • Inspect and restore personal protective equipment, fire apparatus, facilities, and equipment upon the conclusion of each emergency response in order to ensure readiness for use during any subsequent emergency event.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 12

Department: Fire Department

Position Title: Additional Career Firefighter/ Inspector (3 of 6)

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

Under a combination fire department model, positions not staffed by career firefighters have typically been staffed by paid-on-call/paid-on-premises (POx) firefighters. The Fitchburg Fire Department is experiencing the same decline in POx firefighter recruitment as other departments are nationwide. Maintaining minimum staffing often requires the Fitchburg Fire Department to staff positions with off-duty firefighters (at an overtime rate).

Although the Fitchburg Fire Department is interested in maintaining its status as a combination department, it is imperative to consider the ratio of firefighters and transition from a predominantly POx department to a predominantly career department (10 – 15-year transition).

Statistics/Metrics:
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	2017	2018	2019	2020	2021	2022	2023
Population	27,936	28,316	29,177	30,391	31,817	31,868	34,019
Call Volume	2,054	2,105	2,091	1,927	2,128	2,718	2,631
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Career Staff	14	14	14	14	14	16	18
Total Staff	74	70	77	73	68	63	54

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study.

Position Requests Submitted by Department, in priority order:
1) Additional Career Firefighter/Inspector (1 of 6)
2) Additional Career Firefighter/Inspector (2 of 6)
3) Additional Career Firefighter/Inspector (3 of 6)
4) Additional Career Firefighter/Inspector (4 of 6)
5) Additional Career Firefighter/Inspector (5 of 6)
6) Additional Career Firefighter/Inspector (6 of 6)
7) Increase POx Minimum Pay to $15 / Hour and incorporate into LTE pay schedule
8) Reclassifying Firefighter to Lieutenant Promotion (1 of 4)
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Projected Costs Summary See separate report for line-by-line calculations of costs						
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Benefits	Retirement	Protective	Workers Comp Class	Firefighter		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	 $700 $-0-	Protective Gear/ PPE Year 1 Year 2+	 $4,200 $420	Clothing Allowance Year 1 Year 2+	 $500 $500
Misc.	Office Equipment Year 1 Year 2+	 None	Training	 None	Dues	 None
Technology	Software Year 1 Year 2+	 $500 $500	Desk Phone Year 1 Year 2+	 None	Cell Phone Year 1 Year 2+	 None
	Computer/ Laptop	None	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$300	Drug Test/ Background	$1,300	Position Classification	None
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 13
Department:	Fire Department
Position Title:	Additional Career Firefighter/ Inspector (4 of 6)
Position Timing: The year the position is projected to start and any other timing items.	Permanent Full Time Career Firefighter in 2025, if approved by referendum
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	**Essential Functions:** • Perform duties and activities as may be required by municipal ordinance, state statute, or policies and procedures of the fire department to ensure compliance with building construction, fire prevention, and life safety codes. • Inspect buildings for potential fire hazards and evaluate compliance with fire prevention ordinances. • Identify fire regulation violations and issue reports and forms to building owners. • Instruct the public on fire and life safety topics. • Attend required drills and other in-service training activities conducted by the fire department. • Attend external fire service-related courses as approved by the Fire Chief. • Read and study assigned materials in order to remain current on topics related to fire prevention and suppression, technical rescue, fire and life safety codes, and public safety education. • Inspect, operate, and maintain fire apparatus, fire stations and other fire department facilities, grounds, and equipment as assigned. • Perform hydrant and hose tests as required.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Under the general management of the Fire Lieutenant, this position is responsible for responding to requests for emergency assistance and performing fire prevention inspections. The position generally functions at the task level to stabilize emergency incidents and enforce municipal fire prevention ordinances. The position requires extensive training in the operation and maintenance of motorized fire apparatus, hand tools, and power equipment. Performance of assigned duties will often occur in hazardous settings under a wide range of environmental conditions. **Other Functions:** • Acknowledge and respond to dispatched alarms and other calls for emergency assistance. • Select and don personal protective equipment appropriate to the emergency response. • Drive and operate fire department vehicles and equipment. • Communicate with incident commander and other responders via radio. • Perform search and rescue tasks, as required, to accomplish life safety objectives established by the incident commander. • Perform fire suppression tasks or other related activities, as required, to accomplish incident stabilization objectives established by the incident commander. • Perform salvage and overhaul tasks, as required, to accomplish property conservation objectives established by the incident commander. • Inspect and restore personal protective equipment, fire apparatus, facilities, and equipment upon the conclusion of each emergency response in order to ensure readiness for use during any subsequent emergency event.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 13

Department: Fire Department

Position Title: Additional Career Firefighter/ Inspector (4 of 6)

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

Under a combination fire department model, positions not staffed by career firefighters have typically been staffed by paid-on-call/paid-on-premises (POx) firefighters. The Fitchburg Fire Department is experiencing the same decline in POx firefighter recruitment as other departments are nationwide. Maintaining minimum staffing often requires the Fitchburg Fire Department to staff positions with off-duty firefighters (at an overtime rate).

Although the Fitchburg Fire Department is interested in maintaining its status as a combination department, it is imperative to consider the ratio of firefighters and transition from a predominantly POx department to a predominantly career department (10 – 15-year transition).

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2017	2018	2019	2020	2021	2022	2023
Population	27,936	28,316	29,177	30,391	31,817	31,868	34,019
Call Volume	2,054	2,105	2,091	1,927	2,128	2,718	2,631
POx Staff	54	49	52	49	45	30	30
Career Staff	14	14	14	14	14	16	18
Total Staff	74	70	77	73	68	63	54

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study.

Position Requests Submitted by Department, in priority order:
1) Additional Career Firefighter/Inspector (1 of 6)
2) Additional Career Firefighter/Inspector (2 of 6)
3) Additional Career Firefighter/Inspector (3 of 6)
4) Additional Career Firefighter/Inspector (4 of 6)
5) Additional Career Firefighter/Inspector (5 of 6)
6) Additional Career Firefighter/Inspector (6 of 6)
7) Increase POx Minimum Pay to $15 / Hour and incorporate into LTE pay schedule
8) Reclassifying Firefighter to Lieutenant Promotion (1 of 4)
9) Reclassifying Firefighter to Lieutenant Promotion (2 of 4)
10) Reclassifying Firefighter to Lieutenant Promotion (3 of 4)
11) Reclassifying Firefighter to Lieutenant Promotion (4 of 4)
12) Additional Division/Battalion Chief

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$124,900	$124,900		
Non Personnel Recurring Costs			$1,600	$1,600		
Non Personnel One-Time Costs			$6,500	$6,500		
Total Year One Costs			$133,000	$133,000		
Projected Cost Calculation Details						
Hours	Annual Hours	2,496	Overtime Hours	215	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	IAFF Local 311 CBA	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	Protective	Workers Comp Class	Firefighter		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	 $700 $-0-	Protective Gear/ PPE Year 1 Year 2+	 $4,200 $420	Clothing Allowance Year 1 Year 2+	 $500 $500
Misc.	Office Equipment Year 1 Year 2+	 None	Training	 None	Dues	 None
Technology	Software Year 1 Year 2+	 $500 $500	Desk Phone Year 1 Year 2+	 None	Cell Phone Year 1 Year 2+	 None
	Computer/ Laptop	None	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$300	Drug Test/ Background	$1,300	Position Classification	None
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 14
Department:	Fire Department
Position Title:	Additional Career Firefighter/ Inspector (5 of 6)
Position Timing: The year the position is projected to start and any other timing items.	Permanent Full Time Career Firefighter in 2025, if approved by referendum
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	**Essential Functions:** • Perform duties and activities as may be required by municipal ordinance, state statute, or policies and procedures of the fire department to ensure compliance with building construction, fire prevention, and life safety codes. • Inspect buildings for potential fire hazards and evaluate compliance with fire prevention ordinances. • Identify fire regulation violations and issue reports and forms to building owners. • Instruct the public on fire and life safety topics. • Attend required drills and other in-service training activities conducted by the fire department. • Attend external fire service-related courses as approved by the Fire Chief. • Read and study assigned materials in order to remain current on topics related to fire prevention and suppression, technical rescue, fire and life safety codes, and public safety education. • Inspect, operate, and maintain fire apparatus, fire stations and other fire department facilities, grounds, and equipment as assigned. • Perform hydrant and hose tests as required.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Under the general management of the Fire Lieutenant, this position is responsible for responding to requests for emergency assistance and performing fire prevention inspections. The position generally functions at the task level to stabilize emergency incidents and enforce municipal fire prevention ordinances. The position requires extensive training in the operation and maintenance of motorized fire apparatus, hand tools, and power equipment. Performance of assigned duties will often occur in hazardous settings under a wide range of environmental conditions. **Other Functions:** • Acknowledge and respond to dispatched alarms and other calls for emergency assistance. • Select and don personal protective equipment appropriate to the emergency response. • Drive and operate fire department vehicles and equipment. • Communicate with incident commander and other responders via radio. • Perform search and rescue tasks, as required, to accomplish life safety objectives established by the incident commander. • Perform fire suppression tasks or other related activities, as required, to accomplish incident stabilization objectives established by the incident commander. • Perform salvage and overhaul tasks, as required, to accomplish property conservation objectives established by the incident commander. • Inspect and restore personal protective equipment, fire apparatus, facilities, and equipment upon the conclusion of each emergency response in order to ensure readiness for use during any subsequent emergency event.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 14

Department: Fire Department

Position Title: Additional Career Firefighter/ Inspector (5 of 6)

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

Under a combination fire department model, positions not staffed by career firefighters have typically been staffed by paid-on-call/paid-on-premises (POx) firefighters. The Fitchburg Fire Department is experiencing the same decline in POx firefighter recruitment as other departments are nationwide. Maintaining minimum staffing often requires the Fitchburg Fire Department to staff positions with off-duty firefighters (at an overtime rate).

Although the Fitchburg Fire Department is interested in maintaining its status as a combination department, it is imperative to consider the ratio of firefighters and transition from a predominantly POx department to a predominantly career department (10 – 15-year transition).

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2017	2018	2019	2020	2021	2022	2023
Population	27,936	28,316	29,177	30,391	31,817	31,868	34,019
Call Volume	2,054	2,105	2,091	1,927	2,128	2,718	2,631
POx Staff	54	49	52	49	45	30	30
Career Staff	14	14	14	14	14	16	18
Total Staff	74	70	77	73	68	63	54

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study.

Position Requests Submitted by Department, in priority order:
1) Additional Career Firefighter/Inspector (1 of 6)
2) Additional Career Firefighter/Inspector (2 of 6)
3) Additional Career Firefighter/Inspector (3 of 6)
4) Additional Career Firefighter/Inspector (4 of 6)
5) Additional Career Firefighter/Inspector (5 of 6)
6) Additional Career Firefighter/Inspector (6 of 6)
7) Increase POx Minimum Pay to $15 / Hour and incorporate into LTE pay schedule
8) Reclassifying Firefighter to Lieutenant Promotion (1 of 4)
9) Reclassifying Firefighter to Lieutenant Promotion (2 of 4)
10) Reclassifying Firefighter to Lieutenant Promotion (3 of 4)
11) Reclassifying Firefighter to Lieutenant Promotion (4 of 4)
12) Additional Division/Battalion Chief

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$124,900	$124,900		
Non Personnel Recurring Costs			$1,600	$1,600		
Non Personnel One-Time Costs			$6,500	$6,500		
Total Year One Costs			$133,000	$133,000		
Projected Cost Calculation Details						
Hours	Annual Hours	2,496	Overtime Hours	215	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	IAFF Local 311 CBA	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	Protective	Workers Comp Class	Firefighter		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	 $700 $-0-	Protective Gear/ PPE Year 1 Year 2+	 $4,200 $420	Clothing Allowance Year 1 Year 2+	 $500 $500
Misc.	Office Equipment Year 1 Year 2+	 None	Training	 None	Dues	 None
Technology	Software Year 1 Year 2+	 $500 $500	Desk Phone Year 1 Year 2+	 None	Cell Phone Year 1 Year 2+	 None
	Computer/ Laptop	None	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$300	Drug Test/ Background	$1,300	Position Classification	None
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 15
Department:	Fire Department
Position Title:	Additional Career Firefighter/ Inspector (6 of 6)
Position Timing: The year the position is projected to start and any other timing items.	Permanent Full Time Career Firefighter in 2025, if approved by referendum
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	**Essential Functions:** • Perform duties and activities as may be required by municipal ordinance, state statute, or policies and procedures of the fire department to ensure compliance with building construction, fire prevention, and life safety codes. • Inspect buildings for potential fire hazards and evaluate compliance with fire prevention ordinances. • Identify fire regulation violations and issue reports and forms to building owners. • Instruct the public on fire and life safety topics. • Attend required drills and other in-service training activities conducted by the fire department. • Attend external fire service-related courses as approved by the Fire Chief. • Read and study assigned materials in order to remain current on topics related to fire prevention and suppression, technical rescue, fire and life safety codes, and public safety education. • Inspect, operate, and maintain fire apparatus, fire stations and other fire department facilities, grounds, and equipment as assigned. • Perform hydrant and hose tests as required.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Under the general management of the Fire Lieutenant, this position is responsible for responding to requests for emergency assistance and performing fire prevention inspections. The position generally functions at the task level to stabilize emergency incidents and enforce municipal fire prevention ordinances. The position requires extensive training in the operation and maintenance of motorized fire apparatus, hand tools, and power equipment. Performance of assigned duties will often occur in hazardous settings under a wide range of environmental conditions. **Other Functions:** • Acknowledge and respond to dispatched alarms and other calls for emergency assistance. • Select and don personal protective equipment appropriate to the emergency response. • Drive and operate fire department vehicles and equipment. • Communicate with incident commander and other responders via radio. • Perform search and rescue tasks, as required, to accomplish life safety objectives established by the incident commander. • Perform fire suppression tasks or other related activities, as required, to accomplish incident stabilization objectives established by the incident commander. • Perform salvage and overhaul tasks, as required, to accomplish property conservation objectives established by the incident commander. • Inspect and restore personal protective equipment, fire apparatus, facilities, and equipment upon the conclusion of each emergency response in order to ensure readiness for use during any subsequent emergency event.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 15

Department: Fire Department

Position Title: Additional Career Firefighter/ Inspector (6 of 6)

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

Under a combination fire department model, positions not staffed by career firefighters have typically been staffed by paid-on-call/paid-on-premises (POx) firefighters. The Fitchburg Fire Department is experiencing the same decline in POx firefighter recruitment as other departments are nationwide. Maintaining minimum staffing often requires the Fitchburg Fire Department to staff positions with off-duty firefighters (at an overtime rate).

Although the Fitchburg Fire Department is interested in maintaining its status as a combination department, it is imperative to consider the ratio of firefighters and transition from a predominantly POx department to a predominantly career department (10 – 15-year transition).

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2017	2018	2019	2020	2021	2022	2023
Population	27,936	28,316	29,177	30,391	31,817	31,868	34,019
Call Volume	2,054	2,105	2,091	1,927	2,128	2,718	2,631
POx Staff	54	49	52	49	45	30	30
Career Staff	14	14	14	14	14	16	18
Total Staff	74	70	77	73	68	63	54

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study.

Position Requests Submitted by Department, in priority order:
1) Additional Career Firefighter/Inspector (1 of 6)
2) Additional Career Firefighter/Inspector (2 of 6)
3) Additional Career Firefighter/Inspector (3 of 6)
4) Additional Career Firefighter/Inspector (4 of 6)
5) Additional Career Firefighter/Inspector (5 of 6)
6) Additional Career Firefighter/Inspector (6 of 6)
7) Increase POx Minimum Pay to $15 / Hour and incorporate into LTE pay schedule
8) Reclassifying Firefighter to Lieutenant Promotion (1 of 4)
9) Reclassifying Firefighter to Lieutenant Promotion (2 of 4)
10) Reclassifying Firefighter to Lieutenant Promotion (3 of 4)
11) Reclassifying Firefighter to Lieutenant Promotion (4 of 4)
12) Additional Division/Battalion Chief

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$124,900	$124,900		
Non Personnel Recurring Costs			$1,600	$1,600		
Non Personnel One-Time Costs			$6,500	$6,500		
Total Year One Costs			$133,000	$133,000		
Projected Cost Calculation Details						
Hours	Annual Hours	2,496	Overtime Hours	215	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	IAFF Local 311 CBA	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	Protective	Workers Comp Class	Firefighter		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	 $700 $-0-	Protective Gear/ PPE Year 1 Year 2+	 $4,200 $420	Clothing Allowance Year 1 Year 2+	 $500 $500
Misc.	Office Equipment Year 1 Year 2+	 None	Training	 None	Dues	 None
Technology	Software Year 1 Year 2+	 $500 $500	Desk Phone Year 1 Year 2+	 None	Cell Phone Year 1 Year 2+	 None
	Computer/ Laptop	None	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$300	Drug Test/ Background	$1,300	Position Classification	None
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 16

Department:	Fire Department
Position Title:	Increase POx Minimum Pay to $15 / Hour and incorporate into LTE pay schedule
Position Timing: The year the position is projected to start and any other timing items.	Effective in first full pay period January 2025, if approved by referendum
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	n/a
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The City has three pay plans for non-represented staff: the permanent part-time/full-time non-represented pay plan; the Hourly/LTE/Seasonal/Intern pay plan; and the POx and Fire Science Resident Intern pay plan. This personnel budget proposal is to incorporate the POx pay plan into the LTE/Seasonal/Intern pay plan. This transition will allow for a minimum wage of $15.38 per hour (2024 scale) and will allow for longevity increases for five years. This change will help to ensure POx pay is increasing closer to all other non-represented staff in City positions and the higher pay rates are expected to encourage recruitment and retention.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Retain current pay plans for POx and Fire Interns.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2017	2018	2019	2020	2021	2022	2023
Population	27,936	28,316	29,177	30,391	31,817	31,868	34,019
Call Volume	2,054	2,105	2,091	1,927	2,128	2,718	2,631
POx Staff	54	49	52	49	45	30	30
Career Staff	14	14	14	14	14	16	18
Total Staff	74	70	77	73	68	63	54

Priority: Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study.

Position Requests Submitted by Department, in priority order:

1) Additional Career Firefighter/Inspector (1 of 6)
2) Additional Career Firefighter/Inspector (2 of 6)
3) Additional Career Firefighter/Inspector (3 of 6)
4) Additional Career Firefighter/Inspector (4 of 6)
5) Additional Career Firefighter/Inspector (5 of 6)
6) Additional Career Firefighter/Inspector (6 of 6)
7) Increase POx Minimum Pay to $15 / Hour and incorporate into LTE pay schedule
8) Reclassifying Firefighter to Lieutenant Promotion (1 of 4)
9) Reclassifying Firefighter to Lieutenant Promotion (2 of 4)
10) Reclassifying Firefighter to Lieutenant Promotion (3 of 4)
11) Reclassifying Firefighter to Lieutenant Promotion (4 of 4)
12) Additional Division/Battalion Chief

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$141,000	$141,000		
Non Personnel Recurring Costs			$-0-	$-0-		
Non Personnel One-Time Costs			$-0-	$-0-		
Total Year One Costs			$141,000	$141,000		
Projected Cost Calculation Details						
Hours	Annual Hours	No Change	Overtime Hours	No Change	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Various	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	Same
Benefits	Retirement	Protective	Workers Comp Class	Firefighter		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	Same	Protective Gear/ PPE Year 1 Year 2+	Same	Clothing Allowance Year 1 Year 2+	Same
Misc.	Office Equipment Year 1 Year 2+	Same	Training	Same	Dues	Same
Technology	Software Year 1 Year 2+	Same	Desk Phone Year 1 Year 2+	Same	Cell Phone Year 1 Year 2+	Same
	Computer/ Laptop	Same	iPad Year 1 Year 2+	Same	Other Year 1 Year 2+	Same
HR	Recruitment	Same	Drug Test/ Background	Same	Position Classification	Same
Vehicles	Mileage ($.63/mile)	Same	Operating Cost City Vehicle	Same	Capital Cost City Vehicle	Same

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal Ladder Progressions and Reclassifications	Proposal # B

Department:	Fire
Current Position Title:	Firefighter/Inspector
New Position Title:	Fire Lieutenant – Career (1 of 4)
Brief Justification: Narrative explanation on the qualifications met to be eligible for the ladder progression or explanation of reclassification request.	First-level leadership/supervision positions are understaffed. The company officer: i.e., Lieutenant, is expected to provide leadership, training, and direction to subordinate employees and oversee the emergency and non-emergency activities of their designated team or company both in and out of the fire station. National Fire Protection Association (NFPA) 1710 has been referenced for the company officer position. In past budget proposals, the Fire Department has asked for the promotion of current firefighters to Lieutenants. Each day, one firefighter acts out-of-class to fill an "Acting Company Officer" roll at one of the firehouses. While they pose the skills to assume the position, they are not a sworn officer of the department. The need to promote current full-time firefighters is highly recommended. These positions will provide a regularly scheduled Lieutenant at each firehouse, per shift. They can also be assigned to fill vacancies for the Officer-In-Charge position, on an as needed basis. This will be very important until all three Battalion Chief positions are filled.

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$7,813	$7,813		
Non Personnel Recurring Costs	$-0-	$-0-		
Non Personnel One-Time Costs	$-0-	$-0-		
Total Year One Costs	$7,813	$7,813		

Projected Cost Calculation Details

Hours	Annual Hours	2,496	Overtime Hours	215	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	IAFF Contract	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	Same
Benefits	Retirement	Public Safety	Workers Comp Class	Fire		
HR					Position Classification	None

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal Ladder Progressions and Reclassifications	Proposal # C

Department:	Fire
Current Position Title:	Firefighter/Inspector
New Position Title:	Fire Lieutenant – Career (2 of 4)
Brief Justification: Narrative explanation on the qualifications met to be eligible for the ladder progression or explanation of reclassification request.	First-level leadership/supervision positions are understaffed. The company officer: i.e., Lieutenant, is expected to provide leadership, training, and direction to subordinate employees and oversee the emergency and non-emergency activities of their designated team or company both in and out of the fire station. National Fire Protection Association (NFPA) 1710 has been referenced for the company officer position. In past budget proposals, the Fire Department has asked for the promotion of current firefighters to Lieutenants. Each day, one firefighter acts out-of-class to fill an "Acting Company Officer" roll at one of the firehouses. While they pose the skills to assume the position, they are not a sworn officer of the department. The need to promote current full-time firefighters is highly recommended. These positions will provide a regularly scheduled Lieutenant at each firehouse, per shift. They can also be assigned to fill vacancies for the Officer-In-Charge position, on an as needed basis. This will be very important until all three Battalion Chief positions are filled.

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$7,813	$7,813		
Non Personnel Recurring Costs	$-0-	$-0-		
Non Personnel One-Time Costs	$-0-	$-0-		
Total Year One Costs	$7,813	$7,813		

Projected Cost Calculation Details

Hours	Annual Hours	2,496	Overtime Hours	215	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	IAFF Contract	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	Same
Benefits	Retirement	Public Safety	Workers Comp Class	Fire		
HR					Position Classification	None

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal
Ladder Progressions and Reclassifications

Proposal # D

Department:	Fire
Current Position Title:	Firefighter/Inspector
New Position Title:	Fire Lieutenant – Career (3 of 4)
Brief Justification: Narrative explanation on the qualifications met to be eligible for the ladder progression or explanation of reclassification request.	First-level leadership/supervision positions are understaffed. The company officer: i.e., Lieutenant, is expected to provide leadership, training, and direction to subordinate employees and oversee the emergency and non-emergency activities of their designated team or company both in and out of the fire station. National Fire Protection Association (NFPA) 1710 has been referenced for the company officer position. In past budget proposals, the Fire Department has asked for the promotion of current firefighters to Lieutenants. Each day, one firefighter acts out-of-class to fill an "Acting Company Officer" roll at one of the firehouses. While they pose the skills to assume the position, they are not a sworn officer of the department. The need to promote current full-time firefighters is highly recommended. These positions will provide a regularly scheduled Lieutenant at each firehouse, per shift. They can also be assigned to fill vacancies for the Officer-In-Charge position, on an as needed basis. This will be very important until all three Battalion Chief positions are filled.

Projected Costs Summary
See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$7,813	$7,813		
Non Personnel Recurring Costs	$-0-	$-0-		
Non Personnel One-Time Costs	$-0-	$-0-		
Total Year One Costs	$7,813	$7,813		

Projected Cost Calculation Details

Hours	Annual Hours	2,496	Overtime Hours	215	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	IAFF Contract	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	Same
Benefits	Retirement	Public Safety	Workers Comp Class	Fire		
HR					Position Classification	None

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal
Ladder Progressions and Reclassifications

Proposal # E

Department:	Fire
Current Position Title:	Firefighter/Inspector
New Position Title:	Fire Lieutenant – Career (4 of 4)
Brief Justification: Narrative explanation on the qualifications met to be eligible for the ladder progression or explanation of reclassification request.	First-level leadership/supervision positions are understaffed. The company officer: i.e., Lieutenant, is expected to provide leadership, training, and direction to subordinate employees and oversee the emergency and non-emergency activities of their designated team or company both in and out of the fire station. National Fire Protection Association (NFPA) 1710 has been referenced for the company officer position. In past budget proposals, the Fire Department has asked for the promotion of current firefighters to Lieutenants. Each day, one firefighter acts out-of-class to fill an "Acting Company Officer" roll at one of the firehouses. While they pose the skills to assume the position, they are not a sworn officer of the department. The need to promote current full-time firefighters is highly recommended. These positions will provide a regularly scheduled Lieutenant at each firehouse, per shift. They can also be assigned to fill vacancies for the Officer-In-Charge position, on an as needed basis. This will be very important until all three Battalion Chief positions are filled.

Projected Costs Summary
See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$7,813	$7,813		
Non Personnel Recurring Costs	$-0-	$-0-		
Non Personnel One-Time Costs	$-0-	$-0-		
Total Year One Costs	$7,813	$7,813		

Projected Cost Calculation Details

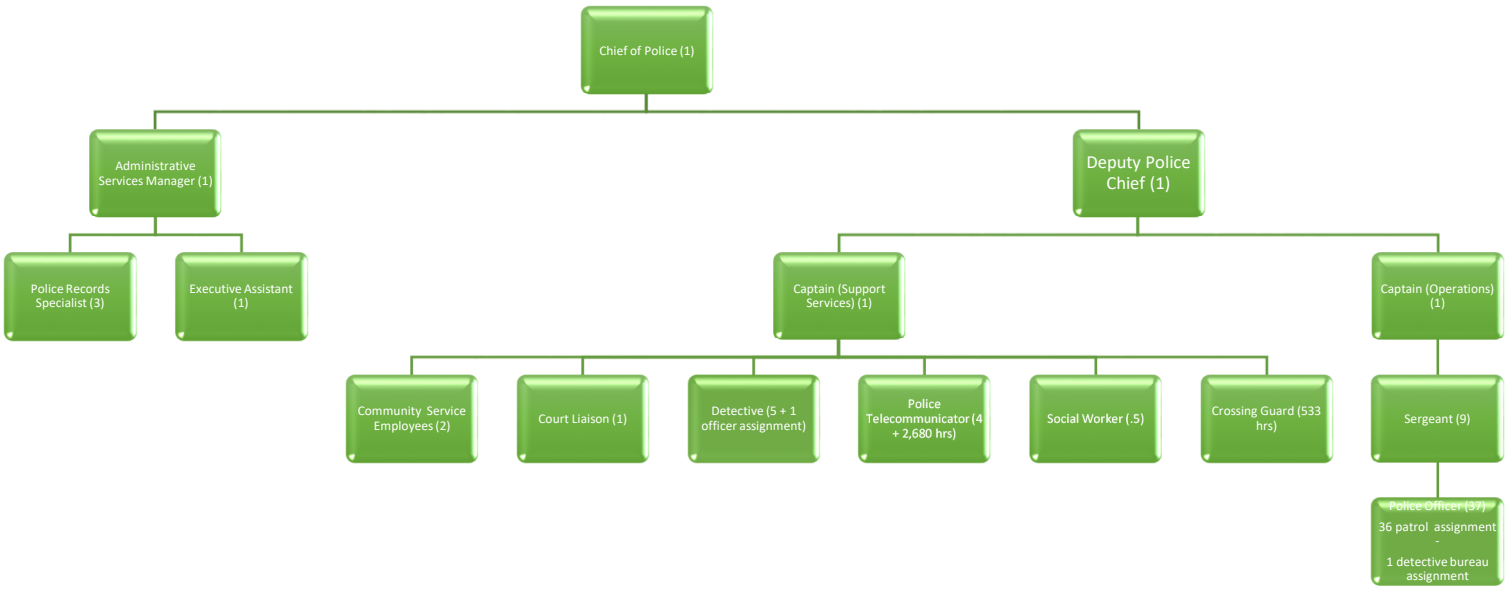
Hours	Annual Hours	2,496	Overtime Hours	215	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	IAFF Contract	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	Same
Benefits	Retirement	Public Safety	Workers Comp Class	Fire		
HR					Position Classification	None

Department Mission:

To Serve & Respect

Department Vision

A trusted, impartial partner in the pursuit of a peaceful community,
where all members feel safe and respected.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Police Chief	1.0	1.0	1.0	1.0	1.0
Deputy Police Chief	1.0	1.0	1.0	1.0	1.0
Captain	-	-	-	2.0	2.0
Lieutenant	2.0	2.0	2.0	-	-
Sergeant	8.0	8.0	9.0	9.0	9.0
Detective	5.0	5.0	5.0	5.0	5.0
Officer					
Assigned to Patrol	35.0	36.0	36.0	36.0	36.0
Assigned Follow-up Detective Bureau	-	1.0	1.0	1.0	1.0
Crossing Guard	.3	.3	.3	.3	.3
Civilian Service Employee	2.0	2.0	2.0	2.0	2.0
Court Liaison	1.0	1.0	1.0	1.0	1.0
Telecommunicator	5.3	5.3	5.3	5.3	5.3
Administrative Services Manager	1.0	1.0	1.0	1.0	1.0
Executive Assistant	-	-	-	1.0	1.0
Records Clerk	4.0	4.0	4.0	3.0	3.0
Social Worker (split with Senior Center)	-	.5	.5	.5	.5

Major Responsibilities & Services Provided:

- Public Safety
- Reduce Crime, Fear, and Disorder
- Community Outreach

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
FBI Uniform Crime Reporting (UCR Part 1)	595	*1,570	*1,848	*1,900	*2,000
Fitchburg Police Calls for Service	24,180	23,867	25,845	26,450	27,000
Arrests	497	636	814	865	950
Referrals to the Dane County District Attorney's Office (number of people referred for criminal charges)	490	541	624	650	700

*The FBI has changed their reporting standards to include more crime categories, therefore the numbers will be higher starting in 2022 and in the future.

Significant Accomplishments in 2024:

- Reclassified two Lieutenants to the position of Captain and promoted a Records Specialist to the position of Executive Assistant.
- Implemented a new body camera system and interview room system.
- The State of Wisconsin Department of Justice completed our agency audit and we were found to be compliant, well-organized, and thorough.
- Installed an opioid overdose aid kit (OAK) in our lobby.
- Implemented a dispatch auto attendant feature for more efficiency.
- Worked with IT to install a phone in the records lobby for citizens and records staff to use the language line to communicate.
- Continued Officer hiring processes throughout the year to get us closer to fully staffed. Started the year with eight sworn staff vacancies and are down to three in August, with hope of being fully staffed by the end of the year.
- Saw notable incidents are down this year from January through July versus the same time period last year. Please reference the department's July monthly report for details.

Notable Initiatives for 2025:

- Reestablish Neighborhood Resource Officers and Follow-up Detective.
- Due to K9 Drago's upcoming retirement, work to raise donations to purchase and train a new K9.
- Maintain staffing levels by encouraging retention initiatives.
- Continue safety and crime reduction initiatives in order to reduce the number of notable incidents in the city.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/3024 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$7,900,248	$8,713,065	$3,889,222	$8,212,394	$9,159,217	$446,152
Contractual Services	52,848	75,125	39,879	76,450	76,750	1,625
Operating Expenses	364,115	436,120	197,445	431,981	418,365	(17,755)
Allocated Costs	767,826	808,768	496,989	808,768	864,885	56,117
Transfers to Other Funds	-	-	-	-	-	-
Total	$9,085,037	$10,033,078	$4,623,535	$9,529,593	$10,519,217	$486,139

Significant Budget Changes from 2024 to 2025:

- Added a new department fee for video/audio redaction per new State Statute 19.35(3)(h).
- Increased translation services from $2,000 to $7,000 based on increased use of the service.
- Moved $4,000 for the dispatch master recorder from repairs and maintenance to software.
- Increased scheduling software costs by $4,100 due to a required upgrade in 2025.
- Reduced squad video and body cam software support $7,400 as there are no support payments due in 2025. Will need to be added back into future budgets.
- Reduced ammunition by $13,000 due to challenges tied to range facility availability and staffing shortages.
- Added $35,000 in expenses and donations to fund a new K9 (Grants/Donation Fund 200)
- Added $29,527 to spend existing forfeitures funds in compliance with the requirements (Forfeiture Fund 222).

2025 BUDGET EXPENDITURE DETAIL

Department: Police Department (100-5210-)

100-5210 Police Department

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	$15,000 - Employee Mental Health & Wellness Program and Critical Incident Counseling & Debriefing $7,000 – Language Line $17,300 – Policy manual training, maintenance & support 2024 $32,500 2025 $39,300
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	$3,000 - Repairs of equipment, radars, cameras, squad video, portable video cameras, mobile filing shelves, bikes, misc $1,300 - Shred-It Services 2024 $10,500 2025 $4,300
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$10,500 - Scheduling software annual maintenance $150 - PackTrack Annual Software fee (K9) $1,500 - Computer related supplies and replacements $6,400 – Portable speed sign software and support $5,600 – Alert Media (for all city departments) $4,000 – Dispatch audio recording system support 2024 $26,625 2025 $28,150
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$5,000 - Crossing Guard (Shared with Madison) Post Road at Leopold School 2024 $5,500 2025 $5,000
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$13,000 - Office supplies, paper, postage, and shipping 2024 $13,000 2025 $13,000
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$2,500 - Professional publications, subscriptions and dues 2024 $1,700 2025 $2,500
-323	Uniforms	Uniform allowance set by union contract or common council.	$900 – Uniform costs for Community Service Employees (2 x $450) $750 – Uniform costs for Dispatchers, includes full-time and part-time (10 x $75) 2024 $1,650 2025 $1,650

2025 BUDGET EXPENDITURE DETAIL

-324	Protective Gear	Personal protective equipment provided to reduce exposure to hazards or infectious substances.	$3,600 - Biohazard equipment & uniform replacement, uniform patches, traffic vests, badges $11,000 - Dept. provided uniforms (motorcycle, Honor Guard, bike patrol, SRT) $12,925 - Ballistic Vests 2024 $27,775 2025 $27,525
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$52,000 – Employee training $6,500 – Training Facility User Fees 2024 $58,500 2025 $58,500
-326	Tuition Reimbursement	Collective Bargaining Agreement and Employee Handbook Tuition	$8,045 - Educational Reimbursement College courses for 1 sworn employee and 1 civilian employee 2024 $10,060 2025 $8,045
-327	YMCA Membership	Required by collective bargaining agreement	$10,370 - 18 sworn employees Charges can fluctuate as people join and cancel memberships throughout the year. 2024 $9,205 2025 $10,370
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	All employees use department provided cars 2024 $-0- 2025 $-0-
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	$35,000 – Vehicle repairs and maintenance, parts, tows, oil changes, tire rotation, car washes, flat repair, Dane County Ramp Permits $12,000 – Tires 2024 $46,360 2025 $47,000
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$2,000 – Printing of forms (includes letterhead, envelopes, business cards, property tags, internal departmental forms) $5,000 – General supplies (oxygen tank & fire extinguisher refills, batteries, keys, and toner cartridges, misc. supplies) $11,950 – Ammunition and less lethal $7,500 – Taser cartridges & supplies $2,000 – Firearms parts & supplies $2,000 – Simmunitions, active shooter, airsoft supplies 2024 $47,600 2025 $30,450
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$12,500 - Youth programs, crime prevention supplies, neighborhood meetings, job fairs, community events, daycare and school visits, Halloween safety, Citizen's Academy, Award Ceremony, Youth Academies, Community Picnic Event 2024 $12,500 2025 $12,500
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	$1,000 - Maintenance supplies 2024 $1,000 2025 $1,000

2025 BUDGET EXPENDITURE DETAIL

-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$13,500 – All types of department equipment to include, stop sticks, squad equipment, flashlights, docking stations, radars, med kits, cables, dispatch equipment, AEDs, and PBTs, SRT equip, animal control equip. Items not budgeted at part of the equipment replacement account. 2024 $13,500 2025 $13,500
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	$3,000 – Radio maintenance 2024 $2,000 2025 $3,000
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-384	Investigative Supplies		$3,800 - LEADS/Pawn Shop Tracking $16,150 - Crime scene processing, investigative/evidence supplies, towing, trial expenses, OWI blood draws, Narcan $3,000 - Criminal History Checks (per City Ordinance 11.04. includes alcohol license checks) 2024 $22,450 2025 $22,950
-392	K-9 Expenses		$1,800 - K-9 supplies 2024 $1,800 2025 $1,800
-395	Equipment Replacement Reserve		$24,575 – See spreadsheet with equipment replacement schedule. These items do not qualify for the CIP 2024 $27,020 2025 $24,575
-397	Fuel Purchases	Fuel – diesel and unleaded, from City pumps and commercial stations	$140,000 – Gas (40,000 gallons x $3.50) 2024 $140,000 2025 $140,000
-505	Leases and Rentals	Leases and rentals of facilities and equipment	2024 $-0- 2025 $-0-
-571	MPSIS Allocation		$200,170 - Fitchburg's share of the MPSIS budget 2024 $185,210 2025 $200,170

2025 BUDGET EXPENDITURE DETAIL

City of Fitchburg
Operating Budget - (100-5210-395) PD Small Equipment Replacement Reserve
Created: May 2021
Updated: July 2024

Equipment	Quantity	Replacement Cost (a),(b)	Trade-in Value (a)	Net Cost (a)	Useful Life	Annual Cost
Handguns	60	$ 500	$ 17,700	$ 12,300	5	$ 2,460
Lasers	2	$ 2,500	$ -	$ 5,000	10	$ 500
Lasers	2	$ 2,500	$ -	$ 5,000	10	$ 500
Lasers	1	$ 2,500	$ -	$ 2,500	10	$ 250
Radars (14)	1	$ 2,650	$ -	$ 2,650	15	$ 177
Radars (Motorcycle)	1	$ 2,650	$ -	$ 2,650	15	$ 177
Radars (10)	1	$ 2,650	$ -	$ 2,650	15	$ 177
Radars (22)	1	$ 2,650	$ -	$ 2,650	15	$ 177
Radars (24, 25)	2	$ 2,650	$ -	$ 5,300	15	$ 353
Radars (13, 17, 18, 20)	4	$ 2,650	$ -	$ 10,600	15	$ 707
Radars (12, 15, 16, 19, 21)	5	$ 2,650	$ -	$ 13,250	15	$ 883
FLIR	1	$ 3,500	$ -	$ 3,500	5	$ 700
AED (10, 13, 16, 24, 2-City Hall units)	6	$ 1,700	$ -	$ 10,200	10	$ 1,020
AED (15, 17, 12, 18, 14, 20)	6	$ 1,700	$ -	$ 10,200	10	$ 1,020
AED (squad room)	1	$ 1,700	$ -	$ 1,700	10	$ 170
AED (21)	1	$ 1,700	$ -	$ 1,700	10	$ 170
AED (22)	1	$ 1,700	$ -	$ 1,700	10	$ 170
AED (11, 19, 25)	3	$ 1,700	$ -	$ 5,100	10	$ 510
Rifles (c)	40	$ -	$ -	$ -	15	$ -
Rifle Plates & Carriers	20	$ 300	$ -	$ 6,000	10	$ 600
Ballistic Helmets	25	$ 350	$ -	$ 8,750	5	$ 1,750
Ballistic Helmets (SRT w/ Comms)	10	$ 2,210	$ -	$ 22,100	5	$ 4,420
Speed Display Signs	2	$ 4,000	$ -	$ 8,000	5	$ 1,600
Speed Display Signs	2	$ 4,000	$ -	$ 8,000	5	$ 1,600
eBikes	4	$ 4,755	$ -	$ 19,020	10	$ 1,902
Bikes (non-electric)	4	$ 1,235	$ -	$ 4,940	10	$ 494
PBT (14, 18, 20, spare)	4	$ 600	$ -	$ 2,400	7	$ 343
PBT (17, 10, 16)	3	$ 600	$ -	$ 1,800	7	$ 257
PBT (11, 22)	2	$ 600	$ -	$ 1,200	7	$ 171
PBT (15, 19, 21)	3	$ 600	$ -	$ 1,800	7	$ 257
PBT (12, 13, 24, 25)	4	$ 600	$ -	$ 2,400	7	$ 343
				$ 185,060		$ 23,858

Inflation assumption	3%	(b)

		100-5210-395
2022 allocated cost	actual	$ 20,650
2023 allocated cost	actual	$ 17,680
2024 allocated cost	actual	$ 27,020
2025 allocated cost		$ 24,575
2026 allocated cost		$ 25,312
2027 allocated cost		$ 26,071
2028 allocated cost		$ 26,853
2029 allocated cost		$ 27,659
2030 allocated cost		$ 28,489
2031 allocated cost		$ 29,344
2032 allocated cost		$ 30,224
2033 allocated cost		$ 31,131
2034 allocated cost		$ 32,065
2035 allocated cost		$ 33,027
2036 allocated cost		$ 34,018
2037 allocated cost		$ 35,039

plus inflation

highlighted changes from last year

(a) - All dollar values were updated in 2024. These costs will be updated each year for major changes and thoroughly reviewed every five years.
(b) - Inflation estimate is consistent with the standard inflation factor used for CIP projects
(c) - Rifles moved from operating budget to capital budget due to increased costs.

The numbers following some of the equipment in column A are the squad numbers that the equipment goes into.

2025 PERSONNEL SUMMARY

Department: Police

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Alfonso Morales	Chief	10-18-21	2,080		
E	Matthew Laha	Deputy Chief	8-1-05	2,080		
E	Ned Hartwick	Captain	1-15-09	2,080		
E	Andrew McCarthy	Captain	6-4-12	2,080		
E	Ryan Michels	Sergeant	9-29-03	1,950		
E	Nicholas Clemens	Sergeant	8-6-12	1,950		
E	Jordon Kunya	Sergeant	12-27-22	1,950		
E	Michael Buri	Sergeant	3-21-11	1,950		
E	Dan Varriale	Sergeant	5-19-08	1,950		
E	Peter Johnston	Sergeant	5-18-10	1,950		
E	Ariana Ridgely	Sergeant	1-6-20	1,950		
E	Logan Brown	Sergeant	1-7-19	1,950		
E	Jonathan Parker	Sergeant	5-11-10	1.950		
E	Ashley Campbell	Detective	1-11-21	1,950		
E	Hector Aguirre	Detective	3-15-02	1,950		
E	Brett Hammermeister	Detective	8-15-19	1,950		
E	Matthew Wiza	Detective	7-18-05	1,950		
E	Jordan Trundle	Detective	6-18-07	1,950		
E	Cesar Lopez	Police Officer	12-13-04	1,950		
E	Angie Rollinger	Police Officer	5-1-13	1,950		

2025 PERSONNEL SUMMARY

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Clint Dretske	Police Officer	4-14-14	1,950		
E	Gustavo Gonzalez	Police Officer	5-16-14	1,950		
E	Juan Hinojos	Police Officer	1-7-16	1,950		
E	Madeline Topel	Police Officer	7-18-16	1,950		
E	Lisa Heitman	Police Officer	5-25-17	1,950		
E	Pedro Guzman-Rodriguez	Police Officer	8-16-17	1,950		
E	Michael O'Dell	Police Officer	8-16-17	1,950		
E	Paul Eicher	Police Officer	8-16-17	1,950		
E	Matthew Ranallo	Police Officer	8-16-17	1,950		
E	Olivia Monson	Police Officer	1-6-20	1,950		
E	Tyler Newell	Police Officer	6-1-21	1,950		
E	Davan Hamberg	Police Officer	6-1-21	1,950		
E	Bradley Stefanski	Police Officer	1-10-22	1,950		
E	Craig Spangler	Police Officer	1-10-22	1,950		
E	Christian Claudio-Dominguez	Police Officer	1-7-22	1,950		
E	Matthew Tesch	Police Officer	5-23-22	1,950		
E	Tyler Phernetton	Police Officer	8-11-22	1,950		
E	Jean Pierre Contreras	Police Officer	5-8-23	1,950		
E	Matthew Luecke	Police Officer	5-8-23	1,950		
E	Jonathan Vang	Police Officer	6-2-23	1,950		

2025 PERSONNEL SUMMARY

E/ N(#)	Employee Last Name Or “Vacant” at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Journey Dodge	Police Officer	6-2-23	1,950		
E	Antonio Ruesga	Police Officer	8-11-23	1,950		
E	Isaac Norman	Police Officer	10-2-23	1,950		
E	Erica Braun	Police Officer	12-11-23	1,950		
E	Conrad Malinowski	Police Officer	1-5-24	1,950		
E	Mathew Spry	Police Officer	1-5-24	1,950		
E	Brianna Johnson	Police Officer	3-18-24	1,950		
E	Jayden LeQue	Police Officer	3-22-24	1,950		
E	Garett Chisholm	Police Officer	3-22-24	1,950		
E	Nikolas Greene	Police Officer	5-22-24	1,950		
E	Grace Belson	Police Officer	6-10-24	1,950		
E	Vacant	Police Officer		1,950		
E	Vacant	Police Officer		1,950		
E	Vacant	Police Officer		1,950		
E	Vacant	Police Officer		1,950		
E	Rodney James	Telecommunicator	8-22-02	1,950		
E	Stephanie Berrera-Gonzalez	Telecommunicator	8-9-21	1,950		
E	Rachelle Elvord	Telecommunicator	8-9-21	1,950		
E	Kim Silva	Telecommunicator	5-28-24	1,950		
E	Part-time (Casual)	Telecommunicator		2,680		

2025 PERSONNEL SUMMARY

E/ N(#)	Employee Last Name Or “Vacant” at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Meagan Christen	Executive Assistant	3-16-20	2,080		
E	Valarie Clement	Records Specialist	4-8-98	2,080		
E	Sabra Ablakovic	Records Specialist	4-1-24	2,080		
E	Nicole Friedl	Records Specialist	6-23-08	2,080		
E	Dana Schmidt	Admin. Svs. Mgr.	3-24-03	2,080		
E	Emily Shunk	Court Liaison	2-5-07	2,080		
E	Michael Czyzewski	Comm Serv Emp	10-16-17	2,080		
E	BriAna McCauley	Comm Serv Emp	11-7-22	2,080		
E	Sarah Folkers 50% Police 50% Senior Center	Social Worker	3-7-22	1,040		
E	Kristin Gavigan	Crossing Guard	11-4-03	533		

2025 PERSONNEL SUMMARY

E/ N(#)	Employee Last Name or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours	Misc Hours
E	Varies Depending on Assignment	Officer Follow-up Assignment in Detective Bureau (pay differential)					1,950
E	VARIOUS	Field Training Differential					2,000
E	VARIOUS	Officer Overtime				4,234	
E	VARIOUS Officers, Sergeants	Holiday Premium					1,512
E	VARIOUS Dispatch	Holiday Premium					216
E	VARIOUS Officers, Sergeants	Shift Differential					0
E	VARIOUS Dispatch	Shift Differential					0
E	On Call Pay Dispatch				156		

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 5
Department:	Police
Position Title:	New Lieutenant
Position Timing: The year the position is projected to start and any other timing items.	Permanent position starting in 2025, if approved by referendum.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	This is a law enforcement middle management position involving the overall direction of patrol operations at the shift level on a 24-hour basis. Work involved operational-level decision making and requires the exercise of independent judgement and the interpretation and application of department policies, State laws, and municipal ordinances. The Lieutenant of Patrol is a shift commander and responsible to direct and coordinate patrol division personnel to preserve public peace and order, prevent and detect crime, and improve the quality of life for the citizens of Fitchburg, through modern-day policing techniques and community-oriented policing strategies. Thorough leadership techniques, exacts the proper performance from personnel of a lesser rank and enforces the policies, rules, regulations, and standard operating procedures of the Department in addition to Federal, State, and Local laws and ordinances. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 5
Department:	Police
Position Title:	New Lieutenant
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	There are currently nine sergeants assigned to three patrol shifts, all of whom report directly to one patrol commander. In performing 24/7 operations, this leaves a supervisory gap between the patrol commander and six of the nine patrol sergeants assigned the second and third shifts. There is a structural lack of routine interaction, outside of emailed communications, which makes it incredibly difficult to manage professional expectations, as well as conveying the department's mission and objectives. As the department has added patrol officers and sergeants over the years, there has not been an addition to the command staff to manage all of these additions since 2005. Adding a lieutenant to each of the three patrol shifts would provide command level oversight of the nine assigned sergeants on each of those shifts. The many administrative responsibilities currently burdening the patrol sergeants would move to the shift lieutenant, leaving the sergeants more available to respond to and manage calls for service, train officers, ensure policies and procedures are carried out appropriately, and be more situationally aware of what is occurring in the City. Instead of nine sergeants reporting to the patrol commander on a fractured basis, communication would be streamlined to the three lieutenants, making the flow of information and expectations much more manageable and consistent across the patrol division. When serious incidents occur such as shootings, mass casualty events, officer involved critical incidents, or natural disasters, the lieutenants will serve as the incident commander. They would coordinate resources and response efforts both internally and externally while allowing the sergeants to more effectively manage officers and other mutual aid responders. The lieutenants would be responsible for continually assessing the training and development needs of the sergeants and officers on their shift. They would help develop tailored training curriculum based on the needs of the shift. Performing structured post incident assessments while identifying and correcting deficiencies will increase the safety of officers and the community. The shift lieutenants would have an immediate and direct positive impact on patrol officers who have little to no interaction with command staff on a regular basis, and currently rely on sergeants to provide guidance and mentoring who are themselves just as structurally disconnected. Their routine presence would provide open door opportunities for sergeants and officers to communicate directly with a department administrator, bolstering the connection between each shift and the department's objectives. The addition of shift lieutenants will fulfill an important void in the department's hierarchy and will play a crucial role in leading and managing supervisors and officers across the three shifts. They would allow the patrol commander to focus on the patrol division in its entirety, which is critical to ensure the department is able to provide the safest environment possible for citizens.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	As the City has and does continue to grow, patrol officers and supervisors have been added to handle the growing calls for service. As personnel and workload has continued to increase, so has the amount of administrative task work. The strategy has continuously been to allow the weight of this increased task work to funnel to the patrol commander. Some of those tasks have overflowed back to shift supervisors, restricting their ability to effectively manage officers. This has had a negative impact on the ability of the department to focus more directly on public safety functions. In order to keep up with the increasing calls for service and adequately focus on serious, complex investigations, the department will likely need strategize a reduction to police services from what it currently provides the public.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 5

Department: Police

Position Title: New Lieutenant

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2007	2012	2018	2019	2020	2021	2022
Captains (formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: High

Position Requests Submitted by Department, in priority order:
1) New Lieutenant (2025)
2) New Detective Sergeant (2025)
3) Additional Police Officer (2025)
4) Additional Police Officer (2025)
5) Additional Police Officer (2025)
6) New Property Evidence Specialist (2026)
7) Reclassification of Telecommunicator to Leadworker (2026)
8) Additional Lieutenant (2026)
9) Additional Detective (2026)
10) Additional Telecommunicator (2026)
11) Additional Telecommunicator (2027)
12) Additional Police Officer (2027)
13) Additional Police Officer (2027)
14) Increase Social Worker from .5 FTE to 1.0 FTE (2027)
15) Additional Lieutenant (2028)
16) Additional Telecommunicator (2028)
17) Additional Police Officer (2028)
18) Additional Police Officer (2028)
19) Additional Sergeant (2029)
20) Additional Police Officer (2029)
21) Additional Social Worker (2029)

*The Baker Tilly Staffing Study supports following the established Police Department Staffing Plan.

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$206,490	$206,490		
Non Personnel Recurring Costs			$27,110	$27,110		
Non Personnel One-Time Costs			$77,400	$77,400		
Total Year One Costs			$311,000	$311,000		
Projected Cost Calculation Details						
Hours	Annual Hours	1,950	Overtime Hours	200	Other Hours	
Salary/ Wages	Estimated Wage/ Salary	Grade L	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	Public Safety	Workers Comp Class	Police		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	None	Protective Gear/ PPE Year 1 Year 2+	 $1,100 $1,100/every 5 yrs	Clothing Allowance Year 1 Year 2+	 $750 $750
Misc.	Office Equipment Year 1 Year 2+	 $100 $100	Training	 $1,000 $1,000	Dues	None
Technology	Software Year 1 Year 2+	 $500 $500	Desk Phone Year 1 Year 2+	 $500	Cell Phone Year 1 Year 2+	 $900 $480
	Computer/ Laptop	$2,500	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$600	Drug Test/ Background	$80	Position Classification	None
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	$7,300	Capital Cost City Vehicle	$89,000

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 6
Department:	Police
Position Title:	New Sergeant – Detective Bureau
Position Timing: The year the position is projected to start and any other timing items.	Permanent position beginning in 2025, if approved by referendum.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	First line supervision of five detectives and one rotating detective. Reviews criminal cases, assigns investigators to major cases requiring further investigation and manages detective caseloads. Provides coaching and mentoring to investigators. Manages major criminal investigations. Coordinates investigative efforts and other activities with local, state and federal law enforcement agencies.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	This new sergeant position is intended to provide first line supervision of our detective bureau, comparable to the layers of supervision with patrol officers. The addition of this sergeant position aims to accomplish three primary objectives. First and foremost, a sergeant would provide a layer of first line supervision to the five detectives and the rotating detective (temporary assignment for an officer). With six detectives, a sergeant providing oversight would increase efficiencies through a more focused screening and management of cases. Detectives would have a more directly accessible resource and supervisor with the ability to focus their efforts to assist them in the daily and long-term workload. The detective bureau is likely to experience at least two retirements by 2024, which will likely require additional coaching and mentoring from the bureau supervisor. The sergeant would also be able to provide feedback to fellow sergeants regarding initial officer investigations to improve overall skills and abilities. Second, the sergeant position would reduce the support services Captain's span of control in order to reassign other administrative and command-level duties to the lieutenant. These duties could include leading, coordinating and/or assisting with community outreach efforts, accountability measures, and department accreditation. Reducing the span of control of a lieutenant increases efficiency at the administrative level. Third, this sergeant position would create the opportunity for the department to rotate sergeants through this role on a regular basis. The opportunity for sergeants to rotate into the sergeant supervising the detectives will provide sergeants the opportunity to grow their overall knowledge related to investigations and develop relationships with many outside agencies and resources. Additionally, the sergeants who have rotated through this role can utilize the knowledge and resources learned when they return to a patrol sergeant role as they manage and lead the initial, on-scene investigation into critical incidents and offer guidance and assistance to patrol officers' investigations. This rotating opportunity for sergeants is also important to supervisory recruitment and retention, leadership development, and continuity of operations/succession planning. The knowledge transfer related to this position will increase efficiencies and quality throughout the department, which will benefit the community.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 6

Department:	Police
Position Title:	New Sergeant – Detective Bureau
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	The support services captain has maintained first line supervision of the detectives while also carrying out command level duties and functions. Until an additional layer of supervision is added to manage the six detectives, the captain will have to split his time and continue to be the primary supervisor for major investigations. This role means that assigned command level duties and functions can be significantly delayed during major investigations. No other alternatives exist.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	<table><tr><th></th><th>2018</th><th>2019</th><th>2022</th><th>2026</th></tr><tr><td># of detectives</td><td>4</td><td>5</td><td>6*</td><td>7**</td></tr></table> *Includes rotating detective position **1 detective requested in 2026 staffing plan
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: High Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029) *The Baker Tilly Staffing Study supports following the established Police Department Staffing Plan.

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$172,170	$172,170		
Non Personnel Recurring Costs			$3,010	$3,010		
Non Personnel One-Time Costs			$6,820	$6,820		
Total Year One Costs			$182,000	$182,000		
Projected Cost Calculation Details						
Hours	Annual Hours	1,950	Overtime Hours	200	Other Hours	
Salary/ Wages	Estimated Wage/ Salary	Grade K	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	Public Safety	Workers Comp Class	Police		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	None	Protective Gear/ PPE Year 1 Year 2+	$1,100 $1,100/every 5 yrs	Clothing Allowance Year 1 Year 2+	$750 $750
Misc.	Office Equipment Year 1 Year 2+	$100 $100	Training	$1,000 $1,000	Dues	None
Technology	Software Year 1 Year 2+	$500 $500	Desk Phone Year 1 Year 2+	$500	Cell Phone Year 1 Year 2+	$900 $480
	Computer/ Laptop	$2,500	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$600	Drug Test/ Background	$1,400	Position Classification	$300
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 7
Department:	Police
Position Title:	Additional Police Officer (1 of 3)
Position Timing: The year the position is projected to start and any other timing items.	Permanent position beginning in 2025, if approved by referendum.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the shift sergeant, performs a full range of police duties necessary to enforce the law. Investigates complaints, maintains order, aids individuals, and identifies criminal offenders. Identifies law enforcement problems, resolves conflicts, and provides other police services to the public as necessary. Performs a variety of unplanned physical tasks which include the restraining of violent individuals or animals, running as fast as possible while chasing, climbing fences and responding to EMS and rescue emergencies. Officers must handle gun belts, street barricades, EMS equipment such as oxygen, drug boxes, patients, and stretchers. Decisions within areas of responsibility are made independently. Supervision received is general. Daily work plans are established with periodic review of progress. There is frequent interaction with the general public. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Fitchburg's population and residential development have steadily increased from year to year. Naturally, these two factors put an increased demand on the police department for calls for service and other tasks to meet the needs of the City. Through legislation, case law and technological advances, the burden on law enforcement to effectively and appropriately investigate and document incidents has also increased, which translates to more time necessary being dedicated to investigations and report writing than in the past. The police department is currently staffed well below the national and Midwest sworn position averages. Additionally, the department is currently experiencing a deficit in filled positions, exacerbating the workload, and forced overtime on officers merely to meet bare minimums of staffing on each shift. There are also occasional critical incidents (shootings, attempted homicides etc.) that require an immediate response from many off-duty officers to come to work, in part due to the shifts being routinely minimally staffed. Vacation time, light duty for occurrences like injuries and pregnancies, and FMLA events are yet another factor impacting the current staffing levels. Even if the department's current positions were filled, the comparatively low authorized staffing levels do not provide an adequate buffer for the factors mentioned above, making the reality of today even more difficult by not being fully staffed. Community engagement and dedicated community/neighborhood officers are now a luxury the department cannot afford, as staffing levels have become critical, and those positions have had to be forfeited for normal patrol duties. It takes approximately 2 years to hire and train an officer from the interview process through the end of probation and is dependent on the timing and availability of a recruit training academy. There is a need to increase the amount of police officer positions to meet the growing size of the City, as well as to allow some sort of breathing room for the myriad of events and obstacles that impact staffing.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 7

Department: Police

Position Title: Additional Police Officer (1 of 3)

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

The department instituted a hybrid shift schedule in an effort to "do more with less" from 2020-2022. This was a mesh of some officers working 6 days on, 3 days off (8 hour shifts), and some officers working 4 days on, 4 days off (10.5 hour shifts). This became a scheduling nightmare almost daily, as our own scheduling software could not keep up with the intricacies of this plan and shift coverages had to be calculated manually. This became a near daily chore in the final year of the hybrid plan. As the filled positions amongst patrol continued to drop, this experiment became unfeasible, and we returned to 6 days on, 3 days off at the beginning of this year.

In 2023, the department was forced to lower minimum patrol officer staffing levels from 3a-7a to just 3 officers. This has created officer safety concerns and was a negative morale event for those working during that shift.

Some officers have been forced off their normal shift and into swing shift positions to help provide coverage and minimize routine forced overtime.

Patrol sergeants have stepped up to fill vacant patrol officer shifts.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (Formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

In the first half of 2024, patrol officer shift coverage and shift extension overtime were 57% of the total department accrued overtime hours. This is up from 33% in 2019 and 39% in 2021.

The national average among departments is 2.1 sworn positions for every 1,000 residents. The Midwest average is 1.9 sworn per 1,000 residents. The city of Fitchburg is currently 1.6 sworn per 1,000 residents.

Over the past 16 years, the department has added 0.56 Patrol Officers per year. With the City of Fitchburg growing at an approximate rate of 750 residents per year, 10 additional Patrol Officers will be needed over the next 5 years (in combination with other necessary leadership positions) to catch up to the Midwest average.

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 7
Department:	Police
Position Title:	Additional Police Officer (1 of 3)
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: High Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029) *The Baker Tilly Staffing Study supports following the established Police Department Staffing Plan.

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$151,570	$74,070	$77,500	
Non Personnel Recurring Costs			$22,130	$22,130	$-0-	
Non Personnel One-Time Costs			$81,800	$81,800	$-0-	
Total Year One Costs			$255,500	$178,000	$77,500	
Projected Cost Calculation Details						
Hours	Annual Hours	1,950	Overtime Hours	300	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Police Contract	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	Public Safety	Workers Comp Class	Police		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	None	Protective Gear/ PPE Year 1 Year 2+	$1,100 $1,100/every 5 yrs	Clothing Allowance Year 1 Year 2+	$750 $750
Misc.	Office Equipment Year 1 Year 2+	$100 $100	Training	$1,000 $1,000	Dues	None
Technology	Software Year 1 Year 2+	$500 $500	Desk Phone Year 1 Year 2+	None	Cell Phone Year 1 Year 2+	None
	Computer/ Laptop	None	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$600	Drug Test/ Background	$1,400	Position Classification	None
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	$7,300	Capital Cost City Vehicle	$91,000

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 8
Department:	Police
Position Title:	Additional Police Officer (2 of 3)
Position Timing: The year the position is projected to start and any other timing items.	Permanent position beginning in 2025, if approved by referendum.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the shift sergeant, performs a full range of police duties necessary to enforce the law. Investigates complaints, maintains order, aids individuals, and identifies criminal offenders. Identifies law enforcement problems, resolves conflicts, and provides other police services to the public as necessary. Performs a variety of unplanned physical tasks which include the restraining of violent individuals or animals, running as fast as possible while chasing, climbing fences and responding to EMS and rescue emergencies. Officers must handle gun belts, street barricades, EMS equipment such as oxygen, drug boxes, patients, and stretchers. Decisions within areas of responsibility are made independently. Supervision received is general. Daily work plans are established with periodic review of progress. There is frequent interaction with the general public. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Fitchburg's population and residential development have steadily increased from year to year. Naturally, these two factors put an increased demand on the police department for calls for service and other tasks to meet the needs of the City. Through legislation, case law and technological advances, the burden on law enforcement to effectively and appropriately investigate and document incidents has also increased, which translates to more time necessary being dedicated to investigations and report writing than in the past. The police department is currently staffed well below the national and Midwest sworn position averages. Additionally, the department is currently experiencing a deficit in filled positions, exacerbating the workload, and forced overtime on officers merely to meet bare minimums of staffing on each shift. There are also occasional critical incidents (shootings, attempted homicides etc.) that require an immediate response from many off-duty officers to come to work, in part due to the shifts being routinely minimally staffed. Vacation time, light duty for occurrences like injuries and pregnancies, and FMLA events are yet another factor impacting the current staffing levels. Even if the department's current positions were filled, the comparatively low authorized staffing levels do not provide an adequate buffer for the factors mentioned above, making the reality of today even more difficult by not being fully staffed. Community engagement and dedicated community/neighborhood officers are now a luxury the department cannot afford, as staffing levels have become critical, and those positions have had to be forfeited for normal patrol duties. It takes approximately 2 years to hire and train an officer from the interview process through the end of probation and is dependent on the timing and availability of a recruit training academy. There is a need to increase the amount of police officer positions to meet the growing size of the City, as well as to allow some sort of breathing room for the myriad of events and obstacles that impact staffing.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 8

Department: Police

Position Title: Additional Police Officer (2 of 3)

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

The department instituted a hybrid shift schedule in an effort to "do more with less" from 2020-2022. This was a mesh of some officers working 6 days on, 3 days off (8 hour shifts), and some officers working 4 days on, 4 days off (10.5 hour shifts). This became a scheduling nightmare almost daily, as our own scheduling software could not keep up with the intricacies of this plan and shift coverages had to be calculated manually. This became a near daily chore in the final year of the hybrid plan. As the filled positions amongst patrol continued to drop, this experiment became unfeasible, and we returned to 6 days on, 3 days off at the beginning of this year.

In 2023, the department was forced to lower minimum patrol officer staffing levels from 3a-7a to just 3 officers. This has created officer safety concerns and was a negative morale event for those working during that shift.

Some officers have been forced off their normal shift and into swing shift positions to help provide coverage and minimize routine forced overtime.

Patrol sergeants have stepped up to fill vacant patrol officer shifts.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (Formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

In the first half of 2024, patrol officer shift coverage and shift extension overtime were 57% of the total department accrued overtime hours. This is up from 33% in 2019 and 39% in 2021.

The national average among departments is 2.1 sworn positions for every 1,000 residents. The Midwest average is 1.9 sworn per 1,000 residents. The city of Fitchburg is currently 1.6 sworn per 1,000 residents.

Over the past 16 years, the department has added 0.56 Patrol Officers per year. With the City of Fitchburg growing at an approximate rate of 750 residents per year, 10 additional Patrol Officers will be needed over the next 5 years (in combination with other necessary leadership positions) to catch up to the Midwest average.

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 8
Department:	Police
Position Title:	Additional Police Officer (2 of 3)
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: High Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029) *The Baker Tilly Staffing Study supports following the established Police Department Staffing Plan.

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$151,870	$74,370	$77,500	
Non Personnel Recurring Costs			$2,530	$2,530	$-0-	
Non Personnel One-Time Costs			$3,100	$3,100	$-0-	
Total Year One Costs			$157,500	$80,000	$77,500	
Projected Cost Calculation Details						
Hours	Annual Hours	1,950	Overtime Hours	300	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Police Contract	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	Public Safety	Workers Comp Class	Police		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	None	Protective Gear/ PPE Year 1 Year 2+	$1,100 $1,100/every 5 yrs	Clothing Allowance Year 1 Year 2+	$750 $750
Misc.	Office Equipment Year 1 Year 2+	$100 $100	Training	$1,000 $1,000	Dues	None
Technology	Software Year 1 Year 2+	$500 $500	Desk Phone Year 1 Year 2+	None	Cell Phone Year 1 Year 2+	None
	Computer/ Laptop	None	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$600	Drug Test/ Background	$1,400	Position Classification	None
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 9
Department:	Police
Position Title:	Additional Police Officer (3 of 3)
Position Timing: The year the position is projected to start and any other timing items.	Permanent position beginning in 2025, if approved by referendum.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the shift sergeant, performs a full range of police duties necessary to enforce the law. Investigates complaints, maintains order, aids individuals, and identifies criminal offenders. Identifies law enforcement problems, resolves conflicts, and provides other police services to the public as necessary. Performs a variety of unplanned physical tasks which include the restraining of violent individuals or animals, running as fast as possible while chasing, climbing fences and responding to EMS and rescue emergencies. Officers must handle gun belts, street barricades, EMS equipment such as oxygen, drug boxes, patients, and stretchers. Decisions within areas of responsibility are made independently. Supervision received is general. Daily work plans are established with periodic review of progress. There is frequent interaction with the general public. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Fitchburg's population and residential development have steadily increased from year to year. Naturally, these two factors put an increased demand on the police department for calls for service and other tasks to meet the needs of the City. Through legislation, case law and technological advances, the burden on law enforcement to effectively and appropriately investigate and document incidents has also increased, which translates to more time necessary being dedicated to investigations and report writing than in the past. The police department is currently staffed well below the national and Midwest sworn position averages. Additionally, the department is currently experiencing a deficit in filled positions, exacerbating the workload, and forced overtime on officers merely to meet bare minimums of staffing on each shift. There are also occasional critical incidents (shootings, attempted homicides etc.) that require an immediate response from many off-duty officers to come to work, in part due to the shifts being routinely minimally staffed. Vacation time, light duty for occurrences like injuries and pregnancies, and FMLA events are yet another factor impacting the current staffing levels. Even if the department's current positions were filled, the comparatively low authorized staffing levels do not provide an adequate buffer for the factors mentioned above, making the reality of today even more difficult by not being fully staffed. Community engagement and dedicated community/neighborhood officers are now a luxury the department cannot afford, as staffing levels have become critical, and those positions have had to be forfeited for normal patrol duties. It takes approximately 2 years to hire and train an officer from the interview process through the end of probation and is dependent on the timing and availability of a recruit training academy. There is a need to increase the amount of police officer positions to meet the growing size of the City, as well as to allow some sort of breathing room for the myriad of events and obstacles that impact staffing.

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 9

Department: Police

Position Title: Additional Police Officer (3 of 3)

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

The department instituted a hybrid shift schedule in an effort to "do more with less" from 2020-2022. This was a mesh of some officers working 6 days on, 3 days off (8 hour shifts), and some officers working 4 days on, 4 days off (10.5 hour shifts). This became a scheduling nightmare almost daily, as our own scheduling software could not keep up with the intricacies of this plan and shift coverages had to be calculated manually. This became a near daily chore in the final year of the hybrid plan. As the filled positions amongst patrol continued to drop, this experiment became unfeasible, and we returned to 6 days on, 3 days off at the beginning of this year.

In 2023, the department was forced to lower minimum patrol officer staffing levels from 3a-7a to just 3 officers. This has created officer safety concerns and was a negative morale event for those working during that shift.

Some officers have been forced off their normal shift and into swing shift positions to help provide coverage and minimize routine forced overtime.

Patrol sergeants have stepped up to fill vacant patrol officer shifts.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (Formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

In the first half of 2024, patrol officer shift coverage and shift extension overtime were 57% of the total department accrued overtime hours. This is up from 33% in 2019 and 39% in 2021.

The national average among departments is 2.1 sworn positions for every 1,000 residents. The Midwest average is 1.9 sworn per 1,000 residents. The city of Fitchburg is currently 1.6 sworn per 1,000 residents.

Over the past 16 years, the department has added 0.56 Patrol Officers per year. With the City of Fitchburg growing at an approximate rate of 750 residents per year, 10 additional Patrol Officers will be needed over the next 5 years (in combination with other necessary leadership positions) to catch up to the Midwest average.

City of Fitchburg 2025 Operating Budget Personnel Budget Proposal	Proposal # 9
Department:	Police
Position Title:	Additional Police Officer (3 of 3)
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: High Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029) *The Baker Tilly Staffing Study supports following the established Police Department Staffing Plan.

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$151,570	$74,070	$77,500	
Non Personnel Recurring Costs			$22,130	$22,130	$-0-	
Non Personnel One-Time Costs			$81,800	$81,800	$-0-	
Total Year One Costs			$255,500	$178,000	$77,500	
Projected Cost Calculation Details						
Hours	Annual Hours	1,950	Overtime Hours	300	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Police Contract	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	Public Safety	Workers Comp Class	Police		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	None	Protective Gear/ PPE Year 1 Year 2+	$1,100 $1,100/every 5 yrs	Clothing Allowance Year 1 Year 2+	$750 $750
Misc.	Office Equipment Year 1 Year 2+	$100 $100	Training	$1,000 $1,000	Dues	None
Technology	Software Year 1 Year 2+	$500 $500	Desk Phone Year 1 Year 2+	None	Cell Phone Year 1 Year 2+	None
	Computer/ Laptop	None	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$600	Drug Test/ Background	$1,400	Position Classification	None
Vehicles	Mileage ($.63/mile)	None	Operating Cost City Vehicle	$7,300	Capital Cost City Vehicle	$91,000

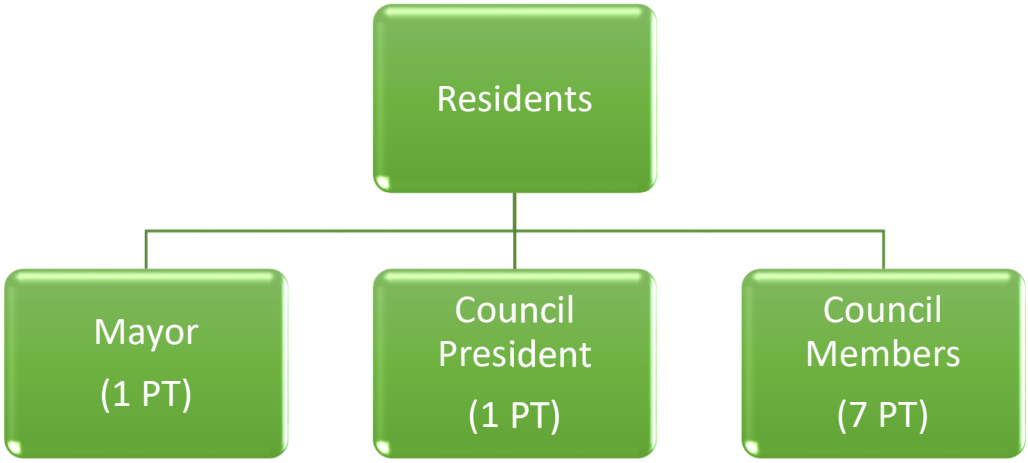
2025 BUDGET EXPENDITURE DETAIL

Department: Forfeitures Fund (222-5210-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
OPERATING SUPPLIES & EXPENSE			
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved.	$0 – Supplemental employee training not supported by other funding 2024 $15,000 2025 $0
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$29,527 – Equipment and supplies allowable under the Permissible Uses by the U.S. Department of Justice Equitable Sharing Guide 2024 $0 2025 $29,527

Department Mission:

Govern the City and oversee City Departments, which are managed by the City Administrator who is appointed by the Mayor and approved by the Common Council.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Mayor	1.0	1.0	1.0	1.0	1.0
Council President	1.0	1.0	1.0	1.0	1.0
Council Members	7.0	7.0	7.0	7.0	7.0

Major Responsibilities & Services Provided:

- Serve as the conduit between the residents, property owners, and city staff.
- Direct City policy.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Resolutions Considered	233	238	243	250	250
Ordinances Considered	23	44	24	26	25
Council Meetings Held	28	23	25	25	25

Significant Accomplishments in 2024:

- Transitioned Healthy Neighborhoods Initiative (HNI) from a pilot program to a permanent initiative
- Updated two Neighborhood Plans
- Added Community Equity ad hoc committee
- On-boarded two new alders

Notable Initiatives for 2025:

- Start the process for the revision of the Comprehensive Plan and Zoning Code.
- Rethink the future of EMS and the Fitch-rona EMS District.
- Put the City Strategic Plan into action.
- Implement housing strategies.

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$43,226	$54,363	$21,634	$54,363	$54,363	$-
Contractual Services	-	-	-	-	-	-
Operating Expenses	18,553	25,205	18,515	25,205	29,910	4,705
Allocated Costs	9,240	9,520	4,760	9,520	10,400	880
Transfers to Other Funds	-	-	-	-	-	-
Total	$71,019	$89,088	$44,909	$89,088	$94,673	$5,585

Significant Budget Changes from 2024 to 2025:

- Increased League dues $1,400 based on actual cost
- Added $1,500 for Public Information & Education & Outreach
- Added $1,450 for Training and Staff Development

2025 BUDGET EXPENDITURE DETAIL

Department: Mayor & Council (100-5110-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$500 - Misc. Supplies and Special Mailings 2024 $300 2025 $500
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$12,500 - League of Wisconsin Municipalities $5,000 - Dane County Cities and Villages $1,500 – Mayor's Innovation Project $2,200 – US Conference of Mayors 2024 $19,800 2025 $21,200
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$2,000 Mayor and Council $2,000 Mayor conference attendance $750 MIP travel and lodging expenses $200 WHEDA conference 2024 $3,500 2025 $4,950
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	160 miles @ $.67 2024 $105 2025 $110
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$450 - Business Lunches $350 - Mayor Awards $850 – Miscellaneous 2024 $1,500 2025 $1,650
-345	Public Information, Education & Outreach	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$1,500 - newsletter costs, mailing costs, meeting expenses, printing costs 2024 $-0- 2025 $1,500
-505	Leases and Rentals	Leases and rentals of facilities and equipment	

2025 PERSONNEL SUMMARY

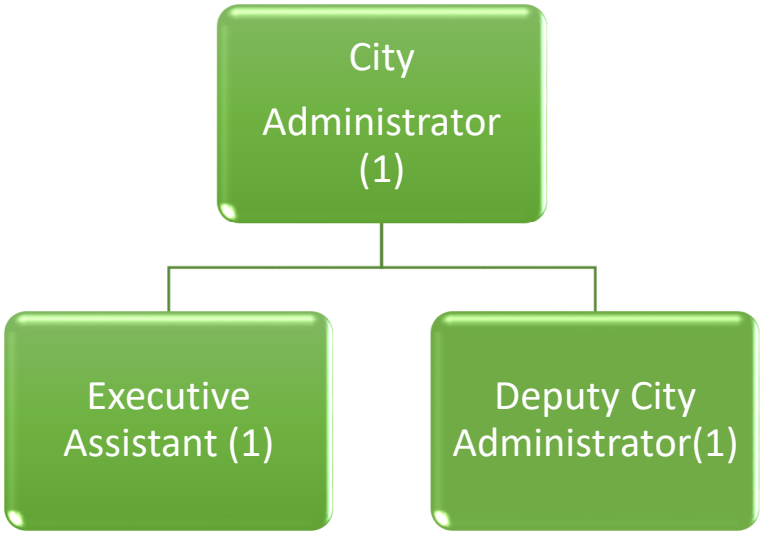
Department: Council

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Julia Arata-Fratta	Mayor		$10,000/yr		
E	Gabriella Gerhardt	Council President		$5,500/yr		
E	Bill Jetzer	Council		$5,000/yr		
E	Jim Wheeler	Council		$5,000/yr		
E	Nicole Vafadari	Council		$5,000/yr		
E	Joe Maldonado	Council		$5,000/yr		
E	Dave Herbst	Council		$5,000/yr		
E	Jay Allen	Council		$5,000/yr		
E	Donald Dantzler, Jr	Council		$5,000/yr		
	TOTAL ALL PAGES			$50,500/yr		

Department Mission:

Manage the daily operations of the City by providing oversight to all departments and serving as a conduit between residents, businesses, elected officials and staff.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
City Administrator	1.0	1.0	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Deputy City Administrator	-	-	1.0	1.0	1.0
Intern	.4	.4	-	-	-

Major Responsibilities & Services Provided:

- Serve as the conduit between the elected officials and city staff.
- Work with the Mayor and Council towards implementing policy.
- Coordinate staff/department projects and planning efforts.
- Work with Economic Development staff in growing the tax base and providing additional job opportunities.
- Work with the Finance Director to successfully maintain a balanced budget.
- Maintain the quality work force we currently have in place.
- Represent the City at regional meetings and with other governmental units.
- Manage the daily operations of City government.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Total Number of Employees Authorized					
Permanent Employees (FTE)	180.4	190.4	198.4	202.75	203.75
On Call/LTE/Seasonal (hours)	77,931	78,832	66,516	70,610	61,926
Overtime (hours)	8,787	9,134	9,249	10,472	11,349
Total General Fund Expenditure Budget (in millions)	$22.6	$24.5	$27.0	$31.4	$31.6
Property Tax Levy (based on budget year, in millions)					
Excluding TID	$24.9	$27.0	$28.8	$30.9	$31.9
Including TID	$28.7	$31.3	$32.5	$33.3	TBD

Significant Accomplishments in 2024:

- Coordinated the development of a city-wide Strategic Plan
- Participated in negotiations with both unions
- Coordinated funding discussions with the Council that included pursing a levy limit referendum

Notable Initiatives for 2025:

- Implementation of potential 2024 referendum initiatives
- Implementation of Strategic Plan
- Evaluate the City's succession plan

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$364,973	$510,963	$245,391	$509,797	$534,542	$23,579
Contractual Services	119	120	119	120	125	5
Operating Expenses	8,285	21,450	3,906	21,517	21,550	100
Allocated Costs	22,158	20,925	10,464	20,975	29,555	8,630
Transfers to Other Funds	-	-	-	-	-	-
Total	$395,535	$553,458	$259,880	$552,409	$585,772	$32,314

Significant Budget Changes from 2024 to 2025:

- Reduced mileage budget from $1,600 to $1,100.

2025 BUDGET EXPENDITURE DETAIL

Department: Administration (100-5115-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
-140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements, or replacement.	$125 – Graphic design software subscription 2024 $120 2025 $125
-250	Recruitment & Testing – general	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$100 - Postage $250 - Misc. Office Supplies 2024 $300 2025 $350
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$225 - WCMA $1,200 - ICMA $75 - Publications $1,000 – Deputy City Administrator APA & WCMA 2024 $2,000 2025 $2,500
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$700 - WCMA – In State $2,500 - ICMA Conf. $400 - Ehlers Public Finance $2,000 – Misc. Training, including Executive Assistant $2,400 – Deputy City Administrator 2024 $8,000 2025 $8,000
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	1,640 miles @ $.67 2024 $1,600 2025 $1,100

2025 BUDGET EXPENDITURE DETAIL

-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$50 – Business Cards $250 – Business/Employee Lunches 2024 $300 2025 $300
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$9,200 – Community Outreach and Communication (Recycling, Utilities, and Recreation budgets also include similar funding) 2024 $9,200 2025 $9,200
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$100 – Miscellaneous 2024 $50 2025 $100
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services), minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$50 – Allocated portion of centralized copier lease 2024 $-0- 2025 $50

2025 PERSONNEL SUMMARY

Department: Administration

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Chad Brecklin	City Administrator	In position 07/12/2021	2,080		
E	Adam Sayre	Deputy City Administrator	9/25/2023	2,080		
E	Lisa Sanford	Executive Assistant	07/21/2014	2,080		
E	Holiday Premium				5 hrs	
	TOTAL ALL PAGES			6,240	5 hrs Holiday Premium	

City of Fitchburg
2025 Operating Budget Personnel Budget Proposal

Proposal # 1

Department:	Communications (new Department)
Position Title:	New Communications Director
Position Timing: The year the position is projected to start and any other timing items.	Permanent position beginning 2025, if approved by referendum. Future department structuring, specific roles/responsibilities, and possible subsequent reclassifications will be evaluated at appropriate times.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	As listed in the Baker Tilly Staffing Study, the position would develop and implement a communications strategy for the City that builds and maintains a positive City brand, oversee the development and maintenance of the City website including methods to deliver message, ease of navigation, and clarity of information, ensure that all content is current and relevant, oversee the development production of the FACTv division, act as City spokesperson and respond to members of the media in a timely manner, compose and distribute press releases as needed, and assist City leadership, Common Council, and the Mayor in developing presentations, speeches, and other important City messages.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	As listed in the Baker Tilly Staffing Study "decentralized communications and a lack of guidance on publishing information (including social media use) is a risk to the City."
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Currently external communications are performed by a variety of employees across many departments. These positions often work together on presentations, social media, and City events but there may be some efficiencies and best practices that could be implemented with a dedicated leadership resource.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

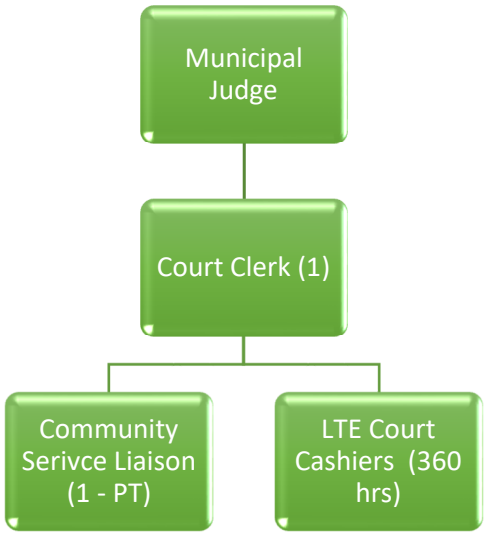
	2008	2013	2019	2020	2021	2022	2023
Comprehensive Communications Strategy	None	None	None	None	None	None	None

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: High Position Requests Submitted by Department, in priority order: 1) New Communications Director 2) New Community Services Director

Projected Costs Summary See separate report for line-by-line calculations of costs						
			Total Cost	Funding Source		
				Tax Levy	Grants	Other
Personnel Costs			$143,025	$143,025		
Non Personnel Recurring Costs			$3,045	$3,045		
Non Personnel One-Time Costs			$3,930	$3,930		
Total Year One Costs			$150,000	$150,000		
Projected Cost Calculation Details						
Hours	Annual Hours	2,080	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Estimated Grade L	Other Payments (i.e. stipends, tuition)	None	Payroll Fees ($15/ month / person)	$180
Benefits	Retirement	General	Workers Comp Class	Office/Mgmt		
Uniforms	Purchased Uniform/Boots Year 1 Year 2+	None	Protective Gear/ PPE Year 1 Year 2+	None	Clothing Allowance Year 1 Year 2+	None
Misc.	Office Equipment Year 1 Year 2+	 $50 $50	Training Year 1 Year 2+	 $1,500 $1,500	Dues Year 1 Year 2+	 $200 $200
Technology	Software Year 1 Year 2+	$500 $500	Desk Phone Year 1 Year 2+	$500 $-0-	Cell Phone Year 1 Year 2+	$900 $480
	Computer/ Laptop	$2,500	iPad Year 1 Year 2+	None	Other Year 1 Year 2+	None
HR	Recruitment	$200	Drug Test/ Background	$10	Position Classification	$300
Vehicles	Mileage ($.67/mile)	$135	Operating Cost City Vehicle	None	Capital Cost City Vehicle	None

Department Mission:

Fitchburg Municipal Court has exclusive jurisdiction over actions involving violations of municipal ordinances under which the penalty is a forfeiture. The primary function of the Municipal Court is to administer justice and hold individuals accountable for their actions when found guilty of ordinance violations. The Court imposes fines and statutory fess, collects those fines and statutory fees, as well as imposes and collects restitution and other miscellaneous fees. The Court aggressively pursues those who fail to pay their fines.



Authorized Positions (FTE):

	2021	2022	2023	2024	2025
Municipal Judge	n/a	n/a	n/a	n/a	n/a
Court Clerk	1.0	1.0	1.0	1.0	1.0
Community Service Liaison	.5	.5	.5	.5	.5
LTE Court Cashiers	.2	.2	.2	.2	.2

Major Responsibilities & Services Provided:

- Fitchburg Municipal Court deals exclusively with non-criminal cases involving city ordinance violations in the form of traffic citations, Municipal Code violations, and parking tickets.
- Provides a neutral forum for hearing these cases.
- Provides First Offender Program for Juvenile Court Offenders.
- Imposes fines and statutory fees.
- Collect, receipt, record, and balance payments.
- Process adjudicated cases, Record/Submit Dispositions to Department of Transportation.

Department Statistics:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Number of Citations Processed	780	939	1,839	3,354	4,100
Number of Pretrial Conferences	38	33	40	40	40
Number of Trial/Hearings	9	8	2	6	8
Number of Parking Citations Processed	819	1,528	2,383	1,700	2,000
Juvenile Arraignments	18	20	-	-	-
Successful graduates of Juvenile First Offender Program	6	2	-	-	-
Community Service completed for juveniles and adult citations	286	290	395	300	300
Court penalties and fines revenue					
General Fund	$189,733	$139,885	$199,392	$200,000	$175,000
Wellbeing Fund (new in 2021)	$7,009	$5,184	$7,376	$27,275	$23,865
Total	$196,742	$145,069	$206,768	$227,275	$198,865

Significant Accomplishments in 2024:

- Participated in the drafting and implementation of a bad debt/write-off policy.

Notable Initiatives for 2025:

- None

Financial Summary:

	2023 Actual	2024 Adopted Budget	6/30/24 Year-to-Date	2024 Estimate	2025 Adopted Budget	Budget Change '24 – '25
Personnel Costs	$163,472	$176,232	$82,499	$176,171	$185,214	$8,982
Contractual Services	2,395	2,460	1,622	3,260	3,605	1,145
Operating Expenses	8,181	11,970	3,220	9,501	10,760	(1,210)
Allocated Costs	17,519	18,360	9,328	18,560	19,600	1,240
Transfers to Other Funds	-	-	-	-	-	-
Total	$191,567	$209,022	$96,669	$207,492	$219,179	$10,157

Significant Budget Changes from 2024 to 2025:

- Increased the fines, forfeits, and penalties revenue based on recent actual collections.
- Increased Interpreter/Sub Judge cost due to an increase in defendants that need an interpreter (Traffic court, juvenile court and pretrial conferences) by $1,000.
- Decreased operating materials & supplies for municipal and parking tickets by $1,000. Police use Tracs citations instead of purchasing booklet hard copy citations.

2025 BUDGET EXPENDITURE DETAIL

Department: Court (100-5120-)

Acct #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated ____meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs, Maintenance & Subscriptions	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$400 - Toner Laser Printer $205 – total monthly credit card acceptance fees 2024 $460 2025 $605
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$3,000 - Interpreter/ Sub Judge 2024 $2,000 2025 $3,000
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$2,200 - Postage $1,200 - Office Supplies (Court envelopes, business cards, folders, etc.) 2024 $3,400 2025 $3,400
-320	Publications & Dues	Professional Organization dues, reference materials or publications	$100 - WI Judges Association $90 - Court Clerk Association 2024 $190 2025 $190
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

2025 BUDGET EXPENDITURE DETAIL

-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$1,200 - Judge Mandatory Education & Seminar $560 - Clerk of Court Seminar $525 - Miscellaneous Employee Training 2024 $2,285 2025 $2,285
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	$285 - 430 miles @ $.67/mile 2024 $285 2025 $285
-335	Vehicle Expense	Lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$600 - Municipal & Parking Tickets $1,500 - TIME System Fee $400 - Drug Testing Program $100 - Municipal Judge Public Official Bond 2024 $3,810 2025 $2,600
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-390	Other:	DOT Fee to Suspend & Refuse registration for Unpaid tickets. Fee is $2.50/ Ticket	$2,000 - TV & RP DOT Program 2024 $2,000 2025 $2,000
-505	Leases and Rentals	Leases and rentals of facilities and equipment	$200 – Allocated portion of centralized copier lease 2024 $-0- 2025 $200

2025 PERSONNEL SUMMARY

Department: Municipal Court

E = Existing position or employee
N = **New position** - Please indicate personnel budget proposal (PBP) number

E/ N(#)	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
E	Hamdy Ezalarab	Judge	9/1991	700		
E	James Gray	Clerk of Court	1/2005	2,080		
E	Pattie Harry	Liaison Officer	7/2022	1,040		
E	Various (3-4)	Court Cashiers	Various		360*	
	*Pool of hours					
	TOTAL ALL PAGES			3,820	360	

City of Fitchburg
Future Personnel Budget Proposals
2026-2029

Proposal #	FTE Count	Description	Year Requested	BT Priority
		Admin		
F1	1.0	New Community Services Director	2026	High
F2	0.3	Restore Administration Intern	2026	-
		Legal		
F3	1.0	Restore Assistant City Attorney	2027	-
		Clerks		
F4	1.0	Additional Receptionist/Muncipal Clerk Assistant	2026	-
		Finance		
F5	0.5	Additional Part-Time Utility Billing Assistant	2026	-
F6	1.0	New Budget Analyst	2026	High
F7	0.3	New Accounting Intern	2027	-
		Building and Grounds		
F8	1.0	Additional Custodian - Police Facility	2026	-
F9	1.0	Additional Custodian - Police and Other City Facilities	2026	-
		Police		
F10	1.0	New Property and Evidence Room Specialist	2026	-
F11	0.0	Reclassify Lead Telecommunicator	2026	-
F12	1.0	New Lieutenant	2026	-
F13	1.0	Additional Detective	2026	-
F14	1.0	Additional Telecommunicator (Dispatch)	2026	-
F15	1.0	Additional Telecommunicator (Dispatch)	2027	-
F16	1.0	Additional Police Officer	2027	-
F17	1.0	Additional Police Officer	2027	-
F18	0.5	Increase FTE for Social Worker (.5 FTE to 1.0 FTE)	2027	-
F19	1.0	Additional Lieutenant	2028	
F20	1.0	Additional Telecommunicator (Dispatch)	2028	-
F21	1.0	Additional Police Officer	2028	-
F22	1.0	Additional Police Officer	2028	-
F23	1.0	Additional Sergeant	2029	-
F24	1.0	Additional Police Officer	2029	-
F25	1.0	Addiitonal Social Worker	2029	-
		Fire		
F26	1.0	Additional Battalion Chief	2026	-
		Fitchrona EMS		
F27	4.0	Additional Paramedic Position (4 positions)	2026	-
		Public Works		
F28	1.0	Additional Streets Maintenance Worker	2026	-
F29	1.0	Additional Mechanic	2026	-
		Senior Center		
F30	0.8	New Nutrition Site Coordinator	2026	-
F31	0.8	New Activity Assistant (bilingual)	2026	-
F32	0.5	Additional bilingual Case Manager	2026	-
		Parks, Recreation, and Forestry		
F33	1.0	New Park Maintenance Worker - Arborist Lead Worker	2026	-
F34	1.0	Additional Park Maintenance Worker	2027	-
F35	1.0	Additional Recreation Assistant	2028	-
		HNI/Planning		
F36	1.0	New Planning & Development Coordinator	2026	-
F37	1.0	New Sustainability Manager	2028	-
		Library		
F38	0.5	Additional Library Assistant II, Adult Services (.5 FTE)	2026	-
F39	0.5	Additional Library Assistant II, Adult Services (.5 FTE)	2028	-
		Water/Sewer		
F40	1.0	Additional Utility Maintenance Worker with CDL	2026	-
F41	0.0	New Principal Engineer	2026	-

City of Fitchburg
Future Personnel Budget Proposals
2026-2029

Proposal #	FTE Count	Description	Year Requested	BT Priority
		IT		
F42	0.2	New IT Intern	2026	-
F43	1.0	New Systems Administrator	2026	-
F44	1.0	New MPSIS Administrator	2027	-
	40.0	**Total**		

# of Proposals	
26	2026
8	2027
7	2028
3	2029
44	

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F1

Department:	Administration
Position Title:	New Community Services Director
Position Timing: The year the position is projected to start and any other timing items.	Permanent position beginning 2026. Future department structuring, specific roles/responsibilities, and possible subsequent reclassifications will be evaluated at appropriate times.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	As listed in the Baker Tilly Staffing Study, the position would oversee recreational and senior services. "Functions of the current division of Recreation and Senior Center overlap by offering a range of social services, enrichment and recreational activities, and special events for youth, adults, and seniors. The two departments serve a common mission of connecting and engaging community members by offering nurturing environments, varied programs and experiences, and opportunities to live, play, and grow freely."
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The creation of a Community & Leisure Services Department (or similar title) was recommended in the Baker Tilly Staffing Study as a way to "better allocate shared resources while increasing community-based enrichment and recreational activities." The report also states that combining these services will "create a cohesive unit and utilize resources more efficiently." As a part of this new department, the Parks and Forestry functions and staff could also be moved into the Public Works Department to "create efficiencies in both the structure and the division and delivery of work".
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Retain existing organizational structure
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2012	2018	2019	2020	2021	2022	2023
None							

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: High Position Requests Submitted by Department, in priority order: 1) New Community Services Director 2) Restore Administration Intern

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F2

Department:	Administration
Position Title:	Restore Administration Intern
Position Timing: The year the position is projected to start and any other timing items.	Limited term employee (LTE) for 700 hours beginning 2026 with a focus on summer employment.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	The Administration Intern would assist the City Administrator with special projects. The position will likely be filled with a student of a Master's in Public Affairs (MPA) program, or equivalent.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	There are several projects identified where an intern could be helpful and is a way to accomplish projects for a relatively low cost. In addition, the opportunity available to the student is attractive because of the Department's commitment to providing a quality learning experience to the next generation of local government leaders.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	An Administration Intern was included in the 2018 – 2022 budgets and was shared among Administration, Economic Development, and Finance. The position was removed from the 2023 budget to fund a full-time Accountant position. Full-time staff can continue to address special projects as time allows.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	See table below.
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Community Services Director 2) Restore Administration Intern

	2012	2018	2019	2020	2021	2022	2023
Intern Hours Used	-	348*	352*	-	-	208	-

*Previous interns preferred a part-time schedule and didn't use the full number of hours for a full summer internship

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F3

Department: City Attorney

Position Title: Restore Assistant City Attorney

Position Timing:
The year the position is projected to start and any other timing items.

2027

Job Functions:
The role this position will play in the department, including specific job duties. Alternatively, attach a job description.

Under the general direction of the City Attorney, provides legal counsel and handles legal matters for the City.

Brief Justification:
Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.

The City has continued to grow in size, including the absorption of the former Town of Madison, and has increasing legal needs. The volume of municipal court cases, circuit court cases, and tax assessment litigation has steadily increased, as have the internal legal needs of the Department.

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

There would be reduced level of service. The department would have to outsource more legal work to outside legal firms rather than keeping most legal work inhouse.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2012*	2018	2019	2020	2021	2022	2023
Municipal Pretrial Hearing Dates	-	43	17	35	38	33	40
Municipal Trials/ Hearings	-	12	3	2	9	8	2
Dane Court Municipal Decision Appeals, Jury Trials, and Other Circuit Court Actions handled internally	-	1	1	1	2	6	10
Court of Appeals Cases	-	0	0	0	0	0	0
Supervising Cases Handled by Outside Counsel, e.g. Insurance Defense	-	4	4	2	8	7	10
TIDs Created or Amended	0	4	1	1	0	1	2

* Data during this time was not tracked adequately

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study

Position Requests Submitted by Department, in priority order:
1) Restore Assistant City Attorney

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F4

Department:	Clerk's Department
Position Title:	Additional Receptionist (Municipal Clerk Assistant)
Position Timing: The year the position is projected to start and any other timing items.	Full-time, permanent employee working 2,080 hours per year beginning in 2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Serves as the first point of contact for visitors to City Hall. Responsibilities include assisting customers in person and over the phone, preparing meeting agendas and minutes, processing operator and pet licenses, receipting payments, and assisting residents with voter registrations and absentee ballots.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Along with population increase comes an increase in election administration work, licensing, receipting of citations, request for bilingual assistance from other departments and overall customer service demands. This position will enable additional concentration in responding to walk-in and phone call request and inquiries from customers for all City needs as well as assist in increasing efficiency and improve overall customer service. The Deputy Clerk provides backup to the front counter operations. This position will enable Deputy Clerk to relocate away from the front counter area and allow uninterrupted work process, enabling concentration on projects that directly benefit the City rather than time spent on front counter backup. With the increase in workload for elections, training, polling locations and absentee voting as well as specialization, laws, and regulation changes. This position will allow more focus on those duties of the job which take considerably more time.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	This is the first request for an additional staff person for the Clerk's department since 2007. Clerk's department has been creative with requested assistance from other departments based on workload as well as using the float Clerk when available due to requested time needed by other departments. Various elections, workload deadlines and remote work by other departments throughout the year does not allow for reliable assistance. This is a necessary position as the city continues to grow, providing customer service and support to other departments.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2008	2013	2019	2020	2021	2022	2023
Population	23,420	25,465	29,117	30,391	31,869	31,817	34,019
Registered Voters	16,370	16,046	16,223	19,290	18,853	18,274	18,900
Absentee Requests	4,465	632	1,239	13,009	3,871	6,583	4,336

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included in staffing study Position Requests Submitted by Department, in priority order: 1) Additional Receptionist (Municipal Clerk Assistant)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F5

Department:	Finance
Position Title:	Additional Part-Time Utility Billing Assistant
Position Timing: The year the position is projected to start and any other timing items.	Permanent part-time position beginning 2026 to job share with the existing part-time position. Alternatively the current part-time position could increase from .5 FTE to full-time.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Assists in the day to day operations of the Utility by answering phones during high peak times, completing customer final bills and answering customer inquiries concerning water/sewer operations.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The number of utility customers has continued to increase significantly as the City has continued to grow. The .5 FTE Utility Billing Assistant has been able to keep up with workload demands thus far but is expected to require additional capacity in the next couple years based on anticipated growth. The increased cost would be fully funded by utility rate revenue.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	The Finance Department has invested in several technologies to help address the growing workload expectations including real-time utility meter reading software that improved customer service and streamlined some billing tasks. New accounting software is anticipated in the near future that could further streamline routine responsibilities. However, these efficiencies are not expected to offset the growth of customers over the long-term.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2008	2013	2019	2020	2021	2022	2023
Water Customers	6,038	6,355	6,863	6,996	7,239	7,387	7,583
Sewer Customers	5,455	5,723	6,178	6,303	6,529	6,799	6,995

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Finance Manager 2) Additional Part-time Utility Billing Assistant 3) New Budget Analyst 4) New Accounting Intern

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F6
Department:	Finance
Position Title:	Budget Analyst
Position Timing: The year the position is projected to start and any other timing items.	Permanent position beginning 2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Coordinate the development of the Investment Plan updates, ordinance required annual update to the Capital Improvement Plan (CIP), and statute required annual Budget. Work with Departments to pro-actively monitor budget levels throughout the year and assist with budget amendments required to complete priority projects. Analyze budget requests to improve accuracy and provide guidance on prioritization using a (to-be developed) priority ranking system.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Council adoption of the City's budget-related documents are a critical function as they set the priorities for the City. The City's budgeting process has become increasingly difficult as levy limits continue to restrict the City's ability to fund on-going services and desired expansion of services. A more thorough analysis of requests and a prioritization system could assist the Council in making informed decisions. Having additional staff capacity to coordinate the mechanics of budget development will allow the Finance Director to provide more value to the Mayor, Council, and public through information sharing, prioritization options and guidelines, and budget process improvements. Additional finance staff capacity may also allow for the centralization of some tasks currently performed by the Departments, creating efficiencies throughout the City. Per the 2023 Baker Tilly Staffing Study "the median benchmark for managing General Ledger accounts is 55.5 accounts per FTE. The City has over 100 accounts with most of the budgeting work being performed by the Finance Director. With this ratio, the Finance Department is light on budgeting staff as the Finance Director is spending her time on many other duties outside of budget."
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	The 2024 budget includes an investment in budget software that will assist in streamlining the current budget process. The Finance Department can continue to maintain the existing line-item budget process, rather than exploring more advanced program-based and/or priority-based budgeting systems. The budget can also continue to rely on information from the Departments without a more thorough analysis of requests nor more objective ranking system.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F6

Department: Finance

Position Title: Budget Analyst

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

(all $ in millions)	2008	2013	2019	2020	2021	2022	2023
Tax Levy	$14.0	$18.3	$23.7	$24.9	$27.0	$28.8	$30.9
General Fund Expenditure Budget	$14.3	$16.6	$20.1	$20.6	$21.6	$23.9	$27.0
All Funds Expenditure Budget	$26.9	$40.6	$83.8	$66.5	$87.8	$64.6	$107.5
Permanent FTE	145.5	195.0	179.3	181.3	182.7	190.6	198.6
General Fund Budgeted Accounts	393	393	506	532	527	533	581
Projects Monitored							
Adopted CIP	n/a	83	88	97	105	116	120
Investment Plan	-	-	-	-	-	58	68
Personnel Budget Requests	14	4	10	16	11	24	82
Budget Amendments	1	2	58	64	64	70	117

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: High

Position Requests Submitted by Department, in priority order:
1) New Finance Manager
2) Additional Part-time Utility Billing Assistant
3) New Budget Analyst
4) New Accounting Intern

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F7

Department:	Finance
Position Title:	New Accounting Intern
Position Timing: The year the position is projected to start and any other timing items.	Limited term employee (LTE) for 700 hours beginning 2027 with a focus on summer employment for a College Junior/Senior.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	The Accounting Intern would assist the Finance Department with special projects and basic budget development tasks. The position will likely be filled with a student of a Bachelor's Degree in Accounting or Master's in Public Affairs (MPA) program, or equivalent.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	There are several projects identified where an intern could be helpful and is a way to accomplish projects for a relatively low cost. In addition, the opportunity available to the student is attractive because of the unique aspects of governmental accounting and the Department's commitment to providing a quality learning experience to the next generation of local government leaders.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	An Administration Intern was included in the 2018 – 2022 budgets and was shared among Administration, Economic Development, and Finance. The position was removed from the 2023 budget to fund a full-time Accountant position. Full-time staff can continue to address special projects as time allows.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	See table below.
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: High Position Requests Submitted by Department, in priority order: 1) New Finance Manager 2) Additional Part-time Utility Billing Assistant 3) New Budget Analyst 4) New Accounting Intern

	2012	2018	2019	2020	2021	2022	2023
Intern Hours Used	-	348*	352*	-	-	208	-

*Previous interns preferred a part-time schedule and didn't use the full number of hours for a full summer internship

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F8

Department:	Public Works (Building & Grounds)
Position Title:	Custodian – Police Facility
Position Timing: The year the position is projected to start and any other timing items.	Permanent position for new police facility in 2026. Please note this is 1 of 2 custodian positions needed for the new police facility.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Duties include general custodial tasks such as restroom facilities maintenance, rubbish removal, vacuuming, dusting, and snow removal of sidewalks. Part of on-call rotation for off hours building maintenance and security issues.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Building Maintenance doesn't have the staffing to add another building to their workload. The existing police area will be used by City Hall so the workload will not decrease.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	If position isn't granted and building is constructed, an alternative strategy would be to hire a cleaning company to clean and maintain the new police facility. Another alternative strategy would be to have current staff clean and maintain the new police facility by lessening the level of service on the existing buildings.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2008	2013	2019	2020	2021	2022	2023
City Buildings	5	6	8	8	8	8	8
Custodial Staff	-	-	3.5	3.5	3.5	3.5	3.5

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included in staffing study Position Requests Submitted by Department, in priority order: 1) Custodian – Hub/PW Maintenance Building 2) Custodian – Police Facility 3) Custodian – Police and Other City Facilities

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F9

Department:	Public Works (Building & Grounds)
Position Title:	Custodian – Police and Other City Facilities
Position Timing: The year the position is projected to start and any other timing items.	Permanent position in 2026 for new police facility and additional support for other City facilities. Please note this is 2 of 2 custodian positions needed for the new police facility.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Duties include general custodial tasks such as restroom facilities maintenance, rubbish removal, vacuuming, dusting, and snow removal of sidewalks. Part of on-call rotation for off hours building maintenance and security issues.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Building Maintenance doesn't have the staffing to add another building to their workload. The existing police area will be used by City Hall so the workload will not decrease.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	If position isn't granted and building is constructed, an alternative strategy would be to hire a cleaning company to clean and maintain the new police facility. Another alternative strategy would be to have current staff clean and maintain the new police facility by lessening the level of service on the existing buildings.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2008	2013	2019	2020	2021	2022	2023
City Buildings	5	6	8	8	8	8	8
Custodial Staff	-	-	3.5	3.5	3.5	3.5	3.5

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included in staffing study Position Requests Submitted by Department, in priority order: 1) Custodian – Hub/PW Maintenance Building 2) Custodian – Police Facility 3) Custodian – Police and Other City Facilities

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F10

Department:	Police Department
Position Title:	Property Evidence Specialist
Position Timing: The year the position is projected to start and any other timing items.	2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Responsible for the day-to-day organization and maintenance of the Fitchburg Police Department's property and evidence storage room(s), including the chain of custody once property/evidence is part of the Department's system.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The Fitchburg Police Department has never had a full time employee dedicated to the care and maintenance of our evidence storage. The storage, handling and maintenance of a police department's evidence and property is one of the most important and highest liability functions within a police department. Currently, the police department uses sworn police officers to do periodic maintenance of the police department's evidence storage, which includes property return, evidence purging, property/evidence audits, evidence processing, and property/evidence entering, to name a few. These functions require officers to be pulled from the road only when staffing allows taking these officers from their primary function. The ability for officers to dedicate time on the evidence storage room is extremely limited and often time's evidence is not entered or processed in a timely fashion and property is not returned to citizens efficiently. The addition of the Property and Evidence Room Specialist will allow the department to hire a non-sworn employee and provide the department and community with dedicated attention to evidence and property. This position will also provide the department the ability to better handle digital evidence in a much more efficient manner. This position will also nearly eliminate the need to pull officers from their primary function for the need to maintain the evidence storage room.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Continue to pull officers and sergeants off the road to away from their primary duty. This alternative can only be accomplished when staffing is adequate to prevent overtime. Officers and sergeants can only focus on tasks in the evidence room on a very limited basis, which prohibits the department from purging unnecessary evidence and returning property to owners in a timely fashion.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F10

Department: Police Department

Position Title: Property Evidence Specialist

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Patrol Officer	29	31	35	35	35	37	37
Detectives	4	4	5	5	5	5	5
Shift Sergeants	6	6	8	8	8	8	9
Captains (Formerly LTs)	2	2	2	2	2	2	2
Total Sworn	43	45	52	52	52	54	55

Over the past 5 years, police officers have spent 2338 hours of time assigned to the care and maintenance of the nearly evidence for the Fitchburg Police Department. That is roughly 500 hours per year an officer is taken off the road to try to manage nearly 30,000 pieces of evidence in the possessions of the Fitchburg Police Department.

Additionally, the Fitchburg Police Department is already well under the National standard of police officer per 1,000 residents, which is 2.1. Fitchburg is at 1.6 officers per 1,000 residents. Taking officers off the road for evidence, and dropping the number of officers working patrol, is not allowing our officers to provide the level of service expected by citizens of Fitchburg

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: Not included in staffing study

Position Requests Submitted by Department, in priority order:
1) New Lieutenant (2025)
2) New Detective Sergeant (2025)
3) Additional Police Officer (2025)
4) Additional Police Officer (2025)
5) Additional Police Officer (2025)
6) New Property Evidence Specialist (2026)
7) Reclassification of Telecommunicator to Leadworker (2026)
8) Additional Lieutenant (2026)
9) Additional Detective (2026)
10) Additional Telecommunicator (2026)
11) Additional Telecommunicator (2027)
12) Additional Police Officer (2027)
13) Additional Police Officer (2027)
14) Increase Social Worker from .5 FTE to 1.0 FTE (2027)
15) Additional Lieutenant (2028)
16) Additional Telecommunicator (2028)
17) Additional Police Officer (2028)
18) Additional Police Officer (2028)
19) Additional Sergeant (2029)
20) Additional Police Officer (2029)
21) Additional Social Worker (2029)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F11

Department:	Police Department
Position Title:	Reclass Telecommunicator to Leadworker
Position Timing: The year the position is projected to start and any other timing items.	2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the Support Services Lieutenant, this position maintains oversight of day-to-day operations of the Dispatch Center; ensures working operation of equipment; assists with technical and software issues; provides input regarding logistical scenarios; and maintains the Dispatch schedule. The incumbent serves as a liaison between the Dispatch Center and police supervisory personnel. The Police Telecommunicator Leadworker performs the duties of a Telecommunicator and is expected to spend approximately 25% of their work schedule serving in the capacity of Leadworker.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	As of 2023, the dispatch center is staffed by four full-time telecommunicators and supplemented by 3-5 LTE on-call dispatchers. Management of the dispatch center is shared between patrol sergeants and the support services lieutenant. The dispatch workgroup is the only workgroup to have fewer positions now than it did 15 years ago. This position would create an intermediary level of management for the dispatch center and shift tasks such as scheduling away from sworn personnel. The lead telecommunicator would also be responsible for maintenance of compliance records and training procedures. A lead position would also create an opportunity for advancement for the full-time telecommunicators. The lead telecommunicator would allow sworn personnel to reallocate their time away from the management of the dispatch schedule and other administrative tasks not related to the direct supervision of telecommunicators.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Management of the dispatch center operations has been maintained by the support services lieutenant with direct supervision of telecommunicators accomplished through sergeants. The primary focus of patrol sergeants is patrol officers and supervision/management of the patrol team, calls for service and other related functions

Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Calls for service	21,008	19,695	23,521	20,137	24,180	23,867	25,845

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F11

Department:	Police Department
Position Title:	Reclass Telecommunicator to Leadworker
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F12

Department:	Police Department
Position Title:	New Lieutenant
Position Timing: The year the position is projected to start and any other timing items.	2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	This is a law enforcement middle management position involving the overall direction of patrol operations at the shift level on a 24-hour basis. Work involved operational-level decision making and requires the exercise of independent judgement and the interpretation and application of department policies, State laws, and municipal ordinances. The Lieutenant of Patrol is a shift commander and responsible to direct and coordinate patrol division personnel to preserve public peace and order, prevent and detect crime, and improve the quality of life for the citizens of Fitchburg, through modern-day policing techniques and community-oriented policing strategies. Thorough leadership techniques, exacts the proper performance from personnel of a lesser rank and enforces the policies, rules, regulations, and standard operating procedures of the Department in addition to Federal, State, and Local laws and ordinances See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)

Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	There are currently nine sergeants assigned to three patrol shifts, all of whom report directly to one patrol commander. In performing 24/7 operations, this leaves a supervisory gap between the patrol commander and six of the nine patrol sergeants assigned the second and third shifts. There is a structural lack of routine interaction, outside of emailed communications, which makes it incredibly difficult to manage professional expectations, as well as conveying the department's mission and objectives. As the department has added patrol officers and sergeants over the years, there has not been an addition to the command staff to manage all these additions since 2005. Adding a lieutenant to each of the three patrol shifts would provide command level oversight of the nine assigned sergeants on each of those shifts. The many administrative responsibilities currently burdening the patrol sergeants would move to the shift lieutenant, leaving the sergeants more available to respond to and manage calls for service, train officers, ensure policies and procedures are carried out appropriately, and be more situationally aware of what is occurring in the City. Instead of nine sergeants reporting to the patrol commander on a fractured basis, communication would be streamlined to the three lieutenants, making the flow of information and expectations much more manageable and consistent across the patrol division. When serious incidents occur such as shootings, mass casualty events, officer involved critical incidents, or natural disasters, the lieutenants will serve as the incident commander. They would coordinate resources and response efforts both internally and externally while allowing the sergeants to manage officers and other mutual aid responders more effectively. The lieutenants would be responsible for continually assessing the training and development needs of the sergeants and officers on their shift. They would help develop tailored training curriculum based on the needs of the shift. Performing structured post incident assessments while identifying and correcting deficiencies will increase the safety of officers and the community. The shift lieutenants would have an immediate and direct positive impact on patrol officers who have little to no interaction with command staff on a regular basis, and currently rely on sergeants to provide guidance and mentoring who are themselves just as structurally disconnected. Their routine presence would provide open door opportunities for sergeants and officers to communicate directly with a department administrator, bolstering the connection between each shift and the department's objectives. The addition of shift lieutenants will fulfill an important void in the department's hierarchy and will play a crucial role in leading and managing supervisors and officers across the three shifts. They would allow the patrol commander (Captain) to focus on the patrol division in its entirety, which is critical to ensure the department is able to provide the safest environment possible for citizens.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F12

Department: Police Department

Position Title: New Lieutenant

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

As the City has and does continue to grow, patrol officers and supervisors have been added to handle the growing calls for service. As personnel and workload has continued to increase, so has the amount of administrative task work. The strategy has continuously been to allow the weight of this increased task work to funnel to the patrol commander. Some of those tasks have overflowed back to shift supervisors, restricting their ability to effectively manage officers. This has had a negative impact on the ability of the department to focus more directly on public safety functions.

In order to keep up with the increasing calls for service and adequately focus on serious, complex investigations, the department will likely need strategize a reduction to police services from what it currently provides the public.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: High/Medium/Low/not included in staffing study

Position Requests Submitted by Department, in priority order:
1) New Lieutenant (2025)
2) New Detective Sergeant (2025)
3) Additional Police Officer (2025)
4) Additional Police Officer (2025)
5) Additional Police Officer (2025)
6) New Property Evidence Specialist (2026)
7) Reclassification of Telecommunicator to Leadworker (2026)
8) Additional Lieutenant (2026)
9) Additional Detective (2026)
10) Additional Telecommunicator (2026)
11) Additional Telecommunicator (2027)
12) Additional Police Officer (2027)
13) Additional Police Officer (2027)
14) Increase Social Worker from .5 FTE to 1.0 FTE (2027)
15) Additional Lieutenant (2028)
16) Additional Telecommunicator (2028)
17) Additional Police Officer (2028)
18) Additional Police Officer (2028)
19) Additional Sergeant (2029)
20) Additional Police Officer (2029)
21) Additional Social Worker (2029)

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F13

Department:	Police Department
Position Title:	Additional Detective
Position Timing: The year the position is projected to start and any other timing items.	2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the Lieutenant, performs investigations of criminal and traffic cases. Decisions within the areas of responsibility are made independently. Supervision received is general. Overall work plans are discussed with periodic review of progress. There is frequent interaction with the general public and others outside the department. Requires incumbent to be on-call as necessary. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F13

Department:	Police Department
Position Title:	Additional Detective
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Over the last eighteen years, our detective bureau increased by only two promoted detective positions. During that same time period the work of our detectives has become significantly more complex due to several factors including the level of expectations by the community and other elements of the criminal justice system. In 2022, a rotating detective positon was added to allow for a patrol officer to be temporarily assigned to the detective bureau. The primary purpose of this role is to allow for training and exposure to investigative work for a patrol officer rather then supplementing staffing of the detective bureau. Detectives investigates incidents that exceed the scope and/or capabilities of patrol operations. Generally speaking, the detectives spend the bulk of their time investigating robberies, shots fired, significant assaults/batteries, significant domestic abuse incidents, sexual assaults, child abuse and child sexual assaults. The detective bureau also investigates homicides and attempted homicides, drug overdoses that lead to death, and other death investigations that have potentially suspicious circumstances. Additionally, detectives are assigned to investigate property and financial crimes, such as burglaries, significant thefts (such as in a business setting), fraud, background investigation on new hires, and they are requested to periodically investigate incidents for other jurisdictions. Over the last three years, detectives have worked extensively to address increasing levels of gun violence in the City of Fitchburg and the greater Dane County area. Because of the impact these incidents have on public safety and the community, there is a great deal of community expectation for resolution of these cases via arrest and prosecution. Prosecution of these cases has also become more complex due to high expectations for investigations from juries. Additionally, these high-level cases often generate ever-growing amounts of digital evidence from surveillance footage or cell phones that require a detective to sift through. The workload of detectives is significant and challenging. In significant cases, detectives work long hours over many days, and sometimes, weeks. The sustained pace of incoming cases, coupled with the complexity of investigations leaves detectives feeling as though they will never be “caught up” with their cases, which can contribute to additional professional stress and retention concerns. This also leaves little, if any, time for proactive work or assignments. This detective position is necessary to address the increase in quantity and complexity of incidents and the demands placed upon the bureau and its members. An additional detective will help more evenly distribute case loads and ensure complex investigations can be given more appropriate amounts of attention on a consistent basis. Additional investigative personnel will help the department meet the needs and expectations of our community.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	As calls for service and significant cases are anticipated to increase, investigative workload will be continue to be spread among the five full-time detectives, increasing individual caseloads. The Department has utilized the rotating detective position to alleviate workloads however the capabilities of the officer assigned to that position may vary. Increased caseloads for detectives may translate to more significant cases remaining under investigation by the original patrol officers.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F13

Department: Police Department

Position Title: Additional Detective

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (Formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study

Position Requests Submitted by Department, in priority order:
1) New Lieutenant (2025)
2) New Detective Sergeant (2025)
3) Additional Police Officer (2025)
4) Additional Police Officer (2025)
5) Additional Police Officer (2025)
6) New Property Evidence Specialist (2026)
7) Reclassification of Telecommunicator to Leadworker (2026)
8) Additional Lieutenant (2026)
9) Additional Detective (2026)
10) Additional Telecommunicator (2026)
11) Additional Telecommunicator (2027)
12) Additional Police Officer (2027)
13) Additional Police Officer (2027)
14) Increase Social Worker from .5 FTE to 1.0 FTE (2027)
15) Additional Lieutenant (2028)
16) Additional Telecommunicator (2028)
17) Additional Police Officer (2028)
18) Additional Police Officer (2028)
19) Additional Sergeant (2029)
20) Additional Police Officer (2029)
21) Additional Social Worker (2029)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F14

Department:	Police Department
Position Title:	Additional Telecommunicator
Position Timing: The year the position is projected to start and any other timing items.	2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the Patrol Sergeant, Police dispatchers are responsible for the operation of the police communications center. It is their duty to properly receive a wide variety of incoming communications and record information to be held for future reference or referred for immediate action. They must effectively coordinate routine and emergency operations and should provide as much direct service as is possible thus relieving police officers from many routine tasks. Dispatchers also perform administrative processing of computerized records and data. Supervision received is general. There is frequent interaction with the general public. Requires the ability to maintain the highest degree of confidentiality. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	As of 2023, the dispatch center is staffed by four full-time telecommunicators and supplemented by 3-5 LTE on-call dispatchers. The current work schedule of the four full-time dispatchers creates 24 hours of unfilled shifts every weekend. LTE on-call telecommunicatorsel are depended on to fill these hours and other vacancies which naturally occur during the week as a result of leave time and training. Some of our current LTE on-call telecommunicators may work in excess of 40 hours per week. While the current on-call staff has been tremendously helpful in providing assistance with coverage, there may be a time where their availability is reduced. The addition of a full-time telecommunicator (for a total of five) would assist in the ability to provide more dispatch coverage by full-time employees, thus decreasing the reliance on LTE on-call personnel. This additional coverage will create more time for the lead telecommunicator to complete their management functions and can increase opportunities for telecommunicatos to attend trainings. A sixth full-time communicator would further extend the benefits identified above and would bolster 24/7 coverage by full-time personnel. This additional coverage could increase overlap coverage during peak call for service times.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	The primary alternative strategy is to continue the reliance on LTE on-call telecommunicators to cover all vacancies. This is a risky alternative to rely on as the availability of our LTE personnel can change at anytime. We have also had extreme difficulties in recruiting and hiring additional LTE personnel due to the challenging nature of the position.

Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Calls for service	21,008	19,695	23,521	20,137	24,180	23,867	25,845

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F14

Department:	Police Department
Position Title:	Additional Telecommunicator
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F15

Department:	Police Department
Position Title:	Additional Telecommunicator
Position Timing: The year the position is projected to start and any other timing items.	2027
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the Patrol Sergeant, Police dispatchers are responsible for the operation of the police communications center. It is their duty to properly receive a wide variety of incoming communications and record information to be held for future reference or referred for immediate action. They must effectively coordinate routine and emergency operations and should provide as much direct service as is possible thus relieving police officers from many routine tasks. Dispatchers also perform administrative processing of computerized records and data. Supervision received is general. There is frequent interaction with the general public. Requires the ability to maintain the highest degree of confidentiality. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	As of 2023, the dispatch center is staffed by four full-time telecommunicators and supplemented by 3-5 LTE on-call dispatchers. The current work schedule of the four full-time dispatchers creates 24 hours of unfilled shifts every weekend. LTE on-call telecommunicatorsel are depended on to fill these hours and other vacancies which naturally occur during the week as a result of leave time and training. Some of our current LTE on-call telecommunicators may work in excess of 40 hours per week. While the current on-call staff has been tremendously helpful in providing assistance with coverage, there may be a time where their availability is reduced. The addition of a full-time telecommunicator (for a total of five) would assist in the ability to provide more dispatch coverage by full-time employees, thus decreasing the reliance on LTE on-call personnel. This additional coverage will create more time for the lead telecommunicator to complete their management functions and can increase opportunities for telecommunicatos to attend trainings. A sixth full-time communicator would further extend the benefits identified above and would bolster 24/7 coverage by full-time personnel. This additional coverage could increase overlap coverage during peak call for service times.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	The primary alternative strategy is to continue the reliance on LTE on-call telecommunicators to cover all vacancies. This is a risky alternative to rely on as the availability of our LTE personnel can change at anytime. We have also had extreme difficulties in recruiting and hiring additional LTE personnel due to the challenging nature of the position.

Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Calls for service	21,008	19,695	23,521	20,137	24,180	23,867	25,845

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F15

Department:	Police Department
Position Title:	Additional Telecommunicator
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F16
Department:	Police Department
Position Title:	Additional Police Officer
Position Timing: The year the position is projected to start and any other timing items.	2027
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the shift sergeant, performs a full range of police duties necessary to enforce the law. Investigates complaints, maintains order, aids individuals, and identifies criminal offenders. Identifies law enforcement problems, resolves conflicts, and provides other police services to the public as necessary. Performs a variety of unplanned physical tasks which include the restraining of violent individuals or animals, running as fast as possible while chasing, climbing fences and responding to EMS and rescue emergencies. Officers must handle gun belts, street barricades, EMS equipment such as oxygen, drug boxes, patients, and stretchers. Decisions within areas of responsibility are made independently. Supervision received is general. Daily work plans are established with periodic review of progress. There is frequent interaction with the general public. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Fitchburg's population and residential development have steadily increased from year to year. Naturally, these two factors put an increased demand on the police department for calls for service and other tasks to meet the needs of the City. Through legislation, case law and technological advances, the burden on law enforcement to effectively and appropriately investigate and document incidents has also increased, which translates to more time necessary being dedicated to investigations and report writing than in the past. The police department is currently staffed well below the national and Midwest sworn position averages. Additionally, the department is currently experiencing a deficit in filled positions, exacerbating the workload, and forced overtime on officers merely to meet bare minimums of staffing on each shift. There are also occasional critical incidents (shootings, attempted homicides etc.) that require an immediate response from many off-duty officers to come to work, in part due to the shifts being routinely minimally staffed. Vacation time, light duty for occurrences like injuries and pregnancies, and FMLA events are yet another factor impacting the current staffing levels. Even if the department's current positions were filled, the comparatively low authorized staffing levels do not provide an adequate buffer for the factors mentioned above, making the reality of today even more difficult by not being fully staffed. Community engagement and dedicated community/neighborhood officers are now a luxury the department cannot afford, as staffing levels have become critical, and those positions have had to be forfeited for normal patrol duties. It takes approximately 2 years to hire and train an officer from the interview process through the end of probation and is dependent on the timing and availability of a recruit training academy. There is a need to increase the amount of police officer positions to meet the growing size of the City, as well as to allow some sort of breathing room for the myriad of events and obstacles that impact staffing.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F16

Department: Police Department

Position Title: Additional Police Officer

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

The department instituted a hybrid shift schedule in an effort to "do more with less" from 2020-2022. This was a mesh of some officers working 6 days on, 3 days off (8 hour shifts), and some officers working 4 days on, 4 days off (10.5 hour shifts). This became a scheduling nightmare almost daily, as our own scheduling software could not keep up with the intricacies of this plan and shift coverages had to be calculated manually. This became a near daily chore in the final year of the hybrid plan. As the filled positions amongst patrol continued to drop, this experiment became unfeasible, and we returned to 6 days on, 3 days off at the beginning of this year.

In 2023, the department was forced to lower minimum patrol officer staffing levels from 3a-7a to just 3 officers. This has created officer safety concerns and was a negative morale event for those working during that shift.

Some officers have been forced off their normal shift and into swing shift positions to help provide coverage and minimize routine forced overtime.

Patrol sergeants have stepped up to fill vacant patrol officer shifts.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (Formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

In the first half of 2024, patrol officer shift coverage and shift extension overtime were 57% of the total department accrued overtime hours. This is up from 33% in 2019 and 39% in 2021.

The national average among departments is 2.1 sworn positions for every 1,000 residents. The Midwest average is 1.9 sworn per 1,000 residents. The city of Fitchburg is currently 1.6 sworn per 1,000 residents.

Over the past 16 years, the department has added 0.56 Patrol Officers per year. With the City of Fitchburg growing at an approximate rate of 750 residents per year, 10 additional Patrol Officers will be needed over the next 5 years (in combination with other necessary leadership positions) to catch up to the Midwest average.

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F16

Department:	Police Department
Position Title:	Additional Police Officer
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F17
Department:	Police Department
Position Title:	Additional Police Officer
Position Timing: The year the position is projected to start and any other timing items.	2027
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the shift sergeant, performs a full range of police duties necessary to enforce the law. Investigates complaints, maintains order, aids individuals, and identifies criminal offenders. Identifies law enforcement problems, resolves conflicts, and provides other police services to the public as necessary. Performs a variety of unplanned physical tasks which include the restraining of violent individuals or animals, running as fast as possible while chasing, climbing fences and responding to EMS and rescue emergencies. Officers must handle gun belts, street barricades, EMS equipment such as oxygen, drug boxes, patients, and stretchers. Decisions within areas of responsibility are made independently. Supervision received is general. Daily work plans are established with periodic review of progress. There is frequent interaction with the general public. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Fitchburg's population and residential development have steadily increased from year to year. Naturally, these two factors put an increased demand on the police department for calls for service and other tasks to meet the needs of the City. Through legislation, case law and technological advances, the burden on law enforcement to effectively and appropriately investigate and document incidents has also increased, which translates to more time necessary being dedicated to investigations and report writing than in the past. The police department is currently staffed well below the national and Midwest sworn position averages. Additionally, the department is currently experiencing a deficit in filled positions, exacerbating the workload, and forced overtime on officers merely to meet bare minimums of staffing on each shift. There are also occasional critical incidents (shootings, attempted homicides etc.) that require an immediate response from many off-duty officers to come to work, in part due to the shifts being routinely minimally staffed. Vacation time, light duty for occurrences like injuries and pregnancies, and FMLA events are yet another factor impacting the current staffing levels. Even if the department's current positions were filled, the comparatively low authorized staffing levels do not provide an adequate buffer for the factors mentioned above, making the reality of today even more difficult by not being fully staffed. Community engagement and dedicated community/neighborhood officers are now a luxury the department cannot afford, as staffing levels have become critical, and those positions have had to be forfeited for normal patrol duties. It takes approximately 2 years to hire and train an officer from the interview process through the end of probation and is dependent on the timing and availability of a recruit training academy. There is a need to increase the amount of police officer positions to meet the growing size of the City, as well as to allow some sort of breathing room for the myriad of events and obstacles that impact staffing.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F17

Department: Police Department

Position Title: Additional Police Officer

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

The department instituted a hybrid shift schedule in an effort to "do more with less" from 2020-2022. This was a mesh of some officers working 6 days on, 3 days off (8 hour shifts), and some officers working 4 days on, 4 days off (10.5 hour shifts). This became a scheduling nightmare almost daily, as our own scheduling software could not keep up with the intricacies of this plan and shift coverages had to be calculated manually. This became a near daily chore in the final year of the hybrid plan. As the filled positions amongst patrol continued to drop, this experiment became unfeasible, and we returned to 6 days on, 3 days off at the beginning of this year.

In 2023, the department was forced to lower minimum patrol officer staffing levels from 3a-7a to just 3 officers. This has created officer safety concerns and was a negative morale event for those working during that shift.

Some officers have been forced off their normal shift and into swing shift positions to help provide coverage and minimize routine forced overtime.

Patrol sergeants have stepped up to fill vacant patrol officer shifts.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (Formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

In the first half of 2024, patrol officer shift coverage and shift extension overtime were 57% of the total department accrued overtime hours. This is up from 33% in 2019 and 39% in 2021.

The national average among departments is 2.1 sworn positions for every 1,000 residents. The Midwest average is 1.9 sworn per 1,000 residents. The city of Fitchburg is currently 1.6 sworn per 1,000 residents.

Over the past 16 years, the department has added 0.56 Patrol Officers per year. With the City of Fitchburg growing at an approximate rate of 750 residents per year, 10 additional Patrol Officers will be needed over the next 5 years (in combination with other necessary leadership positions) to catch up to the Midwest average.

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F17

Department:	Police Department
Position Title:	Additional Police Officer
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F18

Department:	Police Department
Position Title:	Increase Social Worker from .5 FTE to 1.0 FTE
Position Timing: The year the position is projected to start and any other timing items.	2027
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the Police Chief, works in partnership with other Department members and community stakeholders to assess and assist community members in need of individualized services to reduce repeat calls for service and victimization and improve outcomes. Decisions within areas of responsibility are made independently. Supervision received is general. Overall work plans are discussed when needed with periodic review of progress. There is frequent interaction with clients, their families, various health care providers, other city departments and agencies outside of both departments.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The current P/T police social worker is averaging around individual client referrals per year. These referrals span a spectrum of community member needs ranging from violent crime and domestic abuse victims to those experiencing homelessness or mental health needs. The position has focused on reducing repeat calls for police service that would have previously elicited a response from a sworn law enforcement officer. It is anticipated, at minimum, the capacity for client referrals would double with a F/T position. As the overall call for service volume and City population increases, it is also anticipated there will be additional community members who will benefit from the more individualized approach offered by this position. A F/T social worker would also increase capacity for existing programs such as the Madison Area Recovery Initiative.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	We will continue to work with a part-time social worker splitting their time between the senior center and police department. This will continue inefficiencies and delay response to the needs of those community members who the social worker has on their caseload. Officers and other department members will continue to respond to issues or concerns when the social worker is not available.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2022	2023	2024 Jan - June
Client Referrals	96	100	54

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F18

Department:	Police Department
Position Title:	Increase Social Worker from .5 FTE to 1.0 FTE
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F19

Department:	Police Department
Position Title:	Additional Lieutenant
Position Timing: The year the position is projected to start and any other timing items.	2028
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	This is a law enforcement middle management position involving the overall direction of patrol operations at the shift level on a 24-hour basis. Work involved operational-level decision making and requires the exercise of independent judgement and the interpretation and application of department policies, State laws, and municipal ordinances. The Lieutenant of Patrol is a shift commander and responsible to direct and coordinate patrol division personnel to preserve public peace and order, prevent and detect crime, and improve the quality of life for the citizens of Fitchburg, through modern-day policing techniques and community-oriented policing strategies. Thorough leadership techniques, exacts the proper performance from personnel of a lesser rank and enforces the policies, rules, regulations, and standard operating procedures of the Department in addition to Federal, State, and Local laws and ordinances See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)

Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	There are currently nine sergeants assigned to three patrol shifts, all of whom report directly to one patrol commander. In performing 24/7 operations, this leaves a supervisory gap between the patrol commander and six of the nine patrol sergeants assigned the second and third shifts. There is a structural lack of routine interaction, outside of emailed communications, which makes it incredibly difficult to manage professional expectations, as well as conveying the department's mission and objectives. As the department has added patrol officers and sergeants over the years, there has not been an addition to the command staff to manage all these additions since 2005. Adding a lieutenant to each of the three patrol shifts would provide command level oversight of the nine assigned sergeants on each of those shifts. The many administrative responsibilities currently burdening the patrol sergeants would move to the shift lieutenant, leaving the sergeants more available to respond to and manage calls for service, train officers, ensure policies and procedures are carried out appropriately, and be more situationally aware of what is occurring in the City. Instead of nine sergeants reporting to the patrol commander on a fractured basis, communication would be streamlined to the three lieutenants, making the flow of information and expectations much more manageable and consistent across the patrol division. When serious incidents occur such as shootings, mass casualty events, officer involved critical incidents, or natural disasters, the lieutenants will serve as the incident commander. They would coordinate resources and response efforts both internally and externally while allowing the sergeants to manage officers and other mutual aid responders more effectively. The lieutenants would be responsible for continually assessing the training and development needs of the sergeants and officers on their shift. They would help develop tailored training curriculum based on the needs of the shift. Performing structured post incident assessments while identifying and correcting deficiencies will increase the safety of officers and the community. The shift lieutenants would have an immediate and direct positive impact on patrol officers who have little to no interaction with command staff on a regular basis, and currently rely on sergeants to provide guidance and mentoring who are themselves just as structurally disconnected. Their routine presence would provide open door opportunities for sergeants and officers to communicate directly with a department administrator, bolstering the connection between each shift and the department's objectives. The addition of shift lieutenants will fulfill an important void in the department's hierarchy and will play a crucial role in leading and managing supervisors and officers across the three shifts. They would allow the patrol commander (Captain) to focus on the patrol division in its entirety, which is critical to ensure the department is able to provide the safest environment possible for citizens.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F19

Department: Police Department

Position Title: Additional Lieutenant

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

As the City has and does continue to grow, patrol officers and supervisors have been added to handle the growing calls for service. As personnel and workload has continued to increase, so has the amount of administrative task work. The strategy has continuously been to allow the weight of this increased task work to funnel to the patrol commander. Some of those tasks have overflowed back to shift supervisors, restricting their ability to effectively manage officers. This has had a negative impact on the ability of the department to focus more directly on public safety functions.

In order to keep up with the increasing calls for service and adequately focus on serious, complex investigations, the department will likely need strategize a reduction to police services from what it currently provides the public.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study

Position Requests Submitted by Department, in priority order:
1) New Lieutenant (2025)
2) New Detective Sergeant (2025)
3) Additional Police Officer (2025)
4) Additional Police Officer (2025)
5) Additional Police Officer (2025)
6) New Property Evidence Specialist (2026)
7) Reclassification of Telecommunicator to Leadworker (2026)
8) Additional Lieutenant (2026)
9) Additional Detective (2026)
10) Additional Telecommunicator (2026)
11) Additional Telecommunicator (2027)
12) Additional Police Officer (2027)
13) Additional Police Officer (2027)
14) Increase Social Worker from .5 FTE to 1.0 FTE (2027)
15) Additional Lieutenant (2028)
16) Additional Telecommunicator (2028)
17) Additional Police Officer (2028)
18) Additional Police Officer (2028)
19) Additional Sergeant (2029)
20) Additional Police Officer (2029)
21) Additional Social Worker (2029)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F20

Department:	Police Department
Position Title:	Additional Telecommunicator
Position Timing: The year the position is projected to start and any other timing items.	2028
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the Patrol Sergeant, Police dispatchers are responsible for the operation of the police communications center. It is their duty to properly receive a wide variety of incoming communications and record information to be held for future reference or referred for immediate action. They must effectively coordinate routine and emergency operations and should provide as much direct service as is possible thus relieving police officers from many routine tasks. Dispatchers also perform administrative processing of computerized records and data. Supervision received is general. There is frequent interaction with the general public. Requires the ability to maintain the highest degree of confidentiality. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	As of 2023, the dispatch center is staffed by four full-time telecommunicators and supplemented by 3-5 LTE on-call dispatchers. The current work schedule of the four full-time dispatchers creates 24 hours of unfilled shifts every weekend. LTE on-call telecommunicatorsel are depended on to fill these hours and other vacancies which naturally occur during the week as a result of leave time and training. Some of our current LTE on-call telecommunicators may work in excess of 40 hours per week. While the current on-call staff has been tremendously helpful in providing assistance with coverage, there may be a time where their availability is reduced. The addition of a full-time telecommunicator (for a total of five) would assist in the ability to provide more dispatch coverage by full-time employees, thus decreasing the reliance on LTE on-call personnel. This additional coverage will create more time for the lead telecommunicator to complete their management functions and can increase opportunities for telecommunicatos to attend trainings. A sixth full-time communicator would further extend the benefits identified above and would bolster 24/7 coverage by full-time personnel. This additional coverage could increase overlap coverage during peak call for service times.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	The primary alternative strategy is to continue the reliance on LTE on-call telecommunicators to cover all vacancies. This is a risky alternative to rely on as the availability of our LTE personnel can change at anytime. We have also had extreme difficulties in recruiting and hiring additional LTE personnel due to the challenging nature of the position.

Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Calls for service	21,008	19,695	23,521	20,137	24,180	23,867	25,845

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F20

Department:	Police Department
Position Title:	Additional Telecommunicator
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F21
Department:	Police Department
Position Title:	Additional Police Officer
Position Timing: The year the position is projected to start and any other timing items.	2028
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the shift sergeant, performs a full range of police duties necessary to enforce the law. Investigates complaints, maintains order, aids individuals, and identifies criminal offenders. Identifies law enforcement problems, resolves conflicts, and provides other police services to the public as necessary. Performs a variety of unplanned physical tasks which include the restraining of violent individuals or animals, running as fast as possible while chasing, climbing fences and responding to EMS and rescue emergencies. Officers must handle gun belts, street barricades, EMS equipment such as oxygen, drug boxes, patients, and stretchers. Decisions within areas of responsibility are made independently. Supervision received is general. Daily work plans are established with periodic review of progress. There is frequent interaction with the general public. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Fitchburg's population and residential development have steadily increased from year to year. Naturally, these two factors put an increased demand on the police department for calls for service and other tasks to meet the needs of the City. Through legislation, case law and technological advances, the burden on law enforcement to effectively and appropriately investigate and document incidents has also increased, which translates to more time necessary being dedicated to investigations and report writing than in the past. The police department is currently staffed well below the national and Midwest sworn position averages. Additionally, the department is currently experiencing a deficit in filled positions, exacerbating the workload, and forced overtime on officers merely to meet bare minimums of staffing on each shift. There are also occasional critical incidents (shootings, attempted homicides etc.) that require an immediate response from many off-duty officers to come to work, in part due to the shifts being routinely minimally staffed. Vacation time, light duty for occurrences like injuries and pregnancies, and FMLA events are yet another factor impacting the current staffing levels. Even if the department's current positions were filled, the comparatively low authorized staffing levels do not provide an adequate buffer for the factors mentioned above, making the reality of today even more difficult by not being fully staffed. Community engagement and dedicated community/neighborhood officers are now a luxury the department cannot afford, as staffing levels have become critical, and those positions have had to be forfeited for normal patrol duties. It takes approximately 2 years to hire and train an officer from the interview process through the end of probation and is dependent on the timing and availability of a recruit training academy. There is a need to increase the amount of police officer positions to meet the growing size of the City, as well as to allow some sort of breathing room for the myriad of events and obstacles that impact staffing.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F21

Department: Police Department

Position Title: Additional Police Officer

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

The department instituted a hybrid shift schedule in an effort to "do more with less" from 2020-2022. This was a mesh of some officers working 6 days on, 3 days off (8 hour shifts), and some officers working 4 days on, 4 days off (10.5 hour shifts). This became a scheduling nightmare almost daily, as our own scheduling software could not keep up with the intricacies of this plan and shift coverages had to be calculated manually. This became a near daily chore in the final year of the hybrid plan. As the filled positions amongst patrol continued to drop, this experiment became unfeasible, and we returned to 6 days on, 3 days off at the beginning of this year.

In 2023, the department was forced to lower minimum patrol officer staffing levels from 3a-7a to just 3 officers. This has created officer safety concerns and was a negative morale event for those working during that shift.

Some officers have been forced off their normal shift and into swing shift positions to help provide coverage and minimize routine forced overtime.

Patrol sergeants have stepped up to fill vacant patrol officer shifts.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (Formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

In the first half of 2024, patrol officer shift coverage and shift extension overtime were 57% of the total department accrued overtime hours. This is up from 33% in 2019 and 39% in 2021.

The national average among departments is 2.1 sworn positions for every 1,000 residents. The Midwest average is 1.9 sworn per 1,000 residents. The city of Fitchburg is currently 1.6 sworn per 1,000 residents.

Over the past 16 years, the department has added 0.56 Patrol Officers per year. With the City of Fitchburg growing at an approximate rate of 750 residents per year, 10 additional Patrol Officers will be needed over the next 5 years (in combination with other necessary leadership positions) to catch up to the Midwest average.

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F21

Department:	Police Department
Position Title:	Additional Police Officer
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F22
Department:	Police Department
Position Title:	Additional Police Officer
Position Timing: The year the position is projected to start and any other timing items.	2028
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the shift sergeant, performs a full range of police duties necessary to enforce the law. Investigates complaints, maintains order, aids individuals, and identifies criminal offenders. Identifies law enforcement problems, resolves conflicts, and provides other police services to the public as necessary. Performs a variety of unplanned physical tasks which include the restraining of violent individuals or animals, running as fast as possible while chasing, climbing fences and responding to EMS and rescue emergencies. Officers must handle gun belts, street barricades, EMS equipment such as oxygen, drug boxes, patients, and stretchers. Decisions within areas of responsibility are made independently. Supervision received is general. Daily work plans are established with periodic review of progress. There is frequent interaction with the general public. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Fitchburg's population and residential development have steadily increased from year to year. Naturally, these two factors put an increased demand on the police department for calls for service and other tasks to meet the needs of the City. Through legislation, case law and technological advances, the burden on law enforcement to effectively and appropriately investigate and document incidents has also increased, which translates to more time necessary being dedicated to investigations and report writing than in the past. The police department is currently staffed well below the national and Midwest sworn position averages. Additionally, the department is currently experiencing a deficit in filled positions, exacerbating the workload, and forced overtime on officers merely to meet bare minimums of staffing on each shift. There are also occasional critical incidents (shootings, attempted homicides etc.) that require an immediate response from many off-duty officers to come to work, in part due to the shifts being routinely minimally staffed. Vacation time, light duty for occurrences like injuries and pregnancies, and FMLA events are yet another factor impacting the current staffing levels. Even if the department's current positions were filled, the comparatively low authorized staffing levels do not provide an adequate buffer for the factors mentioned above, making the reality of today even more difficult by not being fully staffed. Community engagement and dedicated community/neighborhood officers are now a luxury the department cannot afford, as staffing levels have become critical, and those positions have had to be forfeited for normal patrol duties. It takes approximately 2 years to hire and train an officer from the interview process through the end of probation and is dependent on the timing and availability of a recruit training academy. There is a need to increase the amount of police officer positions to meet the growing size of the City, as well as to allow some sort of breathing room for the myriad of events and obstacles that impact staffing.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F22

Department: Police Department

Position Title: Additional Police Officer

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

The department instituted a hybrid shift schedule in an effort to "do more with less" from 2020-2022. This was a mesh of some officers working 6 days on, 3 days off (8 hour shifts), and some officers working 4 days on, 4 days off (10.5 hour shifts). This became a scheduling nightmare almost daily, as our own scheduling software could not keep up with the intricacies of this plan and shift coverages had to be calculated manually. This became a near daily chore in the final year of the hybrid plan. As the filled positions amongst patrol continued to drop, this experiment became unfeasible, and we returned to 6 days on, 3 days off at the beginning of this year.

In 2023, the department was forced to lower minimum patrol officer staffing levels from 3a-7a to just 3 officers. This has created officer safety concerns and was a negative morale event for those working during that shift.

Some officers have been forced off their normal shift and into swing shift positions to help provide coverage and minimize routine forced overtime.

Patrol sergeants have stepped up to fill vacant patrol officer shifts.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (Formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

In the first half of 2024, patrol officer shift coverage and shift extension overtime were 57% of the total department accrued overtime hours. This is up from 33% in 2019 and 39% in 2021.

The national average among departments is 2.1 sworn positions for every 1,000 residents. The Midwest average is 1.9 sworn per 1,000 residents. The city of Fitchburg is currently 1.6 sworn per 1,000 residents.

Over the past 16 years, the department has added 0.56 Patrol Officers per year. With the City of Fitchburg growing at an approximate rate of 750 residents per year, 10 additional Patrol Officers will be needed over the next 5 years (in combination with other necessary leadership positions) to catch up to the Midwest average.

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F22

Department:	Police Department
Position Title:	Additional Police Officer
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F23

Department:	Police Department
Position Title:	Additional Sergeant
Position Timing: The year the position is projected to start and any other timing items.	2029
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the Lieutenants, ensures that the community is provided with timely emergency and non-emergency police services. Ensures compliance with established City and Departmental policies and procedures while supervising Patrol Officers on a shift. Decisions within the areas of responsibility are made independently. Supervision received is limited. Overall work plans and assignments are discussed with periodic review of progress. There is frequent interaction with the general public and others outside the department. Requires incumbent to be on-call as necessary. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	

Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (Formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F23

Department:	Police Department
Position Title:	Additional Sergeant
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F24
Department:	Police Department
Position Title:	Additional Police Officer
Position Timing: The year the position is projected to start and any other timing items.	2029
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the shift sergeant, performs a full range of police duties necessary to enforce the law. Investigates complaints, maintains order, aids individuals, and identifies criminal offenders. Identifies law enforcement problems, resolves conflicts, and provides other police services to the public as necessary. Performs a variety of unplanned physical tasks which include the restraining of violent individuals or animals, running as fast as possible while chasing, climbing fences and responding to EMS and rescue emergencies. Officers must handle gun belts, street barricades, EMS equipment such as oxygen, drug boxes, patients, and stretchers. Decisions within areas of responsibility are made independently. Supervision received is general. Daily work plans are established with periodic review of progress. There is frequent interaction with the general public. See job description at Class Specifications | Sorted by ClassTitle ascending | Career Pages (governmentjobs.com)
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Fitchburg's population and residential development have steadily increased from year to year. Naturally, these two factors put an increased demand on the police department for calls for service and other tasks to meet the needs of the City. Through legislation, case law and technological advances, the burden on law enforcement to effectively and appropriately investigate and document incidents has also increased, which translates to more time necessary being dedicated to investigations and report writing than in the past. The police department is currently staffed well below the national and Midwest sworn position averages. Additionally, the department is currently experiencing a deficit in filled positions, exacerbating the workload, and forced overtime on officers merely to meet bare minimums of staffing on each shift. There are also occasional critical incidents (shootings, attempted homicides etc.) that require an immediate response from many off-duty officers to come to work, in part due to the shifts being routinely minimally staffed. Vacation time, light duty for occurrences like injuries and pregnancies, and FMLA events are yet another factor impacting the current staffing levels. Even if the department's current positions were filled, the comparatively low authorized staffing levels do not provide an adequate buffer for the factors mentioned above, making the reality of today even more difficult by not being fully staffed. Community engagement and dedicated community/neighborhood officers are now a luxury the department cannot afford, as staffing levels have become critical, and those positions have had to be forfeited for normal patrol duties. It takes approximately 2 years to hire and train an officer from the interview process through the end of probation and is dependent on the timing and availability of a recruit training academy. There is a need to increase the amount of police officer positions to meet the growing size of the City, as well as to allow some sort of breathing room for the myriad of events and obstacles that impact staffing.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F24

Department: Police Department

Position Title: Additional Police Officer

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

The department instituted a hybrid shift schedule in an effort to "do more with less" from 2020-2022. This was a mesh of some officers working 6 days on, 3 days off (8 hour shifts), and some officers working 4 days on, 4 days off (10.5 hour shifts). This became a scheduling nightmare almost daily, as our own scheduling software could not keep up with the intricacies of this plan and shift coverages had to be calculated manually. This became a near daily chore in the final year of the hybrid plan. As the filled positions amongst patrol continued to drop, this experiment became unfeasible, and we returned to 6 days on, 3 days off at the beginning of this year.

In 2023, the department was forced to lower minimum patrol officer staffing levels from 3a-7a to just 3 officers. This has created officer safety concerns and was a negative morale event for those working during that shift.

Some officers have been forced off their normal shift and into swing shift positions to help provide coverage and minimize routine forced overtime.

Patrol sergeants have stepped up to fill vacant patrol officer shifts.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Captains (Formerly LTs)	2	2	2	2	2	2	2
Shift Sergeants	6	6	8	8	8	8	9
Detectives	4	4	5	5	5	5	5
Patrol Officers	29	32	35	35	35	37	37
Sworn Staff Total	43	46	52	52	52	54	55

In the first half of 2024, patrol officer shift coverage and shift extension overtime were 57% of the total department accrued overtime hours. This is up from 33% in 2019 and 39% in 2021.

The national average among departments is 2.1 sworn positions for every 1,000 residents. The Midwest average is 1.9 sworn per 1,000 residents. The city of Fitchburg is currently 1.6 sworn per 1,000 residents.

Over the past 16 years, the department has added 0.56 Patrol Officers per year. With the City of Fitchburg growing at an approximate rate of 750 residents per year, 10 additional Patrol Officers will be needed over the next 5 years (in combination with other necessary leadership positions) to catch up to the Midwest average.

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F24

Department:	Police Department
Position Title:	Additional Police Officer
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F25

Department:	Police Department
Position Title:	Additional Social Worker
Position Timing: The year the position is projected to start and any other timing items.	2029
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the general direction of the Police Chief, advocates for, assesses, mediates, and supports the community and their care giver network; provides case management coordination and record keeping for individuals with multiple needs. Decisions within areas of responsibility are made independently. Supervision received is general. Overall work plans are discussed when needed with periodic review of progress. There is frequent interaction with clients, their families, various health care providers, other city departments and agencies outside of both departments.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The current P/T police social worker is averaging around individual client referrals per year. These referrals span a spectrum of community member needs ranging from violent crime and domestic abuse victims to those experiencing homelessness or mental health needs. The position has focused on reducing repeat calls for police service that would have previously elicited a response from a sworn law enforcement officer. It is anticipated, at minimum, the capacity for client referrals would double with a F/T position. As the overall call for service volume and City population increases, it is also anticipated there will be additional community members who will benefit from the more individualized approach offered by this position. A F/T social worker would also increase capacity for existing programs such as the Madison Area Recovery Initiative.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	None identified
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2022	2023	2024 Jan - June
Client Referrals	96	100	54

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F25

Department:	Police Department
Position Title:	Additional Social Worker
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Lieutenant (2025) 2) New Detective Sergeant (2025) 3) Additional Police Officer (2025) 4) Additional Police Officer (2025) 5) Additional Police Officer (2025) 6) New Property Evidence Specialist (2026) 7) Reclassification of Telecommunicator to Leadworker (2026) 8) Additional Lieutenant (2026) 9) Additional Detective (2026) 10) Additional Telecommunicator (2026) 11) Additional Telecommunicator (2027) 12) Additional Police Officer (2027) 13) Additional Police Officer (2027) 14) Increase Social Worker from .5 FTE to 1.0 FTE (2027) 15) Additional Lieutenant (2028) 16) Additional Telecommunicator (2028) 17) Additional Police Officer (2028) 18) Additional Police Officer (2028) 19) Additional Sergeant (2029) 20) Additional Police Officer (2029) 21) Additional Social Worker (2029)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F26

Department:	Fire
Position Title:	Battalion Chief
Position Timing: The year the position is projected to start and any other timing items.	Permanent position starting in 2026.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	The Battalion Chief is needed for the following reasons (per position description): • Supervises all line personnel in all fire stations on shift. Through company officers, enforces all department rules and regulations. Supervises preparation of records and reports. Investigate personnel matters and recommend corrective or disciplinary actions. Evaluate personnel performance, including recruit evaluations. • Respond to fire incidents to save and protect life and property under emergency conditions. Operate hand and/or specialized power equipment and apparatus to suppress various types of fires under diverse conditions. Exercise police powers in responding to emergency situations. Operate fire vehicles/apparatus as assigned. Participate in related salvage activities. • Plan, direct, coordinate, and oversee the day-to-day operations of the department to establish and maintain a safe and harmonious work environment that ensures a high degree of operational readiness at all times that maximizes the level of service provided to the community. • Manages and coordinates facilities and vehicle programs for the department; works closely with the Deputy Chief, along with outside vendors to coordinate maintenance, repair, replacement, and operating services for the department's facilities, vehicles, and equipment.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Under the general direction of the Deputy Chief, the Battalion Chief performs a variety of technical, administrative, and supervisory duties on an assigned shift. The Battalion Chief is responsible for planning, organizing, directing, and implementing the activities of all personnel assigned to duty on 24-hour battalions, under all types of emergency and non-emergency situations, management of personnel, clerical, inspection, and communication duties. The Battalion Chief works a 24 hour shift and is expected to not only direct staff but under the presence of the Deputy Chief, performs fire suppression tasks. Until filled, the vacancy will cause overtime on one of the three rotating shifts.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	This position, in part, will provide Officer-In-Charge (OIC) coverage that was filled by the past and upcoming retirements of two POx Chiefs. Both Chiefs worked a combined 5,400 hours annually of OIC coverage. The loss of these two POx Chiefs means that the department has lost (or will lose) OIC coverage equivalent of two (2) full-time positions. Unfortunately, this creates a deficit that existing staff is unable to provide coverage for. In planning for future needs, in a sustainable manner, the need for the full-time Battalion Chief is a priority for OIC and supervisory coverage.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2017	2018	2019	2020	2021	2022	2023
Population	27,936	28,316	29,177	30,391	31,817	31,868	34,019
Call Volume	2054	2105	2091	1927	2128	2718	2631
POx Chiefs	4	3	3	3	3	2	2
POX OIC Hours	6,800.5	6,938	7,268.5	7,157	7,039	4,542.25	4,270.5

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) Battalion Chief

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F27

Department:	Fitch-Rona EMS District
Position Title:	Paramedic
Position Timing: The year the position is projected to start and any other timing items.	Four (4) positions to start in 2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	A paramedic at Fitch-Rona is responsible for responding to calls for service within the EMS district, and surrounding communities, as requested, without controllable delay. Providing high-quality care and demonstrating professional rapport with patients, co-workers, and the public is essential. Additional duties include, but are not limited to continuous education, precepting and mentoring of EMS students, and public relations events.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	To meet the increasing need for emergency medical services in the City of Fitchburg, Fitch-Rona EMS will need to add an additional ambulance, and paramedics, to maintain appropriate response times and deliver the high-quality of care that should be provided to the residents. The 44-year year average increase in call volume is 5.7%. As the City continues to not only grow but grow with the addition of senior housing projects, that demand will continue to increase. We are seeing 15-25 times per month when all three of our currently staffed ambulances are assigned to calls simultaneously but have not required additional resources to respond to our territory, however, in 2023 42 times when ambulances from outside of our district were needed to respond to Fitchburg or Verona because all our units were busy on calls. Adding an additional ambulance during hours of higher demand maintains the city's commitment to public safety within the community and helps to decrease the demand from our neighboring municipalities, who are also seeing an increase in demand in their own cities and are also taxed with providing services to our residents.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	It requires a minimum of four positions to staff an ambulance for 12 hours a day/ 7 days a week. This staffing could be done by creating permanent part-time positions, which currently don't exist in our staffing structure. This option could be used as a stepping stone to full-time staffing at a reduced cost, but volume would eventually rise to require full-time staffing and would require some negotiations with the collective bargaining unit.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2008	2013	2019	2020	2021	2022	2023
Calls for Service	2513	2680	3444	3505	4184	4320	4858
Full-Time Staff	14	14	21	21	21	21	21
LTE (Part-time) Staff	8	8	10	14	14	15	19

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) Four Paramedic Positions (This would staff a fourth ambulance 12 hours/day)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F28

Department:	Public Works (Streets)
Position Title:	Additional Streets Maintenance Worker
Position Timing: The year the position is projected to start and any other timing items.	Permanent position in 2026.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Key responsibilities include snow removal, streetlight repairs, street sweeping and storm water maintenance, general maintenance activities, and repair and maintenance of roadways. May also be assigned to assist all Public Works divisions.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Streets currently utilizes two employees from the utility division to plow snow. By adding a full-time streets maintenance worker, the utility division would always be able to remain focused on utilities and the streets division would be able to manage the snow removal independently. Utility employees would be able to serve as back up snowplow operators in the event of an operator's absence.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Continuing to use staff from the utility division or add mileage to existing routes by utilizing overtime.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2008	2013	2019	2020	2021	2022	2023
Number of Routes	8	8	9	9	10	10	10
Center Lane Miles	120 mi	120 mi	126 mi	130 mi	136 mi	138 mi	141 mi
Population	20,501	25,260	25,260	29,609	26,609	26,609	30,999

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included in staffing study Position Requests Submitted by Department, in priority order: 1) Additional Maintenance Worker 2) Additional Mechanic

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F29

Department:	Public Works (Streets)
Position Title:	Additional Mechanic
Position Timing: The year the position is projected to start and any other timing items.	Permanent position beginning in 2026.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Key responsibilities include vehicle and equipment diagnostics, vehicle and equipment maintenance, vehicle and equipment repair, electrical repairs, general maintenance activities. Additional responsibilities include assisting with the repairs of streetlights and filling-in for plow routes.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Currently, streets are maintaining all the City of Fitchburg owned vehicles except for Police and EMS. With an additional mechanic, streets would also be able to service and repair Police and EMS vehicles. Police and EMS have 34 vehicles. These vehicles have a more frequent need for routine maintenance as mileage accumulates faster than the other city owned vehicles.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Police and EMS vehicles would have to be repaired and serviced by an outside company. Currently with only one mechanic/streets worker there are often instances that the repair of equipment takes longer than desired because of higher priority issues that are being attended to. The mechanic/streets worker also has a plow route. When a plow truck breaks, streets is short one route driver as the mechanic/streets employee is often pulled off his route to make repairs.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	See table below
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included in staffing study Position Requests Submitted by Department, in priority order: 1) Additional Streets Maintenance Worker 2) Additional Mechanic

	2008	2013	2019	2020	2021	2022	2023
No Mechanic	X	-	-	-	-	-	-
Streets/Mechanic	-	-	-	-	-	-	-
Mechanic/Streets	-	-	-	-	-	-	X
Fire Department	-	-	-	-	-	-	-
Other City Vehicles	-	-	-	-	-	-	-
Fleet Vehicles	43	-	99	99	101	107	112

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F30

Department:	Senior Center
Position Title:	New Nutrition Site Assistant (.8 FTE)
Position Timing: The year the position is projected to start and any other timing items.	32 hours/week to start in 2026. *Position currently classified as an LTE and is being funded by the Fitchburg Senior Center Friends.*
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	This position is responsible for the oversight of the Dane County nutrition program which includes congregate, and home delivered meals. The Nutrition Site Assistant will oversee the day-to-day operations of the meal program to ensure compliance with the Dane County contract, meet food safety standards and program expectations. The Nutrition Site Assistant will work alongside kitchen volunteers and have regular interaction with meal drivers, senior center staff, Dane County staff and program participants.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	In 2006 the Senior Center added a 10 hr/week volunteer coordinator position. Due to the limited hours of this position, it proved difficult to retain staff. Because the majority of the Senior Center volunteers at that time were affiliated with the meal program, (kitchen helpers and meal drivers), it was decided that the Volunteer Coordinator position be merged with the part time (25/hr/wk) Nutrition Site Manager position to create 1 full time position beginning in 2007. 18 years later the size of the volunteer program has dramatically increased. In addition, the meal program has grown substantially along with compliance standards and reporting requirements. The workload of this combined position is no longer manageable for one person. Adding a nutrition site assistant position will allow the Nutrition Site Manager/Volunteer Coordinator to spend less time overseeing daily operations of the kitchen and more time on critical volunteer recruitment.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	The issue has been addressed over the years by delegating many "paid" duties to the volunteers such as receiving the food to ensure safety standards are met, creating lead kitchen volunteer positions, and designing trainings that encourage volunteers to work independently. Due to the increase in meals being served on site and delivered we are now to the point that a paid staff needs to always be in the kitchen to ensure food is handled properly, to effectively communicate changes in meal schedules, orders and delivery routes and that we remain compliant with our county contract.

Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

*COVID	2012	2018	2019	*2020	*2021	2022	2023
Total Meals	10,153	14,453	13,238	10,096	11,520	14,094	16,363
Congregate	3429	6808	6107	1278	2837	7392	6400
Home Delivered Meals	6724	7645	7131	8818	8683	6702	9963
Dane County Funding	$13,857	$26,471	$28,278	$31,455	$31,461	$56,463	$54,201

Priority: Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study

Position Requests Submitted by Department, in priority order:
1) New Nutrition site Assistant (.8 FTE)
2) New Bi-lingual Activity Assistant (.8 FTE)
3) Additional Bi-lingual Case Manager (.5 FTE)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F31

Department:	Senior Center
Position Title:	Activity Assistant (Spanish speaking desired) (.8 FTE)
Position Timing: The year the position is projected to start and any other timing items.	32 hrs/week beginning in 2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	This position will be responsible for planning larger, special programs throughout the year. Position would develop a wide array of activities aimed at increasing the diversity of participants. The position would support the Assistant Director with day-to-day duties including room set up, take down, and assist presenters and participants.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Like many city positions, the Senior Center Assistant Director position has evolved over the years and new duties have been added. It is no longer sustainable to meet the growing needs of older adults without support of an additional programmer.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	In recent years our department has relied more heavily on other Senior Center staff to assist with programs and activities. It is getting to a point where too much of their time is being spent on duties that fall outside of their job descriptions. Also, our department has relied on New Bridge Madison's Cultural Diversity program to connect with Fitchburg's Spanish and Black older adults. Their resources are limited and it is important that we look at adding diverse staff to build stronger community connections.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	See table below
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Nutrition site Assistant (.8 FTE) 2) New Bi-lingual Activity Assistant (.8 FTE) 3) Additional Bi-lingual Case Manager (.5 FTE)

	2008	2013	2019	2020	2021	2022	2023
Pre-registered Programs/year	-*	-*	140	Covid	Covid	167	209
Avg. weekly participants	400	600	925	Covid	Covid	1000	1110
E-newsletter subscribers	0	0	270	352	602	929	1320

*Stats were not collected during this time

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F32

Department:	Senior Center
Position Title:	Additional Bi-lingual Case Manager (.5 FTE)
Position Timing: The year the position is projected to start and any other timing items.	20 hrs/week beginning in 2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Advocates for, assesses, mediates, and supports the community of older adults and their caregiver network. Provides case management coordination and record keeping for individuals with multiple needs.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	As the City's diversity continues to grow, we are encountering more Spanish speaking older adults that require our services. To develop strong community connections and provide case management services to the best of our ability, it is necessary to have a Spanish speaking case manager on our staff.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Our department has relied on New Bridge Madison's Cultural Diversity program to connect with Fitchburg's Spanish older adults. As their number of clients grow, their resources are becoming less available to us.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

*COVID	2017	2018	2019	*2020	*2021	2022	2023
Hispanic Clients	n/a	n/a	33	16	17	44	53
CM Hours	n/a	n/a	366	328	384	677	623

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Nutrition site Assistant (.8 FTE) 2) New Bi-lingual Activity Assistant (.8 FTE) 3) Additional Bi-lingual Case Manager (.5 FTE)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F33

Department:	Parks, Recreation, and Forestry
Position Title:	New Parks Maintenance Worker - Arborist Lead Worker
Position Timing: The year the position is projected to start and any other timing items.	2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	This position is responsible for conducting arboriculture best practices on public trees in the City of Fitchburg, including trees growing in tree pits. This includes properly identifying woody species (trees and shrubs) and understanding species specific growth patterns and pest concerns. This position will lead train and maintenance pruning, tree injection, as well as tree removal. The position will drive, maintain, and properly operate bucket trucks and other equipment according to safety standards. This position will also manage invasive plant species in City of Fitchburg Parks, in part by training and supervising volunteers to remove and replace invasive shrubs.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	In additional to the over 14,000 trees in parks and street terraces, the City of Fitchburg has invested in planting up to 200- 400 trees annually for the last 8 years. As these trees grow, they require skilled maintenance to thrive. The City needs to invest in trained personnel in order to retain these trees on the landscape and realize the long-term benefits they provide. In addition, investments in staff can have a synergistic effect on operating budgets through external partnerships. Additional resources (such as trees, shrubs, seeds, and plants) are available through grants and donations. However these projects often require staff resources for project management.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Staff has submitted grant applications in an effort to bridge the gap of capacity in the forestry department. With these grants there is no guarantee of success.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2008	2013	2019	2020	2021	2022	2023
Trees Planted	-	138	203	179	220	249	401
Volunteer hours	-	-	700	450	550	850	1,500
Grants received	-	-	0	0	0	0	0
Donations received	-	-	0	3,000	5,000	5,000	4,500
Awards received	-	-	0	0	0	1	3

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New Park Maintenance – Arborist Lead Worker 2) Additional Park Maintenance – General 3) Additional Recreation Assistant

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F34
Department:	Parks, Recreation & Forestry
Position Title:	Additional Parks Maintenance - General
Position Timing: The year the position is projected to start and any other timing items.	2027
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	General Park maintenance activities as directed by Park Maintenance Supervisor.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	With the current park system continuing to grow: ➢ 507 acres in 2015 compared to 818 today. ➢ 3 new Neighborhood Parks since 2015 ➢ 2 new Area Parks since 2015 ➢ 4 new Community Parks since 2015 ➢ Facility additions since 2015 including: Sunnyside Dog Park, H/J shelter facility, King James Way Park, Open air shelter at Kids Crossing, McGaw Park Pickleball courts (8) with 4 more on the way, Inclusive Playground at McKee, dog playground and tot lot in Crescent Crossing and future new facilities at the North Fish Hatchery HUB site, and Stoner Prairie Park. ➢ Currently 30 miles of paths to maintain and plow compared to 20 miles in 2015 ➢ Other current amenity details include: 6 full court basketball courts, 40 playground structures, 13 ballfields, 15 small gazebos, 14 tennis courts, 8 pickleball courts, 12 large shelters, and 22 ½ basketball courts. The Parks Department is requesting an increase in capacity of the work force (1 FT employee) in 2027 to keep up with the maintenance of the growing park system. It should be noted that there were 10.25 FTE park maintenance staff in 2015 compared to the current 11.75 FTE of today. This number does not include the Urban Forestry management staff which was .6 in 2015 and 1.1 FTE today.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Parks has been utilizing contracted services for median mowing and landscape maintenance to help supplement the full-time staff capacity. Parks has also hired a LTE to provide City Hall campus maintenance to also help supplement the full time staff capacity. This new position would not take the place of the above contracted and LTE positions. This FT position would help Parks catch up on its capacity limitations.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F34

Department: Parks, Recreation & Forestry

Position Title: Additional Parks Maintenance - General

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2015	2019	2020	2021	2022	2024
Acres of parks	507	507	728	728	728	788	818
Neighborhood Parks	23	23	23	23	26	26	26
Area Parks	6	6	6	7	7	7	8
Community Parks	2	2	3	4	5	5	6

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study

Position Requests Submitted by Department, in priority order:
1) New Park Maintenance – Arborist Lead Worker
2) Additional Park Maintenance – General
3) Additional Recreation Assistant

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F35
Department:	Parks, Recreation & Forestry
Position Title:	Additional Recreation Assistant
Position Timing: The year the position is projected to start and any other timing items.	2028
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Assist the recreation department with day-to-day operational needs.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	With the continued growth of recreation program offerings, park facilities/fields and community center facility rentals along with the construction of the HUB facility additional capacity is needed to provide these services.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Retain existing organizational structure.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F35

Department: Parks, Recreation & Forestry

Position Title: Additional Recreation Assistant

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Recreation Programs Offered	30	9 9	175	45	146	150+	210+
Recreation Program registrations							
Resident			1767	266	1273	1670	1,751
Non-Resident			1162	332	531	676	884
	3162	3732	2929	598	1804	2346	2635
Park Shelter Rentals							438
Community Center Rentals		1209	1573		841		
Fitchburg NFP							73
Fitchburg Residents							59
Non-Residents							24
Facebook Followers							2,000
State Trail Passes Sold			49		27	42	31
WPRA Discount Tickets Sold		234	214		144	717	1,040
Splash Pad Shade Structure Rentals							
Residents							28
Non-Residents							48
Garden Plots Sold							74
Scheduled Large Events at McKee							18
Athletic Facility Reservations			2700	200	2184	2000+	3,296

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study

Position Requests Submitted by Department, in priority order:
1) New Park Maintenance – Arborist Lead Worker
2) Additional Park Maintenance – General
3) Additional Recreation Assistant

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F36
Department:	Planning
Position Title:	Planning & Development Coordinator (this is a draft title)
Position Timing: The year the position is projected to start and any other timing items.	2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Preparation of public notices, meeting agendas and meeting packets. Prepares documents for routing and recording. Coordinate the development application process, including oversight of application and plan submittals, fee assessment and payment, supporting the planner plan review and comment transmittals, and correspondence between the applicants and planners. Provides administrative assistance to the planning team and the public in the administration of planning projects and ordinances. Provides basic mapping functions with GIS to update maps and complete public notices. Assists the City Planner in developing planning documents and plans, including amendments to comprehensive plans and development ordinances. Evaluates applications and proposals for administrative completeness and maintains appropriate lots of plan applications processed. Monitors and ensures timely processing of applications, plans, and permits, manages and coordinates the routing and tracking of plans to various departments for review; performs follow-up phone calls to ensure timeliness of response from city staff and applicants. Provides administrative support by typing and processing zoning letters, forms and reports, maintaining electronic files, ensuring that record are current and accurate. Performs addressing duties and functions. Prepares and maintains a variety of written documents, including proofing, formatting and reviewing written documents. Provide efficient and effective service delivery to customers; handle difficult and complex customer service situations; identify and recommend. Opportunities for improving service delivery methods and procedures. Perform record-keeping and filing. Coordinate and facilitate public meetings.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The Planning Department needs administrative support to allow professional staff to focus on development project review and planning activities. The planning staffing has remained the same since 2010 while the population has grown by over 8,500 persons. The City Planner and planners currently spend 5 -15 hours per week each on administrative tasks that could be managed by a position with a more appropriate level skill and compensation. Some administrative tasks such as filing and record-keeping of pre-2023 applications are not completed because of the lack of staff time. Additional support in the planning department will improve customer service and development project review efficiency. It will also free more staff time for zoning map amendments and land subdivision, and long-range planning projects including neighborhood plans, agricultural plan, landmarks planning and the comprehensive plan update. Additional planning staff could allow for duties to bicycle and ped committee duties to shift to a planner and allow the Sustainability Coordinator to focus more efforts on sustainability. Similar sized Wisconsin cities have a planning staff of four persons including administrative / coordinator support. Given Fitchburg's rapid growth in comparison to similar sized cities, additional support is justified. The Fitchburg planners process significantly more development application due to our rapid growth.

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F36

Department: Planning

Position Title: Planning & Development Coordinator (this is a draft title)

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

The planning staff performs the administrative functions to the best of our abilities. Some things such as filing and record-keeping are not currently performed. Planners lack time to support the landmarks commission and implementation of the agricultural plan. Staff has also not been able to process land vacations and similar low-priority activities.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s). See municipal comparison chart below.

	2008	2013	2019	2020	2021	2022	2023
Number of Applications Processed	242*	282	403	526	551	481	471
Population	23,420	25,465	29,177	30,999	31,869	31,817	34,019
Adopted Planning Budget	236,206	290,996	395,023	364,680	379,164	404,397	393,963

*Estimated number

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study

Position Requests Submitted by Department, in priority order:
1) Planning & Development Coordinator
2) Sustainability Manager

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F37

Department:	Planning
Position Title:	New Sustainability Manager
Position Timing: The year the position is projected to start and any other timing items.	2028
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Implement the city's Sustainability Plan and manage the overall direction and coordination of the city's sustainability activities. Create and monitor sustainability strategies and procedures. Reporting progress to administrators, mayor, council and stakeholders. Lead the sustainability budget. Collaborate with regional partners and various department to ensure a broad approach to sustainability. Apply for and manage grants in support of sustainability. Support the Resource Conservation Committee. Supervisory over the Sustainability Specialist.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The city currently has one Sustainability Specialist who plans and implements sustainability projects and programs. With the completion of the city's first sustainability plan, strong public support for sustainability, and continued population growth, the planning department expects that sustainability staff will need to grow. The current Sustainability Specialist position is non-supervisory. The next sustainability position would be supervisory over the Sustainability Specialist position.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Growth of Fitchburg's sustainability efforts require additional staffing. This position is presented for planning purposes.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s). See municipal comparison chart below.	

	2008	2013	2019	2020	2021	2022	2023
Population	23,420	25,465	29,177	30,999	31,869	31,817	34,019

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) Planning & Development Coordinator 2) Sustainability Manager

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F38

Department:	Library
Position Title:	Library Assistant II, Adult Services (.5 FTE)
Position Timing: The year the position is projected to start and any other timing items.	Permanent .5 FTE position beginning in 2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the supervision of the Adult & Technical Services Manager, performs a variety of routine duties associated with reference and technical services. The position has a strong customer service component, including applying and interpreting library policies.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The Adult & Technical Services department is the smallest in the library, and often struggles to cover their desk and process all of the new materials coming into the library. This results in needing assistance from other departments as well as a delay in materials being available to our patrons. Additionally, the library will need to add staff in the coming years to continue to meet the Dane County Library Standard for staffing. If we do not meet standards, we will not be allowed to exempt from the County Library Tax. The last time the city paid the library tax was in 2010 and it was nearly $1,000,000.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	We have cross trained all public service staff so they can cover other service points, but that means they are not able to complete tasks in their own department.

Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
City population	23,420	25,465	29,177	30,391	31,869	31,817	34,019

Priority: Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: Not included

Position Requests Submitted by Department, in priority order:
1) Library Assistant II, Adult Services (2026)
2) Library Assistant II, Adult Services (2028)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F39

Department:	Library
Position Title:	Additional Library Assistant II, Adult Services (.5 FTE)
Position Timing: The year the position is projected to start and any other timing items.	Permanent .5 FTE position beginning in 2028
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Under the supervision of the Adult & Technical Services Manager, performs a variety of routine duties associated with reference and technical services. The position has a strong customer service component, including applying and interpreting library policies.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	The Adult & Technical Services department is the smallest in the library, and often struggles to cover their desk and process all of the new materials coming into the library. This results in needing assistance from other departments as well as a delay in materials being available to our patrons. Additionally, the library will need to add staff in the coming years to continue to meet the Dane County Library Standard for staffing. If we do not meet standards, we will not be allowed to exempt from the County Library Tax. The last time the city paid the library tax was in 2010 and it was nearly $1,000,000.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	We have cross trained all public service staff so they can cover other service points, but that means they are not able to complete tasks in their own department.

Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
City population	23,420	25,465	29,177	30,391	31,869	31,817	34,019

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included Position Requests Submitted by Department, in priority order: 1) Library Assistant II, Adult Services (2026) 2) Library Assistant II, Adult Services (2028)

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F40

Department:	Public Works (Water/Sewer)
Position Title:	Additional Utility Maintenance Worker with CDL
Position Timing: The year the position is projected to start and any other timing items.	Permanent position for new water supply well and tower in 2026.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Performs all tasks involved in the installation, maintenance, repair and operation of the water and sanitary sewer system of the City of Fitchburg.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	As Fitchburg continues to grow, so does the utility system and the additional utility improvements associated with growth requires additional resources to install, inspect, and maintain. Specifically, there will be a new water supply well and tower placed into operation in 2026. These two major facilities will require daily inspections and preventive maintenance. In addition, as the utility system ages the system requires more resources to address the increased number of repairs on the existing system.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	At times we have paid current employees' overtime. Some projects have not been completed on time, such as valve and hydrant maintenance and sewer cleaning.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	See table below
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: Not included in staffing study Position Requests Submitted by Department, in priority order: 1) Additional Utility Maintenance Worker with CDL 2) New Principal Engineer

	2008	2013	2019	2020	2021	2022	2023
Feet of water main	489,977	507,438	575,534	626,489	653,140	656,091	674,878
Feet of sanitary sewer	419,472	428,764	457,894	473,544	482,113	485,066	496,221
Water customers served	6,038	6,355	6,863	6,996	7,239	7,387	7,583
Sewer customers served	5,455	5,723	6,178	6,303	6,529	6,799	6,995

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F41

Department: Public Works (Water/Sewer)

Position Title: New Principal Engineer (Utility)

Position Timing:
The year the position is projected to start and any other timing items.

Permanent position beginning in 2026.

Job Functions:
The role this position will play in the department, including specific job duties. Alternatively, attach a job description.

Supervising staff; the planning, design, and administration of public works projects and contracts; field inspection, surveying, and construction administration of Engineering Division public works construction projects.

Brief Justification:
Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.

As Fitchburg continues to grow, so does the utility system and the additional utility improvements associated with growth requires additional resources to plan, design, construct, inspect, and maintain. In addition, as the utility system ages the system requires more resources to address the increased number of repairs on the existing system.

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

Planning, engineering, and construction inspection would continue to be outsourced to engineering consultants.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008	2013	2019	2020	2021	2022	2023
Feet of water main	489,977	507,438	575,534	626,489	653,140	656,091	674,878
Feet of sanitary sewer	419,472	428,764	457,894	473,544	482,113	485,066	496,221
Water customers served	6,038	6,355	6,863	6,996	7,239	7,387	7,583
Sewer customers served	5,455	5,723	6,178	6,303	6,529	6,799	6,995

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: Not included in staffing study

Position Requests Submitted by Department, in priority order:
1) Additional Utility Maintenance Worker with CDL
2) New Principal Engineer

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F42

Department: IT

Position Title: New IT Intern

Position Timing:
The year the position is projected to start and any other timing items.

Limited term employee (LTE) for 500 hours starting in 2026

Job Functions:
The role this position will play in the department, including specific job duties. Alternatively, attach a job description.

To learn and assist in basic IT needs. This can include:
-Computer Replacement Migrations
-Basic Helpdesk Tickets (account unlocks, minor software issues, etc.)
-Help maintain and update inventory
-Help ensure Windows and software updates are being applied properly
-Basic software installation

Brief Justification:
Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.

This position will allow our IT Specialists to outsource some basic functions so they can free up more of their time to focus on more pressing issues and larger projects that they are tasked with. It also allows local college or high school students useful experience in a workplace with guidance from those in our staff. We had this role in the past and it has already benefitted the city greatly by way of a former Intern who did very well in the position returning to the city as an IT Specialist.

This role is also beneficial as an outreach to local colleges, which can help in the recruitment of our full-time positions as well.

Alternative Strategies:
Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).

Our IT Specialists will continue to do this work at the expensive of larger initiatives that they could be tackling.

Statistics/Metrics:
Statistics on city growth or expected future output that can substantiate the need for a new hire(s).

	2008*	2013*	2019*	2020*	2021	2022	2023
I.T ticket submitted	-	-	-	-	2253	2332	2709
staff supported City	-	-	-	-	250	250	260
staff supported MPSIS	-	-	-	-	270	270	273
PC's supported	-	-	-	-	215	227	272
Servers supported	-	-	-	-	85	78	74

*Data during this time was not tracked adequately

Priority:
Priority of the position request(s), as determined by the Department Head

Priority listed in Staff Study: not included in staffing study

Position Requests Submitted by Department, in priority order:
1) New IT Intern
2) New Systems Administrator
3) New MPSIS Administrator

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F43

Department:	IT
Position Title:	New Systems Administrator
Position Timing: The year the position is projected to start and any other timing items.	Permanent full-time position starting in 2026
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	To oversee the strategy, design, implementation, and operation of the city's virtual and physical server structure. In coordination with staff, develop strategies for the adoption of new technologies that can find efficiency and better service to the community. This role would also then manage the projects and lead staff through the implementation of said technologies. Manage and update the certificate processes (SSL, CA, etc..) of city resources. Manage and assist with SQL server administration and deployment. To help develop and review all back-up and disaster recovery procedures and plans. Also manage system integrity and performance by proactively monitoring system resources and performing proactive maintenance to ensure maximum availability.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	This position is needed to better maintain and proactively manage the city's vast virtual server environment and the physical hardware it resides on. These current responsibilities lie with our Network Administrator, frequently pulling that position away from essential duties and projects that fall under that role. This position would also be able to pull some minor duties from the IT Director so that position can more fully focus on staff management and pushing the technology strategy for the city forward.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	Currently, these duties are spread between two or three other positions, meaning those jobs are not being done to their fullest, or with an eye on planning towards the future as is expected of the job. Alternative methods could include dedicating more money towards consulting resources to help manage some of the infrastructure, but that can prove difficult at times as we have a complicated network and the time spent getting a consultant up-to-speed is also time then lost for the employee doing that knowledge transfer. Also, it is an important function of the system that is then trusted to an outside source, which isn't ideally how we'd prefer to operate as a department.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2008*	2013*	2019*	2020*	2021	2022	2023
I.T ticket submitted	-	-	-	-	2253	2332	2709
staff supported City	-	-	-	-	250	250	260
staff supported MPSIS	-	-	-	-	270	270	273
PC's supported	-	-	-	-	215	227	272
Servers supported	-	-	-	-	85	78	74

*Data during this time was not tracked adequately

Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New IT Intern 2) New Systems Administrator 3) New MPSIS Administrator

City of Fitchburg
2026-2029 Personnel Budget Proposal
Included for Reference in 2025 Budget Process

Proposal # F44

Department:	IT
Position Title:	New MPSIS Administrator
Position Timing: The year the position is projected to start and any other timing items.	Permanent position beginning 2027.
Job Functions: The role this position will play in the department, including specific job duties. Alternatively, attach a job description.	Administer all technology business needs for the MPSIS Consortium and responsible for the annual budget and financial status of the consortium. Function as the database administrator for the MPSIS data warehouse and all future databases. Coordinate the growth of police technology and its utilization throughout the MPSIS Consortium as it pertains to data driven policing standards and evidence-based approaches. The position will be responsible of the development and administration of all existing reporting software and the development of new functionality as it becomes necessary. This position will also supervise the MPSIS Data Analyst.
Brief Justification: Narrative explanation on why the position is needed. Should complement (not duplicate) the statistics/metrics included below.	Over the past 10+ years this position has been a part of the IT Director job description and with MPSIS contributing 30% of the salary due to the shared responsibility. With the growth of the City of Fitchburg and growth of data driven approaches and technology for MPSIS it is no longer possible for one position to be fully dedicated to each of these vital positions. This is directly affecting the ability of the MPSIS Consortium to fully explore existing technologies, future growth and expansions of systems, and effective operation of existing systems. The lack of time that is being invested in the MPSIS Consortium is preventing the law enforcement agencies to grow and expand on data-driven policing, technology, and the implementation and oversight of evidence-based approaches. The ability of law enforcement agencies to directly communicate information on real-time police data is vital to public safety and it directly impacts the safety and security of the citizens of the City of Fitchburg and the four other communities within the consortium. Our intention would be that with the addition of this position, it would likely be accompanied by a reclassification of the MPSIS Data Analyst position to a lower level, as this new position would be taking over some of the duties currently performed by that position.
Alternative Strategies: Methods your department has used to address growth thus far and any alternatives to hiring the additional position(s).	The data analyst position that was added in 2015 filled a great need. Unfortunately, it is challenging to find a person that can fill the analytical role as well as act as a database administrator, developer, and administrator for the GIS infrastructure. At the start, these were handled by the data analyst and IT Director positions, but with the continued growth and staffing changes have fallen solely to the data analyst position, making the position overwhelming.
Statistics/Metrics: Statistics on city growth or expected future output that can substantiate the need for a new hire(s).	

	2008*	2013*	2019*	2020*	2021	2022	2023
staff supported MPSIS	-	-	-	-	270	270	273

*Data during this time was not tracked adequately

City of Fitchburg 2026-2029 Personnel Budget Proposal Included for Reference in 2025 Budget Process	Proposal # F44

Department:	IT
Position Title:	New MPSIS Administrator
Priority: Priority of the position request(s), as determined by the Department Head	Priority listed in Staff Study: not included in staffing study Position Requests Submitted by Department, in priority order: 1) New IT Intern 2) New Systems Administrator 3) New MPSIS Administrator

CITY OF FITCHBURG
SCHEDULE FOR ADOPTION (APPROVED R-94-24)
2025 BUDGET

Budget Adoption Schedule		
Referred at Council Meeting	Tuesday	May 14
Approved by Council (10-42(a) requires adoption by end of June)	Tuesday	May 28
Budget Worksheets/First Draft		
Worksheets Distributed to Departments	Friday	June 7
Personnel Budget Proposals & Staffing Worksheets Due to Finance Director	Tuesday	July 16
Library Board Approves Library Director Budget to be Submitted (3rd Wed)	Wednesday	July 17
Budget Proposals from Department Heads Due to Finance Director	Tuesday	July 23
CIP Adopted	Tuesday	July 23
Initial Compilation of Requests Completed	Friday	August 9
Review Process		
Department Head Presentations to City Administrator/Finance Director	Monday	August 12
Department Head Presentations to Mayor	Tuesday	August 13
Mayor Decisions on Priorities to Finance Director (when health insurance rates released)	Friday	September 13
Library Exemption Resolution (Library Director)		
Referred at Council Meeting	Tuesday	September 10
Approved by Library Board (3rd Wednesday)	Wednesday	September 18
Approved by Council	Tuesday	September 24
Proposed Budget Document Review		
Committee of the Whole Discussion of Budget Priorities	Wednesday	July 24
Budget Summary & Notice Sent to Official Newspaper	Tuesday	September 17
Publication of Budget Summary; Notice of Public Hearing (15 days prior)	Friday	September 20
Proposed Budget Posted to City's Website	Friday	September 20
Budget Summary & Notice Sent to Public via "Notify Me"	Monday	September 23
Referred at Council Meeting	Tuesday	September 24
Finance Committee Presentations Day 1 (6 pm)	Tuesday	October 1
Finance Committee Presentations Day 2 (6 pm)	Wednesday	October 2
PUBLIC HEARING – Common Council Meeting	Tuesday	October 8
Council Proposed Amendments/Final Budget Adoption		
Amendments Due to Finance Director (electronic format by 4:30 pm)	Thursday	October 10
Fitchrona EMS Annual Meeting and Budget Adoption (3rd Thursday)	Thursday	October 17
Summary Report and Amendment Details Shared with Mayor & Council	Thursday	October 17
Summary Report and Amendment Details Posted to City's Website	Friday	October 18
Committee of the Whole Discussion of Budget and Amendments (6 pm)	Wednesday	October 23
PUBLIC HEARING – Common Council Meeting	Tuesday	November 12
Discussion and Action on Amendments, Adoption of Budget	Tuesday	November 12
Miscellaneous Dates – Information Provided by Others		
DOR Releases Preliminary Equalized Value, TID Values, New Construction	Prelim	August 1
ETF Releases Health Insurance Rates	Approximately	September 15
DOR Releases ERP Budget Limit Notices	Final	November 1

Differences in the proposed schedule from prior year include:

1) Returned schedule adoption to May
2) Budget amendment proposals from Council moved from Friday to Thursday
3) Removed notification to neighborhood associations as the City does not maintain a current and complete listing of all Associations. Instead, will rely on distribution through Notify Me which is available for all to register here: http://www.fitchburgwi.gov/list.aspx

Budget Process Guidelines:

1) The budget will be prepared as though a levy limit referendum is not requested. If a referendum is requested, the related items will be included as omnibus amendments. If a referendum is requested and not approved, the omnibus amendments will be withdrawn.
2) Finance Director and other Department Heads are available to assist with drafting amendments, if the request and information is provided at least three business days prior to the due date.
3) Staff will not externally share details about contemplated amendments nor submitted amendments until the information is released per the above schedule. This approach allows staff to ensure the proposed amendments have been properly submitted, the applicable department has had the opportunity to consider the impacts of the proposal, and the complete documentation is available for consideration. Asking staff for earlier access to information could jeopardize these goals and creates access inequity among all members of the voting body. The number of amendments submitted may be disclosed.
4) Council proposed amendments will be in the following order:
    a. Amounts that decrease the property tax levy, by submission order
    b. Amounts that increase the property tax levy, from largest to smallest
    c. Non-levy funds, by fund, by submission order
    d. Capital projects, by CIP #, by submission order

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes
ADMINISTRATION DEPARTMENT					
Adult Entertainment Licenses				Chapter 62	
New or Renewal License	Annual	$500.00	$500.00		
Late fee after July 1		$200.00	$200.00		
Animal Licenses				Chapter 56	
Cat License	Annual	$8.00	$8.00	56-26 through 56-29	
Neutered or Spayed	Annual	$6.00	$6.00		
Dog License	Annual	pass thru + $7.25 ($18.75 + $7.25 = $26.00)	pass thru + $7.25 ($18.75 + $7.25 = $26.00)	56-25, 56-27 to 56-30	R-213-19
Neutered or Spayed	Annual	pass thru + $7.25 ($13.75 + $7.25 = $21.00)	pass thru + $7.25 ($13.75 + $7.25 = $21.00)		R-213-19
Late fee after March 31	Each	$5.00	$5.00		
Counter Service Fee		$5.00	$5.00		
Multiple Dog License	Annual	pass thru + $17.75 ($43.25 + $17.75 = $61.00)	pass thru + $17.75 ($43.25 + $17.75 = $61.00)	56-30	R-213-19
Assessment Searches	Each	$40.00	$40.00		
Bartender's License *(see liquor license)*					
Basketball Hoop Permits	Yearly	$30.00	$30.00		
Business Licenses - Permanent Merchants					
Business List	As requested	$25.00	$25.00		This has never been listed in the past
Cigarette License	Annual	$100.00	$100.00	Chapter 58	
Fireworks License *(for small temporary stands)*	Each Season	$500.00/season	$500.00/season	44-759 to 44-764	
Hotel/Motel License				Chapter 10	
Hotel/Motel Room License	Initial	$50.00	$50.00	10-274	
Short-Term Rental License	Annual	$100.00	$100.00	10-284(f)	R-14-20
(Renewal or Issuance of suspended or revoked License)	As needed	$50.00	$50.00	10-277	
(Quarterly Tax Return late filing fee)	Quarterly (if late)	$25.00	$25.00	10-255	
(Room tax not paid within 30 days)	A forfeiture of 25% of the room tax due for the previous year, or $5,000, whichever is less, of the tax imposed, is due and owing if room tax is not paid within 30 days after due date of return. In addition to this forfeiture, unpaid taxes bear interest at 1% per month from the due date of the return until the first day of the month following the month in which tax is paid or deposited with the City (Ord. 2.17(13))				
Hotel/Motel Room Tax Rate					
Payments to Other Entities:					
Fitchburg Chamber of Commerce					
City of Fitchburg Administration					
CEDA - General					
Massage License					
Massage Establishment License	Initial Application Fee	$250.00	$250.00	Chapter 62	
Massage Technician or Manager License	Each	$50.00	$50.00		
Mobile Home License				Chapter 32	
Mobile Home Court Annual License	Annual for each 50 lots or fraction thereof	$250.00	$250.00		
Initial Application Fee for New Mobile Home Park	Initial Application Fee	$500.00	$500.00		
Transfer Fee of Park License to Another Owner	Whenever Sold	$250.00	$250.00		
Temporary Mobile Home Permit(Seasonal, Emergency, etc.)	As Needed	$25.00	$25.00		
Monthly Parking Fees	See Ordinance for Collection Procedures				
Second Hand Dealer/Pawn Brokers					

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes		
ADMINISTRATION DEPARTMENT							
Second-Hand Article Dealer	Annual	$100.00	$100.00				
Second-Hand Jewelry Dealer	Annual	$500.00	$500.00				
Flea Market License Fee	Annual	$250.00	$250.00				
Special Event Second-Hand Dealer Flea Market License	No More Than 3 Consecutive Days	$75.00	$75.00				
Pawnbroker License	Annual	$500.00	$500.00				
Sales on Public Streets				Chapter 67			
Street Vendor License, yearly	Annual	$150.00	$150.00				
Street Vendor License, monthly	Monthly	$50.00	$50.00				
Invoices							
Admin Fee for All Billable Wages	Each	15%	15%				
Liquor License				Chapter 60			
Retail "Class A" Liquor	Annual	$500.00	$500.00	60-27 through 60-40			
Retail "Class B" Liquor	Annual	$500.00	$500.00	60-27 through 60-40			
Retail "Class B" Liquor Reserve	Initial Application Fee/Annual	$10,000 initial fee and $500/yearly	$10,000 initial fee and $500/yearly	60-27 through 60-40	Pays $10,000 for each New Owner of License, plus $500 per Year		
Reserve "Class B" Economic Grant	**No Longer Refundable**	No Longer Refundable in accordance to State Statute	No Longer Refundable in accordance to State Statute	60-27 through 60-40			
Class "C" Wine	Annual	$100.00	$100.00	60-27 through 60-40			
Class "A" Beer	Annual	$250.00	$250.00	60-27 through 60-40			
Class "B" Beer	Annual	$100.00	$100.00	60-27 through 60-40			
Pro-Rating for Above Licenses	*All the above license fees EXCEPT FOR THE INTITIAL $10,000 ISSUANCE FEE FOR "CLASS B" RESERVE LIQUOR shall be prorated according to the number of months or fraction thereof for which the license is issued.*						
Special (Picnic) Class "B"	Per Event	$10.00 per consecutive event + $7.00 Background Check Fee for each individal listed / $10.00 per event if non-consecutive dates + $7.00 Background Check Fee for each individual listed	$10.00 per consecutive event + $7.00 Background Check Fee for each individal listed / $10.00 per event if non-consecutive dates + $7.00 Background Check Fee for each individual listed	60-72		Fees in line with Sun Pra	
Temporary Class "B"	Any 6 Month Period	$50.00	$50.00	60-72			

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes		
ADMINISTRATION DEPARTMENT							
Liquor License (continued)							
Temporary "Class A" or "Class B"	Any 6 Month Period	$250.00	$250.00	60-599			
Provisional Retail (person has not completed beverage class)	60 Days	$15.00	$15.00	60-600			
Wholesalers	Annual	$25.00	$25.00				
Change of Agent	Each	$10.00	$10.00	60-250, 60-251			
Late Filing Fee for Applications Received After April 15th	Each	$250.00	$250.00	60-40(11)			
Renewal Liquor License Publication Fee	Yearly	$75.00	$75.00	60-69, 60-605, 606			
Publication Cost for Late Filing Fee After April 15th	Each	$100.00	$100.00	60-73			
New Liquor License Publication Fee	Each	$75.00	$75.00				
Operator's Licenses (Bartenders)	Bi-Annual	$70.00	$70.00	60-27	renewable in odd# years		
Provisional Operator's License	As Needed to Allow to Take Class	$15.00	$15.00	60-563 and 60-600			
Provisional Operator's License Renewal (additional 60 days)	As Needed to Allow to Take Class	$15.00	$15.00				
Temporary Operator's License	As needed	$10.00 per consecutive event + $7.00 Background Check Fee / $10.00 per event if non-consecutive dates + $7.00 Background Check Fee	$10.00 per consecutive event + $7.00 Background Check Fee / $10.00 per event if non-consecutive dates + $7.00 Background Check Fee	60-599	for picnics, special events, etc.	Fees in line with Sun Pra	
Transfer of Retail License to Another Premise (by Same Owner)	As needed	$10 and $100 for "new" publication fee, if for site not previously licensed	$10 and $100 for "new" publication fee, if for site not previously licensed	60-98 through 60-99			
Non-Sufficient Funds Check Handling Charge	Per Check	$25.00	$25.00				
Public Records Search							
Cost to Locate Record	As needed	Actual cost if exceeds $50	Actual cost if exceeds $50	12-24 through 12-26			
Cost to Mail Records/Copies	As needed	Actual Cost	Actual Cost	12-24 through 12-26			
Prepayment of Fees	As needed	Prepayment required if more than $5.	Prepayment required if more than $5.	12-24 through 12-26			
Copies	Per Page	$0.15	$0.15				
Labels	Per Sheet	n/a	n/a				
Pre-Formatted GIS Maps							
Comprehensive Plan	Plan on CD	$10.00	$10.00				
Laser Jet Printer 8 1/2 x 11 (black & white)	Per Page	$0.30	$0.30				
Laser Jet Printer 8 1/2 x 11 (color)	Per Page	$1.00	$1.00				
Laser Jet Printer 11 x 17 (black & white)	Per Page	$0.50	$0.50				
Laster Jet Printer 11 x 17 (color	Per Page	$2.00	$2.00				
Plotter 18 x 18	Per Page	$10.00	$10.00				
Plotter 36 x 36	Per Page	$30.00	$30.00				
Plotter 36 x 43	Per Page	$35.00	$35.00				
All Pre-Formatted Plotter Maps are in Color							
Special Projects Billed on Time and Material	Per Project	1 hour labor minimum $35/hr plus cost	1 hour labor minimum $35/hr plus cost				
Scan Fee if Not Electronically Submitted Documents		$50.00	$50.00				
Recording Fees (Register of Deeds fees as of May 2010)	Per Document	$30.00	$30.00				
Sound Permits	Per Event	$60.00	$60.00	74-121 through 74-131	filing required 30 days in advance		
Special Council Meeting for License, Permit or Other Action	Per Time	$350.00	$350.00				
Street Use Permit	Less Than 3 Blocks	$30.00	$30.00	Chapter 27	filing required 30 days in advance		
Special Events - Large Scale Street Use Events (includes Sound Permit)	More Than 3 Blocks	$160.00	$160.00	Chapter 27	filing required 60 days in advance	Fees in line with Sun Pra	
Large Scale Festival Events (Includes Sound Permit)		$160.00	$160.00	54-26	filing required 60 days in advance	Fees in line with Sun Pra	

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes		
ADMINISTRATION DEPARTMENT							
Subscription Requests							
Full Council Packet	Per Request	$250/yr	$250/yr				
City Council Agendas Only	Per Request	$20/yr	$20/yr				
All Committees/Commission Agendas (Includes City Council but not Plan Commission)	Per Request	$100/yr	$100/yr				
Plan Commission (Agendas & Minutes)	Per Request	$50/yr	$50/yr				
Specific Committee/Commission (Not Plan Commission)	Per Request	$30/yr	$30/yr				
NOTE: All packets and agendas are now available through the City Webpage							

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes
Court					
Cost for Transcript on Appeal	As Required	$10.00	$10.00	18-178 through 18-184	
For Fines and Forfeiture Amounts Refer to Chapter 70					

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Reference	Notes		
Planning & Development							
Parkland Improvement Fees							
Fee in lieu of Land Dedication (not including TND)	Per Dwelling Unit	$4,330.00	$4,330.00	24-2(d)(2)(e)			
TND T2 and T3 Ordinance Fee in lieu of Land Dedication	Per Dwelling Unit	$4,330.00	$4,330.00	24-2(d)(2)(e)			
TND T4 Ordinance Fee in lieu of land dedication	Per Acre	$65,000.00	$65,000.00	24-2(d)(2)(e)			
TND T5 Ordinance Fee in lieu of land dedication	Per Acre	$65,000.00	$65,000.00	24-15(d)(5), 22-647(2)			
Park Improvement Single Family Residential	Per Dwelling Unit	$670.00	$670.00	24-15(d)(5), 22-647(2)			
Park Improvement Two-Family Residential	Per Dwelling Unit	$335.00	$335.00	24-15(d)(5), 22-647(2)			
Park Improvement Multi-Family Residential	Per Dwelling Unit	$160.00	$160.00	24-15(d)(5), 22-647(2)			
Fee in lieu of Street Frontage for Parkland	As Required	$-0- (eliminated)	$-0- (eliminated)	24-15(e), 22-647(3)	removed via R-186-18		
Planning Commission							
Certified Survey Fees	Upon Application	$590 + $160/parcel	$590 + $160/parcel	24-15(c)(1)			
Comprehensive Development Plan	Upon Application	$315 + $95/parcel	$315 + $95/parcel	24-15(b)			
Comprehensive Development Plan Amendment	Upon Application	$465	$465				
Subdivider to pay all consulting and legal fees incurred by the City as stated in Ordinance 24-15(c)(2)							
Preliminary Plat, and Contract Fee	Upon Application	$575 + $180/parcel	$575 + $180/parcel	24-15(b)(1)			
Final Plat	Upon Application	$575 + $120/parcel	$575 + $120/parcel	24-15(b)(1)			
Subdivider to pay all engineering, inspection, consulting & legal fees as stated in Ordinance 24-15(b)(2)							
Payment Guarantee of Fees	Upon Application	$545 + $165/parcel	$545 + $165/parcel	24-15(b)(3)			
Zoning Fees (Publication &/or Public Hearing Costs)	As Requested						
Board of Appeals	As Requested	$600.00	$600.00				
Conditional Use Permits	As Requested	$500.00	$500.00	22-640(b)(2)			
PDD-GIP	As Requested	$1,500.00	$1,500.00				
PDD-SIP	As Requested	$900.00	$900.00				
Re-Zoning Request	As Requested	$620.00	$620.00				
Re-Zoning/Conditional Use	As Requested	$780.00	$780.00				
Telecommunications Facilties Permit	As Required	$465.00	$465.00	64-48(d)			
Sign Permit							
Temporary	As Required	$41.00	$41.00	26-34			
All signs except temporary and exempt signs	As Required	$1.95/sq ft or faction thereof with a minimum of $82	$1.95/sq ft or faction thereof with a minimum of $82	26-34			
Zoning Fee	See Building Inspection Schedule						
Zoning Verification Letters (New in 2014)	Per Request	$35.00	$50.00		Fees in line with Middleton & Sun Prairie		

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes
Building Inspection				**CHAPTER 35**	
Group I - Residential buildings in which families or household live, rooming houses, residential garages and storage sheds (this group does not include hotels, motels or institutional buildings)					
Group II - General Professional Offices, barber shops, beauty parlors, bowling alleys, dry-cleaning establishments, clinics, natatoriums, shelters, hotels and motels					
Group III - Taverns, restaurants, cafeterias, retail establishments, commercial garages and service stations.					
Group IV - Churches, assembly halls, theaters, exhibition buildings, educational institutions, hospitals, nursing homes, places of detention, gymansiums, arenas, laboratories, lodge halls, funeral homes, libraries, skating rinks, dance halls and armories.					
Group V - Warehouses, freight terminals, storage buildings, refrigeration storage, factories, machine shops, electric sub-stations, sewage treatment plants, heating plants, steam & electric generating plants, transformer vaults and other buildings not classified in Groups I - IV.					
Group VI - Agricultural Buildings					
General Notes:					
1. Areas included for fee calculation purposes shall include all floor levels, basement, attached garages, porches and all spaces enclosed and under roof. The Building Inspection Department will be responsible for calculating the square footage of all buildings.					
2. All fees are rounded to the nearest dollar					
3. All building and HVAC fees are based on either the Wisconsin Building Code Table 2.31-1 or this Fee Schedule, whichever is greater.					
New Construction and Additions					
Zoning Permits	Per Application	One & Two Family Dwellings $50 plus $0.90 per sq. ft.	One & Two Family Dwellings $50 plus $0.90 per sq. ft.		
		All other construction - $345 plus $2.25 per $1,000 of construction cost	All other construction - $345 plus $2.25 per $1,000 of construction cost		
Building Permits	Per Application				
Group I		$.090 per sq. ft.	$.10 per sq ft.		
Group II		$.090 per sq. ft.	$.10 per sq ft.		
Group III		$.100 per sq. ft.	$.100 per sq. ft.		
Group IV		$.120 per sq. ft.	$.120 per sq. ft.		
Group V		$.080 per sq. ft. - first 10,000 sq. ft.	$.080 per sq. ft. - first 10,000 sq. ft.		
		$.070 per sq. ft. - over 10,000 sq. ft.	$.070 per sq. ft. - over 10,000 sq. ft.		
Group VI		$.05 per sq. ft.	$.05 per sq. ft.		
Minimum Fee		Residential $100	Residential $100		
		Commercial $150	Commercial $150		
Electrical Permits	Per Application				
Group I		$.060 per sq. ft.	$.060 per sq. ft.		
Group II		$.060 per sq. ft.	$.060 per sq. ft.		
Group III		$.060 per sq. ft.	$.060 per sq. ft.		
Group IV		$.060 per sq. ft.	$.060 per sq. ft.		
Group V		$.060 per sq. ft.	$.060 per sq. ft.		
Group VI		$.030 per sq. ft.	$.030 per sq. ft.		
Minimum Fee		Residential $100	Residential $100		
		Commercial $150	Commercial $150		

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes
Building Inspection				**CHAPTER 35**	
Plumbing Permits	Per Application				
Group I		$.060 per sq. ft.	$.060 per sq. ft.		
Group II		$.060 per sq. ft.	$.060 per sq. ft.		
Group III		$.060 per sq. ft.	$.060 per sq. ft.		
Group IV		$.060 per sq. ft.	$.060 per sq. ft.		
Group V		$.060 per sq. ft. - first 10,000 sq. ft.	$.060 per sq. ft. - first 10,000 sq. ft.		
		$.040 per sq. ft. - over 10,000 sq. ft.	$.040 per sq. ft. - over 10,000 sq. ft.		
Group VI		$.030 per sq. ft.	$.030 per sq. ft.		
Minimum Fee		Residential $100	Residential $100		
		Commercial $100	Commercial $100		
Heating/Ventilating/Air Conditioning Permits	Per Application				
Group I		$.060 per sq. ft.	$.060 per sq. ft.		
Group II		$.060 per sq. ft.	$.060 per sq. ft.		
Group III		$.060 per sq. ft.	$.060 per sq. ft.		
Group IV		$.060 per sq. ft.	$.060 per sq. ft.		
Group V		$.060 per sq. ft. - first 10,000 sq. ft.	$.060 per sq. ft. - first 10,000 sq. ft.		
		$.040 per sq. ft. - over 10,000 sq. ft.	$.040 per sq. ft. - over 10,000 sq. ft.		
Group VI		$.030 per sq. ft.	$.030 per sq. ft.		
Minimum Fee		Residential $100	Residential $100		
		Commercial $150	Commercial $150		
Alteration and Repairs to Existing Buildings	Per Application				
Zoning Permits		$52 plus $1.05 per $1,000 of construction cost	$52 plus $1.05 per $1,000 of construction cost		Will raise fees to be similar with existing County fees
Building Permits		1.0% of building construction cost	1.0% of building construction cost		
Minimum Fee		Residential $100	Residential $100		
		Commercial $150	Commercial $150		
Electrical Permits		1.8% of electrical construction cost	1.8% of electrical construction cost		
Minimum Fee		Residential $75	Residential $75		
		Commercial $100	Commercial $100		
Plumbing Permits		1.5% of plumbing construction cost	1.5% of plumbing construction cost		
Minimum Fee		Residential $75	Residential $75		
		Commercial $100	Commercial $100		

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes
Building Inspection				**CHAPTER 35**	
Heating/Ventilating/Air Conditioning Permits		1.5% of heating/ventilating/air conditioning construction costs	1.5% of heating/ventilating/air conditioning construction costs		
Minimum Fee		Residential $75	Residential $75		
		Commercial $100	Commercial $100		
General Notes:					
1. Zoning Permit fees are paid to the City of Fitchburg					
2. Construction cost includes labor and materials					
3. The Building Inspector shall be responsible for estimating construction costs utilizing information provided by permit applicants.					
4. All permit fees are rounded to the nearest dollar.					
Solar Photo-Voltaic Projects					
Permit Fee	Per Application	Based on alterations/repair fee schedule	Based on alterations/repair fee schedule		
Minimum Fee		$150 construction/$100 electric/$100 review fee	$150 construction/$100 electric/$100 review fee		
Maximum Fee		$500 per permit	$500 per permit		
Review Fees	Per Hour	na	na		
Minimum Fee		na	na		
Maximum Fee		na	na		
Electric Permits	Per Opening (additive)	na	na		
	first 20	na	na		
	add'l 21-40	na	na		
	add'l 41-100	na	na		
	over 100	na	na		
Minimum Fee		na	na		
Miscellaneous Fees and Requirements					
Swimming Pools	Building Permit Only				
Above Ground		$200 per permit	$200 per permit		
In Ground		$400 per permit	$400 per permit		
Moving of Buildings/Structures		1/2 of rates charged for new construction	1/2 of rates charged for new construction		
Minimum Fee		$200 per structure	$200 per structure		
Demolition		$100 per residential building, $200 per commercial building	$100 per residential building, $200 per commercial building		
Permit to Start Construction		$100 per residential permit $200 per commercial permit	$100 per residential permit $200 per commercial permit		
Occupancy		$75 per Residential Unit $100 per Commercial Unit	$75 per Residential Unit $100 per Commercial Unit		
Deck Permit		$250= $200 Building Inspection $50 Zoning	$250= $200 Building Inspection $50 Zoning		
Construction Water Service Charge		$45 per one & two family dwellings, all others based on size of water service [see current utility schedule] and duration of use	$45 per one & two family dwellings, all others based on size of water service [see current utility schedule] and duration of use		

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes
Building Inspection				**CHAPTER 35**	
Variance Application/Wisconsin Uniform Dwelling Code	Per Application	$100.00	$100.00		
Wisconsin Uniform Building Permit Seal	Per Seal	$75.00	$75.00		
Delinquent Permit Penalty	Assessed when the required permit is NOT obtained prior to commencing work	A penalty equal to the amount of the permit fee at the time of application	A penalty equal to the amount of the permit fee at the time of application		
Additional and Miscellaneous Inspections		$75 per inspection, $100 for inspection of work done without a permit	$75 per inspection, $100 for inspection of work done without a permit		
Fire Protection Building Construction Impact Fee	Fee is determined and collected at the time a Building Permit is issued				
Single Family Residential (per dwelling unit)		$622 per dwelling unit	$622 per dwelling unit	44-146	
Multi-Family Residential (per dwelling unit)		$466 per dwelling unit	$466 per dwelling unit	44-146	
Studio & One Bedroom Apartment		$311.00	$311.00	44-146	
Commercial/Institutional (per sq. ft.)		$0.228 per sq. ft.	$0.228 per sq. ft.	44-146	
Industrial/Business Park Use (per sq. ft.)		$0.143 per sq. ft.	$0.143 per sq. ft.	44-146	
Residential Plan Review	Per Review				
Single Family		$300.00	$300.00		
Two Family		$500.00	$600.00		
Commercial Plan Review	Per Review				
New Structures 0-2000 square feet		*See Appendix A	*See Appendix A		
New Structures 2001-5000 square feet		*See Appendix A	*See Appendix A		
Remodels 0-2000 square feet		*See Appendix A	*See Appendix A		
Remodels 2001-5000 square feet		*See Appendix A	*See Appendix A		
Remodels 5001-10,000 square feet		*See Appendix A	*See Appendix A		
Fire Alarm & Fire Suppression Plan Review	Per Review				
Fire Alarm System Plans		*See Appendix A	*See Appendix A	35-77(6)	
Fire Suppression System Plans		*See Appendix A	*See Appendix A	35-77(6)	
*Fee amounts set by statute (Table 302.31-2) and vary based on area. A portion is required to be remitted to the State (table 302.31-3)					
Commercial Plumbing Plan Review	Per Review	*See Appendix B	*See Appendix B	35-77(5)	
Erosion Control Permit		$200 residential, $400 per commercial	$300 residential, $500 per commercial	30-32	
General Notes:					
1. A construction water service charge shall be collected for all new buildings connected to the municipal water system					
2. A Wisconsin Uniform Building Permit Seal is required for all new single family and two family dwellings					
3. All electrical work shall be done by a State of Wisconsin [DILHR] certified master or journeyman electrician or by an electrician holding a valid City of Madison license. [Exception, a homeowner who owns and occupies his/her own dwelling may do their own work.]					
Construction Exempt from Building Permit Requirements					
1. Repairs necessary for building maintenance and upkeep which do not exceed a cost of $2,000					
2. Residential accessory buildings and storage sheds not used to house motor vehicles and less than sixty four [64] sq. ft in floor area					
3. Attached and detached uncovered wood decks with floor surfaces less than 24 inches above adjacent grade level.					
4. Satellite dishes and antennas intended for private residential use.					
5. Buildings and structures not within the scope of the building code.					
6. Note - The construction referred to in this section shall comply with all building, zoning and applicable codes regardless of building permit requirements.					

COMMERCIAL PLAN REVIEW FEE SCHEDULE – BUILDING/HVAC/FIRE ALARM/FIRE SUPPRESSION				
1. New construction, additions, alterations and parking lots fees are computed per this table.				
2. New construction and additions are calculated based on total gross floor area of the structure.				
3. A separate plan review fee is charged for each type of plan review.				
Area (Square Feet)	**Building Plans**	**HVAC Plans**	**Fire Alarm System Plans**	**Fire Suppression System Plans**
Less than 2,500	$250	$150	$30	$30
2,500 - 5,000	$300	$200	$60	$60
5,001 - 10,000	$500	$300	$100	$100
10,001 - 20,000	$700	$400	$150	$150
20,001 - 30,000	$1,100	$500	$200	$200
30,001 - 40,000	$1,400	$800	$350	$350
40,001 - 50,000	$1,900	$1,100	$500	$500
50,001 - 75,000	$2,600	$1,400	$700	$700
75,001 - 100,000	$3,300	$2,000	$1,000	$1,000
100,001 - 200,000	$5,400	$2,600	$1,200	$1,200
200,001 - 300,000	$9,500	$6,100	$3,000	$3,000
300,001 - 400,000	$14,000	$8,800	$4,400	$4,400
400,001 - 500,000	$16,700	$10,800	$5,600	$5,600
Over 500,000	$18,000	$12,100	$6,400	$6,400

Note:	1. A Plan Entry Fee of $100.00 shall be submitted with each submittal of plans in addition to the plan review and inspection fees.
	2. Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors in accordance with City Ordinance 35-31.
Determination of Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.
Structural Plans and other Component Submittals	When submitted separately from the general building plans, the review fee for structural plans, precast concrete, laminate wood, beams, cladding elements, other facade features or other structural elements, the review fee is $250.00 per plan with an additional $100.00 plan entry fee per each plan set.
Accessory Buildings	The plan review fee for accessory buildings less than 500 square feet shall be $125.00 with the plan entry fee waived.
Early Start	The plan review fee for permission to start construction shall be $75.00 for all structures less than 2,500 sf. All other structures shall be $150.00. The square footage shall be computed as the first floor of the building or structure.
Plan Examination Extensions	The fee for the extension of an approved plan review shall be 50% of the original plan review fee, not to exceed $3,000.00.
Resubmittals & revisions to approved plans	When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be $75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.
Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of $250.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees, structural components and base fees applied to a project.
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.

COMMERCIAL PLAN REVIEW FEE SCHEDULE – PLUMBING			
1. New construction, alterations and remodeling fees are computed per the following table.			
2. New construction fee is calculated based on square footage of the area constructed.			
3. Alterations and remodeling fee is based on the number of plumbing fixtures.			
Area (Square Feet) (New Construction & Additions)	**Plumbing Plan Review Fee**	**Number of Fixtures (Alteration, Remodeling, and Site Work)**	**Plumbing Plan Review Fee**
Less than 3,000	$300	<15	$200
3,001 - 4,000	$400	16-25	$300
4,001 - 5,000	$550	26-35	$450
5,001 – 6,000	$650	36-50	$550
6,001 – 7,500	$700	51-75	$800
7,501 – 10,000	$850	76-100	$900
10,001 – 15,000	$900	101-125	$1,050
15,001 – 20,000	$950	126-150	$1,150
20,001 – 30,000	$1,100	>151	$1,150
30,001 – 40,000	$1,250	Plus $160 for each additional 25 fixtures (rounded up) beyond 150 Fixtures	
40,001 – 50,000	$1,550		
50,001 – 75,000	$2,100		
Over 75,000	$2,500		
Plus $0.0072 per each additional sq. ft. over 75,000 sq. ft.			
Note:	1. A Plan Entry Fee of $100.00 shall be submitted with each submittal of plans in addition to the plan review and inspection fees.		
	2. Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors in accordance with City Ordinance 35-31.		
Determination of Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.		
Resubmittals & revisions to approved plans	When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be $75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.		
Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of $250.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees and base fees applied to a project.		
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.		

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes
Police					
Police Reports	Per Page	$0.15	$0.15		
Bike Licenses (One time license)	Each	$5.00	$5.00		
Body Camera, Squad Video, Dispatch Audio					
DVD or Flash Drive 8gb - 64gb	Each	$15.00	$15.00		
Flash Drive 128gb	Each	$25.00	$25.00		
Video/Audio Redactions			Actual Cost		New State Statute 19.35(3)(h)
Fitchburg Records Check					
Resident		$10.00	$10.00		
Non-Resident		$20.00	$20.00		
Duplicating Costs	Per Page	$0.15	$0.15		
Fingerprinting					
Resident	Per Card	$10.00	$10.00		
Non-Resident	Per Card	$15.00	$15.00		
Notary Public Fees	Per Page	$0.15	$0.15		
Photographs					
CD	Each	$15.00	$15.00		
Postage		Actual Cost	Actual Cost		
Evidence Facility Storage Fee	Per Day	$30	$30		

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Notes
Fire Department				
Fire Impact Fees - See Building Inspection Fees		$73,400		
Fireworks Display		$180.00	$180.00	
Fireworks License *(for small temporary stands)*	Each Season	$500/season	$500/season	Approved change via R-115-24
Storage or Use of Explosive or Blasting Agents		$600.00	$600.00	
Plan check and inspection of multiple dwelling, commercial, manufacturing or public assembly units		1/10th of 1% of total estimated construction costs as determined by Building Inspector	1/10th of 1% of total estimated construction costs as determined by Building Inspector	

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	New Ordinance Ref.	Notes
Public Works					
STREET DEPARTMENT					
Driveway or Access Permit - *Per Application	New	$80.00	$80.00	**27-302**	**Permit #: DW-15-xxx**
	Alteration	$35.00	$35.00		
Appeal Fee	At the time of filing			**27-306**	
Erosion Control and Stormwater Management Permits (plat projects)	Per Application	**Erosion Control Permit Base Fee =>$200, Stormwater Permit Base Fee =>$400, Erosion Control Permit Amendment Fee => $100, Stormwater Permit Amendment Fee => $200,** plus $0.005/sq. of disturbed area, $0.010/sq of impervious area, and $0.005/sq of redevelopment. Fees are doubled if work commences before permit issuance.	**Erosion Control Permit Base Fee =>$200, Stormwater Permit Base Fee =>$400, Erosion Control Permit Amendment Fee => $100, Stormwater Permit Amendment Fee => $200,** plus $0.005/sq. of disturbed area, $0.010/sq of impervious area, and $0.005/sq of redevelopment. Fees are doubled if work commences before permit issuance.	**30-33**	2019 revised by R-137-19

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	New Ordinance Ref.	Notes
Public Works					
Erosion Control and Stormwater Management Permits (non-plat projects)	Per Application	Erosion Control Permit Base Fee=>$275, Stormwater Permit Base Fee =>$375, Erosion Control & Stormwater Permit Fee=>$450, Erosion Control Permit Amendment Fee => $100, Stormwater Permit Amendment Fee => $100, Erosion Control & Stormwater Permit Amendment Fee=>$100, plus actual costs incurred by the City for services relating to the administration of the ECSWM Ordinance. Fees are doubled if work commences before permit issuance.	Erosion Control Permit Base Fee=>$275, Stormwater Permit Base Fee =>$375, Erosion Control & Stormwater Permit Fee=>$450, Erosion Control Permit Amendment Fee => $100, Stormwater Permit Amendment Fee => $100, Erosion Control & Stormwater Permit Amendment Fee=>$100, plus actual costs incurred by the City for services relating to the administration of the ECSWM Ordinance. Fees are doubled if work commences before permit issuance.	**30-33**	2019 revised by R-137-19
Right-of-Way - Registration	*Per Application	$100.00	$100.00	**27-173**	**Form #: REG-15-xxx**
				27-175	
Right-of-Way - Excavation					
Review	*Per Application	$100.00	$100.00	**27-206**	**Permit #: RE-15-xxx**
Degredation of Natural Surface	per sq. yd.	$200.00	$200.00	**27-207**	See Exhibit A
Degredation of Asphalt/Concrete	per sq. yd.	$500.00	$500.00		
Borings	per boring	$50.00	$50.00		
Pavement Core	each	$100.00	$100.00		
Open Cut Pavement	per sq. yd.	$250.00	$250.00		
Trenching in excess of 1,000 ft	1,000 LF	$150.00	$150.00		
Construction of Vault or Structure	each	$150.00	$150.00		
				27-207	
Right-of-Way - Obstruction		$80.00	$80.00		**Permit #: RO-15-xxx**
Review	*Per Application			**27-255**	
Stormwater Utility	See Appendix B, Chapter 35			**Chapter40 - Article V**	
City Wide Rate	*Per Quarter	$15.69	$15.69	Urban rate increase proposed,	
Urban Service Area Base Rate	*Per Quarter	$3.23	$3.23	effective 4/1/23, to offset	
Urban Service Area Intensity Rate	*Per Quarter	$6.90	$6.90	elimination of curb and gutter special	
Urban Rainwater Harvesting Credit	*Per Application ($/55 gallon volume)	($6.00)	($6.00)	assessments to benefited properties	

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	New Ordinance Ref.	Notes
Public Works					
Rural Rainwater Harvesting Credit	*Per Application ($/55 gallon volume)	($5.00)	($5.00)		
Urban 1-2 Unit Residential Biofiltration Credit	*Per Quarter (Ongoing)	($4.00)	($4.00)		
Rural 1-2 Unit Residential Biofiltration Credit	*Per Quarter (Ongoing)	($2.00)	($2.00)		
Urban Fitchburg Creek Supporter Pledge Credit	*Per Quarter (Ongoing)	($2.00)	($2.00)		
Rural Fitchburg Creek Supporter Pledge Credit	*Per Quarter (Ongoing)	($1.00)	($1.00)		
Multi-family or Nonresidential Water Quality Credit	*Per Quarter (Ongoing)	-25%	-25%		
Multi-family or Nonresidential Water Quantity Credit	*Per Quarter (Ongoing)	-25%	-25%		
Sewer Rates				**Chapter40 - Article III**	
Flat Rate (No Meter)	*Per Quarter (Ongoing)	$66.50	TBD	Annual increase is based on	
5/8" & 3/4" Meter	*Per Quarter (Ongoing)	$44.80	TBD	MMSD Rates that are approved in	
1" Meter	*Per Quarter (Ongoing)	$59.00	TBD	November - Approx 4% increase	
1 1/2" Meter	*Per Quarter (Ongoing)	$94.40	TBD		
2" Meter	*Per Quarter (Ongoing)	$137.30	TBD		
3" Meter	*Per Quarter (Ongoing)	$236.90	TBD		
4" Meter	*Per Quarter (Ongoing)	$377.50	TBD		
6" Meter	*Per Quarter (Ongoing)	$732.10	TBD		
Volume Charge	* per 1,000 gallons	$3.45	TBD		
Holding Tank Permit	Upon Application	$200	$200		
Water Rates				**Chapter40 - Article II**	
5/8" & 3/4" Meter	*Per Quarter (Ongoing)	$18.00	$18.00	CRC filed with PSC on 7/27/23	
1" Meter	*Per Quarter (Ongoing)	$30.00	$30.00	Approved rates effective 4/1/24	
1 1/2" Meter	*Per Quarter (Ongoing)	$51.00	$51.00		
2" Meter	*Per Quarter (Ongoing)	$81.00	$81.00		
3" Meter	*Per Quarter (Ongoing)	$129.00	$129.00		
4" Meter	*Per Quarter (Ongoing)	$204.00	$204.00		
6" Meter	*Per Quarter (Ongoing)	$363.00	$363.00		
Volume Charge Residential					
First 8,000 gallons	* per 1,000 gallons	$2.44	$2.44		
Next 8,000 gallons	* per 1,000 gallons	$2.81	$2.81		
Next 34,000 gallons	* per 1,000 gallons	$3.41	$3.41		
Over 50,000 gallons	* per 1,000 gallons	$4.52	$4.52		
Irrigation	* per 1,000 gallons	$3.95	$3.95		
Multi family & Non Residential					
First 400,000 gallons	* per 1,000 gallons	$2.43	$2.43		
Over 400,000 gallons	* per 1,000 gallons	$1.59	$1.59		
Water Impact Fee*	Single Family Residential	$926.00	TBD		
	Duplex	$1,851.00	TBD		
	Condo	$611.00	TBD		

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	New Ordinance Ref.	Notes
Public Works					
Water Connection Fee	1" Meter and Smaller	$100.00	$100.00		
Small Wireless Facilities				**Chapter 64 - Article III**	
Initial Application Fee	*per application, up to 5 small wireless facilities	$1,000.00	$1,000.00		R-210-22
Initial Application Fee - additional facilities	*per additional facility beyond 5 included in base fee	$200.00	$200.00		
Initial Application Fee - New Pole	*per new pole (not a collocation)	$1,000.00	$1,000.00		
Annual Fee	*per small wireless facility	$500.00	$500.00		

Department and Item Description	Duration/ Unit	2024 Approved	2025 Proposed
Parks, Recreation & Cemetery			
CEMETERY GRAVE LOT - See Cemetery Rules & Regulations			
Purchase of Burial Rights: (includes perpetual care and maintenance)			
One Grave Lot (8' x 10' - includes two grave sites)			
Fitchburg Resident		$1,500.00	$1,600.00
Non-Resident		$1,700.00	$1,800.00
One Grave Site (4' x 10')			
Fitchburg Resident		$750.00	$800.00
Non-Resident		$850.00	$900.00
One Cremain Site (4' x 5')			
Fitchburg Resident		$350.00	$400.00
Non-Resident		$400.00	$450.00
PRICE OF EXCAVATION		Work directly with funeral home	
COMMUNITY CENTER FEES - See Policies & Procedures			
Non-profit higher education institutions that are collaborating with the Senior Center or Recreation Department are exempt from the fee policy.		R-199-19	
Fitchburg Resident Small Room (Weekday)	4-hour time block	$40	$50
Fitchburg Resident Small Room (Weekday)	8-hour time block	$70	$100
Fitchburg Resident Medium Room (Weekday)	4-hour time block	$60	$75
Fitchburg Resident Medium Room (Weekday)	8-hour time block	$110	$150
Fitchburg Resident Large Room (Weekday)	4-hour time block	$130	$160
Fitchburg Resident Large Room (Weekday)	8-hour time block	$245	$320
Fitchburg Resident Small Room (Weekend)	4-hour time block	$50	$100
Fitchburg Resident Small Room (Weekend)	8-hour time block	$90	$200
Fitchburg Resident Medium Room (Weekend)	4-hour time block	$100	$160
Fitchburg Resident Medium Room (Weekend)	8-hour time block	$185	$320
Fitchburg Resident Large Room (Weekend)	4-hour time block	$300	$300
Fitchburg Resident Large Room (Weekend)	8-hour time block	$480	$600
Non-Resident Small Room (Weekday)	4-hour time block	$60	$75
Non-Resident Small Room (Weekday)	8-hour time block	$100	$150
Non-Resident Medium Room (Weekday)	4-hour time block	$80	$100
Non-Resident Medium Room (Weekday)	8-hour time block	$135	$200
Non-Resident Large Room (Weekday)	4-hour time block	$200	$240
Non-Resident Large Room (Weekday)	8-hour time block	$385	$480
Non-Resident Small Room (Weekend)	4-hour time block	$70	$140
Non-Resident Small Room (Weekend)	8-hour time block	$120	$280
Non-Resident Medium Room (Weekend)	4-hour time block	$125	$200
Non-Resident Medium Room (Weekend)	8-hour time block	$225	$400
Non-Resident Large Room (Weekend)	4-hour time block	$400	$400
Non-Resident Large Room (Weekend)	8-hour time block	$600	$800
Security		Market Rate. Currently $50 per hour with a 4-hour minimum.	Market Rate. Currently $50 per hour with a 4-hour minimum.
Room Deposit		Equal to the fee of the room rental.	Equal to the fee of the room rental.
Cancellation Policy			
More than 2 weeks notice		Withhold 10% of all fees.	Withhold 30% of all fees.
Less than 2 weeks notice		Withhold 20% of all fees.	Withhold 50% of all fees.

Department and Item Description	Duration/ Unit	2024 Approved	2025 Proposed
Parks, Recreation & Cemetery			
PARK SHELTER RESERVATION FEES			
Greenfield, McKee Kids Crossing, Southdale, Swan Creek, Tower Hill, Quarry Ridge			
Fitchburg Resident (Mon-Fri)		$50	$60
Fitchburg Resident (Sat, Sun)		$60	$75
Non-Resident (Mon-Fri)		$60	$75
Non-Resident (Sat, Sun)		$75	$100
McKee Main Outdoor			
Fitchburg Resident (Mon-Fri)		$100	$120
Fitchburg Resident (Sat, Sun)		$125	$150
Non-Resident (Mon-Fri)		$140	$165
Non-Resident (Sat, Sun)		$165	$200
Large Event (Mon-Fri)		$250	$300
Large Event (Sat,Sun)		$300	$400
McKee Main w/Indoor (includes a refundable $100 key/damage deposit)			
Fitchburg Resident (Mon-Fri)		$300	$340
Fitchburg Resident (Sat, Sun)		$350	$400
Non-Resident (Mon-Fri)		$380	$430
Non-Resident (Sat, Sun)		$430	$500
Large Event (Mon-Fri)		$450	$520
Large Event (Sat,Sun)		$550	$600
McGaw Park			
Fitchburg Resident (Mon-Fri)		$75	$90
Fitchburg Resident (Sat, Sun)		$100	$120
Non-Resident (Mon-Fri)		$90	$110
Non-Resident (Sat, Sun)		$115	$145
Large Event (Mon-Fri)		$175	$200
Large Event (Sat,Sun)		$225	$300
Huegel-Jamestown (includes a refundable $100 key/damage deposit)			
Fitchburg Resident (Mon-Fri)		$200	$220
Fitchburg Resident (Sat, Sun)		$225	$250
Non-Resident (Mon-Fri)		$240	$265
Non-Resident (Sat, Sun)		$265	$300
Large Event (Mon-Fri)		$275	$300
Large Event (Sat,Sun)		$325	$375
Splash Pad Shade Structure			
Fitchburg Resident	2-hour time block	$20	$25
Non-Resident	2-hour time block	$30	$35
Nine Springs Golf Course			
Meeting room	Per Hour	$30	$30
Meeting room & Clubhouse	Per hour	$50	$50
Rental fee for parks (not fields) with no shelter (restrooms)	Per Day	$25	$30
Community Garden Plot		$25	$30

Department and Item Description	Duration/ Unit	2024 Approved	2025 Proposed
Parks, Recreation & Cemetery			
DIAMOND/FIELD/COURT FEES			
Ball Diamonds - Lights			
Fitchburg Resident		$15	$15
Non-Resident		$25	$25
Ball Diamond - Field Prep			
Fitchburg Resident (Mon-Fri)		$40	$50
Fitchburg Resident (Sat, Sun)		$60	$75
Non-Resident (Mon-Fri)		$100	$120
Non-Resident (Sat, Sun)		$120	$140
Ball Diamond - Practice (90-min time block)			
Fitchburg Resident	90-minute time block	$10	$15
Non-Resident	90-minute time block	$20	$25
Soccer Fields (McKee fields lined. All other fields not lined)			
Fitchburg Resident	2-hour time block	$10	$15
Non-Resident	2-hour time block	$20	$25
Tennis Court			
Fitchburg Resident	2-hour time block	$10	$15
Non-Resident	2-hour time block	$20	$25
Tennis Court Lights			
Fitchburg Resident		$15	$15
Non-Resident		$25	$25
Pickleball Court			
Fitchburg Resident	2-hour time block	$10	$20
Non-Resident	2-hour time block	$20	$30
Volleyball Court Sand/Grass			
Fitchburg Resident	2-hour time block	$10	$10
Non-Resident	2-hour time block	$20	$20
Ultimate Frisbee, Lacrosse, Cricket (Lining not available)			
Fitchburg Resident	2-hour time block	$10	$10
Non-Resident	2-hour time block	$20	$20

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Ref.	Notes
FACTv					
DVD Sales	Media File Req	$20.00	$20.00		Change to Media File Request
Non Profit Production Services	per hour	$150.00	$160.00		
Production Services	per hour	$200.00	$210.00		
10 Sec. Commercial Spot		$180.00	$180.00		
30 Sec. Commercial Spot		$360.00	$360.00		
1:00 Min. Commercial Spot		$648.00	$648.00		
Program Sponsorship		$300.00	$300.00		
2 Min Business Tour- Commercial Spot		$500.00	$500.00		
Talking Fitchburg 30 Spots		$800.00	$800.00		
Talking Fitchburg 1 Min. Spot		$1,400.00	$1,400.00		
Sports Sponsorship		$1,500.00	$1,500.00		
1 Year Membership- Business		$100.00	$100.00		
1 Year Membership- City Resident		$50.00	$50.00		
1 Year Membership- Non City Resident		$60.00	$60.00		
1 Year Membership- Student		$30.00	$30.00		
Kids Class		$25.00	$25.00		
Adult Class		$25.00	$25.00		
Senior Center Class		$20.00	$20.00		

Department and Item Description	Duration/Unit	2024 Approved	2025 Proposed	Ordinance Reference	Notes
Library					
OVERDUE FINES					
Adult Materials	per day	No Charge	No Charge		
Juvenile Materials	per day	No Charge	No Charge		
Overdue fines/fees	More than $20	Library Card becomes Blocked	Library Card becomes Blocked		
Seniors	per day	No Charge	No Charge		
MEETING ROOM USE					
Resident Use		No Charge	No Charge		
Non-Resident Use	per hour	No Charge	No Charge		
After Hours Use (Resident & Non-Resident)	per hour	No Charge	No Charge		
Damage to Meeting Room furniture/technology	As needed	Replacement Cost	Replacement Cost		
Cleaning required after meeting room use	As needed	$40 per hour	$40 per hour		
COPIES					
Black & White	per side	10 cents	10 cents		
Color	per side	50 cents	50 cents		
MISCELLANEOUS ITEMS					
Earbuds	each	$1.00	$1.00		
Lost Items	per item	Replacement Cost = List Price	Replacement Cost = List Price		
Tote bags	each	$5.00	$5.00		
Flash drives	each	$5.00	$5.00		

Levy Impact +/↓$ Council Amendment #:

City of Fitchburg
Proposed Common Council Amendment
2025 Budget

Title: Reinstate/Add/Increase/Remove/Reduce/Delay/Accelerate

Submitted By: Alder <Last Name – ONLY ONE>

CIP Project, if applicable:

Personnel Budget Proposal (PBP), if applicable:

Description of Proposed Amendment (What):

Rationale for Amendment (Why):

Finance Director's Notes:

Account #	Account Name	Amount of Amendment	
		↓	$
		+	$
	Subtotal Expenditure Change	**n/a**	**$**
		↓	$
		+	$
	Subtotal Revenue Change	**n/a**	**$**
		+	$
		+	$
	Subtotal Transfer to ISF Accounting	**n/a**	**$-0-**